

**MINUTES**  
**RAYTOWN BOARD OF ALDERMEN**  
**MAY 19, 2015**  
REGULAR SESSION NO. 3  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133

**OPENING SESSION**  
**7:00 P.M.**

Mayor Michael McDonough called the May 19, 2015 meeting to order at 7:03 p.m. Sue Klotz of the Raytown Community Interfaith Alliance led the invocation and pledge of allegiance.

**Roll Call**

The roll was called and the attendance was as follows:

Present: Alderman Karen Black, Alderman Josh Greene, Alderman Jim Aziere, Alderman Jason Greene, Alderman Janet Emerson, Alderman Mark Moore, Alderman Steve Meyers, Alderman Bill Van Buskirk, Alderman Steve Mock, Alderman Eric Teeman

**Proclamations/Presentations**

Mayor McDonough presented Doug Jones, Director of EMS, a proclamation recognizing May 17-23 as EMS Week.

Mayor McDonough presented Jim Melvin, Interim Public Works Director and Tony Mesa, Public Works Superintendent, a proclamation recognizing May 17-23 as Public Works Week.

**Public Comments**

Kyle Rieger, SplashTacular representative, spoke regarding construction at Super Splash water park.

Steve Guenther, President, Raytown Main Street Association, spoke regarding Raytown's Farmers Market.

**Communication from the Mayor**

Mayor Mike McDonough announced that Board Liaison appointments to committees and commissions have been completed and that a memo has been distributed.

**Communication from the City Administrator**

No comments.

**Committee Reports**

Alderman Mock announced the Salute to Heroes program was scheduled for May 25, 2015 at Colman-Livengood Park from 10:00 a.m. to 11:00 p.m.

Alderman Emerson announced the Human Relations Commission was scheduled to meet on May 21, 2015 at 5:30 p.m.

## LEGISLATIVE SESSION

### 1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular May 5, 2015 Board of Aldermen meeting minutes.

**R-2771-15: A RESOLUTION** AUTHORIZING AND APPROVING THE APPOINTMENT OF LARRY JACKSON TO THE BOARD OF TRUSTEES OF THE POLICE OFFICERS' RETIREMENT FUND. Point of Contact: Teresa Henry, City Clerk.

**R-2772-15: A RESOLUTION** AUTHORIZING AND APPROVING THE REAPPOINTMENT OF STEVE KNABE TO THE BOARD OF TRUSTEES OF THE POLICE OFFICERS' RETIREMENT FUND. Point of Contact: Teresa Henry, City Clerk.

**R-2773-15: A RESOLUTION** AUTHORIZING AND APPROVING THE REAPPOINTMENT OF JOHN NESS TO THE BOARD OF TRUSTEES OF THE POLICE OFFICERS' RETIREMENT FUND. Point of Contact: Teresa Henry, City Clerk.

Alderman Van Buskirk made requested that item R-2771-15 be moved to the regular agenda and become item 1a.

Alderman Van Buskirk, seconded by Alderman Josh Greene, made a motion to approve the consent agenda. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Josh Greene, Teeman, Mock, Meyers, Moore, Emerson, Jason Greene, Aziere, Black  
Nays: None

### REGULAR AGENDA

1a. **R-2771-15: A RESOLUTION** AUTHORIZING AND APPROVING THE APPOINTMENT OF LARRY JACKSON TO THE BOARD OF TRUSTEES OF THE POLICE OFFICERS' RETIREMENT FUND. Point of Contact: Teresa Henry, City Clerk.

The resolution was read by title only by Teresa Henry, City Clerk.

Discussion included explanation why an alderman opposed the appointment of a police officer, credentials of past appointee to the pension board and who in the City would make final decisions regarding any changes made to the pension plan.

Alderman Emerson, seconded by Alderman Jason Greene made a motion to adopt. The motion was approved by a vote of 7-2-1

Ayes: Alderman Emerson, Jason Greene, Moore, Teeman, Black, Aziere, Mock  
Nays: Alderman Van Buskirk, Meyers  
Abstain: Alderman Josh Greene

2. **AMENDED R-2770-15: A RESOLUTION** AUTHORIZING AND APPROVING THE APPOINTMENT OF STEVE MEYERS TO THE PLANNING & ZONING COMMISSION. Point of Contact: Teresa Henry, City Clerk.

The resolution was read by title only by Teresa Henry, City Clerk.

Discussion included why an Alderman should not have voting rights on the commission, Board reconsidering having an Alderman with voting rights on the commission, Alderman Meyers' credentials, and how many people can serve on the board according to City ordinance verses state statue.

Alderman Van Buskirk, seconded by Alderman Mock made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Van Buskirk, Mock, Aziere, Jason Greene, Emerson, Black, Teeman, Josh Greene, Moore  
Nays: None  
Abstain: Alderman Meyers

3. **R-2774-15: A RESOLUTION APPROVING AN AMENDED FORMAL AND COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR THE CITY OF RAYTOWN, MISSOURI.** Point of Contact: Mark Loughry, Acting City Administrator/Finance Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Mark Loughry, Acting City Administrator/Finance Director, provided the Staff Report and remained available for discussion.

Discussion included why the City would charge a \$3.00 fee, average online transaction amount, finance software potentially accepting PayPal or Google Wallet in the future and concerns regarding restrictiveness of financial software.

Alderman Josh Greene, seconded by Alderman Moore made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Josh Greene, Moore, Van Buskirk, Teeman, Mock, Jason Greene, Aziere, Black, Meyers, Emerson  
Nays: None

4. **R-2766-15: A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH ETS CORPORATION FOR CREDIT CARD PROCESSING SERVICES.** Point of Contact: Mark Loughry, Acting City Administrator/Finance Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Mark Loughry, Acting City Administrator/Finance Director, provided the Staff Report and remained available for discussion.

Discussion included whether or not the proposed contract would allow the City to cancel if unhappy with services.

Alderman Jason Greene, seconded by Alderman Emerson made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Jason, Greene, Emerson, Moore, Black, Meyers, John Greene, Van Buskirk, Aziere, Teeman, Mock  
Nays: None

5. **R-2775-15: A RESOLUTION AMENDING THE FISCAL YEAR 2014-2015 BUDGET RELATED TO SALT PURCHASES.** Point of Contact: Jim Melvin, Interim Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Melvin, Interim Public Works Director and Tony Mesa, Public Works Superintendent, provided the Staff Report and remained available for discussion.

Discussion included how spread rate is calculated, how many lane miles are treated each year, average number of days salt is needed to treat roads, number of trucks available to spread salt, if the City hires contractors to assist with snow/ice treatment, where the City gets its salt, if Public works miscalculated salt usage for last year and if the requested amount of money is in addition to what is budgeted for this fiscal year.

Alderman Jason Greene, seconded by Alderman Teeman made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Jason Greene, Teeman, Meyers, Van Buskirk, Emerson, Josh Greene, Moore, Aziere, Mock, Black  
Nays: None

6. **R-2776-15: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF FUEL FROM MAHER OIL COMPANY WITHIN BUDGETED AMOUNTS FOR THE FISCAL YEAR 2014-2015 OFF THE CITY OF OLATHE, KANSAS COOPERATIVE PURCHASE CONTRACT. Point of Contact: Jim Melvin, Interim Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Melvin, Interim Public Works Director and Tony Mesa, Public Works Superintendent, provided the Staff Report and remained available for discussion.

Discussion included location of fuel company, other fuel options for fuel suppliers, if City works with other municipalities to get better deals on fuel prices, how fuel usage is monitored and if the City had a fuel holding site at Public Works.

Alderman Black, seconded by Alderman Emerson made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Black, Emerson, Mock, Josh Greene, Teeman, Moore, Jason Greene, Van Buskirk, Aziere, Meyers  
Nays: None

7. **R-2777-15: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF EQUIPMENT FROM K.C. BOBCAT UTILIZING THE STATE OF MISSOURI CONTRACT IN AN AMOUNT NOT TO EXCEED \$27,941.17 FOR FISCAL YEAR 2014-2015. Point of Contact: Jim Melvin, Interim Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Melvin, Interim Public Works Director and Tony Mesa, Superintendent, provided the Staff Report and remained available for discussion.

Discussion included what repairs have been done on the vehicle/equipment, how many set of tires have been replaced on the existing vehicle/equipment, what other vendors have been used in the past for repairs, if Public Works provides any maintenance on equipment, why the MT55 was purchased and how often it is used, explanation regarding the need and use for the proposed equipment, importance of upgrading to a vehicle with AC, if company will honor bid from April 30, 2015, problems associated with enclosed equipment, average life span of equipment, explanation of the advantages of electronic systems with newer vehicles/equipment and whether or not requested equipment can be leased.

Alderman Meyers, seconded by Alderman Moore made a motion to postpone to a date certain of June 16, 2015. The motion was approved by a vote of 10-0.

Ayes: Aldermen Meyers, Moore, Teeman, Mock, Van Buskirk, Emerson, Jason Greene, Aziere, Josh Greene, Black  
Nays: None

8. **R-2778-15: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS TO FUEL CONVERSION SOLUTIONS LLC RELATED TO THE 2015 FUEL CONVERSION PROJECT IN AN AMOUNT NOT TO EXCEED \$35,000.00. Point of Contact: Jim Melvin, Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Melvin, Interim Public Works Director, provided the Staff Report and remained available for discussion.

Discussion included concerns the Sales Tax Oversight Committee had with the fuel conversion costs, how many vehicles had been converted, problems with vehicles that had been converted, benefits for converting vehicles, location of fuel station, whether City is receiving wholesale or retail pricing, projected price of gasoline, why more propane is needed compared to gasoline when operating vehicles, if conversion extends or shortens life of a vehicle, if conversion of vehicles is a common practice with other municipalities, if conversion affects factory warranties, if money could be allocated for the next fiscal budget if the Board decides to table the resolution and an explanation regarding the difference between tabling and carrying over an item.

Alderman Emerson, seconded by Alderman Meyers made a motion to table the resolution. The motion was approved by a vote of 10-0.

Ayes: Aldermen Emerson, Meyers, Teeman, Mock, Moore, Jason Greene, Aziere, Josh Greene, Black, Van Buskirk  
Nays: None

9. **R-2779-15: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH RAYTOWN ANIMAL HOSPITAL, INC. FOR VETERINARY SERVICES ASSOCIATED WITH ANIMAL CONTROL IN EXCESS OF \$15,000.00 BUT WITHIN BUDGETED AMOUNTS FOR FISCAL YEAR 2014-2015. Point of Contact: John Benson, Development and Public Affairs Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Code Enforcement Supervisor, provided the Staff Report and remained available for discussion.

Discussion included whether or not Animal Control responds 24 hours a day/seven days a week, if City is charged weekend hours for services, aggressive versus non aggressive animals, who determines whether or not Animal Control is sent out on a calls during the weekend, explanation of contract renewal, fees and streamlining communication between police and Animal Control regarding weekend emergency calls.

Alderman Jason Greene, seconded by Alderman Van Buskirk made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Jason Greene, Van Buskirk, Black, Josh Greene, Aziere, Emerson, Moore, Meyers, Mock, Teeman  
Nays: None

10. **R-2780-15: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH RAYTOWN ANIMAL HOSPITAL, INC. FOR ANIMAL BOARDING SERVICES ASSOCIATED WITH ANIMAL CONTROL IN EXCESS OF \$15,000.00 BUT WITHIN BUDGETED AMOUNTS FOR FISCAL YEAR 2014-2015. Point of Contact: John Benson, Development and Public Affairs Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Code Enforcement Supervisor and John Benson, Development and Public Affairs Director, provided the Staff Report and remained available for discussion.

Discussion included whether or not information regarding boarding of animals during the weekend is misleading, types of Animal Control services available on weekends and possibility of staggering shifts during the day and providing standard weekend hours for Code Officers.

Alderman Moore, seconded by Alderman Josh Greene made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Moore, Josh Greene, Teeman, Mock, Van Buskirk, Meyers, Emerson, Jason Greene, Aziere, Black  
Nays: None

**11. R-2781-15: A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH K & S ASSOCIATES FOR MOWING AND NUISANCE ABATEMENT SERVICES IN THE CITY OF RAYTOWN, MISSOURI UTILIZING THE CITY OF INDEPENDENCE, MISSOURI COOPERATIVE PURCHASE CONTRACT.** Point of Contact: John Benson, Development and Public Affairs Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Code Enforcement Supervisor, provided the Staff Report and remained available for discussion.

Discussion included if bids were submitted for mowing, how behind the existing vendors were in regards to mowing nuisance/abated properties and if existing vendors would still mow properties for Parks & Recreation and Public Works.

Alderman Black, seconded by Alderman Meyers made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Black, Meyers, Josh Greene, Jason Greene, Moore, Van Buskirk, Teeman, Aziere, Emerson, Mock  
Nays: None

**12. R-2782-15: A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH AFFORDABLE LAWN CARE FOR MOWING AND NUISANCE ABATEMENT SERVICES IN THE CITY OF RAYTOWN, MISSOURI UTILIZING THE CITY OF LEE'S SUMMIT, MISSOURI COOPERATIVE PURCHASE CONTRACT.** Point of Contact: John Benson, Development and Public Affairs Director.

The resolution was read by title only by Teresa Henry, City Clerk.

No discussion.

Alderman Van Buskirk, seconded by Alderman Mock made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Mock, Aziere, Jason Greene, Meyers, Emerson, Black, Teeman, Josh Greene, Moore  
Nays: None

## **ADJOURNMENT**

Alderman Josh Greene, seconded by Alderman Emerson made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 9:24 p.m.

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Teresa M. Henry, MRCC  
City Clerk