

BANK DRAFT CANCELLATION FORM

This form needs to be completely filled out and returned to the Raytown Sewer department in order for us to cancel your automatic bank draft. Your bank account is drafted on the 10th of every month. In order for your account to **discontinue** this draft you will need to return this form to the Raytown sewer billing department 15 days prior to the 1st day of the effective month. Any cancellation request submitted after that date will not go into effect until the next billing period

Cancellation Form

Please Print

Customer Name: _____

Address: _____

Sewer Account Number: _____

I authorize the Raytown Sewer Department to cancel my automatic bank draft and no longer deduct funds from my checking/saving account to pay my Sewer bill on the 10th of each month.

Signature

Date of request

Received by

Date received