

AGENDA

RAYTOWN PARKS & RECREATION BOARD

Monday, March 21, 2016
Park Office, 5912 Lane, Raytown
7:00 PM

I. Call to Order

II. Public Participation

Approval of Minutes – January 11, 2016 Regular Meeting

III. Reports of Officers

President – George Mitchell

Vice President – Danielle Miles

IV. Reports of Standing & Special Committees

Personnel – Mike Hanna

Finance – Terry Copeland

Program – Pat Jackson

Buildings & Grounds – Terry Landers

V. Staff Reports

Director – Kevin Boji

Superintendent of Parks - Ron Fowler

Recreation Report - Dave Turner

VI. New Business

1. Communities for All Ages-John Benson
2. Resolution-UMB Commercial Deposit Account
3. Other Business

VII. Adjourn

The City of Raytown Park Board may enter into a Closed Session at this meeting, if such action is approved by a majority of the board members present who constitute a quorum, to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys as authorized by Section 610.021(1) RSMo.

VIII. Announcements

- Next Meeting: Monday, April 18, 2016 7 PM, Park Office

**Raytown Park Board
Meeting
January 11, 2016**

Attendance:

Park Board: Terry Copeland, George Mitchell, Mike Hanna, Danielle Miles, Chris Rathbone and Pat Jackson

Staff: Kevin Boji, Ron Fowler, and Dave Turner

A quorum was declared present and the meeting was called to order. The minutes from December 30, 2015 were approved as presented.

Reports of Officers:

President – no report

Vice President – no report

Reports of Standing & Special Committees:

Personnel – no report

Finance – Terry Copeland made it known that he would like to schedule a meeting with the Mark Loughry, Finance Director to get a clearer understanding of the Cities finance procedures.

Program – no report

Buildings & Grounds – no report

Staff Reports:

Director – A written report was distributed.

Superintendent of Parks - A written report was distributed. Ron reported that on January 4 there were over 20 people in the office to reserve shelter houses, and that the price increase was not a deterrent to the public.

Recreation Report - A written report was distributed. Basketball is going great. The sale of Dick Smith Ford may bring about new issues with funding the Arts & Music Festival. The RBA has not been in contact with parks staff to discuss their efforts for the 2016 youth baseball program.

New Business:

1. A meeting is set up for February with Pros Consulting to discuss the plans for the future of aquatics in the Raytown Parks system, and what possible funding sources to work towards. George stated that we may need to have a special meeting to discuss this topic with the consulting group. Danielle thought that a bond issue may be an appropriate avenue to secure the needed funding.
2. Chris Rathbone asked staff if our parks were mowed under a bid contract, and Ron stated that the Parks are combined with an overall City of Raytown bid to mow several of the Parks properties.

Terry Copeland motioned to adjourn. Mike Hanna second. Motion passed. Meeting adjourned 7:50 PM.

Respectfully Submitted,

Dave Turner



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION							
Revenue							
201-00-00-001-41206	TIF - EATS	-75,000.00	-75,000.00	0.00	0.00	75,000.00	0.00 %
201-00-00-100-41205	Parks Capital Sales Tax	360,000.00	360,000.00	0.00	32,505.16	-327,494.84	90.97 %
201-00-00-100-46102	Investment Income	0.00	0.00	0.00	-26.65	-26.65	0.00 %
201-91-00-100-47301	Season Passes	0.00	0.00	0.00	576.00	576.00	0.00 %
201-91-00-100-47310	Concession Sales	0.00	0.00	0.00	184.09	184.09	0.00 %
201-92-00-100-41101	Real Estate Tax	430,000.00	430,000.00	0.00	373,815.57	-56,184.43	13.07 %
201-92-00-100-41102	Personal Property Tax	108,000.00	108,000.00	0.00	77,840.15	-30,159.85	27.93 %
201-92-00-100-41104	Delinquent Real Estate Taxes	12,000.00	12,000.00	0.00	2,606.50	-9,393.50	78.28 %
201-92-00-100-41105	Penalties	8,000.00	8,000.00	0.00	2,167.45	-5,832.55	72.91 %
201-92-00-100-41107	Railroad & Utilities Tax	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
201-92-00-100-41108	Replacement Tax	22,500.00	22,500.00	0.00	0.00	-22,500.00	100.00 %
201-92-00-100-41110	Circuit Breaker Refund	-3,000.00	-3,000.00	-296.82	-869.34	2,130.66	28.98 %
201-92-00-100-41111	Delinquent Tax Revenue	8,000.00	8,000.00	0.00	1,015.28	-6,984.72	87.31 %
201-92-00-100-46101	Interest Earnings	0.00	0.00	0.00	288.44	288.44	0.00 %
201-92-00-100-47116	Vending Machine-Kenagy	0.00	0.00	0.00	42.00	42.00	0.00 %
201-92-00-100-47220	Donations	500.00	500.00	0.00	0.00	-500.00	100.00 %
201-92-00-100-47525	General Donations	0.00	0.00	461.93	492.41	492.41	0.00 %
201-92-00-100-47530	Rice Tremonti	6,900.00	6,900.00	579.36	2,899.80	-4,000.20	57.97 %
201-93-00-100-47101	Ballfield Lights Fees	0.00	0.00	0.00	1,338.00	1,338.00	0.00 %
201-93-00-100-47105	Shelter House Rental Fees	0.00	0.00	1,725.00	10,305.00	10,305.00	0.00 %
201-93-00-100-47110	Sports Field Rental Fees	0.00	0.00	100.00	100.00	100.00	0.00 %
201-93-00-100-47204	Team Sports League	0.00	0.00	0.00	3,313.04	3,313.04	0.00 %
201-94-00-100-47501	Venue Ticket Sales	750.00	750.00	0.00	0.00	-750.00	100.00 %
201-94-00-100-47510	Trees for Raytown	200.00	200.00	0.00	0.00	-200.00	100.00 %
201-94-00-902-47101	Ballfield Lights Fees	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
201-94-00-902-47105	Shelter House Rental Fees	13,000.00	13,000.00	0.00	0.00	-13,000.00	100.00 %
201-94-00-902-47110	Sports Field Rental Fees	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
201-94-00-902-47116	Vending Machine-Kenagy	750.00	750.00	0.00	0.00	-750.00	100.00 %
201-94-00-902-47204	Team Sports League	68,000.00	68,000.00	0.00	0.00	-68,000.00	100.00 %
201-94-00-903-47301	Season Passes	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
201-94-00-903-47305	Daily Admissions	130,000.00	130,000.00	0.00	0.00	-130,000.00	100.00 %
201-94-00-903-47310	Concession Sales	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
201-94-00-903-47315	Birthday Parties	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
201-94-00-903-47320	Commodity Sales	4,000.00	4,000.00	0.00	0.00	-4,000.00	100.00 %
201-94-00-903-47325	Swim Lessons	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
201-94-00-904-47401	Participant Fees	12,000.00	12,000.00	0.00	0.00	-12,000.00	100.00 %
201-94-00-904-47405	Concession Sales	3,800.00	3,800.00	0.00	0.00	-3,800.00	100.00 %
201-94-00-904-47415	ABA Memberships	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
201-94-00-904-47425	Other Income	200.00	200.00	0.00	0.00	-200.00	100.00 %
201-95-00-100-47401	Participant Fees	0.00	0.00	0.00	1,451.69	1,451.69	0.00 %
201-95-00-100-47405	Concession Sales	0.00	0.00	0.00	30.00	30.00	0.00 %
201-95-00-100-47415	ABA Memberships	0.00	0.00	0.00	182.00	182.00	0.00 %
	Revenue Total:	1,224,600.00	1,224,600.00	2,569.47	510,256.59	-714,343.41	58.33 %
Expense							
201-91-00-100-51103	Commissioned Officers	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
201-91-00-100-51106	PART TIME EMPLOYEES	190,000.00	190,000.00	192.12	847.14	189,152.86	99.55 %
201-91-00-100-52250	Professional Services	20,600.00	20,600.00	0.00	575.00	20,025.00	97.21 %
201-91-00-100-52500	Printing & Promotions	50.00	50.00	0.00	0.00	50.00	100.00 %
201-91-00-100-52750	Building Maintenance	5,700.00	5,700.00	151.54	440.41	5,259.59	92.27 %
201-91-00-100-53250	Capital Expenditures	100,000.00	100,000.00	482.45	1,952.73	98,047.27	98.05 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 03/31/2016

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
201-91-00-100-53500	Equipment Expense	4,400.00	4,400.00	0.00	0.00	4,400.00	100.00 %
201-91-00-100-53750	General Supplies	51,750.00	51,750.00	777.00	1,397.01	50,352.99	97.30 %
201-91-00-100-54000	Office Supplies	750.00	750.00	0.00	0.00	750.00	100.00 %
201-91-00-100-54750	Utilities	39,000.00	39,000.00	607.73	2,389.23	36,610.77	93.87 %
201-91-00-100-55250	Uniforms	4,700.00	4,700.00	0.00	0.00	4,700.00	100.00 %
201-91-00-100-55500	Professional Development	1,900.00	1,900.00	0.00	395.00	1,505.00	79.21 %
201-91-00-100-59000	EMPLOYEE BENEFITS	22,965.00	22,965.00	14.71	4,541.05	18,423.95	80.23 %
201-92-00-100-51102	Civilian Employees	125,821.00	125,821.00	4,849.91	43,750.37	82,070.63	65.23 %
201-92-00-100-51111	Civilian Employees Overtime	1,000.00	1,000.00	25.50	334.05	665.95	66.60 %
201-92-00-100-52250	Professional Services	79,900.00	79,900.00	0.00	43,763.82	36,136.18	45.23 %
201-92-00-100-52500	Printing & Promotions	525.00	525.00	0.00	0.00	525.00	100.00 %
201-92-00-100-53500	Equipment Expense	4,900.00	4,900.00	0.00	698.08	4,201.92	85.75 %
201-92-00-100-53750	General Supplies	2,075.00	2,075.00	45.00	53.43	2,021.57	97.43 %
201-92-00-100-54000	Office Supplies	0.00	0.00	0.00	112.04	-112.04	0.00 %
201-92-00-100-54750	Utilities	9,580.00	9,580.00	623.62	2,626.08	6,953.92	72.59 %
201-92-00-100-55500	Professional Development	3,175.00	3,175.00	0.00	525.00	2,650.00	83.46 %
201-92-00-100-59000	Employee Benefits	54,022.00	54,022.00	2,205.92	19,732.48	34,289.52	63.47 %
201-93-00-100-51102	Civilian Employees	44,189.00	44,189.00	1,699.57	15,296.11	28,892.89	65.38 %
201-93-00-100-51106	Part Time Employees	7,656.00	7,656.00	0.00	0.00	7,656.00	100.00 %
201-93-00-100-52500	Printing & Promotions	100.00	100.00	0.00	0.00	100.00	100.00 %
201-93-00-100-53250	Capital Expenditures	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
201-93-00-100-54500	Recreational Programming	78,850.00	78,850.00	1,910.00	11,190.28	67,659.72	85.81 %
201-93-00-100-54750	Utilities	4,500.00	4,500.00	319.48	1,451.95	3,048.05	67.73 %
201-93-00-100-55500	Professional Development	250.00	250.00	0.00	125.00	125.00	50.00 %
201-93-00-100-59000	Employee Benefits	17,008.00	17,008.00	727.15	5,903.64	11,104.36	65.29 %
201-94-00-100-51102	Civilian Employees	245,439.00	245,439.00	5,820.68	52,594.85	192,844.15	78.57 %
201-94-00-100-51106	Part Time Employees	6,635.00	6,635.00	0.00	0.00	6,635.00	100.00 %
201-94-00-100-51111	Civilian Employees Overtime	500.00	500.00	124.40	862.08	-362.08	-72.42 %
201-94-00-100-52250	Professional Services	46,300.00	46,300.00	0.00	9,633.57	36,666.43	79.19 %
201-94-00-100-52500	Printing & Promotions	600.00	600.00	0.00	0.00	600.00	100.00 %
201-94-00-100-52750	Building Maintenance	43,375.00	43,375.00	1,327.93	7,267.41	36,107.59	83.25 %
201-94-00-100-53250	Capital Expenditures	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
201-94-00-100-53500	Equipment Expense	18,850.00	18,850.00	398.45	980.57	17,869.43	94.80 %
201-94-00-100-53750	General Supplies	2,800.00	2,800.00	0.00	382.30	2,417.70	86.35 %
201-94-00-100-54000	Office Supplies	1,200.00	1,200.00	150.00	225.00	975.00	81.25 %
201-94-00-100-54750	Utilities	55,400.00	55,400.00	1,903.97	9,095.55	46,304.45	83.58 %
201-94-00-100-55000	Vehicle Expense	21,320.00	21,320.00	265.82	2,293.78	19,026.22	89.24 %
201-94-00-100-55250	Uniforms	2,900.00	2,900.00	58.00	532.00	2,368.00	81.66 %
201-94-00-100-55500	Professional Development	4,200.00	4,200.00	0.00	666.06	3,533.94	84.14 %
201-94-00-100-59000	Employee Benefits	109,482.00	109,482.00	3,669.23	31,595.31	77,886.69	71.14 %
201-94-00-904-51102	Civilian Employees	0.00	0.00	2,516.79	22,651.11	-22,651.11	0.00 %
201-94-00-904-59000	Employee Benefits	0.00	0.00	455.17	4,247.12	-4,247.12	0.00 %
201-95-00-100-52250	Professional Services	9,100.00	9,100.00	0.00	2,101.76	6,998.24	76.90 %
201-95-00-100-52500	Printing & Promotions	5,550.00	5,550.00	0.00	161.00	5,389.00	97.10 %
201-95-00-100-52750	Building Maintenance	1,700.00	1,700.00	0.00	642.77	1,057.23	62.19 %
201-95-00-100-53500	Equipment Expense	600.00	600.00	0.00	55.42	544.58	90.76 %
201-95-00-100-53750	General Supplies	4,400.00	4,400.00	135.00	210.36	4,189.64	95.22 %
201-95-00-100-54000	Office Supplies	250.00	250.00	0.00	0.00	250.00	100.00 %
201-95-00-100-54750	Utilities	3,000.00	3,000.00	71.43	525.06	2,474.94	82.50 %
201-95-00-100-55000	Vehicle Expense	1,000.00	1,000.00	57.13	107.13	892.87	89.29 %
Expense Total:		1,514,967.00	1,514,967.00	31,585.70	304,930.11	1,210,036.89	79.87 %
Fund: 201 - PARKS & RECREATION Surplus (Deficit):		-290,367.00	-290,367.00	-29,016.23	205,326.48	495,693.48	170.71 %
Report Surplus (Deficit):		-290,367.00	-290,367.00	-29,016.23	205,326.48	495,693.48	170.71 %

Become a Community for All Ages

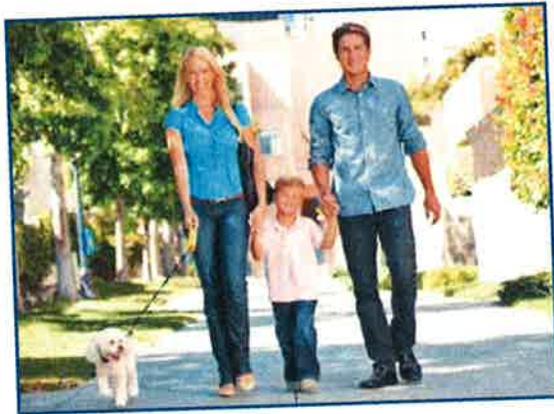
A checklist to help you become age friendly

KC Communities
for All Ages

September 2014

Does your city or county need tools to help it become a Community for All Ages? This checklist is designed to be used together with *Making Your Community Work for All Ages — A Toolkit for Cities* as a way to raise awareness, plan actions and assess your city for age friendliness.

The first suburbs of Kansas City, established nearly 60 years ago, have done exactly what they were intended to do — provide homes and services for families that raised the generation of Americans we now call the baby boomers. But, as the baby boomers have aged, and the oldest of the generation known as the millennials (young adults born between 1982 and 2004, now age 10 to 32) have come into adulthood, it is time to reevaluate the role that the suburbs play in housing and serving the American population.

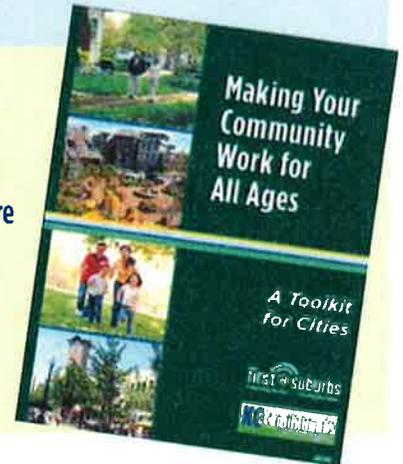


Kansas City's first suburbs can evolve in response to new trends and needs as communities for all ages.

A community for all ages seeks to meet the needs and interests of the very old, the very young and everyone in between. A key driver for this work is the rapidly changing older adult demographics.

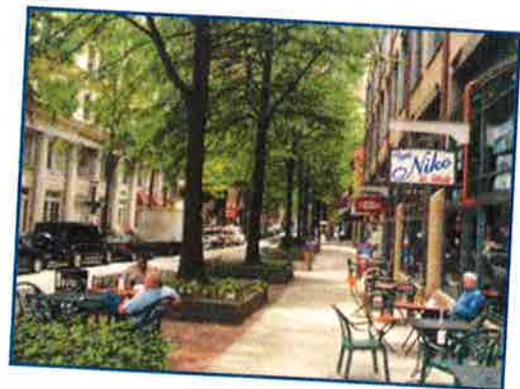
The post-war population swell known as the baby boom is paving the way for the next “baby boomlet,” the generation known as the millennials that followed the smaller Generation X (ages 33 to 53) population. Today, the oldest baby boomers are in their late 60s. By 2030, one

Making Your Community Work for All Ages — A Toolkit for Cities provides detailed information on steps that communities can take to become more age friendly. The toolkit is available at www.kccfaa.org, or contact Cathy Boyer-Shesol at cboyer@marc.org or 816/701-8246 to get a printed copy.



in five Americans — or 72,774,000 million — will be older than 65, while researchers estimate there will be 76 million millennials in the U.S. at that time.

In the Greater Kansas City area, more than 416,000 residents will be 65 or older in 2030, while approximately 633,000 millennials will live here. Historically, the needs and interests of older adults have been seen as vastly different from younger generations and those of families with young children.



Today, research shows that communities that are adapting to meet the needs of its older adult citizens raise the quality of life in ways that also appeal across the age spectrum.

Ample evidence supports the idea that consumer demand for healthy communities — walkable, vibrant places designed around transit and green spaces — has never been higher. Numerous studies show that demand for compact, mixed-use, transit-accessible development far outstrips current supply. Walkable communities are in such high demand, in fact, that homes in such areas bring from 40 to 100 percent higher sales and lease prices than those in more traditional, automobile-oriented communities.

Consumer demand for healthy communities is particularly prominent among millennials, who are increasingly seeking alternatives to the automobile-centered land-use patterns of the generations before them.



Integrating health into planning and development policy can become an economic development strategy — a tool to attract a skilled workforce and to build an innovative and sustainable economic base.* Evidence shows a connection between highly-connected residents and the resilience of their community. Policies and programs that support keeping people in their homes and connected to their networks and communities allows residents of all ages to feel safe and comfortable.

This connectedness contributes to a sense of well-being, as well as the ability to respond to unforeseen problems.

* Source: Eitler, Thomas W., Edward T. McMahon, and Theodore C. Thorig, *Ten Principles for Building Healthy Places*, Washington, D.C.: Urban Land Institute, 2013.

The Kansas City region is taking on the challenge of creating communities for all ages by developing this checklist to be used alongside *Making Your Community Work for All Ages: A Toolkit for Cities*. The toolkit was designed to help local government officials

consider measures to improve the quality of life and opportunities for healthy living for older adult residents in the Kansas City region's older suburbs, as well as address the needs and interests of residents of all ages.

This draft checklist was developed by KC Communities for All Ages and the First Suburbs Coalition for use by officials and staff of the region's First Suburbs' communities. Based on the Checklist of Essential Features of Age-friendly Cities, which is being used by hundreds of communities around the U.S., it identifies policy and program options in six categories that city leaders can implement to be considered a community for all ages. Although piloted by First Suburbs cities, all cities will find the policy and program options valuable as they adapt to changing community demographics.



To assess your city



As communities engage in this work, they will want to track whether city policies and actions increasingly reflect those outlined in the checklist, and the impacts policies and actions are having on housing, transportation, outdoor spaces and buildings, social and civic participation and the availability of services. A city could consider these steps:

1. Identify staff or consultant resources dedicated to tracking and measuring progress.
2. Decide on the time intervals for making the assessment; for example, every two years, or every time a specific plan is updated.
3. Determine the extent to which plans have been updated and implemented. For example: comprehensive plan, parks and recreation master plan, transportation plan or Communities for All Ages Action Plan.
4. Measure, to the extent possible, the return on investment, or the benefits (tangible and intangible) that result from using the checklist to periodically gauge progress.
5. Involve stakeholders and the public in the assessment.
6. Document the findings and report them to the community.
7. Share your feedback with other cities through MARC's KC Communities for All Ages and First Suburbs Coalition (cboyer@marc.org).

The checklist includes both policy development (Policy) and implementation (Actions) criteria.

It was tested by four pilot communities during the spring of 2014 — Gladstone and Raytown, Missouri, and Prairie Village and Mission, Kansas. The testing process has helped in the refinement of the checklist.

There is now regional discussion about criteria and steps toward a Communities for All Ages recognition program and possible certification, based on the foundational work of these four pilot communities.

A workbook version of this checklist, with space for recording your information and progress, will be available in August 2014 at www.kccfaa.org.

This checklist will be revised as necessary. Visit www.kccfaa.org for the latest version.



1

Public outdoor spaces and buildings



(See *Making Your Community Work for All Ages — A Toolkit for Cities*, Chapter 2)

Locate, design and construct public facilities to allow for connectivity with neighborhoods and other destinations, and enable maximum use and benefit by residents, visitors and employees of all ages.

Cities are responsible for the location, design and construction of parks, trails, community centers, city halls and other public facilities and spaces. Most communities have assessed these facilities to ensure compliance with the Americans with Disabilities Act (ADA), and some have taken steps to make improvements beyond the minimums established by ADA.

Physical limitations and mobility needs must be considered when designing and creating both outdoor spaces and buildings. Residents with physical limitations are more comfortable, safe and active when communities consider and address their needs in the design of public buildings and spaces. The following policies and actions provide guidance on maximizing physical accessibility to public spaces for all levels of ability and age.

Policy

1-A The city develops and implements age-friendly policies that consider the needs of persons of all ages in the siting, design and development of public spaces. Examples include: parks and other outdoor spaces, walkways, outdoor seating, streetscapes and buildings.

1-B The city plans and constructs bike and pedestrian facilities to maximize use and safety for all users. Examples include: width, surface material and expected use. The city may use the American Association of State Highway and Transportation Officials' (AASHTO) Highway Safety Manual standards or other recognized standards for bicycle and pedestrian facility design.

1-C The city designs and builds its public buildings to meet the needs of residents of all ages. Examples include: easy-to-read signage and accessible elevators, ramps, railings and stairs, and non-slip floors.

1-D The city prioritizes safety in parks and neighborhoods. Examples include: providing good street lighting, trimmed trees and bushes and other appropriate safety measures.

1-E The city involves residents of varying ages and abilities in planning for the siting and design of public outdoor spaces and buildings.

Action

1-F The city provides seating areas in public outdoor spaces and outside public buildings in recognition that residents have different levels of mobility and stamina.

1-G Stairways on public property, including within park facilities, are designed and constructed to maximize safety. Examples include: railings and painted or taped stair tips to distinguish each step.

1-H The city provides ample parking and drop-off areas near the entrances to public facilities that meets mobility and accessibility needs of all citizens. (ADA requirements are an expected minimum, the composition of the community and the expected use of a facility may dictate additional spaces to improve resident experience at public facilities.)

1-I The city considers the mobility needs and stamina of all citizens in accessing city services and provides flexible customer arrangements. Examples include: separate waiting lines and seating if the wait is long, special queues and service counters and online and mail-in access.

1-J The city encourages walkability in downtown areas.

To record your progress, a workbook version of the checklist will be available at www.kccfaa.org in August 2014.

2

Housing and commercial development



(See Making Your Community Work for All Ages — A Toolkit for Cities, Chapter 3)

Provide age-friendly housing options.

Studies document that older citizens wish to “age in place.” Buyers and renters of all ages are becoming wary of the costs of commuting long distances. Communities that provide a range of age-friendly housing options will retain their older adult residents and provide an attractive alternative for all ages looking for housing.

Cities have a role in the siting and design of housing and commercial development through their planning and regulatory processes. Through these processes, cities can impact how well development meets the needs of all populations.

Policy

2-A The city conducts an audit of its development codes to ensure that a range of housing options are allowed, particularly in places connected to public transit, employment centers and community services.

2-B The city has in place policies to allow for and encourage a range of housing options, including accessory and shared dwellings that meet the needs of all ages and generations.

2-C The city evaluates and streamlines its building code review processes to be consistent with adopted plans and policies, including those that reduce costs and provide housing in a range of cost points.

2-D The city has in place policies that encourage developers to include features in new or restored housing stock that meets the different mobility needs of as many people as possible. Cities may refer to universal design, enabling design, visitability features or other design elements.

2-E The city evaluates its zoning and building code review processes to ensure that the siting and design of commercial properties consider the needs of users of all ages.

Action

2-F The city uses its property maintenance enforcement to support neighborhood quality and, as appropriate, assists property owners in identifying resources to maintain their homes.

2-G The city and its partners make information available about housing options within the city that meet different mobility and dependence levels.

2-H The city has a property tax relief program for homeowners with a fixed income who meet defined criteria (if allowed under state law).

2-I The city and its partners offer residents information about assessing and protecting their property to strengthen crime prevention.

To record your progress, a workbook version of the checklist will be available at www.kccfaa.org in August 2014.

3 Transportation and mobility



(See *Making Your Community Work for All Ages – A Toolkit for Cities*, Chapter 4)

Ensure that the community transportation system meets the needs of all users.

Healthy, vibrant communities provide multiple, accessible transportation options that contribute to the independence of all residents. Young adults, baby boomers and all ages increasingly seek and choose communities where they can walk, bike or access transit to get to school, work, services and entertainment.

There are many resources available to help a city meet this criterion, including guidelines and checklists provided by the National Complete Streets Coalition (www.smartgrowthamerica.org/complete-streets), U.S. Department of Transportation National Highway Traffic Safety Administration Bikeability Checklist (www.nhtsa.gov/people/injury/pedbimot/bike/bikeability/); Bicycle Friendly America (www.bikeleague.org/bfa); and Walk-Friendly Communities. (www.walkfriendly.org/). These guidelines help communities ensure that the transportation system meets the needs of all users. Cities can work proactively with local transit operators to plan and implement transit services to address the needs of their residents and workforce.

Policy

- 3-A** The city addresses multiple transportation modes in its comprehensive plan.
- 3-B** The city has adopted a Complete Streets resolution or comparable policy and is taking steps to implement the policy.
- 3-C** The city — with or without a transit partner — works to ensure public transportation stops and stations have infrastructure that meets the needs of all ages and abilities. Examples include: shelter with lighting, benches and curb cuts.
- 3-D** The city and its partners review and consider adoption of older driver and pedestrian safety provisions in the region's long-range safety plan. The city may use *Toward Zero Deaths 2013–2017*, or other recognized standards as guidance.

Action

- 3-E** The city works with partners, including transportation providers, to develop and implement strategies to support independence of non-drivers and those with additional needs for assistance in using transportation options.
- 3-F** The city and its partners provide resource information on where residents can find transportation options.
- 3-G** The city constructs pedestrian facilities to allow for safe travel to transit stops and stations from neighborhoods and other locations.
- 3-H** The city and its partners provide resource information for determining older driver competency and the supports available for transitioning from driver to passenger.
- 3-I** The city has considered application for or has achieved the Walk-Friendly Community designation from the Pedestrian Bicycle Information Center. (www.walkfriendly.org)
- 3-J** The city has considered application for or has achieved the Bicycle Friendly Community designation from the League of American Bicyclists. (www.bikeleague.org/bfa)

To record your progress, a workbook version of the checklist will be available at www.kccfaa.org in August 2014.

ORGANIZATION RESOLUTIONS AND AGREEMENT

UMB i1120001 (R 08/2015)

Commercial Deposit Accounts and Related Services; Borrowing

Full Legal Name of Organization: City of Raytown Parks and Recreation Department (the "**Organization**")
 is a **Government Public Funds Acct** (*insert type of entity*) organized and existing under the laws of
 the State of Missouri.

The Federal Tax Identification Number of Organization is: 43-0826878.

The undersigned officer of the Organization certifies to UMB Bank, n. a. (the "Bank**") as follows:**

- 1. Recordkeeper.** I am the Secretary or Assistant Secretary, or officer, partner, owner, principal, manager' member or other individual having lawful custody of the official records of the Organization. I am duly authorized by the official records of the Organization to provide and execute these Resolutions and Agreement to the Bank on behalf of the Organization.
- 2. Resolution and Agreement.** At a meeting of the governing body of the Organization duly held on (*insert date*) 3/20, 2016 and at which a quorum was present and acting throughout, or pursuant to the unanimous written consent of its members, the following Resolutions and Agreement were duly adopted and approved and are currently in full force and effect, and has not been amended or rescinded.
- 3. Authorized Signers.** Each individual identified below is an officer and Authorized Signer of the Organization and is duly authorized to exercise the powers that are described either in section 4.A., and/or section 4.B., and/or section 4.C. below and granted as specified beside his/her specimen signature.

NAME	TITLE OR POSITION	SPECIMEN SIGNATURE	POWERS GRANTED (A,B AND/OR C)
Michael McDonough	Mayor		
Teresa Henry	City Clerk		
Kevin Boji	Director of Parks		
Mary Ann McCormick	Admin. Svcs. Coordinator		

- 4. Powers Granted.** The Organization has granted to each Authorized Signer one or more of the following powers specified in the **Powers Granted** space adjacent to the respective Authorized Signer's specimen signature above:

A. Establishing and Maintaining Deposit Accounts. This Authorized Signer is duly authorized and given the power by the Organization to establish and maintain with the Bank one or more checking, savings, and/or time deposit accounts denominated in the name of and owned by the Organization (each an "**Account**") as determined from time to time by this Authorized Signer. Each Account is governed by the terms and provisions of the Bank's deposit account agreement (and the documents referred to therein as "**Supplemental Disclosures**") as amended by the Bank from time to time.

Each Authorized Signer having this power to establish and maintain deposit accounts acting alone has the authority, on behalf of the Organization and in its name, to: (1) sign and deliver any application, signature card, or other document required by the Bank to establish or maintain any Account, and to close any Account; (2) sign or endorse for deposit or collection checks, drafts, acceptances, time deposit receipts, and any other orders for the payment of money by the Organization (and the Bank is hereby authorized and directed to honor the same, regardless of whether such items are payable to the order of the individual signing or countersigning the same, or

ORGANIZATION RESOLUTIONS AND AGREEMENT

whether such items are deposited to the credit of the individual signing or countersigning the same or to the credit of any officer, employee or other Authorized Signer); (3) issue stop payment orders with respect to any item drawn on any Account; (4) obtain from the Bank such services as may be available from time to time that provide electronic, telephonic, computer or other form of information access to any Account; and (5) obtain from the Bank one or more debit cards for the purpose of making electronic fund transfers to or from any Account that permits such access. Endorsements of items made payable to the Organization also may be made by typing, writing or stamping the name of the Organization without adding the name of any individual below that signature.

The Authorized Signer also is duly authorized and given the power by the Organization to appoint and duly authorize one or more officers and/or employees of the Organization solely to issue and sign checks and drafts drawn on the Account on behalf of the Organization (each a "**Check Signer**"). The Bank is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in the Organization's name when bearing or purporting to bear the facsimile signature of this Authorized Signer or of an individual identified as a Check Signer on the Organization's signature card for an Account, and the Bank also is entitled to honor all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature thereon may have been affixed, if such facsimile signature resembles the facsimile specimen(s) duly certified to or filed with the Bank by this Authorized Signer.

B. Additional Banking Services. As used in these Resolutions and Agreement, the term "**Additional Banking Services**" includes, *but is not limited to*: (a) wire transfer of funds services; (b) automated clearing house (ACH) services; (c) lockbox or remote deposit services; (d) obtaining one or more access devices issued by the Bank as a means of accessing the Account(s) including, but not limited to, any card, PIN, code, program or Additional Banking Service that will allow such access for the purpose of obtaining information or to initiate electronic funds transfers to or from an Account, and to request the Bank to issue such access devices to other representatives of the Organization whether or not such other representative is identified in section 3 above; (e) cash or vault services; (f) the purchase or sale of foreign currencies on behalf of the Organization; (g) the investment of funds from the Account(s) into such investments as the Authorized Signer deems appropriate, regardless of whether such investments are offered by the Bank or its affiliates, and whether or not the investments are FDIC-insured; and (h) such other Additional Banking Service(s) as the Bank may offer and the Authorized Signer may request from time to time.

This Authorized Signer is duly authorized and given the power (i) to engage in Additional Banking Services on behalf of the Organization and in its name, to enter into, sign, modify, amend or terminate agreements with the Bank (which may include master agreements) for Additional Banking Services in connection with any Account(s), and (ii) to take any actions or enter into any other agreements and provide whatever instructions or documents relating to any Additional Banking Service as the Bank may require, upon such terms and conditions as this Authorized Signer deems appropriate, and to approve the security procedures and other terms and conditions that become part of such agreement.

This Authorized Signer also is duly authorized and given the power to approve, execute, deliver, amend or cancel one or more service requests (each a "**Service Request**") specifying one or more Additional Banking Services requested by the Organization, authorizing one or more individuals as security administrators for the Organization with respect to an Additional Banking Service, each of such security administrators being authorized on behalf of the Organization to grant, modify and delete identification codes, authorization or access levels for any individual as service representative for the Organization who can access Account(s) and the functions that any such service representative may perform using such Additional Banking Service, to remove such security administrators as this Authorized Signer deems appropriate; and to name or remove one or more service representatives who are authorized to: (1) initiate, confirm, amend, and cancel payment orders or fund transfers (including automated clearing house transfers) as specified in the Service Request, whether or not the individual named in such Service Request is an Authorized Signer identified in section 3 above; and (2) issue or amend instructions related to any Additional Banking Service.

C. Borrowing Authority. Any one (1) of these Authorized Signers (*insert required number in print and numeral*) is/are duly authorized and given the power by the Organization to: (i) borrow sums of money from the Bank from time to time on behalf of and in the name of the Organization in such amounts, for such periods of

ORGANIZATION RESOLUTIONS AND AGREEMENT

time, and upon such terms as this/these Authorized Signer(s) may deem advisable; (ii) execute on behalf of the Organization any guaranty of the obligations of other persons or entities to the Bank; and to execute for and on behalf of the Organization promissory notes, bonds, debentures, other evidences of indebtedness, loan agreements, line of credit agreements, letter of credit agreements, or other similar agreements or guaranties in such form and text as this Authorized Signer may determine; (iii) pledge, hypothecate, mortgage or in any manner encumber or create a lien upon any property of the Organization; (iv) deliver such documents and property to the Bank, whether real or personal, tangible or intangible and including, but not limited to, shares of stock, bonds, debentures, promissory notes, accounts receivable, or other property, upon such terms and conditions as this Authorized Signer may deem advisable to secure payment of sums of money borrowed by the Organization from the Bank or to secure any such guaranty of the obligations of any third party executed on behalf of the Organization; and (v) amend or modify any of the authorities and documents described in clauses (i) through (iv).

This Authorized Signer having borrowing authority, acting alone, also may delegate to any other representative of the Organization the power to borrow money on behalf of the Organization from time to time under any loan agreement, line of credit agreement, letter of credit agreement or other agreement previously approved in accordance with this authorization, even if the individual to whom such authority to borrow money is delegated is not named in these Resolutions and Agreement.

5. **Changes to Authorized Signer(s).** The Organization agrees that the undersigned individual executing these Resolutions and Agreement on behalf of the Organization, or any individual designated in writing by the undersigned to the Bank, is authorized to certify the names and signatures of those individuals authorized to act on behalf of the Organization under the foregoing Resolutions and Agreement and, from time to time hereafter, to certify any change in the identity of said Authorized Signer(s) and/or Check Signer(s) or to add or delete any Authorized Signer and/or Check Signer, and the undersigned or such designee of the undersigned shall immediately report, furnish and certify such changes to the Bank and submit to the Bank a new signature card, incumbency certificate or other document on behalf of the Organization reflecting such changes as the Bank may require in order to make such change(s) effective.
6. **Bank's Right to Rely on These Resolutions and Agreement.** The undersigned further certifies that the foregoing Resolutions and Agreement are in conformity with the governing documents of the Organization, and the Bank is authorized to rely on and to continue to honor the instructions of and authorizations given by any Authorized Signer(s) identified herein or as subsequently certified to the Bank as described above until the Bank shall have been notified in writing by the undersigned or his/her designee of any amendment or revocation of such instruction or authorization and the Bank shall have had a reasonable period of time to act on such notification. The Organization agrees and acknowledges that neither the Federal Electronic Fund Transfer Act (15 U.S.C. Section 1693 and following) nor Regulation E (12 C.F.R. Part 205) are applicable to any debit card or other access device issued by the Bank to the Organization in connection with any Additional Banking Service. The Organization hereby indemnifies and holds the Bank harmless against any loss, cost, damage, or expense suffered or incurred by the Bank arising out of or in any way related to the Bank's reliance in good faith on the terms and provisions of these Resolutions and Agreement.
7. **Incumbency Certificate.** The undersigned "Recordkeeper" for the Organization certifies that each individual identified in section 3 above as an Authorized Signer is an employee or officer of the Organization and currently holds the office/title specified beside his/her name, and that the specimen signature adjacent thereto is the valid signature of such individual.

Guidelines for executing the following signature boxes for Organizations that are U.S. legal entities:

- **Corporation:** The undersigned **Recordkeeper** described in Section 1 above and executing these Resolutions and Agreement below in the **Recordkeeper** box should be the corporate secretary or assistant secretary of the corporation. The **Additional Officer** may be the Chairperson, President, Chief Executive Officer, Treasurer, Chief Financial Officer, or a Board member, and must execute these Resolutions and Agreement in the **Additional Officer** box.
- **Partnership, Limited Liability Partnership, Limited Liability Company, or Sole Proprietor:** All general partners, all members (if a limited liability company), or the sole proprietor must sign below, unless the Organization's governing documents specify that a

ORGANIZATION RESOLUTIONS AND AGREEMENT

manager, managing general partner, or other individual may so act. ***In any event, a second officer of the general partner or member*** (if a limited liability company) **must sign in the Additional Officer box.** Sole proprietorships or single member limited liability companies do not require a second signature.

- **Governmental Entity:** The Treasurer must sign these Resolutions and Agreement below in the **Recordkeeper** box, unless the Organization's charter specifies otherwise. The entity's Chairperson, Vice Chairperson, or equivalent officer, or in-house Legal Counsel must sign in the **Additional Officer** box.

SIGNATURE REQUIRED RECORDKEEPER	SIGNATURE REQUIRED ADDITIONAL OFFICER
Name: Michael McDonough (Type or print)	Name: Mary Ann McCormick (Type or print)
Signature: _____	Signature: _____
Title: Mayor	Title: Administrative Services Coordinator
In witness whereof, I have signed my name to these Resolutions and Agreement as the Recordkeeper described in Section 1 above and, if appropriate and required, applied the seal of the Organization as of this _____ day of _____, 20 16 .	(Affix seal here if required by Organization's governing documents.)

Additional Signatures of Members, Partners or Other Required Individuals

Each of the undersigned individuals, being a member, general partner, or other person required under the governing documents of the Organization to approve the foregoing Resolutions and Agreement, hereby consents to the adoption thereof.

<i>Signature</i>	<i>Signature</i>
Print Name	Print Name
Title	Title
<i>Signature</i>	<i>Signature</i>
Print Name	Print Name
Title	Title
<i>Signature</i>	<i>Signature</i>
Print Name	Print Name
Title	Title