



BLOCK PARTY/EVENT PERMIT - APPLICATION

Return application a minimum of 7 business days prior to event to:

**Raytown City Hall-City Clerk’s Office, 10000 E. 59th Street, Raytown, MO 64133 Phone 816-737-6004
www.raytown.mo.us**

Applicant’s Name: _____ Date: _____

Address: _____ City/State/Zip _____

Phone (Day) _____ (Evening) _____ (Fax) _____

(Mobile) _____ E-mail _____

Additional Contact Person _____ Phone) _____

Event Name: _____

Event Date _____ Event Time: From _____ AM/PM To: _____ AM/PM

Total Anticipated Attendance: _____

Public Property requested:

General description of the planned event: _____

Is the event open to the general public? Yes ____ No ____ If yes, will spectator fees be charged? Yes ____ No ____

Will the event be advertised to the general public? Yes ____ No ____ If yes, how and when: _____

What special equipment will be brought onto the property: _____

List any street(s) requiring closure as a result of this event (include street name(s), dates and time of closing and street reopening): _____

Types of barricade(s) to be utilized: _____
(Fees may apply if utilizing City-Owned Barricades)

Does this event involve the sale or use of alcoholic beverages? Yes ____ No ____ If yes, please describe: _____

If yes, hours during which alcohol will be served: From _____ AM/PM To _____ AM/PM

Attach a detailed site map showing:

- 1) All streets affected by traffic rerouting or street closure.

Attach a description of:

- 1) How you plan to notify nearby residents impacted by this event.

Other Comments: _____

INDEMNITY

Permittee assumes all risk of all damage, loss and expense and agrees to indemnify and hold harmless the City of Raytown, and/or its agents and employees from and against any and all liability which may accrue to or be sustained by the City or Raytown on account of any claim, suit or action made or brought against the City of Raytown for the death or injury to persons or the destruction of property involving the permittee and its employees sustained in connection with the performance of the permit except the sole negligence and willful misconduct of the City of Raytown, its employees acting within the scope of their employment, and such indemnification shall extend to and include attorney's fees and the cost of establishing the right to indemnification hereunder in favor of the City of Raytown.

I am aware of the terms and conditions of the permit and will advise the participants of the event of these terms and conditions. The undersigned, does hereby state the above information is true and complete and that they have received a copy of the Block Party/Event Permit Conditions that may apply to a Block Party/Event Permit, if approved by the City of Raytown.

Applicant _____

Date _____