

MINUTES
RAYTOWN BOARD OF ALDERMEN
JANUARY 3, 2017
REGULAR SESSION No. 41
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133

OPENING SESSION
7:00 P.M.

Mayor Michael McDonough called the January 3, 2017 Board of Aldermen meeting to order at 7:00 p.m. Sue Klotz of Raytown Interfaith Alliance provided the invocation and led the pledge of allegiance.

Roll Call

The roll was called and the attendance was as follows:

Present: Alderman Mark Moore, Alderman Jim Aziere, Alderman Bill Van Buskirk, Alderman Steve Meyers, Alderman Jason Greene, Alderman Janet Emerson

Absent: Aldermen Eric Teeman, Alderman Karen Black (Alderman Black joined the group at 7:05 pm)

Public Comments

None.

Communication from the Mayor

Mayor McDonough wished everyone a Happy New Year and welcomed Tom Cole as the new City Administrator, Briana Burrichter as Finance Director, and Kati Horner Gonzales as Public Works Director.

Alderman Black joined the meeting at 7:05 p.m.

Communication from the City Administrator

Tom Cole thanked everyone for entrusting him with this new position, and is looking forward to serving the community of Raytown. There is potential for a winter storm event Wednesday evening into Thursday morning, and Public Works is monitoring the weather and preparing to keep the streets clear. The role of Economic Development Administrator is now open and the position announcement has been posted. The first review of incoming resumes will be Friday, January 13, 2017 and we will be moving forward to fill this position as soon as possible. He complimented the Finance department on their handling of the tax season.

Committee Reports

None.

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular December 20, 2016 Board of Aldermen meeting minutes.

Alderman Moore, seconded by Alderman Emerson, made a motion to approve the consent agenda. The motion was approved by a vote of 7-0-1.

Ayes: Aldermen Moore, Emerson, Greene, Van Buskirk, Meyers, Aziere, Black

Nays: None

Absent: Alderman Teeman

REGULAR AGENDA

OLD BUSINESS

2. Public Hearing: A public hearing regarding the Floodplain Overlay District contained in Chapter 50.

2a. **SECOND READING: Bill No. 6431-16, Section XIII. AN ORDINANCE** REPEALING CHAPTER 50, DIVISION 11 AND APPROVING CHAPTER 50, DIVISION 11, SECTION 285 THROUGH 296 OF THE CODE OF ORDINANCES UPDATING THE FLOODPLAIN OVERLAY DISTRICT. Point of Contact: Kati Horner Gonzalez, Public Works Director.

The bill was read by title only by Teresa Henry, City Clerk.

Mayor McDonough opened the public hearing.

Jason Hanson, City Engineer, provided the Staff Report and remained available for discussion.

There was no public comment.

Discussion included this is to move our Floodplain regulations into compliance with the State of Missouri. This impacts any kind of development in any of the floodplains. Although there were no changes with the new mapping, we are required to adopt the new mapping and the new study.

Mayor McDonough closed the public hearing.

Alderman Emerson, seconded by Alderman Moore, made a motion to adopt. The motion was approved by a vote of 7-0-1.

Ayes: Aldermen Emerson, Moore, Black, Aziere, Greene, Meyers, Van Buskirk

Nays: None

Absent: Alderman Teeman

It became **ORDINANCE NO.: 5565-17**

3. Public Hearing: A public hearing regarding text amendments to the Land Use Table contained in Chapter 50.

3a. **SECOND READING: Bill No. 6432-16, Section XIII. AN ORDINANCE** AMENDING CHAPTER 50 (ZONING), SECTION 107 (LAND USE TABLE) OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, FOR THE PURPOSE OF UPDATING THE LAND USE TABLE IN THE ZONING ORDINANCE OF THE CITY OF RAYTOWN. Point of Contact: Scott Peterson, Planning & Zoning Coordinator.

The bill was read by title only by Teresa Henry, City Clerk.

Mayor McDonough opened the public hearing.

Scott Peterson, Development & Public Affairs, provided the Staff Report and remained available for discussion.

Discussion included this is the update to our Land Use Table and Zoning Chapter. The Planning & Zoning Commission unanimously recommended adoption.

Mayor McDonough closed the public hearing.

Alderman Van Buskirk, seconded by Alderman Greene, made a motion to adopt. The motion was approved by a vote of 7-0-1.

Ayes: Aldermen Van Buskirk, Greene, Meyers, Moore, Emerson, Aziere, Black
Nays: None
Absent: Alderman Teeman

It became **ORDINANCE NO.: 5566-17**

4. Public Hearing: A public hearing regarding text amendments relating to regulations governing public hearings that appear before the Planning & Zoning Commission.

4a. **SECOND READING: Bill No. 6433-16, Section XIII. AN ORDINANCE AMENDING CHAPTER 50 (ZONING), SECTION 560 (RECEIPT OF APPLICATIONS) OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, FOR THE PURPOSE OF ESTABLISHING NEIGHBORHOOD INFORMATION MEETINGS FOR APPLICATIONS THAT APPEAR BEFORE THE PLANNING AND ZONING COMMISSION, AS WELL AS REQUIRING SAID APPLICATIONS TO POST SIGNAGE ON APPLICANT PROPERTIES NOTIFYING THE PUBLIC OF SAID PUBLIC HEARINGS.** Point of Contact: Scott Peterson, Planning & Zoning Coordinator.

The bill was read by title only by Teresa Henry, City Clerk.

Mayor McDonough opened the public hearing.

Scott Peterson, Development & Public Affairs, provided the Staff Report and remained available for discussion.

Discussion included this is an effort to increase transparency for our public hearings that go before the Planning & Zoning Commission. It requires that all applicants for certain projects, such as re-zonings, site development plans, preliminary plats and conditional use permits would have to host neighborhood informational meetings up to two weeks prior to the Planning & Zoning Hearing, and report back to city staff on the nature of those meetings. In addition, they would be required to post a sign provided by the City of Raytown on the applicant property, notifying the public of the upcoming Planning & Zoning Commission Meeting. The Planning & Zoning Commission unanimously recommended approval. Other procedures will remain the same. The City will notify all residents within 185 feet of the property of the upcoming Planning & Zoning Meeting. The distance of 185 feet is standard for most communities.

Mayor McDonough closed the public hearing.

Alderman Jason Greene, seconded by Alderman Karen Black, made a motion to adopt. The motion was approved by a vote of 7-0-1.

Ayes: Aldermen Greene, Black, Moore, Van Buskirk, Aziere, Emerson, Meyers
Nays: None
Absent: Alderman Teeman

It became **ORDINANCE NO.: 5567-17**

5. **FIRST READING: Bill No. 6436-17, Section XIII. AN ORDINANCE AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE JACKSON COUNTY BOARD OF ELECTION COMMISSIONERS TO UTILIZE CITY HALL AS A POLLING PLACE FOR THE 2017 CALENDAR YEAR.** Point of Contact: Teresa Henry, City Clerk.

The bill was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, provided the Staff Report and remained available for discussion.

Discussion included the Jackson County Election Board reimburses the City \$80.00 for each use of City Hall as a polling place.

6. **R-2929-17: A RESOLUTION** AUTHORIZING AND APPROVING AN ORGANIZATION RESOLUTION AND AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND UMB BANK, N.A. Point of Contract: Teresa Henry, City Clerk.

The resolution was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, provided the Staff Report and remained available for discussion.

Discussion included the addition of signatures of new employees to the signature cards used by UMB Bank.

Alderman Aziere, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 7-0-1.

Ayes: Aldermen Aziere, Emerson, Van Buskirk, Greene, Moore, Black, Meyers

Nays: None

Absent: Alderman Teeman

7. **R-2930-17: A RESOLUTION** ACCEPTING A COMMUNITY GRANT FROM WAL-MART IN THE AMOUNT OF \$500.00 TO FURTHER THE CITY'S COMMUNITY EDUCATION PROGRAMS THROUGH THE EMERGENCY MEDICAL SERVICES DEPARTMENT AND AMENDING THE FISCAL YEAR 2016-2017 BUDGET TO REFLECT THE INCREASE IN GRANT REVENUES. Point of Contact: Doug Jones, Emergency Medical Services Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Kim LeSage, Administrative Assistant for EMS, provided the Staff Report and remained available for discussion.

Discussion included this is a small grant for the Child Safety Program and continuing education. The City of Raytown EMS has become widely known throughout the Metro Area for our Child Safety Program. The City provides free car seats for families who meet financial need criteria if seats remain available. We will also inspect car seats free of charge and provide education for families on appropriate use and installation.

Alderman Meyers, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 7-0-1.

Ayes: Aldermen Meyers, Emerson, Moore, Black, Greene, Van Buskirk, Aziere

Nays: None

Absent: Alderman Teeman

8. **R-2931-17: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT FOR MEDICAL DIRECTOR SERVICES BETWEEN TUCKER LIENHOP, D.O. AND THE CITY OF RAYTOWN, MISSOURI. Point of Contact: Doug Jones, Emergency Medical Services Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Doug Jones, Emergency Medical Services Director, provided the Staff Report and remained available for discussion.

Discussion included this is the renewal of our agreement with Dr. Lienhop, our City Medical Director. This function is required by the state for the City to provide Emergency Services.

Alderman Van Buskirk, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 7-0-1.

Ayes: Aldermen Van Buskirk, Black, Meyers, Greene, Emerson, Moore, Aziere
Nays: None
Absent: Alderman Teeman

9. **R-2932-17: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS TO GALLS, INC. FOR THE PURCHASE OF POLICE UNIFORMS AND MINOR EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$35,100.00 FOR FISCAL YEAR 2016-2017. Point of Contact: Jim Lynch, Police Chief.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Lynch, Chief of Police, provided the Staff Report and remained available for discussion.

Alderman Van Buskirk, seconded by Alderman Greene, made a motion to adopt. The motion was approved by a vote of 7-0-1.

Ayes: Aldermen Van Buskirk, Greene, Moore, Black, Aziere, Emerson, Meyers
Nays: None
Absent: Alderman Teeman

10. **R-2933-17: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH INDEPENDENT SALT COMPANY FOR THE PURCHASE OF SALT FOR TREATING ROADS AND BRIDGES IN INCLEMENT WEATHER IN AN AMOUNT NOT TO EXCEED \$50,232.00 FOR FISCAL YEAR 2016-2017. Point of Contact: Kati Horner Gonzalez, Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Tony Mesa, Public Works Superintendent, provided the Staff Report and remained available for discussion.

Discussion included this is the purchasing authority for the contract approved on May 17, 2016.

Alderman Moore, seconded by Alderman Greene, made a motion to adopt. The motion was approved by a vote of 7-0-1.

Ayes: Aldermen Moore, Greene, Aziere, Van Buskirk, Black, Meyers, Emerson
Nays: None
Absent: Alderman Teeman

DISCUSSION ITEM

11. **City Tagline.** Point of Contact: Tom Cole, City Administrator

Discussion included the Mayoral appointed Marketing Committee has been working since April to spruce up the city's marketing and branding. The two proposed taglines are "Raytown, City of Trails," and "Raytown, Blazing New Trails." While this item does not require a resolution or ordinance, the committee is seeking a vote or direction from the Board to adopt one of the taglines or reject and ask the committee to find something else.

Several Aldermen thanked the committee for their work. Independence has a similar tagline, Queen City of Trails. "Blazing New Trails" sounds more progressive. "City of Trails" emphasizes the historical aspect of the city. We want to move forward while preserving our heritage. Raytown includes four trails, Oregon, Santa Fe, California and the spur of the Katy Trail which is now the Rock Island Corridor. "Blazing New Trails" seemed to have more support.

CLOSED SESSION

Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:

- 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Alderman Emerson, seconded by Alderman Van Buskirk, made a motion to move to closed session.

Ayes: Alderman Emerson, Van Buskirk, Greene, Meyers, Aziere, Black, Moore

Nays: None

Absent: Alderman Teeman

ADJOURNMENT

Alderman Jason Greene, seconded by Alderman Janet Emerson made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 8:38 p.m.

Teresa Henry, City Clerk