

**MINUTES**  
**RAYTOWN BOARD OF ALDERMEN**  
**MARCH 17, 2020**  
REGULAR SESSION NO. 23  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133  
7:00 P.M.

**OPENING SESSION**

Mayor Michael McDonough called the March 17, 2020 Board of Aldermen meeting to order at 7:01 p.m. Timmy Hensel or River Church provided the invocation and led the pledge of allegiance.

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Frank Hunt, Alderman Jim Aziere, Alderman Jason Greene, Alderman Ryan Myers, Alderman Janet Emerson, Alderman Mary Jane Van Buskirk, Alderman Bill Van Buskirk, Alderman Bonnaye Mims, Alderman Derek Ward

Absent: Alderman Greg Walters

**Public Comments**

Public comments were given by:

Tony Jacob, Raytown, MO

**Communication from the Mayor**

Mayor McDonough spoke on recent events and City business.

**Communication from the City Administrator**

Damon Hodges, City Administrator, provided an update on the City's current projects and plans.

**Committee Reports**

Comments were shared by Aldermen Mary Jane Van Buskirk, Bill Van Buskirk, Aziere and Mims.

Staff asked the Board to consider amending the agenda by removing the Closed Session at the end of Old Business and adding R-3285-20 to the agenda.

Alderman Mims, seconded by Alderman Mary Jane Van Buskirk, made a motion to amend the agenda by removing the Closed Session and adding R-3285-20 to the agenda.

The motion was discussed.

The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Mary Jane Van Buskirk, Myers, Greene, Bill Van Buskirk, Hunt, Aziere, Ward, Emerson

Nays: None

Absent: Alderman Walters

R-3285-20 became item 3 on the agenda.

## 1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular March 3, 2020 Board of Aldermen meeting minutes.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Emerson, Hunt, Greene, Bill Van Buskirk, Ward, Aziere, Myers, Mary Jane Van Buskirk

Nays: None

Absent: Alderman Walters

## OLD BUSINESS

2. Public Hearing: A public hearing to consider a Conditional Use Permit for property located at 7609 Raytown Road.

2a. **SECOND READING: Bill No. 6546-20, Section XIII. AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR THE RECON CENTER LLC, AN AUTOMOTIVE REPAIR BUSINESS, TO OPERATE AN ACCESSORY VEHICLE SALES USE AT 7609 RAYTOWN ROAD IN A HIGHWAY COMMERCIAL (HC) DISTRICT IN THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI.** Point of Contact: Chris Gilbert, Planning & Zoning Coordinator.

The item was read by title only by Teresa Henry, City Clerk.

Chris Gilbert, Planning & Zoning Coordinator, presented the item and remained available for any discussion.

The item was discussed.

Alderman Emerson, seconded by Alderman Mims, made a motion to amend condition 4:

No unlicensed/inoperable vehicles will be permitted to be stored on the property outside of the principal structure ~~without proper screening if such is designed to contain vehicles overnight in excess of 30 days.~~ All vehicles for sale shall be properly marked "For Sale".

The motion was discussed.

The applicant, Stephen Jones, joined the discussion at the lectern.

Discussion continued

Alderman Bill Van Buskirk stated that he had ex parte communication regarding this item.

Discussion continued.

The motion to amend condition 4 was approved by a vote of 6-3-1.

Ayes: Aldermen Emerson, Mims, Greene, Myers, Ward, Hunt

Nays: Aldermen Aziere, Mary Jane Van Buskirk, Bill Van Buskirk

Absent: Alderman Walters

Alderman Emerson, seconded by Alderman Mims, made a motion to amend condition 6:

The Recon Center shall not exceed the 24 parking spaces designated by its use category as auto repair and the 12 spaces designated for vehicle sales and shall not impede the activities of its neighbors by consuming parking spaces that are not intended for their use. Further, complaints received by the City from neighboring tenants regarding parking and drive aisle issues ~~may result in this Conditional Use Permit being returned to the Planning Commission for reconsideration shall be forwarded to Neighborhood Services for investigation.~~

The motion was discussed

The motion was approved by a vote of 7-2-1.

Ayes: Aldermen Emerson, Mims, Aziere, Greene, Myers, Ward, Hunt

Nays: Aldermen Mary Jane Van Buskirk, Bill Van Buskirk

Absent: Alderman Walters

Alderman Ward, seconded by Alderman Mims, made a motion to adopt as amended.

Discussion continued.

The motion was approved by a vote of 8-1-1.

Ayes: Aldermen Ward, Mims, Bill Van Buskirk, Hunt, Greene, Emerson, Aziere, Myers

Nays: Alderman Mary Jane Van Buskirk

Absent: Alderman Walters

Mayor McDonough called for a 15-minute recess.

Mayor McDonough Reconvened the meeting at 8:31 p.m.

### **NEW BUSINESS**

3. **R-3285-20. A RESOLUTION** IMPLEMENTING EMERGENCY REGULATIONS NECESSARY TO PROTECT THE HEALTH SAFETY AND WELFARE OF RESIDENTS AND EMPLOYEES OF THE CITY OF RAYTOWN, MISSOURI. Point of Contact: Damon Hodges, City Administrator.

Mayor McDonough read a Declaration of Emergency for the City of Raytown.

R-3285-20 was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, remained available for any discussion.

The item was discussed.

Alderman Bill Van Buskirk, seconded by Alderman Mary Jane Van Buskirk, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Bill Van Buskirk, Mims, Hunt, Aziere, Greene, Myers, Emerson, Mary Jane Van Buskirk, Ward

Nays: None

Absent: Alderman Walters

4. **R-3281-20. A RESOLUTION** AUTHORIZING AND APPROVING THE REPEAL AND REPLACEMENT OF THE CURRENT PURCHASING POLICY FOR THE CITY OF RAYTOWN. Point of Contact: Russell Petry, Finance Director.

The item was read by title only by Teresa Henry, City Clerk.

Russ Petry, Finance Director, presented the item and remained for any discussion.

Alderman Mims, seconded by Alderman Greene, made a motion to adopt.

The item was discussed.

Alderman Bill Van Buskirk, seconded by Alderman Emerson, made a motion to amend the spending approval threshold for the City Administrator to be:

Non-Budgeted: \$30,000

Budgeted: \$30,000

The motion was discussed.

The motion to amend failed by a vote of 3-6-1.

Ayes: Aldermen Bill Van Buskirk, Emerson, Mary Jane Van Buskirk

Nays: Aldermen Mims, Ward, Myers, Greene, Aziere, Hunt

Absent: Alderman Walters

Discussion continued.

Emerson left the meeting at 9:03 p.m.

Alderman Mims, seconded by Alderman Greene, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Greene, Mary Jane Van Buskirk, Bill Van Buskirk, Myers, Aziere, Hunt, Ward

Nays: None

Absent: Aldermen Emerson, Walters

5. **R-3282-20. A RESOLUTION** AUTHORIZING AND APPROVING THE REPEAL AND REPLACEMENT OF THE CURRENT BUDGET/MANAGEMENT POLICY FOR THE CITY OF RAYTOWN. Point of Contact: Russell Petry, Finance Director.

The item was read by title only by Teresa Henry, City Clerk.

Russ Petry, Finance Director, presented the item and remained available for any discussion.

Alderman Myers, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Aziere, Mims, Hunt, Ward, Greene, Bill Van Buskirk, Myers, Mary Jane Van Buskirk

Nays: None

Absent: Aldermen Emerson, Walters

6. **R-3283-20. A RESOLUTION** AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT WITH RAYTOWN ANIMAL HOSPITAL, INC. FOR VETERINARY SERVICES ASSOCIATED WITH ANIMAL CONTROL IN AN AMOUNT NOT TO EXCEED \$90,000.00 FOR FISCAL YEAR 2019-2020. Point of Contact: Ray Haydaripoor, Community Development Director.

The item was read by title only by Teresa Henry, City Clerk.

Alderman Bill Van Buskirk stated that he had ex parte communication regarding this item.

Ray Haydaripoor, Community Development Director, presented the item and remained available for any discussion.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt.

The item was discussed.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Mims, Ward, Aziere, Hunt, Bill Van Buskirk, Mary Jane Van Buskirk, Greene

Nays: None

Absent: Aldermen Emerson, Walters

7. **R-3284-20. A RESOLUTION** DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF RAYTOWN AS SURPLUS AND AUTHORIZING DISPOSITION OF SUCH PROPERTY BY AUCTION. Point of Contact: Jose Leon, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Jose Leon, Public Works Director, presented the item and remained available for any discussion.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt.

The item was discussed.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Myers, Greene, Bill Van Buskirk, Hunt, Mary Jane Van Buskirk, Aziere, Ward

Nays: None

Absent: Aldermen Walters, Emerson

## **ADJOURNMENT**

Alderman Mims, seconded by Alderman Mary Jane Van Buskirk, made a motion to adjourn. The motion to adjourn was approved by a majority of those present.

The meeting adjourned at 9:12 p.m.

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Teresa M. Henry, MRCC  
City Clerk