

**MINUTES**  
**RAYTOWN BOARD OF ALDERMEN**  
**APRIL 19, 2016**  
**REGULAR SESSION No. 25**  
**RAYTOWN CITY HALL**  
**10000 EAST 59<sup>TH</sup> STREET**  
**RAYTOWN, MISSOURI 64133**

**OPENING SESSION**  
**7:00 P.M.**

Mayor Michael McDonough called the April 19, 2016 Board of Aldermen meeting to order at 7:03 p.m. Rex Block from Bahii' provided the invocation and led the pledge of allegiance.

**Roll Call**

The roll was called by Teresa Henry, City Clerk and the attendance was as follows:

Present: Alderman Mark Moore, Alderman Eric Teeman, Alderman Jim Aziere, Alderman Steve Mock, Alderman Josh Greene, Alderman Bill Van Buskirk, Alderman Karen Black, Alderman Steve Meyers, Alderman Jason Greene, Alderman Janet Emerson  
Absent: None

**Public Comments**

Joe Creamer spoke regarding a complaint to the Attorney General's Office.

**Communication from the Mayor**

Mayor Michael McDonough announced that REAP held its 20,000 Items in One Day fundraiser on April 23, 2016. Local Boy Scout Troops and Rotary volunteers participated in the event.

**Communication from the City Administrator**

Mahesh Sharma, City Administrator, announced that Jim Melvin, Interim Public Works Director was leaving the City. Mr. Sharma thanked Jim for his hard work while serving in the position.

Mr. Sharma provided updates on the seven goals that the Board of Aldermen had set during last year's goal setting meeting.

**Committee Reports**

Alderman Steve Mock attended the Bark in the Park event on April 23, 2016 at Kenagy Park. Over 300 people showed up to the event. Next year's event is scheduled for May 20, 2017 at 9:00 a.m.

Alderman Mock announced that the Raytown Senior Expo was scheduled for May 5, 2016 at 9:00 a.m. to Noon in the City Hall Council Chambers.

Alderman Mock reported the Municipal Committee met April 19, 2016.

Alderman Mock announced that the Raytown Arts & Music Festival was scheduled for August 27, 2016 at Kenagy Park.

Alderman Emerson reported that the Human Relations Commission will hold their meeting on April 23, 2016 to educate citizens about what to expect if they are pulled over by Raytown Police.

Alderman Emerson announced that seats for the Chamber luncheon scheduled for April 28, 2016 were quickly filling up and those interested in attending needed to contact the Chamber for availability.

Alderman Emerson reminded residents that Raytown Night at the Royals was scheduled for May 13, 2016; residents needed to contact the Chamber about purchasing tickets for the event.

Alderman Emerson reported that the Chamber Legislative Forum was scheduled for April 29, 2016 at the Raytown School Wellness Center.

Alderman Emerson announced that the Raytown Chamber Golf Tournament was scheduled for May 19, 2016 at the Hillcrest Golf Course. Participants needed to contact the Chamber soon with names of their team members.

Alderman Teeman reported that the Park Board met April 18, 2016 and discussed several upcoming events. The Arbor Day Celebration was scheduled for April 30, 2016 at 2:00 p.m. at the Rice Tremonti home. The 50+ Soft Ball Season started and kickball leagues were scheduled to start in June. Alderman Teeman reminded residents that the Adult Tennis League was scheduled to start the first week in May and that the first Movie in the Park was scheduled for May 16, 2016.

Alderman Jason Greene reported that the Raytown Fire District received an A+ rating from the annual audit.

Alderman Josh Greene announced that the Marketing Committee had its first meeting on April 13, 2016; the next meeting was scheduled for April 27, 2016.

Alderman Josh Greene reported that the Finance Committee met April 12, 2016 to discuss the following items: the audit report, employee benefits and alternative funding for future City projects.

Alderman Meyers reported that the Mid - America Regional Council's First Suburbs Committee held its quarterly meeting at City Hall on April 15, 2016. The event was successful and a lot of great information was shared regarding community development.

### **CLOSED SESSION**

**Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:**

610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;

Alderman Mock, seconded by Alderman Teeman, made a motion to go into Closed Session. The motion was approved by a vote of 10-0.

Ayes: Alderman Mock, Teeman, Jason Greene, Van Buskirk, Josh Greene, Meyers, Aziere, Black, Moore, Emerson  
Nays: None

Mayor Michael McDonough resumed the regular session at 7:50 p.m.

### **STUDY SESSION**

(2 Items)

2014-2015 Audit Presentation  
Cochran Head Vick & Co., P.C.  
Mark Loughry, Finance Director

Sales Tax Report Card  
Mark Loughry, Finance Director

## LEGISLATIVE SESSION

### 1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular April 5, 2016 Board of Aldermen meeting minutes.

Alderman Teeman, seconded by Alderman Black, made a motion to approve the consent agenda. The motion was approved by a vote of 10-0.

Ayes: Aldermen Teeman, Black, Mock, Van Buskirk, Meyers, Moore, Emerson, Jason Greene, Aziere, Josh Greene

Nays: None

### REGULAR AGENDA

2. Public Hearing: A public hearing to approve a Conditional Use Permit to allow an indoor shooting range on property located at 6326 Raytown Road.

2a. **FIRST READING: Bill No. 6407-16, Section XIII. AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT SUBJECT TO CERTAIN CONDITIONS TO ALLOW AN INDOOR SHOOTING RANGE ON PROPERTY LOCATED AT 6326 RAYTOWN ROAD.** Point of Contact: John Benson, Development & Public Affairs Director.

The bill was read by title only by Teresa Henry, City Clerk.

Mayor McDonough opened the public hearing and called for any ex parte' discussion(s); Aldermen Mock, Teeman and Meyers had communication regarding the issue but would weigh all facts before making a decision.

John Benson, Development & Public Affairs Director and applicant Steve Brackeen provided the Staff Report and remained available for discussion.

Mayor McDonough opened the floor for public comment; there were none.

Without further comments; Mayor McDonough closed the floor for public comment.

Discussion included why the applicant was changing locations, noise control, what portion of the new building required the Conditional Use Permit, how the business would be a great asset to the downtown area and if gun safety courses would be offered.

Alderman Mock, seconded by Alderman Aziere made a motion to suspend the rules. Motion was approved by a vote of 7-3.

Ayes: Aldermen Mock, Aziere, Moore, Van Buskirk, Teeman, Black, Emerson

Nays: Aldermen Josh Greene, Jason Greene, Meyers

Alderman Black, seconded by Alderman Emerson made a motion to continue to a date certain of May 3, 2016. The motion was rescinded.

City Clerk, Teresa Henry performed the Second Reading on **Bill No. 6407-16, Section XIII. AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT SUBJECT TO CERTAIN CONDITIONS TO ALLOW AN INDOOR SHOOTING RANGE ON PROPERTY LOCATED AT 6326 RAYTOWN ROAD.** Point of Contact: John Benson, Development & Public Affairs Director.

Discussion included why there should not be a suspension of rules, how the new shooting range would be a great improvement compared to what is currently offered and timeline for the proposed improvements to the building.

Alderman Aziere, seconded by Alderman Teeman made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Aziere, Teeman, Josh Greene, Jason Greene, Moore, Van Buskirk, Black, Emerson, Meyers, Mock

Nays: None

3. Public Hearing: A public hearing to grant a waiver to the approved exterior building materials specified on property located at 8320 Westridge Road.

3a. **FIRST READING: Bill No. 6408-16, Section XIII. AN ORDINANCE GRANTING A WAIVER TO THE APPROVED EXTERIOR BUILDING MATERIALS SPECIFIED IN THE CITY OF RAYTOWN HIGHWAY 350 CORRIDOR DESIGN STANDARDS PROVIDED IN SECTION 50-421(H) OF THE CITY OF RAYTOWN CODE OF ORDINANCES AND APPROVING THE USE OF COMPOSITE SIDING MATERIAL ON PROPERTY LOCATED AT 8320 WESTRIDGE ROAD.** Point of Contact: John Benson, Development & Public Affairs Director.

The bill was read by title only by Teresa Henry, City Clerk.

Mayor McDonough opened the public hearing and called for any ex parte' discussion(s); Alderman Mock and Van Buskirk had communication regarding the issue but would weigh all facts before making a decision.

Scott Peterson, Development & Public Affairs Permit Technician and applicant, Steve Whalen provided the Staff Report and remained available for discussion.

Mayor McDonough opened the floor for public comment; there were none.

Without further comments; Mayor McDonough closed the floor for public comment.

Discussion included if recycled products were used in the composite material, how the material would be a nice improvement to the building, if the material had already been ordered, why the rules should not be suspended, potential consequences to the applicant for using material that was not approved by the City and how the City would be setting a bad example by letting owners use non - approved materials without any consequences.

Alderman Mock, seconded by Alderman Moore made a motion to Suspend the Rules. The motion failed by a vote of 5-5.

Ayes: Aldermen Mock, Moore, Meyers, Black, Teeman

Nays: Aldermen Aziere, Jason Greene, Emerson, Josh Greene, Van Buskirk

Alderman Teeman, seconded by Alderman Moore made a motion to continue to a date certain of May 3, 2016. The motion was approved by a vote of 10-0.

Ayes: Aldermen Teeman, Moore, Aziere, Mock, Jason Greene, Meyers, Emerson, Black, Josh Greene, Van Buskirk

Nays: None

4. **R-2861-16: A RESOLUTION APPOINTING A MEMBER OF THE BOARD OF ALDERMEN TO THE POSITION OF ACTING PRESIDENT FOR A TERM OF ONE YEAR OR UNTIL A SUCCESSOR IS APPOINTED.** Point of Contact: Teresa Henry, City Clerk.

The resolution was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, provided the Staff Report and remained available for discussion.

Discussion included an explanation of the process that would be used to elect a Mayor Pro Tem

Vote 1 Alderman Jason Greene – 5  
Alderman Moore – 1  
Alderman Emerson – 4

Nomination failed due to lack of majority vote.

Vote 2 Alderman Jason Greene – 5  
Alderman Emerson – 5

Due to the tie vote, Mayor Pro Tem Steve Mock made a nomination of Janet Emerson for the position of Mayor Pro Tem that went to the Board for a vote. Vote was seconded by Alderman Van Buskirk. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mock, Van Buskirk, Teeman, Aziere, Josh Greene, Black, Meyers, Jason Greene, Emerson  
Nays: None

### **Proclamations and Presentations**

Mayor Michael McDonough presented a Proclamation of Appreciation to Aldermen Steve Mock for his service as Acting President of the Board of Aldermen during 2015-2016.

5. **R-2862-16: A RESOLUTION ESTABLISHING THE RATES FOR MEDICAL AND DENTAL INSURANCE FOR THE INSURANCE PLAN YEAR FROM JULY 1, 2016 TO JUNE 30, 2017.** Point of Contact: Debbie Duncan, Human Resource Manager.

The resolution was read by title only by Teresa Henry, City Clerk.

Debbie Duncan, Human Resources Manager and Bridgette McDaniel, MPR Representative, provided the Staff Report and remained available for discussion.

Discussion included thanking staff for reaching out to the Board and Finance committee regarding the plan options, whether or not High Deductible Plan premiums for the employee had a decrease compared to previous benefit year.

Alderman Van Buskirk, seconded by Alderman Black made a motion to adopt Option 1. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Black, Emerson, Moore, Meyers, Jason Greene, Josh Greene, Aziere, Teeman, Mock  
Nays: None

6. **R-2863-16: A RESOLUTION AUTHORIZING AND APPROVING GROUP TERM LIFE INSURANCE AND ACCIDENTAL DEATH AND DISABILITY INSURANCE.** Point of Contact: Debbie Duncan, Human Resource Manager.

The resolution was read by title only by Teresa Henry, City Clerk.

Debbie Duncan, Human Resources Manager provided the Staff Report and remained available for discussion.

Discussion included thanking staff for reaching out to the Board, explanation of the administrative costs to the City and if premiums or benefit would be taxed.

Alderman Josh Greene, seconded by Alderman Meyers made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Josh Greene, Meyers, Jason Greene, Van Buskirk, Emerson, Moore, Aziere, Mock, Black, Teeman  
Nays: None

7. **R-2864-16: A RESOLUTION** AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT WITH INFINITY BUILDING SERVICES FOR MOWING SERVICES IN AN AMOUNT NOT TO EXCEED \$52,000.00 BUT WITHIN BUDGETED AMOUNTS FOR FISCAL YEAR 2015-2016. Point of Contact: Kati Horner Gonzalez, Assistant Director Public Works.

The resolution was read by title only by Teresa Henry, City Clerk.

Kati Horner Gonzalez, Assistant Director Public Works, provided the Staff Report and remained available for discussion.

Discussion included if Infinity was the same company used for Development & Public Affairs Nuisance Abatement projects, prior problems with the company and how often Public Works used the moving company,

Alderman Josh Greene, seconded by Alderman Aziere made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Josh Greene, Aziere, Mock, Teeman, Moore, Jason Greene, Van Buskirk, Black, Meyers  
Nays: None  
Abstain: Alderman Emerson

8. **R-2865-16: A RESOLUTION** AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH BURNS & MCDONNELL ENGINEERING COMPANY, INC. FOR THE 2016 SANITARY SEWER EVALUATION AND BILLING STUDY IN AN AMOUNT NOT TO EXCEED \$70,000.00 FOR FISCAL YEAR 2015-2016 BUDGET. Point of Contact: Kati Horner Gonzalez, Assistant Director Public Works.

The resolution was read by title only by Teresa Henry, City Clerk.

Kati Horner Gonzalez, Assistant Director Public Works, provided the Staff Report and remained available for discussion.

Alderman Mock, seconded by Alderman Moore made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mock, Moore, Teeman, Aziere, Josh Greene, Van Buskirk, Black, Meyers, Jason Greene, Emerson  
Nays: None

## **ADJOURNMENT**

Alderman Josh Greene, seconded by Alderman Mock made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 10:18 p.m.

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Teresa M. Henry, MRCC  
City Clerk