

**MINUTES**  
**RAYTOWN BOARD OF ALDERMEN**  
**MAY 16, 2017**

REGULAR SESSION NO. 3  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133

**OPENING SESSION**  
**7:00 P.M.**

Mayor Michael McDonough called the May 16, 2017 Board of Aldermen meeting to order at 7:00 p.m. The procession and invocation were led by the Raytown Police Color Guard, Father Sean McCaffery of St. John Francis Regis Catholic Church and piper Ian Evans.

**Roll Call**

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Karen Black, Alderman Frank Hunt, Alderman Jim Aziere, Alderman Jason Greene, Alderman Ryan Myers, Alderman Mark Moore, Alderman Steve Meyers, Alderman Bill Van Buskirk, Alderman Bonnaye Mims, Alderman Eric Teeman

**Proclamations/Presentations**

- ★ Proclamation recognizing Police Week
- ★ Proclamation recognizing EMS Week
- ★ Proclamation recognizing Public Works Week
- ★ Proclamation recognizing Older Americans Month
- ★ Proclamation recognizing Mary Bell, Raytown School District Support Staff Employee of the Year

**Public Comments**

None

**Communication from the Mayor**

Nancy Nail, of the Raytown Parks Board, will be a guest vocal soloist with the New York Symphony.

May 4, with Alderman Van Buskirk, attended the Mayor's Prayer Breakfast at the Good Shepherd Community of Christ church.

May 4, attended Raytown School District's annual teachers' retirement dinner.

Independence Police Officer Wagstaff is continuing to recover and doing well.

**Communication from the City Administrator**

City staff has commenced the process of considering budgetary needs for fiscal year 2017-2018. The May 30 goal setting session promises to coordinate the City's staff with the desires of the Board of Aldermen. Beginning next week, three yard-of-the-week recipients will be recognized with a yard sign and on the City's website, social media, and public access channel. May 22-24, the City Administrator will attend the International Council of Shopping Centers' annual conference.

## **Committee Reports**

Alderman Meyers announced Clark's Appliances will re-open May 22 with a ribbon cutting at 11:15 a.m.

Alderman Teeman stated that the Park Board is discussing ideas to revamp the City's parks including the introduction of a dog park. The Park Board is looking forward to the Raytown Arts and Music festival later this summer. The Mayor also attended the meeting and discussed potential collaborative initiatives with other communities in the area.

Alderman Van Buskirk reported that the May 4 Senior Expo was a great success.

Alderman Aziere shared that the Raytown High School water polo team was the first team from outside of St. Louis to participate in the State Championship.

## **STUDY SESSION**

Sales Tax Report Card Report  
Briana Burrichter, Finance Director

The committee rated all areas in the report as either meeting or exceeding standards for this review period. Letter ratings in the report card are made at the discretion of each committee member, and during the next meeting there are plans to discuss more intuitive rating scales.

## **LEGISLATIVE SESSION**

### **1. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular May 2, 2017 Board of Aldermen meeting minutes.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Myers, Teeman, Hunt, Van Buskirk, Meyers, Moore, Greene, Aziere, Black  
Nays: None

### **REGULAR AGENDA**

#### **NEW BUSINESS**

- R-2973-17: A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF SOFTWARE AND TRAINING FROM CI TECHNOLOGIES, INC. IN AN AMOUNT NOT TO EXCEED \$16,500.00 FOR FISCAL YEAR 2016-2017.** Point of Contact: Jim Lynch, Police Chief.

The resolution was read by title only by Teresa Henry, City Clerk.

Major Ted Bowman remained available for any discussion.

Having already purchased the database for this program, this is the second phase in implementing the new records system. This software offers a depth of record keeping that no other companies are offering at this time. The police department's IT contractor will manage the installation and maintenance of the software.

Alderman Van Buskirk, seconded by Alderman Teeman, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Teeman, Aziere, Mims, Greene, Meyers, Myers, Black, Hunt, Moore  
Nays: None

3. **R-2974-17: A RESOLUTION** AUTHORIZING AND APPROVING A SERVICE AGREEMENT WITH DIGITECH COMPUTER, INC. FOR EMS BILLING SERVICES AND SUPPLIES INCLUDING INTEGRATED PATIENT CARE REPORTING SOFTWARE AND RELATED HARDWARE IN AN AMOUNT NOT TO EXCEED \$12,500.00 FOR FISCAL YEAR 2016-2017. Point of Contact: Doug Jonesi, Emergency Medical Services Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Doug Jonesi, EMS Director, remained available for any discussion.

Discussion clarified that the City can cancel the contract within 90 days of the renewal dates over the contract's five successive renewable terms including a no-penalty opt-out option in the first year. The finance department can be consulted for evaluating the financial success of this company's services.

Alderman Mims, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Aziere, Van Buskirk, Hunt, Teeman, Greene, Moore, Black, Meyers, Myers  
Nays: None

4. **R-2975-17: A RESOLUTION** AUTHORIZING AND APPROVING A LETTER OF AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND RAYMOND JAMES IN CONNECTION WITH THE ISSUANCE OF BONDS. Point of Contact: Briana Burrichter, Finance Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Briana Burrichter, Director of Finance, along with Jim Prichard and Khalen Dwyer from Columbia Capital, remained available for any discussion.

The ultimate security for the bonds' issuance will be the City's promise to pay through an annual appropriation credit established by the City.

Alderman Teeman, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Teeman, Black, Myers, Moore, Greene, Hunt, Van Buskirk, Aziere, Mims, Meyers  
Nays: None

5. **R-2976-17: A RESOLUTION** AUTHORIZING AND APPROVING AN AMENDMENT TO RESOLUTION R-2928-16 AND AUTHORIZING AND APPROVING THE ADDITIONAL EXPENDITURE OF FUNDS WITH TYLER TECHNOLOGIES, INC. FOR A TOTAL AMOUNT NOT TO EXCEED \$153,320.00 FOR FISCAL YEAR 2016-2017. Point of Contact: Briana Burrichter, Finance Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Briana Burrichter, Director of Finance, remained available for any discussion.

Tyler Technologies, Inc. software will streamline processing for all departments in City Hall.

Alderman Greene, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Greene, Mims, Meyers, Van Buskirk, Myers, Moore, Aziere, Hunt, Black, Teeman  
Nays: None

6. **R-2977-17: A RESOLUTION** AUTHORIZING AND APPROVING THE PROFESSIONAL SERVICES OF STORM WATER INFRASTRUCTURE REPAIR IN THE CITY OF RAYTOWN, MISSOURI FROM WIEDENMANN, INC. UTILIZING THE CITY OF LEE'S SUMMIT, MISSOURI COOPERATIVE PURCHASE CONTRACT AND APPROVING PROJECT EXPENSES FOR 7008 EVANSTON IN AN AMOUNT NOT TO EXCEED \$21,612.00 AND AMENDING THE 2016-2017 FISCAL YEAR BUDGET. Point of Contact: Jason Hanson, Interim Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Jason Hanson, Interim Public Works Director, remained available for any discussion.

Alderman Van Buskirk, seconded by Alderman Moore, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Moore, Mims, Hunt, Teeman, Greene, Black, Aziere, Myers, Meyers  
Nays: None

## **DISCUSSION ITEM**

7. Blue Ridge Boulevard-Alternate Option, Jason Hanson, Interim Public Works Director.

Jason Hanson, Interim Public Works Director, remained available for any discussion.

Discussion included that the alternate option is to cancel the project granted by MoDOT and handle the project as part of the City's annual concrete repair and overlay projects during Fall 2017 or Spring 2018. The reason for the change is that the project is over five years old and has had significant budget and scope amendments during that time. The "black mark" on the City's record with MoDOT for future grant consideration will be mitigated by the reasons for the City's decision and the timing of future projects. The letter to MoDOT will be drafted by Tom Cole, City Administrator, and Jason Hanson, Interim Public Works Director.

Future discussion might include developing a City-wide stance on whether or not to install bike lanes on all streets instead of going street-by-street.

Alderman Teeman, seconded by Alderman Black, made a motion to move forward with the Blue Ridge Boulevard-Alternate Option and notify MoDOT of the change. The motion was approved by a vote of 9-1.

Ayes: Aldermen Teeman, Black, Hunt, Greene, Moore, Van Buskirk, Myers, Meyers, Mims  
Nays: Alderman Aziere

## **CLOSED SESSION**

**Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:**

- 610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;
- 610.021 (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore;

- 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Alderman Moore, seconded by Alderman Mims, made a motion to move to a closed session. The motion was approved by a majority of those present.

## **ADJOURNMENT**

Alderman Moore, seconded by Alderman Mims, made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 9:37 p.m.

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Teresa M. Henry, MRCC  
City Clerk