

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
MAY 21, 2019
REGULAR SESSION No. 3
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.

OPENING SESSION

Invocation/Pledge of Allegiance
Roll Call

Proclamations/Presentations

- A Proclamation recognizing Public Works Week
- A Proclamation recognizing EMS Week
- A Proclamation recognizing Autism Awareness

Public Comments
Communication from the Mayor
Communication from the City Administrator
Committee Reports

STUDY SESSION

Sales Tax Oversight Committee Report Card
Missy Wilson, Assistant City Administrator

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular May 7, 2019 Board of Aldermen meeting minutes.

R-3210-19: A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF DANEEN THURMAN TO THE PLANNING & ZONING COMMISSION. Point of Contact: Teresa Henry, City Clerk

REGULAR AGENDA

OLD BUSINESS

2. **SECOND READING: Bill No. 6502-19, Section XIII. AN ORDINANCE** DECLARING A NINE (9) MONTH MORATORIUM ON THE ACCEPTANCE, PROCESSING AND ISSUANCE OF BUSINESS LICENSE APPLICATIONS, BUILDING PERMITS, OCCUPANCY PERMITS, PACKAGE LIQUOR LICENSES AND DEVELOPMENT APPROVAL APPLICATIONS FOR LIQUOR STORES, SMOKE SHOPS, AND CONVENIENCE STORES AND SIMILAR USES WITHIN NEIGHBORHOOD COMMERCIAL ZONED DISTRICTS WITHIN THE CITY OF RAYTOWN. Point of Contact: Missy Wilson, Assistant City Administrator.

NEW BUSINESS

3. Public Hearing: A public hearing to consider a final site plan for Somerset Village Apartments in Wilson View.
 - 3a. **FIRST READING: Bill No. 6503-19, Section XIII. AN ORDINANCE** APPROVING THE FINAL SITE PLAN OF SOMERSET VILLAGE APARTMENTS IN WILSON VIEW, A SUBDIVISION OF THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI. Point of Contact: Chris Gilbert, Planning & Zoning Coordinator.
4. **FIRST READING: Bill No. 6504-19, Section IV-C-1. AN ORDINANCE** A AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, DEPARTMENTS AND CHAPTER 26, ARTICLE I, GENERAL OF THE RAYTOWN MUNICIPAL CODE. Point of Contact: Teresa Henry, City Clerk.
5. **FIRST READING: Bill No. 6505-19, Section III-A-9. AN ORDINANCE** AUTHORIZING AND APPROVING SUBMISSION AT THE SPECIAL ELECTION TO BE HELD NOVEMBER 5, 2019 TO THE QUALIFIED VOTERS OF THE CITY OF RAYTOWN, MISSOURI, THE QUESTION OF WHETHER THE CITY SHALL CONTINUE TO IMPOSE A SALES TAX IN THE AMOUNT OF ONE-EIGHTH (1/8) OF ONE PERCENT FOR THE PURPOSE OF FUNDING LOCAL PARKS/STORM WATER CONTROL WITHIN THE CITY FOR A TERM OF TEN (10) YEARS AND IMPOSING SUCH TAX IF APPROVED BY A MAJORITY OF THE QUALIFIED VOTERS VOTING THEREON. Point of Contact: Alderman Ryan Myers.
6. **R-3209-19: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF MOBILE AND PORTABLE RADIOS AND ACCESSORIES FROM MOTOROLA SOLUTIONS, INCORPORATED OFF THE JOHNSON COUNTY, KANSAS RADIO AND ACCESSORIES CONTRACT IN AN AMOUNT NOT TO EXCEED \$44,928.00. Point of Contact: Randy Hudspeth, Interim Police Chief.

ADJOURNMENT



ADMINISTRATION OFFICE

10000 EAST 59TH STREET

RAYTOWN, MISSOURI 64133-3993

PHONE: 816-737-6091 - FAX: 816-737-6097

E-MAIL: MISSYW@RAYTOWN.MO.US

MEMORANDUM

Date: May 8, 2019

To: Governing Body

From: Missy Wilson, Assistant City Administrator

Re: Sales Tax Oversight Committee Report Card

The Sales Tax Oversight Committee (STOC) is required to report annually to the Board of Aldermen as to whether the Special Sales Tax monies are being spent consistent with the purposes allowed by state statute. Traditionally, the Committee has elected to provide the report in the form of a report card.

The report card grades reflect the purchases met the intent of the sales tax as well as staff's interaction and responsiveness to the committee. Staff reviews the report card with STOC, STOC members grade each category, and the average of the STOC members' grades are submitted in a final report to the Board of Aldermen.

The attached report represents the STOC review of fiscal year 2017-18. The committee rated all areas as either meeting or exceeding standards for this review period.

Sincerely,

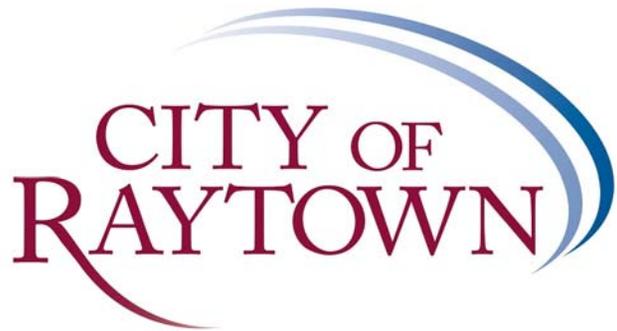
A handwritten signature in cursive script that reads "Michelle Wilson".

Missy Wilson
Assistant City Administrator

cc: Damon Hodges, City Administrator
Russ Petry, Finance Director

Special Sales Tax Citizen Review Committee

DEDICATED TO
PROTECTING YOUR
SALES TAX DOLLARS



2018

ADMINISTRATIVE AND
FISCAL REPORT CARD

1/2 Cent Transportation Sales Tax
3/8 Cent Capital Sales Tax
1/2 Cent Public Safety Sales Tax



Transportation Sales Tax

Audited Numbers as of October 31, 2018

Beginning Fund Balance - \$ **565,943**

2018 Revenues - \$1,634,515

2018 Expenses - \$1,900,773

- Salt purchase
- Pavement Condition Analysis
- Construction of 83rd Street Bridge Replacement
- Bank Fees

Ending Fund Balance - **\$337,444**

* GAAP Encumbrances are included in the Ending Fund Balance.

2018 Transportation Purchases



Salt Purchase



Stantec Consulting Services Inc.
1000 Young Street, Suite 470, Tonawanda NY 14150

December 7, 2017
File: 162081015.012.240

Attention: **Damon Hodges, Public Works Director**
City of Raytown
Public Works Department
10000 E. 59th Street
Raytown, MO 64133

Dear Mr. Hodges,

Reference: **City of Raytown Automated Pavement Condition Survey**

As per our recent discussions, Stantec Consulting Services Inc. is pleased to provide the following quotation to conduct a pavement condition survey for the City of Raytown, Missouri.

PROJECT OVERVIEW

The primary goal of this assignment is to assess the pavement condition of City-maintained streets by means of an automated data collection vehicle.

The project would primarily consist of a pavement condition evaluation using Stantec's RT3000 automated pavement data collection technology. The pavement condition data would be collected and subsequently processed and analyzed to determine a Pavement Condition Index (PCI) for all block-to-block road segments, within the City.

PAVEMENT DATA COLLECTION

Stantec's Road Tester 3000 (RT3000) incorporates the latest in mobile laser, GPS, and crack recognition technology. The RT3000 is a fully mobile solution specifically developed to accurately and efficiently collect pavement condition data. Integrated with lasers, inertial GPS, and high-definition digital imagery, the RT3000 can simultaneously collect pavement profile, rutting, surface distress, roadway geometrics, pavement and ROW imagery, and infrastructure assets.



Pavement Condition
Analysis

2018 Transportation Improvements



83rd Street Bridge Before Construction



83rd Street Bridge Under Construction



83rd Street Bridge Completed

Capital Sales Tax

Audited Numbers as of October 31, 2018

Beginning Fund Balance \$ **886,142**
 2018 Revenues - \$1,040,281
 2018 Expenses - \$ 985,542

- Street Sweeper
- Fuel Tank Replacement
- Fleet Service Garage Facility remodel
- 2 Dell Latitude 5490 Laptops with Windows 10 operating systems, software and connections licenses
- Sonicwall NSA 3600
- 12 Dell workstations
- 7 DVM-800 HD In-Car Camera System w/ 7 MICS
- 1 Cisco SG300-50 network switch
- Refurbished HP LaserJet P40154 printer/Lexmark All-in-One printer
- 1 APX6500 Mobile Radio w/03 Head
- Upgrade to the Audio System in Council Chambers/Court Room
- Day Tank and Generator
- 2 Sonicwall TZ400 Firewall
- Response Bags
- Salt Barn Overhead Door Replacement
- 2 Apple iPad Pro 64GB
- 5 Dell Computer workstations
- Dell Server for Police Department
- 21 APX 4000 portable radios and 5 APX 4500 mobile radios
- 6 Panasonic Toughbook CF54's (in-car computers)
- 3 standard size vinyl binder lifts and 3 sets of bariatric vinyl lifts
- 1 Dell laptop
- 1 Dell R730 Rack mount enterprise server
- 5 APX 4500 mobile radios and 1 APX 4500 control station
- Bank Fees

Ending Fund Balance - **\$1,343,188**

* GAAP Encumbrances are included in the Ending Fund Balance.

Public Works Purchases



Street Sweeper



Street Sweeper



Salt Barn Overhead Door



Fuel Tank Construction



Fuel Tank Construction



Underground Fuel Tank Finished



New Fleet Services Roof

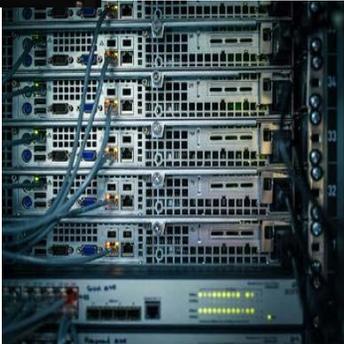


Fleet Services Interior Remodeled

Police Department Purchases



Administration Department Purchases



Public Safety Sales Tax

Audited Numbers as of October 31, 2018

Beginning Fund Balance **\$1,090,521**

2018 Revenues - \$1,533,433

2018 Expenses - \$1,327,180

Police Department - \$1,225,558

- 12 sworn positions

- 1 Crime analyst position (civilian)

- Uniforms and equipment

- Software and IT expenses

Emergency Medical Services - \$101,622

- Paramedic

- Training

Ending Fund Balance - **\$1,215,774**

* GAAP Encumbrances are included in the Ending Fund Balance.

We are proud to say that we believe “Raytown City Government is operating at a high level of efficiency. We are confident they will continue to perform at this level for the remainder of the bond and sales tax issues. All expenditures are consistent with the sales tax expectations, and the voters’ intended use for the sales tax.”



2018 Administration Report Card

(Committee Submitted April, 2018)

“As of October 31, 2018 all expenditures have met the intent of the Citizens of Raytown.”

Average Departmental Report Card Score

Mayor / Alderman Liaison

- Coordination / Procedures O

Finance Department

- Budget Forecasting O/E
- Bidding Process O/E
- Teamwork / Coordination O

Public Works Department

- Budget Forecasting O/E
- Bidding Process O
- Quality of Products Purchased O
- Quality of Traffic Signal Systems O
- Teamwork / Coordination O

Police Department

- Budget Forecasting M/O
- Bidding Process O
- Quality of Products Purchased M/E
- Teamwork / Coordination O/E

Emergency Services

- Budget Forecasting O
- Bidding Process O
- Teamwork / Coordination O

LEGEND:

(N) Needs Improvement; (B) Below Average, (M) Meets Committee Standards; (O) Outstanding, (E) Exceptional



Future Sales Tax Projects

The City plans to continue with its annual replacement program. The City has been reserving funds for major projects and plans to use those funds along with Missouri Department of Transportation funds to construct improvements at the intersection of Highway 350 and Raytown Road.

Special Sales Tax Citizen Review Committee Fiscal Year 2018

Chair - Jim Schaap

Ward 1
Michael Attwood

Ward 2
Rudolph Pieters

Ward 3
Lisa Emerson

Ward 4
Darrell Swofford

Ward 5
Jim Schaap

At Large Member
Jason Hull

At Large Member
Jeremy Bledsoe, Sr.

Board Liaison - Mark Moore

**DRAFT
MINUTES**

**TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
MAY 7, 2019**

REGULAR SESSION NO. 2
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.

OPENING SESSION

Mayor Michael McDonough called the May 7, 2019 Board of Aldermen meeting to order at 7:00 p.m. and Alderman Frank Hunt provided the invocation and led the pledge of allegiance.

Roll

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Greg Walters, Alderman Frank Hunt, Alderman Jim Aziere, Alderman Jason Greene, Alderman Ryan Myers, Alderman Janet Emerson, Alderman Mary Jane Van Buskirk, Alderman Bill Van Buskirk, Alderman Bonnaye Mims, Alderman Derek Ward

Absent: None

Timmy Hensel of River of Refuge provided a message for Public Safety Officers.

Proclamations/Presentations

Mayor McDonough presented the following proclamations:

National Police Week
Municipal Clerks Week

Public Comments

Loretha Hayden, 7001 Lakeshore Drive, Raytown, MO, spoke regarding collaboration among the Aldermen and the Local Parks/Storm Water Control sales tax.

Eric Teeman, 11801 E 86 Street, spoke regarding the Parks Reserve Fund and the Local Parks/Storm Water Control sales tax.

Tony Jacob, Raytown, MO, spoke regarding monthly reports, bonds, the Local Parks/Storm Water Control sales tax, City property and items on the meeting agenda.

Communication from the Mayor

Mayor McDonough spoke on the following:

The 2019 Senior Expo
The Raytown Live concert series

Communication from the City Administrator

Damon Hodges, City Administrator, provided an update on the City's current projects and plans.

Committee Reports

Alderman Greene spoke regarding a recent middle school track meet.

Alderman Mims spoke regarding Bill No. 6502-19.

Alderman Emerson spoke regarding the recent informational meeting on medical marijuana.

Alderman Hunt spoke regarding the recent Senior Expo.

STUDY SESSION

Parks & Recreation Presentation

Dave Turner, Parks and Recreation Director, presented on the Local Parks/Storm Water Control sales tax and remained available for any discussion, along with Park Board Chair, Chris Rathbone.

The presentation was discussed.

Mayor McDonough called for a 10-minute recess.

Mayor McDonough reconvened the meeting at 8:46 p.m.

Discussion continued.

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular April 16, 2019 Board of Aldermen meeting minutes.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Myers, Ward, Hunt, Bill Van Buskirk, Mary Jane Van Buskirk, Emerson, Greene, Aziere, Walters

Nays: None

REGULAR AGENDA

NEW BUSINESS

- FIRST READING: Bill No. 6502-19, Section XIII. AN ORDINANCE DECLARING A NINE (9) MONTH MORATORIUM ON THE ACCEPTANCE, PROCESSING AND ISSUANCE OF BUSINESS LICENSE APPLICATIONS, BUILDING PERMITS, OCCUPANCY PERMITS, PACKAGE LIQUOR LICENSES AND DEVELOPMENT APPROVAL APPLICATIONS FOR LIQUOR STORES, SMOKE SHOPS, AND CONVENIENCE STORES AND SIMILAR USES WITHIN NEIGHBORHOOD COMMERCIAL ZONED DISTRICTS WITHIN THE CITY OF RAYTOWN.** Point of Contact: Missy Wilson, Assistant City Administrator.

Mayor McDonough opened the public hearing.

The ordinance was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, remained available for any discussion.

The ordinance was discussed.

- 3. R-3201-19: A RESOLUTION** AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND MIZE HOUSER & COMPANY, P.A. FOR THE PERFORMANCE OF PROFESSIONAL AUDIT SERVICES AND THE EXPENDITURE OF FUNDS IN AN AMOUNT NOT TO EXCEED \$22,890.00 FOR FISCAL YEAR 2018-2019. Point of Contact: Russ Petry, Finance Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Russ Petry, Finance Director, remained available for any discussion.

The resolution was discussed.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Mims, Aziere, Greene, Mary Jane Van Buskirk, Walters, Ward, Hunt, Bill Van Buskirk, Emerson

Nays: None

- 4. R-3202-19: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH SAK CONSTRUCTION, LLC FOR THE INFILTRATION & INFLOW REDUCTION & REHABILITATION PROJECT, EAST SEWER BASIN IN A TOTAL AMOUNT NOT TO EXCEED \$177,969.00 FOR FISCAL YEAR 2018-2019. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, and Tony Mesa, Superintendent, remained available for any discussion.

The resolution was discussed.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Mims, Bill Van Buskirk, Hunt, Ward, Greene, Emerson, Aziere, Walters, Mary Jane Van Buskirk

Nays: None

- 5. R-3203-19: A RESOLUTION** AUTHORIZING AND APPROVING THE PROFESSIONAL SERVICES OF LEATH & SONS, INC. FOR EMERGENCY SANITARY SEWER REPAIRS AT 10200 E. 85th TERRACE IN AN AMOUNT NOT TO EXCEED \$15,080.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, along with Tony Mesa, Superintendent, and Jason Hanson, City Engineer, remained available for any discussion.

The resolution was discussed

Alderman Mary Jane Van Buskirk, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mary Jane Van Buskirk, Myers, Emerson, Walters, Greene, Hunt, Bill Van Buskirk, Aziere, Ward, Mims
Nays: None

6. **R-3204-19: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE TWO (2) STAINLESS-STEEL AUGUR SPREADERS FROM AMERICAN EQUIPMENT COMPANY OFF THE CITY OF KANSAS CITY MISSOURI COOPERATIVE PURCHASE CONTRACT IN AN AMOUNT NOT TO EXCEED \$35,000.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, along with Tony Mesa, Superintendent, and Jason Hanson, City Engineer, remained available for any discussion.

The resolution was discussed.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Myers, Mary Jane Van Buskirk, Greene, Bill Van Buskirk, Emerson, Aziere, Hunt, Walters, Ward
Nays: None

7. **R-3205-19: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF A 2020 FORD EXPLORER FROM SHAWNEE MISSION FORD, INC. OFF THE JOHNSON COUNTY KANSAS COOPERATIVE PURCHASING CONTRACT IN AN AMOUNT NOT TO EXCEED \$35,000.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, along with Tony Mesa, Superintendent, and Jason Hanson, City Engineer, remained available for any discussion.

The resolution was discussed.

Alderman Greene, seconded by Alderman Mims, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Greene, Mims, Hunt, Ward, Emerson, Bill Van Buskirk, Walters, Aziere, Myers, Mary Jane Van Buskirk
Nays: None

8. **R-3206-19: A RESOLUTION** AUTHORIZING AND APPROVING PARTICIPATION BY THE CITY IN THE CLICK IT OR TICKET ENFORCEMENT CAMPAIGN AND AUTHORIZING AN APPLICATION THROUGH THE MISSOURI DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY & TRAFFIC DIVISION. Point of Contact: Randy Hudspeth, Interim Police Chief.

The resolution was read by title only by Teresa Henry, City Clerk.

Randy Hudspeth, Interim Police Chief, remained available for any discussion.

The resolution was discussed.

Alderman Mims, seconded by Alderman Ward, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Ward, Emerson, Aziere, Hunt, Bill Van Buskirk, Walters, Mary Jane Van Buskirk, Greene, Myers
Nays: None

9. **R-3207-19: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF A SINGLE-AXLE DUMP TRUCK BODY, PLOW, SPREADER AND HYDRAULICS FROM AMERICAN EQUIPMENT COMPANY OFF THE CITY OF KANSAS CITY MISSOURI COOPERATIVE PURCHASE CONTRACT IN AN AMOUNT NOT TO EXCEED \$78,546.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, along with Tony Mesa, Superintendent, and Jason Hanson, City Engineer, remained available for any discussion.

The resolution was discussed.

Alderman Mary Jane Van Buskirk, seconded by Alderman Emerson, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Mary Jane Van Buskirk, Emerson, Greene, Bill Van Buskirk, Hunt, Aziere, Mims, Walters, Myers, Ward
Nays: None

10. **R-3208-19: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF A 2020 INTERNATIONAL TRUCK CHASSIS HV507 FA FROM SUMMIT TRUCK GROUP OFF THE JOHNSON COUNTY KANSAS COOPERATIVE PURCHASE CONTRACT IN AN AMOUNT NOT TO EXCEED \$86,454.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, along with Tony Mesa, Superintendent, and Jason Hanson, City Engineer, remained available for any discussion.

There was no discussion.

Alderman Mims, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Aziere, Walters, Hunt, Greene, Myers, Emerson, Mary Jane Van Buskirk, Bill Van Buskirk, Ward
Nays: None

Alderman Mims, seconded by Alderman Myers, made a motion to adjourn. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Myers, Ward, Hunt, Bill Van Buskirk, Mary Jane Van Buskirk, Emerson, Greene, Aziere, Walters

Nays: None

ADJOURNMENT

The meeting adjourned at 9:55 p.m.

Teresa M. Henry, MRCC
City Clerk

CITY OF RAYTOWN
Request for Board Action

Date: May 15, 2019
To: Mayor and Board of Aldermen
From: Teresa Henry, City Clerk

Resolution No.: R-3210-19

Department Head Approval: _____

City Administrator Approval: _____



Action Requested: Approve a resolution appointing Daneen Thurman to the Planning & Zoning Commission to an unexpired term which will expire on June 1, 2022.

Analysis: The Raytown Zoning Ordinance calls for the City to have a Planning & Zoning Commission that has the following powers to:

1. Prepare a zoning plan for the regulation of the height, area, bulk, location and use of private, nonprofit and public structures and premises, and of population density; and
2. Make and adopt a comprehensive plan for the physical development of the City.

The Planning & Zoning Commission consists of nine (9) members all of whom must be residents of Raytown. Each of the members of the Planning & Zoning Commission are appointed by the Mayor and approved by the Board of Aldermen. Members serve staggered four-year terms.

Daneen Thurman has submitted an application expressing her interest in being appointed to the Planning & Zoning Commission to a term which will expire on June 1, 2022.

Alternatives: Appoint someone else.

A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF DANEEN THURMAN TO THE PLANNING & ZONING COMMISSION

WHEREAS, the Raytown Planning & Zoning Commission was established pursuant to Ordinance 139 which provides for the appointment of nine (9) Planning & Zoning Commission members appointed by the Mayor with the approval of the Board of Aldermen; and

WHEREAS, the Mayor desires to appoint Daneen Thurman to fulfill the remainder of an unexpired four-year term on the Planning & Zoning Commission, with such term expiring June 1, 2022 or until a successor is duly appointed; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to approve such appointment as proposed by the Mayor;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT Daneen Thurman, 10500 E. 80th Street, Raytown, Missouri, is hereby appointed as a member of the Planning & Zoning Commission to an unexpired 4-year term ending June 1, 2022, or until a successor is duly appointed.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 21st day May, 2019.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

Teresa Henry

From: Please Do Not Click Reply <support@govoffice.com>
Sent: Wednesday, May 15, 2019 11:25 AM
To: Teresa Henry
Subject: Application for Boards, Committees and Commissions (form) has been filled out on your site.

Your Site has received new information through a form.

Form: Application for Boards, Committees and Commissions Site URL: www.raytown.mo.us

Date: 05-15-2019

Last Name: Thurman

First Name: Daneen

Middle Name: Ann

Address: 10500 E 80th St

Phone: Day: 816-678-4839

Phone: Evening:

Cell Phone Number:

Fax No.: 816-434-6771

Email Address: daneen.t@psllp.biz

Which board would you like to serve on?: Planning and Zoning

Because: I'm interested in the future of Raytown My strength(s) on this Board/Commission will be: I listen, I'll evaluate requests based on the codes in place, and honestly recommend as allowed Education:High School/City/State/Date:

Raytown South High School, Raytown, MO 1976

Trade/College/University/Degree/Date: UMKC no degree Post Graduate/College/Degree/Date:

Current: Employer/Address/Position: Parker Swearngin, LLP

215 SE Douglas St

Lee's Summit, MO

Since 2005

Past Employer/Address/Position/Dates:

Past Employer/Address/Position/Dates:

Organization/Leadership Position(s)/Membership Dates (s): Raytown Sports Association, Fundraising Chairman 2 years

1989 If so, please explain.: I own a home in Raytown If yes, how often do you anticipate this would occur?: rarely

Do Not Click Reply - This e-mail has been generated from a super form.

CITY OF RAYTOWN
Request for Board Action

Date: May 14 2019
To: Mayor and Board of Aldermen
From: Missy Wilson, Assistant City Administrator

Bill No.: 6502-19
Section No.: XIII

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Action Requested: Passage of an ordinance for a nine (9) month moratorium on the processing of applications for new liquor stores, new smoke shops, new convenience stores, new package liquor licenses or the transfer of package liquor licenses.

Recommendation: Staff recommends approval of ordinance.

Analysis: For the past year, numerous Raytown citizens have contacted City Staff and several Aldermen expressing concerns regarding the number of liquor stores, smoke shops, and convenience stores opening in Neighborhood Commercial Districts throughout Raytown. An analysis of the City's current zoning and licensing regulations, the City's economic development plan and goals, and other pertinent information, especially national, regional, and local economic trends, is required to reach an informed decision as to the propriety and direction of resolving the apparent conflict between the stated intent of the Neighborhood Commercial District and the aforementioned uses.

As a result, the staff recommends imposing a nine (9) month moratorium on processing applications for these businesses so that the ordinances, including the zoning and licensing ordinances, can be evaluated and if necessary amended. The proposed delay would take effect upon passage of the resolution and last until new ordinances are approved or until January 31, 2020, whichever occurs sooner. The Board is also authorized to extend this period of time at a future meeting, if that should be necessary.

The moratorium would not impact the processing of business license renewal applications for these types of businesses, filed after the approval date of the ordinance. Staff would also process any renewal applications for package liquor licenses for these types of businesses, if filed after the approval date of the ordinance, but the businesses must maintain a valid Raytown business license and be issued a renewal package liquor license from the State of Missouri.

Should a business with a package liquor license need to change ownership of the business and keep the business in the same location within Neighborhood Commercial Districts, staff would process the new package liquor license.

Alternatives: Continue accepting applications and not direct Staff to evaluate if changes are needed within Neighborhood Commercial Districts to be brought before the Planning & Zoning Commission and Board of Aldermen for consideration and implementation.

Budgetary Impact:

Not Applicable

AN ORDINANCE DECLARING A NINE (9) MONTH MORATORIUM ON THE ACCEPTANCE, PROCESSING AND ISSUANCE OF BUSINESS LICENSE APPLICATIONS, BUILDING PERMITS, OCCUPANCY PERMITS, PACKAGE LIQUOR LICENSES AND DEVELOPMENT APPROVAL APPLICATIONS FOR LIQUOR STORES, SMOKE SHOPS, AND CONVENIENCE STORES AND SIMILAR USES WITHIN NEIGHBORHOOD COMMERCIAL ZONED DISTRICTS WITHIN THE CITY OF RAYTOWN

WHEREAS, the Board of Aldermen of the City of Raytown, Missouri ("Board of Aldermen"), pursuant to its power under §89.020 RSMo, is considering future action as a means to promote the general welfare of its citizens by preserving and improving property values, promoting commerce, as well as maintaining the general character of the community currently existing within the territorial limits of the City of Raytown, Missouri ("City"); and

WHEREAS, the Mayor and Board of Aldermen have considered applications for the use of property within the City of Raytown as liquor stores, smoke shops, and convenience stores; and

WHEREAS, the Neighborhood Commercial District is intended for miscellaneous retail, wholesale businesses serving consumers and is a typical transition between residential and more intense commercial areas of the City; and

WHEREAS, the Board of Aldermen recognized that the City's zoning ordinance and other City ordinances do not grant to the City, to the fullest extent necessary, the authority to regulate these businesses and to make critical and difficult decisions on whether to approve or deny applications for such businesses and also recognized that the staff has not had sufficient time to prepare 1) necessary revisions to the zoning ordinance and 2) an ordinance related to the applicability of licensing provisions to these businesses and, therefore, has instructed staff to revise the zoning ordinance and draft an ordinance related to licensing provisions of these businesses; and

WHEREAS, the careful and prudent analysis of the City's stated intent and purpose for the Neighborhood Commercial District juxtaposed to the apparently contrary permitted use of liquor stores, smoke shops and convenience stores in Neighborhood Commercial Districts, including but not limited to an analysis of current building composition and stock, the City's possible and desired future development, the City's current zoning regulations, the City's economic development plan and goals, and other pertinent information, especially national, regional, and local economic trends, is required by the Board of Aldermen to reach an informed decision as to the propriety and direction of resolving the apparent conflict between the stated intent of the Neighborhood Commercial District and the aforementioned contrary use, and to successfully craft an appropriate ordinance to the textual conflict that properly promotes the general welfare of the City's citizens if such action is found to be necessarily subsequent to the Board of Aldermen's analysis; and

WHEREAS, the Board of Aldermen, therefore, must prevent the establishment of vested rights or non-conforming businesses that will undermine the effect of pending ordinance amendments before they are adopted, thereby protecting the zoning process and the business licensing regulatory process; and

WHEREAS, the Board of Aldermen, also recognizes that it has an equally important duty to fully consider applications for these type of business whenever such applications are consistent with the proposed amendments to the City's zoning ordinance and the pending ordinance related to licensing provisions of these types of businesses, and that is it necessary that the status quo be preserved in the City for the shortest amount of time that will allow the City to fully consider and adopt an amendment to the zoning ordinance and an ordinance related to licensing provisions of these businesses that most rationally achieves the Board of Aldermen's stated objectives; and

WHEREAS, it is in the best interest of the citizens to protect and promote property and building values within the City through a coordinated and harmoniously consistent zoning code because such values are inherently tied to the collective stability, peace of mind, and future economic opportunities of the citizens, and therefore the general welfare; and

WHEREAS, a nine (9) month moratorium on: (1) the acceptance of development approval applications, and (2) the issuance of building permits, occupancy permits, business licenses, and liquor licenses for liquor stores, smoke shops or convenience stores located in Neighborhood Commercial Districts within the City is necessary to give the Board of Aldermen time to analyze the relevant information to determine the propriety and effects of future action in order to prevent such applicants from obtaining vested rights to operate these types of business that will not conform with the requirements of the pending zoning ordinance amendments and licensing ordinance provisions and that will provide the City with the ability to address these issues as a part of the development approval process, and to develop and pass any needed legislative mechanism related thereto, with the caveat that should the Board of Aldermen determine additional time is needed to complete said analysis or take any necessary action, said moratorium may be further extended.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1. That from and after the passage and approval of this Ordinance (the "Approval Date"), and for a period of 9 months, pertaining to any and all land zoned Neighborhood Commercial within the City of Raytown, Missouri, the City, its officers, officials, agents, and assigns, shall:

- A) Not accept any development approval applications for the intended use of a liquor store, smoke shop or convenience store; and
- B) Not accept any applications for or issue any building permits, occupancy permits, business licenses, or package liquor licenses pertaining to new construction of a liquor store, smoke shop or convenience store; and
- C) Not allow new construction of, continued new construction of, or other new development of a liquor store, smoke shop, convenience store or any similar developments for which a required permit for new construction has not been previously granted to begin or to be continued, unless the structure, construction, or other development had been previously approved by the City, and all other applicable approvals required to be received before a permit for a structure, construction, or other development have been granted, unless an application has already been received by the City initiating the formal process of securing the approvals necessary to commence such activity at a specific location.

SECTION 2. That the Board of Aldermen hereby directs that no new business license application, new package liquor license application, new occupancy permit application, building permit, or development approval application for the types of businesses defined in Section 1 of this Ordinance, filed after the Approval Date, shall be processed until the pending amendments to the City's zoning ordinance and ordinances related to licensing provisions for such businesses have been adopted by the Board of Aldermen and are in effect, except for such businesses that obtained a valid business license, occupancy permit, building permit, or development approval prior to the Approval Date, provided that, in no event shall this direction extend beyond January 31, 2020, unless the Board of Aldermen extends the date by majority vote at a duly noticed meeting.

SECTION 3. That the Board of Aldermen hereby directs that no new package liquor license application or transfer of package liquor license location application for the types of businesses defined in Section 1 of this ordinance, filed after the Approval Date, shall be processed until the pending amendments to the City's zoning ordinance and an ordinance related to licensing provisions for such businesses have been adopted by the Board of Aldermen and are in effect, except for such businesses that obtained a valid business license, liquor license, occupancy permit, building permit, or development approval prior to the Approval Date, provided that, in no event shall this direction extend beyond January 31, 2020, unless the Board of Aldermen extends the date by majority vote at a duly noticed meeting.

SECTION 4. That the Board of Aldermen hereby directs that the renewal of a business license application and package liquor license application for the types of businesses defined in Section 1 of this ordinance, filed after the Approval Date, shall be processed during the pending amendments to the City's zoning ordinance and an ordinance related to licensing provisions for such businesses that have been adopted by the Board of Aldermen.

SECTION 5. That the Board of Aldermen hereby directs that renewal of package liquor license applications for the types of businesses defined in Section 1 of this ordinance that shall also maintain a valid Raytown business license and are issued a renewal package liquor license from the State of Missouri during the pending amendment, filed after the Approval Date, shall be processed during the pending amendment to the City's zoning ordinance and an ordinance related to licensing provisions for such businesses that have been adopted by the Board of Aldermen.

SECTION 6. That the Board of Aldermen hereby directs any new package liquor license applications filed due to change of ownership for an existing business staying at the same business location within Neighborhood Commercial for the types of businesses defined in Section 1 of this Ordinance, filed after the Approval Date, shall be processed during the pending amendments to the City's zoning ordinance and an ordinance related to licensing provisions for such businesses that have been adopted by the Board of Aldermen.

SECTION 7. It shall be unlawful for anyone to begin new construction or continue new construction pertaining to the types of businesses defined in Section 1 of this ordinance during the pending amendment to the City's zoning ordinance and an ordinance related to the licensing provisions for such businesses that have been adopted by the Board of Aldermen.

SECTION 8. Any person who fails to comply with the provisions of this Ordinance, and who has been adjudged in violation of this ordinance by a court of competent jurisdiction shall be fined not less than two hundred dollars (\$200). Each day such person is found to have been in violation of this ordinance shall be deemed a separate offense. Nothing in this Section shall be deemed to prohibit the City from seeking any or all alternative relief provided in law or equity, including specifically the City's ability to seek an injunction to preclude a violation hereof.

SECTION 9. That, if, upon submission of an application and rejection of that application, an applicant believes that the City's determination not to accept or to process a business license application, building permit, liquor license application, or development approval application for such business is unreasonable, the applicant may file a written appeal of the determination with the City Clerk within five (5) days of the determination. If an appeal is timely and properly filed, the City Clerk shall schedule a hearing before the Board of Aldermen at its next regularly scheduled meeting at which the applicant shall bear the burden of establishing by clear and convincing evidence that the acceptance or processing of the subject application will not undermine the spirit and intent of the pending ordinances. If the Board of Aldermen determines that such action will not undermine the spirit and intent, it shall direct that the application be accepted for processing and/or processed as the case may be.

SECTION 10. That upon the filing of an appeal, the City shall establish guidelines for the Board of Aldermen to utilize in determining whether the application, with respect to which an appeal has properly been filed, if approved, will undermine the spirit and intent of the pending ordinances.

SECTION 11. The provisions of this Ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 12. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

SECTION 13. That this Ordinance is not intended as, and should not be interpreted as, an amendment to the City's zoning ordinance, but is merely direction to staff with respect to the acceptance of and processing of business license applications, building permits, liquor license applications, and development applications for such businesses in the City.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED** and **ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this 21st day of May, 2019.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: May 21, 2019

Bill No. 6503-19

To: Mayor and Board of Aldermen

Section No.: XIII

From: Ray Haydaripoor, Director of Community Development

Department Head Approval: _____

Finance Director Approval: _____ (only if funding requested)

City Administrator Approval: _____



Action Requested: Requesting consideration and approval of a Final Site Plan for Somerset Village Apartments in Wilson View, a subdivision of the City of Raytown, Jackson County, Missouri.

Recommendation: The Planning & Zoning Commission voted (7-0) to recommend approval of the Site Plan.

Analysis: Curtis Peterson, on behalf of KM-TEH Realty, owners of the property located at 9611/13 E 60th Street, is requesting approval of the final site plan in order to replace the building that burnt down. The building that was destroyed contained 11 dwelling units and the proposed replacement building also contains 11 dwelling units. Somerset Village is a complex of 13 buildings that has 156 dwelling units. The complex is located on East 60th Street just west of Raytown Road. The building that was destroyed is located 9811 E. 60th Street and was destroyed by fire in February 2016.

Alternatives: Alternatives to the recommendation of the Planning & Zoning Commission would be to approve, conditionally approve or deny the final site plan application.

Budgetary Impact: This application does not require the city to provide any funding.

Not Applicable

Additional Reports Attached:

- Staff Report from October 4, 2018 Planning & Zoning Commission meeting
- Minutes from October 4, 2018 Planning & Zoning Commission meeting

AN ORDINANCE APPROVING THE FINAL SITE PLAN OF SOMERSET VILLAGE APARTMENTS IN WILSON VIEW, A SUBDIVISION OF THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI

WHEREAS Application PZ-2018-09, submitted by Curtis Petersen, on behalf of KM-TEH Realty, owners of the property located at 9611/13 E 60th Street, is requesting approval of a final site plan of Somerset Village in Wilson View, a subdivision of the City of Raytown, Jackson County, Missouri, and was referred to the Planning Commission; and

WHEREAS, the Planning Commission considered the application on October 4, 2018, and by a vote of 7 in favor and 0 against rendered a report to the Board of Aldermen recommending that the final site plan to be approved; and

WHEREAS, the Board of Aldermen considered the application on May 21, 2019 and June 6, 2019 and found and declared that the provisions hereinafter contained and enacted are in pursuance of and for the purpose of securing and promoting the public safety, health, and general welfare of persons in the City of Raytown and rendered a decision to approve the site plan.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – APPROVAL OF SITE PLAN. That the Final Site Plan of Somerset Village in Wilson View, a subdivision in the City of Raytown, Jackson County, Missouri, a true and correct copy of which is attached hereto and incorporated herein as “**Exhibit A**”, is hereby to be approved.

SECTION 2 – CONDITIONS OF APPROVAL. That the Final Site Plan of Somerset Village in Wilson View be approved subject to the following conditions:

- 1- The Stormwater Treatment Facilities will be privately owned and maintained and will follow all requirements for installation and maintenance as specified in the plans prepared by Advanced Drainage System, Inc.
- 2- Professional Engineer stamp on the ADS Stretch Stormwater Detention sheets to be resubmitted with the construction plans.
- 3- Developer/owner will provide Special Inspector for installation of the underground detention basin.
- 4- The Storm Water Maintenance Agreement must be recorded with the Jackson County land records.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BILL NO. 6503-19

ORDINANCE NO. _____

SECTION NO. XIII

BE IT REMEMBERED that the above was read two times by heading only, **PASSED** and **ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ day of June, 2019.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

BILL NO. 6503-19

ORDINANCE NO. _____

SECTION NO. XIII

EXHIBIT A

Final Site Plan for Somerset Village Apartments in Wilson View, a subdivision of the City of Raytown, Jackson County, Missouri



Staff Report

Community Development
Planning and Development Services

PZ 2018-09

To: City of Raytown Planning and Zoning Commission
From: Ray Haydaripoor, Community Development Director
Date: October 4, 2018
Re: Application for Site Plan

PLAT APPLICATION SUMMARY

Applicant: Curtis Peterson, Polsinelli
Project Contact: Somerset Village Apt.
Property Location: 9800 E 60th St
Request: For approval of a Site Plan

SITE DATA

WILSON VIEW---LOTS 8-19 & TH PT NE 1/4 NE 1/4 SEC 05-48-32 DAF: BEG MOST SW COR LOT 12 WILSON VIEW TH W 50' TO ELY RR ROW LI TH NLY ALG SD ELY RR LI 244' TH E 50' TO W LI WILSON VIEW TH SLY ALG W LI LOTS 11 & 12 SD WILSON VIEW TO POB (BEING PT OF FORMER RR ROW)

Land Use Data	
Surrounding Zoning	R-3
Surrounding Overlay	Central Business District
Surrounding Land Use	Residential
Designated Future Land Use	Multi - Family Residential
Ward(s)	Ward 1
Approximate Land Area	3.5 acres

ZONING AND CURRENT USES OF NEARBY PROPERTY

The following provides an overview of the zoning and existing land uses on properties surrounding the subject area:

	<u>ZONING</u>	<u>EXISTING LAND USES</u>
South:	NC	Neighborhood Commercial
North:	R-3	Single family homes
East:	NC	Neighborhood Commercial
West:	N	Conservation

Background Information:

Curtis Peterson, on behalf of KM-TEH Realty owners of the property located at 9611/13 E 60th Street is requesting approval of site plan in order to replace the building that burnt down. The building that was destroyed contained 11 dwelling units and proposed replacement building also contains 11 dwelling units. Somerset Village is a complex of 13 buildings that have 156 dwelling units. The complex is located on East 60th Street just west of Raytown Rd. The building that was destroyed is located 9811 E. 60th Street and was destroyed by fire in February 2016. The City does not have building permit information available, but sewer connection records indicate it was built in 1965 along with two other buildings on the cul-de-sac. The rest of the complex was built in the mid-seventies.



Exhibit 1

The owner of Somerset Village is requesting site plan approval to reconstruct the building that burned down. The building that was destroyed contained 11 dwelling units and the proposed replacement building also contains 11 dwelling units. Somerset Village is a complex of 13 buildings located on E 60th Street just west of Raytown Road. (Exhibit 1) The building at 9811 E. 60th Street (Exhibit 2) was destroyed in a fire in February 2016.



Exhibit 2

The City does not have records available that specify when the building was built, but sewer connection records indicate it was built in 1965 along with two other buildings at the end of the cul-de-sac (Exhibit 3).



Exhibit 3

The rest of the complex was probably built in the early to mid-seventies. (Exhibit 4)



Exhibit 4

The building that was destroyed by fire was built at a time when the zoning regulations were different than they are now and therefore it was a nonconforming structure when it was destroyed. Sec. 50-454 (a) states that any structure destroyed by 50% or more or its appraised value shall comply with the current zoning regulations.

In 2003 the City adopted the Central Business Design Elements which is an overlay zone and the new building is subject to its regulations. Under this overlay zone the applicant is required to submit a preliminary site plan for a recommendation of approval, conditional approval, or denial from the Planning Commission and the Board of Alderman may approve, conditionally approve or deny the preliminary site plan. If the Board of Alderman approves the preliminary site plan, it shall adopt an ordinance to that affect and a final site plan shall be submitted to the Planning Commission for approval.

The proposed building does not meet all the Central Business District Design Elements and the applicant is requesting alternatives be approved as part of the preliminary site plan. These items will be set out in detail later on in this Staff Report.

CENTRAL BUSINESS (CBD) DESIGN ELEMENTS

The purpose and intent of the CBD Design Elements taken from the Zoning Ordinance are as follows:

Design goals. The purpose of the CBD Design Elements is to enhance and create a traditional downtown core that forms a commercial and cultural center for the city by emphasizing appropriate and complimentary architectural, landscape and site design standards for new and redeveloped properties that:

- (1) Focus on building and landscaping.
 - a. Buildings and vegetation should be the predominant elements of the downtown area.
 - b. Signage and parking facilities should be less prominent.
- (2) Promote pedestrian activity and walkability throughout the Central Business District while also providing pedestrian connections with surrounding neighborhoods.
- (3) Create appropriate building scale and proportion throughout the Central Business District.
- (4) Create a unique identity as development and redevelopment occur within the Central Business District incorporating visually prominent and attractive features through building design and site design that individually and cumulatively create an appealing and attractive area.
- (5) Allow easy access to and from the area via multiple modes of transportation such as pedestrian, bicycle, public transportation and personal vehicle.

Also:

New development. All of the provisions of the CBD Design Elements shall be applicable to the construction of a new building or structure on a vacant site. The CBD Design Elements are set out in two sections as follows: Sec.50-399 Residential Site Design Standards and Sec. 50-400 Residential Building Design Standards. The Staff Report will address each of these standards and will note when the standards are not met and when an alternative will need to be approved.

Residential Site Design Standards

It should be pointed out that this building is one of a complex of 13 buildings and the design of the replacement building mirrors those of the existing buildings and attempts to reflect that design while trying to meet some of the CBD Design Elements. The following are design elements for residential development and redevelopment.

- (1) Front yard treatment.
 - a. Intent: To provide a feeling of separation between buildings and the public pedestrian realm so that front yards function as usable outdoor spaces.
 - b. Standards:
 1. Required:
 - (i) In new development and redevelopment front yards, including two side property lines and the street lines, shall include at least two of the following transitional elements. Any transitional element over two feet high must be 80 percent transparent.
 - A. Steps;
 - B. Low fences, no more than three feet high;
 - C. Trellises;
 - D. Site furnishings;
 - E. Low hedges, no more than three feet high;
 - F. Landscaped borders; and/or
 - G. Low walls, no more than two feet high, of decorative concrete, masonry or other similar material.

- (ii) Front yards shall include at least one of the following entrance elements between the sidewalk and the building:
 - A. Gateways;
 - B. Archways;
 - C. Canopy;
 - D. Arbor or trellis;
 - E. Variety of paving materials; or
 - F. Pedestrian lighting;
- (iii) Fencing shall be constructed of durable, weather-resistant and vandal resistant materials.

Staff Comments: The proposed design meets the required standards.

(2) Entries facing the street.

- a. Intent: To provide a clearly defined, welcoming, and safe entry for pedestrians to multifamily dwellings, from the sidewalk into the building.
- b. Standards:
 - 1. Required:
 - (i) Architectural elements shall be used to provide a clearly identifiable and defensible entry visible from the street.
 - (ii) Developments shall include at least two of the following architectural elements:
 - A. Recesses;
 - B. Balconies;
 - C. Articulated roof forms;
 - D. Front porches with a depth of at least eight feet;
 - E. Arches; and/or
 - F. Glass at sides and/or above entry doors.
 - (iii) Developments shall include at least one of the following site furnishings:
 - A. Trellis;
 - B. Awning
 - C. Canopy; or
 - D. Bench with a back
 - (iv) Pedestrian scale lighting and/or lighted bollards shall be provided.
 - (v) Primary building entries shall face the street. If the doorway does not face the street, a clearly marked and well-maintained path shall connect the entry to the sidewalk.

Staff Comments: The proposed building meets the required standards.

(3) Private outdoor space.

- a. Intent: To provide private outdoor spaces that encourages a sense of ownership by residents.
- b. Standards:
 - 1. Required: Apply defensible space and clear entryway principles for multi-family dwellings.

Defensible entry is an industry-specific term that addresses the ability of a person to anticipate a path of travel, its obstruction, and points of vulnerability before moving through the space.

Staff Comments: The proposed building meets the required standard.

(4) Site landscape areas.

- a. Intent: To reinforce the character of the downtown area and the surrounding natural environment through site landscaping.
- b. Standards:
 - 1. Required:
 - (i) All areas not devoted to landscape required by these CBD Design Elements, this chapter, parking regulations, structures or other site improvements shall be planted, or remain in existing native, non-invasive vegetation including drought-tolerant grass.
 - (ii) A minimum 20 percent of plant varieties shall provide year-round color, texture and/or other special interest.

Staff Comments: A landscape plan sheet was submitted with the rest of the plan therefore the proposed design project has met this standard.

(5) Location of parking facilities.

- a. Intent: To maintain a contiguous, active pedestrian street front along streets by locating parking facilities behind buildings.
- b. Standards:
 - 1. Required:
 - (i) Garages and covered parking structures shall be constructed of similar materials and have similar architectural character as the principle building(s) on the property.
 - (ii) New development and redevelopment. Parking facilities shall be located behind buildings. The board of alderman as part of the preliminary site plan may approve an alternative to this design standard.
 - (iii) Where an alternative to this design standard is approved and parking facilities are allowed to remain in front of or beside buildings, parking facilities shall provide a ten-foot wide planting areas between the parking lot and street right-of-way to include:
 - A. A year-round sight barrier;
 - B. Evergreen shrubs;
 - C. Evergreen ground cover; and
 - D. Shrub material maintained at a maximum height of three feet for visibility.
 - (iv) All parking facilities (new development and redevelopment) shall comply with the parking lot standards set forth in this chapter including, but not limited to interior landscape areas, wheel stops, plant material requirements, and number of stalls.
 - (v) The board of aldermen by ordinance must approve any gated parking facilities or gated portions as part of a preliminary site plan.

Staff Comments: The applicant has made considerable effort to increase parking spaces from what currently exists. Even though this is an improvement, but the proposed design, does not meet the requirement as stated in item (iii) above.

(6) Location of driveways.

- a. Intent: To maintain a contiguous, uninterrupted sidewalk by minimizing, consolidating and/or eliminating driveway access off primary pedestrian streets.
- b. Standards:
 - 1. Required:
 - (i) All vehicular driveways shall be located off side streets and alleys unless:

- A. The only means of access to the site is from a primary pedestrian street;
 - B. The development is located at the corner of two primary pedestrian streets;
 - C. The driveway is consolidated (shared) between adjacent developments; or
 - D. The property cannot otherwise be accessed from a side street, alley or shared drive.
- (ii) Where a driveway is allowed on primary pedestrian streets, driveway entrances shall:
 - A. Include an identifying feature, such as a trellis, monument, low wall/column or special landscape treatment; and
 - B. Sidewalk-paving materials/treatment shall be extended across the driveway entrance.
 - (iii) Adjacent developments shall consolidate (share) vehicular driveways where feasible regardless of the type of street on which the driveway is located.
 - (iv) Apply defensible space and clear entryway principles for pedestrian access from driveways and parking areas to the development.
 - (v) If used for identifying features in subsection (6)b.1(ii)A of this section, the combination of walls and shrubs/ground cover shall not exceed a maximum height of four feet, unless all of the following are provided:
 - A. Wall/landscape treatment does not create a safety hazard;
 - B. Any portion of a wall/landscape treatment that is above four feet in height is a minimum 75 percent transparent (i.e., see-through metal railing, trellis, or other similar treatment); and
 - C. Any portion of a wall/landscape treatment that is above four feet in height provides added visual interest, detail and character.

Staff Comments: The applicant is proposing reconstruction of existing driveway on the west side of the building. When the project is completely built, the temporary fencing will be removed and the driveway on the west side of the building will be reopened.

(7) Parking lot landscape.

- a. Intent: To reduce the visual impact of parking lots through landscape areas, trellises and/or other architectural features.
- b. Standards:
 - 1. Required:
 - (i) Parking lot landscape shall be used to reinforce pedestrian and vehicular circulation such as:
 - A. Parking lot entrances;
 - B. Ends of driving aisles; and
 - C. To define pedestrian connections through parking lots.
 - (ii) Low walls (minimum three-feet high) used to screen parking lots shall be made of decorative concrete, masonry or other similar material. Where walls and/or fences are provided, landscape-planting areas may be reduced to a minimum five feet and shall be located adjacent to the public right-of-way.
 - (iii) The combination of walls, fences and shrubs/ground cover shall not exceed a maximum height of four feet, unless all of the following are provided:
 - A. Wall/fence/landscape treatment does not create a safety hazard;
 - B. Portion of wall/fence/landscape treatment that is above four feet in height is a minimum 75 percent transparent (i.e., see-through metal railing, trellis, or other similar treatment); and

- C. Portion of wall/fence/landscape treatment that is above four feet in height provides added visual interest, detail and character suitable to the nature of the downtown area.
- (iv) For any wall or fence above six feet total height, the entire wall/fence façade shall comply with the building design standards set forth in the CBD Design Elements for ground level details, materials, color, etc.
- (v) A minimum five-foot wide landscape planting area shall be provided between parking lots and adjacent developments to include a year-round sight barrier and meeting the requirements for parking lot landscape proved in this chapter.

Staff Comments: A new parking area is being proposed, the submitted landscape plan either does not have adequate information or does not meet the CBD Design Element Standards. Area of concerns are items (ii), (iii), (iv), (v).

(8) Parking facility lighting.

- a. Intent: To provide way-finding lighting to define pedestrian areas and promote public safety.
- b. Standards:
 - 1. Required:
 - (i) Lighting located within parking facilities shall be between 15 and 20 feet in height except where the lighting is intended to be used for pedestrian purposes as indicated in subsection (8) b.2(i) of this section.
 - (ii) In addition to parking facility lighting, pedestrian scale lighting shall be a maximum 14 feet in height.
 - (iii) Pedestrian scale lighting and/or bollard lighting shall be used to further define pedestrian walkways, crosswalks, connections to public right-of-way and/or other pedestrian areas within or besides parking facilities.
 - (iv) All lighting (parking lot and pedestrian scale) shall be shielded from the sky and adjacent properties and structures, either through exterior shields or through optics within the fixture. No light projection should extend higher than horizontal from the light fixture.
 - (v) All lighting (parking facility and pedestrian scale) shall reinforce the character of the downtown area and should complement other light fixtures through color, style and/or other architectural features of adjacent developments.

Staff Comments: A new parking area is being proposed with new parking layout, but the plan lacks the necessary information, or the proposed design does not meet the requirements of Central Business District Design Elements.

(9) Courtyards, plazas and open space.

- a. Intent: To reinforce the pedestrian nature of the downtown area by creating usable open space for pedestrians.
- b. Standard:
 - 1. Required:
 - (i) Where provided, pedestrian spaces shall be visible and accessible to the public.
 - (ii) Plazas, courtyards, green spaces and other pedestrian areas shall include landscaping and pedestrian scale lighting.

Staff Comments: Open space as defined by the zoning ordinance means the lot area unoccupied by buildings, parking areas and driveways which is either landscaped or developed for recreational use

by the occupants of the premises. The required open space is 116,201 square feet and the complex provides 61,777 square feet. The proposed design does not meet the required standard.

Pedestrian connections.

- a. Intent: To create a network of linkages for pedestrians, including locating building entrances in closer proximity to sidewalks than in other areas of the city.
- b. Standards:
 1. Required:
 - (i) Clearly defined pedestrian connections shall be provided;
 - (ii) Between a public right-of-way and building entrances when buildings are not located directly adjacent to the sidewalk; and
 - (iii) Between parking lots and building entrances;
 - (iv) Pedestrian connections shall be separated from vehicular traffic in a combination of two or more of the following ways:
 - A. A six inch vertical curb, except where walkways cross vehicular travel lanes where sidewalk ramps are necessary;
 - B. A trellis, railing, bollard, special paving, low seat well and/or other architectural features;
 - C. A continuous landscape area that is a minimum six feet wide on at least one side of the walkway, except where walkways cross vehicular travel lanes; and/or
 - D. Where a walkway abuts a driving aisle within a parking area, a minimum six-foot wide landscape area shall be provided between the walkway and the driving aisle.
 - (v) Where walkways abut a public right-of-way, a minimum six-foot wide landscape area shall be provided between the walkway and the public right-of-way.
 - (vi) Pedestrian connections shall be reinforced with pedestrian scale lighting (maximum 14-inch height), bollard lighting, accent lighting or a combination thereof to aid in pedestrian's way-finding.
 - (vii) Pedestrian connections that cross driveways or other vehicular or bicycle access shall be marked by using continuous sidewalk material consisting of either brick, paver bricks, stone or concrete that is stamped and colored throughout.
 - (viii) Pedestrian connections shall:
 - A. Include clear sight lines to building entrances;
 - B. Be not less than five feet wide;
 - C. Connect to adjacent walkways; and
 - D. Be of the same color, texture and treatment as adjacent walkways.
 - (ix) Landscaping shall consist of drought-tolerant plantings such as evergreens, deciduous trees and shrubs, and decorative grasses. A minimum 20 percent of varieties shall provide year-round color, texture and/or other special interest. Shrubs shall be maintained at a maximum three-foot height for visibility.

Staff Comments: The landscape plans do not show the minimum requirement such as items (iv) and (v). There are no sidewalks on 60th Street, so it probably is not practical to require a sidewalk on this property. It should be pointed out, however, with the high density of this project the applicant should construct sidewalks on both sides of 60th Street and around the cul-de-sac as a future improvement.

Sec. 50-400. Residential Building Design Standards.

- (a) Bulk of buildings.

- (1) Intent: To reduce the apparent bulk of buildings by breaking them down into smaller components that is visually consistent with a pedestrian scale:
- (2) Standards; required:
 - a. Walls facing streets shall be modulated with bays and recesses at least eight feet wide and no more than 25 feet wide and at least three feet deep.
 - b. Modulation shall extend to the roof, except at balconies. The purpose is not to create a regular rigid solution but rather to break up the mass in creative ways.
- (b) Articulation and overall massing of buildings.
 - (1) Intent: To provide visual variety along the street.
 - (2) Standards:
 - a. Required:
 - 1. Buildings shall include articulation along the facades facing and visible from public rights-of-way. Flat blank walls are discouraged.
 - 2. Horizontal facades longer than 25 feet shall be articulated into smaller units, reminiscent of the residential scale of the neighborhood. At least two of the following methods shall be included:
 - (i) Distinctive roof forms;
 - (ii) Changes in materials;
 - (iii) Window patterns; and/or
 - (iv) Color differentiation
 - b. Encouraged: Additions or alterations to existing buildings with unique architectural interest should be made sensitively and in keeping with the buildings original architectural style.

Staff Comments: The proposed building is similar to the buildings that were built in the seventies rather than the original buildings that were built in the mid-sixties. The sixties buildings were flat facades with no articulation. The proposed building with the balconies and a variety of materials provide more interest than the original building, but still does not meet the Design Standards and the applicant is requesting approval of a design alternative.

- (c) Upper level step backs.
 - (1) Intent: To enhance views of the surrounding area and to increase sunlight penetration to the public sidewalk.
 - (2) Standards:
 - a. Required: Multi-story buildings shall include step backs a minimum of four feet deep above the second level. Step backs shall be provided at every two floors minimum.

Staff Comments: The proposed building plans does not show upper level step backs. Since this building is a part of a larger complex, providing upper level step backs would not be consistent with the rest of the complex and the applicant is requesting approval of a design alternative.

- (d) Addressing the corner.

Staff Comments: This standard is not applicable since the building is not on a corner location.

- (e) Pitched roof forms.
 - (1) Intent: To maintain and enhance the image and character of the Raytown CBD and its residential neighborhoods.
 - (2) Standards:
 - a. Required:

1. All structures shall incorporate pitched roof forms having slopes between 4:12 and 12:12, except that structures located in the town square neighborhood, may have a flat roof that shall include extended parapets and projecting cornices to create a prominent edge, when viewed against the sky from an adjoining street, parking area, public open space, or pedestrian connection.
2. Rooftop mounted equipment, vents and flues (other than chimneys) shall be screened so that they are not visible from ground level on neighboring properties.
 - (i) Rooftop mechanical equipment screens shall be required at a height that is as high or higher than the rooftop equipment being screened.
 - (ii) Screening shall be provided in a manner that is architecturally integral to the overall appearance of the building.
 - (iii) The use of parapet walls or specially designed rooftop penthouse enclosures is the preferred methods of screening for rooftop mechanical equipment.
 - (iv) Partition screens are generally less desirable for screening purposes. However, when using partition screens, the use, design, and material of the screen should blend with the building architecture and create massing hierarchy that projects the same high quality appearance as the building façade.
 - (v) The number of vents and flues shall be kept to a minimum and located in a manner to not be visible. On sloped roof structures, vents and flues shall be incorporated into architectural features or painted to blend with the roofing material.
 - (vi) The board of aldermen as part of the preliminary site plan may approve an alternative to this design standard, provided that in addition to the other criteria for approval of an alternative, the board of aldermen must also determine that one of the following exception criteria is valid.
 - A. A building is located at a higher elevation in relation to surrounding properties and it is demonstrated that rooftop equipment will not be visible.
 - B. A building is located in the middle of an industrial park and rooftop equipment is not visible from arterial roadways, residential properties, nor will it have a negative impact upon any sensitive areas or scenic views or vistas.
 - C. A building is sited in a manner where the location and setback of rooftop equipment from the building edge in relation to the elevation and visibility of surrounding properties is such that the equipment will not be visible from any distance and additional screening measures are not required.

Staff Comments: The proposed building does not have a pitched roof as required but has a flat roof similar to the other buildings in the complex. The applicant will need to demonstrate that the roof mounted equipment, vents, etc. will not be visible from the street or other adjacent properties. A roof top plan has not been submitted that shows the location of HVAC units, vents, etc. along with the height of these items and how they will be screened. The applicant is requesting approval of the flat roof as a design alternative.

- (f) Materials/architectural details.
 - (1) Intent:
 - a. To encourage creative expression through diversity of architectural style that enlivens the street.
 - b. To ensure a standard of quality that will be easily maintained and cared for over time.

- c. To encourage the use of materials appropriate to residential development and details that reduce the bulk of larger buildings.
- (2) Standards:
 - a. Required:
 - 1. Facades facing a street shall be constructed of durable and maintainable materials. Materials that have texture, pattern and lend themselves to quality detailing include:
 - (i) Brick;
 - (ii) Stone;
 - (iii) Stucco (Dryvit or EIFS);
 - (iv) Marble;
 - (v) Ceramic;
 - (vi) The board of aldermen as part of the preliminary site plan may approve an alternative to this design standard.
 - 2. Architectural accents and projections on facades facing street and facades not facing a street may be constructed of durable and maintainable materials other than those listed in subsection (1) of this section such as:
 - (i) Wood;
 - (ii) Vinyl;
 - (iii) Masonite;

Staff Comments: The proposed building has brick and wood on all four sides which is consistent with the other 10 buildings in the complex but does not meet the required standard and the applicant is requesting approval of a design alternative.

- (g) Ground level details (when ground floor is commercial).

Staff Comments: This standard is not applicable to this project.

- (h) Concealing structured parking.

Staff Comments: This standard is not applicable to this project.

In addition to above design standards, the properties located in a High-Density Residential District.

Sec. 50-167- High Density Residential District (R-3). The purpose of this district is to provide quality apartment development in a higher density setting, while ensuring that livability, property values; open spaces, safety and the general welfare will be sustained.

(F) Lot Area per household. The minimum lot area shall be 2,500 square feet for each of the units in a triplex or fourplex dwelling building and 2,000 square feet for each apartment in an apartment building of five or more units.

Staff Comments: The R-3 District requires 2,000 square feet of lot area per dwelling unit in apartment buildings that have more than five dwelling units. Including the proposed building, the complex would have 156 apartments and would require a site of 312,000 square feet. The existing complex has 211,180 square feet which is 100,726 square feet less than the requirement. The proposed design does not meet the required standard.

(g) Size of dwelling. Every dwelling hereafter erected, constructed, reconstructed or altered in R-3 district shall have a minimum habitable floor area, excluding basements, open and screened porches and garages, of not less than 700 square feet for each multi-household dwelling unit.

Staff Comments: The proposed design meets the required standards.

STAFF RECOMMENDATION

This is a difficult analysis because the proposed building is in a larger complex and is not a stand-alone structure. The purpose of the CBD Design Elements is to upgrade the quality of development over a period of time as redevelopment occurs. At the same time, in this situation, the applicant desires to have the building be similar in design to the other buildings in the complex.

The proposed building does not meet many of the standards contained in the Central Business District Design Elements; the proposed project provides additional parking spaces, which is an increase of 66 off-street parking (site plan page L1); the lot area per household is 69% (site plan page L1) of the ordinance requirement; the propose minimum open space is only 31% (site plan page L1) compared to the required 55%; the entire development needs significant maintenance (painting of trim, replacing landscaping that has been removed around the buildings, repairing light poles and cleaning up the debris throughout the property).

Open space and parking spaces are two of the requirements that the proposed design does not meet the Central Business District Design Elements. Unfortunately, the two requirements are intertwined in a manner that one will affect the other. In the spirit of compromise staff does not have any objection to the proposed design regarding open spaces and parking spaces.

The Planning Commission may recommend approval, approval with conditions or denial. If the Planning Commission recommends approval, staff recommends the following conditions be required:

1. The Parking facility lighting preliminary site plans does not have adequate information for staff to make any recommendations or the proposed design does not meet the requirements of this section of Central Business District Design Elements.
2. The proposed design showing the existing plaza area on the east side of the proposed building will be eliminated, this is a requirement for "Courtyards, Plazas and open space" in the complex and a design alternative be approved to a usable space for the tenants.
3. That a design alternative be approved for the "Bulk of buildings" standards so that the proposed building is similar in design to the 10 other buildings in the complex.
4. That the "upper level step backs" not be required because they would appear much different than the rest of the buildings in the complex and a design alternative be approved.
5. That the flat roof be approved as a design alternative subject to proposed screening of the roof mounted equipment, vents, etc. The applicant shall submit a roof plan showing the location of all equipment, vents, etc. for review by City Staff and a design alternative be approved.
6. Per Public Works requirements, Civil Plans, Grading Plan, Sheet 1 of 2 – The proposed storm line extension and the proposed rip-rap is not upon Somerset's property but is on

the neighboring Jackson County Railroad right-of-way. These improvements must remain on Somerset Village Apt. property.

7. Per Public Works requirements, a storm drainage study will still need to be submitted for review by staff.
8. No building permit will be issued before the final engineered site plan submitted.
9. No Certificate of Occupancy will be issued until all requirements of this section have been met.
10. That the requirements of all the previous conditions be shown on revised drawings. The applicant shall submit five copies of the revised plans at full scale for review and approval by the Director of Community Development prior to the Final Site plan being submitted to the Planning Commission. Additional copies of the plans will be required for the Planning Commission.

CITY OF RAYTOWN
PLANNING & ZONING COMMISSION

AGENDA

October 4, 2018
7:00 pm

Raytown City Hall
Board of Aldermen Chambers
10000 East 59th Street
Raytown, Missouri 64133

1. Welcome by Chairperson

2. Call meeting to order and Roll Call

Wilson:	Absent	Emerson:	Present	Stock:	Present
Bettis:	Absent	Robinson:	Present	Cochran:	Present
Frazier:	Present	Dwight:	Present	Meyers:	Present

3. Approval of July 12, 2018 Meeting Minutes

- a) Revisions - None
- b) Motion to approve - Emerson
- c) Second - Robinson
- d) Additional Board Discussion – Two new Members: Tina Cochran and David Frazier
- e) Vote – Approve (7-0)

4. Old Business - None

5. New Business

A. Case No.: PZ-2018-07 (Amendment to Planned Development – Blue Ridge Villas Lot 6)

Applicant: Ivan Chiang, LIY Financial LLC

Reason: Requesting Approval for Change of Use in R-3 District

1. Introduction of Application by Chair (Stock)

Case No.: PZ-2018-07 (Amendment to Planned Development – Blue Ridge Villas Lot 6)

Applicant: Ivan Chiang, LIY Financial LLC

Reason: Requesting Approval for Change of Use in R-3 District

2. Explanation of any exparte' communication from Commission members regarding the application

N/A

3. Enter Additional Relevant City Exhibits into the Record:

- a. Staff report
- b. Final Plat

- c. Plat Application
- d. Plat Checklist
- e. Staff Review Letter & Applicant Responses
- f. City of Raytown Zoning Regulations, as amended
- g. City of Raytown Subdivision Regulations, as amended
- h. City of Raytown Comprehensive Plan
- i. Updated letter of Intent presented September 12, 2018

4. Introduction of Application by Staff

Mr. Haydaripoor introduces the case to the commission. The project amends the Plan Development located at 59th Street and Hunter Court. The applicants are asking to allow for ten bed facility on Lot 6.

5. Presentation of Application by Applicant

Want to change the use from 3 55+ Senior Townhomes into a ten bed Alzheimer Memory Care Facility for Senior 55+. Looking to allow Seniors to age in place, start in Independent Living, progress to Assisted Living and then, if needed, Memory Care Facility.

6. Additional Staff Comments and Recommendation

Willerth: Mr Chiang, you did get an opportunity to review the staff report dated October 4, 2018 and the one condition there for approval.

Chiang: yes, and talked with Mr. Haydaripoor. We did change ownership of the property to Fortune Homes.

Willerth: The staff recommendation is that the three diagonal parking spots that are difficult to back out of and the request is for 90 degree parking is on the west side of the building. Are you willing to go along or do you have an opinion?

Chiang: I am willing to go along because there is space for that, however we are making the loop a one way clockwise loop so when they come in it will be straight in. Also, we are designating the three spaces as employee parking

Haydaripoor: Correction on page 3 Item B there is a typo, instead of two parking spaces it should say three parking spaces.

7. Board Discussion

Stock: Green space is a concern

Chiang: to address this, the drainage area between lots 5 and 6 is being constructed as a green space area. We are putting a path around it so that the Seniors can walk to get exercise, as well as doing some planting of vegetables or flowers. Eliminated one townhouse, instead of doing nineteen, they are only doing eighteen, so that they can put in more parking and a patio area for the Alzheimer's Care.

Stock: Plenty of room for the fire trucks to get in.

Chiang: We did widen the street to 26 foot wide as per what the fire department wanted.

Emerson: This is an excellent project to take care of the Alzheimer's patients.

8. Board Decision to Approve, Conditionally Approve or Deny the Application

a. Motion - Emerson

b. Second - Meyers

c. Additional Board Discussion

Dwight: The update letter of intent, it went from eight to ten beds, what was the reason for this?

Chiang: It tied back to adequate parking for caregivers and the ratio of parking to beds. In our ideal model we usually have ten beds.

Dwight: So the building stayed the same?

Chiang: We expanded slightly to create two private suites (studio bedroom with its own bathroom)

d. Vote – Yes (7-0)

B. Case No.: PZ-2018-08 (6920 Elm Rezoning – HC to R-3)

Applicant: Antonio Mendez, Dharmonylife LLC

Reason: Requesting Approval to Rezone Property from HC District to R-3 District

1. Introduction of Application by Chair (Stock)

Case No.: PZ-2018-08 (6920 Elm Rezoning – HC to R-3)

Applicant: Antonio Mendez, Dharmonylife LLC

Reason: Requesting Approval to Rezone Property from HC District to R-3 District

2. Open Public Hearing

Gomez: Representing Mr. Mendez.

Correction – After comments from the city, we are adjusting the number of townhomes from six to five.

Stock: The land has been empty and it would be nice to have something in there.

Stoke: The last comprehensive plan that was done about sixteen years ago showed this as being residential. So it is going back to what was in the Comprehensive plan to start with.

Haydaripoor: clarification - The 350 Design Center is the responsibility of the property owner and not the cities responsibility to do the improvements in the right of way.

Frazier: Couple of concerns to address: Parking – sounds like it will be a back out onto Elm St set up. Elm St can get fairly busy down through there. Has there been any alternatives of parking looked into? Also, this lot sits on a hill, and they buildings will be high. Will there be any type of retaining walls or is it going to be graded down to street level?

Gomez: We asked for traffic studies and received no calls back. There has been minimal talk of how to do the grading work. With all the rain, we have not been able to do a study of the property. The plan is to build on the hill as the house currently sits.

Emerson: The back of the house should be facing the other houses and that should create some privacy.

Bettis: On the West property line, there is no indication of any fencing. Is there a fence running along the North and South property lines in the back? Will there be a fence on the west side too?

Gomez: there will be a fence there to connect all those running between the houses.

Frazier: Are there plans to have patios on the back of each house:

Gomez: Currently, the plan is to just have green space.

3. Explain Procedure for a Public Hearing and swear-in speakers

Antonio Mendez sworn in

4. Enter Additional Relevant City Exhibits into the Record:

- a. Staff report
- b. Current City Zoning Map
- c. Proposed Zoning Map
- d. Staff Review Letter & Applicant Responses
- e. Publication of Notice of Public Hearing in Daily Record Newspaper
- f. City of Raytown Zoning Ordinance, as amended
- g. City of Raytown Comprehensive Plan

4. Explanation of any exparte' communication from Commission members regarding the application

Wilson:

5. Introduction of Application by Staff

Antonio Mendez requesting the lot at 6920 Elm be rezoned from HC to R-3 to allow for a six unit townhome development, which would not be acceptable land use for Highway Commercial Zoning district. It should also be noted that this property is in the Highway 350 design corridor, which means it will have follow additional regulations that are intended to encourage high quality architecture, site planning, landscaping, signage, infrastructure planning and traffic flow.

6. Request for Public Comment

Munger: How are you going to upkeep this property? When the house currently there caught fire, it started her house on fire. It never gets mowed. There is always debris around the house which gets blown around the neighborhood. How long is it going to take to get the construction complete? Her privacy as there will be five potential families moving in.

Gomez: It will take between six and eight months. Currently there is a chain link fence between the properties that provides no privacy. We are proposing to have a wooden privacy fence put up. If it is used as a rental, there will be rules and regulations that will need to be followed and that will provide a certain level of control over the property. If it is not used as a rental, it will be sold.

Munger: There have been people coming in and out of the house. It is a safety hazard. She has called the police as suggested. Is there going to be some kind of construction fence to keep these people out?

Gomez: The house will be demolished. The construction crew will have their own safety procedures to put in place.

Meyers: It may be awhile before the house is demolished, but the contractor will keep the area as safe as possible. With the new construction, the parking has to be taken into account.

Jones: This is in her backyard and she is concerned about privacy after it's all built.

Stock: If they put up a privacy fence, will that help at all?

Jones: Maybe.

7. Additional Staff Comments and Recommendation

Haydaripoor: We have not heard if they agree with the staff recommendations.

Gomez: We agree with the staff recommendations.

8. Board Discussion

Haydaripoor: Parking, we have a couple of recommendations: #5 and #6 - public works has come concern and we have requested a revision of the plans.

Hanson: Plans are still preliminary. There has been no Engineering. They were told up front both streets need to be curbed, guttered and add a sidewalk. They show that, but it has not been physically laid out with slopes or elevations. We have notified them that the storm drainage plan needs to be done, collect and manage the run off, sanitary mains sewer extension will need to be done. The only sanitary sewer is along the road and to the north. We specify that each unit needs to be connected to the sewer individually, so we foresee a newer main extension up the back yards. We are not sold on the parking yet. We are still going to work with them of the parking lot and configuration.

Stock: This is in the staff recommendations.

Wilerth: Will you agree to meet the 14 conditions from the staff?

Mendez: Yes

Frazier: Mr. Hanson will you be requiring the easement on the back side that would only be on their property?

Hanson: Yes

Dwight: The concrete on the north side on the drawing

9. Close Public Hearing

Stock closed.

11. Board Decision to Approve, Conditionally Approve or Deny the Application

- a. Motion – Meyers approved with the 14 recommendations
- b. Second - Emerson
- c. Additional Board Discussion
- d. Vote – Yes (7-0)

C. Case No.: PZ-2018-09 (Somerset Village Site Plan)

Applicant: Curtis Peterson, Polsinelli (On behalf of Michael Fein, KM THE Realty LLC)

Reason: Site Plan Approval for Somerset Village Apartments

1. Introduction of Application by Chair (Stokes)

Case No.: PZ-2018-09 (Somerset Village Site Plan)

Applicant: Curtis Peterson, Polsinelli (On behalf of Michael Fein, KM THE Realty LLC)

Reason: Site Plan Approval for Somerset Village Apartments

2. Open Public Hearing

3. Explain Procedure for a Public Hearing and swear-in speakers

4. **Enter Additional Relevant City Exhibits into the Record:**

- h. Staff report
- i. Current City Zoning Map
- j. Proposed Zoning Map
- k. Staff Review Letter & Applicant Responses
- l. Publication of Notice of Public Hearing in Daily Record Newspaper
- m. City of Raytown Zoning Ordinance, as amended
- n. City of Raytown Comprehensive Plan
- p. Amendment to the staff recommendations

5. **Explanation of any exparte' communication from Commission members regarding the application**

Meyers: Yes, but it would not impact his decision.

6. **Introduction of Application by Staff**

Haydaripoor: Curtis Peterson is requesting approval of a Site Plan in order to replace a building that burnt down. The proposed replacement building also contains 11 units built in 1965.

7. **Request for Public Comment**

Peterson: Somerset has 13 buildings with 156 units. They lost one building in 2016 to fire.

Peterson: Two items that we want to put before you and ask for recommendations from the board, one is the preliminary site plan and two would be approval of a final plat. Proposal as a preliminary plan: First expand 60th Street by two feet and moving the curb so that it becomes 26 feet is the standard for the fire department. Second, Plans to vacate the right of way from the north curb line and then everything north of there would be private. Put in 51 new 90 degree parking stalls and there will no longer be parallel spaces and this doubles the amount of parking stalls along 60th Street. The water meters will be relocated to the north. Will also provide a utility easement on the plat. Add parking shown in dark gray on the west side. There will be a total of 66 new parking spaces with this development. Reinforce a drive for the fire department. Adding impervious surface to deal with storm water .

Three aspects of the Staff Report: Central Business District Site Design, the CBD Building Design Standards and a couple of elements in the R-3 regulations. CBD Site Design Standards – 4 items spoken to: 1) Location of the parking facilities 2) the parking lot landscaping 3) the parking facility lighting (2 poles) and 4) pedestrian scale lighting. CBD Building Design Standards – There are 11 units and one laundry unit in the three story building. Three elements that they are asking for support of are: 1) Building articulation and setbacks. 2) Flat roof compared to a pitched roof. 3) Materials – Brick veneer, textured siding and iron for railings on the balconies. Relevant R-3 regulations – tension of parking and open green space. Increased parking by 39% and reduced open space by 9%.

9. **Additional Staff Comments and Recommendation**

No additional comments.

9. **Board Discussion**

Meyers: In reviewing the compromise that has been accomplished and working through areas of concern where a lot of it hinged on safety (parking and fire). Very satisfied with the additional

parking that will alleviate the safety concern. The visual of the a/c unit on the roof was taken care of.

Dwight: White streak on the drawing, is it the sidewalk or curb?

Peterson: Yes, it represents the new roll curb.

Dwight: The only new sidewalks are centered around the new building?

Peterson: Yes.

Willerth: Did you get a chance to review the Staffs Revised Recommendation Report with the ten conditions?

Peterson: The applicant is supportive of all ten recommendations.

Dwight: Green space in the new area.

Peterson: This is a green Buffer with tree, shrubs and a bench.

10. Close Public Hearing

Closed.

11. Board Decision to Approve, Conditionally Approve or Deny the Application

- a. Motion – Frazier with staff recommendations to approve
- b. Second - Emerson
- c. Additional Board Discussion - none
- d. Vote – Yes (7-0)

D. Case No.: PZ-2018-10 (Somerset Village Plat)

Applicant: Curtis Peterson, Polsinelli (On behalf of Michael Fein, KM THE Realty LLC)

Reason: Plat Approval for Somerset Village Apartments

1. Introduction of Application by Chair (Stokes)

Case No.: PZ-2018-10 (Somerset Village Plat)

Applicant: Curtis Peterson, Polsinelli (On behalf of Michael Fein, KM THE Realty LLC)

Reason: Plat Approval for Somerset Village Apartments

2. Open Public Hearing

3. Explain Procedure for a Public Hearing and swear-in speakers

4. Enter Additional Relevant City Exhibits into the Record:

- o. Staff report
- p. Current City Zoning Map
- q. Proposed Zoning Map
- r. Staff Review Letter & Applicant Responses
- s. Publication of Notice of Public Hearing in Daily Record Newspaper
- t. City of Raytown Zoning Ordinance, as amended
- u. City of Raytown Comprehensive Plan
- v. Amended Staff Report

5. **Explanation of any exparte' communication from Commission members regarding the application**

None

6. **Introduction of Application by Staff**

Haydaripoor: Applicant requesting approval of a final plat in order to replace the building that burnt down. There are 19 lots though out the property. Staff was informed by Jackson County GIL that the only data they had before 1999 is notes in the system and the tax parcel does not have any notes. In researching the deeds, every time the property transfer hands, the legal description says lot 1 through 19. We have suggested that the applicant submit a final plat and go through the process and convert the three lots to one lot.

7. **Request for Public Comment**

Peterson: The applicant supports all four recommendations in the Amended Staff Report.

8. **Additional Staff Comments and Recommendation**

None

9. **Board Discussion**

None

10. **Close Public Hearing**

11. **Board Decision to Approve, Conditionally Approve or Deny the Application**

- a. Motion – Meyers approves with the four recommendations.
- b. Second - Frazier
- c. Additional Board Discussion - none
- d. Vote – Yes (7-0)

6. Other Business- None

8. Set Future Meeting Date - Thursday, November 1, 2018 at 7:00 PM

9. Adjourn

CITY OF RAYTOWN
Request for Board Action

Date: May 14, 2019
To: Mayor and Board of Aldermen
From: Teresa Henry, City Clerk

Bill No. 6504-19
Section No.: IV-C-1

Action Requested: Approval of amendments to Chapter 2 and Chapter 26 of the Raytown Municipal Code.

A summary listing of the suggested amendments for consideration in Chapter 2, listed below by Article and Title for reference, are attached as Exhibit "A":

Chapter 2, Article IV – Departments
Chapter 26, Article I, General

Analysis: At the April 2, 2019 General Election, the citizens of the City of Raytown, voted to make the Chief of Police position an appointed position instead of an elected position (vote was 2725/1065).

It is necessary to amend the Raytown Municipal Code to reflect the changes necessary due to the results of the election.

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, DEPARTMENTS AND CHAPTER 26, ARTICLE I, GENERAL OF THE RAYTOWN MUNICIPAL CODE

WHEREAS, it has been determined that amendments to Chapters 2 and 26 are needed to be consistent with the day-to-day operations and to comply with the results of the Municipal Election held in the City of Raytown, Missouri on April 2, 2019.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – AMENDMENT OF CHAPTER 2, ARTICLE IV, DEPARTMENTS. That Chapter 2 of the Raytown Municipal Code is hereby amended to read as attached hereto in Exhibit “A”:

SECTION 2 – AMENDMENT OF CHAPTER 26, ARTICLE I, GENERAL. That Chapter 26 of the Raytown Municipal Code is hereby amended to read as attached hereto in Exhibit “A”:

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 4 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED** and **ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this _____ day of June, 2019.

Michael McDonough, Mayor

ATTEST:

Approved as to Form

Teresa M. Henry, City Clerk

Jennifer M. Baird

Sec.2-339-2-~~364~~ 354. -Reserved

Chapter 2, Article IV.-DEPARTMENTS

DIVISION 4. – POLICE DEPARTMENT

Sec-2-355.-Appointment of chief of police; management and control.

- (a) *Appointment of chief of police.* The city administrator shall appoint the chief of police of the police department as is provided for in section 2-130 of this Code.
- (b) *Management and control.* The department shall be under the supervision of the chief of police. He shall be responsible to the city administrator for the efficient operation of the police department.

DIVISION 4 5. – PUBLIC WORKS DEPARTMENT

Chapter 26 - LAW ENFORCEMENT

ARTICLE I. - IN GENERAL

Sec. 26-19.- Establishment of department.

In accordance with the provisions of RSMo 85.620, there shall be and is hereby established the city police department.

~~Sec. 26-20- Compensation of chief of police.~~

~~The office of chief of police shall be compensated at the rate fixed and established by ordinance.~~

Sec. 26-2~~4~~0- Administrative officer of police department.

- (a) *Designation.* Recognizing the need for adequate supervision of the police department, the chief of police shall act as administrative officer of said police department. ~~subject to review by the city administrator and approval by the board of aldermen.~~
- (b) *Duties, authority.*
 - (1) *Management and control.* The general management and control of the police department is vested in the chief of police, who shall be responsible for the government, efficiency, discipline and general good conduct of said department. He shall be responsible for the training, assignment and reassignment of all police personnel.
 - (2) *Duty to preserve peace.* It shall be the duty of the chief of police to cause the public peace to be preserved and enforce all laws and ordinances of the city of which the police department must take cognizance; and whenever any violation thereof shall come to his knowledge, he shall cause the requisite complaint to be made and procure the evidence for successful prosecution of the offender or offenders.

- (3) *Members, suspension and removal.* The chief of police shall have the authority to take all appropriate disciplinary action with regard to the employees of the department, subject to the rights granted employees in the City of Raytown Personnel Manual.
- (4) *Appointments and promotions.* The chief of police shall make all appointments in the department in accordance with the rules and regulations governing departmental employees and as provided in the City of Raytown Personnel Manual.
- (5) *Departmental property.* The chief of police shall have the custody, control and responsibility for machines, tools, implements, vehicles, apparatus or equipment of every kind necessary for use in the department and all public property pertaining to and connected therewith and belonging thereto as provided in the City of Raytown Personnel Manual.
- (6) *Absence or disability.* In the case of absence of the chief of police from the city or in case of his inability to act, then such person as shall be named acting chief of police shall perform all the duties of the chief of police. An acting chief of police shall be particularly careful to carry out all the orders and directives of the chief of police, previously given. Such orders shall not, except in cases of extreme emergency, be countermanded or set aside and, when such action is taken, he shall report in writing to the chief of police his reasons in each instance.
- (7) *Discharge of probationers.* Probationary employees in the police department may be discharged by the chief of police at any time during their probationary period when they fail to meet departmental requirements, as provided in the City of Raytown Personnel Manual.
- (8) *Annual report.* The chief of police shall file an annual report of all activities of the police department with the mayor and board of aldermen on or before such annual date as may be designated by the board of aldermen.
- (9) *Chain of command.* The chain of command from ~~the mayor and board of aldermen to~~ the city administrator to chief of police and down the line of authority shall be preserved in order to maintain principles of good administration. Ranks shall not be bypassed.
- (10) *Civilian auxiliary.* The chief of police is authorized to establish a civilian auxiliary within the police department, composed of civilian volunteers, to provide clerical and administrative assistance to said department, all in accordance with the attached proposal which is by this reference made a part hereof.

Sec. 26-22~~1~~ - Authority of chief of police to provide assistance to other authorities upon request.

In the event of a natural disaster, acts of God, riot, or public disturbance, or other emergency, the chief of police, upon request for assistance by the appropriate authorities of other counties or municipalities of the state, is hereby authorized and approved to provide assistance to such county or municipality as is necessary to protect and promote the health, safety and welfare of the citizens of the city.

Sec. 26-232. - Applicants for employment to pass standard qualifications and testing, be recommended for appointment.

All applicants for employment by the police department shall first meet and pass the standard qualifications and testing prescribed for such applicants, and shall be recommended for appointment by the chief of police.

Sec. 26-243. - Participation in certain employee organizations by supervisory personnel prohibited.

Supervisory personnel of the police department, including persons holding the rank of sergeant or higher, are prohibited from holding office in or being a member of any union or employee organization that admits to membership the employees they are required to supervise.

Secs. 26-254—26-51. - Reserved.

ARTICLE III. - POLICE PENSION PLAN

Sec. 26-52. - Establishment, purpose of fund.

The policemen's retirement fund is hereby established by the city, such fund to provide for the retirement of the salaried members of the organized police force of the city, and to provide benefits for the widows, children, or designated beneficiaries of deceased employees of the police department, as provided herein; provided, however, that the rights of any person now on retirement or eligible for any retirement plan under the laws of the state shall not be changed by this article, nor shall the liability of the pension fund to any such.

Sec. 26-53. - Designation of fund.

The fund created in section 26-52 shall be designated and known as "The Policemen's Retirement Fund

Sec. 26-54. - Terms and conditions.

The Policemen's Retirement Fund shall have the terms and conditions as set forth in the pension plan document, including those provisions regarding definitions, eligibility, retirement, termination, disability, and death benefits, benefit limitations, funding, governance, administration, amendment, and effective date, which pension plan document is attached to the ordinance from which this article is derived, incorporated herein, and by this reference made a part of this article.

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, OFFICERS AND EMPLOYEES; ARTICLE IV, DEPARTMENTS, ARTICLE VI, MEETINGS AND ARTICLE VII, PUBLIC RECORDS

WHEREAS, it has been determined that amendments to Chapters 2 are needed to be consistent with the day-to-day operations of the City of Raytown.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – AMENDMENT OF CHAPTER 2 ARTICLE III, OFFICERS AND EMPLOYEES; ARTICLE IV, DEPARTMENTS, ARTICLE VI, MEETINGS AND ARTICLE VII, PUBLIC RECORDS. That Chapter 2 of the Raytown Municipal Code is hereby amended to read as attached hereto in Exhibit "A":

SECTION 2 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 4 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED** and **APPROVED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this 20th day of November, 2018.



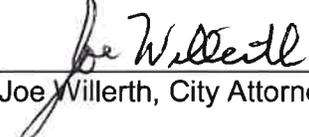
Michael McDonough, Mayor

ATTEST:

Approved as to Form



Teresa Henry, City Clerk



Joe Willerth, City Attorney

“EXHIBIT A”

ARTICLE III. - OFFICERS AND EMPLOYEES³

Footnotes:

--- (3) ---

State Law reference— Officers generally, RSMo 77.370 et seq.; appointive officers, RSMo 79.230; salaries of officers to be fixed by ordinance, RSMo 79.290; removal of officers from office, RSMo 79.240; filling vacancies in certain municipal offices, RSMo 79.280; officer's oath of office, RSMo 79.260; penalties for misdemeanor in office, RSMo 79.360; officers to be voters and residents, exceptions, RSMo 79.250; property qualifications of officers prohibited, RSMo 71.150.

DIVISION 1. - GENERALLY

Sec. 2-105. - Adoption of personnel manual.

The city has compiled and adopted a city personnel policy manual, a copy of which is available in the office of the city clerk. The personnel manual may be amended from time to time and such amendment of the personnel manual shall be approved by a $\frac{3}{4}$ vote of the entire elected board.

(Ord. No. 5576-17, § 1, 6-20-2017)

Sec. 2-106. - Residency.

Applicants for positions in the municipal service except as otherwise provided by law, are not required to be residents of the city, but they are encouraged to become residents upon assuming municipal service.

(Code 1969, § 14-10; Ord. No. 2341-81, § 6, 1-5-1982; Ord. No. 4267-97, § 1, 5-6-1997)

Secs. 2-107—2-123. - Reserved.

DIVISION 2A. - CITY ADMINISTRATOR

Sec. 2-124. - Office of city administrator established.

There is hereby created and established the office of city administrator for the city.

(Code 1969, § 2-150; Ord. No. 4014-94, § 1, 7-19-1994)

Sec. 2-125. - Appointment and tenure.

A qualified person shall be appointed city administrator for the city by the mayor. Such appointment shall be approved by a majority of the board of aldermen. The person so appointed shall serve at the pleasure of the board, ~~for an indefinite term~~. The person appointed to the office of city administrator shall become a resident of and reside within the city limits within six months of appointment. The residency requirement may be waived by a majority vote of the board of aldermen.

(Code 1969, § 2-151; Ord. No. 4014-94, § 1, 7-19-1994; Ord. No. 5558-16, § 1, 11-1-2016)

Sec. 2-126. - Qualifications.

The person appointed to the office of city administrator shall be at least 25 years of age; and shall be a graduate of an accredited university or college, majoring in public or municipal administration or shall have the equivalent qualifications and experience in financial, administration and/or public relations fields.

(Code 1969, § 2-152; Ord. No. 4014-94, § 1, 7-19-1994; Ord. No. 5558-16, § 1, 11-1-2016)

Sec. 2-127. - Bond.

The city administrator, before entering upon the duties of his office, shall file with the city a bond in the amount of \$50,000.00; such bond shall be approved by the board of aldermen and such bond shall insure the city for the faithful and honest performance of the duties of the city and for rendering a full and proper account to the city for funds and property which shall come into the possession or control of the city administrator. The cost of such bond shall be paid by the city; however, should the city administrator be covered by a blanket bond to the same extent, such individual bond shall not be required.

(Code 1969, § 2-153; Ord. No. 4014-94, § 1, 7-19-1994)

Sec. 2-128. - Compensation.

The city administrator shall receive such compensation as may be determined from time to time by the board of aldermen and such compensation shall be payable semi-monthly.

(Code 1969, § 2-154; Ord. No. 4014-94, § 1, 7-19-1994)

Sec. 2-129. - Removal of city administrator.

The city administrator shall serve at the pleasure of the board of aldermen. The mayor, with the consent of a majority of the board of aldermen, may remove the city administrator from office at will, and such city administrator may also be removed by a two-thirds vote of the board of aldermen independently of the mayor's approval or disapproval.

(Code 1969, § 2-155; Ord. No. 4014-94, § 1, 7-19-1994)

Sec. 2-130. - Duties.

- (a) *Administrative office.* The city administrator shall be the chief administrative ~~assistant to the mayor~~ ~~and such shall be the administrative officer~~ of the city government. Except as otherwise specified by ordinance or by the law of the state, the city administrator shall coordinate and generally supervise the operation of all departments of the city.
- (b) *Purchasing.* The city administrator shall have purchasing authority as provided in the purchasing policy approved by the board of aldermen and on file in the office of the city clerk.
- (c) *Budget.* The city administrator shall be the budget officer of the city, in accordance with state law, and shall assemble estimates of the financial needs and resources of the city for each ensuing year and shall prepare a program of activities within the financial power of the city, embodying in it a budget document with proper supporting schedules and an analysis to be proposed to the mayor and board of aldermen for their final approval.
- (d) *Financial reports.* The city administrator shall make monthly reports to the mayor and board of aldermen relative to the financial condition of the city. Such reports shall show the financial condition of the city in relation to the budget.
- (e) *Annual report.* The city administrator shall prepare and present to the mayor and board of aldermen an annual report of the city's affairs, including in such report a summary of reports of department heads and such other reports as the mayor and board of aldermen may require.

- (f) *Personnel system.* The city administrator shall act as the personnel officer of the city and shall recommend an appropriate position classification system and pay plan to the mayor and board of aldermen. The city administrator, after consultation with department heads, shall approve advancements and appropriate pay increases within the approved pay plans and position classification system. The city administrator shall have the power to appoint and remove (in accordance with personnel system regulations approved by the board of aldermen) all subordinate employees of the city. The city administrator shall make recommendations of appointment and removal of department heads.
- (g) *Policy formulation.* The city administrator shall recommend to the mayor and board of aldermen adoption of such measures as he may deem necessary or expedient for the health, safety, or welfare of the city or for the improvement of administrative services for the city.
- (h) *Board of aldermen agenda.* The city administrator shall submit to the mayor and board of aldermen a proposed agenda for each council meeting at least 48 hours before the time of the regular council meeting.
- (i) *Boards and committees.* The city administrator shall work with all city boards and committees to help coordinate the work of each.
- (j) *Attend board of aldermen meetings.* The city administrator shall attend all meetings of the board of aldermen.
- (k) *Miscellaneous.* The City Administrator shall perform any other duties or functions prescribed by the mayor or by the board of aldermen.
- (k) ~~*Bid specifications.* The city administrator shall supervise preparation of all bid specifications for services and equipment, and receive sealed bids for presentation to the board of aldermen.~~
- (l) *State and federal aid program.* The city administrator shall coordinate federal and state programs which may have application to the city.
- (m) *Conference attendance.* The city administrator shall attend state and regional conferences and programs applicable to his office, and the business of the city, ~~whenever such attendance is directed and approved by the board of aldermen and mayor.~~
- (n) *Press release.* The city administrator **or his designee** shall be responsible for keeping the public informed in the purposes and methods of city government through all available news media.
- (o) ~~*Recordkeeping.* The city administrator shall keep full and accurate records of all actions taken by him in the course of his duties, and he shall safely and properly keep all records and papers belonging to the city and entrusted to his care; except as otherwise provided by law, all such records shall be and remain the property of the city and be open to inspection by the mayor and board of aldermen.~~

(Code 1969, § 2-156; Ord. No. 4014-94, § 1, 7-19-1994)

Sec. 2-131. - Powers.

- ~~(a) *City property.* The city administrator shall have responsibility for all real and personal property of the city subject to his authority. He shall have the responsibility for all inventories of such property and for the upkeep of all such property. Personal property may be sold by the city administrator only with approval of the board of aldermen. Real property may be sold only with approval of the board of aldermen by resolution or ordinance.~~
- ~~(b) *Set administrative policies.* The city administrator shall have the power to prescribe such rules and regulations as he shall deem necessary or expedient for the conduct of administrative agencies subject to his authority, and he shall have the power to revoke, suspend, or amend any rule or regulation of the administrative service except those prescribed by the board of aldermen.~~
- ~~(c) *Coordinate departments.* The city administrator shall have the power to coordinate the work of all the departments of the city, and, at all times of an emergency, shall have authority to assign the employees of the city to any department where they are needed for the most effective discharge of the functions of city government.~~
- (a) *Generally.* The city administrator shall have the power to coordinate the work of all the departments of the city, and at times of an emergency, shall have authority to assign the employees of the city to any department where they are needed for the most effective discharge of the functions of city government.
- (b) *Rules and regulations.* The city administrator shall establish such rules and regulations as are necessary or expedient for the conduct of city departments
- ~~(d) (c) *Investigate and report.* The city administrator shall have the power to investigate and to examine or inquire into the affairs or operation of any department of the city under his jurisdiction, and shall report on any condition or fact concerning the city government requested by the mayor or board of aldermen.~~
- ~~(e)(d) *Coordinate officials.* The city administrator shall have the power to overrule any action taken by a department head subject to his authority, and may supersede him in the functions of his office.~~
- ~~(f) (e) *Appear before the board of aldermen.* The city administrator shall have the power to appear before and address the board of aldermen at any meeting.~~
- ~~(g)(f) *Action by mayor and board of aldermen to prevail.* At no time shall the duties or powers of the city administrator supersede the action by the mayor and board of aldermen.~~
- ~~(h) *Authority to name an acting city administrator.* The city administrator is hereby granted authority to delegate his duties and powers to an acting city administrator, named by the city administrator, for a period not to exceed ten consecutive working days, upon prior written notification of same to the mayor and the board of aldermen.~~

(Code 1969, § 2-157; Ord. No. 4014-94, § 1, 7-19-1994; Ord. No. 4077-95, § 1, 6-20-1995)

~~Secs. 2-132—2-160.—Reserved.~~

CITY OF RAYTOWN
Request for Board Action

Date: May 14, 2019
To: Mayor and Board of Aldermen
From: Alderman Ryan Myers

Bill No.: 6505-19
Section No.: III-A-9

Department Head Approval: _____

Finance Director Approval: _____

City Administrator Approval: _____

Action Requested: At the April 16, 2019 Board of Aldermen meeting, during a discussion item brought forth by Alderman Ryan Myers, Staff was directed to draft the attached ordinance for the Board's consideration. The attached ordinance proposes to extend the existing sales tax rate of 1/8th of one percent for the purpose of funding Local Parks/Storm Water Control within the City for a term of 10 years. The monies received from the Local Parks/Storm Water Control sales tax will be distributed as follows: 60% to local parks; 30% to storm water control and the remaining 10% shall be reserved for Local Parks and Storm Water Control purposes. The special election date of November 5, 2019 is the requested date for this item to be placed on the ballot. The final date of certification for the November 2019 election is August 27, 2019.

Analysis: The Parks Sales tax was first approved by voters in November 2003 as a Local Parks sales tax. In May of 2010, staff was directed to draft a renewal that was consistent with statutory language changes to include the language of Local Parks/Storm Water Control.

For additional clarification regarding the 2010 renewal of this tax, per Resolution R-2852-16, approved by the Board of Aldermen on March 1, 2016 and effective with the 2016-2017 budget year, 75% of the sales tax revenue generated by the Local Parks/Storm Water Control Sales Tax was allocated to the Parks Department and 25% of the sales tax revenue generated by the Local Parks/Storm Water Control sales tax was allocated to Storm Water Control, with a minimum of \$200,000.00 being guaranteed to the Parks Department each year.

AN ORDINANCE AUTHORIZING AND APPROVING SUBMISSION AT THE SPECIAL ELECTION TO BE HELD NOVEMBER 5, 2019 TO THE QUALIFIED VOTERS OF THE CITY OF RAYTOWN, MISSOURI, THE QUESTION OF WHETHER THE CITY SHALL CONTINUE TO IMPOSE A SALES TAX IN THE AMOUNT OF ONE-EIGHTH (1/8) OF ONE PERCENT FOR THE PURPOSE OF FUNDING LOCAL PARKS/STORM WATER CONTROL WITHIN THE CITY FOR A TERM OF TEN (10) YEARS AND IMPOSING SUCH TAX IF APPROVED BY A MAJORITY OF THE QUALIFIED VOTERS VOTING THEREON

WHEREAS, in accordance with the provision of Chapter 644 and Section 644.032 of the Revised Statutes of the State of Missouri ("RSMo"), the City of Raytown ("City") is authorized to submit to the qualified voters of the City the question of whether to impose by ordinance a sales tax for the purpose of funding Local Parks/Storm Water Control; and

WHEREAS, the City desires to submit to the qualified voters of the City at the special election to be held November 5, 2019, the question of whether to continue to impose an existing sales tax for the purpose of funding Local Parks/Storm Water Control in the amount of one-eighth (1/8) of one percent; and

WHEREAS, the City of Raytown Board of Aldermen support the continuation of an existing one-eighth (1/8) of one percent Local Parks/Storm Water Control sales tax on the November 5, 2019 special election ballot and is cognizant of its responsibility to the voters and the importance of accountability to the public in the expenditure of tax funds; and

WHEREAS, if a majority of the votes cast by qualified voters voting thereon are in favor of the proposal, the City desires to continue to impose an existing sales tax for the purpose of funding Local Parks/Storm Water Control in the amount of one-eighth (1/8) of one percent;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 - SUBMISSION TO THE VOTERS AUTHORIZED. That there shall be submitted to the voters of the City at the special election to be held in the City on the 5th day of November 2019, a proposal to authorize the City to continue to impose an existing sales tax for the purpose of funding Local Parks/Storm Water Control within the City, pursuant to the provisions of Section 644.032 RSMo.

SECTION 2 – BALLOT FORM. That the ballot of submission for the Local Parks/Storm Water Control sales tax shall be in substantially the following form:

Shall the City of Raytown, Missouri continue to impose an existing sales tax at a rate of one-eighth (1/8) of one percent for the purpose of funding Local Parks/Storm Water Control within the City for a term of ten (10) years?

[] YES [] NO

If you are in favor of the question, place an "X" in the box opposite "YES".
If you are opposed to the question, place an "X" in the box opposite "NO".

SECTION 3 - DISTRIBUTION OF MONIES RECEIVED FROM TAX. That the monies received from the Local Parks/Storm Water Control sales tax shall be distributed with Local Parks receiving sixty percent (60%) and Storm Water Control receiving thirty percent (30%) for their respective functions. The remaining ten percent (10%) shall be reserved for Local Parks and Storm Water Control purposes. However, the annual distribution of this remaining ten percent (10%) shall be subject to the annual budgeting process. This remaining ten percent may only be used for parks and storm water control purposes in conformance with state law.

SECTION 4 – IMPOSITION OF TAX, IF APPROVED BY VOTERS. That if a majority of the votes cast by qualified voters voting thereon are in favor of the proposal, then a city sales tax for the purpose of funding Local Parks/Storm Water Control in the amount of one-eighth (1/8) of one percent shall be imposed, upon the receipts for the sale at retail of all tangible personal property or taxable services at retail within the City, if such property and services are subject to taxation by the State of Missouri under the provisions of Sections 144.010 to 144.525 RSMo, as amended from time to time, including all sales of metered water services, electricity, electrical current and natural, artificial or propane gas, wood, coal or home heating oil for domestic use only.

SECTION 5 – SPECIAL FUND ESTABLISHED. That all monies received by the City from a sales tax for the purpose of funding Local Parks/Storm Water Control shall be deposited in a special fund to be known as the “City Local Parks Trust Fund” and all monies in such Local Parks Trust Fund shall be appropriated and disbursed only for improving Local Parks/Storm Water Control as enumerated in Sections 644.032 and 644.033 RSMo, as amended from time to time.

SECTION 6 – ADMINISTRATION. That any sales tax imposed pursuant to this ordinance shall be computed, imposed, reported, administered, collected, enforced and shall operate in all respects in accordance with the provisions of the Revised Statutes of the State of Missouri and upon such forms and under such administrative rules and regulations as may be prescribed by the Director of Revenue, any provision of this ordinance notwithstanding.

Further that through the annual process of budgeting, planning for improvement and maintenance, the Raytown Park Board recognizes that revenues from the Local Parks/Storm Water Control Sales Tax must be approved by resolution by the Board of Aldermen as part of the City’s annual budget process and said resolution is anticipated to be adopted at the same time the new fiscal year budget is adopted and shall then authorize and approve the Park Board to expend all sales tax in accordance with the approved budget document and will maintain its accountability to the voters of Raytown.

The Local Parks/Storm Water Control tax funds collected will be used for but not limited to the following:

- Storm Water Control needs within the City of Raytown.
- Community beautification, including the landscaping and maintenance of landscaping on certain public right-of-ways and city properties, to be included in the annual park’s sales tax budget.
- Capital improvements, as identified in a capital improvement plan, annually authorized and approved by the Park Board.
- Park maintenance of existing facilities, including the funding of maintenance accounts, annually authorized and approved by the Park Board.

- Matching grant funds to leverage local dollars with funds from other sources.
- General operations, including the funding of personnel to perform maintenance, to be included in the annual park’s sales tax budget.

Further that the term “Community beautification, including landscaping and maintenance” as herein described pertains to the care of trees, flowers, shrubs, and other plant materials used specifically for beautification but, intentionally excludes the care of grass in medians and right-of-ways, all traffic control curbs and signs, sidewalks, and all waterlines and utilities, located within the areas where community beautification is achieved.

SECTION 7 – NOTIFICATION OF DIRECTOR OF REVENUE. That within ten (10) days after approval by the voters of the City of any of the sales tax pursuant to this ordinance, the City Clerk shall forward to the Director of Revenue of the State of Missouri by United States registered mail, a certified copy of this ordinance together with certifications of the election returns and accompanied by a map of the City clearly showing the boundaries of the City.

SECTION 8 – EFFECTIVE DATE OF TAX. That any sales tax imposed pursuant to this ordinance shall be effective on the first day of the second calendar quarter after the director of revenue receives notice of the adoption of the sales tax.

SECTION 9 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 10 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 11 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED** and **ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ___ day of June, 2019.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

AN ORDINANCE AUTHORIZING AND APPROVING SUBMISSION AT THE PRIMARY ELECTION TO BE HELD AUGUST 3, 2010 TO THE QUALIFIED VOTERS OF THE CITY OF RAYTOWN, MISSOURI, THE QUESTION OF WHETHER THE CITY SHALL IMPOSE A SALES TAX IN THE AMOUNT OF ONE-EIGHTH (1/8) OF ONE PERCENT FOR THE PURPOSE OF FUNDING LOCAL PARKS/STORM WATER CONTROL WITHIN THE CITY FOR A TERM OF TEN (10) YEARS AND IMPOSING SUCH TAX IF APPROVED BY A MAJORITY OF THE QUALIFIED VOTERS VOTING THEREON

WHEREAS, in accordance with the provision of Chapter 644 and Section 644-032 of the Revised Statutes of the State of Missouri ("RSMo"), the City of Raytown ("City") is authorized to submit to the qualified voters of the City the question of whether to impose by ordinance a sales tax for the purpose of funding local parks/storm water control; and

WHEREAS, the City desires to submit to the qualified voters of the City at the primary election to be held August 3, 2010, the question of whether to continue to impose an existing sales tax for the purpose of funding local parks/storm water control in the amount of one-eighth (1/8) of one percent; and

WHEREAS, the Raytown Park Board of the City unanimously support the continuation of an existing one-eighth (1/8) of one percent parks sales tax on the August 3, 2010 primary election ballot and is cognizant of its responsibility to the voters and the importance of accountability to the public in the expenditure of tax funds; and

WHEREAS, if a majority of the votes cast by qualified voters voting thereon are in favor of the proposal, the City desires to continue to impose an existing sales tax for the purpose of funding local parks/storm water control in the amount of one-eighth (1/8) of one percent; and

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 - SUBMISSION TO THE VOTERS AUTHORIZED. That there shall be submitted to the voters of the City at the primary election to be held in the City on the 3rd day of August 2010, a proposal to authorize the City to continue to impose an existing sales tax for the purpose of funding local parks/storm water control within the City, pursuant to the provisions of Section 644-032 RSMo.

SECTION 2 – BALLOT FORM. That the ballot of submission for the local parks/storm water control sales tax shall be in substantially the following form:

Shall the city of Raytown, Missouri continue to impose an existing sales tax at a rate of one-eighth (1/8) of one percent for the purpose of funding local parks/storm water control within the city for a term of ten (10) years?

[] YES [] NO

If you are in favor of the question, place an "X" in the box opposite "YES".
If you are opposed to the question, place an "X" in the box opposite "NO".

SECTION 3 – IMPOSITION OF TAX, IF APPROVED BY VOTERS. That if a majority of the votes cast by qualified voters voting thereon are in favor of the proposal, then a city sales tax for the purpose of funding local parks/storm water control in the amount of one-eighth (1/8) of one percent shall be imposed, upon the receipts for the sale at retail of all tangible personal property or taxable services at retail within the City, if such property and services are subject to taxation by the State of Missouri under the provisions of Sections 144.010 to 144.525 RSMo, as amended from time to time, including all sales of metered water services, electricity, electrical current and natural, artificial or propane gas, wood, coal or home heating oil for domestic use only.

SECTION 4 – SPECIAL FUND ESTABLISHED. That all moneys received by the City from a sales tax for the purpose of funding local parks/storm water control shall be deposited in a special fund to be known as the “City Local Parks Trust Fund” and all moneys in such local parks trust fund shall be appropriated and disbursed only for improving local parks/storm water control as enumerated in Sections 644.032 and 644.033 RSMo, as amended from time to time.

SECTION 5 – ADMINISTRATION. That any sales tax imposed pursuant to this ordinance shall be computed, imposed, reported, administered, collected, enforced and shall operate in all respects in accordance with the provisions of the Revised Statutes of the State of Missouri and upon such forms and under such administrative rules and regulations as may be prescribed by the Director of Revenue, any provision of this ordinance notwithstanding.

Further that through the annual process of budgeting, planning for improvement and maintenance, the Raytown Park Board recognizes that revenues from the local park/storm water control sales tax must be approved by resolution by the Board of Aldermen as part of the City’s annual budget process and said resolution is anticipated to be adopted at the same time the new fiscal year budget is adopted and shall then authorize and approve the Park Board to expend all sales tax in accordance with the approved budget document and will maintain its accountability to the voters of Raytown. The Raytown Park Board will use any sales tax funds for:

- Community beautification, including the landscaping and maintenance of landscaping on certain public rights of way and city properties, to be included in the annual parks sales tax budget. The total for such expenditures shall not be expected to exceed 20% of the anticipated sales tax revenue.
- Capital improvements, as identified in a capital improvement plan, annually authorized and approved by the Park Board.
- Park maintenance of existing facilities, including the funding of maintenance accounts, annually authorized and approved by the Park Board.
- Matching grant funds to leverage local dollars with funds from other sources.
- General operations, including the funding of personnel to perform maintenance, to be included in the annual parks sales tax budget.

Further that the term “Community beautification, including landscaping and maintenance” as herein described pertains to the care of trees, flowers, shrubs, and other plant materials used specifically for beautification but, intentionally excludes the care of grass in medians and right-of-ways, all traffic control curbs and signs, sidewalks, and all waterlines and utilities, located within the areas where community beautification is achieved is hereby authorized and approved.

SECTION 6 – NOTIFICATION OF DIRECTOR OF REVENUE. That within ten (10) days after approval by the voters of the City of any of the sales tax pursuant to this ordinance, the City Clerk shall forward to the Director of Revenue of the State of Missouri by United States registered mail, a certified copy of this ordinance together with certifications of the election returns and accompanied by a map of the City clearly showing the boundaries of the City.

SECTION 7 – EFFECTIVE DATE OF TAX. That any sales tax imposed pursuant to this ordinance shall be effective on the first day of the second calendar quarter after the director of revenue receives notice of the adoption of the sales tax.

SECTION 8 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 9 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

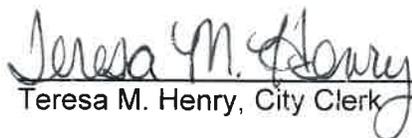
SECTION 10 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times, and upon final vote taken the 4th day of May, 2010, was approved by the Board of Aldermen of the City of Raytown, Jackson County, Missouri.



David W. Bower, Mayor

ATTEST:



Teresa M. Henry, City Clerk

APPROVED AS TO FORM:



George Kapke, Interim City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: February 26, 2016
To: Mayor and Board of Aldermen
From: Joe Willerth, City Attorney

Resolution No.: R-2852-16

Department Head Approval: _____

Finance Director Approval: _____ (only if funding requested)

City Administrator Approval: _____



Action Requested: A resolution approving the recommendation of the Parks/Storm Water Sales Tax Committee.

Recommendation: Approve the recommendation.

Analysis: The Committee recommended that effective with the 2016-2017 budget year, 75% of the sales tax revenue generated by the storm water/parks sales tax be allocated to the Parks Board and that 25% of the sales tax revenue generated by the storm water/parks sales tax be allocated to storm water, with the minimum sum of \$200,000.00 being guaranteed to the Parks Board each year.

The Committee strongly recommended that the Board of Aldermen investigate additional sources of revenue dedicated exclusively to storm water control, and that the Parks Board investigate additional sources of revenue dedicated exclusively to the Parks Board.

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE PARKS/STORM WATER SALES TAX COMMITTEE AND DIRECTING STAFF TO MAKE THE NECESSARY CHANGES EFFECTIVE WITH THE 2016-2017 BUDGET YEAR

WHEREAS, on August 3, 2010, a question was submitted and approved by the citizens of Raytown by which the City shall continue to impose an existing sales tax at a rate of one-eighth (1/8) of one percent for the purpose of funding local parks/storm water control within the city for a term of ten (10) years; and

WHEREAS, on October 21, 2015 a Parks/Storm Water Tax Committee was established by the Mayor and on February 16, 2016 the Parks/Storm Water Tax Committee presented their recommendation which was approved by a majority of the Board of Aldermen;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI AS FOLLOWS:

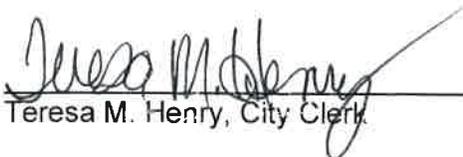
THAT effective with the 2016-2017 budget year, 75% of the sales tax revenue generated by the storm water/parks sales tax be allocated to the Parks Board and that 25% of the sales tax revenue generated by the storm water/parks sales tax be allocated to storm water, with the minimum sum of \$200,000.00 being guaranteed to the Parks Board each year;

FURTHER THAT, the Committee strongly recommended that the Board of Aldermen investigate additional sources of revenue dedicated exclusively to storm water control, and that the Parks Board investigate additional sources of revenue dedicated exclusively to the Parks Board.

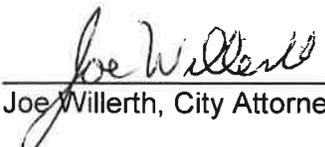
PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.


Michael McDonough, Mayor

ATTEST:


Teresa M. Henry, City Clerk

Approved as to Form:


Joe Willerth, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: May 14, 2019
To: Mayor and Board of Aldermen
From: Communications Director Krista Rhodes

Resolution No.: R-3209-19

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Action Requested: A resolution approving combined purchases during Fiscal Year 2018-2019 in excess of \$15,000.00 with Motorola.

Recommendation: Approve the resolution.

Analysis: The Police Department radio system is part of the Metropolitan Area Regional Radio System (MARRS). The radios used by the Police Department are the Motorola XTL2500 Mobile Radios. Motorola stopped production of the XTL2500 series radios in 2014. On January 1st, 2020 support will no longer be available for the 2500 series Motorola radios. The MARRS Board has established minimum standards for radios purchased for use on the MARRS system, which are; capability for AES and DSS encryption, 700-800 MHz, multi-key, OTAR (Over the Air Re-keying for encryption) capable and P-25 Phase Two capable. The Motorola APX4500 Mobile radio meets these standards. This is an annual purchase, in the fourth year of a five year plan, to replace all of the 2500 series radios in use by the Police Department. The radios are to be purchased through the Johnson County, Kansas Radio and Accessories Contract 07-13201/DL with Motorola Solutions, Inc.

The cost of 12 Motorola APX4500 mobile radios will be \$35,402.40 from Capital Sales Tax. Programming and P25 certifying all radios will be \$540.00 from Capitol Sales Tax. This purchase is a budgeted item and has been approved by the Sales Tax Oversight Committee on April 23rd 2019.

On April 6th 2019 the Board of Alderman approved the acceptance of the 2018 Byrne Justice Assistance Grant (JAG), resolution number R-3196-19. The police department is utilizing these funds to purchase three additional Motorola APX4500 radios and programming. The cost will be \$8,985.60 from the General fund, and the cost will be reimbursed through the JAG grant.

The total purchase price for 15 radios with programming will be \$44,928.00.

Alternatives: Not purchase the radios, delay the replacement schedule, and be non-compliant for MARRS.

Budgetary Impact:

Budgeted item with available funds

Amount Requested:	\$35,942.40	\$8,985.60
Account Number:	205-32-00-100-57000	101-32-00-100-53500
Fund:	Capitol Sales Tax	General Fund- Equipment
Department:	Police	Police

Additional Reports Attached: Spec Sheets and price quotes, Johnson County, Kansas Radio and Accessories Contract # 07-13201/DL.

A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF MOBILE AND PORTABLE RADIOS AND ACCESSORIES FROM MOTOROLA SOLUTIONS, INCORPORATED OFF THE JOHNSON COUNTY, KANSAS RADIO AND ACCESSORIES CONTRACT IN AN AMOUNT NOT TO EXCEED \$44,928.00

WHEREAS, the City of Raytown in the adoption of its purchasing policy has approved the practice of purchasing parts and supplies from competitive bids awarded by other governmental entities through a competitive bidding process; and

WHEREAS, Johnson County, Kansas has competitively bid (Contract Number 07-13201/DL) the purchase of mobile and portable radios and accessories and has determined Motorola Solutions, Incorporated to be the most competitive bid; and

WHEREAS, the City of Raytown in adoption of its purchasing policy has required Board of Aldermen approval for purchases in which the cumulative value with a single vendor exceeds \$15,000.00 during the fiscal year; and

WHEREAS, funds for such purpose are budgeted from the Capital Improvement Sales Tax and such expenditure has been reviewed and on April 23, 2019, was recommended by the Special Sales Tax Review Committee as being consistent with voter intent; and

WHEREAS, the Board of Aldermen find it is in the best interested of the City to authorize and approve the purchase of mobile and portable radios and accessories from Motorola Solutions, Incorporated off the Johnson County, Kansas Radio and Accessories Contract (07-1320/DL) in an amount not to exceed \$44,928.00;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the purchase of mobile and portable radios and accessories from Motorola Solutions, Incorporated off the Johnson County, Kansas Radio and Accessories Contract (07-1320/DL) in an amount not to exceed \$44,928.00 is hereby authorized and approved; and

FURTHER THAT the City Administrator is authorized to execute all agreements or documents necessary to approve the purchase of goods and services contemplated herein and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 21st day of May, 2019.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney



APX4500 MOBILE RADIO (WITH '02' CONTROL HEAD)

Extended Contract #: 07-13201(DL)
Date: 03/19/2019
Expires: 60 Days
Quote #: JTB-031919-RPD
For: Raytown Police Department

Local Motorola Account Mgr: James Brafford / P: 816-621-1051 / E: james.brafford@commenco.com
 Motorola Acct Mgr Contact (MO): Denise Gibbs / P: 312-270-3935 / E: denise.gibbs@motorolasolutions.com

Contact: Krista Rhodes
 P: 816-737-6178 / E: mcintirek@raytownpolice.org

MODEL NUMBER	APX4500 7/800 MHZ MID POWER MOBILE - DASH MOUNT	DNUP	DISC	CONTRACT PRICE	EXTENDED CONTRACT PRICE
12	M22URS9PW1 N				
	APX4500 7/800	\$1,564.00	40%	\$938.40	\$11,260.80
12	G66	\$125.00	40%	\$75.00	\$900.00
12	GA00804	\$492.00	40%	\$295.20	\$3,542.40
12	G174	\$43.00	40%	\$25.80	\$309.60
12	QA02756	\$1,570.00	40%	\$942.00	\$11,304.00
12	G444	\$0.00	40%	\$0.00	\$0.00
12	GA00235	\$0.00	40%	\$0.00	\$0.00
12	W22	\$72.00	40%	\$43.20	\$518.40
12	G142	\$0.00	40%	\$0.00	\$0.00
12	W969	\$330.00	40%	\$198.00	\$2,376.00
12	G843	\$475.00	40%	\$285.00	\$3,420.00
12	INCLUDED	NC	0%	NC	NC
12	INCLUDED	NC	0%	NC	NC
12	GA00318	\$246.00	40%	\$147.60	\$1,771.20
SUB TOTAL		\$4,917.00		\$2,950.20	\$35,402.40
Other Options (Price if purchased at time of radio purchase)					
0	B18	\$ 60.00	40%	\$36.00	\$0.00
0	G335	\$14.00	40%	\$8.40	\$0.00
	(If Selected; Delete G174 Above)				
0	PMMN4097C	\$215.00	40%	\$129.00	\$0.00
	(If selected, delete W22 above)				
0	G24	\$131.00	0%	\$131.00	\$0.00
	(If Selected; Delete GA00318 Above)				
0	GA00580	\$ 450.00	40%	\$270.00	\$0.00
NET TOTAL					\$35,402.40
NOTES:					
- DOES NOT INCLUDE PROGRAMMING					

- DOES NOT INCLUDE INSTALLATION

- OTHER SOFTWARE OPTIONS ARE AVAILABLE FOR THE RADIO IF NEEDED; PLEASE CALL FOR PRICING.



Quote Date: 3/25/2019
 Quote No: JTB-032419B-RPD
 Updated Quote Date: 3/28/2019

Programming and Install Quote

Customer Information Agency Name: Raytown Police Department Contact: Krista Rhodes Phone: 816-737-6178 Address: 10000 E. 59th Street, Raytown MO 64133 E-Mail: mcintirek@raytownpolice.org	Product(s): Commenco Services
Commenco Contact Information: Account Exec: James Brafford Office: 816-753-2166 Cell: 816-621-1051 E-Mail: james.brafford@commenco.com	

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1	12	Program and P25 certify radio. (Cost per radio)	\$45.00	\$540.00
Total				\$540.00

CUSTOMER APPROVAL/SIGNATURE

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES AND ACCEPTS THE ABOVE AS A SALES AGREEMENT

_____ Legal Name Of Purchaser	_____ PO Number
_____ Authorized Signature	_____ Date

TERMS / VALIDITY / LEAD TIME

PAYMENT TERMS: - Net 30 Days LEAD TIME / DELIVERY: - 30 Days ARO	PRICES FIRM FOR: - 30 Days All Orders Subject To Shipping & Handling
---	--

Motorola Solutions, Inc.
1303 E. Algonquin Road
Schaumburg, IL 60196

February 9, 2017

Ellen Wernicke, Director
Johnson County Emergency Communications 11880 S.
Sunset Drive
Olathe, KS 66061

Subject: Communications System Agreement with Johnson County, Kansas,
Amendment dated January, 2017.

Regarding: Cooperative Purchasing Agreement

Dear Ms. Wernicke

Please accept the following as Motorola Solutions (MSI) agreement for cooperative purchasing with the above reference contract and amendment.

COOPERATIVE PURCHASING. Upon written notice with intent to buy with MSI, any governmental agency in the States of Kansas and Missouri may purchase Equipment, Software, or Systems using this Agreement or using the pricing in this Agreement.

Either party may opt to cancel this Cooperative Purchasing Agreement with a 90 day written notice to the other party.

Should you have any questions, please do not hesitate to call.

Sincerely,

MOTOROLA SOLUTIONS, INC.



Ali Kapadia

MSSSI Vice President
North America Government Markets

Motorola Solutions, Inc.
1303 E. Algonquin Road
Schaumburg, IL 60196

February 5, 2018

Ellen Wernicke
Director of Emergency Communications
Johnson County Kansas
11880 S. Sunset Dr
Olathe, KS 66061

Subject: Contract 07-13201/DL / Amendment 4

Ms Wernicke;

As part of our commitment to Johnson County we routinely review and update the contract to insure you are getting the best value. With this amendment you will find that the discount levels of our most popular subscriber radios have increased and in addition we included some replacement products for expiring ones, thus keeping the contract fresh and relevant to Johnson County.

We thank you for the opportunity to serve Johnson County with our communications solutions and hope to continue our relationship by providing you with the best products and services available in the communications industry.

Sincerely,

MOTOROLA SOLUTIONS, INC.



Ali Kapadia
Territory Vice President
Government & Public Safety

Attachment:

**Amendment No 4To
Communications System Agreement
(Contract Number 07-13201/DL v.3-12-13)**

This Amendment No. 4 to the Communications System Agreement, contract number 07-13201/DL v.3-12-13, ("CSA" or "Agreement") is made by and between Johnson County, Kansas ("County" or "Party" or "Licensee"), and Motorola Solutions, Inc., a corporation organized and existing under the laws of the State of Delaware ("Motorola" or "Contractor" or "Party") (collectively "Parties"). This Amendment No. 3 amends the Agreement identified above.

RECITALS

WHEREAS, the Parties entered into the Agreement dated March 19, 2013, under which the County agreed to purchase and Motorola agreed to sell an ASTRO 25 800 MHz Radio System Expansion and subsequent future equipment and software as to which the Parties may agree; and,

WHEREAS, the Parties entered into Amendment No.1 to facilitate future purchases of equipment, software and services pursuant to the terms and conditions of the CSA by updating Exhibit G, Motorola APC Discount Schedule 1-23-13; and,

WHEREAS, the Parties, pursuant to Section 16.9 of the CSA, wish to amend the CSA to accommodate such future purchases of equipment, software and services by updating Exhibit G, Motorola APC Discount Schedule 4-23-15;

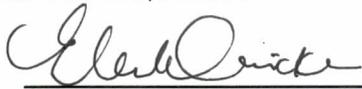
NOW, THEREFORE, the Parties agree that the CSA shall be amended as follows:

1. Amendment No. 4 shall only apply to purchase orders made after the execution of this Amendment and shall not apply to prior purchases pursuant to the CSA.
2. Section 1 – Exhibits B shall only apply to the ASTRO 25 800 MHz Radio System Expansion purchased pursuant to the CSA. Section 1 is hereby amended to replace Exhibit G with the attached Exhibit G, Motorola APC Discount Schedule and Bundled Radio Packages dated 02-05-18..

This Amendment No. 4 is effective on February 05, 2018..

BY SIGNING BELOW, both parties hereto accept this Amendment Number 4 to the Agreement. Except as amended herein, all the terms and conditions of the Agreement, as previously modified, remain unchanged and in full force and effect.

JOHNSON COUNTY, KANSAS

BY: 
NAME: Ellen Wernicke
TITLE: Director
DATE: 2-14-2018

MOTOROLA SOLUTIONS, INC.

BY: 
NAME: Ali Kapadia
TITLE: MSSSI Vice President
DATE: 2.14.18

Johnson County, KS
 Motorola Contract #07-
 13201DL
 Exhibit G 02-05-2018
 1/9/2012 rev 4/21/15-5/12/15

Infrastructure	APC	Product	Discount
	112	GTR8000 Stations	25.0%
	147	Router Equipment	25.0%
	222	Software	0.0%
	228	Centra Com Gold Elite	25.0%
		Centra Com Gold Elite	
	244	Accessories	25.0%
	280	Zone Controller	25.0%
	281	Zone Manager	25.0%
	404	Gold Series Elite Accessories	25.0%
	443	MCC7500	25.0%
	495	Field Replacement Units (FRU)	25.0%
	509	Quantar Stations	25.0%
	524	ASTRO DUI	25.0%
	675	QTAR SZ Intellirepeater	15.0%
	729	Software	0.0%
	823	Software	0.0%
	877	Master Site ASTRO	15.0%
	888	Astro Secure Equipment	25.0%

Subscriber	APC	Product	Discount
	430	Software (Flash) Upgrade	27.5%
	466	APX1500	40.0%
	471	APX4500	40.0%
	426	APX 4000 Portable	40.0%
	481	APX 6000 Portable	40.0%
	527	APX 6500 Mobile	40.0%
	536	APX 3000 Portable	40.0%
	655	APX 7000 Portable	40.0%
	656	APX 7500 Mobile	40.0%
	756	APX 6000 XE Portable	40.0%
	761	APX consolette	40.0%
	837	APX 1000 Portable	40.0%
	579	APX 8000 Portable	40.0%
	681	APX 8500 Mobile	40.0%
	837	APX 900 Portable	40.0%

Accessories - Subs	APC	Product	Discount
	115	Portable Accessories	40.0%
	256	Portable Accessories	40.0%
	271	Carrying Cases	40.0%
	291	batt management	40.0%
	372	Portable Accessories	40.0%
	453	battery	40.0%
	476	Portable Accessories	40.0%
	481	antenna	40.0%
	555	antenna	40.0%
	644	Mobile Accessories	40.0%
	706	Mobile Accessories	40.0%
	742	audio accessory	40.0%
	785	Chargers/Reconditioners	40.0%
	785	Portable Accessories	40.0%
	795	Portable Accessories	40.0%

Wireless Broadband	APC	Product	Discount
---------------------------	------------	----------------	-----------------

117	Private Label RF Links	0.0%
214	MOSCAD Hardware	15.0%
224	Point-to-MultiPoint	15.0%
382	MOSCAD Software	15.0%
403	RNC3000 Data Controllers	15.0%
469	Network Fault Management	15.0%

Drop ship

APC	Product	Discount
124	MC3000 Desktop Controller	8.0%
131	Networking Products	15.0%
131	Premysis Channel Banks	10.0%
207	Coax Cable	8.0%
207	Tower	8.0%
207	Site Development	8.0%
	NICE Logging	
229	Recorder/Accessories	23.9%
262	Control Station Cables	8.0%
329	Site Buildings	15.0%
415	Monitors	24.0%
457	Minitor V Pagers	8.0%
515	After Market Site Equipment	8.0%
708	Computers	8.0%

Services

APC	Product	Price
127	Portable Programming	\$60.00
127	Mobile Programming	\$60.00
127	Flash Upgrade	\$60.00
127	Mobile Dash Mount Install	\$257.00
127	Mobile Trunk Mount Install	\$354.00
127	Mobile Dual Control Head Install	\$591.00
127	Motorcycle Install	\$492.00
127	Mobile Removal	\$60.00
127	Control Station Install	\$1,335.00
127	Template Building (Qty 20)	quote

Motorola may adjust rates periodically, but no more than once each calendar year. When making the adjustment, the rates shown above will be increased by the cumulative change in CPI-W (the US City Average Consumer Price Index for Urban Wage Earners and Clerical Workers) from January 2013 to the latest month for which statistics are available when the increase is implemented.

Above pricing does not include:

- Program Management Coordination
- Interface and hardware to David Clark/Firecom equipment
- Mobile installation hardware (i.e. faceplates/mounting brackets/equipment accessories)
- Relocation of existing equipment
- Loading ID's into Zone Controller



BE BETTER EQUIPPED TO BE MISSION READY

APX™ 4500 PROJECT 25 MOBILE RADIO

A downed power line or the city transit system coming to a halt during rush hour, when the unexpected strikes, you must interoperate seamlessly and securely with other agencies and responders – often across multiple Project 25 (P25) systems. You need to instantly connect and be informed to make better decisions and respond effectively. While the advanced technology of APX™ radios expertly equips you for the unexpected, your organization may be challenged to improve operating expenses.

That's where the APX 4500 P25 mobile radio fits the bill perfectly. It delivers all the benefits of TDMA technology in a compact P25 capable mobile. The APX 4500 brings together powerful technology in an easy-to-use radio that's easy on your budget. It seamlessly unifies public works, utility, rural public safety and transportation users to first responders so they can communicate effectively in the moments that matter.

CONVENIENTLY SMALL, EASY TO INSTALL

The APX 4500 is designed to get the job done without getting in the way. A simplified dash mount design makes installation quick and easy, fitting into the existing XTL™ footprint so you can reuse mounting holes and cables.

Count on the APX 4500 to withstand wet, dusty and hazardous conditions, too. Its IP56 durability rating is the highest level of certification for uncompromising durability and world class quality in a mobile performer you can hose down.

KEEPS CREWS IN TOUCH, AND UP TO THE MINUTE

Safety runs in the APX family and the APX 4500 mobile is no exception. Like all our APX P25 radios trusted by responders worldwide, the APX 4500 mobile redefines safety. Your crews can count on quick, seamless interoperability and extended range – whether they are talking from the top of a pole or the bottom of a trench. You can depend on AES encryption for secure, tamperproof voice and data communications every time they connect.

With integrated GPS in the APX 4500, you can keep an eye on workers and assets you can't see, tracking their locations continuously. The O2 control head with color display is easy to read and operate in all lighting conditions, from bright sunlight to dark streets. The intelligent lighting on the O2 control head notifies your workers when a call is received, an emergency arises, or when they are out of range. Plus, an enlarged multifunction knob makes it easy to use talk-group and volume settings when they're wearing gloves.

Over-the-air programming on the APX 4500 keeps your crews current in the field. You can update the latest mobile without interrupting voice communications while they work.

SIZED RIGHT FOR YOUR BUDGET

The APX 4500 lets you reuse many accessories which utilize the O5 and O3 control heads on XTL radios, so you can maximize your investment while you benefit from the latest technology. Since the APX 4500 is P25 Phase 2 capable for twice the voice capacity, you can add more users without adding more frequencies or infrastructure. It is backwards and forwards compatible with all Motorola mission critical radio systems, so you can interoperate with confidence while you improve operating expenses.

PRODUCT SPEC SHEET
APX™ 4500 MOBILE RADIO



APX™ 4500 SPECIFICATIONS

FEATURES AND BENEFITS:

Available in 700/800 MHz, VHF, UHF1, UHF2, and 900 MHz.
Supports NPCS band (901-902 MHz and 940-941 MHz)

Channels: Standard 512

Trunking Standards supported:

- Clear or digital encrypted Trunked Operation
- Capable of SmartZone®, SmartZone Omnilink, SmartNet®

Analog MDC-1200 and Digital APCO P25
Conventional System Configurations

Narrow and wide bandwidth digital receiver
(6.25kHz/12.5kHz/25kHz/30 kHz)

Embedded digital signaling (ASTRO and ASTRO 25)

Integrated GPS capable

Integrated Encryption Hardware

Intelligent lighting

Radio profiles

Unified Call List

Meets applicable MIL-STD 810C, D, E, F, G

Ships standard IP56

Utilizes Windows XP, Vista and Windows 7
Customer Programming Software (CPS)

- Supports USB Communications
- Built in FLASHport™ support

Re-use of most XTL™ accessories, plus new
IMPRES accessories

OPTIONAL FEATURES:

AES Encryption

Programming over Project 25 (POP25)

Text Messaging

12 character RF ID asset tracking

Tactical OTAR

APX 4500 CONTROL HEAD PORTFOLIO



02 RUGGED CONTROL HEAD

- Large color display with intelligent lighting
- 3 lines of text 14 characters max / 1 line of icons / 1 line of menus
- Built in 7.5 watt speaker
- Multifunction volume/channel knob
- Night/day mode button

PRODUCT SPEC SHEET
APX™ 4500 MOBILE RADIO

TRANSMITTER - TYPICAL PERFORMANCE SPECIFICATIONS

	700 MHz		800 MHz		VHF		UHF Range 1		UHF Range 2		900 MHz	
Frequency Range/Bandsplits	764-776 MHz 794-806 MHz		806-824 MHz 851-870 MHz		136-174 MHz		380-470 MHz		450-520 MHz		896-902MHz 935-941MHz	
Channel Spacing	25/12.5 kHz		25/12.5 kHz		30/25/12.5 kHz		25/12.5 kHz		25/12.5 kHz		12.5 kHz	
Maximum Frequency Separation	Full Bandsplit		Full Bandsplit		Full Bandsplit		Full Bandsplit		Full Bandsplit		Full Bandsplit	
Rated RF Output Power Adj [†]	2-30 Watts (2-3 Watts Itinerant)		2-35 Watts		1-50 Watts		1-40 Watts		1-45 Watts (450-485 MHz) 1-40 Watts (485-512 MHz) 1-25 Watts (512-520 MHz)		1-30W 896-901MHz 935-940MHz 1-3W 901-902MHz 940-941MHz	
Frequency Stability [*] (-30°C to +60°C; +25°C Ref.)	0.8 PPM		±0.8 PPM		±0.8 PPM		±0.8 PPM		±0.8 PPM		±0.8 PPM	
Modulation Limiting [*]	±5 kHz / ±2.5 kHz		±5 kHz/±4 kHz (NPSPAC) /±2.5 kHz		±5 kHz / ±2.5 kHz		±5 kHz / ±2.5 kHz		±5 kHz / ±2.5 kHz		±2.5 kHz	
Modulation Fidelity (C4FM) 12.5kHz Digital Channel	1.5%		1.5%		2.5%		1.1%		1.1%		1.5%	
Emissions [*]	Conducted+ -75/-85 dBc		Radiated+ -20/-40 dBm		Conducted -75 dBc		Radiated -20 dBm		Conducted -85 dBc		Radiated -20 dBm	
Audio Response [*]	+1, -3 dB (EIA)		+1, -3 dB (EIA)		+1, -3 dB (EIA)		+1, -3 dB (EIA)		+1, -3 dB (EIA)		+1, -3 dB (EIA)	
FM Hum & Noise	25 & 20 kHz 12.5 kHz	-50 dB -48 dB	-50 dB -48 dB	-52 dB -51 dB	-51 dB -48 dB	-51 dB -48 dB	-51 dB -48 dB	-51 dB -48 dB	-51 dB -48 dB	-	-	-45 dB
Audio Distortion [*]	25 & 20 kHz 12.5 kHz	0.50% 0.50%	0.50% 0.50%	0.50% 0.50%	0.50% 0.50%	0.50% 0.50%	0.50% 0.50%	0.50% 0.50%	0.50% 0.50%	-	-	0.80 %

RECEIVER – TYPICAL PERFORMANCE SPECIFICATIONS

	700 MHz		800 MHz		VHF		UHF Range 1		UHF Range 2		900 MHz	
Frequency Range/Bandsplits	764-776 MHz		851-870 MHz		136-174 MHz		380-470 MHz		450-520 MHz		935-941MHz	
Channel Spacing	25/12.5 kHz		25/12.5 kHz		30/25/12.5 kHz		25/12.5 kHz		25/12.5 kHz		12.5 kHz	
Maximum Frequency Separation	Full Bandsplit		Full Bandsplit		Full Bandsplit		Full Bandsplit		Full Bandsplit		Full Bandsplit	
Audio Output Power at 3% distortion [*]	7.5 W or 15 W ++		7.5 W or 15 W ++		7.5 W or 15 W ++		7.5 W or 15 W ++		7.5 W or 15 W ++		7.5 W or 15 W ++	
Frequency Stability [*] (-30°C to +60°C; +25°C Ref.)	±0.00008%		±0.00008%		±0.00008%		±0.00008%		±0.00008%		±0.8 PPM	
Analog Sensitivity [*]	12 dB SINAD	-120 dBm	-120 dBm	Pre-Amp -123 dBm	Standard -119 dBm	Pre-Amp -123 dBm	Standard -119 dBm	Pre-Amp -123 dBm	Standard -119 dBm	Pre-Amp -123 dBm	Standard -119 dBm	Standard -120dBm
Digital Sensitivity	5% BER	-121 dBm	-121 dBm	-123 dBm	-119 dBm	-123 dBm	-119 dBm	-123 dBm	-119 dBm	-123 dBm	-119 dBm	-121dBm
Intermodulation	25 kHz 12.5 kHz	82 dB 82 dB	82 dB 82 dB	82 dB 83 dB	87 dB 86 dB	81 dB 82 dB	86 dB 85 dB	81 dB 82 dB	86 dB 85 dB	81 dB 82 dB	86 dB 85 dB	- 82 dB
Spurious Rejection		91 dB	91 dB	95 dB		91 dB		91 dB		91 dB		91 dB
Audio Distortion at rated [*]		1.20%	1.20%	1.20%		1.20%		1.20%		1.20%		2 %
Selectivity [*]	25 kHz 12.5 kHz 30 kHz	85 dB 75 dB —	85 dB 75 dB —	85 dB 75 dB 90 dB		85 dB 75 dB —		85 dB 75 dB —		85 dB 75 dB —		— 74dB —

DIMENSIONS

	Inches	Millimeters
Mid Power Radio Transceiver	2 x 7 x 6.4	50.8 x 178 x 163
O2 Control Head	2.7 x 8.1 x 2.1	69 x 207 x 53
Mid Power Radio Transceiver and O2 Control Head - Dash Mount	2.7 x 8.1 x 8.8	69 x 207 x 223
Mid Power Radio Transceiver and O2 Control Head Weight	5.28 lbs	2.45 kg

RADIO MODELS

700/800 (764-870 MHz)	M22URSS9PW1AN
VHF (136-174 MHz)	M22KSS9PW1AN
UHF Range 1 (380-470 MHz)	M22QSS9PW1AN
UHF Range 2 (450-520 MHz)	M22SSS9PW1AN
900 MHz (896-941 MHz)	M22WRS9PW1AN

SIGNALING (ASTRO MODE)

Signaling Rate	9.6 kbps
Digital ID Capacity	10,000,000 Conventional / 48,000 Trunking
Digital Network Access Codes	4,096 network site addresses
ASTRO® Digital User Group Addresses	4,096 network site addresses
Project 25 – CAI Digital User Group Addresses	65,000 Conventional / 4,094 Trunking
Error Correction Techniques	Golay, BCH, Reed-Solomon codes
Data Access Control	Slotted CSMA: Utilizes infrastructure-sourced data status bits embedded in both voice and data transmissions.

GPS SPECIFICATIONS

Channels	12
Tracking Sensitivity	-153 dBm
Accuracy**	<10 meters (95%)
Cold Start	<60 seconds (95%)
Hot Start	<10 seconds (95%)
Mode of Operation	Autonomous (Non-Assisted) GPS

PRODUCT SPEC SHEET
APX™ 4500 MOBILE RADIO

POWER AND BATTERY DRAIN

Model Type	136-174 MHz, 380-470 MHz, 450-520 MHz, 764-870 MHz, 896-941MHz				
Minimum RF Power Output	2-30 Watts (764-776 MHz), 2-30 Watts (794-806 MHz), 2-35 Watts (806-824 MHz), 2-35 Watts (851-870 MHz), 1-50 Watts (136-174 MHz), 1-40 Watts (380-470 MHz), 1-45 Watts (450-485 MHz), 1-40 Watts (485-512 MHz), 1-25 Watts (512-520 MHz), 1-30Watts (896-901MHz), 1-3Watts (901-902MHz), 1-30W (935-940MHz), 1-3Watts (940-941MHz)				
Operation	13.8V DC ±20% Negative Ground				
Standby at 13.8V	0.85A (764-870 MHz), 0.85A (136-174 MHz), 0.85A (380-470 MHz), 0.85A (450-520 MHz), 0.85A (896-941MHz)				
Receive Current at Rated Audio at 13.8V	3.2A (764-870 MHz), 3.2A (136-174 MHz), 3.2A (380-470 MHz), 3.2A (450-520 MHz), 3.2A (935-941MHz)				
Transmit Current (A) at Rated Power	136-174 MHz (1-50 Watts)	13A (50W)	8A (15W)	764-870 MHz (2***-35W)	12A (35W) 8A (15W)
	380-470 MHz (1-40 Watts)	11A (40W)	8A (15W)	896-901MHz (1-30W)	10A (30W) 7A(15W)
	450-520 MHz (1-45 Watts)	11A (45W)	8A (15W)	935-940MHz(1-30W)	10A (30W) 7A(15W)
				901-902MHz(1-3W)	5A (3W)
				940-941MHz(1-3W)	5A (3W)

MOBILE MILITARY STANDARDS 810 C, D, E, F, G

	MIL-STD 810C		MIL-STD 810D		MIL-STD 810E		MIL-STD 810F		MIL-STD 810G	
	Method	Proc./Cat.	Method	Proc./Cat.	Method	Proc./Cat.	Method	Proc./Cat.	Method	Proc./Cat.
Low Pressure	500.1	I	500.2	II	500.3	II	500.4	II	500.5	II
High Temperature Storage	501.1	I	501.2	I/A1	501.3	I/A1	501.4	I/Hot	501.5	I/A1
High Temperature Operation	501.1	II	501.2	II/A1	501.3	II/A1	501.4	II/Hot	501.5	II
Low Temperature Storage	502.1	I	502.2	I/C3	502.3	I/C3	502.4	I/C3	502.5	I/C3
Low Temperature Operation	502.1	I	502.2	II/C1	502.3	II/C1	502.4	II/C1	502.5	II
Temperature Shock	503.1	-	503.2	I/A1-C3	503.3	I/A1-C3	503.4	I/Hot-C3	503.5	I/C
Solar Radiation	505.1	II	505.2	I	505.3	I	505.4	I	505.5	I/A1
Rain Blowing	506.1	I	506.2	I	506.3	I	506.4	I	506.5	I
Rain Steady	506.1	II	506.2	II	506.3	II	506.4	III	506.5	III
Humidity	507.1	II	507.2	II	507.3	II	507.4	-	507.5	II-Aggravated
Salt Fog	509.1	-	509.2	-	509.3	-	509.4	-	509.5	1 Proc
Blowing Dust	510.1	I	510.2	I	510.3	I	510.4	I	510.5	I
Blowing Sand		-	510.2	II	510.3	II	510.4	II	510.5	II
Vibration Min. Integrity	514.2	VIII/F, Curve-W	514.3	I/10	514.4	I/10	514.5	I/24	514.6	I-Cat.24
Vibration Loose Cargo	514.2	XI	514.3	II/3	514.4	II/3	514.5	II/5	514.6	-
Shock Functional	516.2	I	516.3	I	516.4	I	516.5	I	516.6	I, V, VI

ENCRYPTION

Supported Encryption Algorithms	AES and ADP
Encryption Algorithm Capacity	Single
Encryption Keys per Radio	Module capable of storing 1024 keys. Programmable for 64 Common Key Reference (CKR) or 16 Physical Identifier (PID)
Encryption Frame Re-sync Interval	P25 CAI 300 mSec
Encryption Keying	Key Loader
Synchronization	XL – Counter Addressing, OFB – Output Feedback
Vector Generator	National Institute of Standards and Technology(NIST) approved random number generator
Encryption Type	Digital
Key Storage	Tamper protected volatile or non-volatile memory
Key Erasure	Keyboard command and tamper detection
Standards	FIPS 140-2 Level 3 FIPS 197

* Measured in the analog mode per TIA/EIA 603 under nominal conditions
 ** Accuracy specs are for long-term tracking (95th percentile values >5 satellites visible at a nominal -130 dBm signal strength)
 *** 2 W. itinerant frequencies.
 + Specs includes performance for the non-GNSS/GNSS bands
 ++ Output power in to 8 and 3.2 Ohm external speakers respectively

Specifications subject to change without notice. All specifications shown are typical. Radio meets applicable regulatory requirements.

Motorola Solutions, Inc. 1301 E. Algonquin Road, Schaumburg, Illinois 60196 U.S.A. www.motorolasolutions.com

MOTOROLA, MOTOROLA SOLUTIONS, and the stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © Motorola Solutions, Inc. 2013

ENVIRONMENTAL SPECIFICATIONS

Operating Temperature	-30°C / +60°C
Storage Temperature	-40°C / +85°C
Humidity	Per MIL-STD
ESD	IEC 801-2 KV
Water and Dust Intrusion	IP56, MIL-STD

TRANSMITTER CERTIFICATION

700/800 (764-775, 793-805, 806-824, 851-869 MHz)	AZ492FT7055
VHF (136-174 MHz)	AZ492FT4916
UHF R1 (380-470 MHz)	AZ492FT4915
UHF R2 (450-520 MHz)	AZ492FT4916
900 MHz (896-901, 901-902, 935-940, 940-941 MHz)	AZ492FT5865

FCC EMISSIONS DESIGNATORS

FCC Emissions Designators	8K10F1D, 8K10F1E, 8K10F1W, 11K0F3E, 16K0F3E, 20K0F1E, 10K0F3E (for AZ492FT5865 only)
---------------------------	--





Quote Date: 3/25/2019
 Quote No: JTB-032419-RPD
 Original Quote Date: 3/25/2019

Programming and Install Quote

Customer Information Agency Name: Raytown Police Department Contact: Krista Rhodes Phone: 816-737-6178 Address: 10000 E. 59th Street, Raytown MO 64133 E-Mail: mcintirek@raytownpolice.org	Product(s): Commenco Services
Commenco Contact Information: Account Exec: James Brafford Office: 816-753-2166 Cell: 816-621-1051 E-Mail: james.brafford@commenco.com	

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1	3	Program and P25 certify radio. (Cost per radio)	\$45.00	\$135.00
Total				\$135.00

CUSTOMER APPROVAL/SIGNATURE

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES AND ACCEPTS THE ABOVE AS A SALES AGREEMENT

_____ Legal Name Of Purchaser	_____ PO Number
_____ Authorized Signature	_____ Date

TERMS / VALIDITY / LEAD TIME

PAYMENT TERMS: - Net 30 Days LEAD TIME / DELIVERY: - 30 Days ARO	PRICES FIRM FOR: - 30 Days All Orders Subject To Shipping & Handling
---	--



APX4500 MOBILE RADIO (WITH '02' CONTROL HEAD)

Extended Contract #: 07-13201(DL)
Date: 03/19/2019
Expires: 60 Days
Quote #: JTB-031919-RPD
For: Raytown Police Department

Local Motorola Account Mgr: James Brafford / P: 816-621-1051 / E: james.brafford@commenco.com
 Motorola Acct Mgr Contact (MO): Denise Gibbs / P: 312-270-3935 / E: denise.gibbs@motorolasolutions.com

Contact: Krista Rhodes
[P: 816-737-6178 / E: mcintirek@raytownpolice.org](mailto:mcintirek@raytownpolice.org)

MODEL NUMBER	APX4500 7/800 MHZ MID POWER MOBILE - DASH MOUNT	DNUP	DISC	CONTRACT PRICE	EXTENDED CONTRACT PRICE
3	M22URS9PW1 N				
	APX4500 7/800	\$1,564.00	40%	\$938.40	\$2,815.20
3	G66	\$125.00	40%	\$75.00	\$225.00
3	GA00804	\$492.00	40%	\$295.20	\$885.60
3	G174	\$43.00	40%	\$25.80	\$77.40
3	QA02756	\$1,570.00	40%	\$942.00	\$2,826.00
3	G444	\$0.00	40%	\$0.00	\$0.00
3	GA00235	\$0.00	40%	\$0.00	\$0.00
3	W22	\$72.00	40%	\$43.20	\$129.60
3	G142	\$0.00	40%	\$0.00	\$0.00
3	W969	\$330.00	40%	\$198.00	\$594.00
3	G843	\$475.00	40%	\$285.00	\$855.00
3	INCLUDED	NC	0%	NC	NC
3	INCLUDED	NC	0%	NC	NC
3	GA00318	\$246.00	40%	\$147.60	\$442.80
SUB TOTAL (JO CO STD PACKAGE)		\$4,917.00		\$2,950.20	\$8,850.60
Other Options (Price if purchased at time of radio purchase)					
0	B18	\$ 60.00	40%	\$36.00	\$0.00
0	G335	\$14.00	40%	\$8.40	\$0.00
	(If Selected; Delete G174 Above)				
0	PMMN4097C	\$215.00	40%	\$129.00	\$0.00
	(If selected, delete W22 above)				
0	G24	\$131.00	0%	\$131.00	\$0.00
	(If Selected; Delete GA00318 Above)				
0	GA00580	\$ 450.00	40%	\$270.00	\$0.00
NET TOTAL					\$8,850.60
NOTES:					
- DOES NOT INCLUDE PROGRAMMING					

- DOES NOT INCLUDE INSTALLATION

- OTHER SOFTWARE OPTIONS ARE AVAILABLE FOR THE RADIO IF NEEDED; PLEASE CALL FOR PRICING.