

MINUTES
TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
JUNE 5, 2018
REGULAR SESSION No. 29
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.

OPENING SESSION

Mayor Michael McDonough called the June 5, 2018 Board of Aldermen meeting to order at 7:00 p.m. Dr. Bill Tenny-Brittian of the Raytown Christian Church provided the invocation and led the pledge of allegiance.

Roll Call

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Karen Black, Alderman Frank Hunt, Alderman Jason Greene, Alderman Ryan Myers, Alderman Mark Moore, Alderman Steve Meyers, Alderman Bonnaye Mims, Alderman Derek Ward

Absent: Alderman Jim Aziere, Alderman Bill Van Buskirk

Proclamations/Presentations

Mayor McDonough and Dave Turner, Director of Parks, presented a proclamation to Homer and Katie Radford.

Public Comments

Tony Jacob, 10201 E 64 Street, spoke regarding the FY17-18 Budget.

Chief Matt Mace, Raytown Fire Protection District, spoke regarding the Raytown Fire Protection District's ISO audit score of Class-1.

Communication from the Mayor

The Mayor announced and attended the following

- May 23, National Public Works banquet
- May 24, ribbon cutting for the 59th Street Sidewalk Project
- The 83rd Street Bridge Project is ahead of schedule
- May 28, Colman Park Memorial Day Celebration
- May 28, Alyse Stoll's birthday
- June 2, Kenagy Park Fishing Derby
- June 9, Kids Only Fishing Derby at Kenagy Park
- June 9, the second Raytown Live concert

Mayor McDonough continued after Communication from the City Administrator and announced the upcoming Raytown Police Department Annual Safety Fair.

Communication from the City Administrator

Damon Hodges, Assistant City Administrator, provided an update on the City's current projects and plans.

Committee Reports

Alderman Mims spoke regarding recent Memorial Day events.

Alderman Meyers spoke regarding Alderman Van Buskirk's absence and last week's Public Works Week activities.

Alderman Hunt spoke regarding the Gregory Heights yard cleanup project and last week's Public Works Week activities.

STUDY SESSION

Financial Report – 6 Month
Michael Keenan, CPA, Cochran Head Vick & Co., P.C.
Missy Wilson, Assistant City Administrator

Michael Keenan, CPA, Cochran Head Vick & Co., P.C. presented the 6 Month Financial Report and, along with Missy Wilson, Assistant City Administrator, remained available for any discussion.

Discussion focused on revenues, expenses and projections.

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular May 15, 2018 Board of Aldermen meeting minutes.

Alderman Moore, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 7-0-2-1.

Ayes: Aldermen Moore, Mims, Ward, Hunt, Myers, Greene, Black

Nays: None

Absent: Aldermen Van Buskirk, Aziere

Abstain: Alderman Meyers

R-3094-18: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF MICHAEL HANNA TO THE RAYTOWN PARK BOARD. Point of Contact: Teresa Henry, City Clerk.

R-3095-18: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF CHRIS RATHBONE TO THE RAYTOWN PARK BOARD. Point of Contact: Teresa Henry, City Clerk

REGULAR AGENDA

NEW BUSINESS

2. FIRST READING: Bill No.: 6468-18, Section XIX: AN ORDINANCE AMENDING CHAPTER 20, ARTICLE II, RELATING TO FIRE PREVENTION AND PROTECTION TO PROVIDE FOR THE SALE AND USE OF CERTAIN CONSUMER FIREWORKS WITHIN THE CITY. Point of Contact: Teresa Henry, City Clerk

The ordinance was read by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

There was also information provided for an amendment regarding zoning in the proposed ordinance.

Alderman Ward, seconded by Alderman Mims, made a motion to approve the amendment as provided. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Ward, Mims, Hunt, Greene, Moore, Black, Myers, Meyers

Nays: None

Absent: Aldermen Van Buskirk, Aziere

3. **FIRST READING: Bill No.: 6469-18, Section IV-A: AN ORDINANCE** AMENDING CHAPTER 2, ARTICLE IV, RELATING TO ADDRESSING THE BOARD. Point of Contact: Teresa Henry, City Clerk.

Alderman Moore spoke regarding the lack of public feedback on the previous item, Bill No. 6468-18.

The ordinance was read by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

Discussion regarded the Municipal Committee's recommendations, ordinance vocabulary and speaker time limits.

4. **R-3097-18: A RESOLUTION** AUTHORIZING AND APPROVING A SERVICES AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND COCHRAN HEAD VICK & CO., P.C. FOR ACCOUNTING SERVICES IN AN AMOUNT NOT TO EXCEED \$60,000.00 FOR FISCAL YEAR 2017-2018 AND AMEND THE FISCAL YEAR 2017-2018 BUDGET. Point of Contact: Missy Wilson, Assistant City Administrator.

The resolution was read by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, remained available for any discussion.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt.

Discussion provided an update on the process of hiring a new Finance Director.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Myers, Hunt, Ward, Greene, Moore, Black, Meyers

Nays: None

Absent: Aldermen Van Buskirk, Aziere

5. **R-3098-18: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF COMPUTER EQUIPMENT AND SUPPLIES FROM DELL MARKETING, L.P. OFF THE MIDWESTERN HIGHER EDUCATION COMMISSION AGREEMENT IN AN AMOUNT NOT TO EXCEED \$17,608.14 FOR FISCAL YEAR 2017-2018. Point of Contact: Missy Wilson, Assistant City Administrator.

The resolution was read by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, and Dan Berry, Information Systems Supervisor, remained available for any discussion.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 7-1-2.

Ayes: Aldermen Myers, Mims, Black, Meyers, Greene, Hunt, Ward

Nays: Alderman Moore,

Absent: Aldermen Van Buskirk, Aziere

6. **R-3099-18: A RESOLUTION** AUTHORIZING AND APPROVING A SERVICE AGREEMENT WITH NRA GROUP, LLC FOR COLLECTION OF DELINQUENT ACCOUNTS ASSOCIATED WITH EMERGENCY MEDICAL SERVICES: Point of Contact: Doug Jonesi, Emergency Medical Services.

The resolution was read by Teresa Henry, City Clerk.

Doug Jonesi, Emergency Medical Services Director, remained available for any discussion.

Discussion compared the services provided by NRA Group, LLC with those provided by the current contractor.

Alderman Meyers, seconded by Alderman Ward, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Meyers, Ward, Greene, Myers, Mims, Moore, Hunt, Black

Nays: none

Absent: Aldermen Van Buskirk, Aziere

7. **R-3100-18: A RESOLUTION** AMENDING THE FISCAL YEAR 2017-2018 BUDGET RELATED TO PARKS AND BMX. Point of Contact: Dave Turner, Parks & Recreation Director.

The resolution was read by Teresa Henry, City Clerk.

Dave Turner, Parks & Recreation Director, remained available for any discussion.

Alderman Greene, seconded by Alderman Black, made a motion to adopt.

Discussion continued and focused on recent break-ins at the Raytown BMX location.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Greene, Black, Mims, Hunt, Ward, Moore, Myers, Meyers

Nays: None

Absent: Aldermen Van Buskirk, Aziere

8. **R-3101-18: A RESOLUTION** AMENDING THE FISCAL YEAR 2017-2018 BUDGET RELATED TO PARKS AND TEMPORARY STAFFING. Point of Contact: Dave Turner, Parks & Recreation Director.

The resolution was read by Teresa Henry, City Clerk.

Dave Turner, Parks & Recreation Director, remained available for any discussion.

Alderman Meyers, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Meyers, Myers, Moore, Ward, Hunt, Mims, Black, Greene

Nays: None

Absent: Aldermen Aziere, Van Buskirk

9. **R-3102-18: A RESOLUTION** AUTHORIZING AND APPROVING AN AMENDMENT TO RESOLUTION R-3066-18 AND AUTHORIZING AND APPROVING THE ADDITIONAL EXPENDITURE OF FUNDS WITH STANTEC CONSULTING SERVICES, INC. UTILIZING THE MID-AMERICA COUNCIL OF PUBLIC PURCHASING COOPERATIVE CONTRACT FOR A PAVEMENT ANALYSIS AND CONDITION REPORT FOR A TOTAL AMOUNT NOT TO EXCEED \$39,350.00 FOR FISCAL YEAR 2017-2018. Point of Contact: Damon Hodges, Assistant City Administrator.

The resolution was read by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator, remained available for any discussion.

Discussion clarified the services being provided

Alderman Mims, seconded by Alderman Myers, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Myers, Greene, Hunt, Meyers, Black, Moore, Ward

Nays: None

Absent: Aldermen Van Buskirk, Aziere

Mayor McDonough adjourned the meeting for a 5-minute recess.

Mayor McDonough reconvened the meeting at 8:53 p.m.

10. **R-3103-18: A RESOLUTION** AUTHORIZING AND APPROVING THE PROFESSIONAL SERVICES OF STORM SEWER INFRASTRUCTURE REPAIR IN THE CITY OF RAYTOWN, MISSOURI FROM WIEDENMANN, INC. UTILIZING THE CITY OF LEE'S SUMMIT, MISSOURI COOPERATIVE PURCHASE CONTRACT AND APPROVING PROJECT EXPENSES FOR 6504 HARVARD IN AN AMOUNT NOT TO EXCEED \$78,619.75. Point of Contact: Damon Hodges, Assistant City Administrator.

The resolution was read by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator, remained available for any discussion.

Discussion explained the relationship between this resolution for project expenses and the following two resolutions for property easements.

Alderman Myers, seconded by Alderman Greene, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Greene, Black, Hunt, Moore, Meyers, Mims, Ward

Nays: None

Absent: Aldermen Aziere, Van Buskirk

11. **R-3104-18: A RESOLUTION** AUTHORIZING ACCEPTANCE OF A STORM DRAINAGE EASEMENT FROM CHRISTOPHER AND SARA COSSE IN CONNECTION WITH THE STORM SEWER INFRASTRUCTURE REPAIR LOCATED AT 6504 HARVARD. Point of Contact: Damon Hodges, Assistant City Administrator.

The resolution was read by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator, remained available for any discussion.

Alderman Myers, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Black, Ward, Hunt, Meyers, Moore, Greene, Mims

Nays: None

Absent: Aldermen Van Buskirk, Aziere

12. R-3105-18: A RESOLUTION AUTHORIZING ACCEPTANCE OF A STORM DRAINAGE EASEMENT FROM JAMES R. SMITH, SR. IN CONNECTION WITH THE STORM SEWER INFRASTRUCTURE REPAIR LOCATED AT 6504 HARVARD. Point of Contact: Damon Hodges, Assistant City Administrator.

The resolution was read by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator, remained available for any discussion.

Alderman Greene, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Greene, Myers, Hunt, Moore, Ward, Black, Meyers, Mims

Nays: None

Absent: Aldermen Van Buskirk, Aziere

DISCUSSION ITEM

13. Education Material for August 7, 2018 Election

Damon Hodges and Missy Wilson, Assistant City Administrators, remained available for any discussion.

There will be a Departmental Open House, June 26, 2018, 6:30 p.m. to 8:00 p.m.

The August 7, 2018 Primary Election tax-related pages in the Summer 2018 Newsletter were presented to the Board.

Alderman Mims, seconded by Alderman Black, made a motion to adjourn and reconvene in Closed Session. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Black, Hunt, Ward, Greene, Moore, Meyers, Myers

Nays: None

Absent: Aldermen Van Buskirk, Aziere

CLOSED SESSION

Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:

610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;

610.021 (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore;

- 610.021 (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

ADJOURNMENT

The meeting adjourned at 10:00 p.m.