

**Finance Committee
Meeting Notice
August 20, 2019
6:00 p.m.
City Hall Council Chambers**

(If needed, this meeting will resume after the 7:00 p.m. Board of Aldermen meeting)

Roll Call

Approval of the August 6, 2019 Minutes

DISCUSSION ITEMS

- 1) 2019-2020 Budget Review:
 - Police Department
 - Public Safety Sales Tax
 - Public Works Department
 - Capital Sales Tax Fund
 - Storm Water Fund
 - Transportation Sales Tax Fund

Adjournment

DRAFT MINUTES

Finance Committee August 6, 2019 6:00 p.m. City Hall Council Chambers

Committee Chair, Alderman Greene, called the August 6, 2019 Finance Committee meeting to order at 6:04 p.m.

Roll Call

Roll was called by Alderman Greene and the attendance was as follows:

Present: Alderman Jason Greene, Chair; Alderman Ryan Myers, Alderman Bonnaye Mims, Alderman Mary Jane Van Buskirk

Absent: Alderman Frank Hunt

Approval of the January 8, 2019 Minutes

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 3-0-1-1.

Ayes: Aldermen Mims, Myers, Greene

Nays: None

Absent: Alderman Hunt

Abstain: Alderman Mary Jane Van Buskirk

DISCUSSION ITEMS

1) 2019-2020 Budget Review: Municipal Court

Judge Traci Fann presented the Municipal Court budget and remained available for any discussion.

The Municipal Court budget was discussed.

This budget item will be brought before the full Board of Aldermen.

2) Review of Proposed Grant Policy

Finance Director, Russ Petry, presented the proposed grant policy and remained available for any discussion.

The grant policy was discussed.

Alderman Mims, seconded by Alderman Myers, made a motion to bring the grant policy before the full Board of Aldermen. The motion was approved by a vote of 4-0-1.

Ayes: Aldermen Mims, Myers, Mary Jane Van Buskirk, Greene

Nays: None

Absent: Alderman Hunt.

3) 2019-202- Budget Review: Parks and Recreation

Parks and Recreation Director, Dave Turner, presented the Parks and Recreation Department budget and remained available for any discussion.

The Parks and Recreation Department budget was discussed.

The budget will be brought before the full Board of Aldermen.

Alderman Mims, seconded by Alderman Mary Jane Van Buskirk, made a motion to adjourn. The motion was approved by a vote of 4-0-1.

Ayes: Aldermen Mims, Mary Jane Van Buskirk, Myers, Greene

Nays: None

Absent: Alderman Hunt

Adjournment

The meeting adjourned at 6:45 p.m.

Expense Category		19/20 Request	
<i>Personnel Services</i>		5,041,752	
101-32-00-100-51102	Civilian Employees		675,639
		Annual Salary	667,613
		COLA/Merit Increase	8,026
101-32-00-100-51103	Commissioned Officers		2,086,649
		Annual Salary	2,047,704
		Step Increase	4,083
		COLA/Merit Increase	34,862
101-32-00-100-51104	Reserve Commissioned Officers		49,033
		Annual Salary	48,308
		COLA/Merit Increase	725
101-32-00-100-51106	Part Time Employees		1,577
		Annual Salary	1,554
		COLA/Merit Increase	23
101-32-00-100-51111	Civilian Employees Overtime		53,032
		Differential/Special	11,939
		Overtime	41,093
101-32-00-100-51112	Commissioned Officers Overtime		278,228
		Differential/Special	30,582
		Overtime	247,646
51201	Tuition Reimbursement		
101-32-00-100-51206	Life Insurance		5,732
101-32-00-100-51212	Civilian Pension- 401A Match		52,106
101-32-00-100-51214	Deferred Compensation- LAGERS		240,747
101-32-00-100-51215	Health Insurance		500,548
101-32-00-100-51217	Commissioned Emp Pension		617,187
101-32-00-100-51218	Med Exp - HSA Contribution		37,500
101-32-00-100-51220	Dental		20,719
101-32-00-100-51221	Vision		4,543
101-32-00-100-51225	FICA		241,038
101-32-00-100-51232	Clothing Allowance		24,240
101-32-00-100-51236	Ins Opt Out Incentive		16,770
101-32-00-100-51238	Phone Allowance		1,440
101-32-00-100-51240	Workers Compensation Insurance		135,024
<i>Supplies, Services, and Charges</i>		582,995	
101-32-00-100-52101	Office Supplies		8,250
		Property & Supply	8,250
101-32-00-100-52200	Operating Supplies		23,925
		Prisoner Care Items	200
		Misc Pouches & Vest Attachments	400
		Prisoner Meals	300
		First Aid Box Supplies	50
		Prop&Supp/AUSUGeneral Supplies	3,000
		Training Ammo	14,000
		Duty Ammo	2,000
		Detention Blankets & Towels	975
		Weapon Parts	3,000
		Drug screens	-
101-32-00-100-52233	Uniforms		4,000
		Civilian & Sworn Uniforms	4,000
101-32-00-100-52250	Professional Services		45,684
		CMH & Lab Fees	5,000
		Major Investigations	2,000
		TLO Charges	1,100
		County Detention	14,500
		Hazardouse Waste Service	600

	Destructions (Shredding)	600	
	Underground Vaults and Storage	900	
	Microfilming (Casey's)	8,000	
	Notary Renewal Grivno	100	
	Medical Expense (Includes Drug screens)	2,484	
	Personnel Costs	5,400	
	Crime Stoppers	-	
	Forensic Psychology	-	
	Increase Jail Budget	5,000	
101-32-00-100-53101	Postage		800
	Monthly Postage for Police 12 x	800	
101-32-00-100-53241	Printing & Promotions		3,250
	Pub of Bid for Uniforms and Minor Equip	50	
	Printed Forms	3,200	
101-32-00-100-53301	Dues & Membership		3,140
	JCDTF Membership	100	
	Sam Club	45	
	Amazon	120	
	IAPE	50	
	Crime Stoppers	2,500	
	MPCA	200	
	Metro Chiefs and Sheriffs	125	
101-32-00-100-53500	Equipment		8,423
	Civilian & Sworn Minor Equipment	2,500	
	Copier Contract (lease)	5,600	
	postage machine rental	323	
53513	Outside Legal Council		-
53563	Elections		-
53565	Temp Agency Service		-
53597	Weeds/Brush- Nuisance Abatement		-
101-32-00-100-53644	Computer Services		205,578
	Mules Connection	960	
	IA pro / blue team support	2,450	
	Global Maintenance	52,234	
	Blue Peak (FTO & Skills Man)	1,200	
	Barracuda Spam Renewal	850	
	Livescan Maintenance	5,500	
	SAFE Barcoding System (2 licenses-Cloud)	5,400	
	MDL Network Support	105,600	
	2 Officejet Printers	500	
	VM Ware	3,490	
	RSA Secure ID License Renewl	1,163	
	RSA Tokens	1,800	
	Sonic Wall Maintenance Renewal	2,250	
	Netmotion Maintenance Renewal	1,379	
	Chief Blog Wordpress	60	
	Schedule Anywhere	1,326	
	Annual Website hosting service for Department	175	
	Annual subscription to adobe software	600	
	10 Portable Radio Batteries	901	
	Programming for 12 New Radios	540	
	Leads Online Subscription	2,700	
	Voice/NICE Recorder Maint	5,000	
	Archive Social CITY HALL	4,800	
	NIXLE CITY HALL	4,700	
101-32-00-100-53701	Education and Training		40,017
	KCPD Sims House	500	
	SCPD Range	1,000	
	PLS dispatch Pro x7	770	

	Police Legal Sciences	6,630	
	MPCASummer Conference	370	
	CVSA Two Examiners	1,795	
	NLETC	2,800	
	MPCA Fall Conference	282	
	Academy Training X4	22,320	
	FTO Course X2	750	
	Instructor Development	800	
	PDP Dedicated Courses	2,000	
53705	Meetings & Events		-
101-32-00-100-53711	Meals & Travel		1,214
	MPCASummer Conference	630	
	MPC Fall Conference	584	
53812	Administrative Fee		
53821	Bad Debt Expense		
53823	Collection Agency		
101-32-00-100-53913	General Liability Insurance		216,820
53932	Sewer Treatment		-
53961	Bank Charges		
101-32-00-100-53999	Contractual Services		21,894
	ACS Electronic Systems (Quarterly)	3,253	
	LexisNexis -	2,300	
	KCPD Connection Fee - Maintenance	200	
	KCPD Radio Connection Fee - 90 x \$13= \$1207	15,541	
	Warning Sirens	600	
	Repairs & Maintenance		113,582
101-32-00-100-52300	Repair & Maintenance Supplies		38,822
	Motorola Infrastructure Maintenance - Consoles	32,472	
	EOS Phone repair/replacement	500	
	American Micro machine Repair	400	
	Blue Valley Siren Maintenance	4,700	
	Biohazards filters for drying cabinet	750	
101-32-00-100-52301	Fuel	60,000	60,000
101-32-00-100-52750	Building Maintenance		3,100
	Generator Maintenance	2,000	
	Generator Repair Fuel Tank	-	
	Property Room Air Testing	1,100	
101-32-00-100-53600	Repair & Maintenance Services		3,110
	Radar Repair & Calibration	810	
	Breathalyzer Cleaning & Repairs	700	
	Card Reader Maintenance Fee	1,600	
101-32-00-100-55000	Vehicle Expense		8,550
	Vehicle & Equipment Supplies	1,000	
	Vehicle License	450	
	Car camera repairs	1,000	
	AED pads and batteries	500	
	Electrical Power for CP parking	500	
	GPS service	5,100	
	Utilities		25,900
53241	Water		
101-32-00-100-53401	Electricity		2,500
	Tower - KCP&L monthly bill \$200 / Mth avg.	2,500	
53411	Gas		
101-32-00-100-53431	Telephone (hard lines)		23,400
	Consolidated Communications - VOIP Desk Phones	15,000	
	AT&T Landlines - 9-1-1 Admin Lines	8,400	
53441	Mobile Phone & Pagers		
General Fund Request			5,764,229

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PUBLIC SAFETY SALES TAX FUND**

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$1,356,599	\$1,494,000	\$1,499,040	\$1,493,900
Percentage Change	1.90%	10.13%	0.34%	-0.34%
Total Expenditures	\$1,437,246	\$1,802,739	\$1,164,065	\$1,139,835
Percentage Change	10.03%	25.43%	-35.43%	-2.08%
Revenues over (under) Expenditures	<u>—</u> <u>(80,647)</u>	<u>(308,739)</u>	<u>334,975</u>	<u>354,065</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>(80,647)</u></u>	<u><u>(\$308,739)</u></u>	<u><u>\$334,975</u></u>	<u><u>\$354,065</u></u>
Restricted Fund Balance	\$1,090,169	\$1,009,522	\$700,783	\$1,035,758
Percentage Change	25.44%	-7.40%	-30.58%	47.80%
Total Fund Balance	<u><u>\$1,009,522</u></u>	<u><u>\$700,783</u></u>	<u><u>\$1,035,758</u></u>	<u><u>\$1,389,822</u></u>
Percentage Change	-7.40%	-30.58%	47.80%	34.18%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Public Safety Sales Tax Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2012019- 2020 Budget
FUND: Public Safety Sales Tax					
<u>Sales Tax</u>					
Public Safety Sales Tax	207-00-00-100-41207	\$ 1,656,607	\$ 1,649,000	\$ 1,649,000	\$ 1,650,000
TIF - EATS	207-00-00-001-41206	(139,531)	(165,000)	(170,300)	(170,000)
Total General Sales Tax		<u>1,517,076</u>	<u>1,484,000</u>	<u>1,478,700</u>	<u>1,480,000</u>
<u>Miscellaneous</u>					
Interest Earnings	207-00-00-100-46101	9,011	6,000	12,230	8,900
Investment Income	207-00-00-100-46102	7,346	4,000	8,110	5,000
Total Miscellaneous		<u>16,357</u>	<u>10,000</u>	<u>20,340</u>	<u>13,900</u>
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL PUBLIC SAFETY SALES TAX REVENUE</u>		<u>\$1,533,433</u>	<u>\$1,494,000</u>	<u>\$1,499,040</u>	<u>\$1,493,900</u>

Public Safety Sales Tax Fund Budget

Police Budget

Expense Category

Personnel Services	0
Supplies, Services, and Charges	11,478
Utilities	24,960
Transfers Out	1,103,397

1,139,835

Request Increase (Decrease) from FY 19 (437,904)
% change from FY 19 -35.89%

** Police and other costs are budgeted in the General Fund. Personnel and other costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

**19/20
Request**

Expense Category		19/20 Request
<i>Personnel Services</i>		0
<i>Supplies, Services, and Charges</i>		11,478
52101	Office Supplies	-
52200	Operating Supplies	-
207-32-00-100-52233	Uniforms	2,000
	Civilian & Sworn Uniforms Prop/Supp	2,000
52250	Professional Services	
53101	Postage	
53241	Printing & Promotions	-
53301	Dues & Membership	-
207-32-00-100-53500	Equipment	1,000
	Civilian & Sworn Minor Equipment	1,000
53513	Outside Legal Council	
53563	Elections	
53565	Temp Agency Service	
53597	Weeds/Brush- Nuisance Abatement	
207-32-00-100-53644	Computer Services	8,478
	Starwitness Support & Maintenance -	2,289
	Barracuda Mail Archiver Maintenance	650
	Eversync Renewal	3,645
	Bair Software Support	994
	Volgistics Renewal	600
	Guard 1 Prisoner Check	300
	Signalscape Yearly Support Maintenance	-
53701	Education and Training	-
53705	Meetings & Events	-
53711	Meals & Travel	-
53812	Administrative Fee	
53821	Bad Debt Expense	
53823	Collection Agency	
207-32-00-100-53913	General Liability Insurance	
53932	Sewer Treatment	
207-32-00-100-53961	Bank Charges	
53999	Contractual Services	
<i>Repairs & Maintenance</i>		-
52300	Repair & Maintenance Supplies	
52301	Fuel	
52750	Building Maintenance	
53600	Repair & Maintenance Services	
5500	Vehicle Expense	
<i>Utilities</i>		24,960
53241	Water	
53401	Electricity	
53411	Gas	
53431	Telephone (hard lines)	
207-32-00-100-53441	Mobile Phone & Pagers Service Cont	24,960
	Dispatch-Mobilefone paging software	1,440
	AT&T Mifi's - 28 @ \$45.00	15,120
	AT&T Cell Phones - 14 @ \$50.00	8,400
<i>Capital Expenditures</i>		-
57000	Capital Expenditures	-
<i>Transfers Out</i>		1,103,397
207-32-00-100-59951	Transfers to General Fund For Personnel	1,103,397
Total Public Safety Sales Tax Fund Request		1,139,835

Expense Category	19/20 Request		Original	Current	Budget
			18/19 Budget	18/19 Actual April	Balance
Personnel Services		1,147,355			
101-62-00-100-51102	Civilian Employees	746,523	701,609	289,464	412,145
		Annual Salary			
		COLA/Merit Increase			
101-62-00-100-51106	Part Time Employees	11,310	11,536	2,839	8,697
		Annual Salary			
		COLA/Merit Increase			
101-62-00-100-51111	Civilian Employees Overtime	20,137	38,688	23,386	15,302
		Overtime			
		Special			
101-62-00-100-51206	Life Insurance	2,009	2,276	1,030	1,246
101-62-00-100-51212	Civilian Pension- 401A Match	14,115	12,915	2,414	10,501
101-62-00-100-51214	Deferred Compensation- LAGERS	102,100	100,297	48,816	51,481
101-62-00-100-51215	Health Insurance	131,632	123,762	57,940	65,822
101-62-00-100-51218	Med Exp - HSA Contribution	5,550	10,500	4,850	5,650
101-62-00-100-51220	Dental	7,251	8,119	3,873	4,246
101-62-00-100-51221	Vision	1,620	1,777	784	993
101-62-00-100-51225	FICA	58,649	57,505	25,244	32,261
101-62-00-100-51236	Ins Opt Out Incentive	3,689	7,278	1,775	5,503
101-62-00-100-51238	Phone Allowance	1,536	864	432	432
101-62-00-100-51240	Workers Compensation Insurance	41,233	41,343	20,677	20,666
Supplies, Services, and Charges		163,140			
101-62-00-100-52101	Office Supplies	2,675	2,675	1,122	1,553
		General Office Supplies			
		Copier + Overages			
101-62-00-100-52233	Uniforms	16,873	16,813	3,566	13,247
		Buildings 13.35 per week			
		Crew Leaders 6 @ \$7.00 / week			
		Maintenance Workers 8 @ 7 / week			
		Supervisor 3 @ 10.50 / week			
		Senior MW 3 @ 7.00 / week			
		Mechanics 2 @ 7.00 / week			
		Service Charge 3 @ 2.10/week			
		new hire set-up fees			
		Boots			
		Uniform Purchase			
101-62-00-100-52250	Professional Services	12,000	14,000	794	13,206
		Emergency Consulting Services			
		Tree Services			
101-62-00-100-53101	Postage	375	150	568	-418
101-62-00-100-53241	Printing & Promotions	600	600	60	540
		Community Outreach			
		Advertising			
101-62-00-100-53301	Dues & Membership	2,775	3,900	1,235	2,665
		APWA Dues & Membership			
		MO Waster Water & Water			
		MO Asphalt Pavement Assoc.			
		MACPP			
101-62-00-100-53500	Equipment	10,500	10,500	4,622	5,878
		Misc Equipment			
		Equipment Rental			

General Fund - Public Works

101-62-00-100-53644	Computer Services		10,350	16,850	4,442	12,408
	Web GIS	7,000				
	Fuel Master	2,500				
	ESRI- Arcview licenses	850				
101-62-00-100-53701	Education and Training		9,700	11,200	500	10,700
	Certifications	1,200				
	Educations & Training	4,500				
	National Conferences	4,000				
101-62-00-100-53705	Meetings & Events		1,100	1,150	340	810
	Safety Program	900				
	Chamber	200				
101-62-00-100-53711	Meals & Travel		4,100	4,500	84	4,416
	Water/Waste water Conference	1,000				
	APWA PWX	1,500				
	Local Travel & Meals	500				
	Pavement Training	450				
	APWA Luncheons	350				
	MPR	300				
101-62-00-100-53913	General Liability Insurance		61,480	50,488	25,236	25,252
101-62-00-100-53999	Contractual Services		30,612	29,962	9,951	20,011
	Mat Rentals	3,300				
	Pest Control	2,500				
	Comcast @ PW	1,800				
	MO tank insurance	400				
	Bi-Annual aerial information	500				
	Security monitoring @ PW, VM, 7 WR	1,300				
	One-call fees	5,000				
	Trash Disposal	4,000				
	Weather Service	7,000				
	KCPD Radio Connection Fee	3,072				
	ACS Door monitoring	1,740				
	<i>Repairs & Maintenance</i>		331,600			
101-62-00-100-52300	Repair & Maintenance Supplies		19,900	22,400	3,999	18,401
	Welding Gasses	2,400				
	Gloves, safety glasses etc.	5,000				
	Street Maintenance Supplies	12,500				
101-62-00-100-52301	Fuel		60,500	60,500	30,786	29,714
	Vehicle Maintenance	2,500				
	Storm/Snow	14,500				
	Streets	16,000				
	Engineering	2,500				
	Fire Department	25,000				
101-62-00-100-52750	Building Maintenance		55,000	45,000	33,545	11,455
	HVAC	8,000				
	Plumbing & Electrical	3,500				
	Flooring & Misc.	5,000				
	Generator	6,000				
	Contractor Work/Minor Remodeling	10,000				
	Turf treatments	2,500				
	Building Supplies	10,000				
	OH Doors	10,000				

General Fund - Public Works

101-62-00-100-53600	Repair & Maintenance Services		48,900	48,900	14,809	34,091
		Lift Inspections	400			
		Waste oil pickup	1,500			
		Fuel pump + compliance	3,500			
		Sprinkler system winterization	500			
		Cleaning Service	15,000			
		Grounds Maintenance	28,000			
101-62-00-100-55000	Vehicle Expense		147,300	140,800	54,375	86,425
		Boom Truck inspections & repair	600			
		GPS	6,500			
		Vehicle Licensing- Fleet	200			
		Vehicle Washes	10,000			
		Replacement parts & supplies	105,000			
		Outside vendor repairs	25,000			
	<i>Utilities</i>		<i>561,260</i>			
101-62-00-100-53421	Water		6,740	6,740	1,964	4,776
		City Hall	4,500			
		6417 Railroad	250			
		VM Building	180			
		Pocket Park	210			
		63rd & Cutoff	320			
		63rd & Raytown Trlwy	320			
		Gregory & Raytown Road	320			
		350 & Raytown Rd	320			
		Railroad Bridge	320			
101-62-00-100-53401	Electricity		525,400	495,400	201,158	294,242
		City Hall	82,000			
		6417 Railroad	2,700			
		VM Building	3,700			
		Pocket Park	525			
		59th Street Fountain	475			
		Streetlights	400,000			
		Traffic Signals	36,000			
101-62-00-100-53411	Gas		21,300	21,300	10,585	10,715
		City Hall	17,500			
		6417 Railroad	1,050			
		VM Building	2,750			
101-62-00-100-53431	Telephone (hard lines)		5,000	5,300	2,047	3,253
101-62-00-100-53441	Mobile Phone & Pagers		2,820	2,820	822	1,998
		Maintenance Supervisor 12 @ 55	330			
		PW Director	425			
		City Engineer	425			
		Superintendent	500			
		Inspector	660			
		Building Maintenance Tech	480			
	<i>Capital Expenditures</i>		-			
	<i>Debt Service</i>		-			
Total General Fund Request			2,203,355	2,130,417	890,134	1,240,283

Expense Category		19/20 Request	Original 18/19 Budget	Current 18/19 Actual April	Budget Balance
<i>Personnel Services</i>		721,882			
501-62-00-100-51102	Civilian Employees	459,870	541,373	27,109	163,015
	Annual Salary	459,870			
	COLA/Merit Increase	-			
501-62-00-100-51106	Part Time Employees	11,310	11,536	0	0
	Annual Salary	11,310			
	COLA/Merit Increase	-			
501-62-00-100-51111	Civilian Employees Overtime	-	28,356	323	8,671
	Overtime	-			
	Special Hours	-			
501-62-00-100-51206	Life Insurance	1,524	1,798	97	571
501-62-00-100-51212	Civilian Pension- 401A Match	6,271	9,699	199	1,467
501-62-00-100-51214	Deferred Compensation- LAGERS	62,427	76,208	4,427	28,102
501-62-00-100-51215	Health Insurance	102,077	76,358	3,773	23,234
501-62-00-100-51218	Med Exp - HSA Contribution	6,450	3,000	0	2,025
501-62-00-100-51220	Dental	4,721	5,356	306	1,867
501-62-00-100-51221	Vision	750	810	43	266
501-62-00-100-51225	FICA	35,864	44,461	1,999	13,749
501-62-00-100-51236	Ins Opt Out Incentive	6,373	6,383	671	3,396
501-62-00-100-51238	Phone Allowance	576	576	48	288
501-62-00-100-51240	Workers Compensation Insurance	23,669	27,013	2,253	13,517
<i>Supplies, Services, and Charges</i>		175,675			
501-62-00-100-52101	Office Supplies	3,000	3,000	49	96
	General Office Supplies	2,550			
	Copier + Overages	450			
501-62-00-100-52200	Operating Supplies	13,000	13,000	466	969
	General Supplies	2,000			
	Sanitation Supplies	4,000			
	Tools & Labor Supplies	7,000			
501-62-00-100-52233	Uniforms	5,500	5,500	333	2,331
	Rental	2,000			
	Purchase	3,500			
501-62-00-100-52250	Professional Services	100,000	100,671	0	0
	Capital Sanitary Sewer Design	100,000			
501-62-00-100-53101	Postage	200	200	0	112
501-62-00-100-53301	Dues & Membership	2,100	1,000	0	0
	Water/Wastewater	500			
	APWA	1,600			
501-62-00-100-53500	Equipment	20,000	24,500	0	1,284
	Equipment Rentals	3,000			
	Minor Equipment(ex. Sewer truck , jetter hoses, replacement nozzles)	17,000			
501-62-00-100-53644	Computer Services	3,000	5,500	114	1,307
	Web GIS	3,000			
501-62-00-100-53701	Education and Training	4,100	5,300	500	500
	Water/Wastewater Conference	3,000			
	APWA PWX	1,100			
501-62-00-100-53711	Meals & Travel	2,750	2,750	0	0
501-62-00-100-53999	Contractual Services	22,025	32,200	497	2,982
	Comcast	1,200			
	DNR Connection Fees	11,000			
	Root Treatments	9,825			
<i>Repairs & Maintenance</i>		220,985			
501-62-00-100-52300	Repair & Maintenance Supplies	7,687	8,500	0	362
	Sewer manhole & line supplies	7,687			
501-62-00-100-52301	Fuel	15,548	27,200	1,331	9,507
501-62-00-100-53600	Repair & Maintenance Services	155,000	154,500	743	21,397
	Emergency Repair	150,000			
	Copier Maintenance	1,500			
	Pump repair & service	3,500			
501-62-00-100-55000	Vehicle Expense	42,750	42,750	19,741	36,204
	Repairs & Service	40,000			
	Supplies & Tools	2,750			
<i>Utilities</i>		17,850			
501-62-00-100-53421	Water	3,800	3,800	202	1,076
	6417 Railroad	1,800			

Sewer Fund - Public Works

501-62-00-100-53401	Electricity	Truck Fill	2,000	7,000	7,000	453	2,813
		6417 Railroad	5,000				
		VM Building	1,000				
		Pump Station	1,000				
501-62-00-100-53411	Gas			3,250	3,250	118	1,437
		6417 Railroad	2,500				
		VM Building	750				
501-62-00-100-53441	Mobile Phone & Pagers			3,800	2,070	51	369
		PW Director	300				
		City Engineer	300				
		Superintendent	3,200				
	<i>Capital Expenditures</i>			<i>273,000</i>			
501-62-00-100-57000	Capital Expenditures			273,000	270,000	0	6,088
		Sewer Mitigation	3,000				
		Sewer Rehabilitation	270,000				
	<i>Debt Service</i>			-			
	<i>Total Sewer Fund Request</i>			<i>1,409,392</i>	1,545,618	65,846	349,002

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL SALES TAX FUND**

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$1,040,281	1,016,000	\$1,017,000	\$1,018,000
Percentage Change	-0.61%	-2.33%	0.10%	0.10%
Total Expenditures	\$645,956	1,450,250	\$1,450,250	\$1,153,265
Percentage Change	-51.38%	124.51%	9.15%	-20.48%
Revenues over (under) Expenditures	<u>—</u> 394,325	<u>(434,250)</u>	<u>(433,250)</u>	<u>(135,265)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$394,325</u></u>	<u><u>(\$434,250)</u></u>	<u><u>(\$433,250)</u></u>	<u><u>(\$135,265)</u></u>
Fund Balance				
Restricted Fund Balance	\$1,230,907	\$1,625,232	\$1,625,232	\$1,056,717
Percentage Change	2.88%	32.04%	32.04%	-34.98%
Total Fund Balance	<u><u>\$1,625,232</u></u>	<u><u>\$1,190,982</u></u>	<u><u>\$1,191,982</u></u>	<u><u>\$1,056,717</u></u>
Percentage Change	71.28%	25.52%	25.62%	-11.35%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Capital Sales Tax Fund Revenues

			2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: Capital Sales Tax						
<u>Sales Tax</u>						
Capital Sales Tax	205-00-00-100-41204	\$	1,241,256	\$ 1,242,000	\$ 1,242,000	\$ 1,242,000
TIF - EATS	205-00-00-001-41206		(245,150)	(248,000)	(248,000)	(248,000)
Total General Sales Tax			996,106	994,000	994,000	994,000
<u>Miscellaneous</u>						
Interest Earnings	205-00-00-100-46101		11,756	7,000	7,500	9,000
Investment Income	205-00-00-100-46102		11,118	5,000	5,500	5,000
Sale of Fixed Asset	205-00-00-100-46303		21,300	10,000	10,600	10,000
Total Miscellaneous			44,174	22,000	23,600	24,000
<u>One Time Revenues</u>						
Total One Time Revenues			-	-	-	-
<u>Transfer From Other Funds</u>						
Total Transfers From Other Funds			-	-	-	-
<u>Fund Balance Appropriated</u>						
			-	-	-	-
<u>TOTAL CAPITAL SALES TAX REVENUE</u>			\$ 1,040,281	\$ 1,016,000	\$ 1,017,600	\$ 1,018,000

Capital Sales Tax Fund Budget

Expense Category	
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Personnel Services	-
Supplies, Services, and Charges	2,200
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	1,151,065
Debt Service	-

Total Capital Sales Tax Fund Request	1,153,265
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Expense Category		19/20 Request
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		2,200
205-42-00-100-53961	Bank Charges	2,200
<i>Repairs & Maintenance</i>		-
<i>Utilities</i>		-
<i>Capital Expenditures</i>		1,151,065
City Wide	City Hall Sidewalk Improvements	50,000
City Wide	City Hall Landscaping Improvements	20,000
City Wide	Improvements to City Hall Storage and Office	200,000
City Wide	Updating City Website and media	15,000
205-00-00-100-57000	Total	285,000
Admin	11 Computers	15,000
Admin	1 laptop	2,200
Admin	6 dell monitors	1,600
Admin	2 Dell Servers	18,000
Admin	Exchange Servcer License and 100 client licenses	5,000
Admin	Misc Computer accessories	1,000
205-22-00-100-57000	Total	42,800
Police	Dispatch- 6 APX 4500Mobile Radios	17,702
Police	Dispatch - 6 APX 4000 Portable Radios	17,263
Police	Replace 8 workstations	10,800
Police	Replace 1 marked unit	35,500
Police	Network Server	14,000
Police	CVSA Laptop Computer	6,000
Police	Upfit and marking for new vehicles	14,000
Police	Uniforms- Body Armor	18,000
Police	Mobile Ticketing	45,000
205-32-00-100-57000	Total	178,265
Public Works	Paint Salt Barn	20,000
Public Works	Replacing a Single Axle Dump Truck with new spreader	165,000
Public Works	Replacing 2 snow spreaders with new spreader	35,000
Public Works	84th and Arlington storm water project	200,000
Public Works	8408 East 85th street pipe repalcement	60,000
Public Works	63rd and Woodson pipe lining project	65,000
Public Works	Spring valley and 81st terrace pipe repalcement	65,000
205-62-00-100-57000	Total	610,000
Community Development	Community Development Vehicle Replacement	35,000
205-82-00-100-57000	Total	35,000
<i>Debt Service</i>		-
Total Capital Sales Tax Fund Request		1,153,265

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
STORM WATER FUND**

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$288,835	\$238,375	\$234,300	\$233,200
Percentage Change	100.00%	-17.47%	-1.71%	-0.47%
Total Expenditures	\$162,399 *	\$262,206	\$222,810	\$230,200
Percentage Change	100.00%	61.46%	-15.02%	3.32%
Revenues over (under) Expenditures	\$126,436	(\$23,831)	\$11,490	\$3,000
Fund Balance				
Restricted Fund Balance	\$126,436	\$126,436	\$126,436	\$140,926
Percentage Change	100.00%	0.00%	0.00%	11.46%
Total Fund Balance	\$126,436	\$102,605	\$137,926	\$140,926
Percentage Change	100.00%	-18.85%	34.42%	2.18%

* Includes \$30,106 in reappropriated 2017-2018 amounts

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Storm Water Fund Revenues

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: Storm Water				
<u>Sales Tax</u>				
Parks/Storm Water Sales Tax	\$ 103,537	\$ 107,565	\$ 102,000	\$ 102,000
TIF - EATS	(20,429)	(19,190)	(20,000)	(20,600)
Total General Sales Tax	83,108	88,375	82,000	81,400
<u>Miscellaneous</u>				
Interest Earnings	2,019	-	1,300	1,000
Investment Income	1,429	-	1,000	800
Total Miscellaneous	3,449	-	2,300	1,800
<u>Transfer From Other Funds</u>				
Operating Transfer IN	150,000	150,000	150,000	150,000
Total Transfers From Other Funds	150,000	150,000	150,000	150,000
<u>TOTAL STORM WATER REVENUE</u>	\$236,557	\$238,375	\$234,300	\$233,200

Storm Water Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	7,200
Repairs & Maintenance	223,000
Utilities	-
Capital Expenditures	-
Debt Service	-
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Total Storm Water Fund Request	230,200

Storm Water Fund

Expense Category		19/20 Request
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		7,200
401-62-00-100-53961	Bank Charges	600
401-62-00-100-53999	Contractual Services	6,600
	MS4 Permit	400
	Storm Water Phase II	6,200
<i>Repairs & Maintenance</i>		223,000
401-62-00-100-53600	Repair & Maintenance Services	223,000
	Emergency Stormwater Repairs	120,000
	Storm Water Repairs & Maintenance	100,000
	Debris Disposal	3,000
<i>Utilities</i>		-
<i>Capital Expenditures</i>		-
<i>Debt Service</i>		-
Total Storm Water Fund Request		230,200

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TRANSPORTATION SALES TAX FUND**

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$1,634,515	\$1,818,400	\$1,503,000	\$1,179,240
Percentage Change	34.99%	11.25%	-17.34%	-21.54%
Total Expenditures	\$2,453,207 *	\$1,933,000	\$1,933,000	\$1,073,000
Percentage Change	139.42%	-21.21%	0.00%	-44.49%
Revenues over (under) Expenditures	— <u>(818,692)</u>	<u>(114,600)</u>	<u>(430,000)</u>	106,240
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	114,600
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>(\$818,692)</u></u>	<u><u>(\$114,600)</u></u>	<u><u>(\$430,000)</u></u>	<u>220,840</u>
Fund Balance				
Restricted Fund Balance	\$1,156,136	\$337,444	\$337,444	\$13,684
Percentage Change	19.20%	-70.81%	0.00%	-95.94%
Total Fund Balance	<u><u>\$337,444</u></u>	<u><u>\$222,844</u></u>	<u><u>(\$92,556)</u></u>	<u>13,684</u>
Percentage Change	-70.81%	-33.96%	-141.53%	-114.78%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Transportation Sales Tax Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: Transportation Sales Tax					
<u>Sales Tax</u>					
Transportation Sales Tax	204-00-00-100-41203	\$ 1,498,447	\$ 1,506,000	\$ 1,516,550	\$ 1,510,000
TIF - EATS	204-00-00-001-41206	(326,858)	(330,600)	(362,600)	(350,000)
Total General Sales Tax		1,171,589	1,175,400	1,153,950	1,160,000
<u>Grants</u>					
Grants	204-62-00-714-43101	452,377	637,000	331,770	
Total Grants		452,377	637,000	331,770	-
<u>Miscellaneous</u>					
Interest Earnings	204-00-00-100-46101	7,276	3,000	10,610	10,300
Investment Income	204-00-00-100-46102	1,616	3,000	6,670	8,940
Miscellaneous Revenue	204-00-00-100-46401	1,656	-	-	-
Total Miscellaneous		10,548	6,000	17,280	19,240
<u>One Time Revenues</u>					
Bond Issuance					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
WALMART GRANT		-	-	-	-
<u>REVENUE</u>		\$ 1,634,514	\$ 1,818,400	\$ 1,503,000	\$ 1,179,240

Transportation Sales Tax Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	248,000
Repairs & Maintenance	805,000
Utilities	-
Capital Expenditures	20,000
Debt Service	-
	<hr/>
Total Transportation Sales Tax Fund Request	1,073,000

Expense Category		Request
<i>Personnel Services</i>		-
51101	Elected Officials	
51102	Civilian Employees	
51103	Commissioned Officers	
51106	Part Time Employees	
51111	Civilian Employees Overtime	
51112	Commissioned Officers Overtime	
51201	Tuition Reimbursement	
51206	Life Insurance	
51212	Civilian Pension- 401A Match	
51214	Deferred Compensation- LAGERS	
51215	Health Insurance	
51217	Commissioned Emp Pension	
51218	Med Exp - HSA Contribution	
51219	Unemployment	
51220	Dental	
51221	Vision	
51225	FICA	
51231	Auto Allowance	
51232	Clothing Allowance	
51236	Ins Opt Out Incentive	
51238	Phone Allowance	
51240	Workers Compensation Insurance	
<i>Supplies, Services, and Charges</i>		248,000
52101	Office Supplies	
52200	Operating Supplies	
52233	Uniforms	
204-62-00-100-52250	Professional Services	185,000
	Design Consultant for Capital Improvement	125,000
	Design Consultant for Streetlight and Traffic Signals	60,000
53101	Postage	
53241	Printing & Promotions	
53301	Dues & Membership	
53500	Equipment	
53513	Outside Legal Council	
53563	Elections	
53565	Temp Agency Service	
53597	Weeds/Brush- Nuisance Abatement	
53644	Computer Services	
53701	Education and Training	
53705	Meetings & Events	
53711	Meals & Travel	
53812	Administrative Fee	
53821	Bad Debt Expense	
53823	Collection Agency	
53913	General Liability Insurance	
53932	Sewer Treatment	
204-62-00-100-53961	Bank Charges	3,000
204-00-00-100-53999	Contractual Services	60,000
	KCATA	60,000
<i>Repairs & Maintenance</i>		805,000
204-62-00-100-52300	Repair & Maintenance Supplies	180,000
	Street	80,000
	Salt Contingency	100,000
52301	Fuel	
52750	Building Maintenance	
204-62-00-100-53600	Repair & Maintenance Services	625,000
	Annual Asphalt Overlay Project	400,000
	Annual Concrete Curb, Sidewalk and Paving Contract	100,000
	Annual Seal Project	100,000
	Annual Pavement Marking Project	15,000
	Crack Seal Program	10,000
55000	Vehicle Expense	
<i>Utilities</i>		-
53241	Water	
53401	Electricity	
53411	Gas	
53431	Telephone (hard lines)	
53441	Mobile Phone & Pagers	
<i>Capital Expenditures</i>		20,000
204-62-00-100-57000	Capital Expenditures	20,000
	Rock Island Trail	20,000
	59th Street	
<i>Debt Service</i>		-
54132	SRF Principal	
54143	SRF Interest	
Total Transportation Sales Tax Fund Request		1,073,000