

**TENTATIVE AGENDA**  
**RAYTOWN BOARD OF ALDERMEN**  
**AUGUST 21, 2018**  
**REGULAR SESSION No. 34**  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133  
**7:00 P.M.**

**OPENING SESSION**

Invocation/Pledge of Allegiance  
Roll Call  
Proclamations & Presentations

- ★ A Presentation to Doug Jonesi and Kim LeSage
- ★ A Proclamation for Raytown Day of Prayer

Public Comments  
Communication from the Mayor  
Communication from the City Administrator  
Committee Reports

**STUDY SESSION**

Sewer Rate Presentation  
Damon Hodges, Assistant City Administrator

**LEGISLATIVE SESSION**

**1. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular August 14, 2018 Board of Aldermen meeting minutes.

**R-3120-18: A RESOLUTION** AUTHORIZING AND APPROVING THE APPOINTMENT OF ALICIA SMITH TO THE UNIVERSITY OF MISSOURI EXTENSION COUNCIL. Point of Contact: Teresa Henry, City Clerk.

**REGULAR AGENDA**

**NEW BUSINESS**

2. **FIRST READING: Bill No. 6472-18, Section XXI-E-8: AN ORDINANCE** AMENDING CHAPTER 44, UTILITIES; ARTICLE III; SEWERS, DIVISION 3; SERVICES CHARGES, SECTION 44-154 AND REPEALING SECTION 44-154(b) OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI. Point of Contact: Damon Hodges, Assistant City Administrator.
3. **FIRST READING: Bill No. 6473-18, Section VIII: AN ORDINANCE** RESCINDING THE VOLUNTARY TAX RATE CEILING REDUCTION TAKEN IN THE YEAR 2012 TO BE APPLIED TO FUTURE YEARS. Point of Contact: Missy Wilson, Assistant City Administrator.

4. **FIRST READING: Bill No. 6474-18, Section VIII: AN ORDINANCE** ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2018. Point of Contact: Missy Wilson, Assistant City Administrator.
5. **R-3121-18: A RESOLUTION** REESTABLISHING THE RAYTOWN COMMUNITY FOUNDATION AND ESTABLISHING MEMBERS THEREOF. Point of Contact: Teresa Henry, City Clerk.
6. **R-3122-18: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS TO THE WILSON GROUP, INC. RELATED TO RENOVATIONS AT THE PUBLIC WORKS FLEET GARAGE BUILDING LOCATED AT 10014 E. 65TH STREET IN AN AMOUNT NOT TO EXCEED \$69,767.04. Point of Contact: Damon Hodges, Assistant City Administrator.
7. **R-3123-18: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH PRECISION ROOFING FOR ROOFING REPAIRS AT THE PUBLIC WORKS FLEET GARAGE BUILDING LOCATED AT 10014 E. 65TH STREET IN AN AMOUNT NOT TO EXCEED \$20,232.96 FOR FISCAL YEAR 2017-2018. Point of Contact: Damon Hodges, Assistant City Administrator.
8. **R-3124-18: A RESOLUTION** AUTHORIZING AND APPROVING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH INFINITY BUILDING SERVICES, LLC FOR PARKS AND RECREATION MOWING IN AN AMOUNT NOT TO EXCEED \$10,000.00 FOR FISCAL YEAR 2017-2018 BUDGET. Point of Contact: Dave Turner, Parks and Recreation Director.

## **ADJOURNMENT**

**DRAFT**  
**MINUTES**  
**TENTATIVE AGENDA**  
**RAYTOWN BOARD OF ALDERMEN**  
**AUGUST 14, 2018**  
**REGULAR SESSION No. 33**  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133  
**6:00 P.M.**

**OPENING SESSION**

Mayor Michael McDonough called the August 14, 2018 Board of Aldermen meeting to order at 6:05 p.m. and Bill Tenny-Brittian of Raytown Christian Church provided the invocation and led the pledge of allegiance.

**Roll Call**

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Frank Hunt, Alderman Jason Greene, Alderman Bill Van Buskirk, Alderman Derek Ward, Alderman Karen Black, Alderman Ryan Myers, Alderman Steve Meyers

Absent: Alderman Mark Moore, Alderman Jim Aziere, Alderman Bonnaye Mims

**CLOSED SESSION**

**Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:**

- 610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;
- 610.021 (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore;
- 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Alderman Greene, seconded by Alderman Myers, made a motion to adjourn and reconvene in Closed Session. The motion was approved by a vote of 7-0-3.

Ayes: Aldermen Greene, Myers, Meyers, Black, Ward, Hunt, Van Buskirk

Nays: None

Absent: Aldermen Aziere, Mims, Moore

The meeting adjourned to Closed Session.

Alderman Myers, seconded by Alderman Black made a motion to adjourn the Closed Session. The motion was approved by majority of those present.

Mayor McDonough reconvened the Open Session at 6:50 p.m.

**OPENING SESSION – CONTINUED**  
**IMMEDIATELY FOLLOWING CLOSED SESSION**

**Public Comments**

Phylis Goforth, 11700 E 86 Street, spoke regarding the Raytown Main Street Association and Masonic Lodge BBQ event and the Citizen’s Police Academy.

Tony Jacob, 10201 E 64 Street, spoke regarding the State audit process, a Third-Class City ballot question, and Volunteers in Police Service, Inc.

Dave Turner, Director of Parks, spoke regarding the seventh annual Raytown Arts and Music Festival.

**Communication from the Mayor**

Mayor McDonough spoke on the following:

- July 21, Police Safety Fair
- July 21, Coach Bud Lathrop Celebration of Life
- July 26, MML Leadership Award Banquet
- July 28, Anniversary Shrimp Boil at the Irish Pub House
- August 9, Raytown School District Convocation
- August 11, Raytown Live Concert event

Mayor McDonough spoke regarding the past week’s events and election and a new social media page.

**Communication from the City Administrator**

Damon Hodges, Assistant City Administrator, provided an update on the City’s current projects and plans.

**Committee Reports**

Alderman Van Buskirk requested that R-3109-18 be moved to the Regular Agenda as item 2.

Alderman Meyers spoke regarding the 83 Street Bridge Opening.

**LEGISLATIVE SESSION**

**1. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular July 17, 2018 Board of Aldermen meeting minutes.

Approval of the Special July 31, 2018 Board of Aldermen meeting minutes.

Alderman Greene, seconded by Alderman Ward, made a motion to adopt. The motion was approved by a vote of 7-0-3.

Ayes: Aldermen Greene, Ward, Van Buskirk, Hunt, Black, Meyers, Myers

Nays: None

Absent: Aldermen Mims, Moore, Aziere

## REGULAR AGENDA

### NEW BUSINESS

2. **R-3109-18: A RESOLUTION** AUTHORIZING AND APPROVING THE APPOINTMENT OF BRIAN MORRIS TO THE RAYTOWN PARK BOARD. Point of Contact: Teresa Henry, City Clerk.

The resolution was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk remained available for any discussion.

The resolution was discussed.

Alderman Greene, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 7-0-3.

Ayes: Aldermen Greene, Black, Ward, Hunt, Van Buskirk, Meyers, Myers

Nays: None

Absent: Aldermen Moore, Aziere, Mims

Brian Morris was invited to the podium to address the Board.

3. **R-3117-18: A RESOLUTION** AUTHORIZING AND APPROVING THE ACCEPTANCE OF A RAYTOWN VOLUNTEERS IN POLICE SERVICE GRANT IN THE AMOUNT OF \$7,000.00 AND AMENDING THE FISCAL YEAR 2017-2018 BUDGET. Point of Contact: Jim Lynch, Police Chief.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Lynch, Police Chief remained available for any discussion.

Alderman Greene, seconded by Alderman Meyers, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 7-0-3.

Ayes: Aldermen Greene, Meyers, Myers, Black, Hunt, Van Buskirk, Ward

Nays: None

Absent: Aldermen Moore, Aziere, Mims

4. **R-3118-18: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT WITH DUKE'S ROOT CONTROL, INC. UTILIZING THE HOUSTON-GALVESTON AREA COOPERATIVE CONTRACT IN AN AMOUNT NOT TO EXCEED \$31,550.00 FOR FISCAL YEAR 2017-2018. Point of Contact: Damon Hodges, Assistant City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator remained available for any discussion.

Alderman Myers, seconded by Alderman Greene, made a motion to adopt.

The resolution was discussed.

The motion was approved by a vote of 7-0-3.

Ayes: Aldermen Myers, Greene, Meyers, Van Buskirk, Hunt, Black, Ward

Nays: None

Absent: Aldermen Mims, Moore, Aziere

5. **R-3119-18: A RESOLUTION** AUTHORIZING AND APPROVING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH KENTON BROTHERS SYSTEMS FOR SECURITY FOR THE PURCHASE AND INSTALLATION OF A VIDEO SURVEILLANCE SYSTEM FOR COLMAN-LIVENGOOD PARK IN AN AMOUNT NOT TO EXCEED \$26,877.44 AND AMENDING THE FISCAL YEAR 2017-2018 BUDGET. Point of Contact: Dave Turner, Parks and Recreation Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Dave Turner, Parks and Recreation Director remained available for any discussion.

The resolution was discussed.

Alderman Myers, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 7-0-3.

Ayes: Aldermen Myers, Black, Hunt, Ward, Greene, Van Buskirk, Meyers

Nays: None

Absent: Aldermen Mims, Moore, Aziere

## **ADJOURNMENT**

Alderman Myers, seconded by Alderman Black, made a motion to adjourn. The motion was approved by a vote of 7-0-3.

Ayes: Aldermen Myers, Black, Hunt, Greene, Van Buskirk, Ward, Meyers

Nays: None

Absent: Aldermen Moore, Aziere, Mims

The meeting adjourned at 7:45 p.m.

**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** August 17, 2018  
**To:** Mayor and Board of Aldermen  
**From:** Teresa Henry, City Clerk

**Resolution No.:** R-3120-18

**Department Head Approval:** \_\_\_\_\_

**City Administrator Approval:** \_\_\_\_\_



**Action Requested:** Appointment of Alicia Smith as the City of Raytown's University of Missouri Extension Council Representative.

**Recommendation:** Approve as written.

**Analysis:** The University of Missouri Extension Council in Jackson County consists of elected representatives from districts in Jackson County and mayoral appointees from the six cities of Blue Springs, Independence, Raytown, Grandview, Lee's Summit and Kansas City. Council members both elected and appointed serve a two-year term and can be reelected or reappointed to a second two-year term.

**Alternatives:** Appoint someone else.

**Attachments:** Letter

**A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF ALICIA SMITH TO THE UNIVERSITY OF MISSOURI EXTENSION COUNCIL**

**WHEREAS**, the University of Missouri Extension Council consists of elected representatives from districts in Jackson County and mayoral appointees from the six cities of Blue Springs, Independence, Raytown, Grandview, Lee's Summit and Kansas City; and

**WHEREAS**, the Mayor recommends the appointment of Alicia Smith to such position to represent the interest of the City; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the City to approve the appointment of Alicia Smith to the University of Missouri Extension Council as proposed by the Mayor;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** Alicia Smith, 5212 Willow, Raytown, Missouri; is hereby appointed to the University of Missouri Extension Council to a 2-year term expiring on February 28, 2020, or until a successor is duly appointed; and

**FURTHER THAT** all resolutions or parts of resolutions in conflict with this resolution are hereby repealed.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 21<sup>st</sup> day of August, 2018 .

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

Approved as to Form:

\_\_\_\_\_  
Joe Willerth, City Attorney

## Teresa Henry

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**From:** Please Do Not Click Reply <support@govoffice.com>  
**Sent:** Friday, July 13, 2018 11:09 PM  
**To:** Teresa Henry  
**Subject:** Application for Boards, Committees and Commissions (form) has been filled out on your site.

Your Site has received new information through a form.

Form: Application for Boards, Committees and Commissions Site URL: [www.raytown.mo.us](http://www.raytown.mo.us)

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Date: 7/13/2018

Last Name: Smith

First Name: Alicia

Middle Name: Camille

Address: 5212 Willow ave

Raytown, Missouri 64133

Phone: Day: 816-379-9209

Phone: Evening: 816-379-9209

Cell Phone Number: 816-379-9209

Fax No.:

Email Address: Alismithlmsw@gmail.com

Which board would you like to serve on?: MU-Jackson County Extension

Because: I am interested in serving on the MU Jackson County Extension board for the following reasons; I am aware familiar with a member of the board who has enlightened me regarding the mission of the board and organization, I am under the understanding that the board is in need of a resident from Raytown Missouri and I am departing from a board and looking for additional ways to volunteer my time.

My strength(s) on this Board/Commission will be:: The strength that I will present to the board is organization and leadership. Both are important as it helps facilitate and maintain change.

Education:High School/City/State/Date: Hogan Prep Highschool Kansas City, Missouri

Graduation: May 2003

Trade/College/University/Degree/Date: Missouri State University Springfield, Missouri

Degree: Child and Family Development

Graduation date: December 2008

Post Graduate/College/Degree/Date: University of Missouri KC Kansas City, Missouri

Degree: Masters of Social Work

Date: May 2013

Current: Employer/Address/Position: Cornerstones of Care

300 East 36th Street KCMO

Manager-Foster Care Department

Past Employer/Address/Position/Dates: Jackson County Children's Division

615 East 13th Street KCMO

Children's Service Worker

date: January 2009 until October 2014

Past Employer/Address/Position/Dates:

Organization/Leadership Position(s)/Membership Dates (s): Recreation Council of Greater KC board-President/board chair May 2017-present If so, please explain.: no If yes, how often do you anticipate this would occur?: unable to determine at this time

August 17, 2018

The Honorable Mike McDonough  
Mayor of Raytown  
10000 E 59<sup>th</sup> St.  
Raytown, MO 64133

Dear Mayor Mike McDonough:

The University of Missouri Extension Council in Jackson County consists of elected representatives from districts in Jackson County and mayoral appointees from the seven cities of Blue Springs, Grain Valley, Independence, Raytown, Grandview, Lee's Summit and Kansas City. Council members, both elected and appointed, serve a two-year term and can be reelected or reappointed to a second two-year term. County extension councils are statutorily created to work with the University in carrying out the local extension program (Sections 262:550 to 262:620, Revised Statutes of Missouri).

These state statutes indicate that any city in the county over 10,000 residents in the last 10-year census is eligible to appoint a member to the local extension council. One of your residents, Alicia Smith, has shown interest in serving as the mayoral appointment to represent the City of Raytown. The Jackson County Extension Council would like to proceed with her appointment to the Extension Council from Raytown. It is up to the mayor of each eligible city to make the appointment to the Extension Council.

Please let me know in the form of a letter or e-mail if you approve of Alicia Smith's appoint to the Missouri Extension Council in Jackson County for the 2018-2020 term. If possible, a notification of your appointee by Monday, August 20, 2018 is appreciated. The Jackson County Clerk, Mary Jo Spino, will swear in the appointed individual in September.

Thank you for your support of the University of Missouri Extension in Jackson County. If you have any questions regarding this appointment or about University of Missouri Extension, please do not hesitate to contact me.

Sincerely,

Shatomi Luster-Edward, M.B.A., Ed. D.  
Urban County Director  
[lusters@missouri.edu](mailto:lusters@missouri.edu)  
816-252-5051

**CITY OF RAYTOWN  
Request for Board Action**

**Date:** August 17, 2018  
**To:** Mayor and Board of Aldermen  
**From:** Damon Hodges, Assistant City Administrator

**Bill No.** 6472-18  
**Section No.** XXI-E-8

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_ (only if funding is requested)

**City Administrator Approval:** \_\_\_\_\_

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**Action Requested:** Approve the recommended sewer rate user fee to provide coverage for necessary operational, capital, treatment and debt expenses and the repeal of Section 44-154 (b) as it relates to a Sanitary Sewer Service Procedure Manual to be held as a stand-alone departmental document.

**Analysis:** Over the past several years, sewer treatment costs have risen for treatment services provided by Kansas City Missouri (KCMO) and for Little Blue Valley Sewer District (LBVSD) provided services. For several years, City staff was able to maintain the City rate through the implementation of numerous cost-saving programs.

In order to be compliant with funding requirements associated with debt issued for the sewer fund the sewer rate will need to be increased approximately 10% across the board. This will ensure sustainability of the fund. Based on historical increases from KCMO and LBVSD there will be additional increases needed in future years.

Due to rising costs in treatment, maintenance, and operations, staff is recommending the following adjustments to Chapter 44, Article III, Sec. 44-154:

- 1) Amend a to read November 1 of each year.
- 2) Amend c (4) to read Base Rate - the Base Rate shall be \$[15.44] 16.98 per month.
- 3) Amend c (9) to read *Variable rate*. The revenue charged expressed in per 1,000 gallons that is derived when the annual variable rate revenue requirement is divided by the customer volumes, estimated to be [eight dollars and sixty-nine] nine dollars and fifty-six cents \$[8.69] 9.56 per 1,000 gallons, in excess of 1,000 gallons.

Staff is also recommending the repeal of Chapter 44, Article III, Section 44-154 (b) to be held as a stand-alone departmental document:

- 4) Repeal (b) - The terms of this ordinance shall have the same meaning as given in the City of Raytown Sanitary Sewer Service Procedure Manual to be held as a stand-alone departmental document.

**Alternatives:** Due to the rising cost of treatment, staff does not believe there are any alternatives to raising the sewerage rate to cover the increases.

**Fiscal Impact:** Increasing the user fee will offset increases in expenses that are outside the control of the City.

**Additional Reports Attached:** 2018-2019 Proposed Sewer Fund Budget

**AN ORDINANCE AMENDING CHAPTER 44, UTILITIES; ARTICLE III; SEWERS, DIVISION 3; SERVICES CHARGES, SECTION 44-154 AND REPEALING SECTION 44-154(b) OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI**

**WHEREAS**, the City of Raytown (the "City") owns and operates its sanitary sewer system; and

**WHEREAS**, the City of Raytown, pursuant to RSMo Chapter 250, is authorized to establish, make and collect charges for sewerage services; and

**WHEREAS**, pursuant to Ordinance 5587-18 the City adopted a formula for the calculation of sanitary sewer service charges to customers within the City; and

**WHEREAS**, prior to establishing the sanitary sewer charge the City is required to hold a public hearing on the proposed rate to be utilized; and

**WHEREAS**, after due public notice as required by law, a public hearing on the proposed sanitary sewer service charges was held on September 25, 2018; and

**WHEREAS**, after considering the proposed charges and the public input, the City of Raytown desires to establish sanitary sewer charges within the City as set forth herein; and

**WHEREAS**, the Board of Alderman recommend the repeal of Section 44-154(b) as it related to a Sanitary Sewer Services Procedure Manual which is to be held as a stand-alone departmental document; to amend and repeal certain Sections of Chapter 44-154;

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**SECTION 1 – APPROVAL OF AMENDMENT AND REPEAL.** That Section 44-154, commonly known as Formula For Calculating Rates Established of the Code of Ordinances of the City of Raytown is hereby amended as provided in Section 2 and Repealed as provided in Section 3.

**SECTION 2 - AMENDMENT.** The City Code Chapter 44, Utilities; Article III, Sewers; Division 3; Services Charges, Section 44-154 relating to the formula for calculating rates established within the City is hereby amended to read as follows:

**Section 44-154. Formula for Calculating Rates Established.**

- (c) The following variables shall be used in calculating the rate of sanitary sewer service charges:
- (4) Base Rate - the base rate shall be \$[15.44] 16.98 per month.
- (9) Variable Rate - The revenue charged expressed in per 1,000 gallons that is derived when the annual variable rate revenue requirement is divided by the customer volumes, estimated to be [eight dollars and sixty-nine] nine dollars and fifty-six cents \$[8.69] 9.56 per 1,000 gallons, in excess of 1,000 gallons.

**SECTION 3 - REPEAL.** The City Code Chapter 44, Utilities; Article III, Sewers; Division 3; Service Charges, Section 44-154(b) is hereby repealed to be held as a stand-alone departmental document.

**SECTION 4 – REPEAL OF ORDINANCES IN CONFLICT.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 5 – SEVERABILITY CLAUSE.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**SECTION 6 – EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after its date of passage.

**BE IT REMEMBERED** that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this \_\_\_\_\_, September, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Joe Willerth, City Attorney

**SUMMARY OF REVENUES, EXPENDITURES, AND NET POSITION  
SEWER FUND**

	<b>2016-2017 Actual</b>	<b>2017-2018 Budget</b>	<b>2017-2018 Projected</b>	<b>2018-2019 Budget</b>
<b>Total Revenues</b>	<b>\$6,772,701</b>	<b>\$7,037,202</b>	<b>\$7,085,787</b>	<b>\$7,706,623</b>
Percentage Change	11.19%	3.91%	0.69%	8.76%
<b>Total Expenditures</b>	<b>\$6,305,412</b>	<b>\$7,054,223</b>	<b>\$6,659,900</b>	<b>\$7,553,702</b>
Percentage Change	-0.04%	11.88%	-5.59%	13.42%
<b>Excess of Revenues over (under) Expenditures</b>	<b>\$467,289</b>	<b>(\$17,021)</b>	<b>\$425,887</b>	<b>\$152,921</b>
<b>Net Position</b>				
<b>Unrestricted Net Position</b>	<b>\$2,694,722</b>	<b>\$3,162,011</b>	<b>\$3,162,011</b>	<b>\$3,587,898</b>
Percentage Change	-14.91%	17.34%	0.00%	13.47%
Net Investment in Capital Assets	<b>\$4,740,531</b>	<b>\$4,740,531</b>	<b>\$4,740,531</b>	<b>\$4,740,531</b>
Restricted Net Position	<b>\$559,232</b>	<b>\$559,232</b>	<b>\$559,232</b>	<b>\$559,232</b>
<b>Total Fund Balance</b>	<b>\$8,461,774</b>	<b>\$8,444,753</b>	<b>\$8,887,661</b>	<b>\$9,040,582</b>
Percentage Change	5.85%	-0.20%	5.24%	1.72%

# City of Raytown Fiscal Year 2019 Annual Budget

## Detailed Summary of Sewer Fund Revenues

	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Budget
<b>FUND: Sewer</b>				
<b><u>Service Charges</u></b>				
Sewer Use Charge	6,265,739	6,599,250	6,531,000	7,184,000
Sewer Late Pay Penalties	203,091	165,000	210,200	215,000
Circuit Breaker	(8,623)	(10,500)	(9,400)	(10,000)
Returned Items	5,030	5,000	5,900	5,000
Contract Charges	(5,994)	8,000	25,300	25,300
<b>Total Service Charges</b>	<b>6,459,243</b>	<b>6,766,750</b>	<b>6,763,000</b>	<b>7,419,300</b>
<b><u>Licenses &amp; Permits</u></b>				
<b>Total Licenses &amp; Permits</b>	-	-	-	-
<b><u>Miscellaneous</u></b>				
Credit Card Processing Fee	24,096	16,000	35,900	30,000
Interest Earnings	18,783	16,000	30,000	25,000
Investment Income	12,301	10,000	18,600	15,000
SRF Interest Subsidy	149,100	136,596	136,596	123,405
SRF Interest Subsidy	109,178	101,691	101,691	93,918
<b>Total Miscellaneous</b>	<b>313,458</b>	<b>280,287</b>	<b>322,787</b>	<b>287,323</b>
<b><u>One Time Revenues</u></b>				
<b>Total One Time Revenues</b>	-	-	-	-
<b><u>Transfer From Other Funds</u></b>				
<b>Total Transfers From Other Funds</b>	-	-	-	-
<b><u>TOTAL SEWER REVENUE</u></b>	<b><u>6,772,701</u></b>	<b><u>7,047,037</u></b>	<b><u>7,085,787</u></b>	<b><u>7,706,623</u></b>

# Sewer Fund Department Budget

## Finance Budget

### Expense Category

Personnel Services	223,259
Supplies, Services, and Charges	4,499,039
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	1,251,974

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**Total Sewer Fund Request 5,974,272**

Request Increase (Decrease) from FY 18 513,348  
 % change from FY 18 9.42%

### Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 17 Budget	FY 18 Budget	FY 19 Request	Difference FY 18
Accountant		-	0.10	0.10
Accounts Payable Clerk		0.10	-	(0.10)
Billing Clerk		2.00	2.00	-
Controller		0.15	0.15	-
Director of Finance		0.15	0.15	-
Payroll Clerk		0.10	0.10	-
Treasury Analyst		0.50	0.50	-
Treasury Clerk		0.50	0.50	-
	-	3.50	3.50	-

Expense Category		18/19 Request
<i>Personnel Services</i>		223,259
501-42-00-100-51102	Civilian Employees	152,175
	Annual Salary	152,175
501-42-00-100-51111	Civilian Employees Overtime	2,762
501-42-00-100-51206	Life Insurance	424
501-42-00-100-51212	Civilian Pension- 401A Match	3,099
501-42-00-100-51214	Deferred Compensation- LAGERS	21,226
501-42-00-100-51215	Health Insurance	27,629
501-42-00-100-51218	Med Exp - HSA Contribution	1,350
501-42-00-100-51220	Dental	1,575
501-42-00-100-51221	Vision	382
501-42-00-100-51225	FICA	11,853
501-42-00-100-51236	Ins Opt Out Incentive	347
501-42-00-100-51238	Phone Allowance	72
501-42-00-100-51240	Workers Compensation Insurance	365
<i>Supplies, Services, and Charges</i>		4,499,039
501-42-00-100-52101	Office Supplies	2,500
501-42-00-100-53101	Postage	62,000
	Postage - Arista Information Systems	60,000
	Monthly prepaid write-off	2,000
501-42-00-100-53241	Printing & Promotions	21,500
	Sewer quarterly bill inserts	1,800
	Printing (Arista Information System)	19,700
501-42-00-100-53500	Equipment	1,225
	Postage Machine Rental	1,225
501-42-00-100-53644	Computer Services	16,810
	Incode	16,810
501-42-00-100-53701	Education and Training	2,500
	Conferences - 2 employees	1,500
	Webinar's - Incode Training	1,000
501-42-00-100-53705	Meetings & Events	150
501-42-00-100-53711	Meals & Travel	1,750
	Conferences - 2 employees	1,750
501-42-00-100-53821	Bad Debt Expense	70,000
		70,000
501-42-00-100-53823	Collection Agency	2,500
501-42-00-100-53913	General Liability Insurance	31,604
	Sewer Treatment	4,280,000
501-42-00-100-53931	Quarterly Charges - Little Blue Valley	2,650,000
501-42-00-100-53932	Monthly Charges - KC Water	1,630,000
501-42-00-100-53961	Bank Charges	6,500
<i>Repairs &amp; Maintenance</i>		-
<i>Utilities</i>		-
<i>Capital Expenditures</i>		-
<i>Debt Service</i>		1,251,974
SRF Principal		855,000
501-00-00-006-54132	SRF 06 Principal Pymt	420,000
501-00-00-007-54132	SRF 07 Principal Pymt	270,000
501-00-00-013-54132	2013 Refunding Bond	165,000
SRF Interest		357,157
501-00-00-006-54142	Interest SRF 06	187,612
501-00-00-007-54143	Interest SRF 07	141,025
501-00-00-013-54143	Interest SRF 13	28,520

Fiscal Agent Fee's			39,817
501-00-00-006-54133	DNR Fee SRF 06	20,425	
501-00-00-006-54133	UMB Fee SRF 06	1,198	
501-00-00-007-54133	DNR Fee SRF 07	16,677	
501-00-00-007-54133	UMB Fee SRF 07	954	
501-00-00-013-54133	UMB Fee 13	320	
501-00-00-013-54133	Rebate Fee	230	
501-00-00-013-54133	Misc	13	
<i>Total Sewer Fund Request</i>			<i>5,974,272</i>

# Sewer Fund Department Budget

## Public Works Budget

### Expense Category

Personnel Services	867,410
Supplies, Services, and Charges	192,950
Repairs & Maintenance	232,950
Utilities	16,120
Capital Expenditures	270,000
Debt Service	-

**Total Sewer Fund Request 1,579,430**

Request Increase (Decrease) from FY 18 (23,704)  
 % change from FY 18 -1.48%

### Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 17 Budget	FY 18 Budget	FY 19 Request	Difference FY 18
Administrative Asst.		1.90	1.40	(0.50)
City Engineer		0.50	0.50	-
Crew Leader		3.30	2.30	(1.00)
Engineer Technician		-	0.50	0.50
Engineering Intern		0.50	0.38	(0.12)
Fleet Director		0.20		(0.20)
Maint. Supervisor		-	0.20	0.20
Maint. Worker		3.40	3.40	-
Mechanic		0.40	0.30	(0.10)
Public Works Director		0.50	0.50	-
Operations Supervisor		1.00	1.00	-
Superintendent		0.50	0.50	-
ROW Inspector		0.30	0.30	-
Sr. Maint. Worker		1.00	2.00	1.00
	-	13.50	13.28	(0.22)

<b>Expense Category</b>		<b>18/19 Request</b>	
<i>Personnel Services</i>		<i>867,410</i>	
501-62-00-100-51102	Civilian Employees		558,157
		Annual Salary	558,157
501-62-00-100-51106	Part Time Employees		11,310
		Annual Salary	11,310
501-62-00-100-51111	Civilian Employees Overtime		31,725
		Overtime	20,822
		Special Hours	10,903
501-62-00-100-51206	Life Insurance		1,937
501-62-00-100-51212	Civilian Pension- 401A Match		9,509
501-62-00-100-51214	Deferred Compensation- LAGERS		74,723
501-62-00-100-51215	Health Insurance		82,081
501-62-00-100-51218	Med Exp - HSA Contribution		4,500
501-62-00-100-51220	Dental		5,746
501-62-00-100-51221	Vision		896
501-62-00-100-51225	FICA		45,242
501-62-00-100-51236	Ins Opt Out Incentive		6,383
501-62-00-100-51238	Phone Allowance		576
501-62-00-100-51240	Workers Compensation Insurance		34,625
<i>Supplies, Services, and Charges</i>		<i>192,950</i>	
501-62-00-100-52101	Office Supplies		3,000
		General Office Supplies	2,550
		Copier + Overages	450
501-62-00-100-52200	Operating Supplies		13,000
		General Supplies	2,000
		Sanitation Supplies	4,000
		Tools & Labor Supplies	7,000
501-62-00-100-52233	Uniforms		5,500
		Rental	2,000
		Purchase	3,500
501-62-00-100-52250	Professional Services		100,000
		Sanitary Sewer Design	100,000
501-62-00-100-53101	Postage		200
501-62-00-100-53301	Dues & Membership		1,000
		Water/Wastewater	500
		APWA	500
501-62-00-100-53500	Equipment		24,500
		Equipment Rentals	4,000
		Minor Equipment(ex. Sewer truck , jetter hoses, replacement nozzles)	20,500
501-62-00-100-53644	Computer Services		5,500
		GPS	1,500
		Web GIS	4,000
501-62-00-100-53701	Education and Training		5,300
		Water/Wastewater Conference	3,400
		APWA PWX	1,900
501-62-00-100-53711	Meals & Travel		2,750
501-62-00-100-53999	Contractual Services		32,200
		Comcast	1,200
		DNR Connection Fees	11,000
		Root Treatments	20,000

<i>Repairs &amp; Maintenance</i>			<b>232,950</b>
501-62-00-100-52300	Repair & Maintenance Supplies		8,500
		Sewer manhole & line supplies	8,500
501-62-00-100-52301	Fuel		27,200
501-62-00-100-53600	Repair & Maintenance Services		154,500
		Emergency Repair	150,000
		Copier Maintenance	1,500
		Pump repair & service	3,000
501-62-00-100-55000	Vehicle Expense		42,750
		Repairs & Service	40,000
		Supplies & Tools	2,750
<i>Utilities</i>			<b>16,120</b>
501-62-00-100-53421	Water		3,800
		6417 Railroad	1,800
		Truck Fill	2,000
501-62-00-100-53401	Electricity		7,000
		6417 Railroad	5,000
		VM Building	1,000
		Pump Station	1,000
501-62-00-100-53411	Gas		3,250
		6417 Railroad	2,500
		VM Building	750
501-62-00-100-53441	Mobile Phone & Pagers		2,070
		PW Director	425
		City Engineer	425
		Superintendent	500
		Sewer Supervisor	720
<i>Capital Expenditures</i>			<b>270,000</b>
501-62-00-100-57000	Capital Expenditures		270,000
		Sewer Mitigation	30,000
		Sewer Rehabilitation	240,000
<i>Debt Service</i>			-
<b>Total Sewer Fund Request</b>			<b>1,579,430</b>

**CITY OF RAYTOWN  
Request for Board Action**

**Date:** August 17, 2018  
**To:** Mayor and Board of Aldermen  
**From:** Missy Wilson, Assistant Finance Director

**Bill No.:** 6473-18  
**Section No.:** VIII

**Department Head Approval:** \_\_\_\_\_

**City Administrator Approval:** \_\_\_\_\_

=====

**Action Requested:** Rescind the previous voluntary tax rate ceiling reduction taken in 2012.

**Analysis:** The City of Raytown can undo past voluntary reductions that were taken in any even numbered year in 2008 and going forward, in which the reduced rate has followed them forward. In this case both the General Revenue and Parks and Recreation levies can have their voluntary reductions undone.

Once this is approved, the Missouri State Tax Auditor's Office will revert the ceiling back to what it would have been, had no voluntary reductions been taken.

**AN ORDINANCE RESCINDING THE VOLUNTARY TAX RATE CEILING REDUCTION TAKEN IN THE YEAR 2012 TO BE APPLIED TO FUTURE YEARS**

**WHEREAS**, the City of Raytown, Missouri is a political subdivision located in Jackson County, Missouri; and

**WHEREAS**, the City of Raytown, Missouri hereby rescinds the voluntary tax rate ceiling reduction taken in year 2012; and

**WHEREAS**, Section 67.110 of the Missouri Revised Statutes has been enacted by the Missouri Legislature and provides that the Board of Aldermen shall publish Notice and hold a Public Hearing held on September 4, 2018 and before the tax rates for the fiscal year are set; and

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**SECTION 1 – RESCIND PREVIOUS VOLUNTARY TAX RATE CEILING REDUCTION-GENERAL FUND.** That the Voluntary Reduction taken in the year 2012 on all taxable realty and tangible personal property within the City of Raytown, Missouri, is hereby rescinded at 0.0068/100 cents (\$0.0068) per one hundred dollars (\$100.00) assessed valuation for general expenses incurred by the City.

**SECTION 2 – RESCIND PREVIOUS VOLUNTARY TAX RATE CEILING REDUCTION-PARK FUND.** That the Voluntary Reduction taken in the year 2012 on all tangible realty and tangible personal property within the City of Raytown, Missouri, is hereby established at 0.0033/100 cents (\$0.0033) per one hundred dollars (\$100.00) valuation for the purpose of a park fund to keep, maintain and further develop a system of public parks.

**SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 4 – SEVERABILITY CLAUSE.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**SECTION 6 – EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after the date of its passage and approval.

**BE IT REMEMBERED** that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri this \_\_\_day of September, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

\_\_\_\_\_  
Joe Willerth, City Attorney



# OFFICE OF MISSOURI STATE AUDITOR

## CERTIFICATION LETTER

October 01, 2012

Mary Jo Spino, County Clerk  
Jackson County  
415 East 12th Street, 2nd floor  
Kansas City, MO 64106-0000

RE: 09-048-0015 City of Raytown

Dear Mary Jo Spino, County Clerk:

We have received information to substantiate compliance with Missouri law for the 2012 property tax rates for the above-captioned taxing authority. Section 137.073.6, RSMo, requires the State Auditor to examine such information and return to the county clerk our findings regarding the property tax rate ceilings and the debt service levy, if applicable. The State Auditor's Office has relied on information presented and representations made by the taxing authority for our review of the tax rate ceiling(s) and actual property tax rate(s) levied. Our findings are based upon existing constitutional provisions, statutes, rulings and court decisions.

We understand that the taxing authority's property tax rate ceiling(s) and actual property tax rate(s) levied for 2012 to be as follows:

Purpose	Tax Rate Ceiling or Maximum Allowable Debt Service Levy	Sales Tax Reduction	Voluntary Reduction	Recoupment Rate	CERTIFIED RATE	Taxing Authority's Proposed Rate	Complies with MO Laws Yes/No
General Revenue	0.3762	0.0000	0.0068	0.0000	<b>0.3694</b>	0.3694	Yes
Parks & Recreation	0.1878	0.0000	0.0033	0.0000	<b>0.1845</b>	0.1845	Yes

Based on the information submitted by the taxing authority we find the CERTIFIED RATE(S) for the taxing authority as listed above, complies or does not comply with the provisions Section 137.073, RSMo, as indicated above. Any taxing authority levying a rate(s) higher than the certified rate(s) is/are not in compliance with Missouri laws. All tax levies not in compliance will receive a Notification of Non-Compliance Letter sent certified mail, will be referred to the Missouri Attorney General's Office pursuant to Section 137.073.6(2), RSMO, and will also be noted in our Review of 2012 Property Tax Rates report. A copy of this letter must be sent by your office to the above captioned political subdivision to comply with Section 137.073.6, RSMo.

CC: City of Raytown

**CITY OF RAYTOWN**  
**Request for Board Action**

**Date: August 17, 2018**  
**To: Mayor and Board of Aldermen**  
**From: Missy Wilson, Finance Director**

**Bill No.: 6474-18**  
**Section No.: VIII**

**Department Head Approval:** \_\_\_\_\_

**City Administrator Approval:** \_\_\_\_\_

=====

**Action Requested:** Establish the 2018 Property Tax Levies.

**Analysis:** There is a need to establish the Property Tax Levy rates prior to October 1, 2018.

The City has received its notice of 2018 Assessed Valuation from the County. Finance has recalculated the levy rates using the formula supplied by the State Auditor's Office. These calculations indicated the City could levy a rate of \$0.3453 per \$100.00 assessed valuation for general city operations and a rate of \$0.1724 per \$100.00 assessed valuation for park operations. The 2018 proposed combined rate represents is the same as 2017. According to Zillow the median home value for Raytown is approximately \$101,400. The total taxes collected for the City and Parks on the median home would be \$524.95 for each year.

The Adjusted Assessed Valuation:

- Real Estate values increased by \$2,832,416 or 1.1% from last year's amounts for a 2017 value of \$260,620,657;
- Personal property value increased by \$2,765,645 or 4.3% from last year's amounts for a 2017 value of \$63,282,714;

Based on the assessed valuation and the proposed mill levy, staff is projecting that approximately \$1,137,768 will be generated for the General Fund and approximately \$568,060 will be generated for the Park Fund.

In accordance with State law, the City must hold a public hearing on the establishment of the levy rate prior to passage of the ordinance approving the 2018 rates. Notice for this public hearing must be published in the newspaper prior to the meeting date. The public hearing on this matter will take place on September 25, 2018

**Alternatives:** None. This is a calculation required by State Law.

**Additional Reports Attached:**

- 1) 2018 Revised Assessed Valuation reports from the County
- 2) MO State Auditor's Office Tax Rate Pro Forma

**AN ORDINANCE ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2018**

**WHEREAS**, pursuant to the provisions of Chapters 67 and 94, Sections 67.110, 94.100, and 94.330 of the Revised Statutes of the State of Missouri, the rate for the levy of taxes must be established for the year 2018 on all taxable realty and tangible personal properties situated in the City of Raytown, Missouri, for the maintenance and operation of the City government and services to the citizens of Raytown; and

**WHEREAS**, the rate for the levy of taxes for the year 2018 has been calculated by the Director of Finance in accordance with the Missouri Constitution and Statutes; and

**WHEREAS**, a Public Hearing on the proposed tax levy required by Section 67.110 RSMo. was held on September 25, 2018, after publication of required notice; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to set the City of Raytown's 2018 Property Tax Levy at 34.53/100 cents (\$0.3453) per one hundred dollars (\$100.00) assessed valuation for general City Operations and at 17.24/100 cents (\$0.1724) per one hundred dollars (\$100.00) assessed valuation for Park Operations.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**SECTION 1 – GENERAL CITY OPERATING TAX RATE LEVY FOR 2018**

**ESTABLISHED.** That the rate of levy of tax for the year 2018 on all taxable realty and tangible personal property within the City of Raytown, Missouri, is hereby established at 34.53/100 cents (\$0.3453) per one hundred dollars (\$100.00) assessed valuation for general expenses incurred by the City.

**SECTION 2 – PARK TAX RATE LEVY FOR 2018 ESTABLISHED.** That the rate of levy of tax for the year 2018 on all tangible realty and tangible personal property within the City of Raytown, Missouri, is hereby established at 17.24/100 cents (\$0.1724) per one hundred dollars (\$100.00) valuation for the purpose of a park fund to keep, maintain and further develop a system of public parks.

**SECTION 3 – PROPERTY TAX LEVIED.** That the aforesaid taxes, hereinafter referred to are hereby levied on all taxable realty and tangible personal property within the City of Raytown, Missouri for the year 2018 the same being due and payable on November 1, 2018, and delinquent on January 1, 2019, pursuant to Section 94.300 of the Revised Statutes of the State of Missouri.

**SECTION 4 – REPEAL OF ORDINANCES IN CONFLICT.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 5 – SEVERABILITY CLAUSE.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**SECTION 6 – EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after the date of its passage and approval.

**BE IT REMEMBERED** that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri this \_\_\_\_day of September, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

Approved as to Form:

\_\_\_\_\_  
Joe Willerth, City Attorney



**COUNTY LEGISLATURE  
JACKSON COUNTY, MISSOURI**

Jackson County  
Courthouse  
415 E. 12<sup>th</sup> Street  
Kansas City, MO  
64106  
816-881-3242

NOTICE OF 2018  
AGGREGATE ASSESSED VALUATION  
FOR  
**POLITICAL SUBDIVISIONS  
OTHER THAN SCHOOL DISTRICTS**

As required by Section 137.245.3 RSMo., I, Mary Jo Spino, County Clerk of Jackson County, State of Missouri, do hereby certify that the following is the aggregate assessed valuation in Jackson County of...

**City of Raytown**

a political subdivision, for the year 2018, as shown on the Jackson County Assessment Rolls, plus Railroad and Utility valuations as reported by the State Tax Commission.

**REAL PROPERTY** ..... \$ 254,867,362

	<u>County Assessment Rolls</u>	+	<u>Locally Assessed RR &amp; Utility</u>	=	<u>Total</u>
Residential	\$ 206,416,577		N/A		\$ 206,416,577
Agricultural & Horticultural	\$ 28,284		N/A		\$ 28,284
Commercial	\$ 47,124,324		\$ 1,298,177		\$ 48,422,501
	\$ 253,569,185		\$ 1,298,177		\$ 254,867,362

**NEW CONSTRUCTION**

Residential	\$ 147,871
Ag & Hort	\$
Commercial	\$ 764,518
<b>TOTAL</b>	\$ 912,388

Note: The Amount of "New Construction" Value(s) are included above

The Non-Taxable Amount of "Abatement and/or TIF" Value(s) are **not** included above

**PERSONAL PROPERTY** ..... \$ 64,713,990

	<u>County Assessment Roll</u>	+	<u>Locally Assessed RR &amp; Utility</u>	=	<u>Total</u>
"PP-B" Personal Property – Business	\$ 22,971,590		\$ 544,881		\$ 23,516,471
"PP-I" Personal Property - Individual	\$ 41,197,519		N/A		\$ 41,197,519
	\$ 64,169,109		\$ 544,881		\$ 64,713,990

**STATE ASSESSED – REAL PROPERTY** ..... \$ 8,585,711

**STATE ASSESSED – PERSONAL PROPERTY** ..... \$ 1,334,369

**TOTAL CURRENT VALUATION** ..... \$ 329,501,432

This information is transmitted to assist you in complying with Section 67.110 RSMo., which requires that notice be given and public hearings held before tax rates are set.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the County of Jackson, at my Office in Kansas City, Missouri, this 2nd day of July, 2018.



  
 \_\_\_\_\_ Clerk  
 Mary Jo Spino



**ASSESSMENT DEPARTMENT  
JACKSON COUNTY, MISSOURI**

Jackson County  
Courthouse  
415 E. 12<sup>th</sup> Street  
Kansas City, MO  
64106  
816-881-3239

**NOTICE OF 2018  
AGGREGATE ASSESSED VALUATION  
OF TAX INCREMENT FINANCED PROPERTY**

**CITY - RAYTOWN**

For the year 2018, as shown on the Jackson County Assessment Rolls.

	<u>TIF VALUES</u>	
Residential	\$	1,184
Ag & Hort	\$	
Commercial	\$	4,667,645
<b>TOTAL TIF INCREMENT</b> .....	<b>\$</b>	<b>4,668,829</b>

<u>NEW CONSTRUCTION TIF</u>	
Residential	\$
Ag & Hort	\$
<u>Commercial</u>	\$ _____
<b>TOTAL</b>	<b>\$</b>

Note: The amount of "New Construction TIF" is included above.



**NICOLE GALLOWAY, CPA**  
Missouri State Auditor

**MEMORANDUM**

August 15, 2018

**TO:** 09-048-0015 City of Raytown

**RE:** Setting of 2018 Property Tax Rates

The following are the tax rate computational forms that have been reviewed. Please follow the steps below to complete the process of setting your 2018 Property Tax Rate(s).

1. **Lines G - BB on the Summary Page should be completed** to show the actual tax rate(s) to levy.
2. Please **sign and date the Summary Page.**
3. Please **submit the finalized tax rate forms ready for certification to the County Clerk of each county** that your political subdivision resides in. The County Clerk must also sign the Summary Page and indicate the proposed tax rate to be entered on the tax books before submitting rate(s) to the State Auditor's Office for final review and certification.

If the attached pro forma calculation differs from the questionnaire submitted for review, please review the following line items for the reason(s) for the difference.

- **Form A, Line 2b - New Construction & Improvements - Personal Property**

Section 137.073.4, RSMo, states that the aggregate increase in valuation of personal property for the current year over that of the previous year is the equivalent of the new construction and improvements factor for personal property.

- **Form A, Line 5 - Prior Year Assessed Valuation**

If the 2018 questionnaire has a different amount on Form A, Line 5 than was previously submitted, we had to revise the 2017 calculation for this change. The revised 2017 tax rate ceiling is listed on the 2018 Summary Page, Line A. A copy of the revised 2017 calculation is available on your menu screen; please keep this form for your files.

- **(SCHOOL DISTRICTS ONLY) Form A, Line 14**

We revised the information the school district submitted on Line 14 to the amount computed by the Department of Elementary and Secondary Education (DESE).

If you have any questions about the enclosed forms, please contact the local government section at (573-751-4213.)



Summary Page

(2018)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Raytown 09-048-0015 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

- Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year) 0.3373
Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18) 0.3373
Amount of rate increase authorized by voters for current year if same purpose, adjusted to provide the revenue available if applied to the prior year assessed value and increased by the percentage of CPI (Form B, Line 15)
Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C) 0.3373
Maximum authorized levy the most recent voter approved rate 1.0000
Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E) 0.3373
1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable
2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)
Less voluntary reduction by political subdivision taken from the tax rate ceiling (Line F)
WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.
Plus allowable recoupment rate added to tax rate ceiling (Line F) If applicable, attach Form G or H.
Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I)
A. Rate to be levied for debt service, if applicable (Form C, Line 10)
B. Additional special purpose rate authorized by voters after the prior year tax rates were set, adjusted to provide the revenue available if applied to the prior year assessed value and increased by the percentage of CPI (Form B, Line 15 if a different purpose)

Certification

I, the undersigned, (Office) of (Political Subdivision) levying a rate in (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

Form with fields for Date, Signature, Print Name, and Telephone.

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines J AA BB

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

Form with fields for Date, County Clerk's Signature, County, and Telephone.



Form A

(2018)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Raytown	09-048-0015	General Revenue
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2018) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a)	<u>263,453,073</u>	+	(b)	<u>66,048,359</u>	=	<u>329,501,432</u>
	(Real Estate)			(Personal Property)		(Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a)	<u>912,388</u>	+	(b)	<u>2,765,645</u>	=	<u>3,678,033</u>
	(Real Estate)			Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b) If Line 2b is negative, enter zero		(Total)

3. Assessed value of newly added territory

obtained from the county clerk or county assessor

(a)	<u>0</u>	+	(b)	<u>0</u>	=	<u>0</u>
	(Real Estate)			(Personal Property)		(Total)

4. Adjusted current year assessed valuation

(Line 1 total - Line 2 total - Line 3 total)

325,823,399

5. (2017) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a)	<u>260,620,657</u>	+	(b)	<u>63,282,714</u>	=	<u>323,903,371</u>
	(Real Estate)			(Personal Property)		(Total)

6. Assessed value of newly separated territory

obtained from the county clerk or county assessor

(a)	<u>0</u>	+	(b)	<u>0</u>	=	<u>0</u>
	(Real Estate)			(Personal Property)		(Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year

obtained from the county clerk or county assessor

(a)	<u>0</u>	+	(b)	<u>0</u>	=	<u>0</u>
	(Real Estate)			(Personal Property)		(Total)

8. Adjusted prior year assessed valuation

(Line 5 total - Line 6 total - Line 7 total)

323,903,371



Form A

(2018)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Raytown	09-048-0015	General Revenue
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

9. <b>Percentage increase in adjusted valuation</b> of existing property in the current year over the prior year's assessed valuation (Line 4 - Line 8 / Line 8 x 100)	0.5928%
10. <b>Increase in Consumer Price Index (CPI)</b> certified by the State Tax Commission	2.1000%
11. <b>Adjusted prior year assessed valuation</b> (Line 8)	323,903,371
12. <b>(2017) Tax rate ceiling from prior year</b> (Summary Page, Line A)	0.3373
13. <b>Maximum prior year adjusted revenue</b> from property that existed in both years (Line 11 x Line 12 / 100)	1,092,526
14. <b>Permitted reassessment revenue growth</b> The percentage entered on Line 14 should be the lower of the actual growth (Line 9), the CPI (Line 10) or 5%. A negative figure on Line 9 is treated as a 0 for Line 14 purposes. Do not enter less than 0 or more than 5%.	0.5928%
15. <b>Additional revenue permitted</b> (Line 13 x Line 14)	6,476
16. <b>Total revenue permitted in current year *</b> from property that existed in both years ( Line 13 + Line 15)	1,099,002
17. <b>Adjusted current year assessed valuation</b> (Line 4)	325,823,399
18. <b>Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo</b> (Line 16 / Line 17 x 100) Round a fraction to the nearest one/one hundredth of a cent. <b>Enter this rate on the Summary Page, Line B</b>	0.3373

\* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.



Summary Page

(2018)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Raytown 09-048-0015 Parks & Recreation
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

- Prior year tax rate ceiling as defined in Chapter 137, RSMo, revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year) 0.1685
Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18) 0.1685
Amount of rate increase authorized by voters for current year if same purpose, adjusted to provide the revenue available if applied to the prior year assessed value and increased by the percentage of CPI (Form B, Line 15)
Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C) 0.1685
Maximum authorized levy the most recent voter approved rate 0.4000
Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E) 0.1685
1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable
2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)
Less voluntary reduction by political subdivision taken from the tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.
Plus allowable recoupment rate added to tax rate ceiling (Line F) If applicable, attach Form G or H.
Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I)
A. Rate to be levied for debt service, if applicable (Form C, Line 10)
B. Additional special purpose rate authorized by voters after the prior year tax rates were set, adjusted to provide the revenue available if applied to the prior year assessed value and increased by the percentage of CPI (Form B, Line 15 if a different purpose)

Certification

I, the undersigned, (Office) of (Political Subdivision) levying a rate in (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

(Date) (Signature) (Print Name) (Telephone)

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines J AA BB

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

(Date) (County Clerk's Signature) (County) (Telephone)



Form A

(2018)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Raytown 09-048-0015 Parks & Recreation
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2018) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a) 263,453,073 (Real Estate) + (b) 66,048,359 (Personal Property) = 329,501,432 (Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a) 912,388 (Real Estate) + (b) 2,765,645 (Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b) If Line 2b is negative, enter zero) = 3,678,033 (Total)

3. Assessed value of newly added territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

4. Adjusted current year assessed valuation

(Line 1 total - Line 2 total - Line 3 total)

325,823,399

5. (2017) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a) 260,620,657 (Real Estate) + (b) 63,282,714 (Personal Property) = 323,903,371 (Total)

6. Assessed value of newly separated territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

8. Adjusted prior year assessed valuation

(Line 5 total - Line 6 total - Line 7 total)

323,903,371



Form A

(2018)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Raytown	09-048-0015	Parks & Recreation
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

9. <b>Percentage increase in adjusted valuation</b> of existing property in the current year over the prior year's assessed valuation (Line 4 - Line 8 / Line 8 x 100)	0.5928%
10. <b>Increase in Consumer Price Index (CPI)</b> certified by the State Tax Commission	2.1000%
11. <b>Adjusted prior year assessed valuation</b> (Line 8)	323,903,371
12. <b>(2017) Tax rate ceiling from prior year</b> (Summary Page, Line A)	0.1685
13. <b>Maximum prior year adjusted revenue</b> from property that existed in both years (Line 11 x Line 12 / 100)	545,777
14. <b>Permitted reassessment revenue growth</b> The percentage entered on Line 14 should be the lower of the actual growth (Line 9), the CPI (Line 10) or 5%. A negative figure on Line 9 is treated as a 0 for Line 14 purposes. Do not enter less than 0 or more than 5%.	0.5928%
15. <b>Additional revenue permitted</b> (Line 13 x Line 14)	3,235
16. <b>Total revenue permitted in current year *</b> from property that existed in both years ( Line 13 + Line 15)	549,012
17. <b>Adjusted current year assessed valuation</b> (Line 4)	325,823,399
18. <b>Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo</b> (Line 16 / Line 17 x 100) Round a fraction to the nearest one/one hundredth of a cent. <b>Enter this rate on the Summary Page, Line B</b>	0.1685

\* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.



Informational Data

(2018)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Raytown

09-048-0015

General Revenue

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

This page shows the information that would have been on the line items for the Summary Page, Form A, and/or Form B had no voluntary reduction(s) been taken in prior even numbered year(s). The information on this page should not be used in the current year unless the taxing authority wishes to reverse any voluntary reduction(s) taken in prior even numbered year(s) and follows the following steps in an even numbered year.

Step 1: The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.

Step 2: Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Based on Prior Year Tax Rate Ceiling as if No Voluntary Reductions were Taken

Informational Summary Page

Table with 2 columns: Description and Value. Rows include Prior year tax rate ceiling, Current year rate computed, Amount of increase authorized by voters for current year, Rate to compare to maximum authorized levy, Maximum authorized levy most recent voter approved rate, and Tax rate ceiling if no voluntary reductions were taken in a prior even numbered year.

Informational Form A

Table with 2 columns: Description and Value. Rows include Percentage increase in adjusted valuation, Increase in Consumer Price Index (CPI), Adjusted prior year assessed valuation, (2017) Tax rate ceiling from prior year, Maximum prior year adjusted revenue, Permitted reassessment revenue growth, Additional reassessment revenue permitted, Total revenue permitted in current year, Adjusted current year assessed valuation, and Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo.

Informational Form B

Table with 2 columns: Description and Value. Rows include Prior year tax rate ceiling to apply voter approved increase to, Voter approved increased tax rate to adjust, Adjusted prior year assessed valuation, Maximum prior year adjusted revenue, Consumer Price Index (CPI), Permitted revenue growth for CPI, Total revenue allowed from the additional voter approved increase, Adjusted current year assessed valuation, Adjusted voter approved increased tax rate, and Amount of rate increase authorized by voters for the current year.



Informational Data

(2018)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Raytown

09-048-0015

Parks & Recreation

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

This page shows the information that would have been on the line items for the Summary Page, Form A, and/or Form B had no voluntary reduction(s) been taken in prior even numbered year(s). The information on this page should not be used in the current year unless the taxing authority wishes to reverse any voluntary reduction(s) taken in prior even numbered year(s) and follows the following steps in an even numbered year.

- p 1 The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
p 2 Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Based on Prior Year Tax Rate Ceiling as if No Voluntary Reductions were Taken

Informational Summary Page

Table with 2 columns: Description and Value. Rows include Prior year tax rate ceiling (0.1714), Current year rate computed (0.1714), Amount of increase authorized by voters for current year, Rate to compare to maximum authorized levy (0.1714), Maximum authorized levy most recent voter approved rate (0.4000), Tax rate ceiling if no voluntary reductions were taken in a prior even numbered year (0.1714).

Informational Form A

Table with 2 columns: Description and Value. Rows include Percentage increase in adjusted valuation (0.5928%), Increase in Consumer Price Index (CPI) (2.1000%), Adjusted prior year assessed valuation (323,903,371), (2017) Tax rate ceiling from prior year (0.1714), Maximum prior year adjusted revenue (555,170), Permitted reassessment revenue growth (0.5928%), Additional reassessment revenue permitted (3,291), Total revenue permitted in current year (558,461), Adjusted current year assessed valuation (325,823,399), Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo (0.1714).

Informational Form B

Table with 2 columns: Description and Value. Rows include Prior year tax rate ceiling to apply voter approved increase to, Voter approved increased tax rate to adjust, Adjusted prior year assessed valuation, Maximum prior year adjusted revenue, Consumer Price Index (CPI), Permitted revenue growth for CPI, Total revenue allowed from the additional voter approved increase, Adjusted current year assessed valuation, Adjusted voter approved increased tax rate, Amount of rate increase authorized by voters for the current year.

# CITY OF RAYTOWN

## Request for Board Action

Date: August 17, 2018  
To: Mayor and Board of Aldermen  
From: Teresa Henry, City Clerk

Resolution No.: R-3121-18

Department Head Approval: \_\_\_\_\_

City Administrator Approval: \_\_\_\_\_

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**Action Requested:** Appointment of members to the Raytown Community Foundation's Advisory Board. The proposed members are as follows:

William McClendon, Business Community Member	Term expiring July 31, 2019
Michael McDonough Mayor of Raytown	Term expiring July 31, 2020
P. René Purtee, Citizen Member	Term expiring July 31, 2021
Derek Ward, Board of Aldermen Member	Term expiring July 31, 2020
April Harrington, Business Community Member	Term expiring July 31, 2021

**Recommendation:** Approve as written.

**Analysis:** The Raytown Community Foundation is a philanthropic fund created in 2001 by the Truman Heartland Community Foundation for the purpose of acquiring contributions for use in various projects for the betterment of the community. The Advisory Board consists of five (5) members that each serve staggered, three-year terms.

The original resolution states that the Advisory Board will consist of two members from the Raytown business community, one citizen of Raytown, one member of the Board of Aldermen and the Mayor of Raytown or her/his aldermanic designee and if at any time the designated Alderman or Mayor ceases to hold that elective office, another similarly elected person shall be appointed by the Raytown Board of Aldermen to fulfill the unexpired portion of the term.

**Alternatives:** Appoint other members.

**Attachments:** Applications of proposed members

**A RESOLUTION REESTABLISHING THE RAYTOWN COMMUNITY FOUNDATION AND ESTABLISHING MEMBERS THEREOF**

**WHEREAS**, the “Raytown Community Foundation” (hereinafter “Foundation”) was established by the City of Raytown in the year 2001 after the Truman Heartland Community Foundation agreed to create a philanthropic fund for the community of Raytown (hereinafter “City”); and

**WHEREAS**, the Raytown Community Foundation has not been active since before 2004 and there is a need to establish new members; and

**WHEREAS**, the Foundation is created for the purpose of acquiring contributions for use in various projects for the betterment of the community, such as the Citizen Strategic Plan; and

**WHEREAS**, the funds from the Raytown Community Foundation may only be distributed to the City of Raytown for designated charitable purposes and programs; and

**WHEREAS**, the City and the Foundation desires to provide tax benefits to contributors to the Foundation as allowed by Section 501(c)(3) of the Internal Revenue Code; and

**WHEREAS**, Truman Heartland Community Foundation is able to provide such tax benefits to contributors; and

**WHEREAS**, the Foundation's Advisory Board will consist of five (5) members for staggered, three-year terms each, appointed by the Board of Aldermen; and

**WHEREAS**, the Advisory Board will consist of two members from the Raytown business community, one citizen of Raytown, one member of the Board of Aldermen and the Mayor of Raytown or her/his aldermanic designee; and

**WHEREAS**, the following persons have agreed to become members of the Raytown Community Foundation Advisory Board as follows:

William McClendon, Business Community Member	Term expiring July 31, 2019
Michael McDonough, Mayor of Raytown	Term expiring July 31, 2020
P. René Purtee, Citizen Member	Term expiring July 31, 2021
Derek Ward, Board of Aldermen Member	Term expiring July 31, 2020
April Harrington, Business Community Member	Term expiring July 31, 2021;

**WHEREAS**, the Advisory Committee is accountable to the Board of Aldermen of the City of Raytown and the Truman Heartland Community Foundation;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the Raytown Community Foundation Advisory Committee is hereby appointed by the Raytown Board of Aldermen, as follows:

William McClendon, Business Community Member	Term expiring July 31, 2019
Michael McDonough Mayor of Raytown	Term expiring July 31, 2020
P. René Purtee, Citizen Member	Term expiring July 31, 2021
Derek Ward, Board of Aldermen Member	Term expiring July 31, 2020
April Harrington, Business Community Member	Term expiring July 31, 2021;

**THAT** if at any time, a person designated as the Board of Aldermen member ceases to hold that elective office, another Board of Aldermen member shall be appointed by the Raytown Board of Aldermen to fulfill the unexpired portion of the term; and

**THAT** if at any time, a person designated as the Mayor of Raytown member ceases to hold that elective office, the successive Mayor of Raytown shall be appointed by the Raytown Board of Aldermen to fulfill the unexpired portion of the term; and

**THAT** funds from the Raytown Community Foundation shall be distributed only to the City of Raytown for the designated charitable purposes and programs of the fund and any sub-funds; and

**THAT** the Advisory Committee shall be accountable to the Board of Aldermen and the Truman Heartland Community Foundation; and

**THAT** funds contributed to the Raytown Community Foundation shall not be expended for purposes of educating the public on any ballot measure or candidate for political office.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 21<sup>st</sup> day of August, 2018.

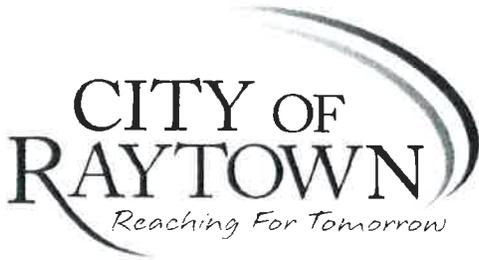
\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

\_\_\_\_\_  
Joe Willerth, City Attorney



City of Raytown

Boards and Commissions Application

Thank you for your interest in serving on one of the City of Raytown Boards and Commissions. Volunteers like you are essential to ensuring that your city government is responsive to the needs of the community.

Please help us place you in the most appropriate Board/Commission by completing this questionnaire.

Date: 3/2/18

Name: Hamington April lyan  
Last First Middle

Address: 6332 Raytown MO 64133  
Street City Zip Code

Contact Information:

Phone: Day 816-353-5700 Evening 816-517-2953 Cell 816-517-2953 Fax 816-517-2953 E-Mail Address nochillias@sbceglobal.net

I want to serve on the Community Foundation Board/Commission

Because: I want to help serve the community

My strength(s) on this Board/Commission will be:  
I am strong with numbers and must have organization. I am very grounded & have common sense. I am very good with groups

Education: Truman Independence MO 1992  
High School City/State Date

Trade/College/University Degree Date

Post Graduate: Sauel  
College/University Degree Date

SMSU 92  
Longview/Penn Valley 94-96  
UMKC 96

Employment (Maximum 10 years):

Current: The Irish Pub House 6332 Raytown Rd owner  
Employer Address Position

Past: Daily Double 11509 E 63rd bartender 8/98 - 5/07  
Employer Address Position Dates

Past: Governor Stump's 321 E Gregory KC MO Bartender 1995 - 4/99  
Employer Address Position Dates

Community Involvement:

- | Organization                                    | Leadership Position(s)        | Membership Date(s)    |
|---|-------------------------------|-----------------------|
| 1. <u>Raytown Main Street Assoc</u>             | <u>former treasurer</u>       | <u>2010 - current</u> |
| 2. _____  | <u>organization committee</u> | _____                 |
| 3. <u>Steering Committee - downtown Raytown</u> | _____                         | <u>09ish</u>          |
| 4. _____  | _____                         | _____                 |
| 5. _____  | _____                         | _____                 |

Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain.

N/A

Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often do you anticipate this would occur?

I do not anticipate missed meeting. The only time it might happen is if I have an event @ my bar.

Mail to: Mayor's Office, 10000 East 59<sup>th</sup> Street, Raytown, MO 64133; or FAX: 816-737-6097.



City of Raytown

Boards and Commissions Application

Thank you for your interest in serving on one of the City of Raytown Boards and Commissions. Volunteers like you are essential to ensuring that your city government is responsive to the needs of the community.

Please help us place you in the most appropriate Board/Commission by completing this questionnaire.

Date: 8/17/18

Name: McCLENDON WILLIAM AARON
Last First Middle

Address: 6325 CEDAR AVENUE RAYTOWN MO 64133
Street City Zip Code

Contact Information:

Phone: Day Evening Cell Fax E-Mail Address
(816) 778-6330 willm-mcclendo-@yashow.com

I want to serve on the RAYTOWN COMMUNITY FOUNDATION Board/Commission

Because: I believe this service to my community helps to establish a stronger, vibrant, active environment for our future. It helps me to be involved in solving problems that

My strength(s) on this Board/Commission will be: I impact our community. I have a passion for collaboration, diversity, and being vocal.

Education: RAYTOWN High School RAYTOWN, Mo. 1994
High School City/State Date

FRIENDS UNIVERSITY B.S. Management August 2006
Trade/College/University Degree + Leadership Date

Post Graduate: WEBSTER UNIVERSITY M.A. 2016-present
College/University Degree Leadership Date expected Graduation 2019

Employment (Maximum 10 years):

Current: SELF-EMPLOYED 5220 BLUE RIDGE BLVD OWNER / MANAGER  
Employer Address Position

SHOW ME FISH AND CHICKEN

RAYTOWN, MO 64133

Past: SAVORY McCLENDON, LLC 8801 E. 63rd STREET 2015  
Employer Address Position Dates

RAYTOWN, MO. 64133

Past: JACKSON COUNTY FAMILY COURT YOUTH WORKER 2004-2015  
Employer Address Position Dates

415 E. 27th Street  
KANSAS CITY, MO. 64124

Community Involvement:

Organization	Leadership Position(s)	Membership Date(s)
1. <u>Mt. Carmel Missionary Baptist Church</u>	<u>Youth Leader</u>	<u>2010</u>
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain.

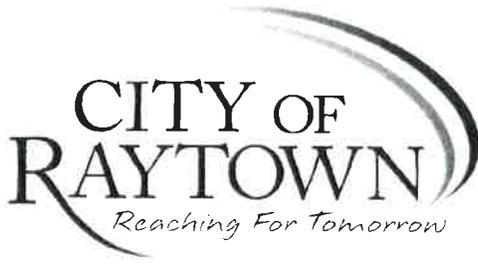
No.

Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often do you anticipate this would occur?

I am in graduate school, attending classes once per week. I am also self-employed, working seven days per week. With proper notice, I should be able to

Mail to: Mayor's Office, 10000 East 59<sup>th</sup> Street, Raytown, MO 64133; or FAX: 816-737-6097.

attend the meetings.



RECEIVED

AUG 10 2018

City of Raytown  
CITY OF RAYTOWN

Boards and Commissions Application

Thank you for your interest in serving on one of the City of Raytown Boards and Commissions. Volunteers like you are essential to ensuring that your city government is responsive to the needs of the community.

Please help us place you in the most appropriate Board/Commission by completing this questionnaire.

Date: 8/10/18

Name: Purtee P. Rex  
 Last First Middle

Address: 6434 Evanston Raytown MO 64133  
 Street City MO Zip Code

Contact Information:

913-953-4325 816-977-7102 rpurtee@arvest.com  
 Phone: Day Evening Cell Fax E-Mail Address

I want to serve on the \_\_\_\_\_ Board/Commission

Because: I would like to help Raytown strategically spend the special fund on needed items

My strength(s) on this Board/Commission will be:

Passion for the Raytown Community, Serve on another board that grants money for special requests

Education: Raytown South Raytown 1986 Graduate  
 High School City/State Date

CMSU BSEd 1991  
 Trade/College/University Degree Date

Post Graduate: \_\_\_\_\_  
 College/University Degree Date

Employment (Maximum 10 years):

March 2004 - Present

Current:	Arvest Bank	4340 Ireland Rd	Business Banker
	Employer	Address	Position

Past:				
	Employer	Address	Position	Dates

Past:				
	Employer	Address	Position	Dates

Community Involvement:

	Organization	Leadership Position(s)	Membership Date(s)
1.	Raytown Educational Foundation	Gov. Board member	2012 - Present
2.	P.E.O. Chapter IV	Past President	1988 - Present
3.	Raytown Chamber	Chair of Board	2012 - Present
4.			
5.			

Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain.

NO

Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often do you anticipate this would occur?

NO

Mail to: Mayor's Office, 10000 East 59<sup>th</sup> Street, Raytown, MO 64133; or FAX: 816-737-6097.

**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** August 17, 2018 **Resolution No.:** R-3122-18  
**To:** Mayor and Board of Aldermen  
**From:** Damon Hodges, Public Works Director

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_ (only if funding is requested)

**City Administrator Approval:** \_\_\_\_\_



**Action Requested:** Authorization to allocate \$69,767.04 from the Capital Sales Tax Fund for Fleet Garage Building, Office and Restroom repairs to be done by The Wilson Group Inc.

**Recommendation:** Staff recommends approval.

**Analysis:** The Public Works Department received a proposal for this project from The Wilson Group Inc. As the winner of the NJPA bid in Missouri, the The Wilson Group Inc. has already bid their rates and mark-ups against other contractors in Missouri. The Wilson Group Inc. was the contractor on the remodel of the EMS Building, City Hall upper level, Police Department remodel, as well as the Public Works Charlie Brown building remodel. They have done very good work for the City in the past.

The Fiscal Year 2017-2018 Capital Sales Tax Fund has \$90,000.00 included for remodel/updates of the Fleet Service Garage Facility.

Additional interior and exterior = \$32,974.00  
Environmental Testing = \$1,000.00  
Interior Remodel = \$28,981.00  
Restroom Area = \$5,781.00  
**Estimated Total = \$68,736.00**

Staff is recommending BOA approval to be increased 1.5% to cover unforeseen circumstances that may arise with this work. \$68,736.00 + 1.5% (\$1,031.04) = \$69,767.04.

**Alternatives:** Do not do the project and leave the Fleet Services Garage as is.

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Fund: Capital Sales Tax Fund, Capital Expenditures  
Account Number: 205.62.00.100.57000  
Amount to Spend: not to exceed \$69,767.04

**Additional Reports Attached:** The Wilson Group Inc. construction estimates and pictures.

**A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS TO THE WILSON GROUP, INC. RELATED TO RENOVATIONS AT THE PUBLIC WORKS FLEET GARAGE BUILDING LOCATED AT 10014 E. 65<sup>TH</sup> STREET IN AN AMOUNT NOT TO EXCEED \$69,767.04**

**WHEREAS**, the Board of Aldermen find it necessary to renovate the Public Works Fleet Garage Building located at 10014 E. 65<sup>th</sup> Street; and

**WHEREAS**, the City of Raytown in the adoption of its purchasing policy has approved the practice of purchasing goods and services through an intergovernmental purchasing agreement competitively bid for such purposes; and

**WHEREAS**, funds for such purpose are budgeted from the Capital Improvement Sales Tax and such expenditure has been reviewed and on May 8, 2018 was recommended by the Special Sales Tax Oversight Review Committee as being consistent with voter intent; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to authorize and approve the expenditure of funds for the renovation of the Public Works Fleet Garage Building located at 10014 E. 65<sup>th</sup> Street to The Wilson Group, Inc. off the National Joint Powers Alliance Cooperative Contract in an amount not to exceed \$68,736.00; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the City to authorize and approve an additional \$1,031.04 to fund any changes for a total amount not to exceed \$69,767.04.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the expenditure of funds for the renovation of the Public Works Fleet Garage Building located at 10014 E. 65<sup>th</sup> Street to The Wilson Group, Inc. off the National Joint Powers Alliance Cooperative Contract in an amount not to exceed \$68,736.00 is hereby authorized and approved; and

**FURTHER THAT** the Board of Aldermen find it is in the best interest of the City to authorize and approve an additional \$1,031.04 to fund any changes for a total amount not to exceed \$69,767.04; and

**FURTHER THAT** the City Administrator is hereby authorized to execute all agreements or documents necessary to approve the purchase of goods and services contemplated herein and the City Clerk is authorized to attest thereto.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 21<sup>st</sup> day of August, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

\_\_\_\_\_  
Joe Willerth, City Attorney



August 10, 2018

Mr. David Haldiman  
Public Works Inspector

Reference: Fleet Service Garage Price Proposal

Hi David,

As requested, we have prepared this proposal to furnish all labor, equipment, and materials to perform the following scopes of work on the above referenced project.

**Public Works Office Remodel \$28,981**

The scope of work includes demo of office wall paneling, demo of 3 doors and frames, demo of 1 window, demo vct, demo cove base, demo lights, enlarge cmu window opening, install new cement board siding on interior office walls, fix drywall ceilings, address garage door switch, install 3 new doors, frames, and hardware, install new HM window and glass, replace 2x12 trim on garage side, paint walls and ceiling of offices, paint doors and frames, install new vct flooring and cove base.

**Restroom Upgrades \$5,781**

The Restroom scope includes demo of restroom partition, seal up holes in cmu, install new partition, paint floors in restroom and water heater room, add light fixture, infill door opening and finish, tuck point above back garage door, demo water heater and install new 30 gallon electric water heater, and new power for the water heater.

**Garage Upgrades \$32,974**

The Garage upgrades scope includes installation of a bath exhaust fan, two wood work benches 30" x 8', installation of a 3'x3' through wall exhaust fan with weather hood, install a commercial trench drain with sump pit and pump, pipe discharge through wall and down the alley to the front of the building, remove the water fountain and install a new sink and sink base, demo concrete at floor drain and tie new drain into existing drain, relocate the 6 gallon water tank to above the front office ceiling, add electrical power for water tank and tv, demo bell box and install one fourplex and two duplex receptacles, demo storage room lights and install 3 new LED lights, and install LED tape lights on lift rails.

**Our price to complete all of the above referenced work is \$67,736**

This quote is based on prevailing wage rates during normal business hours and tax exempt status.  
Exclusion to be environmental testing, abatement, permits, design & architectural drawings.

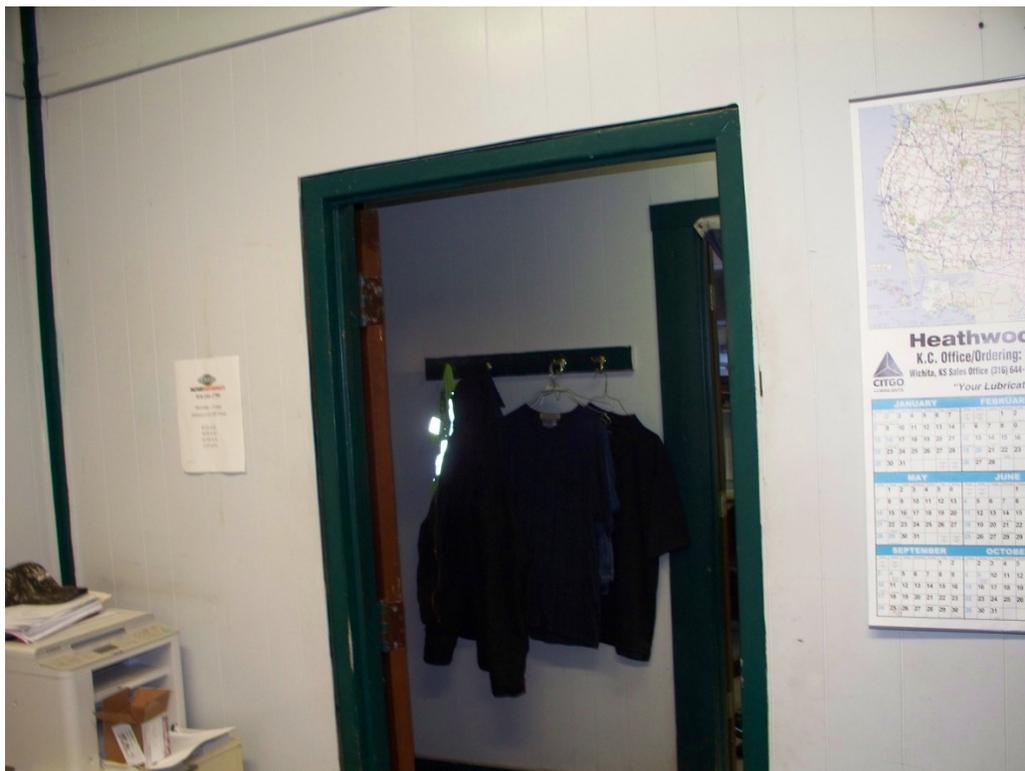
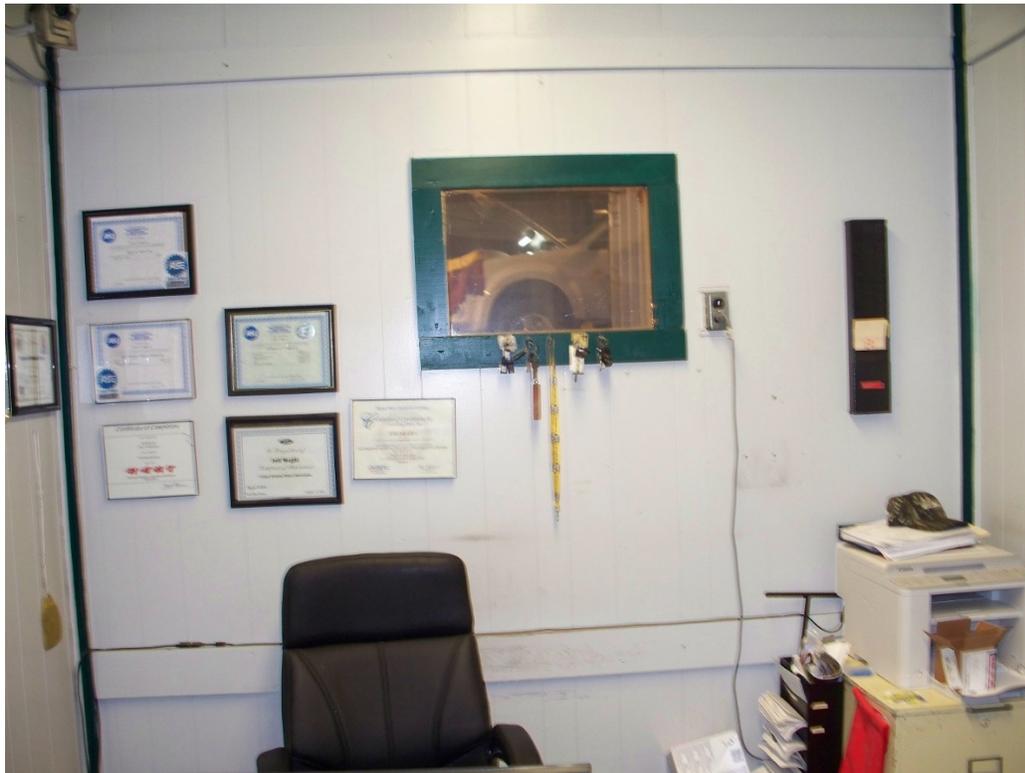
Feel free to contact me with any questions.

Sincerely,  
**THE WILSON GROUP, INC.**



Scott Briedwell

Vehicle Maintenance Garage Pictures – May 2, 2018









**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** August 17, 2018

**Resolution No.:** R-3123-18

**To:** Mayor and Board of Aldermen

**From:** Damon Hodges, Public Works Director

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_ (only if funding is requested)

**City Administrator Approval:** \_\_\_\_\_



**Action Requested:** Authorization to allocate \$20,232.96 from the Capital Sales Tax Fund for Fleet Maintenance Garage roof repairs to be done by Precision Roofing.

**Recommendation:** Staff recommends approval.

**Analysis:** The Public Works Department received 3 bids for this project from Precision Roofing, Pyramid Roofing and The Wilson Group Inc.

The Fiscal Year 2017-2018 Capital Sales Tax fund has \$90,000.00 included for remodel/updates of the Fleet Service Garage Facility. Of that amount, \$69,767.04 will be spent on the office/building updates, as detailed on the prior RBA. The remaining budgeted amount will be used on the roof repair, \$20,232.96.

Precision Roofing, option 2 = \$19,989.00 (*choose this one*)  
Precision Roofing, option 1 = \$27,335.00  
Pyramid Roofing = \$27,957.73  
The Wilson Group = \$33,875.00

Staff is recommending BOA approval for Precision Roofing Option 2, and for it to be increased to the remaining amount in our budget of \$20,232.96 to cover unforeseen circumstances that may arise with this work.

**Alternatives:** Do not do the project and leave the Fleet Services Garage roof as it is.

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Fund: Capital Sales Tax Fund, Capital Expenditures  
Account Number: 205.62.00.100.57000  
Amount to Spend: not to exceed \$20,232.96

**Additional Reports Attached:** Roof Construction Estimates from Precision Roofing, Pyramid Roofing and The Wilson Group Inc.

**A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH PRECISION ROOFING FOR ROOFING REPAIRS AT THE PUBLIC WORKS FLEET GARAGE BUILDING LOCATED AT 10014 E. 65<sup>TH</sup> STREET IN AN AMOUNT NOT TO EXCEED \$20,232.96 FOR FISCAL YEAR 2017-2018**

**WHEREAS**, the Public Works Department solicited three (3) bids for roof repairs at the Public Works Fleet Garage Building located at 10014 E. 65<sup>th</sup> Street and has determined that the bid submitted by Precision Roofing in the amount of \$19,989.00 was the most advantageous bid received; and

**WHEREAS**, the City finds Precision Roofing meets all the qualifications as the lowest and best bidder for the project; and

**WHEREAS**, funds for such purpose are budgeted from the Capital Improvement Sales Tax and such expenditure has been reviewed and on May 8, 2018 was recommended by the Special Sales Tax Oversight Review Committee as being consistent with voter intent; and

**WHEREAS**, the City desires to enter into an agreement with Precision Roofing for roofing repairs at the Public Works Fleet Garage Building located at 10014 E. 65<sup>th</sup> Street in an amount of \$19,989.00 for such purposes; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the City to authorize and approve an additional \$243.96 to fund any changes for a total amount not to exceed \$20,232.96.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the Board of Aldermen find it is in the best interest of the City to authorize and approve the expenditure of funds with Precision Roofing for roofing repairs at the Public Works Fleet Garage Building located at 10014 E. 65<sup>th</sup> Street in the amount of \$19,989.00; and

**FURTHER THAT**, the Board of Aldermen finds it is in the best interest of the City to authorize and approve an additional \$243.96 to fund any changes a total amount not to exceed \$20,232.96 is hereby authorized and approved; and

**FURTHER THAT** the City Administrator is hereby authorized to execute any and all documents and to take any and all actions necessary to effectuate the terms of the Agreement and exercise the authority granted herein on behalf of the City.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 21<sup>st</sup> day of August, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

\_\_\_\_\_  
Joe Willerth, City Attorney



## Proposal

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**Prepared for:**

David Haldiman  
City of Raytown  
10000 E 59th Street  
Raytown, MO 64133

**Project:**

PRJ #9588: City of Raytown TPO Overlay  
City of Raytown Building  
10000 East 59th Street  
Raytown, MO 64133



**Prepared by:**

Mr. Donnie Crist  
Precision Roofing  
Office: (816) 254-7100  
Mobile: (816) 602-0451  
Email: [dcrist@roofingkc.com](mailto:dcrist@roofingkc.com)

Date: 8/13/2018



**Precision Roofing**  
 11903 E. Old Lone Jack-Lee's Summit Road  
 Lee's Summit, MO 64086  
 Phone: (816) 254-7100  
 Fax: (816) 254-7337  
 www.precisionroofingkc.com

### **Proposal**

8/13/2018

David Haldiman  
 City of Raytown  
 10000 E 59th Street  
 Raytown, MO 64133

PRJ #9588: City of Raytown Roof  
 City of Raytown Building  
 10000 East 59th Street  
 Raytown, MO 64133

Mr. David Haldiman:

We appreciate the opportunity to present this proposal. Precision Roofing has been installing top-quality roofing systems for more than 30 years, including new and replacement roofs, service work and preventative maintenance programs for both commercial and residential customers.

Precision Roofing proposes to furnish labor and materials to complete the following work on the above-referenced Project for the sum listed below. All applicable sales and use taxes are included.

#### **OPTION 1**

TPO Overlay

- Cut bubbling areas and flatten to provide a smooth roof surface
- Prep entire surface per VERSICO specification
- Full Adhere a 0.60 mil TPO Fleeceback using slow rising foam per VERSICO specification
- Install new flashing around all roof penetrations per VERSICO specification

-Provide a 15 year Material Warranty from VERSICO

Price: \$27,335.00

#### **OPTION 2**

Rubber Roof Coating

- Power wash roof of dirt and debris
  - Cut bubbling areas and flatten to provide a smooth roof surface
  - Apply one layer of seam compound on seams and penetrations
  - Apply one layer of base coat
  - Apply one layer of top coat
- Provide a 10 year product performance warranty from the manufacturer

Price: \$19,989.00

**50% deposit required upon delivery on materials**

  
\_\_\_\_\_  
*Mr. Donnie Crist*  
*Precision Roofing*

The undersigned Building Owner or Authorized Representative accepts this proposal as of:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contracting Party

\_\_\_\_\_  
By

\_\_\_\_\_  
Printed Name & Title

This proposal is subject to the attached "Precision Roofing Terms & Conditions"

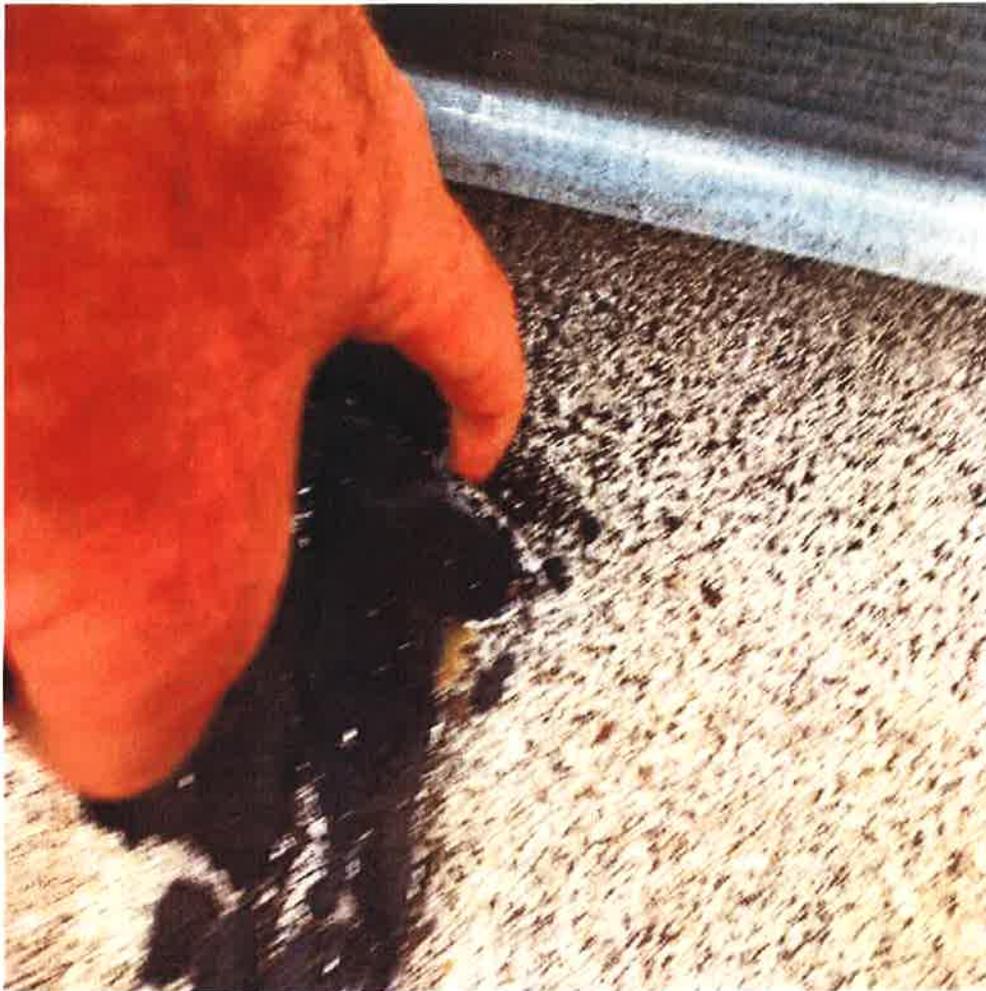
NOTICE TO MISSOURI OWNERS: FAILURE OF THIS CONTRACTOR TO PAY THOSE SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429 RSMO. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.

This contract is between Precision Divisions, Inc. d/b/a Precision Roofing, herein referred to as "Company," and the purchaser(s) named herein and hereafter referred to as "Purchaser." This contract is subject to all appropriate laws, regulations and ordinances of the states of Missouri and Kansas, and is also subject to the following terms and conditions:

1. This proposal may be withdrawn by the Company if not accepted by the Purchaser within thirty (30) days.
2. Purchaser is responsible for protecting or removing personal property from the attic prior to the start of the job, and for moving objects away from the perimeter of the building.
3. The Company shall not be liable for pre-existing conditions of roof deck, i.e., sags, dips, humps, waves, etc., in pre-existing material, i.e., plywood, wafer board, solid wood sheathing, rafters, braces and supports, etc., due to warped, rotted, bent, cracked, broken, shifted, settled, exposed, poorly-installed, thin, or weak material and structure. Replacement of deteriorated decking, fascia boards, roof jacks, ventilators, flashing or other materials, unless otherwise stated elsewhere in this contract, is not included and will be charged on a time-and-material basis.
4. The Company will not be responsible for damage to existing roof solar panels during work. Purchaser agrees to direct Purchaser's solar panel vendor or contractor to take appropriate action to protect solar panels if necessary.
5. Payment is to be made IN FULL upon completion of work. If problems or defects should arise after completion, Company and/or manufacturer's warranty applies. IN THE EVENT OF PAYMENT DEFAULT, FINANCE CHARGES SHALL BE ASSESSED ON THE OVERDUE BALANCE AT A RATE OF ONE AND ONE-HALF PERCENT (1½%) PER MONTH (18% PER ANNUM) FROM THE DUE DATE. PURCHASER SHALL BE LIABLE FOR ANY AND ALL COSTS INCURRED BY COMPANY TO COLLECT AMOUNT IN DEFAULT UNDER THIS CONTRACT INCLUDING, BUT NOT LIMITED TO, COLLECTION AND/OR ATTORNEY FEES, COURT COSTS, ETC.
6. The Company shall have no responsibility for damage from rain, fire, tornado, windstorm or other perils as are normally contemplated to be covered by homeowner's insurance or builder's risk insurance, unless a specified written agreement be made therefor prior to commencement of the work. Throughout duration of the work, the Purchaser's homeowner's or builder's risk insurance will be responsible for any interior damage unless such damage is due to Company's negligence.
7. Company is covered by worker's compensation and general liability insurance. The contract price does not include bond or insurance premiums or costs beyond normal liability and worker's compensation insurance. If Purchaser wishes Company to obtain bond or builder's risk insurance, such additional premiums or costs shall be added to the amount of the contract.
8. The Company shall not be liable for failure of performance due to labor controversies, strikes, fires, weather, inability to obtain materials from usual sources, or any other circumstances beyond the control of the Company.
9. THIS CONTRACT CANNOT BE CANCELED EXCEPT BY THE MUTUAL WRITTEN AGREEMENT OF THE PARTIES. If Purchaser cancels this contract later than 3 days following execution, Purchaser shall pay to the Company twenty-five percent (25%) of contract price as liquidated damages, not as a penalty, and Company agrees to accept such as a reasonable and just compensation for said cancellation.
10. If material must be reordered or restocked because of a change by the Purchaser, Purchaser agrees to pay a re-stocking fee equal to fifteen percent (15%) of the contract price.
11. This contract or warranty shall not be assigned except by written permission of the Company.
12. If any provision of this contract should be held invalid or unenforceable, the validity and enforceability of the remaining provisions of this contract shall not be affected thereby.
13. Purchaser warrants that the materials requested to be used under terms of this contract are appropriate and in compliance with all deed restrictions, commercial and/or homeowners' association covenants, conditions and restrictions. Purchaser assumes all risks of failure of such compliance.
14. THIS PAGE AND THE REVERSE SIDE SHALL COMPRISE THE ENTIRE CONTRACT. ANY ORAL REPRESENTATIONS, STATEMENTS OR ANY OTHER COMMUNICATIONS BETWEEN COMPANY AND PURCHASER PRIOR TO THIS CONTRACT ARE NOT PART OF THIS CONTRACT AND ARE NOT TO BE RELIED UPON BY EITHER PARTY.
15. Company warrants its roofing system to be free from leaks for the duration specified on the reverse side. Company assumes liability for the repair of any defect in workmanship or installation causing leakage. Roofing material is warranted by the manufacturer under a separate warranty which is issued to Purchaser. Company shall have no liability for any interior or exterior damage to Purchaser's building. Company's liability to Purchaser under this warranty in no case shall be greater than the contract price. In no event shall Company be liable for lost profits or any incidental, special or consequential damages. These limitations apply whether liability is based on contract, negligence or otherwise. When this warranty expires, all liability under the warranty ends. THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER WRITTEN, ORAL, PAST OR PRESENT, EXPRESS OR IMPLIED, STATUTORY OR COMMON LAW, AND COMPANY SPECIFICALLY DISCLAIMS ANY OTHER WARRANTY, GUARANTY OR REPRESENTATION. THERE IS NO WARRANTY OF MERCHANTABILITY, MARKETABILITY, PROFITABILITY OR FITNESS FOR PURCHASER'S INTENDED USE OR ANY OTHER PARTICULAR PURPOSES. This warranty does not apply and is void if the roof has been altered without Company's written authorization or otherwise is damaged, unless Purchaser can show that the alterations were not a cause of the defect. Company shall not be liable for Purchaser variances from specifications that are made at Purchaser's request to the on-site roofing crew.
16. Owners: Purchaser warrants that he/she/they are owner(s) of the project and property, or are agents of the owners authorized to bind the owners.
17. Any dispute arising under or related in any way to this contract shall be subject to the exclusive jurisdiction of the courts located in Jackson County, Missouri.



Bubbling in the membrane and along seams due to weather and aging



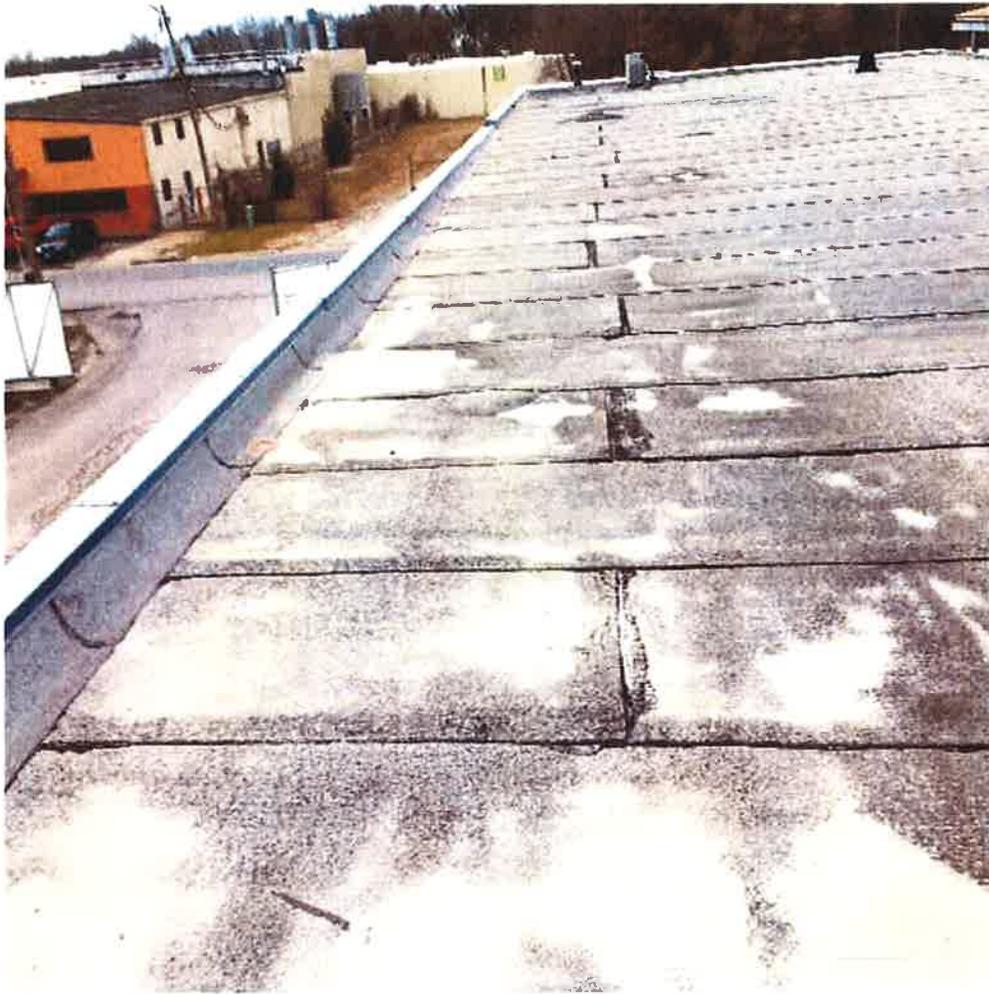
Membrane cap pulling up due to aging



### Deflection

Deflection is the deformation of a structural member as a result of loads' action on it. These loads may occur from ponding water, excess snow load, or even the installation of heavy roof top equipment.

Deflection in almost all cases may result in ponding water conditions with resulting potential premature failure of the roof system unless rectified.





Membrane pulling away at seams due to aging

# PYRAMID Roofing Co., Inc.

## Contract - Proposal

4001 E. 138th St.  
Grandview, MO 64030

Phone: (816) 966-1101  
Fax: (816) 966-9728

Proposal submitted to: <p style="text-align: center;">David Haldiman</p>	Job Name: <p style="text-align: center;">City of Raytown</p>	Date: <p style="text-align: center;">12/19/2017</p>
Billing address: <p style="text-align: center;">10000 E 59th st</p>	Job site address: <p style="text-align: center;">10014 65th st, Raytown, MO 64133</p>	
City, State, Zip: <p style="text-align: center;">Raytown, MO 64133</p>	Home:	Work: <p style="text-align: center;">(816) 803-1003</p>

### JOB DESCRIPTION:

Pyramid Roofing is pleased to present you with this proposal for the above referenced project. The scope of work includes all necessary labor, materials, hoisting, OSHA safety compliance, supervision, taxes and permitting unless otherwise noted.

This proposal represents approximately 3939 square feet of flat roof and is further defined as: 10014 65th St.

- Clean and prep roof.
- Provide and install (1) one layer of 1/2" wood fiber recover board. Insulation to be adhered with low rise foam.
- Provide and install a new GAF 60 mil fully adhered TPO roofing membrane system and accessories in strict conformance with manufacturer's standards and recommendations. Roof work shall comply with all warranty requirements set forth by the manufacturer.
- Flash all walls, curbs, scuppers, drains, penetrations and pitch pans with TPO flashing membrane and installed per manufacturer's specifications and guidelines.
- Proposal includes new metal coping on perimeter walls.
- Pyramid 5-year workmanship warranty is included with this proposal
- GAF 15 year NDL (No Dollar Limit) warranty can be added to this proposal for an additional \$1000.00 \_\_\_\_\_ initial here.

Our price stated in this contract proposal is based upon current material prices. Because of raw material price volatility, including the price of oil, our materials suppliers are unable to provide us with price protection for the materials included within this proposal. Accordingly, should our material prices increase during the term of this proposal, and during the time of performance of work contemplated by this proposal, our price for performance of the work contemplated by this proposal shall be increased by such direct material cost increases.

<p><i>Note: Replacement of deteriorated decking and fascia boards, unless otherwise stated in this contract, are not included and will be charged extra on a "time and materials" basis.</i></p>	Roof Price: \$27,957.73 Gutter Price: Other Work:
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We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: \_\_\_\_\_ dollars ( \$27,957.73 )

**All interior damage to buildings is excluded 45 days after completion date and the owner is notified that any damage to contents will be the responsibility of the owner and his insurance company. All damage to the building which occurred while roofing was in progress will be covered by the contractor.**

Acceptance of Proposal: This proposal becomes the legal and binding contract 72 hours from date of acceptance. 1.5% per month interest will be added on to all accounts 30 days past due. In addition, if collection services are required, reasonable collection attorney fees will be added on accounts 60 days over due. Payment will be made as outlined above. Failure to pay may constitute a mechanic's lien being filed against the property. Cancellation of the contract may be achieved by paying a cancellation fee in the amount of 5% of the contract price.

I authorize my Insurance Company, \_\_\_\_\_ to pay Pyramid Roofing Company direct following completion of the work. \_\_\_\_\_ Date: \_\_\_\_\_

<b>Pyramid Representative:</b> Ed Lebbon (816) 518-3195  _____ Signature: _____ Date: _____	<b>Customer's Signature:</b>  _____ Signature: _____ Date: _____
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## Jason Hanson

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**From:** David Haldiman  
**Sent:** Monday, August 13, 2018 1:54 PM  
**To:** Jason Hanson  
**Subject:** FW: Public Works Roof Project Pricing

**David Haldiman**  
INSPECTOR, ICC & Public Works  
10000 E. 59<sup>th</sup> Street  
Raytown, MO. 64133  
Office-816-737-6071  
Cell-816-803-1003  
[davidh@raytown.mo.us](mailto:davidh@raytown.mo.us)

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**From:** Scott Briedwell <s.briedwell@thewilsongroupinc.com>  
**Sent:** Wednesday, December 20, 2017 2:27 PM  
**To:** David Haldiman <davidh@raytown.mo.us>  
**Subject:** Public Works Roof Project Pricing

Hi Dave,

We have pricing together for you on the project referenced above. Our price to compete this work would be \$33,875. The scope of work includes adding new flashing down the west side of the building, cleaning and prepping the existing roof, and installing a Gaco silicone roof coating system to include prime and topcoat. This system is maintenance free and comes with a 50 year warranty. This pricing is based on prevailing wage rates and tax exempt status. Feel free to contact me with any questions.

I am working on the office and restroom remodel pricing and will have that over in the coming days.

Thanks,

Scott Briedwell  
Project Manager

The Wilson Group Inc  
1606 W Main St  
Greenwood MO 64034  
816-434-3185 Direct  
816-537-0112 Fax

**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** August 16, 2018

**Resolution No.:** R-3124-18

**To:** Mayor and Board of Aldermen

**From:** Dave Parks, Parks and Recreation Director

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_ (only if funding is requested)

**City Administrator Approval:** \_\_\_\_\_



**Action Requested:** Board of Aldermen approval to terminate the existing contract with Brad Taylor, Inc. due to poor performance and not complying with contract requirements.

**Recommendation:** The Parks and Recreation Department recommends approval.

**Analysis:** Bids were opened from 4 contractors for the 2018 Parks and Recreation mowing contract on March 1, 2018. Parks and Recreations staff has tried to work with the contractor for the past two months to adhere to the mowing requirements outlined within the contract, but they were unable to complete the mowing as required by the contract. Parks Staff is recommending the termination of the contract as allowed by Article VIII within the contract. Staff has contacted the second low bidder, Infinity Building Services, LLC, to begin executing the contracts and complete this year's (2018) mowing season.

With the termination of the existing contract, the new contract with second responding bidder would begin immediately. Due to the nature of the work and necessity for the continual operations of the city parks system and supplementary activities, staff feels this is the best choice for the city.

**Alternatives:** Continue with current contract.

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Account Number(s): 201-92-00-100-53999  
Fund: Parks Sales Tax Fund  
Department: Parks and Recreation  
Amount to Spend: \$10,000.00

**Additional Reports Attached:** Original contract, pictures, request letter with communications

**A RESOLUTION AUTHORIZING AND APPROVING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH INFINITY BUILDING SERVICES, LLC FOR PARKS AND RECREATION MOWING IN AN AMOUNT NOT TO EXCEED \$10,000.00 FOR FISCAL YEAR 2017-2018 BUDGET**

**WHEREAS**, the City of Raytown Parks and Recreation Department issued an invitation to bid on its Parks and Recreation Mowing Contract to maintain areas within the City; and

**WHEREAS**, the Parks and Recreation Department received four (4) bids in response to the invitation and pursuant to Resolution R-3075-18, adopted on March 20, 2018 the bid submitted by Brad Taylor, Inc. in an amount not to exceed \$25,000.00 was the most advantageous bid received; and

**WHEREAS**, Brad Taylor, Inc. has not been able to complete mowing as required by the agreement and the Parks and Recreation Department wishes to terminate the existing contract and enter into an agreement with Infinity Building Services, LLC who was determined to be the next most advantageous bid; and

**WHEREAS**, the Infinity Building Services, LLC bid received and meets all the qualifications as the lowest and best bidder for the project and has agreed to perform the remaining mowing for the 2018 mowing season in an amount not to exceed \$10,000.00; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the City to enter into an agreement with Infinity Building Services, LLC to complete the 2018 mowing season in an amount not to exceed \$10,000.00;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT**, the Agreement by and between the City of Raytown Parks and Recreation Department and Brad Taylor Inc. is hereby terminated; and

**FURTHER THAT** the agreement by and between the City of Raytown Parks and Recreation Department and Infinity Building Services, LLC to complete the 2018 mowing season in an amount not to exceed \$10,000.00 is hereby approved; and

**FURTHER THAT**, the City Administrator is hereby authorized to execute any and all documents and to take any and all actions necessary to effectuate the terms of the Agreement and exercise the authority granted herein on behalf of the City.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 21<sup>st</sup> day of August, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

\_\_\_\_\_  
Joe Willerth, City Attorney

**Infinity Building Service, LLC**

P.O. Box 2488

Lee's Summit Mo, 64063

8/17/18

RE: Raytown Parks Mowing

To whom it may concern:

Infinity Building Services is positioned and willing to accept the mowing contract that was originally bid in early 2018. While we were discouraged that a change took place over a few hundred dollars over three years, we will accept a new contract. We will complete the 2018 mowing season and desire a three year contact. The rates and terms will remain the same as our original bid.

Sincerely,  
Bobby Mckenzie

**A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH BRAD TAYLOR, INC. FOR MOWING SERVICES IN AN AMOUNT NOT TO EXCEED \$25,000.00 BUT WITHIN BUDGETED AMOUNTS FOR FISCAL YEAR 2017-2018**

**WHEREAS**, the City Parks & Recreation Department solicited sealed bids from qualified firms interested in providing mowing services to Raytown park areas; and

**WHEREAS**, the Parks & Recreation Department received four (4) sealed bids in response which were opened on March 1, 2018; and

**WHEREAS**, Brad Taylor, Inc. submitted its bid and was determined to be the lowest and best bidder qualified to provide such services; and

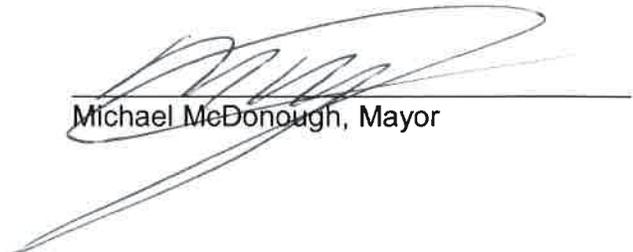
**WHEREAS**, the Board of Aldermen find it is in the best interest of the City to authorize and approve an agreement with Brad Taylor, Inc. in an amount not to exceed \$25,000.00 for fiscal year 2017-2018;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** an agreement for mowing services of park areas with Brad Taylor, Inc. as set forth in "Exhibit A" for such purposes in an amount not to exceed \$25,000.00 for fiscal year 2017-2018 is hereby authorized and approved;

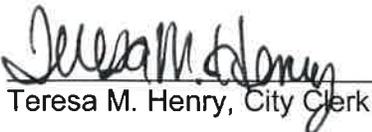
**FURTHER THAT** the City Administrator and or his designee is hereby authorized to execute all documents necessary and to take any and all actions necessary to effectuate the terms of the contract and the City Clerk is authorized to attest to the same.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 20<sup>th</sup> day of March, 2018.



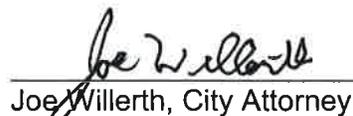
Michael McDonough, Mayor

ATTEST:



Teresa M. Henry, City Clerk

Approved as to Form:



Joe Willerth, City Attorney