

MINUTES
TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
SEPTEMBER 4, 2018
REGULAR SESSION No. 35
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
6:00 P.M.

Mayor Michael McDonough called the September 4, 2018 Board of Aldermen meeting to order at 6:01 p.m. and Alderman Bill Van Buskirk provided the invocation and led the pledge of allegiance.

Roll Call

Present: Alderman Frank Hunt, Alderman Derek Ward, Alderman Mark Moore, Alderman Jason Greene, Alderman Bill Van Buskirk, Alderman Karen Black, Alderman Ryan Myers, Alderman Steve Meyers, Alderman Bonnaye Mims (arrived during Closed Session)

Absent: Alderman Jim Aziere

CLOSED SESSION

Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:

- 610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;
- 610.021 (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore;
- 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Alderman Greene, seconded by Alderman Moore, made a motion to adjourn and reconvene in Closed Session. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Greene, Moore, Ward, Hunt, Van Buskirk, Black, Meyers, Myers

Nays: None

Absent: Aldermen Mims, Aziere

The meeting adjourned to Closed Session at 6:05 p.m.

Alderman Mims, seconded by Alderman Myers, made a motion to adjourn and reconvene in Open Session. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Myers, Ward, Hunt, Van Buskirk, Meyers, Moore, Greene, Black
Nays: None
Absent: Alderman Aziere

The meeting reconvened in Open Session at 6:40 p.m.

OPENING SESSION
(Immediately Following the Closed Session)

Public Comments

Tony Jacob, 10201 E 64 Street, spoke regarding items on the agenda.

Communication from the Mayor

The Mayor spoke on the following events:

- Raytown Arts and Music Festival
- American Public Works Expo
- August 30, reopening of Planet Fitness
- August 31, opening ceremony of the Raytown High School football season
- September 4, Eugene Yeokum's memorial service
- September 8, the final concert of the 2018 Raytown Live concert series

Communication from the City Administrator

Damon Hodges, Assistant City Administrator, provided an update on the City's current projects and plans.

Committee Reports

Alderman Van Buskirk spoke regarding the upcoming Police Pension Board Meeting.

Alderman Meyers spoke regarding the Raytown High School and Raytown South High School football game.

Alderman Mims spoke regarding care of elderly and disabled friends and loved ones in the seasonal heat, and thanked emergency responders for their efforts to help a local family during a recent incident and announced a KCP&L price adjustment program.

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular August 21, 2018 Board of Aldermen meeting minutes.

Alderman Mims, seconded by Alderman Van Buskirk, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Van Buskirk, Greene, Hunt, Meyers, Black, Moore, Myers, Ward
Nays: None
Absent: Alderman Aziere

REGULAR AGENDA

OLD BUSINESS

2. **REPORT OF CERTIFIED ELECTION RESULTS FOR THE SPECIAL ELECTION HELD ON AUGUST 7, 2018**

Teresa Henry, City Clerk, remained available for any discussion.

Alderman Black, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Black, Myers, Hunt, Greene, Moore, Meyers, Van Buskirk, Mims, Ward

Nays: None

Absent: Alderman Aziere

3. Public Hearing: A public hearing to consider rescinding voluntary tax rate ceiling reduction taken in year 2012.

3a. **SECOND READING: Bill No. 6473-18, Section VIII: AN ORDINANCE RESCINDING THE VOLUNTARY TAX RATE CEILING REDUCTION TAKEN IN THE YEAR 2012 TO BE APPLIED TO FUTURE YEARS.** Point of Contact: Missy Wilson, Assistant City Administrator.

Mayor McDonough opened the public hearing.

The ordinance was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, remained available for any discussion.

The ordinance was discussed.

Mayor McDonough closed the public hearing.

Alderman Greene, seconded by Alderman Meyers, made a motion to adopt. The motion was approved by a vote of 7-2-1.

Ayes: Aldermen Greene, Meyers, Ward, Hunt, Mims, Black, Myers

Nays: Aldermen Van Buskirk, Moore

Absent: Alderman Aziere

NEW BUSINESS

4. Public Hearing: A public hearing to consider a Conditional Use Permit for property located at 6301 Raytown Road.

4a. **FIRST READING: Bill No. 6475-18, Section XIII. AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT SUBJECT TO CERTAIN CONDITIONS TO ALLOW A VEHICLE/EQUIPMENT RENTAL ESTABLISHMENT AT 6301 RAYTOWN ROAD IN RAYTOWN, MISSOURI.** Point of Contact: Ray Haydaripoor, Community Development Director.

Mayor McDonough opened the public hearing.

The ordinance was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Community Development Director, provided a timeline of working with the applicant and remained available for any discussion.

The ordinance was discussed.

Alderman Van Buskirk made a motion to move the item back to the Planning & Zoning Committee. The motion failed for lack of a second.

Alderman Myers, seconded by Alderman Van Buskirk, made a motion to suspend the rules and hold an immediate second reading.

The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Myers, Van Buskirk, Mims, Hunt, Ward, Moore, Greene, Black, Meyers

Nays: None

Absent: Alderman Aziere

The ordinance was read for a second time by title only by Teresa Henry, City Clerk.

Alderman Van Buskirk, seconded by Alderman Mims, made a motion to adopt.

Legal council and staff recommended a negative vote.

Mayor McDonough Closed the public hearing.

The motion failed by a vote of 0-9-1

Ayes: None

Nays: Aldermen Van Buskirk, Mims, Hunt, Greene, Moore, Ward, Black, Myers, Meyers

Absent: Alderman Aziere

5. Public Hearing: A public hearing to consider amendments to the Zoning Map.

5a. **FIRST READING: Bill No. 6476-18, Section XIII. AN ORDINANCE APPROVING THE 2018 ZONING MAP AMENDMENT FOR THE CITY OF RAYTOWN, MISSOURI.** Point of Contact: Ray Haydaripoor, Community Development Director.

Mayor McDonough opened the public hearing.

The ordinance was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Community Development Director, remained available for any discussion.

The ordinance was discussed.

Alderman Van Buskirk, seconded by Alderman Mims, made a motion to suspend the rules and hold an immediate second reading. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Van Buskirk, Mims, Myers, Moore, Black, Meyers, Greene, Hunt, Ward

Nays: None

Absent: Alderman Aziere

The ordinance was read for a second time by title only by Teresa Henry, City Clerk.

Alderman Mims, seconded by Alderman Ward, made a motion to adopt.

Mayor McDonough closed the public hearing.

The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Ward, Greene, Meyers, Myers, Black, Hunt, Van Buskirk, Moore
Nays: None
Absent: Alderman Aziere

6. **FIRST READING: Bill No. 6477-18, Section XIII. AN ORDINANCE** APPROVING THE FINAL PLAT OF CRESCENT CREEK, A SUBDIVISION OF THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI. Point of Contact: Ray Haydaripoor, Community Development Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Community Development Director, remained available for any discussion.

The ordinance was discussed.

Alderman Myers disclosed that he has been contacted by the developer with a request that the rules be suspended and to hold an immediate second reading.

Alderman Myers, seconded by Alderman Mims, made a motion to suspend the rules and hold an immediate second reading. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen, Myers, Mims, Van Buskirk, Hunt, Ward, Greene, Moore, Black, Meyers
Nays: None
Absent: Alderman Aziere

The ordinance was read for a second time by title only by Teresa Henry, City Clerk.

Alderman Myers, seconded by Alderman Moore, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Myers, Moore, Van Buskirk, Hunt, Ward, Mims, Greene, Black, Meyers
Nays: None
Absent: Alderman Aziere

7. **R-3125-18: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH KEY EQUIPMENT FOR THE PURCHASE OF PARTS AND REPAIRS RELATED TO THE MAINTENANCE AND OPERATION OF CITY-OWNED EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$26,000.00 FOR FISCAL YEAR 2017-2018. Point of Contact: Damon Hodges, Assistant City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator, remained available for any discussion.

The resolution was discussed.

Alderman Myers, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Myers, Black, Moore, Meyers, Greene, Hunt, Van Buskirk, Ward, Mims
Nays: None
Absent: Alderman Aziere

8. **R-3126-18: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH DOUBLE CHECK COMPANY, INC. FOR MAINTENANCE AND OPERATION OF THE CITY-OWNED UNDERGROUND STORAGE TANKS AND FUELING EQUIPMENT IN EXCESS OF \$15,000.00 BUT WITHIN BUDGETED AMOUNTS FOR FISCAL YEAR 2017-2018. Point of Contact: Damon Hodges, Assistant City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator, remained available for any discussion.

Alderman Myers, seconded by Alderman Hunt, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Myers, Hunt, Meyers, Greene, Van Buskirk, Mims, Moore, Black, Ward

Nays: None

Absent: Alderman Aziere

9. **R-3127-18: A RESOLUTION** AUTHORIZING AND APPROVING THE REPAIR SERVICES OF WASTEWATER AND STORM WATER INFRASTRUCTURE IN THE CITY OF RAYTOWN, MISSOURI FROM WIEDENMANN, INC. UTILIZING THE CITY OF LEE'S SUMMIT, MISSOURI COOPERATIVE PURCHASE CONTRACT AND APPROVING PROJECT EXPENSES FOR A SEWER SEGMENT REPLACEMENT BETWEEN 6720 TO 6808 RAYTOWN ROAD, 8923 TO 9007 E. 79TH STREET AND AT 9805 E. 350 HIGHWAY IN AN AMOUNT NOT TO EXCEED \$154,650.10. Point of Contact: Damon Hodges, Assistant City Administrator

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator, remained available for any discussion.

The resolution was discussed.

Alderman Myers made a motion to adopt.

Discussion continued regarding the bidding process.

Alderman Mims seconded Alderman Myers' motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Myers, Mims, Hunt, Ward, Moore, Greene, Van Buskirk, Black, Meyers

Nays: None

Absent: Alderman Aziere

Mayor McDonough called for a ten-minute recess.

Mayor McDonough reconvened the meeting.

STUDY SESSION

2018-2019 Budget Discussion

Missy Wilson, Assistant City Administrator, and Michael Keenan, Finance Consultant, opened the study session and remained available for any discussion.

Alderman Greene spoke on behalf of the Finance Committee and their work regarding the budget.

Staff presented information regarding the 1% (\$85,809) and 2% (\$171,618) Cost of Living Adjustments (COLAs), a one-time payment (\$87,200) and additional holidays which the Finance Committee had asked staff to consider.

The Board discussed these topics and Police Department step increases, traffic citations and warrant policy. Also discussed were vacant Police Department positions that were fully funded.

Alderman Ward, seconded by Alderman Mims, made a motion to budget a 2% COLA increase and two additional holidays to be determined by Human Resources. The motion was approved by a vote of 8-1-1.

Ayes: Aldermen Ward, Mims, Black, Hunt, Greene, Myers, Meyers, Van Buskirk

Nays: Alderman Moore

Absent: Alderman Aziere

Ms. Wilson asked the Board for any final notes and recommendations for staff.

The Parks Fund election budget, Comcast services, Public Works budget and Court's two-month warrant amnesty program were further discussed.

ADJOURNMENT

Alderman Mims, seconded by Alderman Ward, made a motion to adjourn. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Ward, Moore, Hunt, Van Buskirk, Black, Meyers, Greene, Myers

Nays: None

Absent: Alderman Aziere

The meeting adjourned at 8:47 p.m.