

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
SEPTEMBER 5, 2017
REGULAR SESSION NO. 10
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133

OPENING SESSION
6:00 P.M.

Mayor Michael McDonough called the September 5, 2017 Board of Aldermen meeting to order at 6:05 p.m. James of Graceway Church provided the invocation and led the pledge of allegiance.

Roll Call

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Karen Black, Alderman Frank Hunt, Alderman Jim Aziere (arrive at 6:20 p.m.), Alderman Jason Greene, Alderman Ryan Myers, Alderman Mark Moore, Alderman Steve Meyers, Alderman Bill Van Buskirk, Alderman Bonnaye Mims, Alderman Eric Teeman

Absent: None

Public Comments

Chief Lynch of the Raytown Police Department spoke regarding the FY17-18 proposed budget.

Communication from the Mayor

None

Communication from the City Administrator

City staff continues to work on the FY17-18 City-wide budget. Tonight's meeting will be followed by a Board of Aldermen Town Hall meeting. The City's new Planning and Zoning Coordinator will begin work in the Community Development department on September 19. RFQ's for the City's Legal counsel have been received and City staff will begin contacting firms to schedule interviews later this week. The August 2-for-1 clean-up coupon resulted in the sale of 268 coupons resulting in \$13,400 of debris removal for Raytown citizens.

Committee Reports

Alderman Mims led a moment of silence for the recent death of Randy Battagler, owner and editor of the Raytown Times.

Alderman Hunt announced the success of the Three Trails Educational Center ribbon cutting ceremony and the presence of many community organizations and representatives at the event.

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular August 15, 2017 Board of Aldermen meeting minutes.

Alderman Mims, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Black, Teeman, Hunt, Van Buskirk, Meyers, Moore, Myers, Greene
Nays: None
Absent: Alderman Aziere

REGULAR AGENDA

OLD BUSINESS

2. Public Hearing: A public hearing to consider an amendment to Chapter 50 related to the land use table.

2a. **SECOND READING: Bill No. 6447-17, Section XIII. AN ORDINANCE** AMENDING CHAPTER 50 (ZONING), SECTION 107 (LAND USE TABLE) SECTION 2 OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, BY REPEALING A PORTION OF SECTION 2 OF ORDINANCE NO. 5566-17 AND ADOPTING AND INSERTING THE TABLE ATTACHED AS EXHIBIT "A" IN SECTION 2 AS THE LAND USE TABLE IN THE ZONING ORDINANCE OF THE CITY OF RAYTOWN. Point of Contact: Ray Haydaripoor, Community Development Director.

Mayor McDonough opened the public hearing.

The ordinance was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Community Development Director, remained for any discussion.

Alderman Black, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Black, Mims, Hunt, Greene, Moore, Van Buskirk, Teeman, Myers, Meyers
Nays: None
Absent: Alderman Aziere

Became Ordinance 5579-17

Mayor McDonough closed the public hearing.

3. Public Hearing: A public hearing to consider text amendments to Chapter 50 of the Code of Ordinances.

3a. **SECOND READING: Bill No. 6448-17, Section XIII. AN ORDINANCE** AMENDING CHAPTER 50 (ZONING), SECTION 4 (DEFINITIONS) OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN BY REPEALING A PORTION OF SECTION 2 OF ORDINANCE NO. 5571-17 AND ADOPTING AND INSERTING THE DEFINITIONS ATTACHED AS EXHIBIT "A" IN SECTION 2 FOR THE PURPOSE OF UPDATING ZONING DEFINITIONS IN THE ZONING ORDINANCE OF THE CITY OF RAYTOWN. Point of Contact: Ray Haydaripoor, Community Development Director.

Mayor McDonough opened the public hearing.

The ordinance was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Community Development Director, remained for any discussion.

Alderman Mims, seconded by Alderman Meyers, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Meyers, Greene, Myers, Black, Teeman, Hunt, Van Buskirk, Moore

Nays: None

Absent: Alderman Aziere

Became Ordinance 5580-17

Mayor McDonough closed the public hearing.

Alderman Aziere joined the meeting.

4. **Amended R-2994-17: AN AMENDED RESOLUTION AUTHORIZING AND APPROVING AMENDMENTS TO THE CITY OF RAYTOWN PERSONNEL MANUAL ADOPTED DECEMBER 20, 2016 RELATING TO THE TAKE-HOME CITY-OWNED VEHICLE POLICY.** Point of Contact: Tom Cole, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Tom Cole, City Administrator, remained available for any discussion.

Alderman Myers, seconded by Alderman Mims, made a motion to incorporate suggested wording from the Take-Home City Owned Vehicle policy and incorporate it into the City-Owned Vehicle Policy and shared an amended version on the dais.

After some discussion, Alderman Teeman, seconded by Alderman Myers, made a motion to strike the suggested sentence in the first paragraph relating to surveillance and/or undercover work vehicles.

Alderman Van Buskirk stated he would like some additional language, "and/or his designee", added to the end of the third paragraph. Alderman Teeman, amended his motion to add Alderman Van Buskirk's suggested language, and the second, Alderman Mims, approved.

Discussion detailed that the Police Department currently has fifteen (15) marked cars, two (2) marked motorcycles, twenty (20) unmarked cars and two (2) unmarked trailers.

There was also clarification made that under this policy, there would no longer be take home vehicles used by the City unless authorized by the City Administrator.

On the motion made by Alderman Teeman, seconded by Alderman Myers, to strike the suggested sentence in the first paragraph and insert "and/or his designee" to the end of the third paragraph. The motion was approved by a vote of 10-0.

Ayes: Aldermen Teeman, Myers, Hunt, Van Buskirk, Meyers, Moore, Greene, Aziere, Mims, Black

Nays: None

On the motion made by Alderman Myers, seconded by Alderman Mims, to incorporate the suggested wording from the Take-Home City Owned Vehicles policy into the City-Owned Vehicle Policy so that there would only be one vehicle policy contained in the Personnel manual. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Mims, Van Buskirk, Hunt, Teeman, Greene, Moore, Aziere, Black, Meyers

Nays: None

5. **R-3019-17: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF COMPUTER EQUIPMENT AND SUPPLIES FROM DELL MARKETING, L.P. OFF THE MIDWESTERN HIGHER EDUCATION COMMISSION AGREEMENT IN AN AMOUNT NOT TO EXCEED \$42,950.00 FOR FISCAL YEAR 2016-2017. Point of Contact: Jim Lynch, Police Chief.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Lynch, Police Chief, remained available for any discussion.

The Police Department's technology representative was not available to attend the meeting, and Chief Lynch requested the item be tabled until the next Board meeting. The representative is expected to provide information comparing the system specifications of the proposed items for purchase to similarly listed items sold at lower retail prices.

Alderman Greene, seconded by Alderman Black, made a motion to continue to a date certain of September 19, 2017. The motion was approved by a vote of 10-0.

Ayes: Aldermen Greene, Black, Meyers, Van Buskirk, Myers, Mims, Moore, Aziere, Hunt, Teeman
Nays: None

6. **R-3020-17: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF WORKSTATIONS AND EQUIPMENT FROM KNOLL OFF THE U.S. COMMUNITIES COOPERATIVE BID IN AN AMOUNT NOT TO EXCEED \$22,829.72 FOR FISCAL YEAR 2016-2017. Point of Contact: Jim Lynch, Police Chief.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Lynch, Police Chief, stated that these funds are no longer being requested, and remained available for any discussion.

Alderman Van Buskirk, seconded by Alderman Mims, made a motion to table indefinitely. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Mims, Hunt, Teeman, Moore, Greene, Black, Aziere, Myers, Meyers
Nays: None

NEW BUSINESS

7. **R-3021-17: A RESOLUTION** A RESOLUTION AUTHORIZING AND APPROVING AN AMENDMENT TO THE CITY OF RAYTOWN PERSONNEL MANUAL ADOPTED AUGUST 1, 2017 RELATING TO SECTION 1-IN GENERAL. Point of Contact: Tom Cole, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Tom Cole, City Administrator, explained that this resolution tightens language regarding the bereavement policy's definition of family, and remained available for any discussion.

The Board thanked City staff for their steadfast effort to update the Personnel Manual over this extended period of time.

Alderman Teeman, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Teeman, Mims, Moore, Aziere, Hunt, Van Buskirk, Black, Meyers, Greene, Myers
Nays: None

8. **Public Hearing:** A public hearing to establish the annual property tax levy rate for the year 2017.

8a. **FIRST READING: Bill No. 6449-17, Section VIII: AN ORDINANCE ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2017.** Point of Contact: Breana Burrichter, Finance Director.

Mayor McDonough opened the public hearing.

The resolution was read by title only by Teresa Henry, City Clerk.

Briana Burrichter, Finance Director, remained available for any discussion.

Alderman Teeman, seconded by Alderman Moore, made a motion to table to a date certain of September 19, 2017. The motion was approved by a vote of 10-0.

Ayes: Aldermen Teeman, Moore, Greene, Van Buskirk, Hunt, Meyers, Aziere, Mims, Black, Myers
Nays: None

Mayor McDonough closed the public hearing.

ADJOURNMENT

Alderman Myers, seconded by Alderman Moore, made a motion to adjourn. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Moore, Black, Hunt, Aziere, Greene, Meyers, Van Buskirk, Mims, Teeman
Nays: None

The meeting adjourned at 6:56 p.m.

Teresa M. Henry, MRCC
City Clerk