

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
OCTOBER 1, 2019
REGULAR SESSION NO. 11
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.

OPENING SESSION

Invocation/Pledge of Allegiance
Roll Call

Proclamations & Presentations

- ★ Proclamation recognizing October as Breast Cancer Awareness Month
- ★ Presentation to Raytown Emergency Assistance Program

Public Comments
Communication from the Mayor
Communication from the City Administrator
Committee Reports

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular September 17, 2019 Board of Aldermen meeting minutes.
Approval of the Special September 24, 2019 Board of Aldermen meeting minutes.

NEW BUSINESS

2. **FIRST READING: Bill No.: 6516-19, Section XI. AN ORDINANCE** ADOPTING THE 2018 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE, REGULATING AND GOVERNING THE CONSTRUCTION OF ALL BUILDINGS AND STRUCTURES WITHIN THE CITY AND PROVIDING THE STANDARDS FOR SUPPLIED UTILITIES AND FACILITIES AND OTHER PHYSICAL CONDITIONS ESSENTIAL TO ENSURE THAT STRUCTURES ARE SAFE, SANITARY AND FIT FOR OCCUPATION AND USE. Point of Contact: Ray Haydaripoor, Community Development Director.
3. **FIRST READING: Bill No.: 6517-19, Section XI. AN ORDINANCE** ADOPTING THE 2018 EDITION OF THE INTERNATIONAL BUILDING CODE, REGULATING AND GOVERNING THE CONSTRUCTION OF ALL BUILDINGS AND STRUCTURES WITHIN THE CITY AND PROVIDING THE STANDARDS FOR SUPPLIED UTILITIES AND FACILITIES AND OTHER PHYSICAL CONDITIONS ESSENTIAL TO ENSURE THAT STRUCTURES ARE SAFE, SANITARY AND FIT FOR OCCUPATION AND USE. Point of Contact: Ray Haydaripoor, Community Development Director.
4. **FIRST READING: Bill No.: 6518-19, Section XI. AN ORDINANCE** ADOPTING THE 2018 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE, REGULATING AND GOVERNING THE REPAIR, ALTERATION, CHANGE OF OCCUPANCY, ADDITION AND RELOCATION OF EXISTING BUILDINGS IN THE CITY OF RAYTOWN. Point of Contact: Ray Haydaripoor, Community Development Director.

5. **FIRST READING: Bill No.: 6519-19, Section XI. AN ORDINANCE** ADOPTING THE 2018 EDITION OF THE INTERNATIONAL MECHANICAL CODE, REGULATING AND GOVERNING THE DESIGN, CONSTRUCTION, INSTALLATION, REPAIR, USE OR MAINTENANCE OF MECHANICAL SYSTEMS IN THE CITY OF RAYTOWN. Point of Contact: Ray Haydaripoor, Community Development Director.
6. **FIRST READING: Bill No.: 6520-19, Section XI. AN ORDINANCE** ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PLUMBING CODE, REGULATING AND GOVERNING THE DESIGN, CONSTRUCTION, INSTALLATION, REPAIR, USE OR MAINTENANCE OF PLUMBING SYSTEMS IN THE CITY OF RAYTOWN. Point of Contact: Ray Haydaripoor, Community Development Director.
7. **FIRST READING: Bill No.: 6521-19, Section XI. AN ORDINANCE** ADOPTING THE 2017 EDITION OF THE NATIONAL ELECTRICAL CODE, REGULATING AND GOVERNING THE INSTALLATION OF ELECTRICAL CONDUCTORS, EQUIPMENT, AND RACEWAYS; SIGNALING AND COMMUNICATIONS CONDUCTORS, EQUIPMENT, AND RACEWAYS; AND OPTICAL FIBER CABLES AND RACEWAYS LOCATION IN THE CITY OF RAYTOWN. Point of Contact: Ray Haydaripoor, Community Development Director.
8. **FIRST READING: Bill No.: 6522-19, Section XI. AN ORDINANCE** ADOPTING THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE, ESTABLISHING THE MINIMUM REGULATIONS FOR ENERGY EFFICIENT BUILDINGS USING PRESCRIPTIVE AND PERFORMANCE RELATED PROVISIONS OF ALL BUILDINGS AND STRUCTURES WITHIN THE CITY. Point of Contact: Ray Haydaripoor, Community Development Director.
9. **FIRST READING: Bill No.: 6523-19, Section XI. AN ORDINANCE** ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FUEL GAS CODE, REGULATING AND GOVERNING THE DESIGN, CONSTRUCTION, INSTALLATION, REPAIR, USE OR MAINTENANCE OF FUEL GAS SYSTEMS IN THE CITY OF RAYTOWN. Point of Contact: Ray Haydaripoor, Community Development Director.
10. **FIRST READING: Bill No.: 6524-19, Section XI. AN ORDINANCE** ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE, REGULATING AND GOVERNING THE SAFEGUARDING OF LIFE AND PROPERTY FROM FIRE AND EXPLOSION HAZARDS ARISING FROM THE STORAGE, HANDLING AND USE OF HAZARDOUS SUBSTANCE, MATERIALS AND DEVICES, AND FROM CONDITIONS HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANCY OF BUILDINGS AND PREMISES. Point of Contact: Ray Haydaripoor, Community Development Director.
11. **FIRST READING: Bill No.: 6525-19, Section XI. AN ORDINANCE** AMENDING CHAPTER 8, ARTICLE XI OF THE CITY CODE AND ADOPTING THE 2017 EDITION OF THE AMERICAN NATIONAL STANDARD FOR ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES IN THE CITY OF RAYTOWN. Point of Contact: Ray Haydaripoor, Community Development Director.
12. **FIRST READING: Bill No.: 6526-19, Section XI. AN ORDINANCE** ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, REGULATING THE MINIMUM MAINTENANCE REQUIREMENTS FOR EXISTING BUILDINGS IN THE CITY OF RAYTOWN. Point of Contact: Ray Haydaripoor, Community Development Director.
13. **R-3241-19: A RESOLUTION** AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2019-2020. Point of Contact: Damon Hodges, City Administrator.
14. **R-3242-19: A RESOLUTION** AUTHORIZING THE EXPENDITURE OF FUNDS FOR AUDIO-VISUAL EQUIPMENT AND SUPPLIES FROM DIGITAL ALLY, INC., IN AN AMOUNT NOT TO EXCEED \$25,325.00 FOR FISCAL YEAR 2018-2019. Point of Contact: Randy Hudspeth, Interim Police Chief.

ADJOURNMENT

**DRAFT
MINUTES**

**RAYTOWN BOARD OF ALDERMEN
SEPTEMBER 17, 2019
REGULAR SESSION NO. 10
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.**

OPENING SESSION

Mayor Michael McDonough called the September 17, 2019 Board of Aldermen meeting to order at 7:02 p.m. and Timmy Hensel of The River Church provided the invocation and led the pledge of allegiance.

Roll

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Bonnaye Mims, Alderman Frank Hunt, Alderman Derek Ward, Alderman Janet Emerson, Alderman Jason Greene, Alderman Bill Van Buskirk, Alderman Greg Walters, Alderman Jim Aziere, Alderman Ryan Myers, Alderman Mary Jane Van Buskirk

Proclamations & Presentations

Mayor McDonough presented the following:

Proclamation recognizing Raytown Citizens Crime Watch

Proclamation recognizing Constitution Week

A Raytown High School vs Raytown South commemorative quarter to Steve Meyers

Proclamation recognizing the Rice-Tremonti Home 175-year anniversary

Public Comments

Comments were made by:

Richard Tush, 9401 E 65 Street

Tony Jacob, Raytown, MO

John Ivey, 2525 Main Street, Kansas City, MO

Communication from the Mayor

Mayor McDonough spoke on recent events and City business.

Communication from the City Administrator

Damon Hodges, City Administrator, provided an update on the City's current projects and plans.

Committee Reports

Comments were made by Aldermen Bill Van Buskirk, Mims and Myers.

Alderman Myers left the dais at 7:36 p.m.

Alderman Myers returned to the dais at 7:37 p.m.

1. **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular September 3, 2019 Board of Aldermen meeting minutes.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Mims, Greene, Bill Van Buskirk, Hunt, Mary Jane Van Buskirk, Aziere, Walters, Emerson, Ward

Nays: None

OLD BUSINESS

2. Public Hearing: A public hearing to consider a Conditional Use Permit for property located at 9100 E. 350 Highway.

2a. **SECOND READING: Bill No. 6508-19, Section XIII. AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR MOHAMED ALSIYOUHI TO OPERATE A VEHICLE REPAIR (LIMITED) USE AT 9100 E. 350 HIGHWAY IN THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI.** Point of Contact: Ray Haydaripoor, Community Development Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Chris Gilbert, Planning & Zoning Coordinator, presented the item and remained available for any discussion.

The item was discussed.

Alderman Greene, seconded by Alderman Aziere, made a motion to adopt.

Discussion continued.

The applicant, Mohamed Alsiyouhi, was called to the lectern for discussion.

Alderman Bill Van Buskirk, seconded by Alderman Waters, made a motion to amend the ordinance to impose a condition that all conditions of this ordinance be met within 4 months.

Discussion continued.

Alderman Bill Van Buskirk's motion to amend the ordinance was approved by a vote of 8-2.

Ayes: Aldermen Bill Van Buskirk, Walters, Hunt, Emerson, Myers, Greene, Aziere, Mims

Nays: Alderman Ward, Mary Jane Van Buskirk

Jennifer Baird, City Attorney, reread Alderman Greene's motion to adopt as amended.

The motion to adopt as amended was approved by a vote of 9-1.

Ayes: Aldermen Greene, Aziere, Walters, Hunt, Myers, Emerson, Bill Van Buskirk, Mims, Ward

Nays: Alderman Mary Jane Van Buskirk

The public hearing was closed.

3. **SECOND READING: Bill No. 6513-19, Section XIII: AN ORDINANCE** APPROVING THE "FINAL PLAT OF TURNLEAF VILLAS" LOCATED AT 59th STREET AND HUNTER COURT, COMPRISING 2.3 ACRES, AND LOCATED WITHIN THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI. Point of Contact: Ray Haydaripoor, Community Development Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Chris Gilbert, Planning & Zoning Coordinator, presented the item and remained available for any discussion.

Alderman Myers, seconded by Alderman Aziere, made a motion to adopt.

The item was discussed.

The motion to adopt was approved by a vote of 10-0.

Ayes: Aldermen Myers, Aziere, Ward, Hunt, Bill Van Buskirk, Mary Jane Van Buskirk, Emerson, Greene, Mims, Walters

Nays: None

NEW BUSINESS

4. **FIRST READING: Bill No.: 6514-19, Section XIII. AN ORDINANCE** TERMINATING THE USA 800 TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA, AS CREATED BY THE USA 800 TAX INCREMENT FINANCING PLAN AND DISSOLVING THE USA 800 TAX INCREMENT FINANCING SPECIAL ALLOCATION. Point of Contact: Missy Wilson, Assistant City Administrator.

The ordinance was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, presented the item and remained available for any discussion.

Alderman Bill Van Buskirk, seconded by Alderman Emerson, made a motion to suspend the rules and hold an immediate second reading.

The item was discussed.

The motion was approved by a vote of 8-2.

Ayes: Aldermen Bill Van Buskirk, Emerson, Hunt, Greene, Aziere, Myers, Mary Jane Van Buskirk, Mims

Nays: Aldermen Ward, Walters

The ordinance was read for a second time by title only by Teresa Henry, City Clerk.

Discussion continued.

Alderman Bill Van Buskirk, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 9-0-0-1.

Ayes: Aldermen Bill Van Buskirk, Mims, Aziere, Greene, Mary Jane Van Buskirk, Myers, Ward, Hunt, Emerson

Nays: None

Absent: None

Abstain: Alderman Walters

Mayor McDonough called for a 10-minutes recess.

Mayor McDonough reconvened the meeting at 8:40 p.m.

5. **FIRST READING: Bill No.: 6515-19, Section VIII. AN ORDINANCE** ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2019. Point of Contact: Russ Petry, Finance Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Russ Petry, Finance Director, presented the item and remained available for any discussion.

The item was discussed.

6. **R-3233-19: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF A DUAL DRUM ROLLER COMPACTOR FROM MURPHY TRACTOR & EQUIPMENT OFF THE NATIONAL JOINT POWERS ALLIANCE COOPERATIVE PURCHASING CONTRACT IN AN AMOUNT NOT TO EXCEED \$37,374.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, along with Tony Mesa, Public Works Superintendent, presented the item and remained available for any discussion.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Mims, Hunt, Ward, Emerson, Greene, Bill Van Buskirk, Walters, Aziere, Mary Jane Van Buskirk

Nays: None

7. **R-3234-19: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH VANCE BROTHERS, INC. OFF THE COUNTY COMMISSION OF PLATTE COUNTY AGREEMENT FOR THE 2019 MICRO-SURFACING PROJECT IN AN AMOUNT NOT TO EXCEED \$100,000.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, along with Jason Hanson, City Engineer, presented the item and remained available for any discussion.

The item was discussed.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Mims, Emerson, Ward, Aziere, Hunt, Bill Van Buskirk, Walters, Mary Jane Van Buskirk, Greene

Nays: None

8. **R-3235-19: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH J.M. FAHEY CONSTRUCTION COMPANY UTILIZING THE KANSAS CITY, MISSOURI CONTRACT FOR THE 2019 ASPHALT OVERLAY PROJECT IN AN AMOUNT NOT TO EXCEED \$350,000.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, along with Jason Hanson, City Engineer, presented the item and remained available for any discussion.

The item was discussed.

Alderman Myers, seconded by Alderman Mary Jane Van Buskirk, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Mary Jane Van Buskirk, Greene, Bill Van Buskirk, Hunt, Aziere, Mims, Walters, Emerson, Ward

Nays: None

9. **R-3236-19: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH QUALITY CUSTOM CONSTRUCTION OFF THE CITY OF LEE'S SUMMIT CONTRACT FOR THE 2019 CONCRETE REPAIR PROJECT IN A TOTAL AMOUNT NOT TO EXCEED \$45,125.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, along with Jason Hanson, City Engineer, presented the item and remained available for any discussion.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Emerson, Walters, Hunt, Aziere, Greene, Myers, Mary Jane Van Buskirk, Bill Van Buskirk, Ward

Nays: None

10. **R-3237-19: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH QUALITY CUSTOM CONSTRUCTION OFF THE CITY OF LEE'S SUMMIT CONTRACT FOR THE 2019 CONCRETE CURB REPAIR PROJECT IN A TOTAL AMOUNT NOT TO EXCEED \$175,803.83. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Tony Mesa, Public Works Superintendent, presented the item and remained available for any discussion.

The item was discussed.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Myers, Ward, Hunt, Bill Van Buskirk, Mary Jane Van Buskirk, Emerson, Greene, Aziere, Walters

Nays: None

11. **R-3238-19: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT WITH DUKE'S ROOT CONTROL, INC. UTILIZING THE HOUSTON-GALVESTON AREA COOPERATIVE CONTRACT IN AN AMOUNT NOT TO EXCEED \$19,659.25 FOR FISCAL YEAR 2018-2019. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Tony Mesa, Public Works Superintendent, presented the item and remained available for any discussion.

Alderman Mary Jane Van Buskirk, seconded by Alderman Aziere, made a motion to adopt.

The item was discussed.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Mary Jane Van Buskirk, Aziere, Hunt, Greene, Emerson, Bill Van Buskirk, Ward, Walters, Myers, Mims

Nays: None

12. **R-3239-19: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF COMPUTER EQUIPMENT AND SUPPLIES FROM DELL GOVERNMENT SALES IN AN AMOUNT NOT TO EXCEED \$7,972.74 FOR FISCAL YEAR 2018-2019. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Dan Berry, IT Manager, presented the item and remained available for any discussion.

Alderman Mary Jane Van Buskirk, seconded by Alderman Mims, made a motion to adopt.

The item was discussed.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Mary Jane Van Buskirk, Mims, Aziere, Greene, Myers, Walters, Ward, Hunt, Bill Van Buskirk, Emerson

Nays: None

13. **R-3240-19: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH CDW-G FOR THE PURCHASE OF COMPUTER EQUIPMENT AND SUPPLIES IN THE AMOUNT OF \$17,027.00 FOR FISCAL YEAR 2018-2019. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Dan Berry, IT Manager, presented the item and remained available for any discussion.

Alderman Mary Jane Van Buskirk, seconded by Alderman Mims, made a motion to adopt.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Mary Jane Van Buskirk, Mims, Aziere, Greene, Myers, Walters, Ward, Hunt, Bill Van Buskirk, Emerson

Nays: None

DISCUSSION ITEM

14. Sewer Rates, Alderman Greg Walters

Alderman Walters requested that the item be continued to the next meeting.

There was no discussion.

Alderman Mims, seconded by Alderman Van Buskirk, made a motion to adjourn. The motion was approved by a majority of those present.

ADJOURNMENT

The meeting adjourned at 9:21 p.m.

Teresa M. Henry, MRCC
City Clerk

**DRAFT
MINUTES**

**TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
SEPTEMBER 24, 2019
SPECIAL SESSION NO. 1
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
6:00 P.M.**

OPENING SESSION

Mayor Michael McDonough called the September 24, 2019 Board of Aldermen Special Session to order at 6:03 p.m.

Roll

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Frank Hunt, Alderman Janet Emerson, Alderman Bill Van Buskirk, Alderman Derek Ward, Alderman Greg Walters, Alderman Jim Aziere, Alderman Mary Jane Van Buskirk, Alderman Bonnaye Mims

Absent: Alderman Jason Greene, Alderman Ryan Myers

Public Comments

None

Communication from the Mayor

None

Communication from the City Administrator

Damon Hodges, City Administrator, provided an update on the City's current projects and plans.

Alderman Greene joined the meeting at 6:09 p.m.

Khalen Dwyer, of Columbia Capital, provided an update on the refinancing of the City's TIF.

OLD BUSINESS

1. Public Hearing: A public hearing to establish the 2019 Sewer and Sewerage Disposal Service Charges.
 - 1a. **SECOND READING: Amended Bill No. 6512-19, Section XXI-E-8. AN ORDINANCE AMENDING CHAPTER 44, UTILITIES; ARTICLE III; SEWERS, DIVISION 3; SERVICES CHARGES, SECTION 44-154 OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI.** Point of Contact: Russ Petry, Finance Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Russ Petry, Finance Director, and John Bales, Treasury Analyst, presented the item and remained available for any discussion.

The item was discussed.

Alderman Walters, seconded by Alderman Ward, made a motion to continue to a date certain of October 1, 2019.

Discussion continued.

Alderman Mims made a motion to call the question.

Alderman Mims rescinded the motion to call the question.

Alderman Walters' motion to continue to a date certain of October 1, 2019 failed by a vote of 2-7-1.

Ayes: Aldermen Walters, Ward

Nays: Aldermen Mims, Hunt, Emerson, Greene, Aziere, Mary Jane Van Buskirk, Bill Van Buskirk

Absent: Alderman Myers

Discussion continued.

Teresa Henry, City Clerk, clarified the ordinance language being voted on.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt as amended. The motion was approved by a vote of 8-1-1.

Ayes: Aldermen Mims, Emerson, Aziere, Greene, Mary Jane Van Buskirk, Ward, Hunt, Bill Van Buskirk

Nays: Alderman Walters

Absent: Alderman Myers

The public hearing was closed.

2. Public Hearing: A public hearing to establish the annual property tax levy rate for the year 2019.

2a. **SECOND READING: Bill No.: 6515-19, Section VIII. AN ORDINANCE ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2019.** Point of Contact: Russ Petry, Finance Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Russ Petry, Finance Director, and John Bales, Treasury Analyst, presented the item and remained available for any discussion.

Alderman Ward, seconded by Alderman Mary Jane Van Buskirk, made a motion to adopt.

The item was discussed.

The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Ward, Mary Jane Van Buskirk, Bill Van Buskirk, Hunt, Mims, Greene, Emerson, Aziere, Walters

Nays: None

Absent: Alderman Myers

The public hearing was closed.

Alderman Mims, seconded by Alderman Mary Jane Van Buskirk, made a motion to adjourn. The motion was approved by a majority of those present.

ADJOURNMENT

The meeting adjourned at 7:16 p.m.

Teresa M. Henry, MRCC
City Clerk

CITY OF RAYTOWN
Request for Board Action

Date: September 26, 2019

Bill No.: 6516-19

To: Mayor and Board of Aldermen

Section No.: XI

From: Ray Haydaripoor, Community Development Director

Department Head Approval: _____

Finance Director Approval: _____ (only if funding requested)

City Administrator Approval: _____

Action Requested: Approval of the 2018 version of the International Residential Code.

Recommendation: The Community Development Department recommends the adoption of the International Residential Code, 2018 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

In general, the 2018 International Residential Code governs detached one and two-family dwellings and townhouses that are not more than three stories above grade plane in height and have their own separate means of egress. Buildings that are accessory to these dwellings and townhouses such as garages and sheds, are also regulated by the Residential Code.

Analysis: Significant changes from the previously approved edition of the International Residential Code are:

- 1- Fire separation changes (double walls, and common walls with sprinkler system added).
- 2- Hazardous location change where safety glass in wall is adjacent to door.
- 3- Escape window deletion if building has a fire sprinkler.
- 4- Ramp slope change for egress door, adding "unless infeasible".
- 5- Exceptions for hard wired smoke detection in an existing building where certain work occurs.
- 6- Interconnection if one has multiple carbon monoxide detectors.
- 7- Roof mounted solar array requirements for weight loads, roof access and fire fighter access path.
- 8- Swimming pool barrier requirements moved to different code book.
- 9- Location of foundation anchor bolts on the sill plate.
- 10- New charts for deck column height vs. pier hole size and pier depths.
- 11- Stud changes for header installation.
- 12- Simplified wall bracing for buildings meeting certain conditions.
- 13- Dryer duct length labeling.
- 14- Gas shutoff valve location.
- 15- Electrical outlet required in each garage bay.
- 16- GFCI protection for crawl space lighting.

Budgetary Impact:

Not Applicable

AN ORDINANCE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE, REGULATING AND GOVERNING THE CONSTRUCTION OF ALL BUILDINGS AND STRUCTURES WITHIN THE CITY AND PROVIDING THE STANDARDS FOR SUPPLIED UTILITIES AND FACILITIES AND OTHER PHYSICAL CONDITIONS ESSENTIAL TO ENSURE THAT STRUCTURES ARE SAFE, SANITARY AND FIT FOR OCCUPATION AND USE

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2018 Edition of the International Residential Code, as published by the International Code Council was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2018 Edition of the International Residential Code by reference, subject to the amendments set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – CITY CODE TEXT CHANGE. That Chapter 8, Buildings and Building Regulations, Article V – Residential Code, is hereby deleted in its entirety and replaced with the following:

Sec. 8-136. - Residential code adopted; incorporated by reference.

The International Residential Code, 2018 edition, thereto published by the International Code Council, Inc., and its most current errata, is hereby adopted as the Residential Code of the City of Raytown (hereinafter the "building code") as if fully set out in this article, with the additions, insertions, deletions and changes, if any, prescribed in section 8-137.

Sec. 8-137. - Amendments to residential code.

The residential code adopted in section 8-136 is hereby amended in the following particulars:

Section R101.1 is amended to read as follows:

R101.1 *Title*. These regulations shall be known as the Residential Code for One- and Two-family Dwellings of the City of Raytown, and shall be cited as such and will be referred to herein as "this code."

Section 105.2 (Building #2) is amended to read as follows:

Fences not over 6 feet (1,828.8 mm) high.

Section 105.2 (Building #5) is amended to read as follows:

Sidewalks and driveways not more than 30 inches (762 mm) above grade and not over any basement or story below and that are not part of an accessible route. Driveways that are being expanded from the previous size, location, or driveways being changed from a previous unpaved surface to a hard surface drive for the first time require a permit.

Section 105.1.1 is added to read as follows:

License required. It shall be deemed a violation of this code for any person, firm or organization to perform for hire, occupation or business, the act of installation, alteration or repair of an electrical, plumbing, fuel gas or H.V.A.C. systems or components thereof, without lawful possession of a master craftsman's license for the same.

Section 105.1.2 is added to read as follows:

Who may be licensed and receive permits. A person whose competency in the installation, alteration and repair of Electrical, Plumbing, Fuel Gas or H.V.A.C. systems, as regulated by the code, has been satisfactorily demonstrated by examination or degree based on other documents, as prescribed in this code, and therefore deemed qualified a master in the respective trade may be licensed as a master mechanical, plumbing or electrical craftsman, provided the business or the master is otherwise licensed in conformance with occupation licensing provisions of chapter 10 of the Code of Ordinances of the City of Raytown. Such license holders are considered responsible for the works outlined on the permit application and shall directly or indirectly supervise the workers in or with his/her employment. A permit for any electrical, plumbing, fuel gas or H.V.A.C. business can only be issued when a master mechanical, electrical or plumbing craftsman license holder is employed by, or is owner of the business and is designated on the permit application. The master craftsman's position within such business shall be such that he/she has the authority to direct the work performed under such permits, as they relate to standards defined by this code. In the event a master license holder's position is terminated by a business during the period a permit is active, all permits, which are nontransferable, become null and void.

Exception. No master craftsman license shall be required for owners of record actually conducting work in or upon their own homes in which they reside.

Section 105.8.2 is added to read as follows:

Licensing. The building official may issue a master craftsman's license to any person establishing satisfactory evidence of the possession of a comparable, valid license issued by another entity, which has established licensing regulations at least comparable to those of this jurisdiction. Upon issuance of a master craftsman license by the building official, said license shall be valid for a period of one year or two years from the date of issuance.

Table R301.2(1) is amended to read as follows:

Ground snow load	=	20
Wind Design Speed	=	115 mph
Topographic Effects	=	NO
Special wind region	=	NO
Windborne debris zone	=	NO
Seismic Design Category	=	A
Weathering	=	Severe
Frost Line Depth	=	36"
Termite	=	Moderate
Winter Design Temp	=	6
Ice Barrier Underlayment Required	=	YES
Flood Hazards	=	January 20, 2017
Air Freezing Index	=	950
Mean Annual Temp	=	54

Section R302.5.1 shall be amended to read as follows:

Opening Protection. Openings from a private garage directly into a room used for sleeping purposes shall not be permitted. Other openings between the garage and residence shall be equipped with solid wood doors not less than 1 3/8 inches (35 mm) thickness, solid or honeycomb-core steel doors not less than 1 3/8 inches (35 mm) thick, or 20-minute fire-rated doors, equipped with a self-closing or automatic-closing device.
Exception: Attic-access openings

Section R303.4 is hereby deleted.

Section R313 is hereby deleted.

Section N1101.1 through N1101.8 are deleted.

Table N1102.1.1. Under Climate Zone 4, amend the following item:

'Wood Frame Wall R-Value' — 13 (Remainder of table unamended.)

Table N1102.1.3. Under Climate Zone 4, amend the following item:

'Wood Frame Wall U-Factor' — 0.082 (Remainder of table unamended.)

Section N1102.4.1.2 shall be amended as follows:

Testing. Building leakage testing shall be conducted where required by the building official. Where required by the building official, the testing shall be conducted by an approved third party. A written report of the results of the test shall be signed by the party conducting the test and provided to the building official. Testing shall be performed at any time after creation of all penetrations of the building thermal envelope. Effective January 1, 2014, the building or dwelling unit shall have an air leakage rate of not exceeding 5 air changes per hour when tested with a blower door at a pressure of 0.2 inches w.g. (50 Pascals).

During testing:

1. Exterior windows and doors, fireplace and stove doors shall be closed, but not sealed, beyond the intended weather stripping or other infiltration control measures;
2. Dampers including exhaust, intake, makeup air, backdraft and flue dampers shall be closed, but not sealed beyond intended infiltration control measures;
3. Interior doors, if installed at the time of the test, shall be open;
4. Exterior doors for continuous ventilation systems and heat recovery ventilators shall be closed and sealed;
5. Heating and cooling systems, if installed at the time of the test, shall be turned off; and,
6. Supply and return registers, if installed at the time of the test, shall be fully open.

Section P2904 is hereby deleted.

Section E3902.12 shall be amended to read as follows:

Arc-fault circuit-interrupter protection. All branch circuits that supply 120-volt, single-phase, 15- and 20-ampere outlets installed in bedrooms shall be protected by a combination type arc-fault circuit interrupter installed to provide protection of the entire branch circuit.

P2603.5.1 shall be amended to read as follows:

Building sewers. Building sewers shall be installed as required by the appropriate authority having jurisdiction.

Chapter 44 has been added to read as follows:

Section 4401 *Outdoor swimming pool barrier requirements.* An outdoor swimming pool, including an in-ground, above-ground or on-ground pool, hot tub or spa, shall be surrounded by a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches (1219 mm) above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an above-ground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm).
2. Openings in the barrier shall not allow the passage of a 4-inch-diameter (102 mm) sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions, except for normal construction tolerances and tooled masonry joints.

4. Where the barrier is composed of horizontal and vertical members, and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed 1 3/4 inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1 3/4 inches (44 mm) in width.

5. Where the barrier is composed of horizontal and vertical members, and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1 3/4 inches (44 mm) in width.

6. Maximum mesh size for chain link fences shall be a 2 1/4-inch (57 mm) square, unless the fence has slats fastened at the top or the bottom which reduce the openings to not more than 1 3/4 inches (44 mm).

7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than 1 3/4 inches (44 mm).

8. Access gates shall comply with the requirements of Items 1 through 7 and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates, other than pedestrian access gates, shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:

8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate; and

8.2. The gate and barrier shall have no opening larger than 1/2 inch (12.7 mm) within 18 inches (457 mm) of the release mechanism.

9. Where a wall of a dwelling serves as part of the barrier, one of the following conditions shall be met:

9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F 1346;

9.2. Doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and/or its screen, if present, are opened. The alarm shall be listed and labeled in accordance with UL 2017. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or

10. Where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps:

10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access; or

10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch diameter (102 mm) sphere.

SECTION 2 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the IRC The doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ___ October, 2019.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

AN ORDINANCE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL BUILDING CODE, REGULATING AND GOVERNING THE CONSTRUCTION OF ALL BUILDINGS AND STRUCTURES WITHIN THE CITY AND PROVIDING THE STANDARDS FOR SUPPLIED UTILITIES AND FACILITIES AND OTHER PHYSICAL CONDITIONS ESSENTIAL TO ENSURE THAT STRUCTURES ARE SAFE, SANITARY AND FIT FOR OCCUPATION AND USE

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2018 Edition of the International Building Code, as published by the International Code Council was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2018 Edition of the International Building Code by reference, subject to the amendments set forth herein;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – BUILDING REGULATIONS – IN GENERAL. That Chapter 8, Buildings and Building Regulations, Article I – In General, is hereby deleted in its entirety and replaced with the following:

Sec. 8-1. - Preservation of suits, proceedings, rights, remedies and liabilities.

Nothing in this chapter or in any code adopted in this chapter shall be construed to affect any suit or proceeding pending in court; nor shall any cause of action or any rights existing under contract, or under any other act or ordinance, or otherwise, be acquitted or acquired or liability incurred; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this chapter or any code adopted in this chapter.

Sec. 8-2. - Effect of conflict of provisions with zoning code.

In the event of any conflict between this chapter and the provisions of any other applicable law, ordinance, resolution, rule or regulation of the city, the more restrictive or higher standard shall govern. The regulations of this chapter are not intended to permit any violation of the provisions of the city's zoning regulations or any other lawful ordinance.

Sec. 8-3. - Effect of conflict with other laws.

In the event of any conflict between this article and the construction codes adopted by the city or the fire ordinances of the fire protection district, the more restrictive or higher standard shall govern.

Sec. 8-4. - Plans and specifications to comply with ordinances of fire district.

(a) Plans and applications for construction other than construction regulated in the 2018 International Residential Code shall comply with the Raytown Fire Protection District regulations before permits are issued.

(b) The building official may make exceptions to the foregoing for minor work not regulated by the fire protection district.

Sec. 8-5. - Fees.

Fees for issuance of permits, certificates, and other services authorized by this chapter shall be in the amount provided in the city's schedule of fees and charges.

SECTION 2 - BUILDING CODE. That Chapter 8, Buildings and Building Regulations, Article II – Building Code, is hereby deleted in its entirety and replaced with the following:

Sec. 8-29. - Building code adopted; incorporated by reference.

The International Building Code, 2018 edition, thereto published by the International Code Council, Inc., and its most current errata, is hereby adopted as the Building Code of the City of Raytown (hereinafter the "building code") as if fully set out in this article, with the additions, insertions, deletions and changes, if any, prescribed in section 8-30.

Section. 8-30. - Amendments to building code.

The building code adopted in section 8-29 is hereby amended in the following particulars:

Section 101.1 is amended to read as follows:

Title. These regulations shall be known as the Building Code of The City of Raytown, herein after referred to as "this code."

Section 101.4.8 is added to read as follows:

101.4.8 *Electrical.* The provisions of the 2017 National Electrical Code shall apply to all electrical construction, alterations, relocations, enlargements, replacements, repair and equipment related to electrical installations.

Section 105.2 (Building #6) is amended to read as follows:

105.2(6) *Building.* Sidewalks and driveways not more than 30 inches (762 mm) above grade and not over any basement or story below and that are not part of an accessible route. Driveways that are being expanded from the previous size, location, or driveways being changed from a previous unpaved surface to a hard surface drive for the first time require a permit.

Section 105.8 is added to read as follows:

License required, criteria.

License required. It shall be deemed a violation of this code for any person, firm or organization to perform for hire, occupation or business, the act of installation, alteration or repair of an electrical, plumbing, fuel gas or H.V.A.C. systems or components thereof, without lawful possession of a master craftsman's license for the same.

Section 105.8.1 is added to read as follows:

Who may be licensed and receive permits. A person whose competency in the installation, alteration and repair of Electrical, Plumbing, Fuel Gas or H.V.A.C. systems, as regulated by the code, has been satisfactorily demonstrated by examination or degree based on other documents, as prescribed in this code, and therefore deemed qualified a master in the respective trade may be licensed as a master mechanical, plumbing or electrical craftsman, provided the business or the master is otherwise licensed in conformance with occupation licensing provisions of Chapter 10 of the Code of Ordinances of the City of Raytown. Such license holders are considered responsible for the works outlined on the permit application and shall directly or indirectly supervise the workers in or with his/her employment. A permit for any electrical, plumbing, fuel gas or H.V.A.C. business can only be issued when a master mechanical, electrical or plumbing craftsman license holder is employed by, or is owner of the business and is designated on the permit application. The master craftsman's position within such business shall be such that he/she has the authority to direct the work performed under such permits, as they relate to standards defined by this code. In the event a master license holder's position is terminated by a business during the period a permit is active, all permits, which are nontransferable, become null and void.

Section 105.8.2 is added to read as follows:

Licensing. The building official may issue a master craftsman's license to any person establishing satisfactory evidence of the possession of a comparable, valid license issued by another entity, which has established licensing regulations at least comparable to those of this jurisdiction. Upon issuance of a master craftsman license by the building official, said license shall be valid for a period of one year or two years from the date of issuance.

Section 903.2.1.1 is amended to read as follows:

Group A-1. An automatic sprinkler system shall be provided for Group A-1 occupancies where one of the following conditions exists:

1. The fire area exceeds 5,000 square feet (465m²) (1115 m²);
2. The fire area has an occupant load of 300 or more;
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies;
4. The structure exceeds two (2) stories above grade plane or thirty (30) feet in height above grade; or
5. The fire area contains a multitheater complex.

Section 903.2.1.3 is amended to read as follows:

Group A-3. An automatic sprinkler system shall be provided for Group A-3 occupancies where one of the following conditions exists:

1. The fire area exceeds 5,000 square feet (465 m²) (1115 m²);
2. The fire area has an occupant load of 300 or more; or
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The structure exceeds two (2) stories above grade plane or thirty (30) feet in height above grade.

Section 903.2.3 is amended to read as follows:

Group E. An automatic sprinkler system shall be provided for Group E occupancies as follows:

1. Throughout all Group E fire areas greater than 12,000 square feet (1115 m²) in area.
2. The Group E fire area is located on a floor other than a level of exit discharge serving such occupancies.
Exception: In buildings where every classroom has not fewer than one exterior exit door at ground level, an automatic sprinkler system is not required in any area below the lowest level of exit discharge serving that area.
3. The Group E fire area has an occupant load of 300 or more.
4. The structure exceeds two (2) stories or thirty (30) feet in height.

Section 903.2.7 is amended to read as follows:

Group M. An automatic sprinkler system shall be provided throughout buildings containing a Group M occupancy where one of the following conditions exists:

1. A Group M fire area exceeds 5,000 square feet (465 m²) (1115 m²);
2. A Group M fire area is located more than three stories above grade plane.
3. The combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230 m²).
4. A Group M occupancy used for the display and sale of upholstered furniture or mattresses exceeds 5,000 square feet (464 m²).
5. The structure exceeds two (2) stories or thirty (30) feet in height.

Section 903.2.9 is amended to read as follows:

[F] 903.2.9 *Group S-1.* An automatic sprinkler system shall be provided throughout all buildings containing a Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds 7,500 square feet (698 m²).
2. A Group S-1 fire area is located more than two stories above grade plane.
3. The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 15,000 square feet (1395 m²).
4. A Group S-1 fire area used for the storage of commercial motor vehicles where the fire area exceeds 5,000 square feet (464 m²).
5. A Group S-1 occupancy used for the storage of upholstered furniture or mattresses exceeds 2,500 square feet (232 m²).

Section 904.3.5 shall be amended to read as follows:

904.3.5 *Monitoring:* All fire alarm and detection systems shall be monitored by an approved central station as defined in NFPA 72. A UL Certificate or FM Placard, in accordance with the 2002 Edition of NFPA 72 Chapter 8, shall be issued by the UL Listed or FM Approved prime contractor for all newly installed required fire alarm systems. This certificate shall be displayed in a location to be determined by the Fire Code Official. This regulation shall apply to all newly installed fire alarm systems with an installation permit issued on or after October 23, 2007. An existing required fire alarm system wherein the control panel is to be replaced shall be considered newly installed for the purposes of this section. An existing required fire alarm system wherein additional functions are added to the system shall be considered newly installed for the purposes of this section. The fire prevention

division shall maintain a listing of local UL Listed or FM Approved prime contractors. Central station service in full compliance with the 2002 Edition of NFPA 72 Chapter 8 shall be maintained at the protected property, so long as the requirement for the fire alarm system exists.

Exception: Supervisory service is not required for:

1. Single- and multiple-station smoke alarms required by Section 907.2.10.
2. Smoke detectors in Group I-3 occupancies.
3. Automatic sprinkler systems in one- and two-family dwellings.

Section 907.9 is added to read as follows:

907.9 Monitoring: All fire alarm and detection systems shall be monitored by an approved central station as defined in NFPA 72. A UL Certificate or FM Placard, in accordance with the 2002 Edition of NFPA 72 Chapter 8, shall be issued by the UL Listed or FM Approved prime contractor for all newly installed required fire alarm systems. This certificate shall be displayed in a location to be determined by the Fire Code Official. This regulation shall apply to all newly installed fire alarm systems with an installation permit issued on or after October 23, 2007. An existing required fire alarm system wherein the control panel is to be replaced shall be considered newly installed for the purposes of this section. An existing required fire alarm system wherein additional functions are added to the system shall be considered newly installed for the purposes of this section. The fire prevention division shall maintain a listing of local UL Listed or FM Approved prime contractors. Central station service in full compliance with the 2002 Edition of NFPA 72 Chapter 8 shall be maintained at the protected property, so long as the requirement for the fire alarm system exists.

Exception: Supervisory service is not required for:

1. Single- and multiple-station smoke alarms required by Section 907.2.10.
2. Smoke detectors in Group I-3 occupancies.
3. Automatic sprinkler systems in one- and two-family dwellings.

Section 1507.1.2 is amended to read as follows:

1507.1.2 Ice barriers. An ice barrier shall be installed for asphalt shingles, metal roof shingles, mineral-surfaced roll roofing, slate and slate-type shingles, wood shingles, and wood shakes. The ice barrier shall consist of not less than two layers of underlayment cemented together, or a self-adhering polymer modified bitumen sheet shall be used in place of normal underlayment and extend from the lowest edges of all roof surfaces to a point not less than 24 inches (610 mm) inside the exterior wall line of the building.

Exception: Detached accessory structures that do not contain conditioned floor area.

Section 1612.3 is amended to read as follows:

1612.3 *Establishment of flood hazard areas.* To establish flood hazard areas, the applicable governing authority shall adopt a flood hazard map and supporting data. The flood hazard map shall include, at a minimum, areas of special flood hazard as identified by the Federal Emergency Management Agency in an engineering report entitled "The Flood Insurance Study for the City of Raytown Missouri," dated January 20, 2017, as amended or revised with the accompanying Flood Insurance Rate Map (FIRM) and related supporting data along with any revisions thereto. The adopted flood hazard map and supporting data are hereby adopted by reference and declared to be part of this section.

Section 1809.5 (1) is amended to read as follows:

Section 1805.5 (1) Extending below the frost line of the locality, which is 36 inches below grade.

Section 3303.8 is added to read as follows:

The Building Official may require that a fence be constructed on or around any demolition or construction site, where deemed necessary to protect the public.

SECTION 3 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the IBC the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 4 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 6 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ October, 2019.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019
To: Mayor and Board of Aldermen
From: Ray Haydaripoor, Community Development Director

Bill No.: 6517-19
Section No.: XI

Department Head Approval: _____

Finance Director Approval: _____ (only if funding IS requested)

City Administrator Approval: _____

Action Requested: Approval of the 2018 version of the International Building Code.

Recommendation: The Community Development Department recommends the adoption of the International Building Code, 2018 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

In general, the 2018 International Building Code regulates the nonstructural and structural provisions for the commercial building industry. This technical code establishes minimum regulations for building systems using prescriptive and performance-related provisions. It is founded on broad-based principles that make possible the use of new materials and new building designs. The International Building Code is designed to be compatible with the entire family of international codes. The principles used to develop this code were based on the intent to establish provisions consistent with the scope of a building code that adequately protects public health, safety, and welfare; provisions that do not unnecessarily increase construction costs; provisions that do not restrict the use of new materials, production or methods of construction; and provisions that do not give preferential treatment to particular types or classes of materials, products or methods of construction.

Analysis: Significant changes from the previously approved edition of the International Building Code are:

- 1- Certain occupancy changes now require a new Certificate of Occupancy be issued.
- 2- Added definitions of greenhouses, and definition clarifications for private garages, repair garages, sleeping rooms, etc.
- 3- Classification additions for outdoor areas, food processing facilities, and assembly and mercantile use of greenhouses.
- 4- Atrium and mezzanine smoke control changes seem to happen every code cycle due to the openness, height, and types of buildings atriums and mezzanines are used in.
- 5- Institutional occupancies, such as Alzheimer's units, psychiatric areas, jails, etc., also are updated often to combat fire and smoke control when occupants are unable to exit buildings without assistance.
- 6- Storm shelter area construction, and capacity calculations for educational occupancies.
- 7- Changes to the fire protection of structural roof members.
- 8- In corridor ductwork penetrations, dampers are mandatory in some situations that previously hadn't been required.
- 9- Additional fire sprinkler coverage protection in attics of multi-family residential occupancies with a residential type fire sprinkler system.
- 10- Stove fire protection for dormitories.

- 11- Occupant load calculation changes in some occupancies based on exit discharge floor, travel distance and exit separation.
- 12- Educational and business occupancies door locking arrangement changes for active shooter situations.
- 13- Hotels are required to have “low level” exit signs installed along the path of exiting, so patrons without knowledge of building can find the exit in case of a heavy smoke incident.
- 14- Changes in the structural calculations of installing solar array on rooftops.
- 15- Handicap accessibility changes in recreational facilities and churches.
- 16- Smoke venting changes in elevators, elevator lobbies and fire service access areas.
- 17- Chapter for existing buildings has been completely moved to the existing building code.

Budgetary Impact:

Not Applicable

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019

Bill No.: 6518-19

To: Mayor and Board of Aldermen

Section No.: XI

From: Ray Haydaripoor, Community Development Director

Department Head Approval: _____

Finance Director Approval: _____ (only if funding requested)

City Administrator Approval: _____

Action Requested: Approval of the 2018 version of the International Existing Building Code.

Recommendation: The Community Development Department recommends the adoption of the International Existing Building Code, 2018 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

This comprehensive existing building code establishes minimum regulations for existing buildings using prescriptive and performance-related provisions. It is founded on broad-based principals intended to encourage the use and reuse of existing buildings while requiring reasonable upgrades and improvements.

Analysis: Significant changes from the previously approved edition of the International Existing Building Code are:

- 1- Structural components damaged by snow events must be repaired assuming snow loads for new buildings from the IBC.
- 2- A new exception is added for loading of existing structural elements next to an addition in buildings designed using the IRC.
- 3- When a work area includes more than half the building in an alteration, wall anchors must be installed at the roof line along reinforced concrete and masonry walls.
- 4- Where storm shelters are required in Educational occupancies, any addition to such existing occupancies where the occupant load of the addition is 50 or more will trigger the construction of a storm shelter.
- 5- Carbon Monoxide provisions have been added.
- 6- Single exit buildings and spaces under Alteration Levels 2 and 3 have been modified to be more consistent with the IBC.
- 7- The Alterations Level 2 requirement that water for automatic fire sprinkler system be available at the floor of alteration without the need for a fire pump has been moved to Chapter 9 for Alterations Level 3.

Budgetary Impact:

Not Applicable

AN ORDINANCE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE, REGULATING AND GOVERNING THE REPAIR, ALTERATION, CHANGE OF OCCUPANCY, ADDITION AND RELOCATION OF EXISTING BUILDINGS IN THE CITY OF RAYTOWN

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2018 Edition of the International Existing Building Code, as published by the International Code Council was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2018 Edition of the International Existing Building Code by reference, subject to the amendments set forth herein;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – CITY CODE TEXT CHANGE. That Chapter 8, Buildings and Building Regulations, Article IX – Existing Building Code, is hereby deleted in its entirety and replaced with the following:

Sec. 8-242. - Existing Building code adopted, incorporation by reference.

The International Existing Building Code, 2018 Edition, as published by the International Code Council, Inc., are hereby adopted as the Existing Building Code of the City of Raytown in the State of Missouri (hereinafter the “Existing Building code”) and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 8-243.

Sec. 8-243. - Amendments to existing building code.

The International Existing Building Code, 2018 edition, adopted in section 8-242, is hereby amended in the following respects:

Section 101.1 is amended to read as follows:

Title. These regulations shall be known as the Existing Building Code of the City of Raytown, hereinafter referred to as “this code.”

Section 105.2 (Building #1) is amended to read as follows:

Sidewalks and driveways not more than 30 inches (762 mm) above grade and not over any basement or story below and that are not part of an accessible route. Driveways that are being expanded from the previous size, location, or driveways being changed from a previous unpaved surface to a hard surface drive for the first time require a permit.

Section 105.1.3 is added to read as follows:

Craftsman licensing. The criteria for the requirements of a Master Craftsman License are those criteria and procedures established in Section 105.1.2 of the 2018 International Residential Code amendments, and Section 105.8.1 of the 2018 International Building Code amendments.

SECTION 2 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the IEBC the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ October, 2019.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

APPROVED AS TO FORM:

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019

Bill No.: 6519-19

To: Mayor and Board of Aldermen

Section No.: XI

From: Ray Haydaripoor, Community Development Director

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Action Requested: Approval of the 2018 version of the International Mechanical Code.

Recommendation: The Community Development Department recommends the adoption of the International Mechanical Code, 2018 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

The International Mechanical Code is designed to regulate new commercial construction. This code addresses the design and installation of mechanical systems through requirements emphasizing performance. This comprehensive mechanical code establishes minimum regulations for mechanical systems using prescriptive and performance-related provisions.

Analysis: Significant changes from the previously approved edition of the International Mechanical Code are:

- 1- Added coverage of pollution control units.
- 2- A new exception was added to recognize Type I kitchen hoods listed for clearances to combustibles of less than 18 inches.
- 3- Added coverage for a newer type of non-metallic duct, phenolic duct.
- 4- New coverage for high volume large diameter fans (HVLD), also referred to as high volume low speed (HVLS) fans.
- 5- Relaxed requirements for sealing of duct joints and seams for Snap- and Button-lock duct joints located within the thermal envelope.

Budgetary Impact:

Not Applicable

AN ORDINANCE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL MECHANICAL CODE, REGULATING AND GOVERNING THE DESIGN, CONSTRUCTION, INSTALLATION, REPAIR, USE OR MAINTENANCE OF MECHANICAL SYSTEMS IN THE CITY OF RAYTOWN

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2018 Edition of the International Mechanical Code, as published by the International Code Council was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2018 Edition of the International Mechanical Code by reference, subject to the amendments set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – CITY CODE TEXT CHANGE. That Chapter 8, Buildings and Building Regulations, Article VII – Mechanical Code, is hereby deleted in its entirety and replaced with the following:

Sec. 8-191. - Mechanical code adopted, incorporated by reference.

The International Mechanical Code, 2018 Edition, as published by the International Code Council, Inc., and its most current errata, is hereby adopted as the Mechanical Code of the City of Raytown in the State of Missouri (hereinafter the “mechanical code”) and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 8-192.

Sec. 8-192. - Amendments to mechanical code.

The mechanical code adopted in section 8-191 is hereby amended in the following particulars:

Section 101.1 is amended to read as follows:

Title. These regulations shall be known as the Mechanical Code of the City of Raytown, hereinafter referred to as “this code.”

Section 106.5.2 is amended to read as follows:

Fee schedule. Fees shall be set by resolution of the governing body.

Section 106.5.3 is hereby deleted.

Section 108.4 is amended to read as follows:

Violation penalties. Persons who violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable in accordance with Section 1-22 of the code of ordinances.

Section 108.5 is amended to read as follows:

Stop work orders. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a misdemeanor, punishable in accordance with Section 1-22 of the code of ordinances.

SECTION 2 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the IMC the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ___ October, 2019.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

APPROVED AS TO FORM:

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019

Bill No.: 6520-19

To: Mayor and Board of Aldermen

Section No.: XI

From: Ray Haydaripoor, Community Development Director

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Action Requested: Approval of the 2018 version of the International Plumbing Code.

Recommendation: The Community Development Department recommends the adoption of the International Plumbing Code, 2018 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

The International Plumbing Code is designed to regulate plumbing systems in new commercial construction. This code addresses the design and installation of plumbing systems through requirements emphasizing performance. This comprehensive plumbing code establishes minimum regulations for mechanical systems using prescriptive and performance-related provisions.

Analysis: Significant changes from the previously approved edition of the International Plumbing Code are:

- 1- Updated table for the Minimum Number of Required Plumbing Fixtures.
- 2- Single-user toilet facilities (a room having a single water closet and a single lavatory) are not required to be labeled for use by only a male or female (separated use designations).
- 3- Solar thermal water heating systems need to conform to the ICC 900/SRCC 300 standard.
- 4- Well systems are required to comply with standard NGWA-01 where local requirements do not cover subject matter or are lacking in detail on others.

Budgetary Impact:

Not Applicable

AN ORDINANCE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PLUMBING CODE, REGULATING AND GOVERNING THE DESIGN, CONSTRUCTION, INSTALLATION, REPAIR, USE OR MAINTENANCE OF PLUMBING SYSTEMS IN THE CITY OF RAYTOWN

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2018 Edition of the International Plumbing Code, was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2018 Edition of the International Plumbing Code by reference, subject to the amendments set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – CITY CODE TEXT CHANGE. That Chapter 8, Buildings and Building Regulations, Article IV – International Plumbing Code, is hereby deleted in its entirety and replaced with the following:

Sec. 8-110. - Plumbing code adopted, incorporation by reference.

The International Plumbing Code, 2018 Edition, as published by the International Code Council, Inc., are hereby adopted as the Plumbing Code of the City of Raytown in the State of Missouri (hereinafter the “plumbing code”) and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 8-111.

Sec. 8-111. - Amendments to plumbing code.

The plumbing code adopted in section 8-110 is hereby amended in the following particulars:

Section 101.1 is amended to read as follows:

Title. These regulations shall be known as the Plumbing Code of the City of Raytown, hereinafter referred to as “this code.”

Section 106.6.2 is amended to read as follows:

Fee schedule. Fees shall be set by resolution of the governing body.

Section 106.6.3 is hereby deleted.

Section 108.4 is amended to read as follows:

Violation penalties. Persons who violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable in accordance with Section 1-22 of the code of ordinances.

Section 108.5 is amended to read as follows:

Stop work orders. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a misdemeanor, punishable in accordance with Section 1-22 of the code of ordinances.

Section 305.4.1 is amended to read as follows:

Sewer Depth. Building sewers that connect to private sewage disposal systems shall be installed not less than a minimum of 24 inches below finished grade at the point of septic tank connection. Building sewers shall be a minimum of 24 inches below grade.

Section 701.2.1 is added to read as follows:

Sewer availability. The public sewer may be considered as not being available when such public sewer or any building or any exterior drainage facility connected thereto, is located more than two hundred (200) feet (60.8 m) from any proposed building or exterior drainage facility on any lot or premises which abuts and is served by such public sewer.

Section 701.3 is amended to read as follows:

Separate sewer connection. Every building having plumbing fixtures installed and intended for human habitation, occupancy or use on premises abutting on a street, alley or easement in which there is a public sewer shall have a separate connection with the sewer. Where located on the same lot, multiple buildings shall be prohibited from connecting to a common building sewer that connects to the public sewer.

Exception: A legal, non-habitable structure, clearly used as an accessory structure to the main occupancy may have a combined building sewer.

Section 903.1 shall be amended to read as follows:

Roof extension. Open vent pipes that extend through a roof shall be terminated not less than 12 inches (304 mm) above the roof. Where a roof is to be used for assembly or as a promenade, observation deck, sunbathing deck or similar purposes, open vent pipes shall terminate not less than 7 feet (2134 mm) above the roof.

SECTION 2 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the IPC the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ October, 2019.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

APPROVED AS TO FORM:

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019
To: Mayor and Board of Aldermen
From: Ray Haydaripoor, Community Development Director

Bill No.: 6521-19
Section No.: XI

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____



Action Requested: Approval of the 2017 version of the National Electric Code.

Recommendation: The Community Development Department recommends the adoption of the National Electrical Code, 2017 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

This proposed code covers the installation of electrical conductors, equipment, and raceways; signaling and communications conductors, equipment, and raceways; and optical fiber cables and raceways in the City of Raytown.

Analysis: Significant changes from the previously approved edition of the National Electric Code are:

- 1- Arc flash and shock hazard labeling requirements.
- 2- Changes made for using reconditioned equipment.
- 3- New provisions to address limited access areas, such a crawl spaces or suspended ceilings.
- 4- Measurements of "peninsular" countertop spaces to determine exactly when an electrical outlet may be needed.
- 5- Revisions to the overhead service conductor supports over buildings to require electrical bonding.
- 6- Changes for when an in-ground pool structure and reinforcing steel may be used as a grounding electrode.
- 7- A new sub-section was added to address new technology incorporating listed power supply devices for attachment to outlet boxes.
- 8- New specific requirements for installing conductors in parallel in auxiliary gutters to minimize inductive heating effects.
- 9- A new "wire type" conduit to prevent physical damage of metallic raceway systems installed on roofs.
- 10- Modifications of electrical requirements in patient care spaces where an electrical failure could cause injury to the patients, staff or visitors.
- 11- Changes to the labeling requirements for "Photovoltaic" (Solar) arrays, as well as the wiring must be listed specifically for use in a PV application.
- 12- New article for Energy Storage Systems (ESS). These regulations would apply to batteries, flow batteries, capacitors, and kinetic energy devices.

Budgetary Impact:

Not Applicable

AN ORDINANCE ADOPTING THE 2017 EDITION OF THE NATIONAL ELECTRICAL CODE, REGULATING AND GOVERNING THE INSTALLATION OF ELECTRICAL CONDUCTORS, EQUIPMENT, AND RACEWAYS; SIGNALING AND COMMUNICATIONS CONDUCTORS, EQUIPMENT, AND RACEWAYS; AND OPTICAL FIBER CABLES AND RACEWAYS LOCATION IN THE CITY OF RAYTOWN

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2017 Edition of the National Electrical Code, including all appendices, as published by the National Fire Protection Association was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2017 Edition of the National Electrical Code by reference, subject to the amendments set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – ADOPTION OF NATIONAL ELECTRICAL CODE. That Chapter 8, Buildings and Building Regulations, Article III – Electric Code, Section 8-81 is hereby deleted in its entirety and replaced with the following:

Sec. 8-81. – National Electrical Code adopted; incorporated by reference.

The National Electrical Code, 2017 Edition, including the tables, prepared by the National Electrical Code Committee and published by the National Fire Protection Association, is hereby adopted as the Electrical Code of the City of Raytown (hereinafter the “electrical code”) as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 8-83 hereof.

SECTION 2 – PLANS AND SPECIFICATION. That Chapter 8, Buildings and Building Regulations, Article III – Electric Code, Section 8-82 is hereby deleted in its entirety and replaced with the following:

Sec. 8-82. - Plans and specifications to comply with ordinances of fire district.

- (a) Plans and applications for construction other than construction regulated in the 2018 International Residential Code shall comply with the Raytown Fire Protection District regulations before permits are issued.
- (b) The building official may make exceptions to the foregoing for minor work not regulated by the fire protection district.

SECTION 3 – AMENDMENTS TO THE ELECTRICAL CODE. That Chapter 8, Buildings and Building Regulations, Article III – Electric Code, Section 8-83 is hereby deleted in its entirety and replaced with the following:

Sec. 8-83. - Amendments to electrical code.

The electrical code adopted in section 8-81 is hereby amended in the following particulars: Article 230.1.1 is added to read as follows:

Overhead Wiring Methods Prohibited. Any other provision of this code notwithstanding, overhead wiring is hereby prohibited.

Exception.

Existing overhead wiring installations may have their use continued, if such installation was legal at the time of the adoption of this code, provided such continued use is not dangerous to life.

By special permission from the Building Official, overhead wiring methods may be permitted provided the equipment necessary to provide such service underground is unavailable.

SECTION 4 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the NEC the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 5 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 7 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ October, 2019.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019

Bill No.: 6522-19

To: Mayor and Board of Aldermen

Section No.: XI

From: Ray Haydaripoor, Community Development Director

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Action Requested: Approval of the 2018 version of the International Energy Conservation Code.

Recommendation: The Community Development Department recommends the adoption of the International Energy Conservation Code, 2018 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

The 2018 International Energy Conservation Code is a model code that regulates minimum energy conservation requirements for new buildings. The IECC addresses energy conservation requirements for all aspects of energy uses in commercial construction, including heating and ventilating, lighting, water heating, and power usage for appliances and building systems.

Analysis: Significant changes from the previously approved edition of the International Energy Conservation Code:

- 1- Revisions to interior and exterior lighting power budgets and better clarity for lighting controls.
- 2- New limits on heated or cooled vestibules.
- 3- Mechanical provisions reorganized based on equipment type rather than design methodology.
- 4- The Energy Rating Index compliance alternative index values have been increased slightly.

Budgetary Impact:

Not Applicable

AN ORDINANCE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE, ESTABLISHING THE MINIMUM REGULATIONS FOR ENERGY EFFICIENT BUILDINGS USING PRESCRIPTIVE AND PERFORMANCE RELATED PROVISIONS OF ALL BUILDINGS AND STRUCTURES WITHIN THE CITY

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2018 Edition of the International Energy Conservation Code, as published by the International Code Council was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2018 Edition of the International Energy Conservation Code by reference, subject to the amendments set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – CITY CODE TEXT CHANGE. That Chapter 8, Buildings and Building Regulations, Article X – Energy Conservation Code, is hereby deleted in its entirety and replaced with the following:

Sec. 8-253. - Energy Conservation code adopted, incorporated by reference.

The International Energy Conservation Code, 2018 edition, thereto published by the International Code Council, Inc., is hereby adopted as the Energy Conservation Code of the City of Raytown (hereinafter the “energy conservation code”) as if fully set out in this article, with the additions, insertions, deletions and changes, if any, prescribed in Section 8-257 hereof.

Sec. 8-254. - Preservation of suits, proceedings, rights, remedies and liabilities.

Nothing in this shall be construed to affect any suit or proceeding pending in court; nor shall any cause of action or any rights existing under contract, or under any other act or ordinance, or otherwise, be acquitted or acquired or liability incurred; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this article.

Sec. 8-255. - Effect of conflict with other requirements of the city.

In the event of any conflict between this article and the provisions of any other applicable law, ordinance, resolution, rule or regulation of the City, the more restrictive or higher standard shall govern. The regulations of this article are not intended to permit any violation of the provisions of the zoning ordinance or any other lawful ordinance.

Sec. 8-256. - Effect of conflict with other laws.

In the event of any conflict between this article and other adopted construction codes, the more restrictive or higher standard shall govern.

Sec. 8-257. – Amendments to energy conservation code.

Section C101.1 is amended to read as follows:

C101.1 *Title.* This code shall be known as the Energy Conservation Code of the City of Raytown and shall be cited as such. It is referred to herein as “this code”.

Section C101.4.1 is amended to read as follows:

C101.4.1 *Mixed occupancy.* Where a building includes both residential building and commercial building portions, each portion shall be separately considered and meet the applicable provisions of International Energy Conservation Code—Commercial Provisions or the International Residential Code for residential provisions.

Section C 101.5 is amended to read as follows:

Section C-101.5 *Compliance.* Residential buildings shall meet the provisions of the 2018 International Residential Code. Commercial buildings shall meet the provisions of 2018 International Energy Conservation Code – Commercial Provisions.

Section C406 is hereby deleted in its entirety.

Section C408 is hereby deleted in its entirety.

Table C402.2 is amended to read as follows:

Table C402.2 Amend “wood framed walls” to R-13 Remainder of table remains unchanged.

Chapter 4 is hereby deleted.

SECTION 2 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the IECC the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ October, 2019.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019
To: Mayor and Board of Aldermen
From: Ray Haydaripoor, Community Development Director

Bill No.: 6523-19
Section No.: XI

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____



Action Requested: Approval of the 2018 version of the International Fuel Gas Code.

Recommendation: The Community Development Department recommends the adoption of the International Fuel Gas Code, 2018 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

This code addresses the design and installation of fuel gas systems and gas fired appliances through requirements emphasizing performance. This code regulates fuel gas piping and gas fired appliances in new construction. The provisions for fuel gas piping are no longer covered in the plumbing code.

Analysis: Significant changes from the previously approved edition of the International Fuel Gas Code are:

- 1- A new Section was added to recognize arc resistant CSST products.
- 2- The code now allows Schedule 10 steel pipe to be used, whereas previously, Schedule 40 was the lightest steel pipe material allowed.
- 3- The code clarifies that appliance shutoff valves located behind movable appliances, such as ranges and clothes dryers, are provided with the required access.
- 4- The code now calls for the plastic vent pipe material to be labeled as complying with the standards for the specific pipe material as called out by the manufacturer.
- 5- The clearances between direct-vent appliance vent terminals and openings in the building exterior that could allow combustion products to enter the building have been revised.

Budgetary Impact:

Not Applicable

AN ORDINANCE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FUEL GAS CODE, REGULATING AND GOVERNING THE DESIGN, CONSTRUCTION, INSTALLATION, REPAIR, USE OR MAINTENANCE OF FUEL GAS SYSTEMS IN THE CITY OF RAYTOWN

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2018 Edition of the International Fuel Gas Code, as published by the International Code Council was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2018 Edition of the International Fuel Gas Code by reference, subject to the amendments set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – CITY CODE TEXT CHANGE. That Chapter 8, Buildings and Building Regulations, Article VI – Fuel Gas Code, is hereby deleted in its entirety and replaced with the following:

Sec. 8-160. - Fuel Gas Code adopted, incorporation by reference.

The International Fuel Gas Code, 2018 Edition, as published by the International Code Council, Inc., are hereby adopted as the Fuel Gas Code of the City of Raytown in the State of Missouri (hereinafter the “fuel gas code”) and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 8-161.

Section 8-161. Amendments to fuel gas code.

The International Fuel Gas Code, 2018 edition, adopted in section 8-160, is hereby amended in the following particulars:

Section 101.1 is amended to read as follows:

Title. These regulations shall be known as the Existing Building Code of the City of Raytown, hereinafter referred to as “this code.”

Section 106.6.2 is amended to read as follows:

Fee schedule. Fees shall be set by resolution of the governing body.

Section 106.5.3 is hereby deleted.

Section 108.4 is amended to read as follows:

Violation penalties. Persons who violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable in accordance with Section 1-22 of the code of ordinances.

Section 108.5 is amended to read as follows:

Stop work orders. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a misdemeanor, punishable in accordance with Section 1-22 of the code of ordinances.

SECTION 2 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the IFGC the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ October, 2019.

ATTEST:

Michael McDonough, Mayor

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019
To: Mayor and Board of Aldermen
From: Ray Haydaripoor, Community Development Director

Bill No.: 6524-19
Section No.: XI

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Action Requested: Approval of the 2018 version of the International Fire Code.

Recommendation: The Community Development Department recommends the adoption of the International Fire Code, 2018 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

This comprehensive fire code establishes minimum regulations for fire prevention and fire protection systems using prescriptive and performance-related provisions. It is founded on broad-based principals that make possible the use of new materials and new system designs. This edition is fully compatible with the other International codes. This code is founded on principles intended to establish provisions consistent with the scope of a fire code that adequately protects public health, safety and welfare: provisions that do not unnecessarily increase construction costs: provisions that do not restrict the use of new materials, products or methods of construction: and provisions that do not give preferential treatment to particular types or classes of materials, products or methods of construction.

Analysis: Significant changes from the previously approved edition of the International Fire Code:

- 1- Certain occupancy changes now require a new Certificate of Occupancy be issued.
- 2- Added definitions of greenhouses, and definition clarifications for private garages, repair garages, sleeping rooms, etc.
- 3- Classification additions for outdoor areas, food processing facilities, and assembly and mercantile use of greenhouses.
- 4- Atrium and mezzanine smoke control changes seem to happen every code cycle due to the openness, height, and types of buildings atriums and mezzanines are used in.
- 5- Institutional occupancies, such as Alzheimer's units, psychiatric areas, jails, etc., also are updated often to combat fire and smoke control when occupants are unable to exit building without assistance.
- 6- Storm shelter area construction, and capacity calculations for educational occupancies.
- 7- Changes to the fire protection of structural roof members.
- 8- In corridor ductwork penetrations, dampers are mandatory in some situations that previously hadn't been required.
- 9- Additional fire sprinkler coverage protection in attics of multi-family residential occupancies with a residential type fire sprinkler system.
- 10- Stove fire protection for dormitories.
- 11- Occupant load calculation changes in some occupancies based on exit discharge floor, travel distance and exit separation.

- 12- Educational and business occupancies door locking arrangement changes for active shooter situations.
- 13- Hotels are required to have “low level” exit signs installed along the path of exiting, so patrons without knowledge of building can find the exit in case of a heavy smoke incident.
- 14- Changes in the structural calculations of installing solar array on rooftops.
- 15- Handicap accessibility changes in recreational facilities and churches.
- 16- Smoke venting changes in elevators, elevator lobbies and fire service access areas.
- 17- New chapter added into the Fire Code to address issues related to Energy Systems, such as rooftop solar arrays.

Budgetary Impact:

Not Applicable

AN ORDINANCE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE, REGULATING AND GOVERNING THE SAFEGUARDING OF LIFE AND PROPERTY FROM FIRE AND EXPLOSION HAZARDS ARISING FROM THE STORAGE, HANDLING AND USE OF HAZARDOUS SUBSTANCE, MATERIALS AND DEVICES, AND FROM CONDITIONS HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANCY OF BUILDINGS AND PREMISES

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2018 Edition of the International Fire Code, as published by the International Code Council was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2018 Edition of the International Fire Code by reference, subject to the amendments set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – CITY CODE TEXT CHANGE. That Chapter 20, Fire Prevention and Protection, Article I – In General, is hereby deleted in its entirety and replaced with the following:

Sec. 20-1. - Fire code adopted, incorporation by reference.

The International Fire Code, 2018 edition, and Appendices B, C, D and M thereto published by the International Code Council, Inc., and its most current errata, are hereby adopted as the Fire Code of the City of Raytown (hereinafter the "fire code") as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in section 20-8.

Sec. 20-2. - Penalties.

(a) Any person who shall violate any of the provisions of this code or standards hereby adopted or fail to comply with any order made thereunder, or who shall build in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued thereunder, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the district or by a court of competent jurisdiction, within the time fixed herein, shall severally for each and every such violation and noncompliance, respectively, be guilty of an offense, punishable by a fine of no more than \$500.00 or by imprisonment for no more than six months or by both such fine and imprisonment. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions.

(c) Prosecution for such offenses shall be instituted by complaint in the Circuit Court of Jackson County, Missouri, or the Raytown Municipal Division thereof.

Sec. 20-3. - Preservation of suits, proceedings, rights, remedies and liabilities.

Nothing in this chapter or in the fire code adopted in section 20-1 shall be construed to affect any suit or proceeding pending in court; nor shall any cause of action or any rights existing under contract, or under any other act or ordinance, or otherwise, be acquitted or acquired or liability incurred; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this article.

Sec. 20-4. - Effect of conflict with other requirements of the city.

In the event of any conflict between this article and the provisions of any other applicable law, ordinance, resolution, rule or regulation of the city, the more restrictive or higher standard shall govern. The regulations of this chapter are not intended to permit any violation of the provisions of chapter 50, zoning, or any other lawful ordinance.

Sec. 20-5. - Effect of conflict with other laws.

In the event of any conflict between this article and the fire ordinances of the fire protection district, the more restrictive or higher standard shall govern.

Sec. 20-6. - Plans and specifications to comply with ordinances of fire district.

(a) Plans and applications for construction other than construction regulated in the 2018 International Residential Code shall comply with the Raytown Fire Protection District before permits are issued.

(b) The building official may make exceptions to the foregoing for minor work not regulated by the fire protection district.

Sec. 20-7. - Enforcement of code.

The provisions of the fire code shall be applicable and enforceable within the boundaries of the city and violations shall be instituted by complaint in the Circuit Court of Jackson County, Missouri, or the Raytown Municipal Division thereof.

Sec. 20-8. - Amendments to fire code.

The fire code adopted in section 20-1 is hereby amended in the following particulars:

Section 101.1 is amended to read as follows:

[A]101.1 *Title*. These regulations shall be known as the Fire Code of The City of Raytown, herein after referred to as "this code."

Section 101.2.1 is amended to read as follows:

Provisions in the appendices shall not apply unless specifically adopted. Other codes and standards referenced by the International Fire Code to include NFPA-101 – Life Safety Code may be used as references for plan reviews and Life Safety requirements in commercial buildings and multi-family dwellings where the Fire District has jurisdiction.

Section 110.4 shall be amended to read as follows:

Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable in accordance with section 1-22. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 112.4 shall be amended to read as follows:

Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of an offense, punishable in accordance with section 1-22 of the City of Raytown Code of Ordinances.

Section 307.4.1 is amended to read as follows:

Bonfires. Bonfires shall not be allowed within the city limits of Raytown Missouri.

Section 307.4.2 shall be amended to read as follows:

Recreational fires. Recreational fires used specifically for cooking, religious or ceremonial purposes shall be allowed with a permit issued from the Raytown Fire Protection District. The maximum size of the pile shall be three (3) feet in diameter and two (2) feet in height prior to ignition.

Section 603.8 is amended to read as follows:

Incinerators. Incinerators shall not be allowed within the City of Raytown. Existing incinerators shall be allowed to remain providing no change in property ownership occurs and no change in property use occurs. Should a change in either occur, the existing incinerator shall be dismantled and removed prior to an occupancy permit being issued.

Exception: When the purpose for the incinerator is only for the cremation of human remains, incinerators shall only be allowed with approval of a Conditional Use permit for a crematorium, and are constructed in accordance with the 2018 International construction codes.

Section 903.2.1.1 is amended to read as follows:

Group A-1. An automatic sprinkler system shall be provided for Group A-1 occupancies where one of the following conditions exists:

1. The fire area exceeds 5,000 square feet (465m²) (1115 m²);
2. The fire area has an occupant load of 300 or more;
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies;
4. The structure exceeds two (2) stories above grade plane or thirty (30) feet in height above grade; or
5. The fire area contains a multitheater complex.

Section 903.2.1.3 is amended to read as follows:

Group A-3. An automatic sprinkler system shall be provided for Group A-3 occupancies where one of the following conditions exists:

1. The fire area exceeds 5,000 square feet (465 m²) (1115 m²);
2. The fire area has an occupant load of 300 or more; or
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The structure exceeds two (2) stories above grade plane or thirty (30) feet in height above grade.

Section 903.2.3 is amended to read as follows:

Group E. An automatic sprinkler system shall be provided for Group E occupancies as follows:

1. Throughout all Group E fire areas greater than 12,000 square feet (1115 m²) in area.
2. The Group E fire area is located on a floor other than a level of exit discharge serving such occupancies.

Exception: In buildings where every classroom has not fewer than one exterior exit door at ground level, an automatic sprinkler system is not required in any area below the lowest level of exit discharge serving that area.

3. The Group E fire area has an occupant load of 300 or more.
4. The structure exceeds two (2) stories or thirty (30) feet in height.

Section 903.2.7 is amended to read as follows:

Group M. An automatic sprinkler system shall be provided throughout buildings containing a Group M occupancy where one of the following conditions exists:

1. A Group M fire area exceeds 5,000 square feet (465 m²) (1115 m²);
2. A Group M fire area is located more than three stories above grade plane.
3. The combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230 m²).
4. A Group M occupancy used for the display and sale of upholstered furniture or mattresses exceeds 5,000 square feet (464 m²).
5. The structure exceeds two (2) stories or thirty (30) feet in height.

Section 903.2.9 is amended to read as follows:

[F] 903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all buildings containing a Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds 7,500 square feet (698 m²).
2. A Group S-1 fire area is located more than two stories above grade plane.
3. The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 15,000 square feet (1395 m²).
4. A Group S-1 fire area used for the storage of commercial motor vehicles where the fire area exceeds 5,000 square feet (464 m²).
5. A Group S-1 occupancy used for the storage of upholstered furniture or mattresses exceeds 2,500 square feet (232 m²).

Section 904.3.5 shall be amended to read as follows:

904.3.5 *Monitoring*: All fire alarm and detection systems shall be monitored by an approved central station as defined in NFPA 72. A UL Certificate or FM Placard, in accordance with the 2002 Edition of NFPA 72 Chapter 8, shall be issued by the UL Listed or FM Approved prime contractor for all newly installed required fire alarm systems. This certificate shall be displayed in a location to be determined by the Fire Code Official. This regulation shall apply to all newly installed fire alarm systems with an installation permit issued on or after October 23, 2007. An existing required fire alarm system wherein the control panel is to be replaced shall be considered newly

installed for the purposes of this section. An existing required fire alarm system wherein additional functions are added to the system shall be considered newly installed for the purposes of this section. The fire prevention division shall maintain a listing of local UL Listed or FM Approved prime contractors. Central station service in full compliance with the 2002 Edition of NFPA 72 Chapter 8 shall be maintained at the protected property, so long as the requirement for the fire alarm system exists.

Exception: Supervisory service is not required for:

1. Single- and multiple-station smoke alarms required by Section 907.2.10.
2. Smoke detectors in Group I-3 occupancies.
3. Automatic sprinkler systems in one- and two-family dwellings.

Section 907.1.4 is added to read as follows:

907.1.4 Monitoring: All fire alarm and detection systems shall be monitored by an approved central station as defined in NFPA 72. A UL Certificate or FM Placard, in accordance with the 2002 Edition of NFPA 72 Chapter 8, shall be issued by the UL Listed or FM Approved prime contractor for all newly installed required fire alarm systems. This certificate shall be displayed in a location to be determined by the Fire Code Official. This regulation shall apply to all newly installed fire alarm systems with an installation permit issued on or after October 23, 2007. An existing required fire alarm system wherein the control panel is to be replaced shall be considered newly installed for the purposes of this section. An existing required fire alarm system wherein additional functions are added to the system shall be considered newly installed for the purposes of this section. The fire prevention division shall maintain a listing of local UL Listed or FM Approved prime contractors. Central station service in full compliance with the 2002 Edition of NFPA 72 Chapter 8 shall be maintained at the protected property, so long as the requirement for the fire alarm system exists.

Exception: Supervisory service is not required for:

1. Single- and multiple-station smoke alarms required by Section 907.2.10.
2. Smoke detectors in Group I-3 occupancies.
3. Automatic sprinkler systems in one- and two-family dwellings.

Section 1103.5.3 is amended to read as follows:

Group I-2, Condition 2. In addition to the requirements of section 1103.5.2, existing buildings of Group I-2, Condition 2 occupancy shall be equipped throughout with an *approved automatic sprinkler system* in accordance with Section 903.3.1.1. The *automatic sprinkler system* shall be installed by January 1, 2021.

Section 5604.1 is amended to read as follows:

General. Storage of explosives and explosive materials, small arms ammunition, small arms primers, propellant-actuated cartridges and smokeless propellants in magazines shall comply with the provisions of this section.

Exception: Other than the items listed above, the overnight storage of all explosives is prohibited within the City of Raytown Missouri.

Section 5704.2.9.6.1 is amended to read as follows:

Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground tanks outside of buildings, with a capacity of more than one thousand (1,000) gallons is prohibited within the City of Raytown Missouri.

Section 5706.2.4.4 shall be amended to read as follows:

Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above-ground tanks is prohibited within the limits established by law as the limits of districts in which such storage is prohibited (see Section 3 of the Sample Legislation for Adoption of the International Fire Code on page xxi).

Section 5806.2 is amended to read as follows:

Limitations. Storage of *cryogenic fluids* in stationary containers outside of buildings is prohibited within the City of Raytown Missouri.

Section 6104.2 is amended to read as follows:

Maximum capacity within established limits. Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 500 gallons.

Exception: In particular installations, this capacity limit shall be determined by the fire code official, after consideration of special features such as topographical conditions, nature of occupancy, and proximity to buildings, capacity of proposed LP-gas containers, degree of fire protection to be provided and capabilities of the local fire department.

Sec. 20-9. - Appeals.

Whenever the chief disapproves an application or refuses to grant a permit applied for, or when it is claimed that the provisions of the code do not apply or that the true intent and meaning of the code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the chief to the board of directors of the Raytown Fire Protection District within 30 days from the date of the decision appealed.

Sec. 20-10. - New materials, processes or occupancies which may require permits.

The chief and the chief of the bureau of fire prevention shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies for which permits are required in addition to those now enumerated in said code. The chief of the bureau of fire prevention shall post such list in a conspicuous place in his office and distribute copies thereof to interested persons.

Sec. 20-11. - Defective conflicts of provisions with fire ordinances of Raytown Fire Protection District.

In the event of any conflict between the fire prevention code adopted in this chapter and the fire ordinances of the Raytown Fire Protection District, the latter shall govern with regard to said conflict.

SECTION 2 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the IFC the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ___ October, 2019.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019

Bill No.: 6525-19

To: Mayor and Board of Aldermen

Section No.: XI

From: Ray Haydaripoor, Community Development Director

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Action Requested: Approval of the 2017 version of the American National Standard Code.

Recommendation: The Community Development Department recommends the adoption of the American National Standard Code (Accessible and Usable Buildings and Facilities)/2017 Edition (ICC A117.1)

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution (Resolution No. R-3224-19) directing the City Clerk to place on-file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

The American National Standard Code (Accessible and Usable Buildings and Facilities)/2017 Edition (ICC A117.1) makes sites, facilities, buildings and elements accessible to and usable by people with such physical disabilities as the inability to walk, difficulty walking, reliance on walking aids, blindness and visual impairment, incoordination, reaching and manipulation disabilities, lack of stamina, difficulty interpreting and reacting to sensory information, and extremes of physical size. The intent of this standard is to allow a person with a physical disability to independently get to, enter, and use a site, facility, building, or element.

Analysis: Significant changes from the previously approved edition of the American National Standard Code are:

1. Due to larger and motorized or power wheelchairs, new buildings will have to have changes to turning space and clear floor space requirements. (Not for existing buildings)
2. Regulations for door hardware, opening force, and rotational guidelines.
3. Work done to coordinate curb ramps and blended transitions to proposed federal regulations.
4. Changes to location, depth and width of detectable warning systems at street crossings.
5. Platform lift sizes also changed for coordination with new clear floor spaces.
6. Accessibility changes to address areas such as electric vehicle charging stations and parking meters locations.
7. Accessible feature changes to operable parts of windows.
8. Certain occupancies have areas for sign language interpreter stations.
9. Distances added between kitchen counters and kitchen islands.

10. Clear floor space dimensions added for rooms with benches (Changing rooms).
11. Changes to address other occupancies/areas such as gaming machines, shooting facilities, common area mailboxes, charging stations and mattress heights of accessible hotels, or dorm rooms.

Budgetary Impact:

Not Applicable

AN ORDINANCE AMENDING CHAPTER 8, ARTICLE XI OF THE CITY CODE AND ADOPTING THE 2017 EDITION OF THE AMERICAN NATIONAL STANDARD FOR ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES IN THE CITY OF RAYTOWN

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2017 Edition of the American National Standard for Accessible and Usable Buildings and Facilities, as published by the International Code Council was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2017 Edition of the American National Standard for Accessible and Usable Buildings and Facilities by reference, subject to the amendments set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – CITY CODE TEXT CHANGE. That Chapter 8, Buildings and Building Regulations, Article XI – Accessible and Usable Buildings and Facilities Code, Section 8-265 is hereby deleted in its entirety and replaced with the following:

Sec. 8-265. Adopted. The American National Standard for Accessible and Usable Buildings and Facilities Code, 2017 edition, and its most current errata, thereto as published by the International Code Council, Inc., and developed by the American National Standard Institute, is hereby adopted as the standard for construction and repair of accessible and facilities within the City of Raytown (hereinafter the “ANSI”), as if fully set out in this ordinance, with the additions, insertions, deletions and changes.

SECTION 2 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the ANSI the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ October, 2019.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 27, 2019

Bill No.: 6526-19

To: Mayor and Board of Aldermen

Section No.: XI

From: Ray Haydaripoor, Community Development Director

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Action Requested: Approval of the 2018 version of the International Property Maintenance Code.

Recommendation: The Community Development Department recommends the adoption of the International Property Maintenance Code, 2018 Edition.

Introduction: On July 16, 2019, the Board of Aldermen approved a Resolution No. R-3224-19 directing the City Clerk to place on file for 90-days a copy of the uniform codes that the Community Development Department recommends for adoption pursuant to Section 67.280, RSMo.

The International Property Maintenance Code is a model code that regulates the minimum maintenance requirements for existing buildings. The minimum maintenance standards of basic building maintenance, equipment, light, ventilation, heating, sanitation and fire safety are regulated.

Analysis: Significant changes from the previously approved edition of the International Property Maintenance Code are:

- 1- Some changes in the fire safety requirements (Fire safety maintenance) of existing buildings.
- 2- Carbon Monoxide detectors maintenance, since CO2 detectors are relatively a new requirement.
- 3- Smoke alarm installation limits around cooking appliances and bathrooms.
- 4- Changes in the administration sections verbiage.

Budgetary Impact:

Not Applicable

AN ORDINANCE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, REGULATING THE MINIMUM MAINTENANCE REQUIREMENTS FOR EXISTING BUILDINGS IN THE CITY OF RAYTOWN

WHEREAS, the City of Raytown is authorized to adopt by reference technical codes regulating the construction of buildings and continued occupancy thereof, together with provisions related to mechanical, plumbing and electrical construction and fire prevention pursuant to the Missouri Constitution, Chapters 67 and 79 of the Revised Statutes of Missouri, and its police powers, for the public health, safety and welfare; and

WHEREAS, on July 16, 2019, one (1) copy of the 2018 Edition of the International Property Maintenance Code, as published by the International Code Council was placed on file in the office of the City Clerk and made available for public use, inspection and examination for more than ninety (90) days prior to the adoption of this ordinance; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to adopt the 2018 Edition of the International Property Maintenance Code by reference, subject to the amendments set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – CITY CODE TEXT CHANGE. That Chapter 8, Buildings and Building Regulations, Article VIII – Property Maintenance Code, is hereby deleted in its entirety and replaced with the following:

Sec. 8-223. - Property maintenance code; incorporation by reference.

The International Property Maintenance Code, 2018 Edition, published by the International Code Council, Inc. including without limitation Sections 101.1 through 705.2, and its most current errata, is hereby adopted as the property maintenance code for the city. Each and all the regulations, provisions, conditions and terms of same are hereby referred to, adopted and made a part hereof as if fully set out in this Code, with the additions, insertions, deletions and changes, if any, as provided in section 8-224.

Sec. 8-224. - Amendments to the International Property Maintenance Code.

The International Property Maintenance Code, 2018 Edition, adopted in section 8-223 is hereby amended in the following respects:

Section 101.1 is amended to read as follows:

101.1 *Title.* These regulations shall be known as the International Property Maintenance Code of the City of Raytown, hereinafter referred to as “this code.”

Section 102.3 is amended to read as follows:

102.3 *Application of other codes.* Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the adopted International Building Code, International Energy Conservation Code, International Fire Code, International Fuel Gas Code, International Mechanical Code, International Residential Code, International Plumbing Code and NFPA 70 (National Electric Code).

Nothing in this code shall be construed to cancel, modify or set aside any provision of the adopted Raytown Zoning Code.

Section 103.5 is amended to read as follows:

103.5 *Fees*. The fees for activities and services performed by the department in carrying out its responsibilities under this code shall include both actual and administrative costs.

Section 106.3 is amended to read as follows:

106.3 *Prosecution of violation*. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed guilty of an offense punishable as provided in Section 1-22 of the Raytown Code of Ordinances. If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto.

Section 106.6 is added to read as follows:

106.6 *Abatement extension*. The person required to conform to the order may request an extension to the given abatement period in writing and shall submit it to the code official. The request shall be made prior to the conclusion of the abatement period and shall include the scope of the work to be done, a timeline for the projected completion of each item and the reason why the work was not able to be completed within the given time requirement.

Upon receipt of an application from the person required to conform to the order and by agreement of such person to comply with the order if allowed additional time, the codes official may grant an extension of time, not to exceed an additional 120 days, within which to complete said repair, rehabilitation or demolition, if the codes official determines that such an extension of time will not create or perpetuate a situation imminently dangerous to life or property. The codes officials' authority to extend time is limited to the physical repair, rehabilitation or demolition of the premises and will not in any way affect the time to appeal the notice and order pursuant to Section 111 of this code.

Section 108.1.5 is amended to read as follows:

108.1.5 *Dangerous structure or premises*. For the purpose of this code, any structure or premises that is believed to be considered dangerous shall be enforced per the Raytown Municipal Code Ordinance #5309-09.

Section 108.4 is amended to read as follows:

108.4 *Placarding*. Upon failure of the owner or person responsible to comply with the notice provisions within the time given, the code official shall post on the premises or on defective equipment a placard bearing the word "Condemned" or "Unsafe", and a statement of the penalties provided for occupying the premises, operating the equipment or removing the placard.

Section 110 "Demolition" is amended to read as follows:

110.1 *General.* For the purpose of this code, any structure or premises that is believed to be considered dangerous and requires demolition shall be enforced per the Raytown Municipal Code Ordinance #5309-09.

Section 111.1 is amended to read as follows:

Application for Appeal. Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 10 business days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted there under have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Section 112.4 is amended to read as follows:

112.4 *Failure to comply.* Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be deemed guilty of an offense punishable as provided in Section 1-22 of the Raytown Code of Ordinances.

Section 201.3 is amended to read as follows:

201.3 *Terms defined in other codes.* Where terms are not defined in this code and are defined in the International Building Code, International Existing Building Code, International Fire Code, International Fuel Gas Code, International Mechanical Code, International Plumbing Code, International Residential Code, or NFPA 70, such terms shall have the meanings ascribed to them as stated in those codes. Nothing in this code shall be construed to cancel, modify or set aside any provision of the adopted Raytown Zoning Code.

Section 302.4 is amended to read as follows:

302.4 *Weeds.* For the purpose of this code, any premises and exterior property that is has undesirable vegetation shall be enforced per the Raytown Municipal Code Ordinance #3634-91.

Section 304.14 is amended to read as follows:

304.14 *Insect screens.* During the period from April 1st to September 30th, every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of minimum 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.

Exception: Screens shall not be required when approved by the code official, or where other approved means, such as air curtains or insect repellent fans, are employed.

Section 307.1 shall be amended to read as follows:

307.1 *General*. Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface which is more than 30 inches (762 mm) above the floor or grade below shall have guards. Handrails shall not be less than 30 inches (762 mm) in height or more than 42 inches (1067 mm) in height measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 36 inches in height in residential applications, 42 inches in height in non-residential applications, above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

Exception: Guards shall not be required where exempted by the adopted building code.

Section 308 shall be amended to read as follows:

308.1 *Accumulation of rubbish or garbage*. For the purpose of this code, any interior or exterior property that has accumulation of rubbish or garbage shall be enforced per the Raytown Municipal Code Ordinance #4917-03.

Section 507 shall be amended to read as follows:

Section 507 – *Drainage*. Drainage of roof and paved areas, yards and courts, and water from intermittent sources such as discharges from sump pumps, foundation drains, or other similar sources, excluding lawn sprinklers, shall not be discharged at a point closer than five (5) feet to any adjoining property line, nor in a manner that creates a public or private nuisance.

Exception: If approved by the Public Works Director, the discharge point may be closer than five (5) feet if existing conditions warrant such distance change.

Section 602.3 shall be amended to read as follows:

602.3 *Heat supply*. Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from October 1st to March 31st to maintain a minimum temperature of 68°F (20°C) in all habitable rooms, bathrooms and toilet rooms, at a point 3 feet above the floor and 2 feet from exterior walls.

Section 602.4 is amended to read as follows:

602.4 *Occupiable workspaces*. Indoor occupiable workspaces shall be supplied with heat during the period from October 1st to March 31st to maintain a minimum temperature of 68°F (20°C), at a point 3 feet above the floor and 2 feet from exterior walls, during the period the spaces are occupied.

Exceptions:

1. Processing, storage and operation areas that require cooling or special temperature conditions.

2. Areas in which persons are primarily engaged in vigorous physical activities.

SECTION 2 – PENALTY FOR VIOLATING CODE PROVISIONS. Whenever in any section of the IPMC the doing of any act is required or is prohibited or is declared to be unlawful or a misdemeanor, and no specific fine or penalty is provided for a violation thereof, any person who shall be convicted of a violation of any such provision of this codification or of any such ordinance shall, for each offense be fined not more than \$500.00 or be punished by imprisonment in jail not to exceed 90 days, or be punished by both fine and imprisonment.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ October, 2019.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: September 26, 2019
To: Mayor and Board of Aldermen
From: Russ Petry, Director of Finance
Damon Hodges, City Administrator

Resolution No.: R-3241-19

Finance Director Approval: _____

City Administrator Approval: _____



Action Requested: Approve the 2019-2020 Fiscal Year Budget.

Analysis: Staff prepared the Recommended Budget for FY 2019-2020. The Board of Aldermen have recommended changes and those adjustments have been made.

Alternatives: Amend the proposed budget prior to adoption.

Budgetary Impact: This will set the operating budget for the 2019-2020 Fiscal Year.

Additional Reports Attached: City Administrator's letter, Budget Overview and Recommended Budget.

A RESOLUTION AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2019-2020

WHEREAS, the Board of Aldermen has appointed the City Administrator as the Budget Officer; and

WHEREAS, the Board of Aldermen has adopted a fiscal year that begins on November 1 of each year and ends on October 31 of the following year; and

WHEREAS, the Budget Officer has prepared a proposed budget for Fiscal Year 2019-2020 and submitted it to the Board of Aldermen, in accordance with Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen has studied, examined and discussed the proposed budget in numerous public meetings and amended the recommended budget with such revisions, alterations, increases or decreases as the Board deemed advisable; and

WHEREAS, the total expenditures from the various funds in the recommended budget, as amended by the Board of Aldermen, do not exceed the estimated revenues to be received plus any unencumbered balances, as required by Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City to adopt the Fiscal Year 2019-2020 Budget attached hereto and made a part hereof by reference;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the following amounts are appropriated for the fiscal year beginning November 1, 2019 and ending October 31, 2020 from the funds designated below for the spending departments and programs receiving funds therefrom:

2019-2020 Budget

General Fund	\$11,522,908
Park Fund	\$1,420,492
Transportation Sales Tax Fund	\$2,194,500
Capital Sales Tax Fund	\$1,781,265
Public Safety Sales Tax Fund	\$1,565,015
Risk Management	\$113,300
TIF Fund	\$2,817,229
Stormwater Sales Tax Fund	\$230,200
Capital Improvement Fund	\$31,520
Sanitary Sewer Fund	\$7,587,261
Total Expenditures	\$29,263,690

FURTHER THAT said Funds are appropriated to each program and department in accordance with the 2019-2020 Estimated Revenues, Adopted Appropriations and Fund Balances, as set out in the City Administrator's 2019-2020 Recommended Budget for Raytown, in the detail and for the purposes contained and set forth therein, which is hereby approved by the Board of Aldermen and incorporated herein by reference;

FURTHER THAT said budget is hereby approved and adopted, including the following information:

- a. A budget message, describing the important features of the budget and major changes from the preceding year;
- b. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund and source;
- d. Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity and object;
- e. The amount required for the payment of interest, amortization and redemption charges on the debt of the political subdivision; and
- f. A general budget summary.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of October, 2019.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to form:

Jennifer M. Baird, City Attorney



CITY ADMINISTRATOR'S OFFICE
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133-3993
PHONE: 816-737-6003 - FAX: 816-737-6097

September 27, 2019

Mayor Michael McDonough and Board of Aldermen
City of Raytown
10000 E 59th Street
Raytown, MO 64133

Mayor and Board of Aldermen:

I am pleased to present a balanced General Fund budget. The budget process began in June 2019 when the Board of Aldermen along with administrative staff conducted the goal setting session for the 2019-2020 fiscal year. I appreciate the involvement of the city departments and the Board of Aldermen in the budgeting process. During the goal setting session and aldermen interviews, three main themes were captured to direct staff's development of the 2019-2020 budget: Infrastructure, Revenue Enhancements and Neighborhood Revitalization. With these three themes in mind, staff worked to better utilize available funds to provide the best services for the citizens of Raytown and identified new areas of potential future savings.

In comparison to the 2018-2019 budget, each Department was asked to provide a General Fund budget with expenditures as close to flat as possible. I believe the Departments have done their best to accomplish that directive by taking a conscientious approach to controlling costs in the 2019-2020 budget.

The 2019-2020 budget is our continued efforts to prudently manage City finances and the continuation of the GASB acceptable accounting practices. The changes in the General Fund budget from the previous year's budget include the following: a 1.5% cost-of-living-adjustment increase for employees; a budgeted transfer totaling \$1,474,497 from the Public Safety Sales Tax Fund to assist in funding public safety expenditures; and the proposed budget does not include EMS, as those services will be completely transferred to the Raytown Fire Protection District on October 31, 2019.

The Park Fund's budgeted revenues are \$200,623 greater than the 2018-2019 budget and budgeted expenditures show an increase of \$372,759 in expenditures compared to the previous year due to a decision to utilize the fund balance for various park improvement projects.

In the Public Safety Sales Tax Fund's budgeted expenditures decreased \$237,724 over the 2018-2019 budget. The decrease is primarily related to the transfer of EMS to the Fire District. Budgeted revenues increased \$69,900 over the 2018-2019 budget due to changes in Tax Increment Financing (TIF) revenue accounting. Also included in this budget are three additional civilian booking positions added to the Police Department.

The Capital Sales Tax Fund's budgeted expenditures exceed budgeted revenues by \$763,265 but remain less than the total projected available funds. All expenditures in this fund are for one-time capital related purchases or projects. Budgeted capital expenditures by department include: City-wide \$402,000, Administration \$42,800, Police \$189,265, Public Works \$1,110,000, and Community Development \$35,000.

The Transportation Sales Tax Fund's budgeted expenditures exceed budgeted revenues by \$377,760 but remain less than the total projected available funds. The expenditures in this fund are for transportation related maintenance projects in addition to a significant portion budgeted for the Hwy 350 and Raytown Road project at an estimated total of \$1,450,000. Hwy 350 and Raytown Road project costs totaling \$1,000,000 are budgeted in the Transportation Sales Tax Fund and \$450,000 are budgeted in the Capital Sales Tax Fund. It is anticipated that \$637,000 in Federal funds will be received to assist in offsetting the total costs of the project.

The Sanitary Sewer Fund's budgeted revenues exceed budgeted expenditures by \$412,109. In 2018 the City engaged Burns and McDonnell Engineering Company, Inc. to conduct a sewer rate study. The budget includes the rate study's recommended sewer rate increase of 7% for the 2019-2020 budget year to offset the continued rate increases from Little Blue Valley Sewer District and KCMO Water as well as to provide some funding for capital projects and maintenance of the sewer lines. Our long-term goal for the Sewer Fund is to establish a sustainable annual capital repair program, that allows for the rehabilitation of existing infrastructure.

The Storm Water Fund's budgeted revenues exceed budgeted expenditures by \$11,000. This fund is utilized to account for scheduled storm water control maintenance and emergency projects. The primary funding for the Storm Water Fund comes from a transfer in from the General Fund of \$150,000.

The Tax Increment Financing Fund's budgeted revenues exceed budgeted expenditures by \$262,272. City management was successful in **September 2019 in securing a refinancing of the Series 2007 bonds in the TIF Fund**. Because of savings projected from the TIF refinancing, there is no budgeted transfer from the General Fund. This is anticipated to remain constant for the remainder of the bond repayment period with the revenue projections currently in place.

The Capital Improvement Fund is used to account for economic development projects and large capital projects. While this fund is included during the budget process the actual use of available funds will be considered and approved at the time of proposal and bid letting.

The Risk Management Fund accounts for certain aspects of the City's risk management activities. Should settled claims exceed available funds, a transfer from the General Fund would be necessary.

Respectfully submitted,

Damon Hodges

City Administrator

City of Raytown

10000 E. 59th Street

Raytown, MO 64133

816-737-6003 (office)

Consolidated Department Expense

Police	2017-18 Actual	2018-19 Budget	2019-20 Budget
Capital Sales Tax	\$ 152,865	\$ 184,700	\$ 183,265
Public Safety Sales Tax	1,225,559	\$1,802,739	1,565,015
General Fund	4,263,579	5,648,118	6,034,619
Total	\$ 5,642,003	\$ 7,635,557	\$ 7,782,898
Difference from Previous Year	-27.22%	-10.64%	1.93%
Public Works	2017-18 Actual	2018-19 Budget	2019-20 Budget
Capital Sales Tax	\$ 397,561	\$ 869,000	\$ 610,000
Transportation Sales Tax	2,453,207	1,933,000	\$2,194,500
General Fund	1,819,243	2,160,418	2,220,718
Total	\$ 4,670,011	\$ 4,962,418	\$ 5,025,218
Difference from Previous Year	-0.85%	18.34%	1.27%
Community Development	2017-18 Actual	2018-19 Budget	2019-20 Budget
Capital Sales Tax	\$ 27,200	\$ 35,000	\$ 35,000
General Fund	737,318	855,693	1,080,129
Total	\$ 764,518	\$ 890,693	\$ 1,115,129
Difference from Previous Year	10.46%	-6.90%	25.20%
Finance	2017-18 Actual	2018-19 Budget	2019-20 Budget
Capital Sales Tax	\$ 2,220	\$ 2,200	\$ 2,200
General Fund	453,736	498,159	517,491
Total	\$ 455,956	\$ 500,359	\$ 519,691
Difference from Previous Year	-45.74%	-34.09%	3.86%
Administration	2017-18 Actual	2018-19 Budget	2019-20 Budget
Capital Sales Tax	\$ 36,852	\$ 45,000	\$ 42,800
General Fund	633,860	772,941	895,012
Total	\$ 670,712	\$ 817,941	\$ 937,812
Difference from Previous Year	-3.75%	-2.95%	14.66%
Court	2017-18 Actual	2018-19 Budget	2019-20 Budget
Capital Sales Tax	\$ -	\$ -	\$ -
General Fund	317,569	338,374	298,962
Total	\$ 317,569	\$ 338,374	\$ 298,962
Difference from Previous Year	-0.08%	-4.83%	-11.65%

Consolidated Department Expense

LAW	2017-18 Actual	2018-19 Budget	2019-20 Budget
Capital Sales Tax	\$ -	\$ -	\$ -
General Fund	121,780	127,920	128,344
Total	\$ 121,780	\$ 127,920	\$ 128,344
Difference from Previous Year	11.96%	12.95%	0.33%
City Wide	2017-18 Actual	2018-19 Budget	2019-20 Budget
Capital Sales Tax	-	117,000	285,000
General Fund	\$ 233,470	\$ 162,777	\$ 331,830
Total	\$ 233,470	\$ 279,777	\$ 616,830
Difference from Previous Year	-5.59%	-37.00%	120.47%
Governing Body	2017-18 Actual	2018-19 Budget	2019-20 Budget
General Fund	\$ 247,606	\$ 267,148	\$ 165,803
Total	\$ 247,606	\$ 267,148	\$ 165,803
Difference from Previous Year	200.35%	138.11%	-37.94%
All Funds Consolidated	2017-18 Actual	2018-19 Budget	2019-20 Budget
General Fund	\$ 8,828,161	\$ 10,831,547	\$ 11,672,908
Capital Sales Tax Fund	616,698	1,252,900	1,158,265
Public Safety Sales Tax Fund	1,225,559	1,802,739	1,565,015
Transportation Sales Tax	2,453,207	1,933,000	2,194,500
Storm Water Fund	211,365	262,206	230,200
Sewer Fund	6,521,061	7,551,594	7,587,261
Total All Funds	\$ 19,856,051	\$ 23,633,986	\$ 24,408,148
Difference from Previous Year	-8.73%	19.03%	3.28%
Transfers Out	2017-18 Actual	2018-19 Budget	2019-20 Budget
Public Safety Sales Tax to General Fund	\$ -	\$ 1,802,739	\$ 1,565,015
General Fund - City Wide to Stormwater Fund	150,000	150,000	150,000
General Fund - City Wide to TIF Fund	-	-	-
Total	\$ 150,000	\$ 1,952,739	\$ 1,715,015
Difference from Previous Year	100.00%	927.76%	-12.17%

	General	Park	Trans. Sales Tax	Capital Sales Tax	Public Safety Sales Tax	Tax Increment Finance	Risk Management	Storm Water	Capital Improvement Projects	Sanitary Sewer	Total
Revenues and Other Financing Sources											
Property Taxes	\$ 1,431,932	\$ 648,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,080,555
Franchise Taxes	3,722,000	-	-	-	-	-	-	-	-	-	3,722,000
General Sales Taxes	2,639,000	278,800	1,160,000	994,000	1,550,000	-	-	89,400	-	-	6,711,200
Other Taxes	1,286,000	-	-	-	-	-	-	-	-	-	1,286,000
Municipal Court Receipts	371,550	-	-	-	-	-	-	-	-	-	371,550
Grants	10,300	124,000	637,500	-	-	-	-	-	-	-	771,800
Service Charges	134,380	99,300	-	-	-	-	-	-	-	7,685,000	7,918,680
Licenses & Permits	444,100	-	-	-	-	-	-	-	-	-	444,100
Miscellaneous	159,150	44,500	19,240	24,000	13,900	3,079,500	55,000	1,800	83,500	314,370	3,794,960
Total Revenues	10,198,412	1,195,223	1,816,740	1,018,000	1,563,900	3,079,500	55,000	91,200	83,500	7,999,370	27,100,845
Transfer in from Other Funds	1,474,497	-	-	-	-	-	-	150,000	-	-	1,624,497
Total Revenues and Other Financing Sources	11,672,909	1,195,223	1,816,740	1,018,000	1,563,900	3,079,500	55,000	241,200	83,500	7,999,370	28,725,342
Expenditures - by type											
Personnel Services	\$ 8,713,052	\$ 643,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,074,360	\$ 10,431,213
Supplies, Services, and Charges	1,754,339	228,890	369,500	2,200	62,478	125,110	113,300	7,200	31,520	4,713,550	7,408,087
Repairs & Maintenance	456,357	81,350	805,000	-	-	-	-	223,000	-	228,985	1,794,692
Utilities	599,160	63,550	-	-	28,040	-	-	-	-	17,850	708,600
Capital Expenditures	-	402,900	1,020,000	1,779,065	-	-	-	-	-	273,000	3,474,965
Debt Service	-	-	-	-	-	2,692,119	-	-	-	1,279,516	3,971,635
Transfer to other funds	150,000	-	-	-	1,474,497	-	-	-	-	-	1,624,497
Total	\$ 11,672,908	\$ 1,420,492	\$ 2,194,500	\$ 1,781,265	\$ 1,565,015	\$ 2,817,229	\$ 113,300	\$ 230,200	\$ 31,520	\$ 7,587,261	\$ 29,413,688
Appropriations and Transfers Out											
City-Wide	\$ 181,830	\$ -	\$ -	\$ 402,000	\$ -	\$ 2,817,229	\$ -	\$ -	\$ 27,000	\$ -	\$ 3,428,059
Mayor/Board	165,803	-	-	-	-	-	-	-	-	-	165,803
City Administration	895,012	-	-	42,800	-	-	113,300	-	-	-	1,051,112
Police Department	6,034,619	-	-	189,265	90,518	-	-	-	-	-	6,314,401
Finance	517,491	-	-	2,200	-	-	-	-	4,520	6,046,388	6,570,599
Law	128,344	-	-	-	-	-	-	-	-	-	128,344
Municipal Court	298,962	-	-	-	-	-	-	-	-	-	298,962
Public Works	2,220,718	-	2,194,500	1,110,000	-	-	-	230,200	-	1,540,873	7,296,291
Community Development	1,080,129	-	-	35,000	-	-	-	-	-	-	1,115,129
Parks & Recreation	-	1,420,492	-	-	-	-	-	-	-	-	1,420,492
Total Appropriations	11,522,908	1,420,492	2,194,500	1,781,265	90,518	2,817,229	113,300	230,200	31,520	7,587,261	27,789,191
Transfer to other funds	150,000	-	-	-	1,474,497	-	-	-	-	-	1,624,497
Total Appropriations and transfers out	11,672,908	1,420,492	2,194,500	1,781,265	1,565,015	2,817,229	113,300	230,200	31,520	7,587,261	29,413,688
Revenues over (under) budgeted appropriations	1	(225,269)	(377,760)	(763,265)	(1,115)	262,272	(58,300)	11,000	51,980	412,109	(688,346)
Fund balance appropriated	-	225,269	377,760	763,265	1,115	-	58,300	-	-	-	1,425,708
Revenues over (under) budgeted appropriations	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ 262,272	\$ -	\$ 11,000	\$ 51,980	\$ 412,109	\$ 737,362

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
GENERAL FUND

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$11,153,020	12,491,062	12,276,715	\$11,672,909
Percentage Change	-9.74%	12.00%	-1.72%	-4.92%
Total Expenditures	9,999,537	12,925,240	10,831,547	11,672,908
Percentage Change	-23.97%	29.26%	-16.20%	7.77%
Revenues over (under) Expenditures	<u>1,153,483</u>	<u>(434,178)</u>	<u>1,445,168</u>	<u>1</u>
Fund Balance Appropriated	<u>-</u>	<u>434,178</u>	<u>-</u>	<u>-</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$1,153,483</u></u>	<u><u>\$0</u></u>	<u><u>\$1,445,168</u></u>	<u><u>\$1</u></u>
Fund Balance				
Unrestricted Fund Balance	\$3,590,471	\$4,309,776	\$4,309,776	\$5,754,945
Percentage Change	21.25%	20.03%	0.00%	33.53%
Nonspendable Fund Balance	\$1,505,754	\$1,505,754	\$1,505,754	\$1,505,754
17% Reserved Fund Balance	\$0	\$0	\$0	\$0
Total Fund Balance	<u><u>\$6,249,708</u></u>	<u><u>\$5,815,530</u></u>	<u><u>7,260,698</u></u>	<u><u>7,260,699</u></u>
Percentage Change	6.08%	-6.95%	24.85%	0.00%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of General Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: General					
Property Taxes					
Real Estate (Property) Tax	101-00-00-100-41101	\$ 820,776	\$ 828,000	\$ 825,000	\$ 1,103,332
Personal Property Tax	101-00-00-100-41102	192,614	208,000	208,000	180,000
Delinquent Real Estate Taxes	101-00-00-100-41104	27,847	28,000	26,000	27,000
Penalties	101-00-00-100-41105	20,123	18,000	18,000	18,000
Railroad & Utilities Tax	101-00-00-100-41107	43,387	41,000	39,750	44,000
(Real Estate) Replacement Tax	101-00-00-100-41108	42,603	43,000	52,110	43,000
Circuit Breaker Refund	101-00-00-100-41110	(3,419)	(4,000)	(4,000)	(3,400)
Delinquent Property Tax Revenue	101-00-00-100-41111	19,548	20,000	20,000	20,000
Total Property Tax		1,163,479	1,182,000	1,184,860	1,431,932
Franchise Taxes					
Franchise Tax - Cable	101-00-00-100-41401	300,419	295,000	281,000	300,000
Franchise Tax - Gas Service	101-00-00-100-41402	797,521	750,000	814,000	810,000
Franchise Tax - Electric	101-00-00-100-41403	2,086,114	1,950,000	1,933,000	2,090,000
Franchise Tax - Telecomm.	101-00-00-100-41405	566,454	590,000	453,000	462,000
Franchise Tax - Fiber	101-00-00-100-41406	62,208	50,000	60,000	60,000
Total Franchise Tax		3,812,716	3,635,000	3,541,000	3,722,000
General Sales Tax					
Sales Tax	101-00-00-100-41201	3,313,178	3,300,000	3,283,500	3,300,000
TIF - EATS	101-00-00-001-41206	(653,733)	(661,000)	(695,200)	(661,000)
Total General Sales Tax		2,659,445	2,639,000	2,588,300	2,639,000
Other Taxes					
Cigarette Tax	101-00-00-100-41301	66,715	65,000	64,600	70,000
Gasoline Sales Tax	101-00-00-100-43201	790,745	770,000	787,000	800,000
Motor Vehicle Sales Tax	101-00-00-100-43202	268,307	265,000	257,330	280,000
Motor Vehicle Fee Increases	101-00-00-100-43203	132,183	133,000	126,000	130,000
Intangible Tax(FIT)	101-00-00-100-43204	6,472	7,000	4,100	6,000
Total Other Taxes		1,264,422	1,240,000	1,239,030	1,286,000
Municipal Court Receipts					
Fines & Forfeitures	101-52-00-100-45101	357,471	400,000	223,000	360,000
Crime Victims Comp	101-52-00-100-45121	648	800	495	800
Police Training	101-52-00-100-45122	3,334	4,000	2,700	4,000
Court Training	101-52-00-100-45123	-	2,000	-	2,000
POST Training	101-52-00-100-45124	2,335	-	-	-
DWI Recoupment Fees	101-52-00-100-45125	975	750	275	750
Prisoner Detainee Fees	101-52-00-100-45126	3,204	4,000	2,500	4,000
Total Municipal Court Receipts		367,967	411,550	228,970	371,550
Grants					
Emergency Mgmt. Perf. Grant	101-32-00-309-43101	11,523	-	-	-
Federal Grants- Bullet Proof Vest	101-32-00-310-43101	-	9,000	6,000	4,500
Project Lifesaver Revenues	101-32-00-316-43510	-	4,000	-	-
Hazardous Moving Grant	101-32-00-701-43101	2,225	-	2,200	2,250
Youth Alcohol Grant	101-32-00-703-43101	106	500	300	400
Click It or Ticket Grant	101-32-00-704-43101	791	300	400	750
Youth Seatbelt Grant	101-32-00-705-43101	800	800	800	800
DWI Enforcement Grant	101-32-00-706-43101	274	600	300	1,200
Drive Sober Grant	101-32-00-707-43101	-	400	400	400
State Grant	101-32-00-716-43000	398	-	-	-
Local Grant	101-72-00-751-43050	2,269	4,000	500	-
Total Grants		18,386	19,600	10,900	10,300
Service Charges					
Filing Fees	101-00-00-100-42131	-	210	470	200
TDD Administration Fee	101-00-00-100-46407	780	700	745	700
Bus Passes	101-00-00-100-46801	26	30	30	30
Public Records Request	101-22-00-100-44401	499	250	1,100	500
Election Poll Rental	101-22-00-100-44402	160	160	310	150
Police Reports	101-32-00-100-44221	8,842	8,000	7,420	8,800
Fingerprint Fees	101-32-00-000-44400	660	200	20	200
Credit Card Processing Fee	101-42-00-000-42122	97	400	-	100

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of General Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
	Credit Card Processing Fee 101-52-00-000-42122	(6)	500	530	500
	Credit Card Processing Fee 101-82-00-000-42122	(181)	-	(57)	-
	Ambulance Fee 101-72-00-100-44201	1,084,581	1,100,000	1,078,800	-
	Ambulance Fee Collections 101-72-00-100-44206	40,381	10,000	11,800	10,000
	MOEMSAC Reimbursement 101-72-00-100-44207	-	-	-	-
	Ambulance Refunds 101-72-00-100-44208	(171)	(6,000)	-	-
	Medical Records 101-72-00-100-44211	1,024	-	465	200
	EMS Class Dues 101-72-00-702-44210	42,411	-	(70)	-
	B & Z book fee 101-82-00-100-42142	3,076	3,000	3,000	3,000
	Weed Mowing 101-82-00-100-44103	82,070	20,000	50,000	80,000
	Impound Fees 101-82-00-100-44202	28,011	26,000	25,000	30,000
	Total Service Charges	1,292,260	1,163,450	1,179,563	134,380
	<u>Licenses & Permits</u>				
	Liquor Permits/Licenses 101-00-00-100-42201	19,454	18,000	19,000	19,000
	Occupational Licenses 101-00-00-100-42211	239,945	205,000	210,000	250,000
	Occupational License Penalty 101-00-00-100-42212	9,847	9,000	9,000	10,000
	Animal Licenses 101-00-00-100-42301	11,707	7,000	10,000	11,000
	Misc. Permits / Licenses 101-22-00-100-42111	450	200	200	400
	Right of Way Permits 101-62-00-100-42161	27,432	25,000	25,000	27,000
	Rezoning & Variance Fees 101-82-00-100-42141	2,298	-	1,000	1,000
	Building Permits 101-82-00-100-42101	100,077	60,000	65,000	100,000
	Misc. Permits / Licenses 101-82-00-100-42111	16,925	22,000	18,000	18,000
	Master's (Electrical/Plumber) 101-82-00-100-42221	7,615	8,000	7,500	7,700
	Total Licenses & Permits	435,750	354,200	364,700	444,100
	<u>Miscellaneous</u>				
	Raytown Fire District Fuel 101-00-00-100-43505	23,653	19,000	24,200	23,000
	JC Collection Commission 1% 101-00-00-100-44107	-	-	-	-
	Interest Earnings 101-00-00-100-46101	37,008	20,000	65,660	48,200
	Investment Income 101-00-00-100-46102	31,405	15,000	42,680	42,800
	Miscellaneous Revenue 101-00-00-100-46401	13,982	8,000	2,800	3,000
	Debit Card Rebate Revenue 101-00-00-100-46403	1,882	2,500	1,250	1,800
	Workers Comp Reimbursement 101-00-00-100-46404	888	-	2,990	-
	Lease Income 101-00-00-100-46409	26,250	18,000	36,150	37,800
	Court Ordered Restitution 101-00-00-100-46414	535	500	2,800	2,000
	Returned Items 101-00-00-100-46501	35	-	-	-
	Recycling Income 101-00-00-100-46601	1,828	500	250	500
	Vending Machine 101-00-00-100-47116	20	-	-	-
	Miscellaneous Revenue 101-32-00-100-46401	25	-	-	-
	Miscellaneous Revenue 101-52-00-100-46401	184	200	50	50
	Miscellaneous Revenue 101-62-00-100-46401	410	2,000	-	-
	Miscellaneous Revenue 101-72-00-100-46401	486	-	-	-
	Donations 101-72-00-100-47720	-	-	-	-
	Total Miscellaneous	138,591	85,700	178,830	159,150
	<u>One Time Revenues</u>				
	Total One Time Revenues	-	-	-	-
	<u>Transfer From Other Funds</u>				
	Transfers in from sewer 101-00-00-100-49951	-	-	-	-
	Transfer in from PS sales tax fund	-	1,760,562	1,760,562	1,474,497
	Total Transfers in from Other Funds	-	1,760,562	1,760,562	1,474,497
	<u>TOTAL GENERAL FUND REVENUE</u>	\$ 11,153,016	\$ 12,491,062	\$ 12,276,715	\$ 11,672,909

* Police personnel are budgeted in the General Fund. Personnel costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

City Wide Budget

Expense Category

Personnel Services	23,000 *
Supplies, Services, and Charges	158,830
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-
Operating Transfer	150,000
<hr/>	
Total General Fund Request	331,830
Request Increase (Decrease) from FY 19	(180,947)
% change from FY 19	-35.29%

* City Wide Personnel Services includes unemployment for all Departments

General Fund Department Budgets

Governing Body Budget

Expense Category

Personnel Services	73,833
Supplies, Services, and Charges	91,970
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-

Total General Fund Request 165,803

Request Increase (Decrease) from FY 19 (101,345)
 % change from FY 19 -37.94%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
Mayor	1.00	1.00	1.00	-
Alderman	10.00	10.00	10.00	-
	11.00	11.00	11.00	-

General Fund Department Budgets

Administration Budget

Expense Category

Personnel Services	760,037
Supplies, Services, and Charges	125,525
Repairs & Maintenance	2,750
Utilities	6,700
Capital Expenditures	-
Debt Service	-

Total General Fund Request 895,012

Request Increase (Decrease) from FY 19 122,071
% change from FY 19 15.79%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
City Administrator	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	-
Assistant City Administrator/E.D.	1.00	1.00	1.00	-
HR Manager	1.00	1.00	1.00	-
Public Information Officer	-	-	1.00	1.00
Sr. Admin Assistant	1.00	1.00	1.00	-
Sr. IS Coordinator	1.00	1.00	1.00	-
	6.00	6.00	7.00	-

Police Budget

Expense Category

Personnel Services	5,312,142
Supplies, Services, and Charges	582,995
Repairs & Maintenance	113,582
Utilities	25,900
Capital Expenditures	-
Debt Service	-

Total General Fund Request 6,034,619

Request Increase (Decrease) from FY 19 386,501
% change from FY 19 6.84%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 17 Budget	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
Admin. Assistant	2.00	2.00	2.00	2.00	-
Booking	-	-	-	3.00	3.00
Captain	4.00	4.00	4.00	4.00	-
Chief	1.00	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	1.00	-
Detective	8.00	5.00	5.00	5.00	-
Detective Sergeant	2.00	2.00	2.00	-	(2.00)
Detention Supervisor	1.00	1.00	1.00	1.00	-
Detention Technician	6.00	2.00	2.00	2.00	-
Dispatch Supervisor	1.00	1.00	1.00	1.00	-
Dispatcher	8.00	6.00	6.00	6.00	-
Major	2.00	1.00	1.00	1.00	-
Patrol Corporal	4.00	4.00	4.00	4.00	-
Patrol Officer	24.00	15.00	15.00	15.00	-
Patrol Sergeant	4.00	4.00	4.00	4.00	-
Property/Supply	1.00	1.00	1.00	1.00	-
Records Clerk	1.00	1.00	1.00	1.00	-
Training Sergeant	1.00	-	-	-	-
Special Investigations	2.00	-	-	2.00	2.00
Traffic Patrol	3.00	-	-	-	-
Traffic Sergeant	1.00	-	-	-	-
	77.00	51.00	51.00	54.00	3.00
Police Reserve	8.00	9.00	9.00	11.00	2.00

Note: Police are budgeted in Fund 101 for the 2020 budget. FTEs for 2018 have been revised for these reporting changes.

General Fund Department Budgets

Finance Budget

Expense Category

Personnel Services	382,266
Supplies, Services, and Charges	133,225
Repairs & Maintenance	2,000
Utilities	-
Capital Expenditures	-
Debt Service	-

Total General Fund Request 517,491

Request Increase (Decrease) from FY 19 19,332
% change from FY 19 3.88%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
Accountant	-	0.90	1.00	0.10
Accounting Supervisor	-	-	-	-
Accounts Payable Clerk	1.00	-	-	-
Assist. Director of Finance	-	-	-	-
Cashier	-	-	-	-
City Collector	Elected PT	Elected PT	Elected PT	-
Controller	0.85	0.85	0.85	-
Director of Finance	0.85	0.85	0.85	-
Payroll Clerk	0.90	0.90	0.90	-
Treasury Analyst	0.50	0.50	0.50	-
Treasury Clerk	0.50	0.50	0.50	-
	4.60	4.50	4.60	(0.10)

General Fund Department Budgets

Law Budget

Expense Category

Personnel Services	33,844
Supplies, Services, and Charges	94,500
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-

Total General Fund Request	128,344
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Request Increase (Decrease) from FY 19	424
% change from FY 19	0.33%

Court Budget

Expense Category

Personnel Services	241,878
Supplies, Services, and Charges	56,784
Repairs and Maintenance	-
Utilities	300
Capital Expenses	-
Debt Service	-

Total General Fund Request 298,962

Request Increase (Decrease) from FY 19 (39,412)
% change from FY 19 -11.65%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
Judge	1.00	1.00	1.00	-
Chief Court Clerk	1.00	1.00	1.00	-
Court Clerks	3.25	3.00	2.00	(1.00)
Police Reserve	0.23	0.09	0.70	0.61
	5.48	5.09	4.70	(0.39)

General Fund Department Budgets

Public Works Budget

Expense Category

Personnel Services	1,154,718
Supplies, Services, and Charges	173,140
Repairs & Maintenance	331,600
Utilities	561,260
Capital Expenditures	-
Debt Service	-

Total General Fund Request 2,220,718

Request Increase (Decrease) from FY 19 60,300
% change from FY 19 2.79%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
Administrative Asst.	0.60	0.60	1.10	0.50
City Engineer	0.50	0.50	0.50	-
Crew Leader	2.70	2.70	2.00	(0.70)
Building Maint. Worker	1.00	1.00	1.00	-
Engineering Intern	0.50	0.38	0.75	0.37
Engineering Technician	-	0.50	0.50	-
Maint. Supervisor	0.80	0.80	0.80	-
Maint. Worker	2.60	2.68	3.00	0.32
Mechanic	1.60	1.70	1.00	(0.70)
Director	0.50	0.50	0.50	-
Operations Supervisor	1.00	1.00	1.00	-
Superintendent	0.50	0.50	0.50	-
ROW Inspector	0.70	0.70	0.70	-
Sr. Maint. Worker	3.00	3.00	3.00	-
	16.00	16.56	16.35	(0.21)

Community Development Budget

Expense Category

Personnel Services	731,334
Supplies, Services, and Charges	337,370
Repairs & Maintenance	6,425
Utilities	5,000
Capital Expenditures	-
Debt Service	-

Total General Fund Request 1,080,129

Request Increase (Decrease) from FY 19 224,436
% change from FY 19 26.23%

Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
Building Official	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
N.S. Specialist	3.00	3.00	3.00	-
N.S. Supervisor	-	-	-	-
Permit Tech	2.00	2.00	4.00	2.00
Planning & Zoning Coordinator	1.00	1.00	1.00	-
	8.00	8.00	10.00	-

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PARKS FUND

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$1,029,001	994,600	\$1,073,500	\$1,195,223
Percentage Change	-22.84%	-3.34%	7.93%	11.34%
Total Expenditures	\$887,187	1,047,733	\$930,000	\$1,420,492
Percentage Change	-29.47%	18.10%	-11.24%	52.74%
Revenues over (under) Expenditures	<u>141,814</u>	<u>(53,133)</u>	<u>143,500</u>	<u>(225,269)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$141,814</u></u>	<u><u>(\$53,133)</u></u>	<u><u>\$143,500</u></u>	<u><u>(\$225,269)</u></u>
Fund Balance				
Unrestricted Fund Balance	\$800,973	\$942,787	\$942,787	\$1,086,287
Percentage Change	34.04%	17.71%	0.00%	15.22%
Total Fund Balance	<u><u>\$942,787</u></u>	<u><u>\$889,654</u></u>	<u><u>\$1,086,287</u></u>	<u><u>\$861,018</u></u>
Percentage Change	27.41%	-5.64%	22.10%	-20.74%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Park Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Proposed
FUND: Parks					
<u>Property Taxes</u>					
Real Estate (Property) Tax	201-92-00-100-41101	\$ 409,940	\$ 409,000	\$ 483,100	\$ 476,123
Personal Property Tax	201-92-00-100-41102	96,202	104,500	93,000	100,000
Delinquent Real Estate Taxes	201-92-00-100-41104	13,908	13,500	10,600	13,500
Penalties	201-92-00-100-41105	9,910	9,000	7,100	9,000
Railroad & Utilities Tax	201-92-00-100-41107	21,670	21,000	20,000	21,000
(Real Estate) Replacement Tax	201-92-00-100-41108	21,278	21,000	26,500	21,000
Circuit Breaker Refund	201-92-00-100-41110	(1,762)	(2,000)	(2,000)	(2,000)
Delinquent Property Tax Revenue	201-92-00-100-41111	9,763	10,000	8,000	10,000
Total Property Tax		580,909	586,000	646,300	648,623
<u>General Sales Tax</u>					
Parks/Storm Water Capital Sales Tax	201-00-00-100-41205	310,612	308,000	315,000	310,000
TIF - EATS	201-00-00-001-41206	(26,162)	(31,000)	(31,000)	(31,200)
Total General Sales Tax		284,450	277,000	284,000	278,800
<u>Grants</u>					
Grants		-	-	-	124,000
Total Grants		-	-	-	124,000
<u>Service Charges</u>					
Ballfield Lights Fees	201-92-00-100-47101	4,815	5,000	5,000	5,000
Shelter House Rental Fees	201-92-00-100-47105	21,575	15,500	15,500	16,000
Sports Field Rental Fees	201-92-00-100-47110	4,154	1,200	1,000	1,300
Team Sports League	201-92-00-100-47204	30,059	44,000	38,000	44,000
Participant Fees	201-92-00-200-47401	19,007	21,000	20,000	20,000
Concession Sales	201-92-00-200-47405	17,967	6,000	5,500	7,000
ABA Memberships	201-92-00-200-47415	791	4,000	7,000	6,000
Rice Tremonti	201-92-00-100-47530	6,952	6,800	2,000	-
Total Service Charges		105,319	103,500	94,000	99,300
<u>Miscellaneous</u>					
Interest Earnings	201-92-00-100-46101	9,974	3,500	17,100	12,300
Investment Income	201-00-00-100-46102	8,311	3,500	12,000	10,700
Vending Machine-Kenagy	201-92-00-100-47116	798	1,000	1,000	1,000
Donations	201-92-00-100-47220	20,867	20,000	19,000	20,000
Other Income	201-92-00-100-47425	18,374	100	100	500
Total Miscellaneous		58,323	28,100	49,200	44,500
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>TOTAL PARKS REVENUE</u>		\$ 1,029,001	\$ 994,600	\$ 1,073,500	\$ 1,195,223

Parks Budget

Expense Category

Personnel Services	643,802
Supplies, Services, and Charges	228,890
Repairs & Maintenance	81,350
Utilities	63,550
Capital Expenditures	402,900
Debt Service	-

0	1,420,492
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Request Increase (Decrease) from FY 19	372,759
% change from FY 19	35.58%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
Admin Srvc Coordinator	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
Horticulturist	1.00	1.00	1.00	-
Landscape Tech	1.00	1.00	1.00	-
Maint I	0.23	1.00	1.00	-
Maint II	1.00	1.00	1.00	-
Maint III	1.00	1.00	1.00	-
Maintenance Worker	-	0.58	-	(0.58)
Superintendent	2.00	2.00	2.00	-
	8.23	9.58	9.00	(0.58)

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TRANSPORTATION SALES TAX FUND**

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$1,634,515	\$1,818,400	\$1,503,000	\$1,816,740
Percentage Change	34.99%	11.25%	-17.34%	20.87%
Total Expenditures	\$2,453,207 *	\$1,933,000	\$694,000	\$2,194,500
Percentage Change	139.42%	-21.21%	-64.10%	216.21%
Revenues over (under) Expenditures	<u>—</u> <u>(818,692)</u>	<u>(114,600)</u>	<u>809,000</u>	<u>(377,760)</u>
Fund Balance Appropriated	<u>-</u>	<u>114,600</u>	<u>58,700</u>	<u>114,600</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>(\$818,692)</u></u>	<u><u>\$0</u></u>	<u><u>\$867,700</u></u>	<u><u>(\$263,160)</u></u>
Fund Balance				
Restricted Fund Balance	\$1,156,136	\$337,444	\$337,444	\$768,684
Percentage Change	19.20%	-70.81%	0.00%	127.80%
Total Fund Balance	<u><u>\$337,444</u></u>	<u><u>\$222,844</u></u>	<u><u>\$1,146,444</u></u>	<u><u>\$768,684</u></u>
Percentage Change	-70.81%	-33.96%	414.46%	-32.95%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Transportation Sales Tax Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: Transportation Sales Tax					
<u>Sales Tax</u>					
Transportation Sales Tax	204-00-00-100-41203	\$ 1,498,447	\$ 1,506,000	\$ 1,516,550	\$ 1,510,000
TIF - EATS	204-00-00-001-41206	(326,858)	(330,600)	(362,600)	(350,000)
Total General Sales Tax		1,171,589	1,175,400	1,153,950	1,160,000
<u>Grants</u>					
Grants	204-62-00-714-43101	452,377	637,000	331,770	637,500
Total Grants		452,377	637,000	331,770	637,500
<u>Miscellaneous</u>					
Interest Earnings	204-00-00-100-46101	7,276	3,000	10,610	10,300
Investment Income	204-00-00-100-46102	1,616	3,000	6,670	8,940
Miscellaneous Revenue	204-00-00-100-46401	1,656	-	-	-
Total Miscellaneous		10,548	6,000	17,280	19,240
<u>One Time Revenues</u>					
Bond Issuance		-	-	-	-
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
WALMART GRANT		-	-	-	-
REVENUE		\$ 1,634,514	\$ 1,818,400	\$ 1,503,000	\$ 1,816,740

Transportation Sales Tax Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	369,500
Repairs & Maintenance	805,000
Utilities	-
Capital Expenditures	1,020,000
Debt Service	-
<hr/>	
Total Transportation Sales Tax Fund Request	2,194,500

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL SALES TAX FUND

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$1,040,281	1,019,500	\$1,017,000	\$1,018,000
Percentage Change	-0.61%	-2.00%	-0.25%	0.10%
Total Expenditures	\$985,542	1,925,521	\$1,120,205	\$1,781,265
Percentage Change	-25.83%	95.38%	-15.69%	59.01%
Revenues over (under) Expenditures	— <u>54,739</u>	<u>(906,021)</u>	<u>(103,205)</u>	<u>(763,265)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u>\$54,739</u>	<u>(\$906,021)</u>	<u>(\$103,205)</u>	<u>(\$763,265)</u>
Fund Balance				
Restricted Fund Balance	\$1,288,449	\$1,343,188	\$1,343,188	\$476,718
Percentage Change	4.67%	9.12%	9.12%	-64.51%
Total Fund Balance	<u>\$1,343,188</u>	<u>\$437,167</u>	<u>\$1,239,983</u>	<u>\$476,718</u>
Percentage Change	41.56%	-53.93%	30.68%	-61.55%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Capital Sales Tax Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: Capital Sales Tax					
<u>Sales Tax</u>					
Capital Sales Tax	205-00-00-100-41204	\$ 1,241,256	\$ 1,242,000	\$ 1,242,000	\$ 1,242,000
TIF - EATS	205-00-00-001-41206	(245,150)	(248,000)	(248,000)	(248,000)
Total General Sales Tax		996,106	994,000	994,000	994,000
<u>Miscellaneous</u>					
Interest Earnings	205-00-00-100-46101	11,756	7,000	7,500	9,000
Investment Income	205-00-00-100-46102	11,118	5,000	5,500	5,000
Sale of Fixed Asset	205-00-00-100-46303	21,300	10,000	10,600	10,000
Total Miscellaneous		44,174	22,000	23,600	24,000
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>Fund Balance Appropriated</u>					
		-	-	-	-
<u>TOTAL CAPITAL SALES TAX REVENUE</u>		\$ 1,040,281	\$ 1,016,000	\$ 1,017,600	\$ 1,018,000

Capital Sales Tax Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	2,200
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	1,779,065
Debt Service	-
<hr/>	
Total Capital Sales Tax Fund Request	1,781,265

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PUBLIC SAFETY SALES TAX FUND

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$1,533,433	\$1,494,000	\$1,499,040	\$1,563,900
Percentage Change	15.18%	-2.57%	0.34%	4.33%
Total Expenditures	\$1,327,180	\$1,802,739	\$1,164,065	\$1,565,015
Percentage Change	1.61%	35.83%	-35.43%	34.44%
Revenues over (under) Expenditures	<u>206,253</u>	<u>(308,739)</u>	<u>334,975</u>	<u>(1,115)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>206,253</u></u>	<u><u>(\$308,739)</u></u>	<u><u>\$334,975</u></u>	<u><u>(\$1,115)</u></u>
Restricted Fund Balance	\$1,009,521	\$1,215,774	\$1,215,774	\$1,550,749
Percentage Change	16.16%	20.43%	0.00%	27.55%
Total Fund Balance	<u><u>\$1,215,774</u></u>	<u><u>\$907,035</u></u>	<u><u>\$1,550,749</u></u>	<u><u>\$1,549,634</u></u>
Percentage Change	11.52%	-25.39%	70.97%	-0.07%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Public Safety Sales Tax Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: Public Safety Sales Tax					
<u>Sales Tax</u>					
Public Safety Sales Tax	207-00-00-100-41207	\$ 1,656,607	\$ 1,649,000	\$ 1,649,000	\$ 1,700,000
TIF - EATS	207-00-00-001-41206	(139,531)	(165,000)	(170,300)	(150,000)
Total General Sales Tax		<u>1,517,076</u>	<u>1,484,000</u>	<u>1,478,700</u>	<u>1,550,000</u>
<u>Miscellaneous</u>					
Interest Earnings	207-00-00-100-46101	9,011	6,000	12,230	8,900
Investment Income	207-00-00-100-46102	7,346	4,000	8,110	5,000
Total Miscellaneous		<u>16,357</u>	<u>10,000</u>	<u>20,340</u>	<u>13,900</u>
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL PUBLIC SAFETY SALES TAX REVENUE</u>		<u>\$1,533,433</u>	<u>\$1,494,000</u>	<u>\$1,499,040</u>	<u>\$1,563,900</u>

Public Safety Sales Tax Fund Budget

Police Budget

Expense Category

Personnel Services	-
Supplies, Services, and Charges	62,478
Utilities	28,040
Transfers Out	1,474,497

1,565,015

Request Increase (Decrease) from FY 19	(12,724)
% change from FY 19	-0.81%

** Police and other costs are budgeted in the General Fund. Personnel and other costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
RISK MANAGEMENT FUND**

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$ 78,442	\$ 65,800	\$ 55,000	\$ 55,000
Percentage Change	-25.94%	-16.12%	-16.41%	0.00%
Total Expenditures	\$ 39,824	\$ 113,300	\$ 50,000	\$ 113,300
Percentage Change	-74.29%	184.50%	-55.87%	126.60%
Revenues over (under) Expenditures	<u>38,618</u>	<u>(47,500)</u>	<u>5,000</u>	<u>(58,300)</u>
Fund Balance Appropriat	<u>-</u>	<u>-</u>	<u>-</u>	<u>58,300</u>
Revenues and Fund Balance Appropriated Over (Under) Expendit	<u>\$ 38,618</u>	<u>\$ (47,500)</u>	<u>\$ 5,000</u>	<u>\$ -</u>
Fund Balance				
Fund Balance	\$ 173,212	\$ 211,830	\$ 211,830	\$158,530
Percentage Change	-22.05%	22.30%	0.00%	-25.16%
Total Fund Balance	<u>\$211,830</u>	<u>\$164,330</u>	<u>\$216,830</u>	<u>\$158,530</u>
Percentage Change	22.29%	-5.13%	25.18%	-26.89%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Risk Management Fund Revenues

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: Risk Management				
<u>Miscellaneous</u>				
Interest Earnings	\$ 379	\$ 300	\$ 350	\$ 300
Investment Income	93	200	200	200
Reimbursements	36,658	40,000	40,000	40,000
Loss Control Compliance	41,312	14,500	14,500	14,500
Total Miscellaneous	78,442	55,000	55,050	55,000
<u>One Time Revenues</u>				
Total One Time Revenues	-	-	-	-
<u>Transfer From Other Funds</u>				
Total Transfers From Other Funds	-	-	-	-
<u>TOTAL RISK MANAGEMENT REVENUE</u>	\$ 78,442	\$ 55,000	\$ 55,050	\$ 55,000

Risk Management Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	113,300
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-
<hr/>	
Total Risk Management Fund Request	113,300
Request Increase (Decrease) from FY 19	-
% change from FY 19	0.00%

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TIF FUND

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$2,969,250	3,173,400	\$3,104,246	\$3,079,500
Percentage Change	-5.72%	0.76%	0.23%	-0.80%
Total Expenditures	\$3,271,933	3,167,740	\$3,167,740	\$2,817,229
Percentage Change	2.87%	-3.18%	-3.18%	-11.07%
Revenues over (under) Expenditures	<u>(\$302,683)</u>	<u>\$5,660</u>	<u>(\$63,494)</u>	<u>\$262,272</u>
Fund Balance				
Restricted Fund Balance	\$7,085,008	\$6,782,325	\$6,782,325	\$6,981,102
Percentage Change	-0.44%	-4.69%	-2.05%	2.93%
Total Fund Balance	<u>\$6,782,325</u>	<u>\$6,787,985</u>	<u>\$6,718,831</u>	<u>\$6,981,102</u>
Percentage Change	-4.27%	-4.19%	-5.59%	3.90%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of TIF Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: TIF					
<u>Miscellaneous</u>					
Delinquent Property Tax	210-00-00-000-41111	188			
Pilot USA 800 payment	210-00-00-002-41331	55,918	52,000	56,400	-
Interest Earnings	210-01-00-001-46101	177,582	225,000	270,000	270,000
Investment Income	210-00-00-100-46102	76,255	3,800	28,000	65,000
CID Revenue	210-00-00-001-46910	553,285	525,000	580,800	580,000
TDD Revenue	210-00-00-001-46911	73,103	75,000	74,800	75,000
350 Highway Raytown Fire EAT's	210-00-00-001-46912	20,961	-	2,500	3,000
350 Highway Jackson County EAT's	210-00-00-001-46913	248,434	248,000	255,536	260,000
350 Highway TIF EAT's	210-01-00-001-46914	817,671	826,000	846,520	840,000
350 Highway TIF City Pledge	210-01-00-001-46915	594,191	630,100	635,350	630,000
350 Highway KC Zoo EAT's	210-00-00-001-46916	41,439	41,500	44,020	41,500
Industrial Development Authority	210-00-00-100-46917	31	-	-	-
350 Highway TIF Pilot	210-00-00-001-49953	310,192	347,000	310,320	315,000
Total Miscellaneous		2,969,250	2,973,400	3,104,246	3,079,500
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Operating Transfer in		-	200,000	-	-
Total Transfers From Other Funds		-	200,000	-	-
<u>TOTAL TIF REVENUE</u>		2,969,250	3,173,400	3,104,246	3,079,500

TIF Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	125,110
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	2,692,119
<hr/>	
Total TIF Fund Request	2,817,229

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
STORM WATER FUND**

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$86,557	\$233,200	\$234,300	\$241,200
Percentage Change	-70.03%	169.42%	0.47%	2.94%
Total Expenditures	\$181,259 *	\$230,200	\$230,200	\$230,200
Percentage Change	11.61%	27.00%	0.00%	0.00%
Revenues over (under) Expenditures	(\$94,702)	\$3,000	\$4,100	\$11,000
Fund Balance				
Restricted Fund Balance	\$151,627	\$151,627	\$151,627	\$162,627
Percentage Change	-62.46%	1.98%	2.70%	6.76%
Total Fund Balance	\$151,627	\$154,627	\$155,727	\$166,727
Percentage Change	-62.46%	1.94%	2.63%	6.60%

* Includes \$30,106 in reappropriated 2017-2018 amounts

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Storm Water Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: Storm Water					
<u>Sales Tax</u>					
Parks/Storm Water Sales Tax	401-00-00-100-41205	\$ 103,537	\$ 107,565	\$ 102,000	\$ 110,000
TIF - EATS	401-00-00-001-41206	(20,429)	(19,190)	(20,000)	(20,600)
Total General Sales Tax		83,108	88,375	82,000	89,400
<u>Miscellaneous</u>					
Interest Earnings	401-00-00-100-46101	2,019	-	1,300	1,000
Investment Income	401-00-00-100-46102	1,429	-	1,000	800
Total Miscellaneous		3,449	-	2,300	1,800
<u>Transfer From Other Funds</u>					
Operating Transfer IN	401-00-00-100-49951	150,000	150,000	150,000	150,000
Total Transfers From Other Funds		150,000	150,000	150,000	150,000
<u>TOTAL STORM WATER REVENUE</u>		\$236,557	\$238,375	\$234,300	\$241,200

Storm Water Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	7,200
Repairs & Maintenance	223,000
Utilities	-
Capital Expenditures	-
Debt Service	-
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Total Storm Water Fund Request	230,200

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL IMPROVEMENT FUND

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$88,170	\$81,000	\$81,000	\$83,500
Percentage Change	18.32%	-8.13%	0.00%	3.09%
Total Expenditures	\$34,761	\$31,520	\$354,325	\$31,520
Percentage Change	29.00%	-9.32%	1024.13%	-91.10%
Revenues over (under) Expenditures	<u>\$53,409</u>	<u>\$49,480</u>	<u>(\$273,325)</u>	<u>\$51,980</u>
Fund Balance				
Assigned Fund Balance	\$646,281	\$646,462	\$646,462	\$425,117
Percentage Change	17.40%	0.03%	0.03%	-34.24%
Nonspendable Fund Balance	\$633,609	\$686,837	\$686,837	\$686,837
Total Fund Balance	<u>\$1,333,299</u>	<u>\$1,382,779</u>	<u>\$1,059,974</u>	<u>\$1,111,954</u>
Percentage Change	3.77%	3.71%	-20.50%	4.90%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Capital Improvement Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
FUND: Capital Improvement Fund					
<u>Miscellaneous</u>					
Ditzler CID Loan	402-00-00-100-43707	\$ 71,101	\$ 72,000	\$ 72,000	\$ 72,000
Interest Earnings	402-00-00-100-46101	6,528	5,400	5,400	6,500
Investment Income	402-00-00-100-46102	5,541	3,600	3,600	5,000
Total Miscellaneous		83,170	81,000	81,000	83,500
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL CAPITAL IMPROVEMENT FUND REVENUE</u>		\$ 83,170	\$ 81,000	\$ 81,000	\$ 83,500

Capital Improvement Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	31,520
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-
<hr/>	
Total Capital Improvement Fund Request	31,520

SUMMARY OF REVENUES, EXPENDITURES, AND NET POSITION
SEWER FUND

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Total Revenues	\$7,255,068	\$7,681,323	\$7,649,884	\$7,999,370
Percentage Change	7.12%	5.88%	-0.41%	4.57%
Total Expenditures	\$6,521,005	\$7,551,594	\$7,251,000	\$7,587,261
Percentage Change	3.42%	15.80%	-3.98%	4.64%
Revenues over (under) Expenditures	\$734,063	\$129,729	\$398,884	\$412,109
Net Position				
Unrestricted Net Position	\$3,584,971	\$3,584,971	\$3,584,971	\$4,395,964
Percentage Change	33.04%	0.00%	0.00%	22.62%
Net Investment in Capital Assets	\$5,030,257	\$5,030,257	\$5,030,257	\$5,030,257
Restricted Net Position	\$573,116	\$573,116	\$573,116	\$573,116
Total Fund Balance	\$9,188,344	\$9,318,073	\$9,587,228	\$9,999,337
Percentage Change	8.59%	1.41%	4.34%	4.30%

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Sewer Fund Revenues

		2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2018-2019 Budget
FUND: Sewer					
<u>Service Charges</u>					
Sewer Use Charge	501-42-00-100-44331	6,674,821	7,184,000	6,953,999	7,440,000
Sewer Late Pay Penalties	501-00-00-100-44332	207,672	215,000	221,091	222,000
Circuit Breaker	501-42-00-402-44541	(6,999)	(10,000)	(7,000)	(10,000)
Returned Items	501-42-00-100-46501	5,595	5,000	3,000	3,000
Contract Charges	501-00-00-100-46502	-	-	-	-
Administrative Revenue	501-42-00-100-46503	28,478	-	34,770	30,000
Total Service Charges		6,909,567	7,394,000	7,205,860	7,685,000
<u>Licenses & Permits</u>					
Total Licenses & Permits		-	-	-	-
<u>Miscellaneous</u>					
Credit Card Processing Fee	501-42-00-000-42122	35,600	30,000	39,942	42,000
Interest Earnings	501-00-00-100-46101	41,521	25,000	63,500	40,000
Investment Income	501-00-00-100-46102	30,093	15,000	37,950	37,000
SRF Interest Subsidy	501-00-00-006-46111	149,100	123,405	123,405	109,520
SRF Interest Subsidy	501-00-00-007-46111	101,691	93,918	93,918	85,850
Total Miscellaneous		358,005	287,323	358,715	314,370
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL SEWER REVENUE</u>		<u>7,267,572</u>	<u>7,681,323</u>	<u>7,564,575</u>	<u>7,999,370</u>

Sewer Fund Department Budget

Finance Budget

Expense Category

Personnel Services	228,997
Supplies, Services, and Charges	4,537,875
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	1,279,516

Total Sewer Fund Request 6,046,388

Request Increase (Decrease) from FY 19 **39,741**
 % change from FY 19 **0.66%**

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
Accountant	-	0.90	1.00	0.10
Accounting Supervisor	-	-	-	-
Accounts Payable Clerk	1.00	-	-	-
Assist. Director of Finance	-	-	-	-
Cashier	-	-	-	-
City Collector	Elected PT	Elected PT	Elected PT	-
Controller	0.85	0.85	0.85	-
Director of Finance	0.85	0.85	0.85	-
Payroll Clerk	0.90	0.90	0.90	-
Treasury Analyst	0.50	0.50	0.50	-
Treasury Clerk	0.50	0.50	0.50	-
	4.60	4.50	4.60	(0.10)

Sewer Fund Department Budget

Public Works Budget

Expense Category

Personnel Services	845,363
Supplies, Services, and Charges	175,675
Repairs & Maintenance	228,985
Utilities	17,850
Capital Expenditures	273,000

Total Sewer Fund Request 1,540,873

Request Increase (Decrease) from FY 19 (4,074)
 % change from FY 19 -0.26%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 18 Budget	FY 19 Request	FY 20 Request	Difference FY 19
Administrative Asst.	1.90	1.40	0.90	(0.50)
City Engineer	0.50	0.50	0.50	-
Crew Leader	3.30	2.30	3.00	0.70
Engineer Technician	-	0.50	0.50	-
Engineering Intern	0.50	0.38	-	(0.38)
Maint. Supervisor	0.20	0.20	0.20	-
Maint. Worker	3.40	3.40	3.00	(0.40)
Mechanic	0.40	0.30	1.00	0.70
Public Works Director	0.50	0.50	0.50	-
Operations Supervisor	1.00	1.00	1.00	-
Superintendent	0.50	0.50	0.50	-
ROW Inspector	0.30	0.30	0.30	-
Sr. Maint. Worker	1.00	2.00	2.00	-
	13.50	13.28	13.40	0.12

**CITY OF RAYTOWN
Request for Board Action**

Date: September 26, 2019
To: Mayor and Board of Aldermen
From: Interim Chief Randy Hudspeth

Resolution No.: R-3242-19

Department Head Approval: _____

Finance Director Approval: _____ (only if funding requested)

City Administrator Approval: _____



Action Requested: Approve spending with a single vendor in excess of \$15,000.00 per City purchasing policy.

Recommendation: Approve the Resolution.

Analysis: The Police Department maintains an operational audio/video recording unit in each marked police unit. These recordings are used to record, collect, retain and accurately report details of official police activities. In-car audiovisual recording systems record officer-citizen contacts, arrests and critical incidents. Audio and video recordings enhance this department's ability to review probable cause for arrest, officer and suspect interaction and evidence for investigative and prosecutorial purposes. In-car audiovisual recording systems may also be useful in documenting crime and accident scenes or other events that include the confiscation and documentation of evidence or contraband. In-car audiovisual recording systems have the potential to reinforce community relations, lower the number of citizen complaints, defend officers against false accusations, increase agency accountability, and improve officer training and evaluation.

We purchased 7 Digital Ally Evo In Car Camera Systems last budget year and are requesting to purchase 5 more to complete the upgrade process. This is a budgeted expense.

Alternatives: Not complete the upgrade process and risk equipment failure

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Account: 205-32-00-100-57000
Amount: \$25,325.00
Fund: Capital Sales Tax
Department: Police

Additional Reports Attached: Quote and Sole Source Letter from Digital Ally

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR AUDIO-VISUAL EQUIPMENT AND SUPPLIES FROM DIGITAL ALLY, INC., IN AN AMOUNT NOT TO EXCEED \$25,325.00 FOR FISCAL YEAR 2018-2019

WHEREAS, the City of Raytown equips patrol vehicles with audio-visual equipment to record interaction of officers with the public in those vehicles; and

WHEREAS, Digital Ally, Inc. is the sole local provider of such audio-visual equipment and supplies found to meet all of the specifications; and

WHEREAS, the City of Raytown in the adoption of its purchasing policy has required Board of Aldermen approval for purchases in which the cumulative value with a single vendor exceeds \$15,000.00 during the fiscal year; and

WHEREAS, the City of Raytown in the adoption of its purchasing policy has further approved the practice of purchasing goods and services from sole source vendors without competitive bid; and

WHEREAS, funds for such purpose are budgeted from the Capital Improvement Sales Tax and such expenditure has been reviewed and on September 10, 2019 was recommended by the Special Sales Tax Review Committee as being consistent with voter intent; and

WHEREAS, the City of Raytown finds it is in the best interest of the citizens of the City of Raytown to authorize and approve the expenditure of funds for the purchase of audio-visual equipment and supplies from Digital Ally, Inc., as a sole source vendor, in an amount not to exceed \$25,325.00 for fiscal year 2018-2019;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the expenditure of funds for the purchase of audio-visual equipment and supplies from Digital Ally, Inc., as a sole source vendor, in an amount not to exceed \$25,325.00 for fiscal year 2018-2019, is hereby authorized and approved; and

FURTHER THAT the City Administrator is authorized to execute all agreements or documents necessary to approve the purchase of goods and services contemplated herein and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of October, 2019.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney



9705 Loiret Blvd.
 Lenexa, KS 66219
 1-800-440-4947 www.digitalallyinc.com

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Customer:

Raytown Police Department Captain Michelle Rogers 10000 E 59th St Raytown, MO 64133
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Customer ID	Salesperson	Shipping Method	Payment Terms	Created By	Quote Valid
RAYMO2	BC	FEDERAL EXPRESS	Net 30	Derek Butler	90 Days

Ordered	Item Number	Description	Retail Price	Item Discount	Discount	Ext. Price
5	012-00042-00	ProServ-Activation Fee	\$30.00	\$0.00		\$150.00
5		EVO HD	\$4795.00	\$0.00		\$23,975.00
5		Additional DWM-928 Microphone	\$265.00	\$0.00		\$1,325.00
5		Optional Installation per Digital Ally	\$400.00	\$0.00		\$2,000.00
5		Optional Removal of Existing In-Car Camera Systems	\$75.00	\$0.00		\$375.00
5		DVM-500+ Trade in Credit	(\$500.00)	\$0.00		(\$2,500.00)

Notes:

- 5 - Evo HD Complete Kits with 5 additional mics
- *Warranty will be covered for the duration of our cloud platform
- *Optional Installation per Digital Ally
- *Optional Removal of Existing In-Car Systems
- 5 - DVM-500+ Trade in Credits - Approved per NSM Jeff Milligan 08/28/2019
- 5 - Activation Fee
- Warranty Activation
- Support for the life of the product
- Remote Product Setup & Configuration
- Dedicated Project Manager
- Best Practices & Implementation Planning Session
- System Administrator & Troubleshooting Training
- Implementation Document Packet
- Go Live - Follow-up Review Session

Total Discount	
Subtotal	\$25,325.00
Misc	
Tax	\$0.00
Freight	
Total	\$25,325.00

Thank you for your interest in Digital Ally products. If you would like to place an order, please contact the Digital Ally Sales Team at 1-800-440-4947.

TERMS OF SALE

Your purchase of goods from Digital Ally, Inc., a Nevada corporation ("Digital Ally") will be governed by the following terms of sale ("Terms"). You will be referred to throughout these Terms as "you".



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- 1. Exclusion of Other Terms; Entire Agreement.** Additional or different terms or conditions proposed by you (including any additional or different terms provided in a purchase order) will be void and of no effect unless specifically accepted in writing by Digital Ally. Digital Ally's sales invoice, the limited warranty accompanying the Goods, these Terms, and any special conditions agreed to in writing and signed by you and Digital Ally are incorporated and collectively referred to herein as the "Order", which supersedes and cancels all prior communications between us, whether verbal or written, and constitutes the entire agreement between us unless modified in writing and signed by each of us. In the event of a conflict between these Terms and the terms of any special conditions agreed to in writing and signed by you and Digital ("Additional Agreement(s)"), the terms of those Additional Agreements shall take precedence over these Terms but only with respect to the product or specific purchase to which such Additional Agreement applies, except as otherwise provided in such Additional Agreement. If your purchase includes a license or licenses to permit you to use Digital Ally software, the terms of the software license(s) provided to you by Digital Ally shall apply to such software.
- 2. Payment.** Payment terms are cash on delivery. Any invoice that you fail to pay when due will bear interest at the rate of 1-1/2% per month or the highest rate then permitted by law, whichever is less.
- 3. Unpaid Charges.** You will be responsible for all costs Digital Ally incurs in connection with the collection of unpaid amounts, including court costs, reasonable attorneys' fees, collection agency fees and any other associated costs.
- 4. Taxes.** In addition to the purchase price, you must pay any sales, excise or similar taxes applicable to the transaction, unless you provide Digital Ally with a valid tax exemption certificate. You must pay use taxes, if applicable to the transaction, directly to the appropriate taxing authority.
- 5. Shipment.** Digital Ally will use commercially reasonable efforts to comply with your shipping instructions. You must prepay all transportation and insurance charges prior to shipment. Unless otherwise stated by Digital Ally, all shipments will be F.O.B. (free on board) Digital Ally's facility in Lenexa, Kansas.
- 6. Force Majeure.** DIGITAL ALLY WILL NOT BE LIABLE TO YOU FOR ANY LOSS, DAMAGE, DELAY, OR FAILURE OF DELIVERY RESULTING FROM CAUSES THAT ARE BEYOND DIGITAL ALLY'S REASONABLE CONTROL, INCLUDING WITHOUT LIMITATION, THOSE DELAYS ARISING FROM EQUIPMENT MANUFACTURE AND SHIPPING (EACH, A "FORCE MAJEURE"). DIGITAL ALLY WILL NOT BE LIABLE FOR ANY LOST PROFITS, LOSS OF REVENUE, OR LOSS OF USE, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY, OR SPECIAL DAMAGES FROM ANY FORCE MAJEURE DELAY WHATSOEVER.
- 7. Limitation of Liability.** YOU EXPRESSLY UNDERSTAND AND AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, DIGITAL ALLY AND ITS SUBSIDIARIES AND AFFILIATES (COLLECTIVELY, "DIGITAL ALLY PARTIES") WILL NOT BE LIABLE TO YOU (WHETHER CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE) FOR ANY LOST PROFITS OR LOST REVENUE. EACH CLAUSE OF THIS PARAGRAPH IS SEPARATE FROM THE OTHERS AND FROM THE REMEDY LIMITATIONS AND EXCLUSIONS ELSEWHERE IN THIS AGREEMENT, AND EACH WILL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF A REMEDY OR TERMINATION OF THIS AGREEMENT.
- 9. Warranty; Limitations on Remedies.** Digital Ally's repair or replacement warranty on the goods provided under the Order is set out in a separate statement (the "Limited Warranty"), which sets forth the only warranty applicable to the goods sold under this Order. THAT LIMITED WARRANTY IS GIVEN

IN LIEU OF ALL OTHER WARRANTIES. THERE ARE NO WARRANTIES, WHETHER EXPRESS OR IMPLIED, THAT EXTEND BEYOND DIGITAL ALLY'S LIMITED WARRANTY STATEMENT. OTHER THAN THE LIMITED WARRANTY, ALL EXPRESS AND IMPLIED WARRANTIES ARE DISCLAIMED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, NONINFRINGEMENT, FITNESS FOR A PARTICULAR PURPOSE, AND WARRANTIES IMPLIED FROM A COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE. DIGITAL ALLY DOES NOT WARRANT THAT THE GOODS OR ANY DELIVERABLES WILL OPERATE UNINTERRUPTED OR ERROR FREE. YOU'RE SOLE AND EXCLUSIVE REMEDY FOR A WARRANTY CLAIM ARISING FROM OR RELATING TO THE ORDER WILL BE THE REPAIR OR REPLACEMENT OF THE GOODS. The Limited Warranty applicable to the Goods is posted on the Digital Ally website at the following website address:

<http://www.digitalallyinc.com/documents/txdirWarrantyPolicy.pdf> The Limited Warranty provides you with warranty support from our offices in Lenexa, Kansas. You agree to appoint an Administrator (in accordance with Paragraph 17 of these Terms) at the place where the Goods are located to install and test all fixes, updates, products that we repair or replace, and to perform other actions reasonably requested by Digital Ally. Failure to properly maintain the Goods may void the Limited Warranty.

9. Third Party Claim Indemnification. You will indemnify, defend, and hold harmless Digital Ally, its managers, agents, employees, successors and assigns (collectively, the "Indemnified Parties"), from and against any claims, damages, losses, costs, and expenses (including reasonable attorneys' fees and other costs of legal defense, whether direct or indirect) arising out of or relating to any third party claim concerning (i) breach of these Terms, or (ii) violation of applicable law by you. This indemnification will survive the expiration or termination of this Order.

10. Risk of Loss. Risk of loss to goods purchased will pass to you at the earlier of the time the Goods are (a) duly delivered to the carrier, or (b) duly tendered to you for delivery.

11. Acceptance; Claims for Shortage or Non-Conformity. Delivered Goods will be deemed accepted upon the earlier of your formal acceptance of the Goods or the expiration of 30 days from delivery of the Goods ("Acceptance of the Goods"). If you discover upon initial inspection of the Goods that (a) some or all of the Goods are defective or (b) that the goods delivered do not conform to your Order, you must promptly notify Digital Ally of your rejection of the goods within 30 days from the delivery date, after which Digital Ally shall have a reasonable opportunity to cure any non-conformance with the Order. Digital Ally will furnish all available information and give any other reasonable assistance requested to assist you in filing a claim for deliver damage. Claims for shortages in shipment not chargeable against the carrier will not be considered unless written notice is given to Digital Ally within 10 days from date of receipt of the Goods.

12. Compliance with Laws. You will comply with all laws and regulations applicable to you, including those dealing with the use, purchase and distribution of the Goods purchased under these Terms. You will further keep Digital Ally informed of any laws, regulations, governmental orders, or requirements, which affect the ordering, shipment, importation, sale, marketing, or distribution of the Goods within your jurisdiction and will, in all cases, refrain from engaging in any activities or conduct, which would cause Digital Ally to be in violation of the laws of any jurisdiction. You agree at all times to comply with all United States laws or regulations, as they may exist from time to time, regarding export licenses or the control or regulation of exportation or reexportation of products or technical data sold or supplied to you. Without limiting the generality of the foregoing, you specifically agree not to

resell any Goods purchased under these Terms to any party, if such a sale would constitute a violation of any laws or regulations of the United States. In conformity with the FCPA, you represent and warrant that neither you, nor any of your directors or any of your members, managers, officers, employees, or agents is an official agent, or employee of any foreign government or governmental agency or political party. You agree to promptly notify Digital Ally of the occurrence of any event which would render the foregoing representation and warranty incorrect or misleading. In addition, you will at all times comply with all applicable laws of the United States concerning foreign corrupt practices or which in any manner prohibits the giving of anything of value to any official, agents or employee of any government, governmental agency, political party or any officer, employee, or agent thereof.

13. Changes to the Terms. The Terms in effect at the time you place your Order for the goods sold hereunder will apply to such Order and goods. Digital Ally reserves the right to make changes to these Terms from time to time, and any such changes will take effect immediately, except that changes with respect to your rights and obligations relating to payments, shipments, cancelled orders and/or returns, warranty, and limitations on remedies will only apply to future orders.

14. Governing Law; Jurisdiction and Venue. This Order and all disputes arising under this Order shall be governed by and construed in accordance with the law of the State of Missouri, without regard to its choice of law rules. Any action claim arising out of or relating to this Order, the Goods, or these Terms must be brought in the District Court of Jackson County, Missouri (and its appellate courts) or in the U.S. District Court for the District of Missouri (and its appellate courts), and the parties hereby irrevocably consent to the exclusive jurisdiction of, and venue in, such courts.

15. Authority. You warrant and represent to Digital Ally that you have all authority and capacity necessary to enter into this agreement and agree to these Terms. If you are entering into this agreement on behalf of a company, a government entity, or other legal entity, you represent and warrant that you are an authorized representative of the entity with the authority to bind the entity to these Terms, and that you agree to these Terms on the entity's behalf.

16. Administrator. You agree to appoint a primary administrator ("Primary Administrator") with the technical knowledge necessary to install and perform routine maintenance on the Goods, to make firmware updates and fixes, and to perform component upgrades for and basic troubleshooting on the Goods.

17. Trade-ins. (a) Traded Equipment. If, as part of your Order, Digital Ally agrees in writing to accept a trade-in from you ("Trade-In") and offers you a discount on a new Order for an equipment trade-in ("Trade-In Program"), or if Digital Ally otherwise accepts a Trade-In from you at any other time or upgrades or replaces any products or equipment ("Trade-In Offer"), the Trade-In Program or Trade-In Offer is subject to the following additional rules. You expressly understand, accept and agree that: (i) you are solely responsible for both the removal and preservation of the data previously stored on, or gathered in connection with, the products and equipment being traded ("Traded Equipment"); (ii) you will follow all Digital Ally and carrier shipping rules in returning the Traded Equipment to Digital Ally; (iii) the trade-in transaction is final and that by your accepting the Trade-In Program or Trade-In Offer, ownership of Traded Equipment is transferred irrevocably to Digital Ally immediately, the Traded Equipment will not be returned to you under any circumstances, and you are



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irrevocably transferring the Traded Equipment to Digital Ally with no possibility of return; (iv) you are giving Digital Ally permission to destroy, utilize, re-sell, lease, or dispose of the Traded Equipment in Digital Ally's sole discretion; and (v) if the Traded Equipment is not returned to Digital Ally so as to be received by Digital Ally within thirty (30) days of the date of delivery of the new equipment you have received from Digital Ally as a replacement for the Traded Equipment, you will lose your discount pursuant to the Trade-In Program, and, whether pursuant to the Trade-In Program or Trade-In Offer, you will not receive any credit, refund, or value for the Traded Equipment. When returning the Traded Equipment, you must return all parts and accessories comprising of the Traded Equipment, exclusive of wiring, or you will not receive full credit for the Traded Equipment, which will be reduced pro-rata in accordance with the value that Digital Ally in its discretion assigns to the parts and accessories not returned. (b) Limitation of liability. YOU EXPRESSLY UNDERSTAND AND AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE THEORY OF LIABILITY (WHETHER CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE) FOR ANY LOST PROFITS OR REVENUE, LOSS OF USE, LOSS OF DATA, OR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, CONSEQUENTIAL OR EXEMPLARY DAMAGES THAT MAY BE INCURRED BY YOU ARISING FROM OR RELATING TO THE TRADE-IN PROGRAM, WHETHER OR NOT A DIGITAL ALLY PARTY OR ITS REPRESENTATIVES HAVE BEEN ADVISED OF OR SHOULD HAVE BEEN AWARE OF THE POSSIBILITY OF ANY SUCH LOSSES ARISING. YOU EXPRESSLY UNDERSTAND AND AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE DIGITAL ALLY PARTIES' TOTAL LIABILITY IN CONNECTION WITH THE TRADE-IN PROGRAM OR TRADE-IN OFFER WILL NOT EXCEED THE AMOUNT OF TEN DOLLARS (\$10.00).

18. Advance Exchange Program. (a) Replaced Goods. If your Order includes participation in Digital Ally's Advance Exchange Program, offered in conjunction with Digital Ally's Limited Warranty, Digital Ally will send you the replacement for Goods replaced pursuant to the terms of the applicable Digital Ally Limited Warranty in advance of receiving the Goods Digital Ally has agreed in writing to replace for you ("Replaced Goods"). In such case, you expressly understand, accept and agree that: (i) you are solely responsible for both the removal and preservation of the data previously stored on, or gathered in connection with, the Replaced Goods; (ii) you will follow all Digital Ally and carrier shipping rules in returning the Replaced Goods to Digital Ally; (iii) the return of Goods is final and that by participating in the Advance Exchange Program, ownership of the Replaced Goods is transferred irrevocably to Digital Ally immediately, the Replaced Goods will not be returned to you under any circumstances, and you are irrevocably transferring the Replaced Goods to Digital Ally with no possibility of return; (iv) you are giving Digital Ally permission to destroy, utilize, re-sell, lease, or dispose of the Replaced Goods in Digital Ally's sole; and (v) you will ship the Replaced Goods back to Digital Ally within thirty (30) days of your receiving your replacement. If you fail to return the Replaced Goods to Digital Ally within such thirty (30) day period, Digital Ally may, in its sole discretion, immediately suspend your participation in the Advance Exchange Program for such breach, until you either: (i) return the Replaced Goods to Digital Ally; or (ii) pay to Digital Ally the original purchase price of the Replaced Goods. If you fail to return the Replaced Goods to Digital Ally for a period exceeding ninety (90) days, Digital Ally may, in its sole discretion, immediately terminate your participation in the Advance Exchange Program, with no further opportunity to cure the breach, and you will be immediately responsible for paying to Digital Ally an amount equal to the original purchase price of the Replaced Goods. When returning



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the Replaced Goods, you must return all parts and accessories comprising of the Replaced Goods, exclusive of wiring, or you will be responsible for payment of that part of the Replaced Goods not returned, which will be charged on a pro-rata basis in accordance with the value that Digital Ally in its discretion assigns to the parts and accessories not returned.(b) Limitation of liability. YOU EXPRESSLY UNDERSTAND AND AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE DIGITAL ALLY PARTIES WILL NOT BE LIABLE TO YOU UNDER ANY THEORY OF LIABILITY (WHETHER CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE) FOR ANY LOST PROFITS OR REVENUE, LOSS OF USE, LOSS OF DATA, OR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, CONSEQUENTIAL OR EXEMPLARY DAMAGES THAT MAY BE INCURRED BY YOU ARISING FROM OR RELATING TO THE ORDER ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES THAT MAY BE INCURRED BY YOU ARISING FROM OR RELATING TO THE ADVANCE EXCHANGE PROGRAM, WHETHER OR NOT A DIGITAL ALLY PARTY OR ITS REPRESENTATIVES HAVE BEEN ADVISED OF OR SHOULD HAVE BEEN AWARE OF THE POSSIBILITY OF ANY SUCH LOSSES ARISING. YOU EXPRESSLY UNDERSTAND AND AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE DIGITAL ALLY PARTIES' TOTAL LIABILITY IN CONNECTION WITH THE ADVANCE EXCHANGE PROGRAM WILL NOT EXCEED THE AMOUNT OF TEN DOLLARS (\$10.00).

19. General. Captions have been inserted solely for convenient reference and shall not limit or affect the scope or interpretation of any provision hereof. No provision of these Terms shall be deemed waived, amended or modified by either party unless such waiver, amendment or modification be in writing signed by the party against whom enforcement of such waiver, amendment or modification is sought. A signature provided by facsimile or other electronic transmission shall constitute a valid signature for purposes of agreeing to these Terms. If any provision of these Terms are held to be illegal or unenforceable to any extent, the legality and enforceability of the remainder of these Terms shall not be affected thereby, shall remain in full force and effect, and shall be enforced to the greatest extent permitted by law.



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April 8, 2019

To Whom It May Concern:

Digital Ally Inc., of Lenexa, KS is the sole manufacturer of the Digital Ally Model EVO-HD, In-Vehicle Digital Video System and it is a Sole Source items. There are no other in-vehicle digital or analog video systems that offer the following unique features of the EVO-HD design.

1. Patented VuLink Triggering system. Digital Ally owns Patent # 8.781.292 & 9.253.452 which is the auto-activation feature of the in-car and body-worn camera;
2. Single antenna for GPS/Wifi/Cell;
3. Choice of microphone by using either FirstVu High Definition body camera or wireless mic pack;
4. Remote activation of EVO-HD by dispatcher from police department;
5. Remote troubleshooting, diagnostic updates and firmware updates of system from internal technical support team at Digital Ally;
6. Review, mark & tag video from in-car computer or optional monitor installed under dash.

This system is only sold direct to the end user through Digital Ally Inc., exclusive sales agents. There is no other like item or product available for purchase that would serve the same purpose and/or function. If you desire additional information, please do not hesitate to contact me at 913.814.7774, or visit our website at www.digitalallyinc.com.

Thank you for your interest in our products.

Sincerely,



Jeff Milligan
Director of National Sales – Law Enforcement
Digital Ally, Inc.