

**TENTATIVE AGENDA**  
**RAYTOWN BOARD OF ALDERMEN**  
**OCTOBER 2, 2018**  
**REGULAR SESSION No. 37**  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133  
**7:00 P.M.**  
**OPENING SESSION**

Invocation/Pledge of Allegiance  
Roll Call

Proclamations/Presentations

- ★ Presentation of Police Benefit Fund check to REAP
- ★ Proclamation recognizing October as Breast Cancer Awareness Month

Public Comments  
Communication from the Mayor  
Communication from the City Administrator  
Committee Reports

**REGULAR AGENDA**

**LEGISLATIVE SESSION**

**1. CONSENT AGENDA**

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Approval of the Regular September 18, 2018 Board of Aldermen meeting minutes.  
Approval of the Special September 25, 2018 Board of Aldermen meeting minutes.

**OLD BUSINESS**

1. **Public Hearing:** A public hearing to establish the 2018 Sewer and Sewerage Disposal Service Charges.
  - 1a. **SECOND READING: Amended Bill No. 6472-18, Section XXI-E-8: AN ORDINANCE AMENDING CHAPTER 44, UTILITIES; ARTICLE III; SEWERS, DIVISION 3; SERVICES CHARGES, SECTION 44-154 AND REPEALING SECTION 44-154(b) OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI.** Point of Contact: Damon Hodges, Assistant City Administrator
2. **R-3131-18: A RESOLUTION APPROVING AN AMENDED FORMAL AND COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR THE CITY OF RAYTOWN, MISSOURI RELATING TO SANITARY SEWER ADJUSTMENT CHARGES.** Point of Contact: Missy Wilson, Assistant City Administrator.

## **NEW BUSINESS**

3. **R-3132-18: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH RADMACHER BROTHERS EXCAVATING COMPANY INC. FOR THE 59<sup>th</sup> STREET REPAIR PROJECT IN AN AMOUNT NOT TO EXCEED \$392,292.00 AND AMEND THE FISCAL YEAR 2017-2018 BUDGET. Point of Contact: Damon Hodges, Assistant City Administrator.
4. **R-3133-18: A RESOLUTION** AMENDING THE FISCAL YEAR 2017-2018 BUDGET TO REALLOCATE VARIOUS EXPENDITURES BETWEEN DESIGNATED FUNDS. Point of Contact: Missy Wilson, Assistant City Administrator

## **CLOSED SESSION**

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- 610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;
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- 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

## **ADJOURNMENT**

**DRAFT**  
**MINUTES**  
**AMENDED**

**(UPDATED INFORMATION FOR BILL 6479-18 AND REMOVAL OF RESOLUTION R-3130-18 AND PROCLAMATION)**

**RAYTOWN BOARD OF ALDERMEN**

**SEPTEMBER 18, 2018**

**REGULAR SESSION No. 36**

RAYTOWN CITY HALL

10000 EAST 59<sup>TH</sup> STREET

RAYTOWN, MISSOURI 64133

**7:00 P.M.**

**OPENING SESSION**

Mayor Michael McDonough called the September 18, 2018 Board of Aldermen meeting to order at 7:02 p.m. and Larry Cleveland of the Faiths of Raytown provided the invocation and led the pledge of allegiance.

**Roll Call**

Present: Alderman Karen Black, Alderman Frank Hunt, Alderman Jim Aziere, Alderman Ryan Myers, Alderman Mark Moore, Alderman Steve Meyers, Alderman Bill Van Buskirk, Alderman Bonnaye Mims, Alderman Derek Ward, Alderman Jason Greene (arrived during Closed Session at 8:12 p.m.)

**Proclamations/Presentations**

Chief Jim Lynch and Teresa Henry, City Clerk, presented and swore-in Emmanuel Salazar Villagomez as an officer of the Raytown Police Department.

**Public Comments, part 1 of 2**

John Ivey, 2525 Main Street, Kansas City, MO, spoke regarding potential local developments.

Mayor McDonough asked Missy Wilson, Assistant City Administrator, to read a prepared statement regarding a September 15, 2018 Kansas City Star editorial.

**Public Comments, part 2 of 2**

Tony Jacob, Raytown, MO, spoke regarding Ms. Wilson's statement, City finances and policies, and items on the meeting agenda.

Matthew Cushman, 515 SW Station, Oak Grove, MO, spoke regarding items on the meeting agenda.

Doug Jonesi, Director of Raytown Emergency Medical Services, spoke regarding items on the meeting agenda.

Alan Thompson, 7823 Ridgeway, spoke regarding items on the meeting agenda.

Taylor Seedorff, President of Raytown Firefighters and Paramedics Local 1730, 10501 E 63 Street, spoke regarding items on the meeting agenda.

**Communication from the Mayor**

None.

## Communication from the City Administrator

None

## Committee Reports

Alderman Van Buskirk attended the Police Pension Board meeting on Wednesday, September 5, 2018.

### STUDY SESSION

9 Month Financial Report  
Michael Keenan, Finance Consultant

Michael Keenan, Finance Consultant, presented a report on City revenues.

Mayor McDonough called for a ten-minute recess.

Mayor McDonough reconvened the meeting at 8:05 p.m.

### LEGISLATIVE SESSION

#### 1. **CONSENT AGENDA**

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Approval of the Regular September 4, 2018 Board of Aldermen meeting minutes.

**R-3128-18: A RESOLUTION** AUTHORIZING AND APPROVING THE APPOINTMENT OF TINA COCHRAN TO THE PLANNING & ZONING COMMISSION. Point of Contact: Teresa Henry, City Clerk.

**R-3129-18: A RESOLUTION** AUTHORIZING AND APPROVING THE APPOINTMENT OF DAVID FRAIZER TO THE PLANNING & ZONING COMMISSION. Point of Contact: Teresa Henry, City Clerk.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Myers, Ward, Hunt, Van Buskirk, Meyers, Moore, Aziere, Black

Nays: None

Absent: Alderman Greene

#### **REGULAR AGENDA**

### NEW BUSINESS

2. **FIRST READING: Bill No. 6478-18, Section XIII. AN ORDINANCE** APPROVING THE AMENDED AND CORRECTED FINAL PLAT OF TIDAL WAVE AUTO SPA, A SUBDIVISION OF THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI. Point of Contact: Missy Wilson, Assistant City Administrator.

The ordinance was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator remained available for any discussion.

Alderman Myers, seconded by Alderman Black, made a motion to suspend the rules and hold an immediate second reading. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Myers, Black, Hunt, Moore, Van Buskirk, Ward, Aziere, Meyers, Mims  
Nays: None  
Absent: Alderman Greene

The ordinance was read for a second time by title only by Teresa Henry, City Clerk.

Alderman Black, seconded by Alderman Van Buskirk, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Black, Van Buskirk, Aziere, Mims, Meyers, Myers, Ward, Hunt, Moore  
Nays: None  
Absent: Alderman Greene

### **Became ordinance 5577-18**

3. **FIRST READING: Bill No. 6479-18, Section V-A. AN ORDINANCE** AUTHORIZING AND APPROVING AN EMERGENCY MEDICAL SERVICES LICENSE TRANSFER AGREEMENT AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS PERTAINING THERETO. Point of Contact: Damon Hodges, Assistant City Administrator and Missy Wilson, Assistant City Administrator.

The ordinance was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator and Missy Wilson, Assistant City Administrator remained available for any discussion.

There was no discussion.

### **DISCUSSION ITEM**

4. Raytown Municipal Code - Chapter 2 Proposed Update's, Teresa Henry, City Clerk.

Teresa Henry, City Clerk remained available for any discussion.

### **CLOSED SESSION**

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- 610.021(2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore;
- 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Alderman Aziere, seconded by Alderman Mims, made a motion to adjourn and reconvene in Closed Session. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Aziere, Mims, Meyers, Van Buskirk, Myers, Moore, Hunt, Black, Ward  
Nays: None  
Absent: Alderman Greene

The Regular Session adjourned at 8:12 p.m.

## **ADJOURNMENT**

Alderman Greene joined the Closed Session at 8:12 p.m.

Alderman Myers, seconded by Alderman Ward, made a motion to adjourn the Closed Session. The motion was approved by a majority of those present.

The meeting adjourned at 8:52 p.m.

**DRAFT**  
**MINUTES**  
**TENTATIVE AGENDA**  
**RAYTOWN BOARD OF ALDERMEN**  
**SEPTEMBER 25, 2018**  
**SPECIAL SESSION No.10**  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133  
**6:00 P.M.**

**OPENING SESSION**

Mayor Michael McDonough called the September 25, 2018 Board of Aldermen Special Session to order at 6:00 p.m. and Alderman Bill Van Buskirk provided the invocation and led the pledge of allegiance.

**Roll Call**

Present: Alderman Karen Black, Alderman Frank Hunt, Alderman Jim Aziere, Alderman Jason Greene, Alderman Ryan Myers, Alderman Mark Moore, Alderman Steve Meyers, Alderman Bill Van Buskirk, Alderman Bonnaye Mims, Alderman Derek Ward

**Proclamations/Presentations**

Mayor McDonough presented a proclamation for Child Passenger Safety Week.

**Public Comments**

Doug Jonesi, Director of Raytown Emergency Medical Services, 10020 E 66 Terrace, spoke regarding items on the meeting agenda.

Allan Thompson, 7823 Ridgeway, spoke regarding items on the meeting agenda.

Taylor Seedorff, President of Raytown Firefighters and Paramedics Local 1730, 10501 E 63 Street, spoke regarding items on the meeting agenda.

**Communication from the Mayor**

The Mayor spoke regarding the following:

September 22, the Raytown Chamber's senior event  
The upcoming Festival of the Lost Township  
Dee Ann Stock being awarded the Truman Heartland Toast to our Towns Citizen of the Year  
Members of Boy Scout Troop 283 that earned the rank of Eagle Scout

**Communication from the City Administrator**

None.

**Committee Reports**

Alderman Greene announced that he might leave the meeting early.

Alderman Van Buskirk attended the Dick Smith Ford ribbon cutting ceremony.

Alderman Aziere attended the recent Chamber of Commerce meeting where interest was expressed about working together more with the Board of Aldermen.

## REGULAR AGENDA

### OLD BUSINESS

1. **Public Hearing:** A public hearing to establish the 2018 Sewer and Sewerage Disposal Service Charges.

1a. **SECOND READING: Bill No. 6472-18, Section XXI-E-8: AN ORDINANCE AMENDING CHAPTER 44, UTILITIES; ARTICLE III; SEWERS, DIVISION 3; SERVICES CHARGES, SECTION 44-154 AND REPEALING SECTION 44-154(b) OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI.** Point of Contact: Damon Hodges, Assistant City Administrator

The Public Hearing remained open from the previous meeting.

The ordinance was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator remained available for any discussion.

The ordinance was discussed.

The Board requested further information regarding the proposed amendment.

Alderman Van Buskirk, seconded by Alderman Aziere, made a motion to adopt.

Discussion continued.

Alderman Mims, seconded by Alderman Meyers, made a motion to continue to a date certain of October 2, 2018. The motion was approved by a vote of 9-1.

Ayes: Aldermen Mims, Meyers, Moore, Ward, Aziere, Hunt, Black, Greene, Myers

Nays: Alderman Van Buskirk

2. **Public Hearing:** A public hearing to establish the annual property tax levy rate for the year 2018.

2a. **SECOND READING: Amended Bill No. 6474-18, Section VIII: AN ORDINANCE ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2018.** Point of Contact: Missy Wilson, Assistant City Administrator.

The Public Hearing remained open from the previous meeting.

The ordinance was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator remained available for any discussion.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt.

Mayor McDonough closed the public hearing.

Alderman Myers' motion, seconded by Alderman Mims, was approved by a vote of 8-2.

Ayes: Aldermen Myers, Mims, Hunt, Greene, Ward, Black, Aziere, Meyers

Nays: Aldermen Moore, Van Buskirk

### **Became Ordinance 5579-18**

3. **SECOND READING: Amended Bill No. 6479-18, Section V-A. AN ORDINANCE** AUTHORIZING AND APPROVING AN EMERGENCY MEDICAL SERVICES LICENSE TRANSFER AGREEMENT AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS PERTAINING THERETO. Point of Contact: Damon Hodges, Assistant City Administrator and Missy Wilson, Assistant City Administrator.

The ordinance was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Assistant City Administrator and Missy Wilson, Assistant City Administrator remained available for any discussion.

The ordinance was discussed.

Alderman Mims, seconded by Alderman Ward, made a motion to adopt. The motion was approved by a vote of 8-2.

Ayes: Aldermen Mims, Ward, Greene, Meyers, Myers, Black, Hunt, Moore

Nays: Aldermen Aziere, Van Buskirk

### **Became Ordinance 5580-18**

#### **NEW BUSINESS**

4. **R-3131-18: A RESOLUTION** APPROVING AN AMENDED FORMAL AND COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR THE CITY OF RAYTOWN, MISSOURI RELATING TO SANITARY SEWER ADJUSTMENT CHARGES. Point of Contact: Missy Wilson, Assistant City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator remained available for any discussion.

John Bales, Treasury Analyst, presented on the proposed amendment.

The resolution was discussed.

Alderman Meyers left the dais.

Alderman Myers, seconded by Alderman Mims, made a motion to table to a date certain of October 2, 2018. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Myers, Mims, Van Buskirk, Hunt, Ward, Greene, Moore, Aziere, Black

Nays: None

Absent: Alderman Meyers

Alderman Meyers returned to the dais.

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Alderman Ward, seconded by Alderman Moore, made a motion to adjourn and reconvene in Closed Session. The motion was approved by a vote of 10-0.

Ayes: Aldermen Ward, Moore, Myers, Black, Meyers, Greene, Hunt, Van Buskirk, Aziere, Mims  
Nays: None

The Special Session adjourned at 7:40 p.m.

#### **ADJOURNMENT**

Alderman Greene and Alderman Moore left during Closed Session.

Alderman Black, seconded by Alderman Myers, made a motion to adjourn the Closed Session. The motion was approved by a majority of those present.

The meeting adjourned at 9:09 p.m.

**TENTATIVE AGENDA**  
**RAYTOWN BOARD OF ALDERMEN**  
**OCTOBER 2, 2018**  
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10000 EAST 59<sup>TH</sup> STREET  
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Roll Call

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- ★ Presentation of Police Benefit Fund check to REAP
- ★ Proclamation recognizing October as Breast Cancer Awareness Month

Public Comments  
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Approval of the Special September 25, 2018 Board of Aldermen meeting minutes.

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## NEW BUSINESS

3. **R-3132-18: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH RADMACHER BROTHERS EXCAVATING COMPANY INC. FOR THE 59<sup>th</sup> STREET REPAIR PROJECT IN AN AMOUNT NOT TO EXCEED \$392,292.00 AND AMEND THE FISCAL YEAR 2017-2018 BUDGET. Point of Contact: Damon Hodges, Assistant City Administrator.
  
4. **R-3133-18: A RESOLUTION** AMENDING THE FISCAL YEAR 2017-2018 BUDGET TO REALLOCATE VARIOUS EXPENDITURES BETWEEN DESIGNATED FUNDS. Point of Contact: Missy Wilson, Assistant City Administrator

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## **ADJOURNMENT**



**CITY CLERK'S OFFICE**

10000 EAST 59<sup>TH</sup> STREET

RAYTOWN, MISSOURI 64133-3993

PHONE: 816-737-6004 - FAX: 816-737-6097

E-MAIL: THENRY@RAYTOWN.MO.US

**Date:** September 28, 2018

**To:** Mayor  
Board of Aldermen

**From:** Teresa M. Henry, City Clerk

**Re:** Additional Information on Sewer Service Charges and 2006A, 2007A and 2013 Sewer Bonds

On September 25, 2018, Staff was requested to bring forward information regarding the amortization of the City's Sewer Bonds; specifically, regarding future balloon payments. Please see the attached memo and amortization schedule from Michael Keenan, Financial Consultant.

There was additional discussion brought forth by Alderman Derek Ward using a different calculation for Sewer Service Changes than what Staff proposed. Attached are pages showing a Sewer Rate Comparison in which Staff will need direction from the Board at the meeting on which option is preferred by a majority of the Board.

You also have before you an Amended Ordinance, due to the removal of the staff recommended Sewer Services Charges previously presented to you on August 21, 2018 and again at the Public Hearing on September 25.



**FINANCE DEPARTMENT**  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133-3993  
PHONE: 816-737-6084  
E-MAIL: MICHAELK@RAYTOWN.MO.US

**Date:** September 28, 2018  
**To:** Mayor  
Board of Aldermen  
**From:** Michael Keenan, Financial Consultant  
**Re:** Sewer Fund Bond Amortization

## **The Bond Ordinance**

### Pledge of Revenues

The Bonds are special, limited obligations of the City payable solely from, and secured by a pledge of, the net income and revenues derived by the City from the operation of the System, after payment of costs of operation and maintenance, on a parity with certain Outstanding Parity Bonds described herein. The taxing power of the City is not pledged to the payment of the Bonds. The Bonds do not constitute a general obligation of the City or an indebtedness of the City within the meaning of any constitutional, statutory or charter provision, limitation or restriction.

The covenants and agreements of the City contained in the Bond Ordinance and in the Bonds shall be for the equal benefit, protection and security of the legal ownership of any or all of the Bonds, all of which Bonds shall be of equal rank and without preference or priority of one Bond over any other Bond in the application of the funds pledged to the payment of the principal of and interest on the Bonds, or otherwise, except as to rate of interest, date of maturity and right of prior redemption as provided in the Bond Ordinance. The Bonds shall stand on a parity and be equally and ratably secured with respect to the payment of principal and interest from the net income and revenues derived from the operation of the System and in all other respects with any Parity Bonds. The Bonds shall not have any priority with respect to the payment of principal or interest from said net income and revenues or otherwise over the Parity Bonds and the Parity Bonds shall not have any priority with respect to the payment of principal or interest from said net income and revenues or otherwise over the Bonds.

### Rate Covenant

The City will fix, establish, maintain and collect rates and charges for the use and services furnished by or through the System to produce income and revenues sufficient to (a) pay the costs of the operation and maintenance of the System; (b) pay the principal of and interest on the Bonds as and when due; (c) enable the City to have in each Fiscal Year Net Revenues of not less than 110% of the amount required to be paid by the City in the Fiscal Year on account of both principal of and interest on all System Revenue Bonds at the time outstanding provided that the interest on the State Revolving Fund ("SRF") Loans will be reduced by the SRF Subsidy; and (d) provide reasonable

and adequate reserves for the payment of the Bonds and the interest thereon and for the protection and benefit of the System as provided in the Bond Ordinance. The “SRF Subsidy” means the amount of investment earnings which will accrue on the State funded Reserve Account during each Fiscal Year. The Reserve Account is invested in an investment agreement at a fixed interest rate and earnings are reduced by the Administrative Fee payable to Department of Natural Resources.

The City will require the prompt payment of accounts for service rendered by or through the System and will promptly take whatever action is legally permissible to enforce and collect delinquent charges. The City will, from time to time as often as necessary, in accordance with and subject to applicable legal requirements, revise the rates and charges aforesaid in such manner as may be necessary or proper so that the Net Revenues will be sufficient to cover the obligations of the City under the provisions of the Bond Ordinance.

**City of Raytown  
D-3 Debt Service To Maturity Schedule**

| Year ending                         | Future<br>Payments →<br><u>Total</u> | 2019             | 2020             | 2021             | 2022             | 2023             | 2024             | 2025             | 2026             | 2027           | 2028           |
|-------------------------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|----------------|
|                                     | <b><u>Sewer Fund</u></b>             |                  |                  |                  |                  |                  |                  |                  |                  |                |                |
| <b><i>Principal</i></b>             |                                      |                  |                  |                  |                  |                  |                  |                  |                  |                |                |
| 2006A Water Pollution Control Rev I | <b>3,985,000</b>                     | 420,000          | 445,000          | 465,000          | 485,000          | 505,000          | 530,000          | 555,000          | 580,000          | -              | -              |
| 2007A Water Pollution Control Rev I | <b>3,310,000</b>                     | 270,000          | 280,000          | 295,000          | 300,000          | 320,000          | 335,000          | 350,000          | 370,000          | 385,000        | 405,000        |
| 2013 Sewer System Refunding Bond    | <b>1,675,000</b>                     | 165,000          | 170,000          | 175,000          | 175,000          | 185,000          | 195,000          | 195,000          | 205,000          | 210,000        | -              |
| <b>Total Principal</b>              | <b>8,970,000</b>                     | <b>855,000</b>   | <b>895,000</b>   | <b>935,000</b>   | <b>960,000</b>   | <b>1,010,000</b> | <b>1,060,000</b> | <b>1,100,000</b> | <b>1,155,000</b> | <b>595,000</b> | <b>405,000</b> |
| Groupings - Total                   |                                      |                  |                  |                  |                  |                  |                  |                  |                  |                |                |
| <b><i>Interest</i></b>              |                                      |                  |                  |                  |                  |                  |                  |                  |                  |                |                |
| 2006A Water Pollution Control Rev I | <b>880,086</b>                       | 187,612          | 165,562          | 144,426          | 124,662          | 101,624          | 77,638           | 52,462           | 26,100           | -              | -              |
| 2007A Water Pollution Control Rev I | <b>798,094</b>                       | 141,025          | 129,850          | 117,438          | 104,500          | 90,600           | 75,881           | 60,450           | 43,350           | 26,141         | 8,859          |
| 2013 Sewer System Refunding Bond    | <b>321,033</b>                       | 57,040           | 53,163           | 48,573           | 43,323           | 37,635           | 31,345           | 24,325           | 16,915           | 8,715          | -              |
| <b>Total Interest</b>               | <b>1,999,213</b>                     | <b>385,677</b>   | <b>348,575</b>   | <b>310,437</b>   | <b>272,485</b>   | <b>229,859</b>   | <b>184,864</b>   | <b>137,237</b>   | <b>86,365</b>    | <b>34,856</b>  | <b>8,859</b>   |
| <b>Total Debt Service</b>           | <b>10,969,213</b>                    | <b>1,240,677</b> | <b>1,243,575</b> | <b>1,245,437</b> | <b>1,232,485</b> | <b>1,239,859</b> | <b>1,244,864</b> | <b>1,237,237</b> | <b>1,241,365</b> | <b>629,856</b> | <b>413,859</b> |

## Sewer Rate Comparison

| Rates           | Base Rate | Variable Rate | Estimated Increase | % Increase | Notes             |
|-----------------|-----------|---------------|--------------------|------------|-------------------|
| Current Charges | 15.44     | 8.69          |                    | -          | -                 |
| Option 1        | 16.00     | 9.84          | \$ 659,930         | 10%        | Staff Sugested    |
| Option 2        | 19.43     | 9.10          | \$ 778,717         | 11.80%     | Alderman Sugested |

|                    | <u>Accounts</u> | <u>Estimated<br/>Volume</u> | <u>Base</u> | <u>Existing Rates</u> |               |
|--------------------|-----------------|-----------------------------|-------------|-----------------------|---------------|
|                    |                 |                             |             |                       | <u>Volume</u> |
| <b>Residential</b> | 11,287          | 494,486                     | \$          | 15.44                 | \$ 8.69       |
| <b>Commercial</b>  | 610             | 96,296                      | \$          | 15.44                 | \$ 8.69       |
| <b>Apartments</b>  | 208             | 61,386                      | \$          | 15.44                 | \$ 8.69       |
| <b>Duplex</b>      | 26              | 1,005                       | \$          | 15.44                 | \$ 8.69       |
| <b>Schools</b>     | 14              | 9,043                       | \$          | 15.44                 | \$ 8.69       |
| <b>Septic</b>      | 2               | 109                         | \$          | 15.44                 | \$ 8.69       |
|                    | <hr/>           | <hr/>                       |             |                       |               |
|                    | 12,147          | 662,326                     |             |                       |               |

distribution

Rate Increase--> **Proposed Rates**  
 26.0% 2.0% *using the same % for each component is "across the board"*

|                    |        |         |    |       |         |
|--------------------|--------|---------|----|-------|---------|
| <b>Residential</b> | 11,287 | 494,486 | \$ | 19.43 | \$ 9.10 |
| <b>Commercial</b>  | 610    | 96,296  | \$ | 19.43 | \$ 9.10 |
| <b>Apartments</b>  | 208    | 61,386  | \$ | 19.43 | \$ 9.10 |
| <b>Duplex</b>      | 26     | 1,005   | \$ | 19.43 | \$ 9.10 |
| <b>Schools</b>     | 14     | 9,043   | \$ | 19.43 | \$ 9.10 |
| <b>Septic</b>      | 2      | 109     | \$ | 19.43 | \$ 9.10 |
|                    | <hr/>  | <hr/>   |    |       |         |
|                    | 12,147 | 662,326 |    |       |         |

distribution

Note: This analysis assumes the estimated volumes in Column C are reasonable, which has not been confirmed.

|                    | <u>Accounts</u> | <u>Estimated<br/>Volume</u> | <u>Base</u> | <u>Existing Rates</u> |               |
|--------------------|-----------------|-----------------------------|-------------|-----------------------|---------------|
|                    |                 |                             |             |                       | <u>Volume</u> |
| <b>Residential</b> | 11,287          | 494,486                     | \$          | 15.44                 | \$ 8.69       |
| <b>Commercial</b>  | 610             | 96,296                      | \$          | 15.44                 | \$ 8.69       |
| <b>Apartments</b>  | 208             | 61,386                      | \$          | 15.44                 | \$ 8.69       |
| <b>Duplex</b>      | 26              | 1,005                       | \$          | 15.44                 | \$ 8.69       |
| <b>Schools</b>     | 14              | 9,043                       | \$          | 15.44                 | \$ 8.69       |
| <b>Septic</b>      | 2               | 109                         | \$          | 15.44                 | \$ 8.69       |
|                    | <hr/>           | <hr/>                       |             |                       |               |
|                    | 12,147          | 662,326                     |             |                       |               |

distribution

Rate Increase--> **Proposed Rates**  
 13.3% 8.3% *using the same % for each component is "across the board"*

|                    |        |         |    |       |         |
|--------------------|--------|---------|----|-------|---------|
| <b>Residential</b> | 11,287 | 494,486 | \$ | 16.00 | \$ 9.84 |
| <b>Commercial</b>  | 610    | 96,296  | \$ | 16.00 | \$ 9.84 |
| <b>Apartments</b>  | 208    | 61,386  | \$ | 16.00 | \$ 9.84 |
| <b>Duplex</b>      | 26     | 1,005   | \$ | 16.00 | \$ 9.84 |
| <b>Schools</b>     | 14     | 9,043   | \$ | 16.00 | \$ 9.84 |
| <b>Septic</b>      | 2      | 109     | \$ | 16.00 | \$ 9.84 |
|                    | <hr/>  | <hr/>   |    |       |         |
|                    | 12,147 | 662,326 |    |       |         |

distribution

Note: This analysis assumes the estimated volumes in Column C are reasonable, which has not been confirmed.

**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** September 28, 2018  
**To:** Mayor and Board of Aldermen  
**From:** Damon Hodges, Assistant City Administrator

**Amended Bill No.** 6472-18  
**Section No.** XXI-E-8

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_ (only if funding is requested)

**City Administrator Approval:** \_\_\_\_\_

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**Action Requested:** Approve the recommended sewer rate user fee to provide coverage for necessary operational, capital, treatment and debt expenses and the repeal of Section 44-154 (b) as it relates to a Sanitary Sewer Service Procedure Manual to be held as a stand-alone departmental document.

**Analysis:** Over the past several years, sewer treatment costs have risen for treatment services provided by Kansas City Missouri (KCMO) and for Little Blue Valley Sewer District (LBVSD) provided services. For several years, City staff was able to maintain the City rate through the implementation of numerous cost-saving programs.

In order to be compliant with funding requirements associated with debt issued for the sewer fund the sewer rate will need to be increased approximately 10% across the board. This will ensure sustainability of the fund. Based on historical increases from KCMO and LBVSD there will be additional increases needed in future years.

Due to rising costs in treatment, maintenance, and operations, staff is recommending the following adjustments to Chapter 44, Article III, Sec. 44-154:

- 1) Amend a to read November 1 of each year.
- 2) Amend c (4) to read Base Rate - the Base Rate shall be \$[15.44] \_\_\_\_\_ (See Attached) per month.
- 3) Amend c (9) to read *Variable rate*. The revenue charged expressed in per 1,000 gallons that is derived when the annual variable rate revenue requirement is divided by the customer volumes, estimated to be [eight dollars and sixty-nine] nine dollars and fifty-six cents \$[8.69] \_\_\_\_ (See Attached) per 1,000 gallons, in excess of 1,000 gallons.

Staff is also recommending the repeal of Chapter 44, Article III, Section 44-154 (b) to be held as a stand-alone departmental document:

- 4) Repeal (b) - The terms of this ordinance shall have the same meaning as given in the City of Raytown Sanitary Sewer Service Procedure Manual to be held as a stand-alone departmental document.

**Alternatives:** Due to the rising cost of treatment, staff does not believe there are any alternatives to raising the sewerage rate to cover the increases.

**Fiscal Impact:** Increasing the user fee will offset increases in expenses that are outside the control of the City.

**Additional Reports Attached:** 2018-2019 Proposed Sewer Fund Budget

**AN ORDINANCE AMENDING CHAPTER 44, UTILITIES; ARTICLE III; SEWERS, DIVISION 3; SERVICES CHARGES, SECTION 44-154 AND REPEALING SECTION 44-154(b) OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI**

**WHEREAS**, the City of Raytown (the "City") owns and operates its sanitary sewer system; and

**WHEREAS**, the City of Raytown, pursuant to RSMo Chapter 250, is authorized to establish, make and collect charges for sewerage services; and

**WHEREAS**, pursuant to Ordinance 5587-18 the City adopted a formula for the calculation of sanitary sewer service charges to customers within the City; and

**WHEREAS**, prior to establishing the sanitary sewer charge the City is required to hold a public hearing on the proposed rate to be utilized; and

**WHEREAS**, after due public notice as required by law, a public hearing on the proposed sanitary sewer service charges was held on September 25, 2018 and continued to October 2, 2018; and

**WHEREAS**, after considering the proposed charges and the public input, the City of Raytown desires to establish sanitary sewer charges within the City as set forth herein; and

**WHEREAS**, the Board of Alderman recommend the repeal of Section 44-154(b) as it related to a Sanitary Sewer Services Procedure Manual which is to be held as a stand-alone departmental document; to amend and repeal certain Sections of Chapter 44-154;

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**SECTION 1 – APPROVAL OF AMENDMENT AND REPEAL.** That Section 44-154, commonly known as Formula For Calculating Rates Established of the Code of Ordinances of the City of Raytown is hereby amended as provided in Section 2 and Repealed as provided in Section 3.

**SECTION 2 - AMENDMENT.** The City Code Chapter 44, Utilities; Article III, Sewers; Division 3; Services Charges, Section 44-154 relating to the formula for calculating rates established within the City is hereby amended to read as follows:

**Section 44-154. Formula for Calculating Rates Established.**

- (c) The following variables shall be used in calculating the rate of sanitary sewer service charges:
- (4) Base Rate - the base rate shall be \$[15.44] \_\_\_\_\_ per month.
  - (9) Variable Rate - The revenue charged expressed in per 1,000 gallons that is derived when the annual variable rate revenue requirement is divided by the customer volumes, estimated to be [eight dollars and sixty-nine] nine dollars and fifty-six cents \$[8.69] \_\_\_\_\_ per 1,000 gallons, in excess of 1,000 gallons.

**SECTION 3 - REPEAL.** The City Code Chapter 44, Utilities; Article III, Sewers; Division 3; Service Charges, Section 44-154(b) is hereby repealed to be held as a stand-alone departmental document.

**SECTION 4 – REPEAL OF ORDINANCES IN CONFLICT.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 5 – SEVERABILITY CLAUSE.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**SECTION 6 – EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after its date of passage.

**BE IT REMEMBERED** that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this 2<sup>nd</sup> day, October, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Joe Willerth, City Attorney

SUMMARY OF REVENUES, EXPENDITURES, AND NET POSITION  
SEWER FUND

|   | 2016-2017<br>Actual | 2017-2018<br>Budget | 2017-2018<br>Projected | 2018-2019<br>Budget |
|---|---------------------|---------------------|------------------------|---------------------|
| <b>Total Revenues</b>                         | <b>\$6,772,701</b>  | <b>\$7,037,202</b>  | <b>\$7,085,787</b>     | <b>\$7,706,623</b>  |
| Percentage Change                             | 11.19%              | 3.91%               | 0.69%                  | 8.76%               |
| <b>Total Expenditures</b>                     | <b>\$6,305,412</b>  | <b>\$7,054,223</b>  | <b>\$6,659,900</b>     | <b>\$7,553,877</b>  |
| Percentage Change                             | -0.04%              | 11.88%              | -5.59%                 | 13.42%              |
| <b>Revenues over (under)<br/>Expenditures</b> | <b>\$467,289</b>    | <b>(\$17,021)</b>   | <b>\$425,887</b>       | <b>\$152,746</b>    |
| <b>Net Position</b>                           |                     |                     |                        |                     |
| <b>Unrestricted Net Position</b>              | <b>\$2,694,722</b>  | <b>\$3,162,011</b>  | <b>\$3,162,011</b>     | <b>\$3,740,644</b>  |
| Percentage Change                             | -14.91%             | 17.34%              | 0.00%                  | 18.30%              |
| Net Investment in Capital Assets              | \$4,740,531         | \$4,740,531         | \$4,740,531            | \$4,740,531         |
| Restricted Net Position                       | \$559,232           | \$559,232           | \$559,232              | \$559,232           |
| Total Fund Balance                            | <b>\$8,461,774</b>  | <b>\$8,444,753</b>  | <b>\$8,887,661</b>     | <b>\$9,040,407</b>  |
| Percentage Change                             | 5.85%               | -0.20%              | 5.24%                  | 1.72%               |

# City of Raytown Fiscal Year 2019 Annual Budget

## Detailed Summary of Sewer Fund Revenues

|   | 2016-2017<br>Actual     | 2017-2018<br>Budget     | 2017-2018<br>Projected  | 2018-2019<br>Budget     |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>FUND: Sewer</b>                      |                         |                         |                         |                         |
| <b><u>Service Charges</u></b>           |                         |                         |                         |                         |
| Sewer Use Charge                        | 6,265,739               | 6,599,250               | 6,531,000               | 7,184,000               |
| Sewer Late Pay Penalties                | 203,091                 | 165,000                 | 210,200                 | 215,000                 |
| Circuit Breaker                         | (8,623)                 | (10,500)                | (9,400)                 | (10,000)                |
| Returned Items                          | 5,030                   | 5,000                   | 5,900                   | 5,000                   |
| Contract Charges                        | (5,994)                 | 8,000                   | 25,300                  | 25,300                  |
| Total Service Charges                   | 6,459,243               | 6,766,750               | 6,763,000               | 7,419,300               |
| <b><u>Licenses &amp; Permits</u></b>    |                         |                         |                         |                         |
| Total Licenses & Permits                | -                       | -                       | -                       | -                       |
| <b><u>Miscellaneous</u></b>             |                         |                         |                         |                         |
| Credit Card Processing Fee              | 24,096                  | 16,000                  | 35,900                  | 30,000                  |
| Interest Earnings                       | 18,783                  | 16,000                  | 30,000                  | 25,000                  |
| Investment Income                       | 12,301                  | 10,000                  | 18,600                  | 15,000                  |
| SRF Interest Subsidy                    | 149,100                 | 136,596                 | 136,596                 | 123,405                 |
| SRF Interest Subsidy                    | 109,178                 | 101,691                 | 101,691                 | 93,918                  |
| Total Miscellaneous                     | 313,458                 | 280,287                 | 322,787                 | 287,323                 |
| <b><u>One Time Revenues</u></b>         |                         |                         |                         |                         |
| Total One Time Revenues                 | -                       | -                       | -                       | -                       |
| <b><u>Transfer From Other Funds</u></b> |                         |                         |                         |                         |
| Total Transfers From Other Funds        | -                       | -                       | -                       | -                       |
| <b><u>TOTAL SEWER REVENUE</u></b>       | <b><u>6,772,701</u></b> | <b><u>7,047,037</u></b> | <b><u>7,085,787</u></b> | <b><u>7,706,623</u></b> |

# Sewer Fund Department Budget

## Finance Budget

### Expense Category

|                                 |           |
|---------------------------------|-----------|
| Personnel Services              | 227,089   |
| Supplies, Services, and Charges | 4,499,039 |
| Repairs & Maintenance           | -         |
| Utilities                       | -         |
| Capital Expenditures            | -         |
| Debt Service                    | 1,280,494 |

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**Total Sewer Fund Request 6,006,622**

Request Increase (Decrease) from FY 18 545,698  
 % change from FY 18 10.01%

### Personnel Summary - Full time Equivalents (FTE)

| Job Title              | FY 17<br>Budget | FY 18<br>Budget | FY 19<br>Request | Difference<br>FY 18 |
|------------------------|-----------------|-----------------|------------------|---------------------|
| Accountant             |                 | -               | 0.10             | 0.10                |
| Accounts Payable Clerk |                 | 0.10            | -                | (0.10)              |
| Billing Clerk          |                 | 2.00            | 2.00             | -                   |
| Controller             |                 | 0.15            | 0.15             | -                   |
| Director of Finance    |                 | 0.15            | 0.15             | -                   |
| Payroll Clerk          |                 | 0.10            | 0.10             | -                   |
| Treasury Analyst       |                 | 0.50            | 0.50             | -                   |
| Treasury Clerk         |                 | 0.50            | 0.50             | -                   |
|                        | -               | 3.50            | 3.50             | -                   |

**18/19**  
**Request**

**Expense Category**

| <i>Personnel Services</i>              |                                |  |           | 227,089   |
|--|--------------------------------|--|-----------|-----------|
| 501-42-00-100-51102                    | Civilian Employees             |  |           | 155,274   |
|  |                                | Annual Salary                          | 152,175   |           |
|  |                                | COLA/Merit Increase                    | 3,099     |           |
| 501-42-00-100-51111                    | Civilian Employees Overtime    |  |           | 2,762     |
| 501-42-00-100-51206                    | Life Insurance                 |  |           | 424       |
| 501-42-00-100-51212                    | Civilian Pension- 401A Match   |  |           | 3,161     |
| 501-42-00-100-51214                    | Deferred Compensation- LAGERS  |  |           | 21,651    |
| 501-42-00-100-51215                    | Health Insurance               |  |           | 27,629    |
| 501-42-00-100-51218                    | Med Exp - HSA Contribution     |  |           | 1,350     |
| 501-42-00-100-51220                    | Dental                         |  |           | 1,575     |
| 501-42-00-100-51221                    | Vision                         |  |           | 382       |
| 501-42-00-100-51225                    | FICA                           |  |           | 12,090    |
| 501-42-00-100-51236                    | Ins Opt Out Incentive          |  |           | 347       |
| 501-42-00-100-51238                    | Phone Allowance                |  |           | 72        |
| 501-42-00-100-51240                    | Workers Compensation Insurance |  |           | 373       |
| <i>Supplies, Services, and Charges</i> |                                |  |           | 4,499,039 |
| 501-42-00-100-52101                    | Office Supplies                |  |           | 2,500     |
| 501-42-00-100-53101                    | Postage                        |  |           | 62,000    |
|  |                                | Postage - Arista Information Systems   | 60,000    |           |
|  |                                | Monthly prepaid write-off              | 2,000     |           |
| 501-42-00-100-53241                    | Printing & Promotions          |  |           | 21,500    |
|  |                                | Sewer quarterly bill inserts           | 1,800     |           |
|  |                                | Printing (Arista Information System)   | 19,700    |           |
| 501-42-00-100-53500                    | Equipment                      |  |           | 1,225     |
|  |                                | Postage Machine Rental                 | 1,225     |           |
| 501-42-00-100-53644                    | Computer Services              |  |           | 16,810    |
|  |                                | Incode                                 | 16,810    |           |
| 501-42-00-100-53701                    | Education and Training         |  |           | 2,500     |
|  |                                | Conferences - 2 employees              | 1,500     |           |
|  |                                | Webinar's - Incode Training            | 1,000     |           |
| 501-42-00-100-53705                    | Meetings & Events              |  |           | 150       |
| 501-42-00-100-53711                    | Meals & Travel                 |  |           | 1,750     |
|  |                                | Conferences - 2 employees              | 1,750     |           |
| 501-42-00-100-53821                    | Bad Debt Expense               |  |           | 70,000    |
|  |                                |  | 70,000    |           |
| 501-42-00-100-53823                    | Collection Agency              |  |           | 2,500     |
| 501-42-00-100-53913                    | General Liability Insurance    |  |           | 31,604    |
|  | Sewer Treatment                |  |           | 4,280,000 |
| 501-42-00-100-53931                    |                                | Quarterly Charges - Little Blue Valley | 2,650,000 |           |
| 501-42-00-100-53932                    |                                | Monthly Charges - KC Water             | 1,630,000 |           |
| 501-42-00-100-53961                    | Bank Charges                   |  |           | 6,500     |
| <i>Repairs &amp; Maintenance</i>       |                                |  |           | -         |
| <i>Utilities</i>                       |                                |  |           | -         |
| <i>Capital Expenditures</i>            |                                |  |           | -         |
| <i>Debt Service</i>                    |                                |  |           | 1,280,494 |
| SRF Principal                          |                                |  |           | 855,000   |
| 501-00-00-006-54132                    |                                | SRF 06 Principal Pymt                  | 420,000   |           |
| 501-00-00-007-54132                    |                                | SRF 07 Principal Pymt                  | 270,000   |           |
| 501-00-00-013-54132                    |                                | 2013 Refunding Bond                    | 165,000   |           |
| SRF Interest                           |                                |  |           | 385,677   |
| 501-00-00-006-54142                    |                                | Interest SRF 06                        | 187,612   |           |
| 501-00-00-007-54143                    |                                | Interest SRF 07                        | 141,025   |           |
| 501-00-00-013-54143                    |                                | Interest SRF 13                        | 57,040    |           |

| Fiscal Agent Fee's              |                | 39,817           |
|---------------------------------|----------------|------------------|
| 501-00-00-006-54133             | DNR Fee SRF 06 | 20,425           |
| 501-00-00-006-54133             | UMB Fee SRF 06 | 1,198            |
| 501-00-00-007-54133             | DNR Fee SRF 07 | 16,677           |
| 501-00-00-007-54133             | UMB Fee SRF 07 | 954              |
| 501-00-00-013-54133             | UMB Fee 13     | 320              |
| 501-00-00-013-54133             | Rebate Fee     | 230              |
| 501-00-00-013-54133             | Misc           | 13               |
| <i>Total Sewer Fund Request</i> |                | <i>6,006,622</i> |

# Sewer Fund Department Budget

## Public Works Budget

### Expense Category

|                                 |         |
|---------------------------------|---------|
| Personnel Services              | 835,235 |
| Supplies, Services, and Charges | 192,950 |
| Repairs & Maintenance           | 232,950 |
| Utilities                       | 16,120  |
| Capital Expenditures            | 270,000 |
| Debt Service                    | -       |

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**Total Sewer Fund Request 1,547,255**

Request Increase (Decrease) from FY 18 (55,879)  
 % change from FY 18 -3.49%

### Personnel Summary - Full time Equivalents (FTE)

| Job Title             | FY 17<br>Budget | FY 18<br>Budget | FY 19<br>Request | Difference<br>FY 18 |
|-----------------------|-----------------|-----------------|------------------|---------------------|
| Administrative Asst.  |                 | 1.90            | 1.40             | (0.50)              |
| City Engineer         |                 | 0.50            | 0.50             | -                   |
| Crew Leader           |                 | 3.30            | 2.30             | (1.00)              |
| Engineer Technician   |                 | -               | 0.50             | 0.50                |
| Engineering Intern    |                 | 0.50            | 0.38             | (0.12)              |
| Fleet Director        |                 | 0.20            |                  | (0.20)              |
| Maint. Supervisor     |                 | -               | 0.20             | 0.20                |
| Maint. Worker         |                 | 3.40            | 3.40             | -                   |
| Mechanic              |                 | 0.40            | 0.30             | (0.10)              |
| Public Works Director |                 | 0.50            | 0.50             | -                   |
| Operations Supervisor |                 | 1.00            | 1.00             | -                   |
| Superintendent        |                 | 0.50            | 0.50             | -                   |
| ROW Inspector         |                 | 0.30            | 0.30             | -                   |
| Sr. Maint. Worker     |                 | 1.00            | 2.00             | 1.00                |
|                       | -               | 13.50           | 13.28            | (0.22)              |

| <b>Expense Category</b>                |                                | <b>18/19 Request</b>   |         |
|--|--------------------------------|--|---------|
| <i>Personnel Services</i>              |                                | <i>835,235</i>   |         |
| 501-62-00-100-51102                    | Civilian Employees             |  | 541,373 |
|  |                                | Annual Salary  | 530,202 |
|  |                                | COLA/Merit Increase  | 11,171  |
| 501-62-00-100-51106                    | Part Time Employees            |  | 11,536  |
|  |                                | Annual Salary  | 11,310  |
|  |                                | COLA/Merit Increase  | 226     |
| 501-62-00-100-51111                    | Civilian Employees Overtime    |  | 28,356  |
|  |                                | Overtime   | 18,403  |
|  |                                | Special Hours  | 9,953   |
| 501-62-00-100-51206                    | Life Insurance                 |  | 1,798   |
| 501-62-00-100-51212                    | Civilian Pension- 401A Match   |  | 9,699   |
| 501-62-00-100-51214                    | Deferred Compensation- LAGERS  |  | 76,208  |
| 501-62-00-100-51215                    | Health Insurance               |  | 76,358  |
| 501-62-00-100-51218                    | Med Exp - HSA Contribution     |  | 3,000   |
| 501-62-00-100-51220                    | Dental                         |  | 5,356   |
| 501-62-00-100-51221                    | Vision                         |  | 810     |
| 501-62-00-100-51225                    | FICA                           |  | 44,461  |
| 501-62-00-100-51236                    | Ins Opt Out Incentive          |  | 6,383   |
| 501-62-00-100-51238                    | Phone Allowance                |  | 576     |
| 501-62-00-100-51240                    | Workers Compensation Insurance |  | 29,321  |
| <i>Supplies, Services, and Charges</i> |                                | <i>192,950</i>   |         |
| 501-62-00-100-52101                    | Office Supplies                |  | 3,000   |
|  |                                | General Office Supplies  | 2,550   |
|  |                                | Copier + Overages  | 450     |
| 501-62-00-100-52200                    | Operating Supplies             |  | 13,000  |
|  |                                | General Supplies   | 2,000   |
|  |                                | Sanitation Supplies  | 4,000   |
|  |                                | Tools & Labor Supplies   | 7,000   |
| 501-62-00-100-52233                    | Uniforms                       |  | 5,500   |
|  |                                | Rental   | 2,000   |
|  |                                | Purchase   | 3,500   |
| 501-62-00-100-52250                    | Professional Services          |  | 100,000 |
|  |                                | Sanitary Sewer Design  | 100,000 |
| 501-62-00-100-53101                    | Postage                        |  | 200     |
| 501-62-00-100-53301                    | Dues & Membership              |  | 1,000   |
|  |                                | Water/Wastewater   | 500     |
|  |                                | APWA   | 500     |
| 501-62-00-100-53500                    | Equipment                      |  | 24,500  |
|  |                                | Equipment Rentals  | 4,000   |
|  |                                | Minor Equipment(ex. Sewer truck , jetter hoses, replacement nozzles) | 20,500  |
| 501-62-00-100-53644                    | Computer Services              |  | 5,500   |
|  |                                | GPS  | 1,500   |
|  |                                | Web GIS  | 4,000   |
| 501-62-00-100-53701                    | Education and Training         |  | 5,300   |
|  |                                | Water/Wastewater Conference  | 3,400   |
|  |                                | APWA PWX   | 1,900   |
| 501-62-00-100-53711                    | Meals & Travel                 |  | 2,750   |
| 501-62-00-100-53999                    | Contractual Services           |  | 32,200  |
|  |                                | Comcast  | 1,200   |
|  |                                | DNR Connection Fees  | 11,000  |
|  |                                | Root Treatments  | 20,000  |

Sewer Fund - Public Works

|                                  |                               |                               |                  |
|----------------------------------|-------------------------------|-------------------------------|------------------|
| <i>Repairs &amp; Maintenance</i> |                               |                               | <b>232,950</b>   |
| 501-62-00-100-52300              | Repair & Maintenance Supplies |                               | 8,500            |
|                                  |                               | Sewer manhole & line supplies | 8,500            |
| 501-62-00-100-52301              | Fuel                          |                               | 27,200           |
| 501-62-00-100-53600              | Repair & Maintenance Services |                               | 154,500          |
|                                  |                               | Emergency Repair              | 150,000          |
|                                  |                               | Copier Maintenance            | 1,500            |
|                                  |                               | Pump repair & service         | 3,000            |
| 501-62-00-100-55000              | Vehicle Expense               |                               | 42,750           |
|                                  |                               | Repairs & Service             | 40,000           |
|                                  |                               | Supplies & Tools              | 2,750            |
| <i>Utilities</i>                 |                               |                               | <b>16,120</b>    |
| 501-62-00-100-53421              | Water                         |                               | 3,800            |
|                                  |                               | 6417 Railroad                 | 1,800            |
|                                  |                               | Truck Fill                    | 2,000            |
| 501-62-00-100-53401              | Electricity                   |                               | 7,000            |
|                                  |                               | 6417 Railroad                 | 5,000            |
|                                  |                               | VM Building                   | 1,000            |
|                                  |                               | Pump Station                  | 1,000            |
| 501-62-00-100-53411              | Gas                           |                               | 3,250            |
|                                  |                               | 6417 Railroad                 | 2,500            |
|                                  |                               | VM Building                   | 750              |
| 501-62-00-100-53441              | Mobile Phone & Pagers         |                               | 2,070            |
|                                  |                               | PW Director                   | 425              |
|                                  |                               | City Engineer                 | 425              |
|                                  |                               | Superintendent                | 500              |
|                                  |                               | Sewer Supervisor              | 720              |
| <i>Capital Expenditures</i>      |                               |                               | <b>270,000</b>   |
| 501-62-00-100-57000              | Capital Expenditures          |                               | 270,000          |
|                                  |                               | Sewer Mitigation              | 30,000           |
|                                  |                               | Sewer Rehabilitation          | 240,000          |
| <i>Debt Service</i>              |                               |                               | <b>-</b>         |
| <i>Total Sewer Fund Request</i>  |                               |                               | <b>1,547,255</b> |

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI  
COUNTY OF JACKSON

} S.S.

Before the undersigned Notary Public personally appeared **Chanel Jones** on behalf of **THE DAILY RECORD, KANSAS CITY** who, being duly sworn, attests that said newspaper is qualified under the provisions of Missouri law governing public notices to publish, and did so publish, the notice annexed hereto, starting with the **August 21, 2018** edition and ending with the **August 21, 2018** edition, for a total of 1 publications:

08/21/2018

**Legal Notice**  
Pursuant to RSMo 250.233,  
the City of Raytown  
provides notice of a public hearing  
concerning the proposed  
2018 Sanitary Sewer Rate  
Adjustment  
Sanitary Sewer Rate Adjustment  
Public Hearing Meeting Notice  
**Location of Meeting**  
City of Raytown  
Council Chambers  
10000 E 59th Street  
Raytown, Missouri 64133  
**Date and Time of Meeting**  
September 25, 2018 - 6:00 p.m.  
**The public hearing will be held  
by the City of Raytown's Board of  
Aldermen**  
11606381 Jackson Aug. 21, 2018

*Chanel Jones*

Chanel Jones

Subscribed & sworn before me this 21st day of Aug, 2018  
(SEAL)

*[Signature]*

Notary Public

CHRISTINE BEEM  
Notary Public - Notary Seal  
State of Missouri  
Commissioned for St. Louis City  
My Commission Expires: January 25, 2022  
Commission Number: 18401969

**CITY OF RAYTOWN  
Request for Board Action**

**Date:** September 27, 2018  
**To:** Mayor and Board of Aldermen  
**From:** Missy Wilson, Assistant City Administrator

**Resolution No.:** R-3131-18

**Finance Director Approval:** \_\_\_\_\_

**City Administrator Approval:** \_\_\_\_\_

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**Action Requested:** Approval of a Resolution amending the Schedule of Fees for the City of Raytown.

**Analysis:** Consumption rates along with expenses have continued to increase and the City feels that these charges should be updated to reflect the current rates and expenses that the City incurs. These sewer charges are added to the customer's sewer accounts for the following adjustments: Deposits on New Accounts, Water On/Off due to lack of payment and Contract Setup Fee.

|                           | <u>Current Rates</u> | <u>Proposed FY19 Rates</u> |
|---------------------------|----------------------|----------------------------|
| <b>Deposits</b>           |                      |                            |
| Residential               | \$100.00             | \$135.00                   |
| Commercial                | \$100.00             | \$300.00 *                 |
| <b>Water On/Off</b>       |                      |                            |
| Residential               | \$25.00              | \$25.00                    |
| Commercial                | \$25.00              | \$25.00                    |
| <b>Contract Setup Fee</b> |                      |                            |
| Residential               | No Charges           | \$25.00                    |
| Commercial                | No Charges           | \$50.00                    |

\* Some accounts such as Commercial, Group Homes, and Multi-Family need to be evaluated by account for deposit amounts to reflect 2X monthly usage.

**Alternatives:** An alternative to the recommendation would be to not adopt the proposed schedule and leave the rates as they currently stand or to refer the proposed schedule back to the staff for revisions and/or further review.

**Budgetary Impact:**

Not Applicable

**Additional Reports / Information Attached:**

- Proposed Sanitary Sewer Adjustment Charges

**A RESOLUTION APPROVING AN AMENDED FORMAL AND COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR THE CITY OF RAYTOWN, MISSOURI RELATING TO SANITARY SEWER ADJUSTMENT CHARGES**

**WHEREAS**, amending a formal Schedule of Fees and Charges by the City is desirable to achieve fiscal stability in obtaining the City's overall policy goals and objectives; and

**WHEREAS**, the Board of Aldermen find it in the best interest of the citizens of the City of Raytown to adopt an amended formal and comprehensive Schedule of Fees and Charges set forth in Exhibit "A" attached hereto;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the formal and comprehensive Schedule of Fees and Charges set forth in Exhibit "A" attached hereto and made a part hereof by reference is hereby approved and adopted.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 2<sup>nd</sup> day of October, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

Approved as to Form:

\_\_\_\_\_  
Joe Willerth, City Attorney

# Amended Sanitary Sewer Adjustment Charges

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The following are current/proposed sanitary sewer adjustment charges. Consumption rates along with expenses have continued to increase and the City feels that these charges should be updated to reflect the current rates and expenses that the city incurs. These sewer charges are added to the customer's sewer accounts for the following adjustments: Deposits on new accounts, Water On/Off due to lack of payment, and Contracts Setup Fee.

|                           | Current Rates | Proposed FY19 Rates |
|---------------------------|---------------|---------------------|
| <b>Deposits</b>           |               |                     |
| Residential               | \$100.00      | \$135.00            |
| Commercial                | \$100.00      | \$300.00 *          |
|                           |               |                     |
| <b>Water On/Off</b>       |               |                     |
| Residential               | \$25.00       | \$25.00             |
| Commercial                | \$25.00       | \$25.00             |
|                           |               |                     |
| <b>Contract Setup Fee</b> |               |                     |
| Residential               | No Charges    | \$25.00             |
| Commercial                | No Charges    | 50.00               |
|                           |               |                     |
|                           |               |                     |

\* Some accounts such as Commercial, Group Homes, and Multi Family need to be evaluated by account for deposit amounts to reflect 2X monthly usage. Minimum Deposit Amount \$300.00 / Maximum Deposit Amount \$2,000.00

**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** September 28, 2018  
**To:** Mayor and Board of Aldermen  
**From:** Damon Hodges, Director of Public Works

**Resolution No.:** R-3132-18

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_ (only if funding is requested)

**City Administrator Approval:** \_\_\_\_\_



**Action Requested:** Board of Aldermen approval of the 59<sup>th</sup> Street Repair Project low bid of Radmacher Brothers Excavating Company, Inc.

**Recommendation:** Staff recommends approval as submitted.

**Analysis:** The Public Works Department received 3 sealed bids that were opened on Tuesday, August 14 at 2:00 p.m. regarding the 59<sup>th</sup> Street Repair Project and Radmacher Brothers Excavating Company, Inc. was the lowest, responsive, responsible bidder with a total bid of \$341,123.00 and is being recommended for approval.

The base bid was in the amount of \$341,123.00. Staff is requesting purchasing authority up to \$392,292.00 to accommodate for potential change orders. This is an additional 15% of the total bid cost. Construction inspection services will be performed with City staff.

**Alternatives:** Do not do the project and leave the roadway as it is.

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**FROM:**

Account No.: 402-00-00-100-39999  
Amount: \$392,292.00  
Fund: Unappropriated Fund Balance

**TO:**

Account No.: 402-62-00-100-57000  
Amount: \$392,292.00  
Fund: Capital Expenditures

**Additional Reports Attached:** Bid tabulation, location map and pictures.

**RESOLUTION NO. R-3132-18**

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH RADMACHER BROTHERS EXCAVATING COMPANY INC. FOR THE 59<sup>th</sup> STREET REPAIR PROJECT IN AN AMOUNT NOT TO EXCEED \$392,292.00 AND AMEND THE FISCAL YEAR 2017-2018 BUDGET**

**WHEREAS**, the City of Raytown (the "City") issued a invitation to bid for the 59<sup>th</sup> Street Repair Project within the City; and

**WHEREAS**, the Public Works Department received three (3) bids in response to the invitation and has determined that the bid submitted by Radmacher Brothers Excavating Company, Inc. in the amount of \$341,123.00 for the 59<sup>th</sup> Street Repair Project was the most advantageous bid received; and

**WHEREAS**, the City finds Radmacher Brothers Excavating Company, Inc. meets all of the qualifications as the lowest and best bidder for the project; and

**WHEREAS**, in order to fund the project, it is necessary to amend the Fiscal Year 2017-2018 budget; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the City to enter into an agreement with Radmacher Brothers Excavating Company, Inc. in an amount of \$341,123.00 for the 59<sup>th</sup> Street Repair Project; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to authorized and approve an additional \$51,169.00 to cover any unforeseen circumstances that may arise from the repair services for a total amount not to exceed \$392,292.00.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the Agreement by and between the City of Raytown and Radmacher Brothers Excavating Company Inc., in an amount not to exceed \$341,123.00 for the 59<sup>th</sup> Street Repair Project, in substantially the same form attached hereto as Exhibit "A" and incorporated herein by reference, is hereby approved; and

**FURTHER THAT**, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to authorized and approve an additional \$51,169.00 to cover any unforeseen circumstances that may arise from the repair services for a total amount not to exceed \$392,292.00; and

**FURTHER THAT** the Fiscal Year 2017-2018 budget approved by Resolution R-3031-17 is hereby amended as follows:

| <b>FROM:</b>                      | <b>TO:</b>                       |
|-----------------------------------|----------------------------------|
| Account No.: 402-00-00-100-39999  | Account No.: 402-62-00-100-57000 |
| Amount: \$392,292.00              | Amount: \$392,292.00             |
| Fund: Unappropriated Fund Balance | Fund: Capital Expenditures       |

**RESOLUTION NO. R-3132-18**

**FURTHER, THAT** the City Administrator is hereby authorized to execute on behalf of the City a contract with Radmacher Brothers Excavating Company, Inc. together with the authority to execute any and all other documents and to take any and all other actions required to effectuate the terms of such agreement and exercise the authority granted herein.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 2<sup>nd</sup> day of October, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Joe Willerth, City Attorney

**Bid Proposal Tabulation**  
**August 14, 2018**

**59th Street Repair Project**

|                                  |   |       |                | 1.                   |                | 2.                   |                | 3.                   |              |
|----------------------------------|---|-------|----------------|----------------------|----------------|----------------------|----------------|----------------------|--------------|
|                                  |   |       |                | Radmacher Brothers   |                | J.M. Fahey           |                | Leath & Sons         |              |
| Description                      | Est. Qty.   | Unit  | Bid Unit Price | Bid Price            | Bid Unit Price | Bid Price            | Bid Unit Price | Bid Price            |              |
| <b>BASE BID, ROADWAY REBUILD</b> |   |       |                |                      |                |                      |                |                      |              |
| 1.                               | Mobilization                                      | 1     | LS             | \$ 53,000.00         | \$ 53,000.00   | \$ 8,200.00          | \$ 8,200.00    | \$ 13,200.00         | \$ 13,200.00 |
| 2.                               | Traffic Control                                   | 1     | LS             | \$ 15,000.00         | \$ 15,000.00   | \$ 4,000.00          | \$ 4,000.00    | \$ 3,850.00          | \$ 3,850.00  |
| 3.                               | ADA Sidewalk Ramps (rem.&rep.)                    | 6     | EA             | \$ 2,300.00          | \$ 13,800.00   | \$ 3,185.00          | \$ 19,110.00   | \$ 2,000.00          | \$ 12,000.00 |
| 4.                               | 4" Sidewalk (rem. & rep.)                         | 400   | SF             | \$ 8.75              | \$ 3,500.00    | \$ 21.25             | \$ 8,500.00    | \$ 8.00              | \$ 3,200.00  |
| 5.                               | CG-1 Curb & Gutter (rem. & rep.)                  | 80    | LF             | \$ 55.00             | \$ 4,400.00    | \$ 65.00             | \$ 5,200.00    | \$ 60.00             | \$ 4,800.00  |
| 6.                               | Full Depth Removal of Existing Pavement           | 2,640 | SY             | \$ 13.35             | \$ 35,244.00   | \$ 9.00              | \$ 23,760.00   | \$ 12.00             | \$ 31,680.00 |
| 7.                               | Removal of minimum of 8" of Roadway Base          | 2,640 | SY             | \$ 6.50              | \$ 17,160.00   | \$ 14.00             | \$ 36,960.00   | \$ 13.00             | \$ 34,320.00 |
| 8.                               | MoDot Type 5 Base Rock, 8" thick                  | 2,640 | SY             | \$ 12.00             | \$ 31,680.00   | \$ 18.00             | \$ 47,520.00   | \$ 15.00             | \$ 39,600.00 |
| 9.                               | Geogrid Tensar TX-160, or aprvd equal, 650' x 32' | 2,311 | SY             | \$ 4.00              | \$ 9,244.00    | \$ 7.50              | \$ 17,332.50   | \$ 6.25              | \$ 14,443.75 |
| 10.                              | Replacement and Compaction of 6" Base             | 2,640 | SY             | \$ 2.00              | \$ 5,280.00    | \$ 8.50              | \$ 22,440.00   | \$ 6.75              | \$ 17,820.00 |
| 11.                              | 9" Type 1 Asphalt Base                            | 2,640 | SY             | \$ 26.50             | \$ 69,960.00   | \$ 35.50             | \$ 93,720.00   | \$ 37.50             | \$ 99,000.00 |
| 12.                              | 2" Type 5 Asphalt Surface                         | 2,640 | SY             | \$ 6.00              | \$ 15,840.00   | \$ 8.50              | \$ 22,440.00   | \$ 11.00             | \$ 29,040.00 |
| 13.                              | 4" White Pavement Marking, Thermoplastic          | 1,090 | LF             | \$ 2.00              | \$ 2,180.00    | \$ 1.00              | \$ 1,090.00    | \$ 3.00              | \$ 3,270.00  |
| 14.                              | 4" Yellow Pavement Marking, Thermoplastic         | 2,080 | LF             | \$ 2.00              | \$ 4,160.00    | \$ 1.00              | \$ 2,080.00    | \$ 3.00              | \$ 6,240.00  |
| 15.                              | Bike Symbol Pavement Marking, Thermo.             | 4     | EA             | \$ 250.00            | \$ 1,000.00    | \$ 405.00            | \$ 1,620.00    | \$ 725.00            | \$ 2,900.00  |
| <b>BASE BID =</b>                |   |       |                | <b>\$ 281,448.00</b> |                | <b>\$ 313,972.50</b> |                | <b>\$ 315,363.75</b> |              |

| <b>ALTERNATE BID - WATER MAIN REPLACEMENT</b> |  |   |    |                    |              |                    |              |                    |              |
|---|--|---|----|--------------------|--------------|--------------------|--------------|--------------------|--------------|
| 16.   | 8" Cast Iron Water Main Rep. w Duct. Cl. 52  | 1 | LS | \$ 37,750.00       | \$ 37,750.00 | \$ 48,500.00       | \$ 48,500.00 | \$ 62,480.00       | \$ 62,480.00 |
| 17.   | 12" Cast Iron Water Main Rep. w Duct. Cl. 52 | 1 | LS | \$ 21,925.00       | \$ 21,925.00 | \$ 24,900.00       | \$ 24,900.00 | \$ 17,226.00       | \$ 17,226.00 |
| <b>ALTERNATE BID =</b>                        |  |   |    | <b>\$59,675.00</b> |              | <b>\$73,400.00</b> |              | <b>\$79,706.00</b> |              |

|                    | Radmacher Brothers   | J.M. Fahey           | Leath & Sons         |
|--------------------|----------------------|----------------------|----------------------|
| <b>TOTAL BID =</b> | <b>\$ 341,123.00</b> | <b>\$ 387,372.50</b> | <b>\$ 395,069.75</b> |

15% Contingency = \$ 51,168.45

Not to Exceed = \$ 392,291.45

# 59th Street Roadway Removal and Replacement, from Elm Street to Oxford Avenue.

Approximate project limits (640' long x 32' wide):









**CITY OF RAYTOWN  
Request for Board Action**

**Date:** September 27, 2018  
**To:** Mayor and Board of Aldermen  
**From:** Missy Wilson, Assistant City Administrator

**Resolution No.** R-3133-18

**Finance Director Approval:** \_\_\_\_\_

**City Administrator Approval:** \_\_\_\_\_



**Action Requested:** Staff requests approval of resolution to approve the year-end budget adjustments.

**Recommendation:** Approve the resolution.

**Analysis:** Throughout the year staff has been monitoring the budget monthly. The following are the transfers staff believes need to occur to adjust for the activity that has occurred throughout the year.

**Budgetary Impact:**

- Not Applicable
- Funds subject to approval of the Board of Aldermen
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Additional Reports Attached:** Year-end Budget Adjustments spreadsheet

**RESOLUTION NO. R-3133-18**

**A RESOLUTION AMENDING THE FISCAL YEAR 2017-2018 BUDGET TO REALLOCATE VARIOUS EXPENDITURES BETWEEN DESIGNATED FUNDS**

**WHEREAS**, there is also a need to reallocate expenditures between various fund accounts within the FY 2017-2018 budget; and

**WHEREAS**, in order to implement the necessary budget adjustments, the Board of Aldermen find it is in the best interest of the City to amend Resolution R-2909-16, adopting the budget for Fiscal Year 2017-2018 as set forth in Exhibit "A" attached hereto;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the Fiscal Year 2017-2018 Budget approved by Resolution R-3031-17, is hereby amended to approve the year end budget adjustments set forth in Exhibit "A" attached hereto and incorporated herein by reference;

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 2<sup>nd</sup> day of October, 2018.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

Approved as to Form:

\_\_\_\_\_  
Joe Willerth, City Attorney

Exhibit A  
2017-2018 Year End Budget Adjustment

General Fund -100

|             |      |                     |    |         |
|-------------|------|---------------------|----|---------|
| Expenditure | Fuel | 101-72-00-100-52301 | \$ | 4,500   |
| Expenditure | Fuel | 101-62-00-100-52301 | \$ | (4,500) |

Budget transfer between EMS and Public Works for fuel.

|             |                       |                     |    |          |
|-------------|-----------------------|---------------------|----|----------|
| Expenditure | Reserve Officers      | 101-32-00-100-51104 | \$ | 48,500   |
| Expenditure | Civilian Employees    | 101-32-00-100-51102 | \$ | 24,000   |
| Expenditure | Part Time Employees   | 101-32-00-100-51106 | \$ | 10,000   |
| Expenditure | Commissioned Officers | 101-32-00-100-51103 | \$ | (82,500) |

Budget transfers between personnel line items. The police have had vacant positions for commissioned officers in this fiscal year. Reserve officers and part time employees have been used to cover for these vacant positions. An additional \$24,000 is being transferred from Commissioned Officers to Civilian Employees because the police opened up 3 civilian spots in booking. These positions were re-opened due to the departure of so many officers. The police elected to staff the detention center with civilian personnel.

|             |                        |                     |    |         |
|-------------|------------------------|---------------------|----|---------|
| Expenditure | Professional Services  | 101-32-00-100-52250 | \$ | 6,500   |
| Expenditure | Education and Training | 101-32-00-100-53701 | \$ | (6,500) |

Budget transfer of \$6,500 from Education and Training to Professional Services to pay for hiring expenses.

|             |                             |                     |    |          |
|-------------|-----------------------------|---------------------|----|----------|
| Expenditure | Professional Services       | 101-82-00-100-52250 | \$ | 24,500   |
| Expenditure | Office Supplies             | 101-82-00-100-52101 | \$ | 2,500    |
| Expenditure | Civilian Employees          | 101-82-00-100-51102 | \$ | (10,000) |
| Expenditure | Civilian Employees Overtime | 101-82-00-100-51111 | \$ | (10,000) |
| Expenditure | Miscellaneous Contractual   | 101-82-00-100-53999 | \$ | (7,000)  |

Budget transfer of \$24,500 to Professional Services and \$2,500 Office Supplies reflect the increase in cost and to cover shortage in budgeted funds for professional services and contractual agreement that the city have with the service providers.

|             |                           |                     |    |          |
|-------------|---------------------------|---------------------|----|----------|
| Expenditure | Computer Services         | 101-82-00-100-53644 | \$ | 16,100   |
| Expenditure | Miscellaneous Contractual | 101-82-00-100-53999 | \$ | (16,100) |

Budget transfer of \$16,100 from Civilian Employees to Computer Services for the implementation of Entergov Software and allocation of Incode annual software costs.

PSST Fund - 207

|             |                                |                     |    |          |
|-------------|--------------------------------|---------------------|----|----------|
| Expenditure | Civilian Employees Overtime    | 207-32-00-100-51103 | \$ | 1,060    |
| Expenditure | Civilian Employees             | 207-32-00-100-51103 | \$ | 3,800    |
| Expenditure | Commissioned Officers Overtime | 207-32-00-100-51103 | \$ | 12,460   |
| Expenditure | Commissioned Officers          | 207-32-00-100-51103 | \$ | (17,320) |

Budget transfers between personnel line items - transfer of \$1,060 to Civilian Employees Overtime, \$3,000, and \$12,460 to Commissioned Officers Overtime due to manpower shortage. These overages were for uniform patrol coverage.

TIF Fund - 210

|             |                    |                     |    |        |
|-------------|--------------------|---------------------|----|--------|
| Expenditure | Incentive Programs | 210-00-00-100-56250 | \$ | 50,500 |
|-------------|--------------------|---------------------|----|--------|

The City has entered into a developer agreement with USA 800 whereby the developer financed project costs that have been certified by the City are eligible to be reimbursed from payments in lieu of taxes (PILOTS). The 2017-2018 PILOTS have been received however the reimbursement to USA 800 was inadvertently not budgeted.

Capital Improvement Fund - 402

|             |                            |                     |    |        |
|-------------|----------------------------|---------------------|----|--------|
| Revenue     | Ditzler CID Loan Repayment | 402-00-00-100-43707 | \$ | 13,615 |
| Expenditure | Incentive Programs         | 402-00-00-100-56250 | \$ | 11,500 |
| Expenditure | Professional Services      | 402-00-00-100-52250 | \$ | 1,200  |
| Expenditure | Outside Legal Council      | 402-00-00-100-56250 | \$ | 915    |

The City has entered into a development agreement with Gregory Square Partners, LLC and the Ditzler Community Improvement District (CID). Under the agreement, amounts received in excess of \$90,000 shall be remitted to the Developer. It is anticipated that the net receipts above \$90,000 will total approximately \$34,000. The amount originally budgeted was \$22,500, therefore finance is requesting an amendment for \$11,500. In addition, the City has incurred certain professional service \$1,200 and outside legal counsel \$915 expenditures that are deducted from the amounts remitted to the Developer but were not originally budgeted.

Sewer Fund - 501

|             |                               |                     |    |           |
|-------------|-------------------------------|---------------------|----|-----------|
| Expenditure | KCMO Treatment Costs          | 501-42-00-100-53932 | \$ | 275,000   |
| Expenditure | Civilian Employees            | 501-42-00-100-51102 | \$ | (20,000)  |
| Expenditure | Civilian Employees            | 501-62-00-100-51102 | \$ | (195,000) |
| Expenditure | Repair & Maintenance Services | 501-62-00-100-53600 | \$ | (30,000)  |
| Expenditure | Capital Expenditures          | 501-62-00-100-57000 | \$ | (30,000)  |

Budget transfers between line items. Currently KCMO Water invoices the City on a monthly basis. Previously, invoicing was done on a bi-monthly basis. A miscalculation occurred in preparing the 2017-18 budget. Due to vacancies there were budget savings associated with personnel costs and along with underspending in repair and maintenance and capital outlay have been used to offset the KCMO Water increase.