

AMENDED
(ADDITION OF BILL 6450-17)

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
OCTOBER 3, 2017
REGULAR SESSION NO. 12
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133

OPENING SESSION
7:00 P.M.

Roll Call
Pledge of Allegiance

Proclamations/Presentations
Presentations/Proclamations

- ★ A Presentation to REAP from Police Benefit Fund
- ★ A Proclamation recognizing October as Breast Cancer Awareness Month

Public Comments
Communication from the Mayor
Communication from the City Administrator
Committee Reports

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular September 19, 2017 Board of Aldermen meeting minutes.
Approval of the Special September 26, 2017 Board of Aldermen meeting minutes.

REGULAR AGENDA

NEW BUSINESS

2. **BILL NO. 6450-17, SECTION IV-C-7: AN ORDINANCE** AMENDING CHAPTER 26, LAW ENFORCEMENT; ARTICLE II, POLICE DEPARTMENT, SECTION 26-21, RELATING TO THE ADMINISTRATIVE OFFICER OF POLICE DEPARTMENT. Point of Contact: Mark Moore, Alderman.
3. **R-3030-17: A RESOLUTION** AMENDING THE FISCAL YEAR 2016-2017 BUDGET TO REALLOCATE VARIOUS EXPENDITURES BETWEEN DESIGNATED FUNDS. Point of Contact: Briana Burrichter, Finance Director.
4. **R-3031-17: A RESOLUTION** AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2017-2018 BUDGET. Point of Contact: Tom Cole, City Administrator.

ADJOURNMENT

DRAFT
MINUTES
TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
SEPTEMBER 26, 2017
SPECIAL SESSION No. 6
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133

OPENING SESSION
6:00 P.M.

Mayor Michael McDonough called the September 26, 2017 Board of Aldermen Special Session to order at 6:04 p.m. Reverend Bill Tenny-Brittian of Raytown Christian Church provided the invocation and led the pledge of allegiance.

Roll

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Ryan Myers, Alderman Mark Moore, Alderman Karen Black, Alderman Steve Meyers, Alderman Jason Greene, Alderman Frank Hunt, Alderman Bill Van Buskirk, Alderman Eric Teeman, Alderman Bonnaye Mims

Absent: Alderman Jim Aziere

REGULAR AGENDA

OLD BUSINESS

1. **Public Hearing:** A continued public hearing to establish the annual property tax levy rate for the year 2017.

- 1a. **SECOND READING: AMENDED Bill No. 6449-17, Section VIII: AN ORDINANCE ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2017.** Point of Contact: Briana Burrichter, Finance Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Mayor McDonough opened the public hearing.

Briana Burrichter, Finance Director, and Tom Cole, City Administrator, remained available for any discussion.

Alderman Teeman, seconded by Alderman Black made a motion to adopt. The motion was approved by a vote of 9-0-1.

Mayor McDonough closed the public hearing.

Ayes: Aldermen Teeman, Black, Hunt, Greene, Myers, Moore, Meyers, Van Buskirk, Mims

Nays: None

Absent: Alderman Aziere

Became Ordinance 5581-17

DISCUSSION ITEM

2. Budget Ordinance – Alderman Steve Meyers

Discussed a possible ordinance regarding budget amendment voting.

3. Continuation of 2017-2018 Budget Hearings

Discussed the FY17-18 proposed budget.

ADJOURNMENT

Alderman Myers, seconded by Alderman Greene, made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 8:05 p.m.

Teresa M. Henry, MRCC
City Clerk

DRAFT
MINUTES
TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
SEPTEMBER 19, 2017
REGULAR SESSION NO. 11
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133

OPENING SESSION
7:00 P.M.

Mayor Michael McDonough called the September 19, 2017 Board of Aldermen meeting to order at 7:02 p.m. Sue Klotz of the Raytown Interfaith Alliance provided the invocation and led the pledge of allegiance.

Roll

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Eric Teeman, Alderman Karen Black, Alderman Frank Hunt, Alderman Jim Aziere, Alderman Mark Moore, Alderman Bonnaye Mims, Alderman Ryan Myers, Alderman Bill Van Buskirk

Absent: Alderman Steve Meyers, Alderman Jason Greene

Public Comments

Tony Jacob, 10201 E 64 Street, spoke regarding the proposed FY17-18 budget.
Deanna Rhodes, 8611 E 81 Terrace, spoke regarding the proposed FY17-18 budget.

Communication from the Mayor

The Mayor was in attendance at the Festival of the Lost Township and it was a successful event.

Communication from the City Administrator

Briana Burrichter, Finance Director, spoke on behalf of the City Administrator. The School District has requested that the Our Lady of Lourdes school-zone be reactivated for their new preschool. Public Works started the chip-seal project at 51 & Woodson and completed a storm water project at 57 & Manning. Next Tuesday, September 26, at 6:00 p.m. the City will hold a public meeting regarding the property tax levy and a final budget hearing.

Proclamations/Presentations

Susan Vorbeck Brown was presented a proclamation for her involvement with Raytown Rocks!

Committee Reports

Alderman Van Buskirk attended the Police Pension Board meeting on September 6.

STUDY SESSION

Parks/Storm Water Sales Tax Proposal
Kevin Boji, Parks and Recreation Director
Raytown Park Board

Kevin Boji, Parks and Recreation Director, presented information regarding a Parks/Storm Water Sales Tax increase and, along with Chris Rathbone, Park Board chairman, remained available for any discussion.

LEGISLATIVE SESSION

1. **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular September 5, 2017 Board of Aldermen meeting minutes.

Alderman Teeman, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Teeman, Black, Mims, Hunt, Moore, Van Buskirk, Aziere, Myers
Nays: None
Absent: Aldermen Greene, Meyers

REGULAR AGENDA

OLD BUSINESS

2. **Public Hearing:** A public hearing to establish the annual property tax levy rate for the year 2017.

2a. **SECOND READING: Bill No. 6449-17, Section VIII: AN ORDINANCE ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2017.** Point of Contact: Briana Burrichter, Finance Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Briana Burrichter, Finance Director, remained available for any discussion.

Alderman Myers, seconded by Alderman Teeman, made a motion to continue to a date certain of September 26, 2017 at 6:00 p.m. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Teeman, Moore, Aziere, Hunt, Mims, Van Buskirk, Black
Nays: None
Absent: Aldermen Meyers, Greene

3. **R-3019-17: A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF COMPUTER EQUIPMENT AND SUPPLIES FROM DELL MARKETING, L.P. OFF THE MIDWESTERN HIGHER EDUCATION COMMISSION AGREEMENT IN AN AMOUNT NOT TO EXCEED \$42,950.00 FOR FISCAL YEAR 2016-2017.** Point of Contact: Jim Lynch, Police Chief.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Lynch, Police Chief, along with MDL Technologies representatives remained available for any discussion.

The proposed server for purchase has higher hardware specifications than servers sold in retail stores.

Alderman Van Buskirk, seconded by Alderman Moore, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Van Buskirk, Moore, Hunt, Aziere, Mims, Black, Myers, Teeman
Nays: None
Absent: Aldermen Greene, Meyers

NEW BUSINESS

4. **R-3022-17: A RESOLUTION** AUTHORIZING AND APPROVING THE ACCEPTANCE OF A MISSOURI DEPARTMENT OF TRANSPORTATION TRAFFIC AND HIGHWAY SAFETY HAZARDOUS MOVING GRANT IN THE AMOUNT OF \$3,000.00 AND AMENDING THE FISCAL YEAR 2016-2017 BUDGET. Point of Contact: Jim Lynch, Police Chief.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Lynch, Police Chief, remained available for any discussion.

Alderman Van Buskirk, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Van Buskirk, Myers, Black, Hunt, Aziere, Moore, Mims, Teeman
Nays: None
Absent: Aldermen Greene, Meyers

5. **R-3023-17: A RESOLUTION** AUTHORIZING THE EXPENDITURE OF FUNDS WITH VERTEX WATER FEATURES FOR THE PURCHASE OF A POND FOUNTAIN FOR KENAGY PARK IN AN AMOUNT NOT TO EXCEED \$16,000.00 FOR FISCAL YEAR 2016-2017. Point of Contact: Kevin Boji, Parks and Recreation Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Kevin Boji, Parks and Recreation Director, remained available for any discussion.

The fountain proposed in this resolution is managed by the Parks Department and this is a budgeted expense. The fountain in front of City Hall is managed by the City and is estimated to cost \$30,000 to repair. The City Hall fountain is not being considered for repair at this time.

Alderman Mims, seconded by Alderman Myers made a motion adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Myers, Hunt, Moore, Van Buskirk, Teeman, Black, Aziere
Nays: None
Absent: Aldermen Greene, Meyers

6. **R-3024-17: A RESOLUTION** AMENDING THE FISCAL YEAR 2016-2017 BUDGET RELATED TO CAPITAL EXPENDITURES. Point of Contact: Kevin Boji, Parks and Recreation Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Kevin Boji, Parks and Recreation Director, remained available for any discussion.

Alderman Mims, seconded by Alderman Teeman, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Teeman, Aziere, Myers, Black, Hunt, Van Buskirk, Moore
Nays: None
Absent: Aldermen Greene, Meyers

7. **R-3025-17: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS TO THE WILSON GROUP, INC. RELATED TO THE RAYTOWN PARKS MAINTENANCE BUILDING SIDING REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$49,760.00. Point of Contact: Kevin Boji, Parks and Recreation Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Kevin Boji, Parks and Recreation Director, remained available for any discussion.

Alderman Teeman, seconded Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Teeman, Myers, Van Buskirk, Hunt, Mims, Moore, Aziere, Black

Nays: None

Absent: Aldermen Greene, Meyers

8. **R-3026-17: A RESOLUTION** AUTHORIZING THE EXPENDITURE OF FUNDS WITH VANCE BROTHERS, INC. FOR THE GRANITE SEAL PROJECT AT MINOR-SMITH PARK IN AN AMOUNT NOT TO EXCEED \$17,351.87 FOR FISCAL YEAR 2016-2017. Point of Contact: Kevin Boji, Parks and Recreation Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Kevin Boji, Parks and Recreation Director, remained available for any discussion.

Alderman Mims, seconded by Alderman Moore, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Moore, Myers, Black, Hunt, Van Buskirk, Aziere, Teeman

Nays: None

Absent: Aldermen Meyers, Greene

9. **R-3027-17: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS TO THE WILSON GROUP, INC. RELATED TO EMS FACILITY REPAIRS IN AN AMOUNT NOT TO EXCEED \$26,362.00. Point of Contact: Damon Hodges, Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Public Works Director, remained available for any discussion.

Alderman Moore, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Moore, Aziere, Van Buskirk, Myers, Mims, Hunt, Black, Teeman

Nays: None

Absent: Aldermen Meyers, Greene

10. **R-3028-17: A RESOLUTION** AUTHORIZING AND APPROVING THE PROFESSIONAL SERVICES OF STORM WATER INFRASTRUCTURE REPAIR IN THE CITY OF RAYTOWN, MISSOURI FROM LEATH & SONS, INC. AND APPROVING PROJECT EXPENSES FOR 9800 E. STATE ROUTE 350 FOR A TOTAL AMOUNT NOT TO EXCEED \$84,000.00. Point of Contact: Damon Hodges, Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Public Works Director, remained available for any discussion.

Alderman Myers, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Black, Mims, Hunt, Teeman, Moore, Van Buskirk, Aziere

Nays: None

Absent: Aldermen Greene, Meyers

11. R-3029-17: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH LAN-TEL COMMUNICATIONS SERVICES FOR THE 2017 CONCRETE REPAIR PROJECT IN A TOTAL AMOUNT NOT TO EXCEED \$185,000.00. Point of Contact: Damon Hodges, Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Public Works Director, remained available for any discussion.

Alderman Mims, seconded by Alderman Moore, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Moore, Teeman, Aziere, Hunt, Van Buskirk, Black, Myers

Nays: None

Absent: Aldermen Meyers, Greene

ADJOURNMENT

Alderman Aziere, seconded by Alderman Myers, made a motion to adjourn. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Aziere, Myers, Van Buskirk, Hunt, Mims, Black, Moore, Teeman

Nays: None

Absent: Aldermen Greene, Meyers

The meeting adjourned at 8:35 p.m.

Teresa M. Henry, MRCC
City Clerk

CITY OF RAYTOWN
Request for Board Action

Date: October 2, 2017
To: Mayor and Board of Aldermen
From: Alderman Mark Moore

Bill No. 6450-17
Section No.: IV-C-7

City Administrator Approval: _____



Action Requested: Approval of an amendment to Section 26-21 of the Raytown Municipal Code regarding the Police Department.

Recommendation: None.

Analysis: The Current Code of Ordinances state that "Recognizing the need for adequate supervision of the Police Department, the Chief of Police shall act as administrative officer of said Police Department". My proposed amendment would be adding additional language which requires **review and approval by the Board of Aldermen.**

This additional language is intended to clarify the Board of Aldermen's role in the administration of the Police Department.

AN ORDINANCE AMENDING CHAPTER 26, LAW ENFORCEMENT; ARTICLE II, POLICE DEPARTMENT, SECTION 26-21, RELATING TO THE ADMINISTRATIVE OFFICER OF POLICE DEPARTMENT

WHEREAS, the Board of Aldermen have determined as provided herein that it would be in the best interest of the health, safety and welfare of the citizens of Raytown to amend the Code of Ordinances for the City of Raytown.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – AMENDMENT OF CHAPTER 26 ARTICLE II, SECTION 26-21 OF THE CITY CODE. Section 26-21 of the City Code is hereby amended to read as follows:

ARTICLE II. POLICE DEPARTMENT

Section 26-21. Administrative officer of police department.

- (a) *Designation.* Recognizing the need for adequate supervision of the Police Department, the Chief of Police shall act as administrative officer of said Police Department **subject to review and approval by the Board of Aldermen.**
- (b) *Duties, authority.*
 - (1) *Management and Control.* The general management and control of the Police Department is vested in the Chief of Police, who shall be responsible for the government, efficiency, discipline and general good conduct of said department. He shall be responsible for the training, assignment and reassignment of all police personnel.
 - (2) *Duty to preserve peace.* It shall be the duty of the Chief of Police to cause the public peace to be preserved and enforce all laws and ordinances of the City of which the police department must take cognizance; and whenever any violation thereof shall come to his knowledge, he shall cause the requisite complaint to be made and procure the evidence for successful prosecution of the offender or offenders.
 - (3) *Members, suspension and removal.* The Chief of Police shall have the authority to take all appropriate disciplinary action with regard to the employees of the department, subject to the rights granted employees in the ~~Chapter 14~~ City of Raytown Personnel Manual.
 - (4) *Appointments and promotions.* The Chief of Police shall make all appointments in the department in accordance with the rules and regulations governing departmental employees.
 - (5) *Departmental property.* The Chief of Police shall have the custody, control and responsibility for machines, tools, implements, vehicles, apparatus or equipment of every kind necessary for use in the department and all public property pertaining to and connected therewith and belonging thereto.
 - (6) *Absence or disability.* In the case of absence of the Chief of Police from the city or in case of his inability to act, then such person as shall be named acting Chief of Police shall perform all the duties of the Chief of Police. An acting Chief of Police shall be particularly careful to carry out all the orders and directives of the Chief of Police, previously given. Such orders shall not, except in cases of extreme emergency, be countermanded or set aside and, when such action is taken, he shall report in writing to the Chief of Police his reasons in each instance.

- (7) *Discharge of probationers.* Probationary employees in the police department may be discharged by the Chief of Police at any time during their probationary period when they fail to meet departmental requirements, as provided in ~~Chapter 14 of the Code of Ordinances~~ the City of Raytown Personnel Manual.
- (8) *Annual report.* The Chief of Police shall file an annual report of all activities of the police department with the mayor on or before such annual date as may be designated by the Board of Aldermen.
- (9) *Chain of command.* The chain of command from the Mayor and Board of Aldermen to the Chief of Police and down the line of authority shall be preserved in order to maintain principles of good administration. Ranks shall not be bypassed.
- (10) *Civilian auxiliary.* The Chief of Police is authorized to establish a civilian auxiliary within the police department, composed of civilian volunteers, to provide clerical and administrative assistance to said department, all in accordance with the attached proposal which is by this reference made a part hereof.

SECTION 2 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 4 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED** and **APPROVED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ day of October, 2017.

Michael McDonough, Mayor

ATTEST:

Approved as to Form

Teresa Henry, City Clerk

Joe Willerth, City Attorney

Teresa Henry

From: Alderman Mark Moore
Sent: Monday, October 2, 2017 1:05 PM
To: Teresa Henry
Cc: Alderman Jason Greene; Alderman Karen Black; Alderman Ryan Myers; Alderman bonnnaye mims; Alderman Frank Hunt; Alderman Eric Teeman; Alderman Bill Van_Buskirk; Alderman Steve Meyers; Alderman Jim Aziere
Subject: Requested information

Teresa

Thanks for the info I requested regarding Ordinance 101 and Ordinance 2481-82 along with the opinion that was received from the City Attorney.

If possible I would like to have tomorrow evenings agenda amended to add an ordinance amending Ordinance 2481-82 that relates to Chapter 26 Law Enforcement, Article II, Police Department, Section 21 to add wording necessary and approved by our City Attorney authorizing the management and control of the Police Department to be subject to overall review and approval by the Board of Alderman and amended where necessary.

Thanks Teresa

Mark Moore
Alderman Ward 3

Mark Moore Alderman Ward 3
Raytown Missouri

KAPKE & WILLERTH L.L.C.
ATTORNEYS AT LAW

GEORGE E. KAPKE
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*ALSO ADMITTED IN KANSAS

October 2, 2017

Tom Cole
City Administrator
City of Raytown
10000 E. 59th Street
Raytown, MO 64133

Re: Raytown Police Department

Dear Tom:

Pursuant to your request, we have reviewed the history and codification of the Police Department in the City of Raytown.

We find that the Chief of Police/City Marshall is an elected position that would include statutory powers set forth in state law.

The Raytown Police Department is organized and regulated by Ordinance. The current Ordinance (2341-82) delegates authority to the elected Chief of Police. Although there could be an implication of ultimate reservation of authority in the Board of Aldermen, no such reservation is specifically set out in the Ordinance.

The current Ordinance is subject to modification repeal or replacement by the Board of Aldermen under the regular ordinance process.

If you have questions or need additional information, please contact me.

Very truly yours,

KAPKE & WILLERTH L.L.C.



George E. Kapke

GEK:dkg

Chapter 26

LAW ENFORCEMENT*

Article I. In General

Secs. 26-1—26-18. Reserved.

Article II. Police Department

- Sec. 26-19. Establishment of department.
 - Sec. 26-20. Compensation of chief of police.
 - Sec. 26-21. Administrative officer of police department.
 - Sec. 26-22. Authority of chief of police to provide assistance to other authorities upon request.
 - Sec. 26-23. Applicants for employment to pass standard qualifications and testing, be recommended for appointment.
 - Sec. 26-24. Participation in certain employee organizations by supervisory personnel prohibited.
- Secs. 26-25—26-51. Reserved.

Article III. Police Pension Plan

- Sec. 26-52. Establishment, purpose of fund.
- Sec. 26-53. Designation of fund.
- Sec. 26-54. Terms and conditions.

***State law references**—Military affairs and police generally, RSMo 40.005 et seq.; peace officers, RSMo 590.010 et seq.; arrest records, RSMo 610.100 et seq.; law enforcement agency records, RSMo 610.200; confidentiality of 911 reports, RSMo 610.150; appointment of men and women to city police forces, RSMo 71.200; erection and maintenance of city courthouses and jails, RSMo 71.300; establishment and maintenance of city jail in special charter cities with populations of less than 10,000, RSMo 81.090; City police and fire departments generally, RSMo 85.005 et seq.; police relief and pension systems, RSMo 86.010 et seq.; police administration of traffic rules, RSMo 300.015; authority of police and fire department officials with regard to traffic, RSMo 300.075; obedience to police and fire department officials required, RSMo 300.080.

ARTICLE I. IN GENERAL

Secs. 26-1—26-18. Reserved.

ARTICLE II. POLICE DEPARTMENT**Sec. 26-19. Establishment of department.**

In accordance with the provisions of RSMo 85.620, there shall be and is hereby established the city police department.

(Code 1969, § 19-1; Ord. No. 101, 3-7-1967)

Sec. 26-20. Compensation of chief of police.

The office of chief of police shall be compensated at the rate fixed and established by ordinance.
(Code 1969, § 19-3)

Sec. 26-21. Administrative officer of police department.

(a) *Designation.* Recognizing the need for adequate supervision of the police department, the chief of police shall act as administrative officer of said police department.

(b) *Duties, authority.*

- (1) *Management and control.* The general management and control of the police department is vested in the chief of police, who shall be responsible for the government, efficiency, discipline and general good conduct of said department. He shall be responsible for the training, assignment and reassignment of all police personnel.
- (2) *Duty to preserve peace.* It shall be the duty of the chief of police to cause the public peace to be preserved and enforce all laws and ordinances of the city of which the police department must take cognizance; and whenever any violation thereof shall come to his knowledge, he shall cause the requisite complaint to be made and procure the evidence for successful prosecution of the offender of offenders.
- (3) *Members, suspension and removal.* The chief of police shall have the authority to take all appropriate disciplinary action with regard to the employees of the department, subject to the rights granted employees.
- (4) *Appointments and promotions.* The chief of police shall make all appointments in the department in accordance with the rules and regulations governing departmental employees.
- (5) *Departmental property.* The chief of police shall have the custody, control and responsibility for machines, tools, implements, vehicles, apparatus or equipment of every kind necessary for use in the department and all public property pertaining to and connected therewith and belonging thereto.

- (6) *Absence or disability.* In the case of absence of the chief of police from the city or in case of his inability to act, then such person as shall be named acting chief of police shall perform all the duties of the chief of police. An acting chief of police shall be particularly careful to carry out the orders and directives of the chief of police, previously given. Such orders shall not, except in cases of extreme emergency, be countermanded or set aside and, when such action is taken, he shall report in writing to the chief of police his reasons in each instance.
- (7) *Discharge of probationers.* Probationary employees in the police department may be discharged by the chief of police at any time during their probationary period when they fail to meet departmental requirements.
- (8) *Annual report.* The chief of police shall file an annual report of all activities of the police department with the mayor on or before such annual date as may be designated by the board of aldermen.
- (9) *Chain of command.* The chain of command from the mayor and board of aldermen to the chief of police and down the line of authority shall be preserved in order to maintain principles of good administration. Ranks shall not be bypassed.
- (10) *Civilian auxiliary.* The chief of police is authorized to establish a civilian auxiliary within the police department, composed of civilian volunteers, to provide clerical and administrative assistance to said department, all in accordance with the attached proposal which is by this reference made a part hereof.

(Code 1969, § 19-4; Ord. No. 2341-81, § 3, 1-5-1982; Ord. No. 2784-85, § 1, 4-16-1985)

State law reference—Appointment, powers of arrest of police, RSMo 85.030 et seq.

Sec. 26-22. Authority of chief of police to provide assistance to other authorities upon request.

In the event of a natural disaster, acts of God, riot, or public disturbance, or other emergency, the chief of police, upon request for assistance by the appropriate authorities of other counties or municipalities of the state, is hereby authorized and approved to provide assistance to such county or municipality as is necessary to protect and promote the health, safety and welfare of the citizens of the city.

(Code 1969, § 19-5; Ord. No. 1561-77, § 1, 8-2-1977; Ord. No. 2341-81, § 4, 1-5-1982)

Sec. 26-23. Applicants for employment to pass standard qualifications and testing, be recommended for appointment.

All applicants for employment by the police department shall first meet and pass the standard qualifications and testing prescribed for such applicants, and shall be recommended for appointment by the chief of police.

(Code 1969, § 19-6; Ord. No. 101, 3-7-1967)

Sec. 26-24. Participation in certain employee organizations by supervisory personnel prohibited.

Supervisory personnel of the police department, including persons holding the rank of sergeant or higher, are prohibited from holding office in or being a member of any union or employee organization that admits to membership the employees they are required to supervise.
(Code 1969, § 19-8; Ord. No. 2408-82, § 1, 7-6-1982)

Secs. 26-25—26-51. Reserved.

ARTICLE III. POLICE PENSION PLAN*

Sec. 26-52. Establishment, purpose of fund.

The policemen's retirement fund is hereby established by the city, such fund to provide for the retirement of the salaried members of the organized police force of the city, and to provide benefits for the widows, children, or designated beneficiaries of deceased employees of the police department, as provided herein; provided, however, that the rights of any person now on retirement or eligible for any retirement plan under the laws of the state shall not be changed by this article, nor shall the liability of the pension fund to any such.
(Code 1969, § 19-24; Ord. No. 103, § 1, 11-1-1966)

Sec. 26-53. Designation of fund.

The fund created in section 26-52 shall be designated and known as "The Policemen's Retirement Fund."
(Code 1969, § 19-25; Ord. No. 103, § 2, 11-1-1966)

Sec. 26-54. Terms and conditions.

The Policemen's Retirement Fund shall have the terms and conditions as set forth in the pension plan document, including those provisions regarding definitions, eligibility, retirement, termination, disability, and death benefits, benefit limitations, funding, governance, administration, amendment, and effective date, which pension plan document is attached to the ordinance from which this article is derived, incorporated herein, and by this reference made a part of this article.
(Code 1969, § 19-26; Ord. No. 103, § 2, 11-1-1966; Ord. No. 4026-94, § 1, 9-6-1994; Ord. No. 4600-00, § 1, 4-18-2000)

***State law references**—Police and firemen's pensions, Const. Art. VI, § 25; police relief and pension systems, RSMo 86.250 et seq.

AN ORDINANCE AMENDING SECTIONS 2-11 THROUGH 2-14, INCLUSIVE, 2-119, 19-4 AND ALL OF CHAPTER 14, RENUMBERING SECTION 19-4.1, AND REPEALING SECTIONS 2-187, 15-34, 15-43, 15-44, 19-5, 19-8, 19-13, 19-14, 19-16 AND 19-27(c) OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI, ALL RELATING TO OFFICERS AND EMPLOYEES OF THE CITY.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

(1) That Sections 2-11 through 2-14 of the Code of Ordinances of the City of Raytown, Missouri, are hereby amended to read as follows:

Sec. 2-11. Use of city-owned property-Responsibility for care.

Any person in the municipal service who shall have custody or control of city-owned property, shall be responsible for the care of said property during the time of its entrusted use.

Sec. 2-12. Same-Cost of repair.

In the event any property described in section 2-11 be damaged or lost while in such person's custody or control, due to the negligence, carelessness or inattention of such person having the custody or control thereof, as determined by the office of the city attorney, the cost of replacement or repair for such property may be deducted from the salary or compensation of said person.

Sec. 2-13. Same-Hearing and right of appeal.

In the event that such person shall be charged with the cost of replacement or repair as herein provided, he shall have the right to appeal such decision as provided in Chapter 14.

Sec. 2-14. Same-Discharge of person responsible for damage.

If any person shall, by final determination, be charged with the cost of replacement or repair of city-owned property and refuses to abide by such determination, that person shall be subject to disciplinary action as provided in Chapter 14.

(2) That Section 2-119 of said Code is hereby amended to read as follows:

Sec. 2-119. Appointment.

The budget officer of the city shall be appointed by the mayor with the consent of the majority of the Board of Aldermen for a one year term or until his successor is duly appointed. He shall be subject to removal as provided in Chapter 14.

(3) That Section 19-4 of said Code is hereby amended to read as follows:

Sec. 19-4. Administrative officer of police department.

(a) DESIGNATION.

Recognizing the need for adequate supervision of the police department, the chief of police shall be administrative officer of said police department.

(b) DUTIES, AUTHORITY.

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- (1) Management and control. The general management and control of the police department is vested in the chief of police, who shall be responsible for the government, efficiency, discipline and general good conduct of said department. He shall be responsible for the training, assignment and reassignment of all police personnel.
 - (2) Duty to preserve peace. It shall be the duty of the chief of police to cause the public peace to be preserved and enforce all laws and ordinances of the City of which the police department must take cognizance; and whenever any violation thereof shall come to his knowledge, he shall cause the requisite complaint to be made and procure the evidence for successful prosecution of the offender or offenders.
 - (3) Members, suspension and removal. The chief of police shall have the authority to take all appropriate disciplinary action with regard to the employees of the department, subject to the rights granted employees in Chapter 14.
 - (4) Appointments and promotions. The chief of police shall make all appointments in the department in accordance with the rules and regulations governing departmental employees.
 - (5) Departmental property. The chief of police shall have the custody, control and responsibility for machines, tools, implements, vehicles, apparatus or equipment of every kind necessary for use in the department and all public property pertaining to and connected therewith and belonging thereto.
 - (6) Absence or disability. In the case of absence of the chief of police from the city or in case of his inability to act, then such person as shall be named acting chief of police shall perform all the duties of the chief of police. An acting chief of police shall be particularly careful to carry out the orders and directives of the chief of police, previously given. Such orders shall not, except in cases of extreme emergency, be countermanded or set aside and, when such action is taken, he shall report in writing to the chief of police his reasons in each instance.

(7) Discharge of probationers. Probationary employees in the police department may be discharged by the chief of police at any time during their probationary period when they fail to meet departmental requirements, as provided in Chapter 14 of the Code of Ordinances.

(8) Annual report. The chief of police shall file an annual report of all activities of the police department with the mayor on or before such annual date as may be designated by the Board of Aldermen.

(9) Chain of command. The chain of command from the mayor and board of aldermen to the chief of police and down the line of authority shall be preserved in order to maintain principles of good administration. Ranks shall not be by-passed.

(4) That Section 19-4.1 of the said Code is hereby renumbered as Section 19-5. but in all other respects said Section is ratified and reaffirmed.

(5) That Sections 2-187, 15-34, 15-43, 15-44, 19-5, 19-8, 19-13, 19-14, 19-16 and 19-27(c) of said Code are hereby repealed.

(6) That Chapter 14 of the Code of Ordinances of the City of Raytown, Missouri, is hereby amended to read as follows:

PASSED, APPROVED and ADOPTED this 5th day of January, 1982

Douglas A. Hill

MAYOR

ATTEST:

Jill Hill
CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

Robert L. Huls

CITY ATTORNEY

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SPONSOR: Hanson

DEPARTMENT: All

BILL NO. 101 ORDINANCE NO. ¹⁹⁰⁹101 SECTION NO. IV-C-7

AN ORDINANCE ESTABLISHING ORGANIZED POLICE DEPARTMENT, INCLUDING ORGANIZATIONAL STRUCTURE, RULES, REGULATIONS, CONDUCT, PROCEDURES, QUALIFICATIONS, RESIDENCY, AND AFFIRMING APPOINTMENTS OF PRESENT PERSONNEL OF POLICE DEPARTMENT.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

That in accordance with the provisions of Chapter 85.620 V. A.M.S. (1959) there is hereby established the City of Raytown Police Department.

Size of Department: The Raytown Police Department shall consist of not more than (40) regular police department personnel; fifty (50) uniformed police reserve personnel; and twelve (12) uniformed school crossing personnel.

Standards and Qualifications: The City Marshal (Chief of Police) shall be responsible for establishing standards, qualifications, rules, regulations, code of conduct, operational procedures, and other departmental regulations as may from time to time be necessary. All applicants for employment by the Raytown Police Department shall first meet and pass the standard qualifications and testing prescribed herein, and shall be recommended for appointment by the City Marshal (Chief of Police). The appointment of any member of the Raytown Police Department shall be made by a majority of the Board of Aldermen of the City of Raytown.

Discipline and Termination: The City Marshal (Chief of Police) shall be responsible for the discipline and termination of employment of all employees of the Raytown Police Department. However, any member of the Raytown Police Department who wishes to appeal any disciplinary action, or his final

termination, shall have the right to appeal within ten (10) days after said discipline or termination by filing notice thereof with the City Clerk, and a hearing shall be held by the Board of Aldermen at such time and in such manner as the Board of Aldermen shall designate.

Residency Requirement: All members of the Raytown Police Department shall be residents of the City of Raytown, Missouri, except that all present department personnel who presently reside outside the City Limits of Raytown, Missouri, shall have one (1) year from the effective date of this ordinance to become bona fide residents of the City of Raytown, Missouri.

Appointment of Police Department Personnel: The following are hereby appointed by the Board of Aldermen as members of the Raytown Police Department, said appointment to continue until revoked:

NAME	RANK	TYPE OF COMMISSION
Abbott, Benjamin B. Sr.	Patrolman	Regular
Ackerman, John A.	Patrolman	Regular
Ash, Merle L.	Patrolman	Regular
Baker, Carl T.	Patrolman	Regular
Beeler, Marion P.	Chief	Regular
Brown, Donald L.	Lieutenant	Regular
Carter, Chester	Patrolman	Regular
Collins, Floyd D.	Sergeant	Regular
Daniel, Clyde W.	Sergeant	Regular
DeHues, Lyle E.	Patrolman	Regular
DuRossette, Dallas L.	Patrolman	Regular
Elliott, Gary N.	Patrolman	Regular
Fisher, Gerald C.	Patrolman	Regular
Fox, Harry F.	Patrolman	Regular
Fox, John L.	Patrolman	Regular
Harris, James E.	Detective Lieutenant	Regular

(continued)

NAME	RANK	TYPE OF COMMISSION
Hayes, James L.	Patrolman	Regular
Jacobson, Edward P.	Patrolman	Regular
Keith, Donald G.	Patrolman	Regular
Kerr, Charles Hadley	Patrolman	Regular
Lampson, Robert E.	Patrolman	Regular
Land, James M.	Sergeant	Regular
Lane, Ronald E.	Patrolman	Regular
Lightfoot, Robin	Patrolman	Regular
Magelssen, Nils M.	Sergeant	Regular
McCormick, Joseph R.	Detective Sergeant	Regular
Miller, Wayne F.	Lieutenant	Regular
Moore, R. Jay	Sergeant	Regular
Mullins, Gary	Patrolman	Regular
Potter, James A.	Patrolman	Regular
Robinson, Ralph E.	Lieutenant	Regular
Swezy, David B.	Patrolman	Regular
Tarter, Rodney C.	Sergeant	Regular
Thompson, Edwin L.	Sergeant	Regular
Throckmorton, Robert	Detective Sergeant	Regular
Townsend, D.K.	Patrolman	Regular
Vilander, Kenneth	Patrolman	Regular
White, Lyle D.	Captain	Regular
Wright, William J.	Patrolman	Regular
Yates, John W.	Patrolman	Regular
Ailshire, Edmond R.	Patrolman	Reserve
Bowling, William E.	Patrolman	Reserve
Carmack, William L.	Lieutenant	Reserve
Clayton, John R.	Patrolman	Reserve

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NAME	RANK	TYPE OF COMMISSION
Cridlebaugh, Lester W.	Sergeant	Reserve
Francis, Richard J.	Patrolman	Reserve
Godsey, William S.	Patrolman	Reserve
Leach, William E.	Patrolman	Reserve
Liebi, Edward F.	Patrolman	Reserve
Lindsey, Carl L.	Sergeant	Reserve
McFadden, Bill W.	Patrolman	Reserve
Moore, Ralph H.	Patrolman	Reserve
Plaskett, Lawrence K.	Patrolman	Reserve
Russell, Donald H.	Patrolman	Reserve
Russell, George M.	Sergeant	Reserve
Shockley, Robert E.	Patrolman	Reserve
Welch, Frank C.	Patrolman	Reserve
Wickens, Donald C.	Patrolman	Reserve
Wood, Ronald D.	Patrolman	Reserve
Billings, Chester E.	School crossing officer	Reserve
Cartmill, Laura Jo	School crossing officer	Reserve
Graham, Walter M.	School crossing officer	Reserve
Hartshorn, Velda	School crossing officer	Reserve
McGlade, Russell E.	School crossing officer	Reserve
Olson, Elizabeth Joan	School crossing officer	Reserve
Torello, Joseph	School crossing officer	Reserve
White, Jo Dawn	School crossing officer	Reserve

Passed, approved and adopted this 7th day of March, 1967.



MAYOR

ATTEST:



CITY CLERK

CITY OF RAYTOWN
Request for Board Action

Date: September 29, 2017
To: Mayor and Board of Aldermen
From: Briana Burrichter, Finance Director

Resolution No. R-3030-17

Finance Director Approval: _____

City Administrator Approval: _____



Action Requested: Staff requests approval of resolution to approve the year-end budget adjustments.

Recommendation: Approve the resolution.

Analysis: Throughout the year staff has been monitoring the budget monthly. The following are the transfers staff believes need to occur to adjust for the activity that has occurred throughout the year.

Budgetary Impact:

- Not Applicable
- Funds subject to approval of the Board of Aldermen
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Additional Reports Attached: Year-end Budget Adjustments spreadsheet

A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 BUDGET TO REALLOCATE VARIOUS EXPENDITURES BETWEEN DESIGNATED FUNDS

WHEREAS, there is also a need to reallocate expenditures between various fund accounts within the FY 2016-2017 budget; and

WHEREAS, in order to implement the necessary budget adjustments, the Board of Aldermen find it is in the best interest of the City to amend Resolution R-2909-16, adopting the budget for Fiscal Year 2016-2017 as set forth in Exhibit "A" attached hereto;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the Fiscal Year 2016-2017 Budget approved by Resolution R-2909-16, is hereby amended to approve the year end budget adjustments set forth in Exhibit "A" attached hereto and incorporated herein by reference;

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 3rd day of October, 2017.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Joe Willerth, City Attorney

EXHIBIT A

2016-2017 Year End Budget Adjustments

TIF Fund 210

Expense:

Professional Services	210-00-00-100-52250	\$60,000
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Fund Balance:

Unrestricted Fund Balance	210-00-00-100-39999	\$60,000
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Capital Improvement 402

Revenue:

Ditzler CID Loan	402-00-00-100-43707	\$70,000
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Interest	402-00-00-100-46101	\$2,500
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Investment Income	402-00-00-100-46102	\$2,100
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Expense:

Professional Services	402-00-00-100-52250	\$4,000
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**CITY OF RAYTOWN
Request for Board Action**

Date: September 29, 2017
To: Mayor and Board of Aldermen
From: Tom Cole, City Administrator

Resolution No.: R-3031-17

Finance Director Approval: _____

City Administrator Approval: _____



Action Requested: Approve the 2017-2018 Fiscal Year Budget.

Analysis:, Staff prepared the Recommended Budget for FY 2017-2018. The Board of Aldermen have recommended changes and those adjustments have been made.

Alternatives: Amend the proposed budget prior to adoption.

Budgetary Impact: This will set the operating budget for the 2017-2018 Fiscal Year.

Additional Reports Attached: City Administrator's letter, Budget Overview and Recommended Budget.

A RESOLUTION AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2017-2018

WHEREAS, the Board of Aldermen has appointed the City Administrator as the Budget Officer; and

WHEREAS, the Board of Aldermen has adopted a fiscal year that begins on November 1 of each year and ends on October 31 of the following year; and

WHEREAS, the Budget Officer has prepared a proposed budget for Fiscal Year 2017-2018 and submitted it to the Board of Aldermen, in accordance with Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen has studied, examined and discussed the proposed budget in numerous public meetings and amended the recommended budget with such revisions, alterations, increases or decreases as the Board deemed advisable; and

WHEREAS, the total expenditures from the various funds in the recommended budget, as amended by the Board of Aldermen, do not exceed the estimated revenues to be received plus any unencumbered balances, as required by Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City to adopt the Fiscal Year 2017-2018 Budget attached hereto and made a part hereof by reference;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the following amounts are appropriated for the fiscal year beginning November 1, 2017 and ending October 31, 2018 from the funds designated below for the spending departments and programs receiving funds there from:

2017-2018 Budget

General Fund	10,954,650
Parks	1,049,159
Transportation Sales Tax	5,778,000
Capital Sales Tax	1,103,124
Public Safety Sales Tax	1,353,404
Risk Management	113,300
TIF	3,199,150
Storm Water	232,100
Capital Improvement	24,000
Sanitary Sewer	7,072,647
Total Expenditures	30,879,534

FURTHER THAT said Funds are appropriated to each program and department in accordance with the 2017-2018 "Estimated Revenues, Adopted Appropriations, and Fund Balances, as set out in the City Administrator's 2017-2018 Recommended Budget for Raytown, in the detail and for the purposes contained and set forth therein, which is hereby approved by the Board of Aldermen and incorporated herein by reference;

FURTHER THAT said budget is hereby approved and adopted, including the following information:

- a. A budget message, describing the important features of the budget and major changes from the preceding year;
- b. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund, and source;
- d. Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity, and object;
- e. The amount required for the payment of interest, amortization, and redemption charges on the debt of the political subdivision; and
- f. A general budget summary.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 3rd day of October, 2017.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to form:

Joe Willerth, City Attorney



CITY ADMINISTRATOR'S OFFICE

10000 EAST 59TH STREET

RAYTOWN, MISSOURI 64133-3993

PHONE: 816-737-6003 - FAX: 816-737-6097

E-MAIL: TOMC@RAYTOWN.MO.US

September 29, 2017

Mayor Michael McDonough and Board of Aldermen
City of Raytown
10000 E 59th Street
Raytown, MO 64133

Mayor and Board of Aldermen:

I am submitting the following budget document for the fiscal year beginning November 1, 2017. My recommendations are based on the direction provided during the Budget Planning Sessions, Budget Hearings, communication with Departments and a thorough review of our current financial status.

The budget is fully balanced, with one-time resources allocated to support one-time expenditures. The result is a budget that affords each Department to operate as efficiently as possible in lieu of numerous financial constraints currently facing the City. The past several years has included the City presenting a deficit budget allowing expenditures to exceed projected revenue. As this practice is not sustainable for individuals, it is equally unsustainable for a municipal government.

While Raytown continues to be an exceptional location for family and business interests, we continue to battle the impacts of the Raytown Live Tax Increment Financing plan that essentially prohibits the City from accessing much of the tax revenue generated at the location. That said, I firmly believe the City leadership at the time of its' adoption had the best interest of the City at heart. An unanticipated recession and consequential changes to the entire retail industry simply limited the anticipated positive impact of the plan.

Of additional concern is the City's historic lack of maintaining a tax base that reflects inflation and cost escalation over the course of the previous four decades. While other taxing jurisdictions have incrementally and progressively increased tax levies, the City of Raytown has not. As such, the City has been functioning at an operational disadvantage. In short, 2018 must be a time to establish a feasible strategy to determine a means to increase revenue to the City.

While each Department in this budget has endured a degree of reduction or prioritization, the greatest impact has been to the Police Department. As the initial Department budget submittals (all Departments) were \$3.1 million in excess of projected revenues for the General Fund, the Board of Aldermen provided direction to the Police Department to reduce total General Fund expenditures to \$4.3 million. As such, the Police Department is enduring and will continue to endure a period of reorganization which will likely evolve over time. The structure and span of the Department will

continue to flux. The configuration of the Department today will likely be significantly different 4, 6 or 8 months from now.

A strong case for additional revenues can be made as we will absolutely need to bolster several Departments of the City including, but not limited to, Police and Public Works. Our residential and corporate citizens desire and deserve exceptional Police services and a reliable infrastructure. In fact, as our infrastructure is aging, it will be the single largest expense for the City to manage throughout the foreseeable future.

On a positive note, 2017 has been a year of significant organizational change with new staff members leading Community Development, Economic Development, Finance, Public Works and Administration. The management team has been given the flexibility to establish new and innovative programs to increase the efficiency of each Department assuming the following initial questions/concerns are addressed:

1. What is the intent and function of the new concept?
2. What is the cost of the concept?
3. How will the concept be funded and/or produce revenue?
4. What are the pros and cons of adopting or negating the concept?

Our strongest desire is to maintain our taxpayers' best interest as the top priority. The proposed budget focuses on projects and programs that benefit our residents while also adhering to the financial constraints of our revenue. We continue to assist qualified senior citizens through the circuit breaker program. Residents are also benefiting through our bulk trash clean-up coupons which were utilized by hundreds of residents this year. We also continue to encourage our residents to participate in the storm water mitigation program; reimbursing the cost to install a sump pump, removal of rain water connection to sanitary sewer and prevention of basement flooding.

Our residents also continue to benefit from one of the best snow removal programs in this region during winter weather operations. Our qualified residents can also take advantage obtaining/installing car seats at no cost through our City's participation in grant programs. Such services are offered by our certified EMS staff at no cost to residents.

Various proposed transportation, capital improvement projects and economic development efforts will continue to benefit our businesses and residents. Our downtown businesses also benefit from the 353-tax abatement program available for building improvements and the proposed establishment of a Community Improvement District in 2018.

It is of my belief, that Raytown is truly on the cusp of an exciting renewal. However, it will require the effort of not only municipal government, but also of every citizen. We must all be responsible and respectful with our actions and behaviors. Not only in how we interact with one another, but also in the manner we manage those things we've been entrusted with including how we maintain our homes and businesses. A united, clean and welcoming Raytown is a Raytown for the future!

To protect the City's financial condition while achieving the goals outlined in this budget, a conservative and cautious approach was taken in projecting revenues and budgeting expenditures. The FY 2017-2018 Budget plan presented to you will fund the personnel and basic operating costs to assure each Department continue to function and provide essential services to the citizens.

In summary, the proposed budget totals \$30,879,534 for all funds. The budget for the general fund, the City's primary operating fund, is \$10,954,650.

The FY 2017-2018 Annual Budget is submitted to the Mayor and Board of Aldermen with the confidence that this document will assist citizens in evaluating approved budgetary and service levels. It is also intended to assist the Governing Body in setting policy and establishing an overview of operations and City Staff in accomplishing stated goals and objectives within the present financial constraints.

I would like to thank the Mayor and Board of Aldermen for providing direction in order to assist in the development of the FY 2017-2018 Budget document as we continue to address the challenges and opportunities presented for our local government.

I would also like to thank Briana Burrichter (Finance Director) for her tireless efforts in compiling an easy to read budget document. Every Department has diligently worked to assure the budget estimates are complete and accurate. I am very proud of the individuals and Departments that have poured much of the previous months into the establishment of this document.

Respectfully submitted,



Thomas A. Cole, CEcD, MBA

City Administrator

City of Raytown

10000 E. 59th Street

Raytown, MO 64133

816-737-6003 (office)

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
GENERAL FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$13,179,770	\$12,974,289	\$12,357,018	12,963,387	\$12,085,786	\$10,860,490
Percentage Change	1.20%	-1.56%	-4.76%	4.91%	-2.19%	-10.14%
Total Expenditures	\$12,643,051	\$13,059,227	\$13,152,787	14,244,628	\$13,665,010	10,954,650
Percentage Change	1.05%	3.29%	0.72%	8.30%	3.89%	-19.83%
Excess of Revenues over (under) Expenditures	\$536,719	(\$84,938)	(\$795,769)	(\$1,281,241)	(\$1,579,224)	(\$94,160)
Fund Balance						
Unrestricted Fund Balance	\$3,003,651	\$3,513,739	\$3,463,732	\$2,772,899	\$2,772,899	\$2,163,259
Percentage Change	-3.58%	16.98%	-1.42%	-19.94%	-19.94%	-21.99%
Assigned Fund Balance	\$1,017,635	\$1,017,635	\$1,017,635	\$1,017,635	\$1,017,635	\$1,017,635
Restricted Fund Balance	\$2,213,929	\$2,240,561	\$2,205,629	\$2,100,693	\$2,100,693	\$2,054,584
Total Fund Balance	\$6,771,934	\$6,686,996	\$5,891,227	\$4,609,986	\$4,312,003	\$4,217,843
Percentage Change	1.89%	-1.25%	-11.90%	-21.75%	-26.81%	-2.18%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of General Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
FUND: General						
Property Taxes						
Real Estate (Property) Tax	828,663	821,448	806,154	840,000	805,000	813,050
Personal Property Tax	192,666	186,230	200,302	216,900	202,000	202,000
Circuit Breaker Refund	(6,205)	(5,053)	(3,736)	(6,000)	(4,500)	(4,500)
(Real Estate) Replacement Tax	46,228	43,454	44,111	46,000	44,345	44,345
Railroad & Utilities Tax	37,263	39,995	39,500	40,000	39,660	39,660
Delinquent Real Estate Taxes	28,336	27,941	32,361	32,000	32,000	32,000
Delinquent Property Tax Revenue	20,117	18,312	17,599	18,000	19,500	19,500
Excess Proceeds	-	403	941	-	-	-
Penalties	20,732	19,834	22,343	21,000	21,000	21,000
Total Property Tax	1,167,800	1,152,563	1,159,575	1,207,900	1,159,005	1,167,055
Franchise Taxes						
Franchise Tax - Cable	249,217	349,805	287,776	270,000	270,000	290,000
Franchise Tax - Gas Service	900,074	885,853	644,686	900,000	650,000	675,000
Franchise Tax - Electric	504,580	512,512	1,946,323	675,000	1,825,000	1,825,000
Franchise - KCPL Grtr-Aquila	1,367,211	1,402,440	-	1,400,000	-	-
Franchise Tax - Telecomm.	1,058,001	796,502	776,753	800,000	728,297	730,000
Franchise Tax - Fiber	-	39,537	45,013	36,000	53,000	55,000
Total Franchise Tax	4,079,083	3,986,649	3,700,552	4,081,000	3,526,297	3,575,000
General Sales Tax						
Sales Tax	3,051,367	3,280,137	3,280,019	3,330,000	3,280,000	3,312,800
TIF - EATS	(597,736)	(611,156)	(627,761)	(612,000)	(612,000)	(615,000)
Total General Sales Tax	2,453,630	2,668,981	2,652,258	2,718,000	2,668,000	2,697,800
Other Taxes						
Cigarette Tax	76,744	64,201	67,188	65,000	68,000	66,000
Intangible Tax(FIT)	1,741	504	702	1,000	7,003	1,000
Gasoline Sales Tax	761,858	788,183	784,821	785,000	785,000	785,000
Motor Vehicle Sales Tax	229,271	241,424	251,060	215,000	245,000	250,000
Motor Vehicle Fee Increases	124,894	127,405	128,930	125,000	125,000	125,000
Total Other Taxes	1,194,508	1,221,717	1,232,701	1,191,000	1,230,003	1,227,000
Municipal Court Receipts						
Fines & Forfeitures	1,054,461	878,470	685,908	782,000	610,000	615,000
Crime Victims Comp	1,738	1,417	1,237	2,000	1,400	1,400
Police Training	9,397	7,666	6,690	7,500	5,400	5,400
Court Training	4,687	3,810	3,330	3,500	2,600	2,600
POST Training	4,787	4,034	3,118	3,500	2,400	2,400
DWI Recoupment Fees	4,004	3,300	2,175	3,500	2,400	2,400
Prisoner Detainee Fees	374	6,219	6,534	5,000	5,000	5,000
Total Municipal Court Receipts	1,079,448	904,917	708,992	807,000	629,200	634,200
Grants						
Grants	16,991	-	-	-	-	-
Federal Grants	-	-	290	-	-	-
Emergency Mgmt. Perf. Grant	110,528	79,311	40,769	31,000	31,000	31,000
Federal Grants- Bullet Proof Vest	-	-	8,269	-	-	-
Project Lifesaver Revenues	360	120	120	200	-	-
Miscellaneous Grants	-	-	-	2,000	-	-
Hazardous Moving Grant	6,117	567	2,270	400	500	500
Local Grant	-	-	1,000	-	-	-
Total Grants	133,996	79,998	52,718	33,600	31,500	31,500
Service Charges						
Duplicate tax receipts	22,920	25,870	24,765	25,000	2,951	-
Filing Fees	15	495	-	300	6,064	150
TDD Administration Fee	752	730	759	600	750	750
Public Records Request	-	-	360	-	-	-
Election Poll Rental	-	-	160	-	-	-
Fingerprint Fees	-	-	661	-	-	200
Police Reports	8,029	8,363	9,040	8,000	8,000	8,000
Credit Card Processing Fee	-	-	(3)	-	-	1,000

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of General Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Credit Card Processing Fee			1,406			
Bus Passes	48	34	38	80	35	35
Ambulance Fee	1,019,029	1,063,084	1,028,090	970,000	1,000,000	1,030,000
Ambulance Fee Collections			12,812		7,000	5,000
MOEMSAC Reimbursement			(15,138)		(15,000)	(15,000)
Ambulance Refunds			(9,530)		(13,500)	(8,000)
Medical Records			2,357		1,500	1,500
EMS Class Dues	37,912	25,030	34,469	28,000	28,000	28,000
Rezoning & Variance Fees	2,825	(250)	-	-	-	-
B & Z book fee	2,503	4,321	4,865	4,500	3,000	3,000
Impound Fees	11,772	17,949	16,899	13,000	21,500	20,000
Weed Mowing	17,943	25,774	25,419	22,000	12,500	15,000
Total Service Charges	1,123,747	1,171,400	1,137,430	1,071,480	1,062,800	1,089,635
Licenses & Permits						
Liquor Permits/Licenses	17,621	14,288	17,952	18,000	21,225	18,000
Occupational Licenses	212,046	205,643	179,690	170,000	235,000	210,000
Occupational License Penalty	2,661	734	605	600	3,400	2,000
Animal Licenses	7,045	7,450	5,895	5,500	5,800	5,800
Misc. Permits / Licenses	28,830	34,090	1,117	23,000	28,000	25,000
Right of Way Permits	85,947	33,930	18,602	20,000	25,000	22,000
Master's (Electrical/Plumber)	8,700	11,300	9,600	7,800	9,000	9,000
Building Permits	156,393	57,916	81,088	65,000	55,000	55,000
Misc. Permits / Licenses			30,325			
Total Licenses & Permits	519,242	365,349	344,873	309,900	382,425	346,800
Miscellaneous						
Interest Earnings	1,256	776	9,878	8,000	16,000	15,000
Investment Income	15,163	20,267	13,308	14,500	14,500	16,000
JC Collection Commission 1%	156,569	135,281	123,503	148,000	72,620	-
Miscellaneous Revenue	44,604	33,854	6,243	25,000	16,000	15,000
Debit Card Rebate Revenue	-	-	2,347	25,000	2,464	2,500
Workers Comp Reimbursement	1,467	17,417	6,221	50,000	-	-
Property & Liability Reimbursement	49,477	-	-	-	-	-
Insurance Reimbursements	-	63,571	-	60,000	-	-
Miscellaneous Revenue			1,613			
Auction proceeds	742	236	822	-	-	-
Vending Machine	202	948	1,263	-	5	-
Returned Items	75	-	108	500	10	-
Raytown Fire District - 911	-	-	-	-	-	-
Raytown Fire District Fuel	25,588	16,629	17,328	24,000	18,000	24,000
Lease Income			4,100		18,000	18,000
Court Ordered Restitution	612	1,176	2,787	2,400	600	500
Recycling Income	-	-	-	-	547	500
Phone Rebate			400		-	-
Miscellaneous Revenue			138		-	-
Total Miscellaneous	295,754	290,156	190,058	357,400	158,747	91,500
One Time Revenues						
Franchise Settlement					51,703	
Total One Time Revenues	-	-	-	-	51,703	-
Transfer From Other Funds						
Operating Transfer IN from sewer	1,132,560	1,132,560	1,177,862	1,186,107	1,186,107	-
Total Transfers From Other Funds	1,132,560	1,132,560	1,177,862	1,186,107	1,186,107	-
TOTAL GENERAL FUND REVENUE	#####	12,974,289	12,357,018	12,963,387	12,085,786	10,860,490

General Fund Department Budgets

City Wide

Expense Category

Personnel Services	8,000.00
Supplies, Services, and Charges	137,867.00
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-
Operating Transfer	150,000.00

Total General Fund Request 295,867.00

Request Increase (Decrease) from FY 17	(148,253)
% change from FY 17	-33.38%

General Fund Department Budgets

Governing Body

Expense Category

Personnel Services	73,134
Supplies, Services, and Charges	186,179
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-

Total General Fund Request 259,313

Request Increase (Decrease) from FY 17 147,119
% change from FY 17 131.13%

Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Mayor	1.00	1.00	1.00	-
Alderman	10.00	10.00	10.00	-
	11.00	11.00	11.00	-

General Fund Department Budgets

Administration

Expense Category

Personnel Services	629,303
Supplies, Services, and Charges	149,125
Repairs & Maintenance	2,750
Utilities	7,480
Capital Expenditures	-
Debt Service	-

Total General Fund Request 788,658

Request Increase (Decrease) from FY 17 (19,118)
% change from FY 17 -2.37%

Personnel Summary- Full Time Equivalent (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
City Administrator	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	-
E.D. Administrator	1.00	1.00	1.00	-
HR Manager	1.00	1.00	1.00	-
PIO	1.00	1.00	-	(1.00)
Sr. Admin Assistant	1.00	1.00	1.00	-
Sr. IS Coordinator	1.00	1.00	1.00	-
	7.00	7.00	6.00	(1.00)

General Fund Department Budgets

Police

Expense Category

Personnel Services	3,890,690.68
Supplies, Services, and Charges	329,426
Repairs & Maintenance	121,764
Utilities	32,015
Capital Expenditures	-
Debt Service	-

Total General Fund Request 4,373,896

Request Increase (Decrease) from FY 17	(2,225,793)
% change from FY 17	-33.73%

General Fund Department Budgets

Finance

Expense Category

Personnel Services	349,587
Supplies, Services, and Charges	152,241
Repairs & Maintenance	2,000
Utilities	-
Capital Expenditures	-
Debt Service	-

Total General Fund Request 503,828

Request Increase (Decrease) from FY 17 (250,084)
% change from FY 17 -33.17%

Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Accountant	1.00	1.00	-	(1.00)
Accounting Supervisor	1.00	1.00	-	(1.00)
Accounts Payable Clerk	1.00	1.00	1.00	-
Assistant Director of Finance	1.00	1.00	-	(1.00)
Cashier	3.00	3.00	-	(3.00)
City Collector	Elected PT	Elected PT	Elected PT	-
Controller	-	-	0.85	0.85
Director of Finance	1.00	1.00	0.85	(0.15)
Payroll Clerk	1.00	1.00	1.00	-
Treasury Analyst	-	-	0.50	0.50
Treasury Clerk	-	-	0.50	0.50
	9.00	9.00	4.70	(4.30)

General Fund Department Budgets

Law

Expense Category

Personnel Services	34,240
Supplies, Services, and Charges	81,000
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-

Total General Fund Request	115,240
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Request Increase (Decrease) from FY 17	1,982
% change from FY 17	1.75%

General Fund Department Budgets

Court

Expense Category	
Personnel Services	301,528
Supplies, Services, and Charges	64,785
Repairs & Maintenance	720
Utilities	500
Capital Expenditures	-
Debt Service	-

Total General Fund Request	367,533
Request Increase (Decrease) from FY 17	11,972
% change from FY 17	3.37%

Personnel Summary- Full Time Equivalents (FTE)				
Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Judge	1.00	1.00	1.00	-
Chief Court Clerk	1.00	1.00	1.00	-
Court Clerks	3.25	3.25	3.25	-
Police Reserve	0.23	0.23	0.23	-
	5.48	5.48	5.48	-

General Fund Department Budgets

Public Works

Expense Category

Personnel Services	1,057,406
Supplies, Services, and Charges	162,912
Repairs & Maintenance	323,475
Utilities	613,710
Capital Expenditures	-
Debt Service	-

Total General Fund Request 2,157,503

Request Increase (Decrease) from FY 17 (785,961)
% change from FY 17 -26.70%

Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Administrative Asst.	1.50	1.50	0.60	(0.90)
City Engineer	1.00	1.00	0.50	(0.50)
Crew Leader	6.00	6.00	2.70	(3.30)
Building Maint. Worker	1.00	1.00	1.00	-
Engineering Intern	1.00	1.00	0.50	(0.50)
Fleet Maint. Supervisor	1.00	1.00	-	(1.00)
Fleet Director	-	-	0.80	0.80
Maint Worker	9.00	9.00	2.60	(6.40)
Mechanic	2.00	2.00	1.60	(0.40)
Director	1.00	1.00	0.50	(0.50)
Operations Supervisor	2.00	2.00	1.00	(1.00)
Superintendent	1.00	1.00	0.50	(0.50)
ROW Inspector	1.00	1.00	0.70	(0.30)
Sr. Maint. Worker	-	-	3.00	3.00
	27.50	27.50	16.00	(11.50)

General Fund Department Budgets

Emergency Medical Service

Expense Category

Personnel Services	1,007,550
Supplies, Services, and Charges	199,687
Repairs & Maintenance	30,260
Utilities	13,297
Capital Expenditures	-
Debt Service	-

Total General Fund Request 1,250,794

Request Increase (Decrease) from FY 17 110,608
% change from FY 17 9.70%

Personnel Summary- Full Time Equivalent (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Admin. Assistant	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
EMT	4.00	4.00	4.22	0.22
Paramedic	8.00	8.00	8.44	0.44
	14.00	14.00	14.66	0.66

General Fund Department Budgets

Community Development

Expense Category

Personnel Services	530,116
Supplies, Services, and Charges	296,127
Repairs & Maintenance	9,275
Utilities	6,500
Capital Expenditures	-
Debt Service	-

Total General Fund Request 842,018

Request Increase (Decrease) from FY 17	(9,650)
% change from FY 17	-1.13%

Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Building Official	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
N.S. Specialist	3.00	3.00	3.00	-
N.S. Supervisor	1.00	1.00	-	(1.00)
Permit Tech	2.00	2.00	2.00	-
PIO	1.00	-	-	-
P&Z Coordinator	-	1.00	1.00	-
	9.00	9.00	8.00	(1.00)

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PARKS FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$1,299,293	\$1,376,751	\$1,333,595	975,450	\$934,006	\$953,850
Percentage Change	12.02%	5.96%	-3.13%	-26.86%	-29.96%	2.12%
Total Expenditures	\$1,398,480	\$1,390,141	\$1,257,861	1,119,352	\$980,000	\$1,049,159
Percentage Change	-6.56%	-0.60%	-9.52%	-11.01%	-22.09%	7.06%
Excess of Revenues over (under) Expenditures	(\$99,187)	(\$13,390)	\$75,734	(\$143,902)	(\$45,994)	(\$95,309)
Fund Balance						
Unrestricted Fund Balance	\$711,843	\$608,784	\$597,551	\$691,193	\$691,193	\$502,377
Percentage Change	-0.97%	-14.48%	-1.85%	15.67%	15.67%	-27.32%
Restricted Fund Balance	\$64,965	\$68,838	\$66,680	\$48,773	\$48,773	\$47,693
Total Fund Balance	\$677,621	\$664,231	\$739,965	\$596,063	\$550,069	\$454,760
Percentage Change	-12.77%	-1.98%	11.40%	-19.45%	-25.66%	-17.33%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Park Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
FUND: Parks						
Property Taxes						
Real Estate (Property) Tax	413,879	410,275	402,637	430,000	401,000	400,000
Personal Property Tax	96,228	93,014	100,041	108,000	101,000	101,000
Circuit Breaker Refund	(3,196)	(2,643)	(1,927)	(3,000)	(2,350)	(2,500)
(Real Estate) Replacement Tax	23,089	21,703	22,031	22,500	22,148	22,000
Railroad & Utilities Tax	18,611	19,976	19,728	20,000	19,808	19,500
Delinquent Real Estate Taxes	14,153	13,955	16,163	12,000	14,000	13,500
Delinquent Property Tax Revenue	10,048	9,146	8,790	8,000	9,250	9,000
Excess Proceeds	-	201	470	-	-	-
Penalties	10,355	9,906	11,159	8,000	9,000	9,000
Total Property Tax	583,167	575,533	579,092	605,500	573,856	571,500
General Sales Tax						
TIF - EATS	(74,717)	(76,395)	(78,470)	(57,750)	(55,000)	(55,550)
Parks/Storm Water Capital Sales Tax	381,366	410,017	410,010	307,500	305,000	308,050
Total General Sales Tax	306,649	333,622	331,540	249,750	250,000	252,500
Grants						
Grants	52,350	-	-	-	-	-
Total Grants	52,350	-	-	-	-	-
Service Charges						
Team Sports League	57,898	54,625	50,788	56,000	48,000	54,500
Shelter House Rental Fees	13,940	14,610	18,887	15,500	19,300	15,500
Participant Fees	14,589	10,037	28,877	24,000	14,000	27,750
Rice Tremonti	7,532	6,952	6,955	6,900	6,800	6,900
Concession Sales	3,633	4,609	1,627	5,250	4,200	6,000
ABA Memberships	3,680	3,372	2,877	3,500	3,000	4,000
Sports Field Rental Fees	888	-	4,431	1,500	1,250	1,500
Ballfield Lights Fees	5,444	7,585	4,338	5,000	4,500	5,000
Season Passes	25,642	20,679	21,828	-	-	-
Daily Admissions	134,224	178,747	179,925	-	-	-
Concession Sales	43,621	52,050	58,685	-	-	-
Birthday Parties	12,680	10,433	13,081	-	-	-
Commodity Sales	5,598	4,693	4,532	-	-	-
Swim Lessons	12,748	10,731	13,895	-	-	-
Total Service Charges	342,117	379,123	410,726	117,650	101,050	121,150
Miscellaneous						
General Donations	9,270	13,249	4,249	500	500	-
Interest Earnings	-	-	1,963	-	3,700	3,500
Investment Income	489	-	4,109	-	3,300	3,500
Other Income	2,631	8,074	700	200	1,050	200
Vending Machine-Kenagy	1,311	1,085	1,023	1,650	500	1,000
Returned Items	30	-	5	-	-	-
Trees for Raytown	-	489	188	200	-	-
Miscellaneous Revenue	22	(22)	-	-	-	-
Venue Ticket Sales	266	957	-	-	50	-
Donations	270	-	-	-	-	500
Total Miscellaneous	14,289	23,832	12,237	2,550	9,100	8,700
One Time Revenues						
Total One Time Revenues	-	-	-	-	-	-
Transfer From Other Funds						
Operating Transfer IN from General	-	64,641	-	-	-	-
Total Transfers From Other Funds	-	64,641	-	-	-	-
TOTAL PARKS REVENUE	1,298,572	1,376,751	1,333,595	975,450	934,006	953,850

Parks Fund Department Budgets

Parks

Expense Category

Personnel Services	601,712
Supplies, Services, and Charges	217,537
Repairs & Maintenance	87,360
Utilities	70,550
Capital Expenditures	72,000
Debt Service	-

Total Park Fund Request 1,049,159

Request Increase (Decrease) from FY 17	(59,022)
% change from FY 17	-5.33%

Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Admin Svc Coordinator	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
Horticulturist	1.00	1.00	1.00	-
Landscape Tech	1.00	1.00	1.00	-
Maint I	1.00	1.00	0.23	(0.77)
Maint II	1.00	1.00	1.00	-
Maint III	1.00	1.00	1.00	-
Superintendent	2.00	2.00	2.00	-
	9.00	9.00	8.23	(0.77)

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TRANSPORTATION SALES TAX FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$1,080,586	\$1,194,824	\$1,648,633	1,191,500	\$1,232,602	\$6,456,500
Percentage Change	-4.96%	10.57%	37.98%	-27.73%	-25.23%	423.81%
Total Expenditures	\$754,470	\$1,007,109	\$1,473,137	1,352,169	\$1,935,000	\$5,778,000
Percentage Change	-13.04%	33.49%	46.27%	-8.21%	31.35%	198.60%
Excess of Revenues over (under) Expenditures	\$326,116	\$187,715	\$175,496	(\$160,669)	(\$702,398)	\$678,500
Fund Balance						
Unrestricted Fund Balance	\$226,594	\$546,998	\$712,022	\$910,375	\$910,375	(\$55,273)
Percentage Change	63.61%	141.40%	30.17%	27.86%	27.86%	-106.07%
Restricted Fund Balance	\$54,029	\$59,741	\$82,432	\$59,575	\$59,575	\$322,825
Total Fund Balance	\$606,739	\$794,454	\$969,950	\$809,281	\$267,552	\$946,052
Percentage Change	116.21%	30.94%	22.09%	-16.56%	-72.42%	253.60%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Transportation Sales Tax Fund Revenues

	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
FUND: Transportation Sales Tax			
<u>Sales Tax</u>			
Transportation Sales Tax	1,500,000	1,500,075	1,515,000
TIF - EATS	(310,000)	(275,000)	(300,000)
Total General Sales Tax	<u>1,190,000</u>	<u>1,225,075</u>	1,215,000
<u>Grants</u>			
Grants			1,237,500
Total Grants	-	-	1,237,500
<u>Miscellaneous</u>			
Interest Earnings	-	3,841	2,000
Investment Income	1,500	3,686	2,000
Total Miscellaneous	<u>1,500</u>	<u>7,527</u>	4,000
<u>One Time Revenues</u>			
Bond Issuance			4,000,000
Total One Time Revenues	-	-	4,000,000
<u>Transfer From Other Funds</u>			
Total Transfers From Other Funds	-	-	-
<u>TOTAL TRANS. SALES TAX REVENUE</u>	<u>1,191,500</u>	<u>1,232,602</u>	<u>6,456,500</u>

Transportation Sales Tax Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	388,000
Repairs & Maintenance	700,000
Utilities	-
Capital Expenditures	4,690,000
Debt Service	-
Total Transportation Sales Tax Fund Request	5,778,000

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL SALES TAX FUND**

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$1,048,629	\$1,031,015	\$1,027,077	994,000	\$1,051,582	\$1,019,500
Percentage Change	9.01%	-1.68%	-0.38%	-3.22%	2.39%	-3.05%
Total Expenditures	\$1,158,726	\$1,063,348	\$769,781	2,021,519	\$2,000,000	\$1,103,124
Percentage Change	41.09%	-8.23%	-27.61%	162.61%	159.81%	-44.84%
Excess of Revenues over (under) Expenditures	(\$110,097)	(\$32,333)	\$257,296	(\$1,027,519)	(\$948,418)	(\$83,624)
Fund Balance						
Unrestricted Fund Balance	\$1,063,609	\$954,393	\$922,257	\$1,181,207	\$1,181,207	\$147,890
Percentage Change	-0.41%	-10.27%	-3.37%	28.08%	28.08%	-87.48%
Restricted Fund Balance	\$52,431	\$51,551	\$51,354	\$49,700	\$49,700	\$50,975
Total Fund Balance	\$1,005,944	\$973,611	\$1,230,907	\$203,388	\$282,489	\$198,865
Percentage Change	-9.86%	-3.21%	26.43%	-83.48%	-77.05%	-29.60%

Capital Sales Tax Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	2,700
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	1,100,424
Debt Service	-
Total Capital Sales Tax Fund Request	1,103,124

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PUBLIC SAFETY SALES TAX FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$1,226,225	\$1,336,222	\$1,331,350	1,336,200	\$1,349,909	\$1,361,180
Percentage Change	-3.64%	8.97%	-0.36%	0.36%	1.39%	0.83%
Total Expenditures	\$1,509,350	\$1,109,547	\$1,306,200	1,732,764	\$1,670,000	\$1,353,404
Percentage Change	35.10%	-26.49%	17.72%	32.66%	27.85%	-18.96%
Excess of Revenues over (under) Expenditures	(\$283,125)	\$226,675	\$25,150	(\$396,564)	(\$320,091)	\$7,776
Fund Balance						
Unrestricted Fund Balance	\$895,066	\$671,912	\$869,089	\$830,254	\$830,254	\$567,067
Percentage Change	-3.82%	-24.93%	29.35%	-4.47%	-4.47%	-31.70%
Restricted Fund Balance	\$226,403	\$166,432	\$195,930	\$259,915	\$259,915	\$203,011
Total Fund Balance	\$838,344	\$1,065,019	\$1,090,169	\$693,605	\$770,078	\$777,854
Percentage Change	-25.25%	27.04%	2.36%	-36.38%	-29.36%	1.01%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Public Safety Sales Tax Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
FUND: Public Safety Sales Tax						
<u>Sales Tax</u>						
Public Safety Sales Tax	1,523,706	1,639,890	1,639,747	1,640,000	1,638,000	1,654,380
TIF - EATS	(298,868)	(305,578)	(313,881)	(306,000)	(295,000)	(300,000)
Total General Sales Tax	1,224,838	1,334,312	1,325,866	1,334,000	1,343,000	1,354,380
<u>Miscellaneous</u>						
Interest Earnings	-	-	2,044	-	3,382	3,300
Investment Income	1,387	1,911	3,439	2,200	3,527	3,500
Total Miscellaneous	1,387	1,911	5,483	2,200	6,909	6,800
<u>One Time Revenues</u>						
Total One Time Revenues	-	-	-	-	-	-
<u>Transfer From Other Funds</u>						
Total Transfers From Other Funds	-	-	-	-	-	-
<u>TOTAL PUBLIC SAFETY SALES TAX REVENUE</u>	<u>1,226,225</u>	<u>1,336,223</u>	<u>1,331,349</u>	<u>1,336,200</u>	<u>1,349,909</u>	<u>1,361,180</u>

Public Safety Sales Tax Fund Budget

Police

Expense Category

Personnel Services	1,148,062
Supplies, Services, and Charges	55,263
Repairs & Maintenance	-
Utilities	24,320
Capital Expenditures	-
Debt Service	-

Total Public Safety Sales Tax Fund Request	1,227,645
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Request Increase (Decrease) from FY 17	(381,456)
% change from FY 17	-23.71%

Public Safety Sales Tax Fund Budget

Emergency Medical Service

Expense Category

Personnel Services	110,759
Repairs & Maintenance	-
Utilities	-
Debt Service	-

Total Public Safety Sales Tax Fund Request 125,759

Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Paramedic/Edu. Coord.	1.00	1.00	1.00	-
	1.00	1.00	1.00	-

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
RISK MANAGEMENT FUND**

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$36,853	\$106,226	\$97,167	115,000	\$71,950	\$65,800
Percentage Change	-51.84%	188.24%	-8.53%	18.35%	-25.95%	-8.55%
Total Expenditures	\$79,898	\$104,619	\$172,426	220,000	\$70,000	\$113,300
Percentage Change	-34.43%	30.94%	64.81%	27.59%	-59.40%	61.86%
Excess of Revenues over (under) Expenditures	(\$43,045)	\$1,607	(\$75,259)	(\$105,000)	\$1,950	(\$47,500)
Fund Balance						
Unrestricted Fund Balance	\$338,915	\$295,870	\$297,477	\$222,218	\$222,218	\$224,168
Percentage Change	2.90%	-12.70%	0.54%	-25.30%	-25.30%	0.88%
Restricted Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$295,870	\$297,477	\$222,218	\$117,218	\$224,168	\$176,668
Percentage Change	-12.70%	0.54%	-25.30%	-47.25%	0.88%	-21.19%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Risk Management Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016- 2017 Budget	2016-2017 Projected	2017-2018 Budget
FUND: Risk Management						
Miscellaneous						
Interest Earnings	-	-	201	-	415	400
Investment Income	271	-	11	250	400	400
Claims Reimbursements	137	28,361	1,066	10,000		
Insurance Reimbursements	10,486	54,988	54,480	2,000	56,135	50,000
Loss Control Compliance	25,959	22,876	41,409	40,000	15,000	15,000
Total Miscellaneous	36,853	106,225	97,167	52,250	71,950	65,800
One Time Revenues						
Total One Time Revenues	-	-	-	-	-	-
Transfer From Other Funds						
Total Transfers From Other Funds	-	-	-	-	-	-
TOTAL RISK MANAGEMENT REVENUE	36,853	106,225	97,167	52,250	71,950	65,800

Risk Management Fund Budget

Expense Category

Personnel Services	-
Supplies, Services, and Charges	113,300
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-

Risk Management Fund Request 113,300

Request Increase (Decrease) from FY 17	(106,700)
% change from FY 17	-48.50%

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TIF FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$2,884,892	\$3,177,708	\$3,097,108	3,138,000	\$2,974,200	\$2,969,005
Percentage Change	-3.30%	10.15%	-2.54%	1.32%	-3.97%	-0.17%
Total Expenditures	\$2,963,182	\$3,010,071	\$3,059,535	3,198,050	\$3,198,050	\$3,199,150
Percentage Change	2.71%	1.58%	1.64%	4.53%	4.53%	0.03%
Excess of Revenues over (under) Expenditures	(\$78,290)	\$167,637	\$37,573	(\$60,050)	(\$223,850)	(\$230,145)
Fund Balance						
Unrestricted Fund Balance	\$6,845,199	\$6,752,268	\$6,923,935	\$6,959,464	\$6,959,464	\$6,744,064
Percentage Change	-272.79%	-1.36%	2.54%	0.51%	0.51%	-3.10%
Restricted Fund Balance	\$144,245	\$158,885	\$154,855	\$156,900	\$156,900	\$148,450
Total Fund Balance	\$6,911,154	\$7,078,791	\$7,116,364	\$7,056,314	\$6,892,514	\$6,662,369
Percentage Change	-292.59%	2.43%	0.53%	-0.84%	-3.15%	-3.34%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of TIF Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
FUND: TIF						
Miscellaneous						
CID Revenue	438,584	535,489	506,270	530,000	515,000	515,000
TDD Revenue	74,409	77,211	72,268	78,000	71,500	72,000
350 Highway Raytown Fire EAT's	68,905	76,025	-	70,000	-	-
350 Highway Jackson County EAT's	166,502	282,941	173,566	280,000	220,000	220,000
350 Highway KC Zoo EAT's	36,895	38,012	38,800	38,000	37,000	37,000
350 Highway TIF Pilot	374,629	374,376	361,917	380,000	358,045	356,255
Pilot USA 800 payment	51,762	51,732	51,357	52,000	51,305	51,250
Investment Income	-	-	108,187	-	2,850	2,500
Industrial Development Authority	(39)	1	1	-	-	-
Interest Earnings	178,905	214,030	215,338	210,000	218,500	215,000
350 Highway TIF EAT's	747,170	763,945	784,702	750,000	750,000	750,000
350 Highway TIF City Pledge	747,170	763,945	784,702	750,000	750,000	750,000
Total Miscellaneous	2,884,892	3,177,707	3,097,108	3,138,000	2,974,200	2,969,005
One Time Revenues						
Total One Time Revenues	-	-	-	-	-	-
Transfer From Other Funds						
Total Transfers From Other Funds	-	-	-	-	-	-
TOTAL TIF REVENUE	2,884,892	3,177,707	3,097,108	3,138,000	2,974,200	2,969,005

TIF Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	168,500
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	3,030,650
Total TIF Fund Request	3,199,150

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
STORM WATER FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$0	\$0	\$0	273,250	\$277,500	\$238,375
Percentage Change						-14.10%
Total Expenditures	\$0	\$0	\$0	242,000	\$240,000	\$232,100
Percentage Change						-3.29%
Excess of Revenues over (under) Expenditures	\$0	\$0	\$0	\$31,250	\$37,500	\$6,275
Fund Balance						
Unrestricted Fund Balance	\$0	\$0	\$0	(\$13,663)	(\$13,663)	\$31,856
Percentage Change						-333.17%
Restricted Fund Balance	\$0	\$0	\$0	\$13,663	\$13,663	\$11,919
Total Fund Balance	\$0	\$0	\$0	\$31,250	\$37,500	\$43,775
Percentage Change						16.73%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Storm Water Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016- 2017 Budget	2016-2017 Projected	2017-2018 Budget
FUND: Storm Water						
<u>Sales Tax</u>						
Parks/Storm Water Capital Sales Tax				102,500	106,500	107,565
TIF - EATS				(19,250)	(19,000)	(19,190)
Total General Sales Tax	-	-	-	83,250	87,500	88,375
<u>Transfer From Other Funds</u>						
Operating Transfer IN				190,000	190,000	150,000
Total Transfers From Other Funds	-	-	-	190,000	190,000	150,000
<u>TOTAL STORM WATER REVENUE</u>	-	-	-	273,250	277,500	238,375

Storm Water Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	4,100
Repairs & Maintenance	228,000
Utilities	-
Capital Expenditures	-
Debt Service	-
Total Storm Water Fund Request	232,100

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL IMPROVEMENT FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$3,826,485	\$71,069	\$72,754	-	\$74,625	\$74,800
Percentage Change	531.27%	-98.14%	2.37%	-100.00%	2.57%	0.23%
Total Expenditures	\$3,378,338	\$314,530	\$45,508	-	\$24,000	\$24,000
Percentage Change	405.44%	-90.69%	-85.53%	-100.00%	-47.26%	0.00%
Excess of Revenues over (under) Expenditures	\$448,147	(\$243,461)	\$27,246	\$0	\$50,625	\$50,800
Fund Balance						
Unrestricted Fund Balance	\$814,059	\$1,449,977	\$1,206,431	\$1,237,315	\$1,237,315	\$1,284,200
Percentage Change	-12.43%	78.12%	-16.80%	2.56%	2.56%	3.79%
Restricted Fund Balance	\$191,324	\$3,553	\$3,638	\$0	\$0	\$3,740
Total Fund Balance	\$1,453,530	\$1,210,069	\$1,237,315	\$1,237,315	\$1,287,940	\$1,338,740
Percentage Change	44.57%	-16.75%	2.25%	0.00%	4.09%	3.94%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Capital Improvement Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
FUND: Capital Improvement Fund						
<u>Grants</u>						
Grants	469,212	37,086				
Total Grants	469,212	37,086	-	-	-	-
<u>Miscellaneous</u>						
Ditzler CID Loan	90,634	33,690	69,564	-	70,000	70,000
Interest Earnings	24	18	1,057	-	2,500	2,600
Investment Income	155	275	2,133	-	2,125	2,200
Total Miscellaneous	90,813	33,983	72,754	-	74,625	74,800
<u>One Time Revenues</u>						
Total One Time Revenues	-	-	-	-	-	-
<u>Transfer From Other Funds</u>						
Total Transfers From Other Funds	3,266,460	-	-	-	-	-
	3,266,460	-	-	-	-	-
<u>TOTAL CAPITAL IMPROVEMENT FUND REVENUE</u>						
	3,826,485	71,069	72,754	-	74,625	74,800

Capital Improvement Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	24,000
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-
<hr/>	
Total Capital Improvement Fund Request	24,000

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
SEWER FUND**

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Total Revenues	\$5,742,533	\$5,813,049	\$6,091,278	7,027,500	\$6,803,001	7,047,037
Percentage Change	-4.46%	1.23%	4.79%	15.37%	11.68%	3.59%
Total Expenditures	\$5,162,735	\$5,791,465	\$6,308,002	7,218,229	\$6,900,000	\$7,072,647
Percentage Change	-5.21%	12.18%	8.92%	14.43%	9.38%	2.50%
Excess of Revenues over (under) Expenditures	\$579,798	\$21,584	(\$216,724)	(\$190,729)	(\$96,999)	(\$25,610)
Fund Balance						
Unrestricted Fund Balance	\$7,245,258	\$7,821,530	\$7,829,203	\$7,565,668	\$7,565,668	\$7,467,692
Percentage Change	11.00%	7.95%	0.10%	-3.37%	-3.37%	-1.30%
Assigned Fund Balance	\$77,442	\$77,442	\$77,442	\$77,442	\$77,442	\$77,442
Restricted Fund Balance	\$287,127	\$290,652	\$304,564	\$351,375	\$351,375	\$352,352
Total Fund Balance	\$8,189,625	\$8,211,209	\$7,994,485	\$7,803,756	\$7,897,486	\$7,871,876
Percentage Change	8.49%	0.26%	-2.64%	-2.39%	-1.21%	-0.32%

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Sewer Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
FUND: Sewer						
<u>Service Charges</u>						
Contract Charges	27,483	26,532	(29,827)	30,000	8,250	8,000
Returned Items	6,781	6,556	6,226	5,500	6,300	5,000
Sewer Use Charge	5,312,282	5,311,599	5,637,891	6,520,000	6,285,000	6,599,250
Sewer Late Pay Penalties	153,107	153,606	162,997	165,000	200,000	165,000
Circuit Breaker	(10,702)	(9,422)	(5,574)	(12,000)	(9,000)	(10,500)
Total Service Charges	5,488,951	5,488,871	5,771,713	6,708,500	6,490,550	6,766,750
<u>Licenses & Permits</u>						
Total Licenses & Permits	-	-	-	-	-	-
<u>Miscellaneous</u>						
Credit Card Processing Fee	-	1,665	8,624	4,000	22,500	16,000
Interest Earnings	5,697	7,467	9,051	15,000	17,000	16,000
Investment Income	8,094	11,410	9,789	-	11,000	10,000
SRF Interest Subsidy	181,798	171,833	160,710	175,000	149,100	136,596
State SRF 2007 Proceeds	(4,000)	-	-	-	-	-
SRF Interest Subsidy	61,987	131,432	131,390	125,000	112,851	101,691
Miscellaneous Revenue	7	372	-	-	-	-
Total Miscellaneous	253,583	324,179	319,564	319,000	312,451	280,287
<u>One Time Revenues</u>						
Total One Time Revenues	-	-	-	-	-	-
<u>Transfer From Other Funds</u>						
Total Transfers From Other Funds	-	-	-	-	-	-
<u>TOTAL TIF REVENUE</u>	5,742,534	5,813,050	6,091,277	7,027,500	6,803,001	7,047,037

Sewer Fund Department Budget

Finance

Expense Category

Personnel Services	225,510
Supplies, Services, and Charges	3,993,201
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	5,000
Debt Service	1,238,922

Total Sewer Fund Request 5,462,633

Request Increase (Decrease) from FY 17	(1,077,991)
% change from FY 17	-16.48%

Personnel Summary- Full Time Equivalent (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
A/P Clerk			0.10	0.10
Controller			0.15	0.15
Finance Director			0.15	0.15
Payroll Clerk			0.10	0.10
Billing Clerk			2.00	2.00
Treasury Analyst			0.50	0.50
Treasury Clerk	-	-	0.50	0.50
	-	-	3.50	3.50

Sewer Fund Department Budget

Public Works

Expense Category

Personnel Services	829,394
Supplies, Services, and Charges	254,670
Repairs & Maintenance	239,950
Utilities	16,000
Capital Expenditures	270,000
Debt Service	-

Total Sewer Fund Request 1,610,014

Request Increase (Decrease) from FY 17	1,123,539
% change from FY 17	230.96%

Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Admin. Assistant			1.90	1.90
City Engineer			0.50	0.50
Crew Leader			3.30	3.30
Engineering Intern			0.50	0.50
Fleet Director			0.20	0.20
Maintenance Worker			3.40	3.40
Mechanic	-	-	0.40	0.40
Public Works Director			0.50	0.50
Operations Supervisor			1.00	1.00
Superintendent	-	-	0.50	0.50
ROW Inspector	-	-	0.30	0.30
Sr. Maintenance Worker	-	-	1.00	1.00
	-	-	13.50	13.50