

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
OCTOBER 6, 2020
REGULAR SESSION NO. 36
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.

During Jackson County's Recovery Plan, the City of Raytown has chosen to continue to follow the County's social distancing guidelines and other recommendations. The public may attend under the following guidelines:

- All attendees (Board/Staff/Public) will use the main entrance door.
- Temperature will be taken prior to entrance into the building.
- Masks are required, per the modified Phase 2 guidelines of the Jackson County Recovery Plan. Masks will be provided to those without a personal mask to wear.
- Seating limited. Approximately six (6) seats will be available for the public to attend.
- Limited access to dais/table for Aldermen and Staff.

We are urging citizens to view the meeting via livestream as the meeting will be streamed on Google Ch. 145, Comcast Ch. 7 and online at www.raytown.mo.us

Members of the public are invited to give public comments in-person in accordance with the City's procedures for public comments. Once the available seats in the Council Chamber are full, members of the public present to give public comments are asked to wait outside of the Council Chamber until called to the podium to give their public comment. City staff will be present to assist with the County's social distancing guidelines.

Public Comments can also be made remotely by sending comments to the City Clerk at thenry@raytown.mo.us by 12:00 p.m. (noon) on Monday, October 5, so that the comments can be provided to the Board of Aldermen during the Public Comments section of the October 6, 2020 meeting agenda. All Public Comments received will be kept on file in the City Clerk's office.

OPENING SESSION

Invocation/Pledge of Allegiance
Roll Call

Public Comments
Communication from the Mayor
Communication from the City Administrator
Committee Reports

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda.

Approval of the Regular September 15, 2020 Board of Aldermen meeting minutes.
Approval of the Special Meeting September 22, 2020 Board of Aldermen minutes.

REGULAR AGENDA

NEW BUSINESS

2. **R-3327-20: A RESOLUTION AMENDING THE FISCAL YEAR 2019-2020 BUDGET RELATED TO EMPLOYEE COMPENSATION.** Point of Contact: Damon Hodges, City Administrator.
3. **R-3328-20: A RESOLUTION ACCEPTING CARES ACT FUNDS AND AMENDING THE FISCAL YEAR 2019-2020 BUDGET TO REFLECT THE INCREASE IN GRANT REVENUES.** Point of Contact: Damon Hodges, City Administrator.

4. **R-3329-20: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH SFS ARCHITECTS FOR DESIGN AND BIDDING SERVICES FOR CITY HALL PHASE I RENOVATIONS PROJECT AND UTILIZING CARES ACT FUNDS IN A TOTAL AMOUNT NOT TO EXCEED \$109,320.00 FOR FISCAL YEAR 2019-2020. Point of Contact: Jose Leon, Public Works Director.
5. **R-3330-20: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN AND PYRAMID EXCAVATION & CONSTRUCTION, INC. FOR THE 2020 STORMWATER MAINTENANCE PROJECTS IN AN AMOUNT NOT TO EXCEED \$143,304.00. Point of Contact: Jose Leon, Public Works Director.
6. **R-3331-20: A RESOLUTION** DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF RAYTOWN AS SURPLUS AND AUTHORIZING DISPOSITION OF SUCH PROPERTY BY AUCTION. Point of Contact: Dave Turner, Parks & Recreation Director.
7. **R-3332-20 A RESOLUTION** AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2020-2021. Point of Contact: Russ Petry, Finance Director.
8. **CARES Act Funds – Update**
Damon Hodges, City Administrator

ADJOURNMENT

MINUTES
RAYTOWN BOARD OF ALDERMEN
SEPTEMBER 15, 2020
REGULAR SESSION NO. 35
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.

OPENING SESSION

Mayor Michael McDonough called the September 15, 2020 Board of Aldermen meeting to order at 7:01 p.m. Karen Block, of The Faiths of Raytown, provided the invocation and led the pledge of allegiance.

Roll Call

Roll was called by Jennifer Baird, City Attorney, and the attendance was as follows:

Present: Alderman Greg Walters, Alderman Frank Hunt, Alderman Jim Aziere, Alderman Ryan Myers, Alderman Janet Emerson, Alderman Mary Jane Van Buskirk, Alderman Bill Van Buskirk, Alderman Bonnaye Mims

Absent: Alderman Jason Greene, Alderman Derek Ward

Public Comments

Tony Jacob, Raytown, Mo

Communication from the Mayor

Mayor McDonough stated that there would be no Closed Session during the meeting.

Mayor McDonough spoke on recent events and City business.

Communication from the City Administrator

Damon Hodges, City Administrator, provided an update on the City's current projects and plans.

Committee Reports

Reports were given by Aldermen Bill Van Buskirk and Mims.

STUDY SESSION

Special Sales Tax Citizen Review Committee Report Card
Russ Petry, Finance Director

The item was presented by Russ Petry, Finance Director.

NEER Study Results
Jose Leon, Public Works Director

The item was presented by Jose Leon, Public Works Director, along with Elango Thevar of NEER.

LEGISLATIVE SESSION

1. **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda.

Approval of the Regular September 1, 2020 Board of Aldermen meeting minutes.

Alderman Mims, seconded by Alderman Mary Jane Van Buskirk, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Mary Jane Van Buskirk, Hunt, Bill Van Buskirk, Emerson, Myers, Aziere, Walters

Nays: None

Absent: Aldermen Ward and Greene

REGULAR AGENDA

OLD BUSINESS

2. Public Hearing: A public hearing to consider text amendments to the Raytown Municipal Code, Chapter 50, regarding Establishment and Membership of the Planning & Zoning Commission.

2a. **SECOND READING: Bill No. 6552-20, SECTION XIII. AN ORDINANCE AMENDING CHAPTER 50, ARTICLE II, SECTION 50-38, ENTITLED, "ESTABLISHMENT AND MEMBERSHIP", OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI.** Point of Contact: Chris Gilbert, Planning & Zoning Coordinator

The item was read by title only by City Attorney, Jennifer Baird.

Chris Gilbert, Planning & Zoning Coordinator, presented the item and remained available for any discussion.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 8-0-2.

The public hearing was closed.

Ayes: Aldermen Mims, Emerson, Hunt, Bill Van Buskirk, Walters, Aziere, Myers, Mary Jane Van Buskirk

Nays: None

Absent: Aldermen Greene, Ward

Became Ordinance 5648-20.

3. Public Hearing: A public hearing to consider text amendments to the Raytown Municipal Code, Chapter 50 regarding Neighborhood Information Meeting.

3a. **SECOND READING: Bill No. 6553-20, SECTION XIII. AN ORDINANCE AMENDING CHAPTER 50, ARTICLE XI, SECTION 50-560.01, ENTITLED, "NEIGHBORHOOD INFORMATION MEETING", OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI.** Point of Contact: Chris Gilbert, Planning & Zoning Coordinator

The item was read by title only by City Attorney, Jennifer Baird.

Chris Gilbert, Planning & Zoning Coordinator, presented the item and remained available for any discussion.

Alderman Bill Van Buskirk, seconded by Mary Jane Van Buskirk, made a motion to amend Sec. 50-560.01 (c) (3) to state that:

(3) Other interested parties who have requested that they be notified, shall be notified by regular mail.

The motion failed by a vote of 3-5-2

Ayes: Aldermen Bill Van Buskirk, Mary Jane Van Buskirk, Walters

Nays: Aldermen Mims, Hunt, Emerson, Aziere, Myers

Absent: Aldermen Ward, Greene

Alderman Myers, seconded by Alderman Mims, made a motion to table indefinitely. The motion was approved by a vote of 5-3-2.

The public hearing was closed.

Ayes: Aldermen Myers, Mims, Emerson, Mary Jane Van Buskirk, Hunt

Nays: Aldermen Walters, Bill Van Buskirk, Aziere

Absent: Aldermen Greene, Ward

4. Public Hearing: A public hearing to consider text amendments to the Raytown Municipal Code, Chapter 50 regarding the Land Use Table.

4a. **SECOND READING: Bill No. 6554-20, SECTION XIII. AN ORDINANCE** AMENDING CHAPTER 50, ARTICLE IV, SECTION 50-107, ENTITLED, "LAND USE TABLE", OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI. Point of Contact: Chris Gilbert, Planning & Zoning Coordinator

The item was read by title only by City Attorney, Jennifer Baird.

Chris Gilbert, Planning & Zoning Coordinator, presented the item and remained available for any discussion.

Alderman Bill Van Buskirk, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 6-2-2.

The public hearing was closed.

Ayes: Aldermen Bill Van Buskirk, Aziere, Mary Jane Van Buskirk, Myers, Mims, Hunt

Nays: Aldermen Emerson, Walters

Absent: Aldermen Greene, Ward

Became Ordinance 5649-20.

NEW BUSINESS

5. **FIRST READING: Bill No.: 6555-20, Section VIII. AN ORDINANCE** ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2020. Point of Contact: Russ Petry, Finance Director.

The item was read by title only by City Attorney, Jennifer Baird.

Russ Petry, Finance Director, presented the item and remained available for any discussion.

The item was automatically continued to September 22, 2020 for a public hearing and second reading.

Alderman Mims left the meeting at 8:45 p.m.

6. **CARES Act Funds – Update**

Damon Hodges, City Administrator

Damon Hodges, City Administration, provided a CARES Act funds update.

ADJOURNMENT

Alderman Emerson, seconded by Alderman Aziere, made a motion to adjourn. The motion was approved unanimously.

The meeting adjourned at 9:03 p.m.

Teresa M. Henry, City Clerk, MRCC

DRAFT

MINUTES
RAYTOWN BOARD OF ALDERMEN
SEPTEMBER 22, 2020
SPECIAL SESSION No.1
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.

OPENING SESSION

Mayor Michael McDonough called the September 22, 2020 meeting to order at 7:02 p.m. Alderman Bill Van Buskirk provided the invocation and led the pledge of allegiance.

The Roll was called, and attendance was as follows:

Present: Alderman Derek Ward, Alderman Bonnaye Mims, Alderman Bill Van Buskirk, Alderman Mary Jane Van Buskirk, Alderman Ryan Myers, Alderman Janet Emerson, Alderman Jim Aziere, Alderman Frank Hunt
Absent: Alderman Jason Greene, Alderman Greg Walters

Public Comments were given by Vicki Turnbow and Rebecca Tolbert, regarding the approval of Resolution R-3326-20 regarding the Raytown CARES Act Small Business Grant Program.

REGULAR AGENDA

OLD BUSINESS

1. Public Hearing: A public hearing to establish the 2020 property tax levy rate for the city of Raytown.

1a. **SECOND READING: Bill No.: 6555-20, Section VIII. AN ORDINANCE**
ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2020. Point of Contact: Russ Petry, Finance Director.

The ordinance was read by title only by Teresa Henry, City Clerk and Mayor McDonough opened the public hearing.

Russ Petry, Finance Director gave an overview of the ordinance and discussion was held.

There were no public comments

Alderman Myers, seconded by Alderman Aziere made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Aziere, Mims, Hunt, Ward, Emerson, Bill Van Buskirk, Mary Jane Van Buskirk

Nays: None

Absent: Aldermen Greene, Walters

It became **ORDINANCE NO. 5650-20.**

NEW BUSINESS

- R-3326-20: A RESOLUTION ESTABLISHING THE RAYTOWN CARES ACT SMALL BUSINESS GRANT PROGRAM AND SETTING FORTH THE PRIORITIES AND ELIGIBILITY REQUIREMENTS OF THAT PROGRAM.** Point of Contact: Missy Wilson, Assistant City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk

Missy Wilson, Assistant City Administrator gave an overview of the resolution and discussion was held.

Alderman Mary Jane Van Buskirk, seconded by Alderman Bill Van Buskirk made a motion to amend Section 4. b. ix to include Pawn Shop and Short-term loan establishments as defined in Sec. 10-567 of the City Code.

Alderman Bill Van Buskirk stated that if approved by Alderman Mary Jane Van Buskirk he would like to add additional language to also include Discount Smoke and Package Liquor Stores to the original amendment. Alderman Mary Jane Van Buskirk agreed to the additional language and amended her original motion. The motion failed by a vote of 3-5-2.

Ayes: Aldermen Mary Jane Van Buskirk, Bill Van Buskirk, Hunt
Nays: Aldermen Mims, Ward, Emerson, Aziere, Myers
Absent: Aldermen Greene, Walters

Alderman Myers, seconded by Alderman Aziere made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Aziere, Mims, Hunt, Ward, Emerson, Bill Van Buskirk, Mary Jane Van Buskirk
Nays: None
Absent: Aldermen Greene, Walters

- CARES Act Update** – Damon Hodges, City Administrator

A presentation was given to the Board of Aldermen by Jason Parsons and Schylon Kubic of Parson & Associates regarding the City of Raytown's response to the CARES Act regarding the marketing of the programs to City residents.

ADJOURNMENT

Alderman Ward, seconded by Alderman Myers made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 8:14 p.m.

Teresa M. Henry, City Clerk, MRCC

CITY OF RAYTOWN
Request for Board Action

Date: September 30, 2020
To: Mayor and Board of Aldermen
From: Damon Hodges, City Administrator

Resolution No.: R-3327-20

Finance Director Approval: _____

City Administrator Approval: _____



Action Requested: A resolution approving the recommendation to provide a Fiscal Year-End One-time Payment of 1.5% cost of living adjustment (COLA) and amending the fiscal year 2019-2020 budget

Recommendation: Approve the recommendation and amendment.

Analysis: Last year during the 2019/2020 budget process, the Governing Body approved a cost of living adjustment (COLA) of 1.5% for all full-time and regular part-time employees. Those who qualified received this adjustment beginning in November of 2019. During this same time, discussion was held regarding the option to provide additional adjustments.

After further discussion, I am recommending providing a fiscal year-end one-time cost of living adjustment of 1.5% of current annual salary or \$500.00, whichever is greater for full-time, non-probationary employees. This recommendation is to show appreciation for staff's dedication and continued professionalism.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Account: 101.00.00.100.39999
Department: City Wide
Amount: \$105,000.00

A RESOLUTION AMENDING THE FISCAL YEAR 2019-2020 BUDGET RELATED TO EMPLOYEE COMPENSATION

WHEREAS, pursuant to Resolution R-3241-19, the fiscal year 2019-2020 budget was approved; and

WHEREAS, it is necessary to reappropriate funds and amend the fiscal year 2019-2020 budget; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City of Raytown to reappropriate the funds and amend the fiscal year 2019-2020 budget;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the Fiscal Year 2019-2020 Budget approved by Resolution R-3241-19 is hereby amended as follows:

Transfer From:

Account Number(s): 101.00.00.100.39999
Fund: General Fund
Amount: \$105,000.00

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary for this transaction and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 6th day of October, 2020.

Michael D. McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

**CITY OF RAYTOWN
Request for Board Action**

Date: September 30, 2020
To: Mayor and Board of Aldermen
From: Damon Hodges, City Administrator

Resolution No.: R-3328-20

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____



Action Requested: Acceptance of a prepayment Distribution of CARES Act Funds in the amount of \$1,727,820.00 and amend the fiscal year 2019-2020 budget.

Recommendation: Approve the resolution.

Analysis: Pursuant to Ordinance No. 5647-20, the Raytown Board of Aldermen approved an agreement with Jackson County, Missouri with respect to a Prepayment Distribution of CARES Act funds and the City desires to accept this prepayment distribution of CARES Act Funds and amend the fiscal year 2019-2020 budget to reflect the increase in grant revenues.

Budgetary Impact:

X Not Applicable

Revenue:

Account: 101-00-00-722-43101
Amount: \$1,727,820.00
Fund: General

Expense:

Account: 101.00.00.100.52260
Amount: \$1,727,820.00
Fund: General

RESOLUTION NO.: R-3328-20

A RESOLUTION ACCEPTING CARES ACT FUNDS AND AMENDING THE FISCAL YEAR 2019-2020 BUDGET TO REFLECT THE INCREASE IN GRANT REVENUES

WHEREAS, pursuant to Ordinance No. 5647-20, the Raytown Board of Aldermen approved an agreement with Jackson County, Missouri with respect to a Prepayment Distribution of CARES Act funds; and

WHEREAS, the City desires to accept this prepayment distribution of CARES Act Funds and amend the fiscal year 2019-2020 budget to reflect the increase in grant revenues.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the City of Raytown hereby desires to accept this prepayment distribution of CARES Act Funds in the amount of \$1,727,820.00 and amend the fiscal year 2019-2020 budget to reflect the increase in grant revenues; and

FURTHER THAT the fiscal year 2019-2020 Budget approved by Resolution R-3241-19, is hereby amended as follows:

From:	To:
101.00.00.722.43101	101.00.00.100.52260
\$1,727,820.00	\$1,727,820.00

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary to accept the grant and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 6th day of October, 2020.

Michael McDonough, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: October 1, 2020
To: Mayor and Board of Aldermen
From: Jose Leon, Director of Public Works

Resolution No.: R-3329-20

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____



Action Requested: Board of Aldermen approval of the design proposal for City Hall Renovations – Phase I for an amount not to exceed \$109,320.00.

Recommendation: Staff recommends approval as submitted.

Analysis: In early 2020, staff began working with SFS Architects on a Space Assessment Study to identify renovation options to consider maximizing space in City Hall. During this process, the COVID-19 pandemic took priority and staff used information from the space assessment to develop a scope of phase 1 renovations that were prioritized to protect the health and safety of staff members and the general public. Using our on-call architecture firm SFS Architects, staff negotiated a scope and fee for design of the improvements. The phase 1 renovations include:

- Front (south) entry improvements for ADA access
- New vestibules at both south and east entries
- Tiered Dais for social distancing requirements
- Touchless upgrades to sinks, drinking fountains and entry doors
- HVAC upgrades including bi-polar ionization systems
- New A/V room with A/V upgrades for online meetings and discussions in Council Chambers and at each seat location on dais
- Enlarged employee breakroom with wellness room for privacy.
- New furniture in council chambers

To meet the CARE's Act deadline (December 31, 2020), staff provided SFS Architects approval to move forward with 35% design at a cost of \$28,698.00. This allowed staff to issue an RFQ to obtain a construction manager (contractor) to work with staff and design professionals for remainder of design. Staff will bring the Board of Aldermen a contractor recommendation at a future meeting. Approval of this agreement allows staff to continue working with SFS Architects to complete design within the limits of our schedule.

Alternatives: Pay for SFS Architects the design work completed to date and not finish the remaining 65% design or construct any improvements.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Fund: Emergency Preparedness Fund
101.00.00.100.52260
Amount to Spend: total amount not to exceed \$109,320.00

Additional Reports Attached: SFS Architects Design Proposal, 35% design plan sheets

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH SFS ARCHITECTS FOR DESIGN AND BIDDING SERVICES FOR CITY HALL PHASE I RENOVATIONS PROJECT AND UTILIZING CARES ACT FUNDS IN A TOTAL AMOUNT NOT TO EXCEED \$109,320.00 FOR FISCAL YEAR 2019-2020

WHEREAS, on February 18, 2020, pursuant to Resolution R-3279-20, the Board of Aldermen approved a professional services agreement with SFS Architects for On-Call City Architect Services; and

WHEREAS, utilizing the approved On-Call City Architect Services agreement the City has been working with SFS Architects for Design and Bidding Services utilizing the On-Call City Architect Services Agreement for City Hall Phase I Renovations Project under the City Administrator's purchasing authority; and

WHEREAS, the City of Raytown (the "City") issued a request for proposals for construction on the City Hall Phase I Renovations Project and response will be received on October 6, 2020 and the responses will be brought to the Board of Aldermen for approval at a later date; and

WHEREAS, on August 18, 2020, the Board of Aldermen adopted Ordinance No. 5647-20 which approved an Agreement by an between the City of Raytown and Jackson County, Missouri for the Prepayment Distribution of CARES Act Funds ("Agreement") to help cover costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 ("COVID-19"), as set forth in a Spending Plan/Budget attached to the Agreement; and

WHEREAS, the City desires to enter into a professional services agreement with SFS Architects for design and bidding services to assist the City of Raytown with Phase 1 Renovation project redesign for the purposes of constructing improvements related to addressing public health and mitigation of COVID-19 at City Hall; and

WHEREAS, the pursuant to Resolution R-3328-20, the Board of Aldermen have accepted the CARES Act funds; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to enter into a Professional Services Agreement with SFS Architects for design and bidding service for the City Hall Phase I Renovations Project as set forth in Exhibit "A" in an amount not to exceed \$109,320.00 for fiscal year 2019-2020;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the Board of Aldermen find it is in the best interest of the City to hereby authorized and approved a Professional Services Agreement with SFS Architects for design and bidding service for the City Hall Phase I Renovations Project as set forth in Exhibit "A" incorporated herein, in an amount not to exceed \$109,320.00 for fiscal year 2019-2020; and

FURTHER THAT the City Administrator is hereby authorized to execute any and all documents and to take any and all actions necessary to effectuate the terms of the Agreement and exercise the authority granted herein on behalf of the City and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 6th day of October 2020.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney



August 11, 2020
Revised September 17, 2020
Revised September 18, 2020

Jose Leon, Director of Public Works
City of Raytown, Missouri
10000 E. 59th Street
Raytown, MO 64133

Re: **City of Raytown - City Hall Renovation – Phase I**
Raytown, Missouri
SFS Project No. 201052-2

Dear Jose,

We appreciate the opportunity to work with the City of Raytown on the renovation of City Hall. On behalf of the SFS Architecture team please find the proposed scope of work and fees for the above referenced project. If you have questions or comments regarding this information, please do not hesitate to call.

PROJECT UNDERSTANDING

Project Description

This project includes design through construction administration for the Phase I renovation of City Hall (upper floor). Renovations will follow the final plan produced from the Space Needs Assessment dated July 24, 2020. This phase covers COVID-19 related design including social distancing design parameters, HVAC upgrades to include bipolar ionization systems, and no-touch operation of public restroom sinks, drinking fountains, and entry vestibule doors.

The attached workplan describes the proposed tasks and deliverables based on preliminary discussions with Raytown staff and includes the following team members and roles:

SFS – Project management, architectural and interior design, furniture design
BDC – Structural design
PKMR – MEP design
AV Solutions – AV design
CMR – Cost opinions

SCOPE OF WORK

Basic Services

See attached Work Plan.

Basic Services Exclusions

The following items are specifically excluded from the Basic Services noted above:

- Civil work including site utilities and storm and sewer exterior to the building
- A/V complete design, commission or construction phase services. Basic services for A/V includes performance/requirements definition and rough-in for these systems only
- Data/communications systems design; rough-in for conduits/boxes included for these systems only
- Security/access controls systems; rough-in for systems coordinated with Owner's vendors
- Environmental identification and design
- Detailed fire sprinkler design; performance type design is included
- Testing, balancing, commissioning of MEP systems



- LEED certified design and documentation
- Community engagement services
- 3-dimensional renderings or walk through graphics.

Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees to the fullest extent permitted by law, to limit the liability of the Consultant and Consultants officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys’ fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and Consultants officers, directors, partners employees, shareholders, owners and subconsultants shall not exceed the Consultant’s total fee for services rendered on this Project. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

SCHEDULE

The SFS Team anticipates beginning work immediately upon notice to proceed. We anticipate completion of Bid Documents in the following approximate weeks pending timely scheduling of review meetings, receipt of review comments and timeframe for preparation of cost opinions. Upon notice to proceed, SFS will confirm or adjust the following timelines based on a detailed schedule coordinated with Client.

Phase I design only – Approximately 17 weeks (to be confirmed)

COMPENSATION

Basic Services Fees

The SFS Team proposes to provide the above described basic services for the lump sum fees outlined below:

Phase I Services – \$109,320.00

Phase I Services Breakdown: Services are proposed to be invoiced monthly based on completion of the following milestones. It is understood, services for this phase will be approved in two lump sum amounts:

Work Period 1: 35% Design Documents	<u>\$28,698.00</u>
Amount 1 Subtotal:	\$28,698.00
Work Period 2: 65% Design Documents	\$24,594.00
Work Period 3: 95% and Final Bid Documents	\$28,698.00
Work Period 4: Bidding	\$5,466.00
Work Period 5: Construction Administration	<u>\$21,864.00</u>
Amount 2 Subtotal:	\$80,622.00

Reimbursable Project Expenses

Expenses incurred by SFS for reproduction and travel are not included in the Basic Services fee. We propose billing reimbursable expenses at 1.1 times actual cost. We anticipate our reimbursable expenses to be less than Two Thousand Dollars (\$2,000) for Phase I. This assumes a maximum of 2 full-size hard copies of the drawings and specifications at each submittal. An electronic copy of the submittals will also be provided.



Supplemental Project Fees

Should additional services be required above those included in basic services above, SFS will provide a proposal for consideration prior to proceeding.

Invoicing

Invoicing will occur monthly for services rendered and are due upon receipt.

Respectfully submitted,

Kerry K. Newman, AIA LEED AP
Principal

Dana Gould, AIA LEED AP
Associate

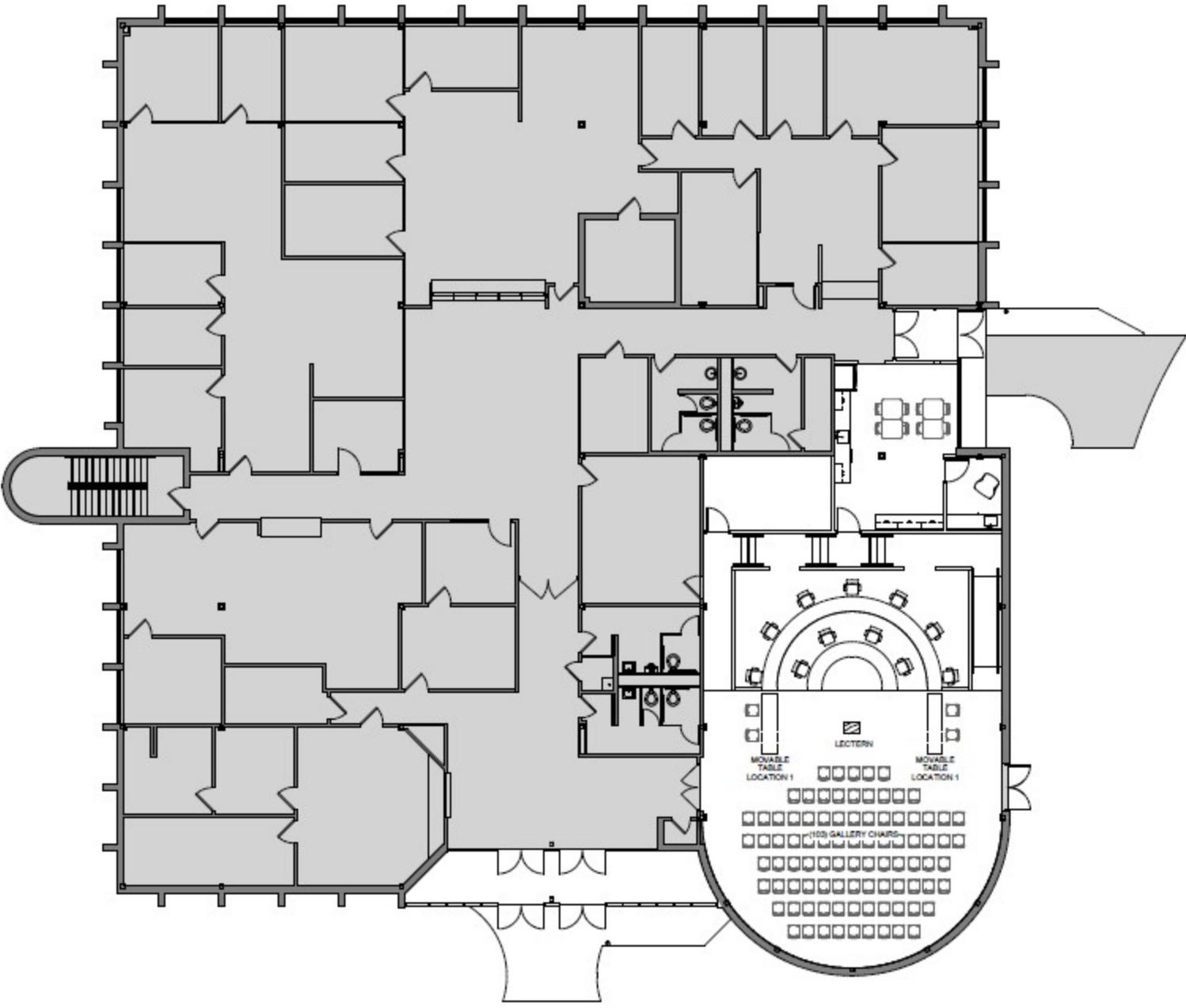
AUTHORIZATION TO PROCEED

By signing below, it authorizes SFS Architecture to proceed with the work outlined above.

Signature

Printed Name / Title

Date



RAYTOWN CITY HALL RENOVATION -
 PHASE 1
 CITY OF RAYTOWN
 10000 E 59TH ST.
 RAYTOWN, MO 64133

REV.	DATE	DESCRIPTION

SFS PROJECT NO: 2002
 ISSUED FOR: 30% DESIGN DOCUMENTS
 ISSUE DATE: 11.16.22
 © 2022 SFS ARCHITECTURE
FURNITURE PLAN
- LEVEL 1 (MAIN)

A161

1 FURNITURE PLAN - LEVEL 1
1/8" = 1'-0"



RAYTOWN CITY HALL RENOVATION -
PHASE 1
 CITY OF RAYTOWN
 10000 E 59TH ST.
 RAYTOWN, MO 64133

NO.	DATE	DESCRIPTION

SFS PROJECT NO. 2102
 PREPARED FOR: SFA DESIGN CONSULTING
 ISSUE DATE: 3-18-2020
 © 2020 SFS ARCHITECTURE
ARCHITECTURAL
SITE PLAN

AS101


SITE PLAN
 1/8" = 1'-0"

CITY OF RAYTOWN
Request for Board Action

Date: October 1, 2020
To: Mayor and Board of Aldermen
From: Jose Leon, Director of Public Works

Resolution No.: R-3330-20

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Action Requested: Board of Aldermen approval of the Pyramid Excavation & Construction, Inc. agreement.

Recommendation: Staff recommends approval as submitted.

Analysis: Staff previously contracted with Lamp Rynearson Engineers to design 2 stormwater projects to put out to bid for construction.

- 8114 Spring Valley Rd. project – Removing existing failed corrugated metal stormwater pipe and replacing with concrete pipe. Existing pipe is seriously deteriorated and a couple of sinkholes formed in the grass just west of Spring Valley Road.
- 8416 E. 85th Street project – Removing existing failed corrugated metal stormwater pipe and replacing with concrete pipe. Existing pipe is seriously deteriorated and a couple of sinkholes formed in the backyard of 8416 E. 85th Street.

The Public Works Department received 13 sealed bids that were opened on September 22, 2020 at 3:00pm. Pyramid Excavation & Construction, Inc. is the lowest, responsive, responsible bidder with a total Bid of \$145,304.00 and is being recommended for approval. Staff will not request additional purchasing authority to accommodate potential change orders on these 2 projects since a force account line item of \$20,000 is already included in the bid.

The low bid was submitted by Richards Construction Company, Inc. in an amount that was less than Pyramid at \$134,482.08. However, the bid was incomplete with missing unit prices and is considered nonresponsive. Additionally, Richards Construction has not provided any references of similar public construction projects successfully completed while working for municipal agencies.

The current Capital Sales Tax Fund budget has \$390,000.00 budgeted for stormwater projects.

Alternatives: n/a.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Fund:	Capital Sales Tax Fund
	205.62.00.100.57000
Amount to Spend:	not to exceed \$145,304.00

Additional Reports Attached: Bid results, bid tabulation, location map, project area maps, and recommendation letter from Lamp Rynearson Engineers.

A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN AND PYRAMID EXCAVATION & CONSTRUCTION, INC. FOR THE 2020 STORMWATER MAINTENANCE PROJECTS IN AN AMOUNT NOT TO EXCEED \$143,304.00

WHEREAS, the City of Raytown (the "City") issued an Invitation to Bid for the 2020 Stormwater Maintenance Projects; and

WHEREAS, the City received thirteen (13) sealed bids which were opened on September 22, 2020 and Pyramid Excavation & Construction, Inc. was the lowest, responsive, responsible bidder; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to authorize and approve an agreement between the City of Raytown and Pyramid Excavation & Construction, Inc. for the 2020 Stormwater Maintenance Projects in an amount not to exceed \$143,304.00;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the agreement between the City of Raytown and Pyramid Excavation & Construction, Inc. for the 2020 Stormwater Maintenance Projects in an amount not to exceed \$143,304.00 is hereby authorized and approved; and

FURTHER THAT the City Administrator is authorized to execute all documents necessary to these transactions and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 6th of October, 2020.

Michael McDonough, Mayor

ATTEST:

Approved as to Form

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney



BID RESULTS

2020 Stormwater Maintenance Projects

Tues., Sept. 22, 2020 - due at 2:00pm, read at 3:00pm

CONTRACTOR	5% Bid Bond	TOTAL
1. Richards Construction	yes	\$134,482.08
2. Pyramid Excavation & Construction	yes	\$145,304.00
3. Infrastructure Solutions, LLC	yes	\$155,180.00
4. She Digs It, LLC	yes	\$173,057.00
5. J. Richardson Construction	yes	\$184,102.80
6. J.M. Fahey Construction Co.	yes	\$190,990.65
7. Linaweaver Construction, Inc.	yes	\$195,537.00
8. Blue Nile Contractors	yes	\$207,093.87
9. Tasco LLC	yes	\$214,614.00
10. Wiedenmann, Inc.	yes	\$217,329.50
11. Gunter Construction Co.	yes	\$242,655.00
12. Orr Wyatt Streetscapes	yes	\$263,561.50
13. Radmacher Bros. Excv. Co., Inc.	yes	\$285,439.00
Engineer's Estimate		\$234,134.60



BID TABULATION
 2020 Stormwater Maintenance Projects
 DATE BID: Tues., September 22, 2020 at 2:00PM, read at 3:00PM

1	2	3	4
Richards Constr. Co. Inc.	Pyramid Exc. & Constr.	Infrastructure Solutions	She Digs It, LLC

Project Area 1 - 85th Street Storm Sewer Improvements		Est. Qty.	Unit	Unit Price	Est. Amount						
1.	Mobilization	1	LS	\$500.00	\$500.00	\$6,000.00	\$6,000.00	\$6,100.00	\$6,100.00	\$6,000.00	\$6,000.00
2.	Clearing, Grubbing, & Demolition	1	LS	\$2,000.00	\$2,000.00	\$5,144.00	\$5,144.00	\$1,200.00	\$1,200.00	\$3,000.00	\$3,000.00
3.	Storm Pipe (30" RCP) (Class III Gasket)	160	LF	\$156.25	\$25,000.00	\$65.00	\$10,400.00	\$105.00	\$16,800.00	\$124.00	\$19,840.00
4.	Storm Pipe (24" RCP) (Class III Gasket)	50	LF	\$120.00	\$6,000.00	\$55.00	\$2,750.00	\$100.00	\$5,000.00	\$100.00	\$5,000.00
5.	Sanitary Pipe (8" DIP) (Class 50)	20	LF	\$125.00	\$2,500.00	\$100.00	\$2,000.00	\$134.00	\$2,680.00	\$180.00	\$3,600.00
6.	6 Pipe Collar (Concrete)	1	EA	\$1,000.00	\$1,000.00	\$350.00	\$350.00	\$1,100.00	\$1,100.00	\$750.00	\$750.00
7.	Junction Box (5'x4')	1	EA	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$5,200.00	\$5,200.00	\$4,500.00	\$4,500.00
8.	Inlet (Curb) (6'x3') (Setback)	1	EA	\$1,750.00	\$1,750.00	\$3,800.00	\$3,800.00	\$6,000.00	\$6,000.00	\$5,500.00	\$5,500.00
9.	Inlet (Curb) (4'x3') (Setback)	1	EA	\$1,500.00	\$1,500.00	\$3,200.00	\$3,200.00	\$5,500.00	\$5,500.00	\$5,000.00	\$5,000.00
10.	Curb & Gutter (CG-2) (Rem. & Repl.)	8	LF	\$125.00	\$1,000.00	\$44.00	\$352.00	\$60.00	\$480.00	\$40.00	\$320.00
11.	Type 1 Street Repair	41	SY	\$85.36	\$3,499.76	\$110.00	\$4,510.00	\$100.00	\$4,100.00	\$150.00	\$6,150.00
12.	Sidewalk (4") (Remove & Replace)	88	SF	\$28.40	\$2,499.20	\$6.50	\$572.00	\$14.00	\$1,232.00	\$8.00	\$704.00
13.	Fence (42") (Chain Link)	128	LF	\$19.53	\$2,499.84	\$35.00	\$4,480.00	\$21.00	\$2,688.00	\$36.00	\$4,608.00
14.	Fence (72") (Wood)	12	LF	\$125.00	\$1,500.00	\$45.00	\$540.00	\$36.00	\$432.00	\$50.00	\$600.00
15.	Sodding	536	SY	\$4.66	\$2,497.76	\$8.50	\$4,556.00	\$6.00	\$3,216.00	\$7.00	\$3,752.00
16.	Grading	1	LS	\$1,000.00	\$1,000.00	\$6,453.00	\$6,453.00	\$945.00	\$945.00	\$3,000.00	\$3,000.00
17.	Traffic Control	1	LS	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$525.00	\$525.00	\$363.00	\$363.00
18.	Erosion Control	1	LS	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00
19.	Construction Staking	1	LS	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$885.00	\$885.00	\$1,320.00	\$1,320.00
Project Area 1, Subtotal =					\$63,746.56		\$65,107.00		\$65,183.00		\$75,107.00

Project Area 2 - 81st Terr & Spring Valley Rd Storm Imp.		Est. Qty.	Unit	Unit Price	Est. Amount						
20.	Mobilization	1	LS	\$500.00	\$500.00	\$5,500.00	\$5,500.00	\$4,300.00	\$4,300.00	\$2,000.00	\$2,000.00
21.	Clearing, Grubbing, & Demolition	1	LS	\$500.00	\$500.00	\$2,211.00	\$2,211.00	\$4,500.00	\$4,500.00	\$5,000.00	\$5,000.00
22.	Storm Pipe (36" RCP) (Class III Gasket)	241	LF	\$99.58	\$23,998.78	\$70.00	\$16,870.00	\$112.00	\$26,992.00	\$123.00	\$29,643.00
23.	Storm Pipe (24" RCP) (Class III Gasket)	66	LF	\$102.27	\$6,749.82	\$60.00	\$3,960.00	\$78.00	\$5,148.00	\$100.00	\$6,600.00
24.	End Section (36" RCP)	1	EA	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00	\$1,950.00	\$1,950.00	\$2,000.00	\$2,000.00
25.	Pipe Connection (Inlet)	3	EA	\$833.33	\$2,499.99	\$350.00	\$1,050.00	\$1,080.00	\$3,240.00	\$800.00	\$2,400.00
26.	Inlet Lid (Area) (4'x4') (with Apron)	1	EA	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$2,300.00	\$2,300.00	\$2,500.00	\$2,500.00
27.	Fence (42") (Chain Link)	162	LF	\$18.50	\$2,997.00	\$35.00	\$5,670.00	\$21.00	\$3,402.00	\$36.00	\$5,832.00
28.	Rip Rap (24")	52.5	SY	\$47.61	\$2,499.53	\$35.00	\$1,837.50	\$88.00	\$4,620.00	\$90.00	\$4,725.00
29.	Sodding	1555	SY	\$1.28	\$1,990.40	\$8.50	\$13,217.50	\$6.00	\$9,330.00	\$7.00	\$10,885.00
30.	Grading	1	LS	\$1,500.00	\$1,500.00	\$4,931.00	\$4,931.00	\$990.00	\$990.00	\$3,200.00	\$3,200.00
31.	Traffic Control	1	LS	\$2,000.00	\$2,000.00	\$750.00	\$750.00	\$525.00	\$525.00	\$250.00	\$250.00
32.	Erosion Control	1	LS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,650.00	\$1,650.00
33.	Construction Staking	1	LS	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,200.00	\$1,200.00	\$1,265.00	\$1,265.00
34.	Force Account	1	EA	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Project Area 2, Subtotal =					\$70,735.52		\$80,197.00		\$89,997.00		\$97,950.00

TOTAL =	\$134,482.08	TOTAL =	\$145,304.00	TOTAL =	\$155,180.00	TOTAL =	\$173,057.00
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BID TABULATION
 2020 Stormwater Maintenance Projects
 DATE BID: Tues., September 22, 2020 at 2:00PM, read at 3:00PM

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J. Richardson Constr.	J.M. Fahey Constr. Co.	Linaweaver Constr., Inc.	Blue Nile Contractors
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Project Area 1 - 85th Street Storm Sewer Improvements		Est. Qty.	Unit	Unit Price	Est. Amount	Unit Price	Est. Amount	Unit Price	Est. Amount	Unit Price	Est. Amount
1.	Mobilization	1	LS	\$4,650.00	\$4,650.00	\$4,400.00	\$4,400.00	\$7,500.00	\$7,500.00	\$3,823.91	\$3,823.91
2.	Clearing, Grubbing, & Demolition	1	LS	\$12,650.00	\$12,650.00	\$3,200.00	\$3,200.00	\$6,000.00	\$6,000.00	\$3,641.93	\$3,641.93
3.	Storm Pipe (30" RCP) (Class III Gasket)	160	LF	\$135.90	\$21,744.00	\$155.00	\$24,800.00	\$165.00	\$26,400.00	\$193.34	\$30,934.40
4.	Storm Pipe (24" RCP) (Class III Gasket)	50	LF	\$115.15	\$5,757.50	\$125.00	\$6,250.00	\$160.00	\$8,000.00	\$155.00	\$7,750.00
5.	Sanitary Pipe (8" DIP) (Class 50)	20	LF	\$124.95	\$2,499.00	\$175.00	\$3,500.00	\$230.00	\$4,600.00	\$108.37	\$2,167.40
6.	6 Pipe Collar (Concrete)	1	EA	\$500.00	\$500.00	\$1,400.00	\$1,400.00	\$600.00	\$600.00	\$2,756.82	\$2,756.82
7.	Junction Box (5'x4')	1	EA	\$4,270.00	\$4,270.00	\$4,800.00	\$4,800.00	\$5,800.00	\$5,800.00	\$8,309.82	\$8,309.82
8.	Inlet (Curb) (6'x3') (Setback)	1	EA	\$4,985.00	\$4,985.00	\$6,500.00	\$6,500.00	\$5,500.00	\$5,500.00	\$8,636.44	\$8,636.44
9.	Inlet (Curb) (4'x3') (Setback)	1	EA	\$4,630.00	\$4,630.00	\$6,200.00	\$6,200.00	\$5,000.00	\$5,000.00	\$8,337.34	\$8,337.34
10.	Curb & Gutter (CG-2) (Rem. & Repl.)	8	LF	\$50.00	\$400.00	\$76.00	\$608.00	\$100.00	\$800.00	\$49.05	\$392.40
11.	Type 1 Street Repair	41	SY	\$114.75	\$4,704.75	\$108.00	\$4,428.00	\$100.00	\$4,100.00	\$84.95	\$3,482.95
12.	Sidewalk (4") (Remove & Replace)	88	SF	\$6.75	\$594.00	\$15.00	\$1,320.00	\$15.00	\$1,320.00	\$9.57	\$842.16
13.	Fence (42") (Chain Link)	128	LF	\$35.00	\$4,480.00	\$20.50	\$2,624.00	\$30.00	\$3,840.00	\$19.14	\$2,449.92
14.	Fence (72") (Wood)	12	LF	\$42.00	\$504.00	\$84.00	\$1,008.00	\$80.00	\$960.00	\$71.79	\$861.48
15.	Sodding	536	SY	\$7.05	\$3,778.80	\$6.15	\$3,296.40	\$7.00	\$3,752.00	\$7.30	\$3,912.80
16.	Grading	1	LS	\$750.00	\$750.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$2,033.93	\$2,033.93
17.	Traffic Control	1	LS	\$600.00	\$600.00	\$700.00	\$700.00	\$1,800.00	\$1,800.00	\$1,854.47	\$1,854.47
18.	Erosion Control	1	LS	\$450.00	\$450.00	\$1,100.00	\$1,100.00	\$1,200.00	\$1,200.00	\$999.02	\$999.02
19.	Construction Staking	1	LS	\$2,500.00	\$2,500.00	\$800.00	\$800.00	\$1,500.00	\$1,500.00	\$1,435.72	\$1,435.72
Project Area 1, Subtotal =					\$80,447.05		\$77,434.40		\$91,172.00		\$94,622.91

Project Area 2 - 81st Terr & Spring Valley Rd Storm Imp.		Est. Qty.	Unit	Unit Price	Est. Amount						
20.	Mobilization	1	LS	\$4,650.00	\$4,650.00	\$4,400.00	\$4,400.00	\$7,500.00	\$7,500.00	\$5,259.63	\$5,259.63
21.	Clearing, Grubbing, & Demolition	1	LS	\$6,265.00	\$6,265.00	\$7,300.00	\$7,300.00	\$5,000.00	\$5,000.00	\$7,106.80	\$7,106.80
22.	Storm Pipe (36" RCP) (Class III Gasket)	241	LF	\$135.50	\$32,655.50	\$172.00	\$41,452.00	\$130.00	\$31,330.00	\$130.00	\$31,330.00
23.	Storm Pipe (24" RCP) (Class III Gasket)	66	LF	\$102.50	\$6,765.00	\$120.00	\$7,920.00	\$115.00	\$7,590.00	\$91.60	\$6,045.60
24.	End Section (36" RCP)	1	EA	\$1,950.00	\$1,950.00	\$2,300.00	\$2,300.00	\$1,600.00	\$1,600.00	\$2,388.08	\$2,388.08
25.	Pipe Connection (Inlet)	3	EA	\$1,500.00	\$4,500.00	\$850.00	\$2,550.00	\$500.00	\$1,500.00	\$2,159.56	\$6,478.68
26.	Inlet Lid (Area) (4'x4') (with Apron)	1	EA	\$1,750.00	\$1,750.00	\$2,200.00	\$2,200.00	\$2,100.00	\$2,100.00	\$3,545.03	\$3,545.03
27.	Fence (42") (Chain Link)	162	LF	\$35.00	\$5,670.00	\$20.50	\$3,321.00	\$30.00	\$4,860.00	\$19.14	\$3,100.68
28.	Rip Rap (24")	52.5	SY	\$75.00	\$3,937.50	\$140.00	\$7,350.00	\$80.00	\$4,200.00	\$158.96	\$8,345.40
29.	Sodding	1555	SY	\$7.05	\$10,962.75	\$6.15	\$9,563.25	\$7.00	\$10,885.00	\$7.30	\$11,351.50
30.	Grading	1	LS	\$1,100.00	\$1,100.00	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00	\$4,067.87	\$4,067.87
31.	Traffic Control	1	LS	\$600.00	\$600.00	\$800.00	\$800.00	\$1,000.00	\$1,000.00	\$777.68	\$777.68
32.	Erosion Control	1	LS	\$350.00	\$350.00	\$1,600.00	\$1,600.00	\$1,800.00	\$1,800.00	\$1,298.12	\$1,298.12
33.	Construction Staking	1	LS	\$2,500.00	\$2,500.00	\$800.00	\$800.00	\$1,500.00	\$1,500.00	\$1,375.89	\$1,375.89
34.	Force Account	1	EA	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Project Area 2, Subtotal =					\$103,655.75		\$113,556.25		\$104,365.00		\$112,470.96

TOTAL =	\$184,102.80	TOTAL =	\$190,990.65	TOTAL =	\$195,537.00	TOTAL =	\$207,093.87
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BID TABULATION
 2020 Stormwater Maintenance Projects
 DATE BID: Tues., September 22, 2020 at 2:00PM, read at 3:00PM

		9		10		11		12			
		Tasco LLC		Wiedenmann, Inc.		Gunter Construction Co.		Orr Wyatt Streetscapes			
Project Area 1 - 85th Street Storm Sewer Improvements		Est. Qty.	Unit	Unit Price	Est. Amount	Unit Price	Est. Amount	Unit Price	Est. Amount	Unit Price	Est. Amount
1.	Mobilization	1	LS	\$9,300.00	\$9,300.00	\$7,500.00	\$7,500.00	\$12,050.00	\$12,050.00	\$9,000.00	\$9,000.00
2.	Clearing, Grubbing, & Demolition	1	LS	\$3,500.00	\$3,500.00	\$4,100.00	\$4,100.00	\$9,150.00	\$9,150.00	\$3,370.00	\$3,370.00
3.	Storm Pipe (30" RCP) (Class III Gasket)	160	LF	\$90.00	\$14,400.00	\$140.00	\$22,400.00	\$215.00	\$34,400.00	\$202.00	\$32,320.00
4.	Storm Pipe (24" RCP) (Class III Gasket)	50	LF	\$120.00	\$6,000.00	\$160.00	\$8,000.00	\$165.00	\$8,250.00	\$410.00	\$20,500.00
5.	Sanitary Pipe (8" DIP) (Class 50)	20	LF	\$150.00	\$3,000.00	\$195.00	\$3,900.00	\$470.00	\$9,400.00	\$157.00	\$3,140.00
6.	6 Pipe Collar (Concrete)	1	EA	\$2,000.00	\$2,000.00	\$1,350.00	\$1,350.00	\$860.00	\$860.00	\$900.00	\$900.00
7.	Junction Box (5'x4')	1	EA	\$4,000.00	\$4,000.00	\$9,600.00	\$9,600.00	\$5,710.00	\$5,710.00	\$5,840.00	\$5,840.00
8.	Inlet (Curb) (6'x3') (Setback)	1	EA	\$4,500.00	\$4,500.00	\$8,100.00	\$8,100.00	\$8,080.00	\$8,080.00	\$7,635.00	\$7,635.00
9.	Inlet (Curb) (4'x3') (Setback)	1	EA	\$4,000.00	\$4,000.00	\$7,800.00	\$7,800.00	\$7,680.00	\$7,680.00	\$4,490.00	\$4,490.00
10.	Curb & Gutter (CG-2) (Rem. & Repl.)	8	LF	\$300.00	\$2,400.00	\$52.00	\$416.00	\$120.00	\$960.00	\$56.00	\$448.00
11.	Type 1 Street Repair	41	SY	\$195.00	\$7,995.00	\$134.00	\$5,494.00	\$220.00	\$9,020.00	\$235.00	\$9,635.00
12.	Sidewalk (4") (Remove & Replace)	88	SF	\$20.00	\$1,760.00	\$12.00	\$1,056.00	\$25.00	\$2,200.00	\$11.00	\$968.00
13.	Fence (42") (Chain Link)	128	LF	\$50.00	\$6,400.00	\$38.00	\$4,864.00	\$45.00	\$5,760.00	\$56.00	\$7,168.00
14.	Fence (72") (Wood)	12	LF	\$100.00	\$1,200.00	\$52.00	\$624.00	\$140.00	\$1,680.00	\$157.00	\$1,884.00
15.	Sodding	536	SY	\$14.00	\$7,504.00	\$11.00	\$5,896.00	\$7.00	\$3,752.00	\$13.50	\$7,236.00
16.	Grading	1	LS	\$4,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00	\$1,120.00	\$1,120.00
17.	Traffic Control	1	LS	\$3,500.00	\$3,500.00	\$2,000.00	\$2,000.00	\$1,425.00	\$1,425.00	\$3,370.00	\$3,370.00
18.	Erosion Control	1	LS	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$560.00	\$560.00
19.	Construction Staking	1	LS	\$2,000.00	\$2,000.00	\$2,300.00	\$2,300.00	\$1,200.00	\$1,200.00	\$2,250.00	\$2,250.00
Project Area 1, Subtotal =				\$88,959.00		\$96,900.00		\$127,577.00		\$121,834.00	

Project Area 2 - 81st Terr & Spring Valley Rd Storm Imp.		Est. Qty.	Unit	Unit Price	Est. Amount						
20.	Mobilization	1	LS	\$13,000.00	\$13,000.00	\$5,700.00	\$5,700.00	\$9,990.00	\$9,990.00	\$8,980.00	\$8,980.00
21.	Clearing, Grubbing, & Demolition	1	LS	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$1,600.00	\$1,600.00	\$6,740.00	\$6,740.00
22.	Storm Pipe (36" RCP) (Class III Gasket)	241	LF	\$105.00	\$25,305.00	\$150.00	\$36,150.00	\$135.00	\$32,535.00	\$171.00	\$41,211.00
23.	Storm Pipe (24" RCP) (Class III Gasket)	66	LF	\$80.00	\$5,280.00	\$116.00	\$7,656.00	\$90.00	\$5,940.00	\$202.00	\$13,332.00
24.	End Section (36" RCP)	1	EA	\$2,000.00	\$2,000.00	\$2,100.00	\$2,100.00	\$2,000.00	\$2,000.00	\$2,470.00	\$2,470.00
25.	Pipe Connection (Inlet)	3	EA	\$3,000.00	\$9,000.00	\$1,250.00	\$3,750.00	\$3,250.00	\$9,750.00	\$2,250.00	\$6,750.00
26.	Inlet Lid (Area) (4'x4') (with Apron)	1	EA	\$2,500.00	\$2,500.00	\$3,200.00	\$3,200.00	\$3,290.00	\$3,290.00	\$1,800.00	\$1,800.00
27.	Fence (42") (Chain Link)	162	LF	\$50.00	\$8,100.00	\$38.00	\$6,156.00	\$44.00	\$7,128.00	\$56.00	\$9,072.00
28.	Rip Rap (24")	52.5	SY	\$80.00	\$4,200.00	\$125.00	\$6,562.50	\$70.00	\$3,675.00	\$48.00	\$2,520.00
29.	Sodding	1555	SY	\$14.00	\$21,770.00	\$11.00	\$17,105.00	\$7.00	\$10,885.00	\$13.50	\$20,992.50
30.	Grading	1	LS	\$4,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00	\$1,120.00	\$1,120.00
31.	Traffic Control	1	LS	\$3,500.00	\$3,500.00	\$4,500.00	\$4,500.00	\$635.00	\$635.00	\$3,370.00	\$3,370.00
32.	Erosion Control	1	LS	\$1,500.00	\$1,500.00	\$750.00	\$750.00	\$1,500.00	\$1,500.00	\$1,120.00	\$1,120.00
33.	Construction Staking	1	LS	\$2,000.00	\$2,000.00	\$2,300.00	\$2,300.00	\$1,150.00	\$1,150.00	\$2,250.00	\$2,250.00
34.	Force Account	1	EA	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Project Area 2, Subtotal =				\$125,655.00		\$120,429.50		\$115,078.00		\$141,727.50	

TOTAL =	\$214,614.00	TOTAL =	\$217,329.50	TOTAL =	\$242,655.00	TOTAL =	\$263,561.50
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Radmacher Bros. Exc.	Engineer's Estimate
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Project Area 1 - 85th Street Storm Sewer Improvements		Est. Qty.	Unit	Unit Price	Est. Amount	Unit Price	Est. Amount
1.	Mobilization	1	LS	\$20,000.00	\$20,000.00	\$7,800.00	\$7,800.00
2.	Clearing, Grubbing, & Demolition	1	LS	\$22,000.00	\$22,000.00	\$4,800.00	\$4,800.00
3.	Storm Pipe (30" RCP) (Class III Gasket)	160	LF	\$115.00	\$18,400.00	\$192.00	\$30,720.00
4.	Storm Pipe (24" RCP) (Class III Gasket)	50	LF	\$150.00	\$7,500.00	\$168.00	\$8,400.00
5.	Sanitary Pipe (8" DIP) (Class 50)	20	LF	\$200.00	\$4,000.00	\$120.00	\$2,400.00
6.	6 Pipe Collar (Concrete)	1	EA	\$2,500.00	\$2,500.00	\$1,200.00	\$1,200.00
7.	Junction Box (5'x4')	1	EA	\$6,500.00	\$6,500.00	\$4,800.00	\$4,800.00
8.	Inlet (Curb) (6'x3') (Setback)	1	EA	\$7,500.00	\$7,500.00	\$6,000.00	\$6,000.00
9.	Inlet (Curb) (4'x3') (Setback)	1	EA	\$7,000.00	\$7,000.00	\$5,400.00	\$5,400.00
10.	Curb & Gutter (CG-2) (Rem. & Repl.)	8	LF	\$100.00	\$800.00	\$42.00	\$336.00
11.	Type 1 Street Repair	41	SY	\$100.00	\$4,100.00	\$90.00	\$3,690.00
12.	Sidewalk (4") (Remove & Replace)	88	SF	\$20.00	\$1,760.00	\$9.60	\$844.80
13.	Fence (42") (Chain Link)	128	LF	\$40.00	\$5,120.00	\$54.00	\$6,912.00
14.	Fence (72") (Wood)	12	LF	\$112.00	\$1,344.00	\$78.00	\$936.00
15.	Sodding	536	SY	\$10.00	\$5,360.00	\$10.80	\$5,788.80
16.	Grading	1	LS	\$6,000.00	\$6,000.00	\$2,200.00	\$2,200.00
17.	Traffic Control	1	LS	\$3,500.00	\$3,500.00	\$1,200.00	\$1,200.00
18.	Erosion Control	1	LS	\$3,500.00	\$3,500.00	\$3,560.00	\$3,560.00
19.	Construction Staking	1	LS	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00
Project Area 1, Subtotal =					\$129,384.00		\$98,487.60

Project Area 2 - 81st Terr & Spring Valley Rd Storm Imp.		Est. Qty.	Unit	Unit Price	Est. Amount	Unit Price	Est. Amount
20.	Mobilization	1	LS	\$20,000.00	\$20,000.00	\$6,240.00	\$6,240.00
21.	Clearing, Grubbing, & Demolition	1	LS	\$18,000.00	\$18,000.00	\$4,080.00	\$4,080.00
22.	Storm Pipe (36" RCP) (Class III Gasket)	241	LF	\$130.00	\$31,330.00	\$192.00	\$46,272.00
23.	Storm Pipe (24" RCP) (Class III Gasket)	66	LF	\$150.00	\$9,900.00	\$168.00	\$11,088.00
24.	End Section (36" RCP)	1	EA	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00
25.	Pipe Connection (Inlet)	3	EA	\$3,000.00	\$9,000.00	\$1,200.00	\$3,600.00
26.	Inlet Lid (Area) (4'x4') (with Apron)	1	EA	\$4,000.00	\$4,000.00	\$1,800.00	\$1,800.00
27.	Fence (42") (Chain Link)	162	LF	\$40.00	\$6,480.00	\$54.00	\$8,748.00
28.	Rip Rap (24")	52.5	SY	\$78.00	\$4,095.00	\$90.00	\$4,725.00
29.	Sodding	1555	SY	\$10.00	\$15,550.00	\$10.80	\$16,794.00
30.	Grading	1	LS	\$6,000.00	\$6,000.00	\$3,000.00	\$3,000.00
31.	Traffic Control	1	LS	\$2,200.00	\$2,200.00	\$1,200.00	\$1,200.00
32.	Erosion Control	1	LS	\$3,500.00	\$3,500.00	\$3,600.00	\$3,600.00
33.	Construction Staking	1	LS	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00
34.	Force Account	1	EA	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Project Area 2, Subtotal =					\$156,055.00		\$135,647.00

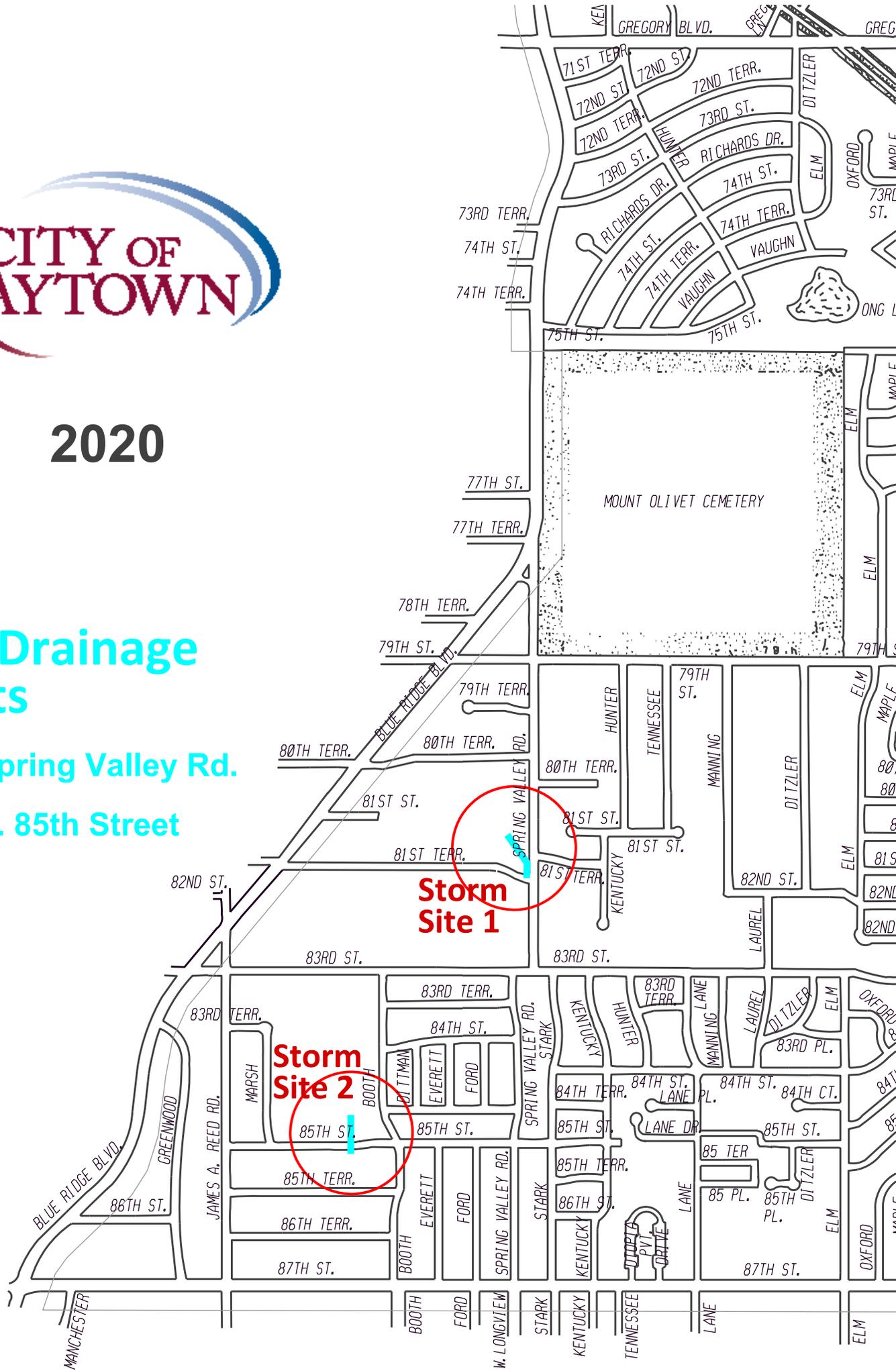
TOTAL =	\$285,439.00	TOTAL =	\$234,134.60
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2020

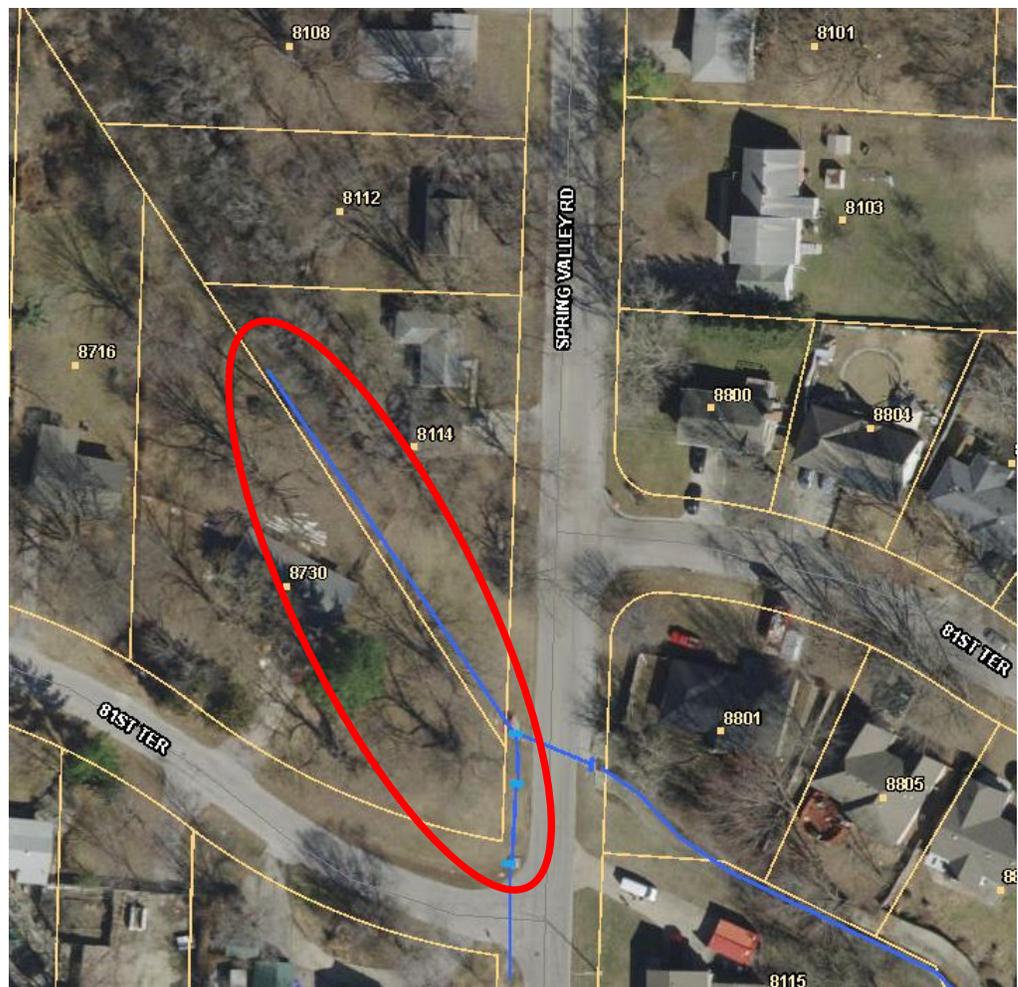
Storm Drainage Projects

- 1. 8114 Spring Valley Rd.
- 2. 8416 E. 85th Street



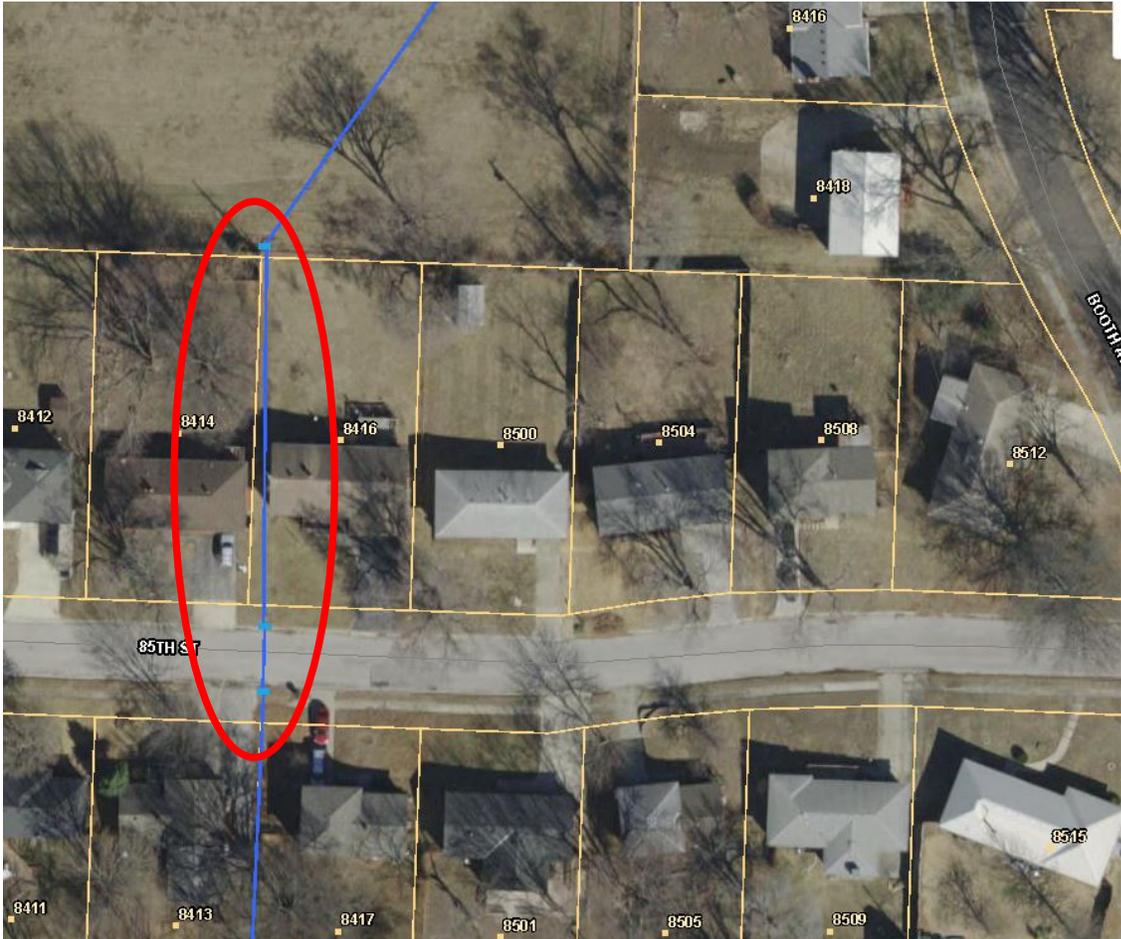


**8114 Spring Valley Rd,
Stormwater main
removal & replacement
of a failed corrugated
metal culvert pipe with a
new concrete pipe.**





8416 E. 85th Street, Stormwater main removal & replacement across 85th Street and north to the School District property of a failed corrugated metal culvert pipe with a new concrete pipe.



September 29, 2020

Jose M. Leon Jr.
Director of Public Works
City of Raytown, MO
10000 E 59th Street
Raytown, Missouri 64133

**Re: 2020 Stormwater Maintenance Projects
Bid Recommendation**

Dear Mr. Leon:

Bids were received for the above referenced project on Tuesday September 22, 2020.

A total of thirteen bids were received. The low bid was submitted by Richards Construction Company, Inc. in the amount of \$134,500.00. However, the bid was incomplete with unit prices missing and is considered nonresponsive. Additionally, Richards Construction has not provided any references of similar public construction successfully completed while working for municipal agencies. The second lowest bidder was Pyramid Excavation & Construction, Inc. in the amount of \$145,304.00. Pyramid has been in the public utility and grading business for decades with substantial experience in similar projects. The engineers estimate for the project was \$234,134.60.

The bids were very competitive with ten of the thirteen as read bids being below the engineers estimate. We previously worked with Pyramid and found them to be a qualified contractor. After consultation with City staff we recommend that Pyramid Excavation & Construction, Inc. be awarded the contract.

You may contact me with any questions, or if you need additional information.

Sincerely,
LAMP RYNEARSON



Daniel G. Miller, P.E.
Civil Design Group Leader

CC:
Email C: Project File
Jason Hanson, P.E. – City Engineer, City of Raytown

**CITY OF RAYTOWN
Request for Board Action**

Date: October 1, 2020

Resolution No.: R-3331-20

To: Mayor and Board of Aldermen

From: Dave Turner, Parks & Recreation Director

Department Head Approval: _____

Finance Director Approval: _____

City Administrator Approval: _____

Action Requested: Board of Aldermen approval for Parks & Recreation to sell a 1996 International 4700 Dump truck with 32,372 original miles, through the Purple Wave auction site. The truck was purchased by the Raytown Parks Department when we were picking up large loads of rock, mulch and other construction related material on a more regular basis.

Recommendation: Staff recommends approval as submitted.

Analysis: This truck is a piece of equipment that has not seen much use in the last 4+ years. Its size and capabilities make it an extremely useful piece of equipment for a business that involves hauling. At this time, we believe it is unwise to continue to maintain and insure such a large piece of equipment, as well as staff maintaining the licensing to legally operate it. This International 4700 Dump truck was originally purchased for \$41,848 in August of 1996. Parks staff believe we could auction this equipment for over \$30,000 in recovered revenue. This would also open storage space in the overcrowded Parks Maintenance lot.

Alternatives: Do not approve the sale and continue to store the large truck.

Budgetary Impact:

Not Applicable
Park Fund-201-92-00-100-46303

Additional Reports Attached: Park Board Meeting Minutes

A RESOLUTION DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF RAYTOWN AS SURPLUS AND AUTHORIZING DISPOSITION OF SUCH PROPERTY BY AUCTION

WHEREAS, the City of Raytown owns the property set forth in Exhibit "A" attached hereto, which is no longer required for the provision of services to the citizens of the City and is hereby found to be surplus property; and

WHEREAS, the City's purchasing policy provides for the disposition of surplus and obsolete property by trade, auction, sealed bid, salvage or scrapping; and

WHEREAS, the Board of Aldermen find that disposition of the property contained in the attached Exhibit "A" by auction is in the best interest of the City;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the items set forth in Exhibit "A" attached hereto and made a part hereof by reference are hereby declared as surplus property of the City; and

FURTHER THAT the City Administrator is hereby authorized to dispose of such property as allowed under the City's purchasing policy by auction, sealed bid, salvage or scrapping.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 6th day of October, 2020.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

Exhibit "A"

1996 International 4700 Dump Truck

Purchased August 1996, price \$41,848.

32,367 miles, 2338 hours

Estimated value: \$20,000-\$25,000+

To fully comply with the City of Raytown purchasing policy, Parks staff would upload pictures, description, and related history onto a public auction site such as Purple Wave for the purpose of selling this piece of equipment.



Raytown Park Board Minutes
August 17, 2020

Attendance:

Park Board: Dave Thurman, Loretha Hayden, Brent Hugh, Brian Morris, George Mitchell, Robbie Tubbs, William McClendon, Chris Rathbone

Staff: Dave Turner, Ron Fowler, Mike Conrad and Mary Ann McCormick

Guests: Alderman Janet Emerson, Tony Jacob

Public Participation:

Jim DeLong contacted us regarding people parking on the grass around Colman shelter houses for the last three weekends. Dave Thurman made a motion to add this item to New Business #4. George Mitchell seconded and the motion passed.

A quorum was declared present and the meeting was called to order at 7:00 pm. Robbie Tubbs made a motion to approve the minutes from July 20, 2020. George Mitchell seconded and motion passed.

Reports of Officers:

President: Welcomed William McClendon to Park Board. Dave attended Rice Tremonti meeting on 7/22, BOA on 8/11 and Raytown Live meeting on 8/12.

Vice President: no report

Reports of Standing & Special Committees:

Personnel – no report

Finance – no report

Program – no report

Buildings & Grounds – no report

Rice Tremonti – contract should be finishing columns in next few weeks, Mary Rutherford and Mick O’Neal resigned from board, possible installation of alarm in house.

BMX – BMX National in October has been cancelled.

Staff Reports:

Director – a written report was distributed

Superintendent of Parks – a written report was distributed

Recreation Report – a written report was distributed.

New Business:

1. Brian Morris made a motion to have brakes checked and repaired not to exceed \$3500. Robbie Tubbs seconded and the motion passed. Correction made 9/21/20. Chris Rathbone made a motion to amend the August 17, 2020 minutes to read: “to have brakes checked and repaired not to exceed \$3500 and then proceed with selling the truck.” George Mitchell seconded and motion passed.
2. Youth Basketball League – fall basketball has been cancelled, we will look into starting in January with practices. Will depend on school district.
3. Loretha and Brent, please get with Dave Turner to set up meetings this fall.
4. Colman Park – code violators – parking on grass and walking trails. We will put signs up at all shelter houses. Discussion on raising shelter house rental rates, having participants put a cleaning deposit down, etc. This will go to Program Committee.
5. Chris Rathbone asked that we try and have face to face meetings starting in September. Staff will look into different places to have meeting while social distancing.
6. Chris Rathbone made a motion to adjourn. Loretha Hayden seconded and the motion passed at 8:03 pm.

**CITY OF RAYTOWN
Request for Board Action**

Date: October 1, 2020

Resolution No.: R-3332-20

To: Mayor and Board of Aldermen

From: Russ Petry, Director of Finance

Damon Hodges, City Administrator

Finance Director Approval: _____

City Administrator Approval: _____

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Action Requested: Approve the 2020-2021 Fiscal Year Budget.

Analysis: Staff prepared the Recommended Budget for FY 2020-2021. The Board of Aldermen have recommended changes and those adjustments have been made.

Alternatives: Amend the proposed budget prior to adoption.

Budgetary Impact: This will set the operating budget for the 2020-2021 Fiscal Year.

Additional Reports Attached: Budget Memo, Budget Overview and Recommended Budget.

A RESOLUTION AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2020-2021

WHEREAS, the Board of Aldermen has appointed the City Administrator as the Budget Officer; and

WHEREAS, the Board of Aldermen has adopted a fiscal year that begins on November 1 of each year and ends on October 31 of the following year; and

WHEREAS, the Budget Officer has prepared a proposed budget for Fiscal Year 2020-2021 and submitted it to the Board of Aldermen, in accordance with Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen has studied, examined and discussed the proposed budget in numerous public meetings and amended the recommended budget with such revisions, alterations, increases or decreases as the Board deemed advisable; and

WHEREAS, the total expenditures from the various funds in the recommended budget, as amended by the Board of Aldermen, do not exceed the estimated revenues to be received plus any unencumbered balances, as required by Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City to adopt the Fiscal Year 2020-2021 Budget attached hereto and made a part hereof by reference;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the following amounts are appropriated for the fiscal year beginning November 1, 2020 and ending October 31, 2021 from the funds designated below for the spending departments and programs receiving funds therefrom:

2020-2021 Budget

General Fund	\$12,844,152
Park Fund	\$1,570,864
Transportation Sales Tax Fund	\$2,019,400
Capital Sales Tax Fund	\$1,146,410
Public Safety Sales Tax Fund	\$1,858,511
Risk Management	\$168,300
TIF Fund	\$2,969,484
Stormwater Sales Tax Fund	\$230,200
Capital Improvement Fund	\$29,400
Sanitary Sewer Fund	\$8,514,123
Total Expenditures	\$31,350,844

FURTHER THAT said Funds are appropriated to each program and department in accordance with the 2020-2021 Estimated Revenues, Adopted Appropriations and Fund Balances, as set out in the City Administrator’s 2020-2021 Recommended Budget for Raytown, in the detail and for the purposes contained and set forth therein, which is hereby approved by the Board of Aldermen and incorporated herein by reference;

FURTHER THAT said budget is hereby approved and adopted, including the following information:

- a. A budget message, describing the important features of the budget and major changes from the preceding year;
- b. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund and source;
- d. Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity and object;
- e. The amount required for the payment of interest, amortization and redemption charges on the debt of the political subdivision; and
- f. A general budget summary.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 6th day of October, 2020.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to form:

Jennifer M. Baird, City Attorney



CITY ADMINISTRATOR'S OFFICE
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133-3993
PHONE: 816-737-6003 - FAX: 816-737-6097

October 6, 2020

Mayor Michael McDonough and Board of Aldermen
City of Raytown
10000 E 59th Street
Raytown, MO 64133

Mayor and Board of Aldermen:

I am happy to submit the proposed Fiscal Year 2020-2021 (FY21) City of Raytown operating budget for Board of Aldermen consideration. The budget process began in July 2020 and culminates with the final budget approval. I appreciate the involvement of the City Departments and Board of Aldermen in the budgeting process. Staff continues exploring and encouraging the identification of areas that hold the potential for future savings and finding ways to better utilize our available funds to provide the best services for the citizens of Raytown.

In the General Fund, each Department was asked to provide a budget with expenditures as close to flat as possible when compared to last year. I believe the departments have done their best to accomplish that directive, although there have been many challenges added this year due to the COVID-19 pandemic. Staff has been conscientiously controlling costs in the FY21 budget.

I am pleased to present a balanced budget for the General Fund, using \$151,819 from fund balance appropriation. The FY21 budget includes a 1.5% cost of living adjustment increase in wages for employees. Continuing the GASB acceptable accounting practice from last year, a budgeted transfer totaling \$1,654,206 from the Public Safety Sales Tax Fund will assist in partially funding those public safety expenditures. The City received \$1.7M in CARES Act funds in September and expects to expend \$800,000 in the 2019-2020 fiscal year before year end. The FY21 general fund budget includes the remaining \$900,000 of CARES Act funds received that are expected to be spent with offsetting expenditures, also reflected. Per GAAP guidelines, revenue is being realized in the fiscal year they are expended.

The Park Fund budgeted revenues are \$51,631 greater than the 2019-2020 budget and budgeted expenditures show an increase of \$150,373 for Capital Projects in expenditures compared to the previous year in a conscientious decision to utilize the fund balance for various Park improvement projects.

In the Public Safety Sales Tax Fund, the budgeted expenditures are proposed to increase by \$296,496 over the 2019-2020 budget. This increase is primarily due to the additional funding of **three new Impact Squad officers**, and gear to support their addition to the Police Department. Budgeted revenues increased \$2,700 over the 2019-2020 budget.

Capital Sales Tax Fund budgeted revenues are proposed to exceed budget expenditures by \$168,540. All expenditures in this fund are one-time capital related purchases or projects. Budgeted capital expenditures by department include: Administration \$28,600, Police \$148,210, and Public Works \$966,000.

Transportation Sales Tax Fund expenditures are budgeted to exceed budget revenues by \$184,700 but remain less than the total projected available funds. All expenditures in this fund are for transportation related repairs, maintenance and projects with the most significant budgeted project being the Hwy 350 and Raytown

Road project totaling \$954,900 from this fund. It is anticipated that \$637,000 in Federal funds will be received to assist in offsetting the total costs of the project.

Sanitary Sewer Fund budgeted expenses exceed budgeted revenues by \$423,786. Given the stress caused by COVID-19, the City did not bring forth an increase in rates that was recommended in the multi-year sanitary sewer study. In addition, this fund's budget includes \$850,000 planned for capital improvements. The City's long-term goal for the Sewer Fund is to establish a sustainable annual repair and capital replacement program that allows for rehabilitation of existing infrastructure without taking on additional debt.

The Storm Water Fund budget anticipates revenues to exceed budgeted expenditures by \$6,900. This fund is utilized to account for storm water emergency and scheduled repairs and maintenance projects. The primary funding for the Storm Water Fund comes from a transfer in from the General Fund of \$150,000.

The Tax Increment Financing (TIF) Fund budgeted revenues exceed budgeted expenditures by \$44,916. City management was successful in September 2019 in securing a refinancing of the Series 2007 bonds in the TIF Fund. Because of savings projected in this fund, due to the refinancing, it is not necessary to budget transfer from the General Fund for debt service payment. During the remainder of the bond repayment period, should future revenue projections tracking similar to current revenue receipts, it is anticipated that future budgets would not include transfers from the General Fund for debt service payments.

The Capital Improvement Fund is used to account for economic development projects and large capital projects. While this Fund is included in the budget process, the actual expenditure of available funds will be considered for approval at the time a proposal would be brought forth to the Board.

The Risk Management Fund accounts for certain aspects of the City's risk management activities. Should settled claims exceed available funds, a transfer from the General Fund would be necessary.

Lastly, the City of Raytown has shifted towards a more data-driven approach to capital planning. During 2017-2018 the City introduced pavement management condition assessments to determine the best allocation of funding for maintaining road conditions at the most cost-effective levels. The proposed budget and Capital Improvement Plan continue this trend of asset and facility assessments, including funding for needs analyses to improve long range capital planning.

In developing the proposed budget, we are guided by the provisions of City services and reflection on the priorities expressed by the Mayor and Board of Aldermen. Highlighted below are select items from both the operating and capital components of the proposed FY21 budget:

City Administration

- Executing the distribution of the CARES Act funds
- Salary study
- Conduct campaign to increase resident engagement

Community Development

- Upgrade and improve the Community Development Database and provide online permitting
- Continue the implementation of the Rental Regulation program
- Provide the first single contract for animal control including vet, adoption and kenneling services
- Online tracking of work orders issued for nuisance abatement

Police Department

- Implement focused, prioritized deterrence/enforcement initiatives by utilizing proactive "Impact officers" focusing on specific safety and quality-of-life issues within the City to strengthen the working relationships and partnerships between the Department, citizens and businesses.

- Implementation of “Guardian Tracking”, a robust system designed to foster early intervention, provide consistent feedback and annual evaluations, improve employee retention, mitigate liability, provide and track training, consolidate/eliminate disparate systems currently in place and improve efficiency and effectiveness for mission critical administrative functions within the Department.
- Prioritize and execute the roll-out of “Lexipol’s Policies and Update Solution,” which includes the use of subject matter experts and a legal team specifically trained and focused on providing mission-critical, ongoing, comprehensive, proven, focused content related to law enforcement to create, review and update policies (the foundation for all operations in public safety agencies), and provide training and track policy acknowledgement by department personnel, all designed to mitigate liability and improve/streamline operations.

Parks and Recreation

- Provide a revamped youth sports program
- Renovate the Kenagy Park Tennis courts with post tension concrete
- Purchase a new truck for the maintenance department
- Participate with special events commemorating the State of Missouri and Santa Fe Trail bicentennial
- Plan CIP projects for 5 and 10-year benchmarks to fit within budgetary capabilities

Public Works

- Provide Capital Improvement Plans for sanitary sewer repair and capital replacement, including CDBG grant funding.
- Provide street resurfacing plan and execute the plan beginning summer 2021
- Provide capital improvement phased program for storm sewers
- Provide funding to complete 350 Hwy & Raytown Road Project
- Provide implementation of Asset Management Software
- Add positions for Fleet and Facilities divisions, and asset management software implementation
- New street maintenance equipment to enhance in-house street maintenance operations

I would like to express our appreciation to the department heads and staff who were involved in developing this proposed budget. While the full repercussions of the COVID-19 pandemic and Jackson County assessment cannot be fully estimated, we believe that this budget reflects the best information available to the City.

The proposed budget encourages the professional development of our staff, places people to provide enhanced services, preserves and improves infrastructure, maintains facilities and lays the groundwork for future growth.

Respectfully submitted,

Damon L. Hodges
 City Administrator
 City of Raytown
 10000 E. 59th Street
 Raytown, MO 64133
 816-737-6003 (office)

EXHIBIT A

	General	Park	Trans. Sales Tax	Capital Sales Tax	Public Safety Sales Tax	Tax Increment Finance	Risk Management	Storm Water	Capital Improvement Projects	Sanitary Sewer	Total
Revenues and Other Financing Sources											
Property Taxes	\$ 1,350,500	\$ 632,312	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,982,812
Franchise Taxes	3,537,600	-	-	-	-	-	-	-	-	-	3,537,600
General Sales Taxes	2,839,000	283,100	1,190,000	1,277,129	1,563,000	-	-	85,000	-	-	7,237,229
Other Taxes	1,331,000	-	-	-	-	-	-	-	-	-	1,331,000
Municipal Court Receipts	262,800	-	-	-	-	-	-	-	-	-	-
Grants	938,083	187,500	637,500	-	-	-	-	-	-	200,000	1,963,083
Service Charges	106,245	98,400	-	-	-	-	-	-	-	7,685,000	7,889,645
Licenses & Permits	579,000	-	-	-	-	-	-	-	-	-	579,000
Miscellaneous	93,900	36,620	7,200	17,800	3,600	3,014,400	55,000	2,100	46,905	205,337	203,237
Total Revenues	11,038,128	1,237,932	1,834,700	1,294,929	1,566,600	3,014,400	55,000	87,100	46,905	8,090,337	28,266,032
Transfer in from Other Funds	1,654,206	-	-	-	-	-	-	150,000	-	-	1,804,206
Total Revenues and Other Financing Sources	12,692,334	1,237,932	1,834,700	1,294,929	1,566,600	3,014,400	55,000	237,100	46,905	8,090,337	30,070,238
Expenditures - by type											
Personnel Services	\$ 8,976,744	\$ 693,292	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,038,509	\$ 10,708,545
Supplies, Services, and Charges	2,714,895	260,272	339,500	3,600	129,285	217,510	168,300	7,200	29,400	5,161,465	9,031,427
Repairs & Maintenance	405,006	87,000	705,000	-	-	-	-	73,000	-	170,500	1,440,506
Utilities	597,508	56,300	-	-	32,020	-	-	-	-	16,186	702,014
Capital Expenditures	-	474,000	974,900	1,142,810	43,000	-	-	150,000	-	850,000	3,634,710
Debt Service	-	-	-	-	-	2,751,974	-	-	-	1,277,463	4,029,437
Transfer to other funds	150,000	-	-	-	1,654,206	-	-	-	-	-	1,804,206
Total	\$ 12,844,152	\$ 1,570,864	\$ 2,019,400	\$ 1,146,410	\$ 1,858,511	\$ 2,969,484	\$ 168,300	\$ 230,200	\$ 29,400	\$ 8,514,123	\$ 31,350,844
Appropriations and Transfers Out											
City-Wide	\$ 1,108,269	\$ -	\$ -	\$ -	\$ -	\$ 2,969,484	\$ -	\$ -	\$ 25,000	\$ -	\$ 4,102,753
Mayor/Board	166,376	-	-	-	-	-	-	-	-	-	166,376
City Administration	899,805	-	-	28,600	-	-	168,300	-	-	-	1,096,705
Police Department	6,252,726	-	-	148,210	204,305	-	-	-	-	-	6,605,241
Finance	487,379	-	-	3,600	-	-	-	-	4,400	6,420,963	6,916,342
Law	155,353	-	-	-	-	-	-	-	-	-	155,353
Municipal Court	299,028	-	-	-	-	-	-	-	-	-	299,028
Public Works	2,236,939	-	2,019,400	966,000	-	-	-	230,200	-	2,093,160	7,545,699
Community Development	1,088,277	-	-	-	-	-	-	-	-	-	1,088,277
Parks & Recreation	-	1,570,864	-	-	-	-	-	-	-	-	1,570,864
Total Appropriations	12,694,152	1,570,864	2,019,400	1,146,410	204,305	2,969,484	168,300	230,200	29,400	8,514,123	29,546,639
Transfer to other funds	150,000	-	-	-	1,654,206	-	-	-	-	-	1,804,206
Total Appropriations and transfers out	12,844,152	1,570,864	2,019,400	1,146,410	1,858,511	2,969,484	168,300	230,200	29,400	8,514,123	31,350,844
Revenues over (under) budgeted appropriations	(151,819)	(332,932)	(184,700)	148,519	(291,911)	44,916	(113,300)	6,900	17,505	(423,786)	(1,280,607)
Fund balance appropriated	151,819	332,932	184,700	-	291,911	-	113,300	-	-	423,786	1,498,447
Revenues over (under) budgeted appropriations	\$ -	\$ -	\$ -	\$ 148,519	\$ -	\$ 44,916	\$ -	\$ 6,900	\$ 17,505	\$ -	\$ 217,840

Consolidated Department Expense

EXHIBIT A

Police	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
Capital Sales Tax	\$ 592,494	\$ 305,613	\$ 296,964	\$ 152,865	\$ 131,777	\$ 189,265	\$ 148,210
Public Safety Sales Tax	\$ 998,598	\$ 944,339	\$ 1,200,565	\$ 1,225,559	\$ 1,574,654	\$ 1,565,015	\$ 1,858,511
General Fund	\$ 5,963,806	\$ 6,232,824	\$ 6,254,503	\$ 4,263,579	\$ 5,467,528	\$ 6,034,619	\$ 6,252,726
Total	\$ 7,554,898	\$ 7,482,777	\$ 7,752,032	\$ 5,642,003	\$ 7,173,959	\$ 7,788,899	\$ 8,259,447
Difference from Previous Year	5.15%	-0.95%	3.60%	-27.22%	27.15%	8.57%	6.04%
Public Works	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
Capital Sales Tax	\$363,937	\$546,762	\$332,155	\$397,561	\$497,200	\$1,110,000	\$966,000
Transportation Sales Tax	\$1,136,931	\$552,516	\$1,471,618	\$2,453,207	\$681,806	\$2,194,500	\$2,019,400
General Fund	\$2,799,667	\$2,661,785	\$2,906,379	\$1,819,243	\$1,848,992	\$2,220,718	\$2,236,939
Total	\$4,300,535	\$3,761,062	\$4,710,152	\$4,670,011	\$3,027,998	\$5,525,218	\$5,222,339
Difference from Previous Year	11.94%	-12.54%	25.23%	-0.85%	-35.16%	82.47%	-5.48%
Community Development	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
Capital Sales Tax	\$23,835	\$0	\$0	\$ 27,200	\$35,922	\$35,000	\$0
General Fund	\$684,612	\$716,926	\$692,142	737,318	\$672,422	\$1,080,129	\$1,088,277
Total	\$708,447	\$716,926	\$692,142	\$ 764,518	\$708,344	\$1,115,129	\$1,088,277
Difference from Previous Year	14.87%	1.20%	-3.46%	10.46%	-7.35%	57.43%	-2.41%
Finance	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
Capital Sales Tax	\$3,138	\$87	\$43,336	\$2,220	\$2,636	\$2,200	\$3,600
General Fund	\$690,610	\$728,774	\$796,930	\$453,736	\$446,245	\$517,491	\$487,379
Total	\$693,748	\$728,861	\$840,266	\$455,956	\$448,881	\$519,691	\$490,979
Difference from Previous Year	-27.44%	5.06%	15.28%	-45.74%	-1.55%	15.77%	-5.52%
EMS	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
Capital Sales Tax	\$0	\$0	\$68,839	\$27,200	\$201,245	\$0	\$0
Public Safety Sales Tax	\$17,403	\$23,293	\$105,635	\$101,622	\$225,000	\$0	\$0
General Fund	\$0	\$0	\$1,077,120	\$1,171,376	\$1,721,241	\$0	\$0
Total	\$17,403	\$23,293	\$1,251,593	\$1,300,198	\$2,147,486	\$0	\$0
Difference from Previous Year	91.01%	33.84%	5273.19%	3.88%	65.17%	-100.00%	
Difference from 2009	#DIV/0!	#DIV/0!	#DIV/0!				
Administration	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
Capital Sales Tax	\$6,300	\$3,098	\$28,487	\$ 36,852	\$40,137	\$42,800	\$28,600
General Fund	\$905,330	\$884,035	\$668,388	633,860	\$736,241	\$895,012	\$899,805
Total	\$911,630	\$887,134	\$696,875	\$ 670,712	\$776,378	\$937,812	\$928,405
Difference from Previous Year	-6.30%	-2.69%	-21.45%	-3.75%	15.75%	20.79%	-1.00%
Court	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
Capital Sales Tax	\$0	\$0	\$0	\$0		\$0	\$0
General Fund	\$284,216	\$319,349	\$317,835	\$317,569	\$281,327	\$298,962	\$299,028
Total	\$284,216	\$319,349	\$317,835	\$317,569	\$281,327	\$298,962	\$299,028
Difference from Previous Year	2.45%	12.36%	-0.47%	-0.08%	-11.41%	6.27%	0.02%
LAW	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget

Consolidated Department Expense

EXHIBIT A

Capital Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund	\$41,513	\$81,719	\$108,770	\$121,780	\$158,562	\$128,344	\$155,353
Total	\$41,513	\$81,719	\$108,770	\$121,780	\$158,562	\$128,344	\$155,353
Difference from Previous Year	41.30%	96.85%	33.10%	11.96%	30.20%	-19.06%	21.04%
City Wide	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
Capital Sales Tax				-	\$4,062	\$402,000	\$0
General Fund	\$143,020	\$260,231	\$247,297	\$ 233,470	\$ 299,858	\$ 331,830	\$ 1,258,269
Total	\$143,020	\$260,231	\$247,297	\$ 233,470	\$ 303,920	\$ 733,830	\$ 1,258,269
Difference from Previous Year	-80.74%	81.95%	-4.97%	-5.59%	30.18%	141.45%	71.47%
Governing Body	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
General Fund	\$95,021	\$87,795	\$82,439	\$ 247,606	\$ 251,438	\$ 165,803	\$ 166,376
Total	\$95,021	\$87,795	\$82,439	\$ 247,606	\$ 251,438	\$ 165,803	\$ 166,376
Difference from Previous Year	29.16%	-7.60%	-6.10%	200.35%	1.55%	-34.06%	0.35%
All Funds Consolidated	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2017-18 Actual	2018-19 Actual	2019-20 Budget	2020-21 Budget
General Fund	#REF!	\$11,973,437	\$12,074,682	\$8,828,161	\$ 11,883,854	\$11,672,908	\$12,844,152
Capital Sales Tax Fund	#REF!	\$855,560	\$700,942	\$616,698	\$ 912,979	\$1,781,265	\$1,146,410
Public Safety Sales Tax Fund	#REF!	\$ 944,339	\$ 1,200,565	\$1,225,559	\$ 1,799,654	\$1,565,015	\$1,858,511
Transportation Sales Tax	\$1,136,931	\$552,516	\$1,471,618	\$2,453,207	\$681,806	\$2,194,500	\$2,019,400
Storm Water Fund				\$211,365	\$151,641	\$230,200	\$230,200
Sewer Fund	\$8,251,931	\$5,859,976	\$6,308,002	\$6,521,061	\$6,217,130	\$7,587,261	\$8,514,123
Total All Funds	#REF!	\$20,185,828	\$21,755,809	\$ 19,856,051	\$ 21,647,064	\$ 25,031,148	\$ 26,612,796
Difference from Previous Year	#REF!	#REF!	7.78%	-8.73%	9.02%	15.63%	6.32%

EXHIBIT A

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
GENERAL FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$12,442,835	\$11,672,909	\$12,036,600	\$12,692,334
Percentage Change	11.56%	-6.19%	3.12%	5.45%
Total Expenditures	11,883,858	11,672,909	11,482,902	12,844,152
Percentage Change	18.84%	-1.78%	-1.63%	11.85%
Revenues over (under) Expenditures	<u>558,977</u>	<u>(0)</u>	<u>553,698</u>	<u>(151,819)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>151,819</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u>\$558,977</u>	<u>(\$0)</u>	<u>\$553,698</u>	<u>\$0</u>
Fund Balance				
Unrestricted Fund Balance	\$4,807,033	\$5,366,010	\$5,366,010	\$5,767,889
Percentage Change	33.88%	11.63%	11.63%	7.49%
Nonspendable Fund Balance	\$1,442,675	\$1,442,675	\$1,442,675	\$1,442,675
Total Fund Balance	<u>\$6,808,685</u>	<u>\$6,808,685</u>	<u>\$7,362,382</u>	<u>\$7,210,564</u>
Percentage Change	8.94%	0.00%	8.13%	-2.06%

EXHIBIT A
Detailed Summary of General Fund Revenues

		2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Budget	Projected	Budget
FUND: General					
Property Taxes					
Real Estate (Property) Tax	101-00-00-100-41101	\$ 825,825	\$ 1,103,332	\$ 865,000	\$ 970,000
Personal Property Tax	101-00-00-100-41102	200,241	180,000	190,000	200,000
Delinquent Real Estate Taxes	101-00-00-100-41104	30,070	27,000	27,000	35,000
Penalties	101-00-00-100-41105	22,579	18,000	18,000	24,000
Railroad & Utilities Tax	101-00-00-100-41107	39,747	44,000	44,000	44,000
(Real Estate) Replacement Tax	101-00-00-100-41108	52,111	43,000	52,000	55,000
Circuit Breaker Refund	101-00-00-100-41110	(3,255)	(3,400)	(2,500)	(2,500)
Delinquent Property Tax Revenue	101-00-00-100-41111	20,038	20,000	20,000	25,000
Total Property Tax		1,187,356	1,431,932	1,213,500	1,350,500
Franchise Taxes					
Franchise Tax - Cable	101-00-00-100-41401	259,793	300,000	260,000	277,600
Franchise Tax - Gas Service	101-00-00-100-41402	835,037	810,000	810,000	835,000
Franchise Tax - Electric	101-00-00-100-41403	1,881,756	2,090,000	1,900,000	2,000,000
Franchise Tax - Telecomm.	101-00-00-100-41405	437,021	462,000	450,000	365,000
Franchise Tax - Fiber	101-00-00-100-41406	59,276	60,000	60,000	60,000
Total Franchise Tax		3,472,884	3,722,000	3,480,000	3,537,600
General Sales Tax					
Sales Tax	101-00-00-100-41201	3,360,720	3,300,000	3,600,000	3,500,000
TIF - EATS	101-00-00-001-41206	(697,369)	(661,000)	(770,000)	(661,000)
Total General Sales Tax		2,663,351	2,639,000	2,830,000	2,839,000
Other Taxes					
Cigarette Tax	101-00-00-100-41301	64,604	70,000	70,000	75,000
Gasoline Sales Tax	101-00-00-100-43201	798,564	800,000	800,000	830,000
Motor Vehicle Sales Tax	101-00-00-100-43202	266,721	280,000	280,000	280,000
Motor Vehicle Fee Increases	101-00-00-100-43203	133,764	130,000	130,000	140,000
Intangible Tax(FIT)	101-00-00-100-43204	4,090	6,000	8,500	6,000
Total Other Taxes		1,267,742	1,286,000	1,288,500	1,331,000
Municipal Court Receipts					
Fines & Forfeitures	101-52-00-100-45101	231,744	360,000	210,000	250,000
Crime Victims Comp	101-52-00-100-45121	477	800	400	800
Police Training	101-52-00-100-45122	2,583	4,000	2,000	4,000
Court Training	101-52-00-100-45123	-	2,000	-	2,000
POST Training	101-52-00-100-45124	1,162	-	-	-
DWI Recoupment Fees	101-52-00-100-45125	525	750	1,500	2,000
Prisoner Detainee Fees	101-52-00-100-45126	2,509	4,000	1,700	4,000
Total Municipal Court Receipts		239,000	371,550	215,600	262,800
Grants					
Emergency Mgmt. Perf. Grant	101-32-00-309-43101	-	-	-	-
Federal Grants- Bullet Proof Vest	101-32-00-310-43101	3,233	4,500	5,462	9,528
Project Lifesaver Revenues	101-32-00-316-43510	-	-	-	-
Hazardous Moving Grant	101-32-00-311-43101	3,086	2,250	1,500	3,750
Youth Alcohol Grant	101-32-00-703-43101	218	400	380	600
Click It or Ticket Grant	101-32-00-704-43101	576	750	-	400
Youth Seatbelt Grant	101-32-00-705-43101	-	800	-	400
DWI Enforcement Grant	101-32-00-706-43101	-	1,200	700	600
Drive Sober Grant	101-32-00-707-43101	303	400	-	500
Justice Assistance Grant	101-32-00-717-43101	8,986	-	1,695	10,829
Federal Grants- Cares Act COVID 19	101-00-00-719-43101	-	-	18,056	-
Federal Grant - DOJ	101-32-00-721-43101	-	-	24,188	11,476
Federal Grant - Jackson Co Cares	101-00-00-722-43101	-	-	800,000	900,000
Total Grants		16,401	10,300	851,981	938,083
Service Charges					
Filing Fees	101-00-00-100-42131	470	200	-	-
TDD Administration Fee	101-00-00-100-46407	826	700	700	800
Bus Passes	101-00-00-100-46801	27	30	20	20
Public Records Request	101-22-00-100-44401	1,082	500	100	100
Election Poll Rental	101-22-00-100-44402	310	150	150	150
Police Reports	101-32-00-100-44221	8,207	8,800	6,000	8,800

EXHIBIT A
Detailed Summary of General Fund Revenues

		2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Budget	Projected	Budget
Fingerprint Fees	101-32-00-000-44400	505	200	250	200
Credit Card Processing Fee	101-42-00-000-42122	(24)	100	(500)	100
Credit Card Processing Fee	101-52-00-000-42122	485	500	(570)	500
Credit Card Processing Fee	101-82-00-000-42122	(55)	-	-	-
Ambulance Fee	101-72-00-100-44201	985,391	-	-	-
Ambulance Fee Collections	101-72-00-100-44206	13,657	10,000	500	500
Medical Records	101-72-00-100-44211	690	200	-	75
EMS Class Dues	101-72-00-702-44210	(70)	-	-	-
B & Z book fee	101-82-00-100-42142	1,950	3,000	350	-
Weed Mowing	101-82-00-100-44103	52,223	80,000	60,000	63,000
Impound Fees	101-82-00-100-44202	27,691	30,000	30,000	32,000
Total Service Charges		1,093,364	134,380	97,000	106,245
Licenses & Permits					
Liquor Permits/Licenses	101-00-00-100-42201	22,275	19,000	19,000	25,000
Occupational Licenses	101-00-00-100-42211	257,199	250,000	250,000	270,000
Occupational License Penalty	101-00-00-100-42212	6,612	10,000	10,000	10,000
Animal Licenses	101-00-00-100-42301	11,738	11,000	11,000	11,000
Misc. Permits / Licenses	101-22-00-100-42111	725	400	400	300
Right of Way Permits	101-62-00-100-42161	51,775	27,000	27,000	30,000
Rezoning & Variance Fees	101-82-00-100-42141	6,412	1,000	3,500	5,000
Building Permits	101-82-00-100-42101	147,532	100,000	100,000	130,000
Misc. Permits / Licenses	101-82-00-100-42111	-	18,000	1,000	-
Master's (Electrical/Plumber)	101-82-00-100-42221	3,800	7,700	8,000	7,700
Rental Permits	101-82-00-100-42302	-	-	-	60,000
Rental Inspection	101-82-00-100-42303	-	-	-	30,000
Total Licenses & Permits		508,069	444,100	429,900	579,000
Miscellaneous					
Raytown Fire District Fuel	101-00-00-100-43505	22,070	23,000	-	-
Interest Earnings	101-00-00-100-46101	62,625	48,200	30,000	25,000
Investment Income	101-00-00-100-46102	46,844	42,800	30,000	25,000
Miscellaneous Revenue	101-00-00-100-46401	(435)	3,000	1,000	1,000
Debit Card Rebate Revenue	101-00-00-100-46403	1,253	1,800	1,800	1,800
Workers Comp Reimbursement	101-00-00-100-46404	61,465	-	-	-
Lease Income	101-00-00-100-46409	36,150	37,800	37,800	37,800
Court Ordered Restitution	101-00-00-100-46414	2,309	2,000	500	2,000
Returned Items	101-00-00-100-46501	-	-	-	-
Recycling Income	101-00-00-100-46601	-	500	800	800
Vending Machine	101-00-00-100-47116	-	-	-	-
Miscellaneous Revenue	101-22-00-100-46401	1,738	-	500	500
Miscellaneous Revenue	101-32-00-100-46401	-	-	53,222	-
Miscellaneous Revenue	101-52-00-100-46401	58	50	-	-
Miscellaneous Revenue	101-62-00-100-46401	-	-	-	-
Miscellaneous Revenue	101-72-00-100-46401	-	-	-	-
Miscellaneous Revenue	101-82-00-100-46401	25	-	-	-
Donations	101-72-00-100-47720	-	-	-	-
Total Miscellaneous		234,102	159,150	155,622	93,900
One Time Revenues					
Total One Time Revenues		-	-	-	-
Transfer From Other Funds					
Transfers in from sewer	101-00-00-100-49951	1,760,562	-	-	-
Transfer in from PS sales tax fund			1,474,497	1,474,497	1,654,206 *
Total Transfers in from Other Funds		1,760,562	1,474,497	1,474,497	1,654,206
TOTAL GENERAL FUND REVENUE		\$ 12,442,833	\$ 11,672,909	\$ 12,036,600	\$ 12,692,334

* Police personnel are budgeted in the General Fund. Personnel costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

General Fund Department Budgets EXHIBIT A

City Wide Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	675	1,213	16,000	20,000 *
Supplies, Services, and Charges	82,795	148,645	913,842	1,088,269 **
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
Operating Transfer	150,000	150,000	150,000	150,000
Total General Fund Request	233,470	299,858	1,079,842	1,258,269
			Request Increase (Decrease) from FY 20 Projected	178,427
			% change from FY 20 Projected	16.52%

* City Wide Personnel Services includes unemployment for all General Fund Departments

** The 2019-2020 Projected includes \$800,000 and the 2020-2021 budget includes \$900,000 in CARES fund expenses

General Fund Department Budgets ^{EXHIBIT A}

Governing Body Budget 2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	71,469	74,923	73,833	73,771
Supplies, Services, and Charges	176,137	176,514	79,075	92,605
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request 247,606 251,437 152,908 166,376

Request Increase (Decrease) from FY 20 Projected **13,468**
 % change from FY 20 Projected **8.81%**

Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Mayor	1.00	1.00	1.00	-
Alderman	10.00	10.00	10.00	-
	11.00	11.00	11.00	0.00

General Fund Department Budgets ^{EXHIBIT A}

Administration Budget 2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	558,942	656,907	723,353	767,440
Supplies, Services, and Charges	68,919	74,320	113,874	123,165
Repairs & Maintenance	-	424	-	2,500
Utilities	5,999	4,589	9,000	6,700
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request	633,860	736,240	846,226	899,805
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Request Increase (Decrease) from FY 20 Projected	53,579
% change from FY 20 Projected	6.33%

Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
City Administrator	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	-
Assistant City Administrator/E.D.	1.00	1.00	1.00	-
HR Manager	1.00	1.00	1.00	-
Public Information Officer	-	1.00	1.00	-
Sr. Admin Assistant	1.00	1.00	1.00	-
Sr. IS Coordinator	1.00	1.00	1.00	-
	6.00	7.00	7.00	-

General Fund Department Budgets ^{EXHIBIT A}

Police Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	4,876,975	4,783,897	4,976,055	5,555,483
Supplies, Services, and Charges	393,908	557,746	593,099	550,562
Repairs & Maintenance	116,276	105,739	102,582	120,181
Utilities	21,997	20,146	25,900	26,500
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request	5,409,156	5,467,528	5,697,636	6,252,726
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Request Increase (Decrease) from FY 20 Projected **555,089**
 % change from FY 20 Projected **9.74%**

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Admin. Assistant	2.00	2.00	1.00	(1.00)
Booking		3.00	-	(3.00)
Captain	4.00	4.00	4.00	-
Chief	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	-
Detective	5.00	5.00	5.00	-
Detective Sergeant	2.00	2.00	2.00	-
Detention Supervisor	1.00	1.00	1.00	-
Detention Technician	2.00	2.00	5.00	3.00
Dispatch Supervisor	1.00	1.00	1.00	-
Dispatcher	6.00	6.00	6.00	-
Impact Officer*	-	-	3.00	3.00
Major	1.00	1.00	1.00	-
Patrol Corporal	4.00	4.00	4.00	-
Patrol Officer	15.00	15.00	15.00	-
Patrol Sergeant	4.00	4.00	4.00	-
Property/Supply	1.00	1.00	1.00	-
Records Clerk	1.00	1.00	2.00	1.00
	51.00	54.00	57.00	3.00
Police Reserve	9.00	11.00	11.00	-

*Includes General Fund and PSST Personnel

General Fund Department Budgets ^{EXHIBIT A}

Finance Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	289,706	287,393	353,459	340,789
Supplies, Services, and Charges	162,062	156,884	119,594	144,090
Repairs & Maintenance	1,968	1,968	2,000	2,500
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request	453,736	446,245	475,052	487,379
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Request Increase (Decrease) from FY 20 Projected	12,327
% change from FY 20 Projected	2.59%

Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Accountant	0.90	1.00	-	(1.00)
Accounting Supervisor	-	-	-	-
Accounts Payable Clerk	-	-	-	-
Assist. Director of Finance	-	-	-	-
Cashier	-	-	-	-
City Collector	Elected PT	Elected PT	Elected PT	-
Controller	0.85	0.85	0.85	-
Director of Finance	0.85	0.85	0.85	-
Payroll Clerk	0.90	0.90	0.90	-
Treasury Analyst	0.50	0.50	0.50	-
Treasury Clerk	0.50	0.50	0.50	-
	4.50	4.60	3.60	(1.00)

General Fund Department Budgets EXHIBIT A

Law Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	32,180	32,591	33,868	33,853
Supplies, Services, and Charges	89,600	125,971	126,900	121,500
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request 121,780 158,562 160,768 155,353

Request Increase (Decrease) from FY 20 Projected (5,415)
% change from FY 20 Projected -3.37%

General Fund Department Budgets ^{EXHIBIT A}

Court Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	263,481	232,930	244,433	244,536
Supplies, Services, and Charges	53,615	48,242	48,119	54,192
Repairs and Maintenance	231	-	-	-
Utilities	242	155	200	300
Capital Expenses	-	-	-	-
Debt Service	-	-	-	-

Total General Fund Request	317,569	281,327	292,752	299,028
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Request Increase (Decrease) from FY 20 Projected	6,277
% change from FY 20 Projected	2.14%

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Judge	1.00	1.00	1.00	-
Chief Court Clerk	1.00	1.00	1.00	-
Court Clerks	3.00	2.00	2.00	-
Police Reserve	0.09	0.70	0.78	0.08
	5.09	4.70	4.78	0.08

General Fund Department Budgets ^{EXHIBIT A}

Public Works Budget 2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category				
Personnel Services	963,029	1,001,603	960,295	1,213,482
Supplies, Services, and Charges	120,955	125,664	162,342	190,249
Repairs & Maintenance	278,617	277,049	250,500	272,200
Utilities	456,642	444,677	561,260	561,008
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
<hr/>				
Total General Fund Request	1,819,243	1,848,993	1,934,397	2,236,939
			Request Increase (Decrease) from FY 20 Projected	302,541
			% change from FY 20 Projected	15.64%

Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Administrative Asst.	0.60	1.10	1.10	-
City Engineer	0.50	0.50	0.50	-
Crew Leader	2.70	2.00	3.00	1.00
Building Maint. Worker	1.00	1.00	1.75	0.75
Deputy Director	-	-	0.25	0.25
Director	0.50	0.50	0.50	-
Engineering Intern	0.38	0.75	-	(0.75)
Engineering Technician	0.50	0.50	0.50	-
Maint. Supervisor	0.80	0.80	0.80	-
Maint. Worker	2.68	3.00	5.00	2.00
Mechanic	1.70	1.00	-	(1.00)
Operations Supervisor	1.00	1.00	1.00	-
Superintendent	0.50	0.50	0.50	-
ROW Inspector	0.70	0.70	0.60	(0.10)
Sr. Maint. Worker	3.00	3.00	2.00	(1.00)
	16.56	16.35	17.50	1.15

General Fund Department Budgets

EXHIBIT A

Community Development Budget 2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category				
Personnel Services	490,248	496,374	604,364	727,389
Supplies, Services, and Charges	237,180	168,516	230,353	350,263
Repairs & Maintenance	6,124	4,580	4,566	7,625
Utilities	3,766	2,953	4,037	3,000
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
Total General Fund Request	737,318	672,423	843,320	1,088,277

Request Increase (Decrease) from FY 20 Projected **244,957**
 % change from FY 20 Projected **29.05%**

Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Building Official	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
N.S. Specialist	3.00	4.00	4.00	-
N.S. Supervisor	-	-	-	-
Inspector	-	1.00	1.00	-
Permit Tech	2.00	3.00	3.00	-
Planning & Zoning Coordinator	1.00	1.00	1.00	-
	8.00	11.00	11.00	-

EXHIBIT A

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PARKS FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$1,060,153	\$1,195,223	\$983,325	\$1,237,932
Percentage Change	3.03%	12.74%	-17.73%	25.89%
Total Expenditures	910,083	1,420,492	820,274	1,570,864
Percentage Change	6.46%	56.08%	-42.25%	91.50%
Revenues over (under) Expenditures	<u>150,070</u>	<u>(225,269)</u>	<u>163,051</u>	<u>(332,932)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>324,010</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u>\$150,070</u>	<u>(\$225,269)</u>	<u>\$163,051</u>	<u>(\$8,922)</u>
Fund Balance				
Unrestricted Fund Balance	\$906,215	\$1,056,285	\$1,056,285	\$1,255,908
Percentage Change	26.36%	16.56%	16.56%	18.90%
Restricted Fund Balance	\$36,572	\$36,572	\$36,572	\$0
Total Fund Balance	<u>\$1,092,857</u>	<u>\$867,588</u>	<u>\$1,255,908</u>	<u>\$922,977</u>
Percentage Change	15.92%	-20.61%	14.92%	-26.51%

EXHIBIT A
Detailed Summary of Park Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Proposed
FUND: Parks					
<u>Property Taxes</u>					
Real Estate (Property) Tax	201-92-00-100-41101	\$ 412,462	\$ 476,123	\$ 450,000	\$ 470,884
Personal Property Tax	201-92-00-100-41102	100,011	100,000	85,000	101,000
Delinquent Real Estate Taxes	201-92-00-100-41104	15,019	13,500	12,800	12,900
Penalties	201-92-00-100-41105	11,040	9,000	7,800	(3,240)
Excess Proceeds	201-92-00-100-41106	237	-	-	-
Railroad & Utilities Tax	201-92-00-100-41107	19,852	21,000	17,797	20,500
(Real Estate) Replacement Tax	201-92-00-100-41108	26,027	21,000	28,000	20,000
Circuit Breaker Refund	201-92-00-100-41110	(1,675)	(2,000)	(1,407)	268
Delinquent Property Tax Revenue	201-92-00-100-41111	10,008	10,000	9,600	10,000
Total Property Tax		592,980	648,623	609,590	632,312
<u>General Sales Tax</u>					
Parks/Storm Water Capital Sales Tax	201-00-00-100-41205	315,072	310,000	322,947	315,000
TIF - EATS	201-00-00-001-41206	(32,689)	(31,200)	(33,199)	(31,900)
Total General Sales Tax		282,383	278,800	289,748	283,100
<u>Grants</u>					
Grants		-	124,000	-	187,500
Total Grants		-	124,000	-	187,500
<u>Service Charges</u>					
Ballfield Lights Fees	201-92-00-100-47101	7,029	5,000	6,554	6,500
Shelter House Rental Fees	201-92-00-100-47105	25,024	16,000	16,000	19,000
Sports Field Rental Fees	201-92-00-100-47110	1,205	1,300	700	1,400
Team Sports League	201-92-00-100-47204	25,621	44,000	11,937	39,600
Participant Fees	201-92-00-200-47401	31,661	20,000	8,000	20,000
Concession Sales	201-92-00-200-47405	5,191	7,000	1,800	6,500
ABA Memberships	201-92-00-200-47415	4,821	6,000	700	5,400
Rice Tremonti	201-92-00-100-47530	(1,738)	-	-	-
Credit Card Processing Fees	201-92-00-000-42122	705	-	254	-
Total Service Charges		99,519	99,300	45,945	98,400
<u>Miscellaneous</u>					
Interest Earnings	201-92-00-100-46101	16,395	12,300	8,467	3,760
Investment Income	201-00-00-100-46102	12,272	10,700	6,510	3,760
Gain on Sale of Fixed Assets	201-92-00-100-46303	31,000	-	20,915	11,000
Miscellaneous Revenue	201-00-00-100-46401	-	-	-	-
Returned Items	201-92-00-100-46501	-	-	-	-
Vending Machine-Kenagy	201-92-00-100-47116	1,175	1,000	900	1,100
Donations	201-92-00-100-47220	19,510	20,000	800	16,000
Other Income	201-92-00-100-47425	4,838	500	450	1,000
Total Miscellaneous		85,190	44,500	38,042	36,620
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>TOTAL PARKS REVENUE</u>		\$ 1,060,072	\$ 1,195,223	\$ 983,325	\$ 1,237,932

EXHIBIT A

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TRANSPORTATION SALES TAX FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$1,546,549	\$1,816,740	\$1,591,388	\$1,834,700
Percentage Change	-5.38%	17.47%	-12.40%	15.29%
Total Expenditures	681,620	2,194,500	1,661,500	2,019,400
Percentage Change	-72.22%	221.95%	-24.29%	21.54%
Revenues over (under) Expenditures	<u>864,929</u>	<u>(377,760)</u>	<u>(70,112)</u>	<u>(184,700)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>184,700</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>\$864,929</u></u>	<u><u>(\$377,760)</u></u>	<u><u>(\$70,112)</u></u>	<u><u>\$0</u></u>
Fund Balance				
Restricted Fund Balance	\$337,444	\$1,202,373	\$1,202,373	\$1,132,261
Percentage Change	-70.81%	256.32%	256.32%	-5.83%
Restricted Fund Balance	\$0	\$0	\$0	\$0
Total Fund Balance	<u><u>\$1,202,373</u></u>	<u><u>\$824,613</u></u>	<u><u>\$1,132,261</u></u>	<u><u>\$947,561</u></u>
Percentage Change	256.32%	-31.42%	-5.83%	-16.31%

EXHIBIT A
Detailed Summary of Transportation Sales Tax Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
FUND: Transportation Sales Tax					
<u>Sales Tax</u>					
Transportation Sales Tax	204-00-00-100-41203	\$ 1,539,473	\$ 1,510,000	\$ 1,592,060	\$ 1,550,000
TIF - EATS	204-00-00-001-41206	(348,685)	(350,000)	(23,142)	(360,000)
Total General Sales Tax		1,190,788	1,160,000	1,568,918	1,190,000
<u>Grants</u>					
Grants	204-62-00-714-43101	331,776	637,500	7,875	637,500
Total Grants		331,776	637,500	7,875	637,500
<u>Miscellaneous</u>					
Interest Earnings	204-00-00-100-46101	12,040	10,300	7,490	3,600
Investment Income	204-00-00-100-46102	11,945	8,940	7,105	3,600
Miscellaneous Revenue	204-00-00-100-46401	-	-	-	-
Total Miscellaneous		23,984	19,240	14,595	7,200
<u>One Time Revenues</u>					
Bond Issuance		-	-	-	-
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
WALMART GRANT		-	-	-	-
REVENUE		\$ 1,546,548	\$ 1,816,740	\$ 1,591,388	\$ 1,834,700

EXHIBIT A

Transportation Sales Tax Fund Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	261,155	73,496	231,500	339,500
Repairs & Maintenance	160,279	607,578	430,000	705,000
Utilities	-	-	-	-
Capital Expenditures	2,031,773	548	1,000,000	974,900
Debt Service	-	-	-	-
<hr/>				
Total Transportation Sales Tax Fund Request	2,453,207	681,622	1,661,500	2,019,400

EXHIBIT A

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL SALES TAX FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$1,093,583	1,018,000	\$1,084,910	\$1,294,929
Percentage Change	5.12%	-6.91%	6.57%	19.36%
Total Expenditures	912,980	1,781,265	1,469,350	1,146,410
Percentage Change	-7.36%	95.10%	-17.51%	-21.98%
Revenues over (under) Expenditures	<u>180,603</u>	<u>(763,265)</u>	<u>(384,440)</u>	148,519
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	163,610
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u>\$180,603</u>	<u>(\$763,265)</u>	<u>(\$384,440)</u>	\$312,129
Fund Balance				
Restricted Fund Balance	\$1,343,188	\$1,523,791	\$1,523,791	\$1,287,870
Percentage Change	4.25%	13.45%	13.45%	-15.48%
Restricted Fund Balance	\$0	\$0	\$0	\$0
Total Fund Balance	<u>\$1,523,791</u>	<u>\$760,526</u>	<u>\$1,139,351</u>	\$1,287,870
Percentage Change	13.45%	-50.09%	-25.23%	13.04%

EXHIBIT A
Detailed Summary of Capital Sales Tax Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
FUND: Capital Sales Tax					
<u>Sales Tax</u>					
Capital Sales Tax	205-00-00-100-41204	\$ 1,261,332	\$ 1,242,000	\$ 1,342,130	\$ 1,300,000
TIF - EATS	205-00-00-001-41206	(261,509)	(248,000)	(284,380)	(22,871)
Total General Sales Tax		999,822	994,000	1,057,750	1,277,129
<u>Miscellaneous</u>					
Federal Grant	205-32-00-313-43101	6,098	-	-	-
Fire District Reimburse	205-72-00-100-43535	12,104	-	-	-
Interest Earnings	205-00-00-100-46101	19,643	9,000	8,730	3,600
Investment Income	205-00-00-100-46102	13,990	5,000	8,430	4,200
Sale of Fixed Asset	205-00-00-100-46303	41,925	10,000	10,000	10,000
Total Miscellaneous		93,760	24,000	27,160	17,800
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>Fund Balance Appropriated</u>					
		-	-	-	-
<u>TOTAL CAPITAL SALES TAX REVENUE</u>		\$ 1,093,582	\$ 1,018,000	\$ 1,084,910	\$ 1,294,929

EXHIBIT A

Capital Sales Tax Fund Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	2,220	2,636	3,240	3,600
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	643,735	910,343	1,466,110	1,142,810
Debt Service	-	-	-	-
<hr/>				
Total Capital Sales Tax Fund Request	645,956	912,979	1,469,350	1,146,410

EXHIBIT A

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PUBLIC SAFETY SALES TAX FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$1,526,189	\$1,563,900	\$1,585,890	\$1,566,600
Percentage Change	-0.47%	2.47%	1.41%	-1.22%
Total Expenditures	1,799,654	1,565,015	1,515,014	1,858,511
Percentage Change	35.60%	-13.04%	-3.19%	22.67%
Revenues over (under) Expenditures	<u>(273,465)</u>	<u>(1,115)</u>	<u>70,876</u>	<u>(291,911)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>291,911</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u><u>(\$273,465)</u></u>	<u><u>(\$1,115)</u></u>	<u><u>\$70,876</u></u>	<u><u>\$0</u></u>
Restricted Fund Balance	\$1,215,774	\$942,309	\$942,309	\$1,013,185
Percentage Change	20.43%	-22.49%	-22.49%	7.52%
Total Fund Balance	<u><u>\$942,309</u></u>	<u><u>\$941,194</u></u>	<u><u>\$1,013,185</u></u>	<u><u>\$721,274</u></u>
Percentage Change	-22.49%	-0.12%	7.52%	-28.81%

EXHIBIT A
Detailed Summary of Public Safety Sales Tax Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
FUND: Public Safety Sales Tax					
<u>Sales Tax</u>					
Public Safety Sales Tax	207-00-00-100-41207	\$ 1,680,355	\$ 1,700,000	\$ 1,759,495	\$ 1,750,000
TIF - EATS	207-00-00-001-41206	(174,342)	(150,000)	(184,585)	(187,000)
Total General Sales Tax		1,506,013	1,550,000	1,574,910	1,563,000
<u>Miscellaneous</u>					
Interest Earnings	207-00-00-100-46101	12,014	8,900	5,580	1,800
Investment Income	207-00-00-100-46102	8,162	5,000	5,400	1,800
Total Miscellaneous		20,176	13,900	10,980	3,600
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL PUBLIC SAFETY SALES TAX REVENUE</u>		\$1,526,189	\$1,563,900	\$1,585,890	\$1,566,600

Public Safety Sales Tax Fund Budget

EXHIBIT A

Public Safety Sales Tax Fund Budget 2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	1,235,915	-	-	-
Supplies, Services, and Charges	66,394	15,541	12,477	129,285
Utilities	24,870	23,551	28,040	32,020
Capital Expenditures		-	-	43,000
Transfers Out		1,760,562	1,474,497	1,654,206
	1,327,179	1,799,654	1,515,014	1,858,511
			Request Increase (Decrease) from Projected FY 20	343,497
			% change from Projected FY 20	22.67%

Police and other costs are budgeted in the General Fund. Personnel and other costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

EXHIBIT A

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
RISK MANAGEMENT FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$ 81,326	\$ 55,000	\$ 55,000	\$ 55,000
Percentage Change	3.68%	-32.37%	0.00%	0.00%
Total Expenditures	42,268	113,300	91,500	168,300
Percentage Change	6.14%	168.05%	-19.24%	83.93%
Revenues over (under) Expenditures	<u>39,058</u>	<u>(58,300)</u>	<u>(36,500)</u>	<u>(113,300)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>58,300</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u>\$ 39,058</u>	<u>\$ (58,300)</u>	<u>\$ (36,500)</u>	<u>\$ (55,000)</u>
Fund Balance				
Fund Balance	\$ 211,831	\$ 250,889	\$ 250,889	\$101,089
Percentage Change	22.30%	18.44%	18.44%	-59.71%
Total Fund Balance	<u>\$250,889</u>	<u>\$192,589</u>	<u>\$214,389</u>	<u>\$101,089</u>
Percentage Change	18.44%	-23.24%	-14.55%	-52.85%

EXHIBIT A
Detailed Summary of Risk Management Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
FUND: Risk Management					
<u>Miscellaneous</u>					
Interest Earnings	209-00-00-100-46101	\$ 854	\$ 300	\$ 300	\$ 300
Investment Income	209-00-00-100-46102	635	200	200	200
Reimbursements	209-00-00-100-46413	46,438	40,000	40,000	40,000
Loss Control Compliance	209-00-00-100-46902	33,400	14,500	14,500	14,500
Total Miscellaneous		81,327	55,000	55,000	55,000
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL RISK MANAGEMENT REVENUE</u>		\$ 81,327	\$ 55,000	\$ 55,000	\$ 55,000

EXHIBIT A

Risk Management Fund Budget 2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	-	-	-	-
Supplies, Services, and Charges	39,824	42,268	91,500	168,300
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

Total Risk Management Fund Request 39,824 42,268 91,500 168,300

Request Increase (Decrease) from Projected FY 20 76,800
 % change from Projected FY 20 83.93%

EXHIBIT A

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TIF FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$33,360,668	3,079,500	\$3,061,520	\$3,014,400
Percentage Change	1023.54%	-90.77%	-0.58%	-1.54%
Total Expenditures	36,190,331	2,817,229	2,932,640	2,969,484
Percentage Change	1006.08%	-92.22%	4.10%	1.26%
Revenues over (under) Expenditures	<u>(\$2,829,663)</u>	<u>\$262,271</u>	<u>\$128,880</u>	<u>\$44,916</u>
Fund Balance				
Restricted Fund Balance	\$6,782,325	\$3,952,662	\$3,952,662	\$4,126,458
Percentage Change	-4.27%	-41.72%	-41.72%	4.40%
Total Fund Balance	<u>\$3,952,662</u>	<u>\$4,214,933</u>	<u>\$4,081,542</u>	<u>\$4,126,458</u>
Percentage Change	-41.72%	6.64%	3.26%	1.10%

EXHIBIT A
Detailed Summary of TIF Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
FUND: TIF					
<u>Miscellaneous</u>					
Pilot USA 800 payment	210-00-00-002-41331	\$ 41,684	\$ -	\$ -	\$ -
Interest Earnings	210-01-00-001-46101	285,442	270,000	50,000	20,000
Investment Income	210-00-00-100-46102	(19,477)	65,000	5,000	2,000
CID Revenue	210-00-00-001-46910	637,331	580,000	650,000	600,000
TDD Revenue	210-00-00-001-46911	79,713	75,000	80,000	80,400
350 Highway Raytown Fire EAT's	210-00-00-201-46912	5,245	3,000	3,000	3,000
350 Highway Jackson County EAT's	210-00-00-001-46913	262,717	260,000	260,000	260,000
350 Highway Jackson Co EAT's Area 2	210-00-00-201-46913	-	-	15,000	13,000
350 Highway TIF EAT's	210-01-00-001-46914	871,709	840,000	900,000	925,000
350 Highway TIF City Pledge	210-00-00-001-46915	664,678	630,000	700,000	715,000
350 Highway KC Zoo EAT's	210-00-00-001-46916	44,701	41,500	42,000	41,000
350 Highway KC Zoo EAT's Area 2	210-00-00-201-46916	-	-	6,000	5,000
Industrial Development Authority	210-00-00-100-46917	(1,402)	-	-	-
350 Highway TIF Pilot	210-00-00-001-49953	310,325	315,000	350,520	350,000
350 Highway TIF Pilot Area 2	210-00-00-201-49953	-	-	103,000	103,000
Gain on Sale of Investments	210-00-00-001-49970	1,378,000	-	-	-
Other - Bond Proceeds	210-00-00-001-49980	28,800,000	-	-	-
Total Miscellaneous		33,360,668	3,079,500	3,061,520	3,014,400
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Operating Transfer in		-	-	-	-
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL TIF REVENUE</u>		\$ 33,360,668	\$ 3,079,500	\$ 3,061,520	\$ 3,014,400

EXHIBIT A

TIF Fund Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	241,283	120,338	240,055	217,510
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	3,030,650	36,069,993	2,692,585	2,751,974
<hr/>				
Total TIF Fund Request	3,271,933	36,190,331	2,932,640	2,969,484

EXHIBIT A

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
STORM WATER FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$241,214	\$241,200	\$239,350	\$237,100
Percentage Change	1.97%	-0.01%	-0.77%	-0.94%
Total Expenditures	151,641	230,200	209,400	230,200
Percentage Change	-28.26%	51.81%	-9.04%	9.93%
Revenues over (under) Expenditures	<u>\$89,573</u>	<u>\$11,000</u>	<u>\$29,950</u>	<u>\$6,900</u>
Fund Balance				
Restricted Fund Balance	\$241,200	\$241,200	\$241,200	\$278,050
Percentage Change	59.07%	0.00%	0.00%	15.28%
Total Fund Balance	<u>\$241,200</u>	<u>\$252,200</u>	<u>\$271,150</u>	<u>\$278,050</u>
Percentage Change	59.07%	4.56%	12.42%	2.54%

EXHIBIT A
Detailed Summary of Storm Water Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
FUND: Storm Water					
<u>Sales Tax</u>					
Parks/Storm Water Sales Tax	401-00-00-100-41205	\$ 105,022	\$ 110,000	\$ 108,845	\$ 108,000
TIF - EATS	401-00-00-001-41206	(21,794)	(20,600)	(23,450)	(23,000)
Total General Sales Tax		<u>83,229</u>	<u>89,400</u>	<u>85,395</u>	<u>85,000</u>
<u>Miscellaneous</u>					
Interest Earnings	401-00-00-100-46101	4,393	1,000	1,920	900
Investment Income	401-00-00-100-46102	3,593	800	2,035	1,200
Total Miscellaneous		<u>7,986</u>	<u>1,800</u>	<u>3,955</u>	<u>2,100</u>
<u>Transfer From Other Funds</u>					
Operating Transfer IN	401-00-00-100-49951	150,000	150,000	150,000	150,000
Total Transfers From Other Funds		<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
<u>TOTAL STORM WATER REVENUE</u>		<u>\$241,214</u>	<u>\$241,200</u>	<u>\$239,350</u>	<u>\$237,100</u>

EXHIBIT A

Storm Water Fund Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	3,646	3,826	14,400	7,200
Repairs & Maintenance	188,138	147,815	195,000	73,000
Utilities	-	-	-	-
Capital Expenditures	19,580	-	-	150,000
Debt Service	-	-	-	-
<hr/>				
Total Storm Water Fund Request	211,364	151,641	209,400	230,200

EXHIBIT A

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL IMPROVEMENTS FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$78,087	\$83,500	\$55,840	\$46,905
Percentage Change	-6.11%	6.93%	-33.13%	-16.00%
Total Expenditures	355,851	31,520	26,557	29,400
Percentage Change	923.71%	-91.14%	-15.75%	10.71%
Revenues over (under) Expenditures	<u>(\$277,764)</u>	<u>\$51,980</u>	<u>\$29,283</u>	<u>\$17,505</u>
Fund Balance				
Assigned Fund Balance	\$646,462	\$368,698	\$368,698	\$397,981
Percentage Change	-0.74%	-42.97%	0.00%	7.94%
Nonspendable Fund Balance	\$686,837	\$686,837	\$686,837	\$686,837
Total Fund Balance	<u>\$1,055,535</u>	<u>\$1,107,515</u>	<u>\$1,084,818</u>	<u>\$1,102,323</u>
Percentage Change	-20.83%	4.92%	2.77%	1.61%

EXHIBIT A
Detailed Summary of Capital Improvements Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
FUND: Capital Improvements Fund					
<u>Miscellaneous</u>					
Ditzler CID Loan	402-00-00-100-43707	\$ 65,992	\$ 72,000	\$ 50,000	\$ 45,000
Interest Earnings	402-00-00-100-46101	7,470	6,500	3,045	1,020
Investment Income	402-00-00-100-46102	4,624	5,000	2,795	885
Total Miscellaneous		78,087	83,500	55,840	46,905
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL CAPITAL IMPROVEMENT FUND REVENUE</u>		\$ 78,087	\$ 83,500	\$ 55,840	\$ 46,905

EXHIBIT A

Capital Improvements Fund Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	34,761	35,825	26,557	29,400
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	320,026	-	-
Debt Service	-	-	-	-
<hr/>				
Total Capital Improvement Fund Request	34,761	355,851	26,557	29,400

EXHIBIT A

SUMMARY OF REVENUES, EXPENDITURES, AND NET POSITION
SEWER FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
Total Revenues	\$7,942,445	\$7,999,370	\$7,931,134	\$8,090,337
Percentage Change	9.47%	0.72%	-0.85%	2.01%
Total Expenditures	6,217,130	7,587,261	7,148,628	8,514,123
Percentage Change	-8.37%	22.04%	-5.78%	19.10%
Revenues over (under) Expenditures	<u>\$1,725,315</u>	<u>\$412,109</u>	<u>\$782,506</u>	<u>(\$423,786)</u>
Net Position				
Unrestricted Net Position	\$3,080,750	\$4,806,065	\$4,806,065	\$5,164,785
Percentage Change	-1.09%	56.00%	56.00%	7.46%
Net Investment in Capital Assets	\$5,517,921	\$5,517,921	\$5,517,921	\$5,517,921
Restricted Net Position	\$589,671	\$589,671	\$589,671	\$589,671
Total Fund Balance	<u>\$10,913,657</u>	<u>\$11,325,766</u>	<u>\$11,696,163</u>	<u>\$11,272,377</u>
Percentage Change	18.78%	3.78%	7.17%	-3.62%

EXHIBIT A
Detailed Summary of Sewer Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
FUND: Sewer					
<u>Grants</u>					
CDBG Grant	501-62-00-xxx-43101	\$ -	\$ -	\$ -	\$ 200,000
Total Grants		-	-	-	200,000
<u>Service Charges</u>					
Sewer Use Charge	501-42-00-100-44331	7,319,706	7,440,000	7,428,000	7,440,000
Sewer Late Pay Penalties	501-42-00-100-44332	222,062	222,000	194,000	222,000
Circuit Breaker	501-42-00-100-44541	(6,612)	(10,000)	(6,100)	(10,000)
Returned Items	501-42-00-100-46501	3,275	3,000	2,800	3,000
Administrative Revenue	501-42-00-100-46503	34,043	30,000	16,800	30,000
Total Service Charges		7,572,474	7,685,000	7,635,500	7,685,000
<u>Licenses & Permits</u>					
Total Licenses & Permits		-	-	-	-
<u>Miscellaneous</u>					
Credit Card Processing Fee	501-42-00-000-42122	42,629	42,000	37,000	1,800
Interest Earnings	501-00-00-100-46101	67,761	40,000	36,000	18,500
Investment Income	501-00-00-100-46102	42,242	37,000	27,264	12,000
SRF Interest Subsidy	501-00-00-006-46111	123,405	109,520	109,520	95,672
SRF Interest Subsidy	501-00-00-007-46111	93,917	85,850	85,850	77,365
Miscellaneous Revenue	501-00-00-100-46401	16	-	-	-
Total Miscellaneous		369,971	314,370	295,634	205,337
<u>One Time Revenues</u>					
Total One Time Revenues		-	-	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL SEWER REVENUE</u>		\$7,942,445	\$7,999,370	\$7,931,134	\$8,090,337

Sewer Fund Department Budget

EXHIBIT A

Finance Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	231,861	212,224	232,728	239,445
Supplies, Services, and Charges	4,228,598	4,085,525	4,479,060	4,904,055
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	1,254,747	1,255,134	1,279,516	1,277,463

Total Sewer Fund Request	5,715,206	5,552,883	5,991,304	6,420,963
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Request Increase (Decrease) from Projected FY 20 **429,659**
 % change from Projected FY 20 **7.17%**

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Accountant	0.10	-		-
Billing Clerk	2.00	2.00	2.00	-
Controller	0.15	0.15	0.15	-
Director of Finance	0.15	0.15	0.15	-
Payroll Clerk	0.10	0.10	0.10	-
Treasury Analyst	0.50	0.50	0.50	-
Treasury Clerk	0.50	0.50	0.50	-
	3.50	3.40	3.40	-

Sewer Fund Department Budget

Public Works Budget

2017-2018 Actual 2018-2019 Actual 2019-2020 Projected 2020-2021 Budget

Expense Category

Personnel Services	621,759	557,482	600,224	799,064
Supplies, Services, and Charges	76,660	55,370	162,850	257,410
Repairs & Maintenance	157,935	194,984	187,000	170,500
Utilities	8,687	10,890	17,250	16,186
Capital Expenditures	204,498	178,787	190,000	850,000

Total Sewer Fund Request 1,069,539 997,513 1,157,324 2,093,160

Request Increase (Decrease) from Projected FY 20 **935,836**
 % change from Projected FY 20 **80.86%**

Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Administrative Asst.	1.40	0.90	0.90	-
Building Maint. Worker	-	-	0.25	0.25
City Engineer	0.50	0.50	0.50	-
Crew Leader	2.30	3.00	2.00	(1.00)
Deputy Director	-	-	0.75	0.75
Engineer Technician	0.50	0.50	0.50	-
Engineering Intern	0.38	-	-	-
Maint. Supervisor	0.20	0.20	0.20	-
Maint. Worker	3.40	3.00	2.00	(1.00)
Mechanic	0.30	1.00	-	(1.00)
Public Works Director	0.50	0.50	0.50	-
Operations Supervisor	1.00	1.00	1.00	-
Superintendent	0.50	0.50	0.50	-
ROW Inspector	0.30	0.30	0.40	0.10
Sr. Maint. Worker	2.00	2.00	1.00	(1.00)
	13.28	13.40	10.50	(2.90)