

**TENTATIVE AGENDA**  
**RAYTOWN BOARD OF ALDERMEN**  
**OCTOBER 10, 2017**  
**SPECIAL SESSION No. 7**  
**RAYTOWN CITY HALL**  
**10000 EAST 59<sup>TH</sup> STREET**  
**RAYTOWN, MISSOURI 64133**

**OPENING SESSION**  
**6:00 P.M.**

Invocation  
Pledge of Allegiance  
Roll Call

**REGULAR AGENDA**

**OLD BUSINESS**

1. **AMENDED R-3031-17: A RESOLUTION** AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2017-2018 BUDGET. Point of Contact: Tom Cole, City Administrator.

★ Tabled to a date certain of October 10, 2017 from the October 3, 2017 Board of Aldermen meeting

**ADJOURNMENT**

**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** October 6, 2017

**Amended Resolution No.:** R-3031-17

**To:** Mayor and Board of Aldermen

**From:** Tom Cole, City Administrator

**Finance Director Approval:** \_\_\_\_\_

**City Administrator Approval:** \_\_\_\_\_



**Action Requested:** Approve the 2017-2018 Fiscal Year Budget.

**Analysis:**, Staff prepared the Recommended Budget for FY 2017-2018. The Board of Aldermen have recommended changes and those adjustments have been made.

**Alternatives:** Amend the proposed budget prior to adoption.

**Budgetary Impact:** This will set the operating budget for the 2017-2018 Fiscal Year.

**Additional Reports Attached:** City Administrator's letter, Budget Overview and Recommended Budget.

**A RESOLUTION AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2017-2018**

**WHEREAS**, the Board of Aldermen has appointed the City Administrator as the Budget Officer; and

**WHEREAS**, the Board of Aldermen has adopted a fiscal year that begins on November 1 of each year and ends on October 31 of the following year; and

**WHEREAS**, the Budget Officer has prepared a proposed budget for Fiscal Year 2017-2018 and submitted it to the Board of Aldermen, in accordance with Chapter 67 of the Missouri Revised Statutes; and

**WHEREAS**, the Board of Aldermen has studied, examined and discussed the proposed budget in numerous public meetings and amended the recommended budget with such revisions, alterations, increases or decreases as the Board deemed advisable; and

**WHEREAS**, the total expenditures from the various funds in the recommended budget, as amended by the Board of Aldermen, do not exceed the estimated revenues to be received plus any unencumbered balances, as required by Chapter 67 of the Missouri Revised Statutes; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the citizens of the City to adopt the Fiscal Year 2017-2018 Budget attached hereto and made a part hereof by reference;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the following amounts are appropriated for the fiscal year beginning November 1, 2017 and ending October 31, 2018 from the funds designated below for the spending departments and programs receiving funds there from:

**2017-2018 Budget**

General Fund	10,850,268
Parks	1,049,159
Transportation Sales Tax	5,778,000
Capital Sales Tax	1,103,124
Public Safety Sales Tax	1,344,887
Risk Management	113,300
TIF	3,199,150
Storm Water	232,100
Capital Improvement	24,000
Sanitary Sewer	7,064,058
<b>Total Expenditures</b>	<b>\$ 30,758,046</b>

**FURTHER THAT** said Funds are appropriated to each program and department in accordance with the 2017-2018 "Estimated Revenues, Adopted Appropriations, and Fund Balances, as set out in the City Administrator's 2017-2018 Recommended Budget for Raytown, in the detail and for the purposes contained and set forth therein, which is hereby approved by the Board of Aldermen and incorporated herein by reference;

**FURTHER THAT** said budget is hereby approved and adopted, including the following information:

- a. A budget message, describing the important features of the budget and major changes from the preceding year;
- b. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund, and source;
- d. Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity, and object;
- e. The amount required for the payment of interest, amortization, and redemption charges on the debt of the political subdivision; and
- f. A general budget summary.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 10<sup>th</sup> day of October, 2017.

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Michael McDonough, Mayor

ATTEST:

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Teresa M. Henry, City Clerk

Approved as to form:

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Joe Willerth, City Attorney



**CITY ADMINISTRATOR'S OFFICE**  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133-3993  
PHONE: 816-737-6003 - FAX: 816-737-6097  
E-MAIL: [TOMC@RAYTOWN.MO.US](mailto:TOMC@RAYTOWN.MO.US)

October 6, 2017

Mayor Michael McDonough and Board of Aldermen  
City of Raytown  
10000 E 59<sup>th</sup> Street  
Raytown, MO 64133

Mayor and Board of Aldermen:

I am submitting the following budget document for the fiscal year beginning November 1, 2017. My recommendations are based on the direction provided during the Budget Planning Sessions, Budget Hearings, communication with Departments and a thorough review of our current financial status.

The budget is fully balanced, with one-time resources allocated to support one-time expenditures. The result is a budget that affords each Department to operate as efficiently as possible in lieu of numerous financial constraints currently facing the City. The past several years has included the City presenting a deficit budget allowing expenditures to exceed projected revenue. As this practice is not sustainable for individuals, it is equally unsustainable for a municipal government.

While Raytown continues to be an exceptional location for family and business interests, we continue to battle the impacts of the Raytown Live Tax Increment Financing plan that essentially prohibits the City from accessing much of the tax revenue generated at the location. That said, I firmly believe the City leadership at the time of its' adoption had the best interest of the City at heart. An unanticipated recession and consequential changes to the entire retail industry simply limited the anticipated positive impact of the plan.

Of additional concern is the City's historic lack of maintaining a tax base that reflects inflation and cost escalation over the course of the previous four decades. While other taxing jurisdictions have incrementally and progressively increased tax levies, the City of Raytown has not. As such, the City has been functioning at an operational disadvantage. In short, 2018 must be a time to establish a feasible strategy to determine a means to increase revenue to the City.

While each Department in this budget has endured a degree of reduction or prioritization, the greatest impact has been to the Police Department. As the initial Department budget submittals (all Departments) were \$3.1 million in excess of projected revenues for the General Fund, the Board of Aldermen provided direction to the Police Department to reduce total General Fund expenditures to \$4.3 million. As such, the Police Department is enduring and will continue to endure a period of reorganization which will likely evolve over time. The structure and span of the Department will

continue to flux. The configuration of the Department today will likely be significantly different 4, 6 or 8 months from now.

**A strong case for additional revenues can be made as we will absolutely need to bolster several Departments of the City including, but not limited to, Police and Public Works.** Our residential and corporate citizens desire and deserve exceptional Police services and a reliable infrastructure. In fact, as our infrastructure is aging, it will be the single largest expense for the City to manage throughout the foreseeable future.

On a positive note, 2017 has been a year of significant organizational change with new staff members leading Community Development, Economic Development, Finance, Public Works and Administration. The management team has been given the flexibility to establish new and innovative programs to increase the efficiency of each Department assuming the following initial questions/concerns are addressed:

1. What is the intent and function of the new concept?
2. What is the cost of the concept?
3. How will the concept be funded and/or produce revenue?
4. What are the pros and cons of adopting or negating the concept?

Our strongest desire is to maintain our taxpayers' best interest as the top priority. The proposed budget focuses on projects and programs that benefit our residents while also adhering to the financial constraints of our revenue. We continue to assist qualified senior citizens through the circuit breaker program. Residents are also benefiting through our bulk trash clean-up coupons which were utilized by hundreds of residents this year. We also continue to encourage our residents to participate in the storm water mitigation program; reimbursing the cost to install a sump pump, removal of rain water connection to sanitary sewer and prevention of basement flooding.

Our residents also continue to benefit from one of the best snow removal programs in this region during winter weather operations. Our qualified residents can also take advantage obtaining/installing car seats at no cost through our City's participation in grant programs. Such services are offered by our certified EMS staff at no cost to residents.

Various proposed transportation, capital improvement projects and economic development efforts will continue to benefit our businesses and residents. Our downtown businesses also benefit from the 353-tax abatement program available for building improvements and the proposed establishment of a Community Improvement District in 2018.

It is of my belief, that Raytown is truly on the cusp of an exciting renewal. However, it will require the effort of not only municipal government, but also of every citizen. We must all be responsible and respectful with our actions and behaviors. Not only in how we interact with one another, but also in the manner we manage those things we've been entrusted with including how we maintain our homes and businesses. A united, clean and welcoming Raytown is a Raytown for the future!

To protect the City's financial condition while achieving the goals outlined in this budget, a conservative and cautious approach was taken in projecting revenues and budgeting expenditures. The FY 2017-2018 Budget plan presented to you will fund the personnel and basic operating costs to assure each Department continue to function and provide essential services to the citizens.

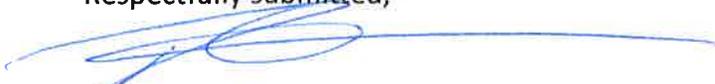
In summary, the proposed budget totals \$30,758,046 for all funds. The budget for the general fund, the City's primary operating fund, is \$10,850,268.

The FY 2017-2018 Annual Budget is submitted to the Mayor and Board of Aldermen with the confidence that this document will assist citizens in evaluating approved budgetary and service levels. It is also intended to assist the Governing Body in setting policy and establishing an overview of operations and City Staff in accomplishing stated goals and objectives within the present financial constraints.

I would like to thank the Mayor and Board of Aldermen for providing direction in order to assist in the development of the FY 2017-2018 Budget document as we continue to address the challenges and opportunities presented for our local government.

I would also like to thank Briana Burrichter (Finance Director) for her tireless efforts in compiling an easy to read budget document. Every Department has diligently worked to assure the budget estimates are complete and accurate. I am very proud of the individuals and Departments that have poured much of the previous months into the establishment of this document.

Respectfully submitted,



**Thomas A. Cole, CEcD, MBA**  
City Administrator  
City of Raytown  
10000 E. 59<sup>th</sup> Street  
Raytown, MO 64133  
816-737-6003 (office)

# Consolidated Department Expense

Police	2009 Actual	2013 Actual	2013-2014 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Budget		
Capital Sales Tax	\$498,374	\$294,024	\$592,494	\$305,613	\$296,964	\$336,300	\$219,220	48%	30%
Public Safety Sales Tax	\$0	\$1,064,462	\$998,598	\$944,339	\$1,200,565	\$1,609,100	\$1,220,034		
General Fund	\$5,814,551	\$5,826,214	\$5,963,806	\$6,232,824	\$6,254,503	\$6,599,689	\$4,351,245		
<b>Total</b>	<b>\$6,312,924</b>	<b>\$7,184,700</b>	<b>\$7,554,898</b>	<b>\$7,482,777</b>	<b>\$7,752,032</b>	<b>\$8,545,089</b>	<b>\$5,790,499</b>		
Difference from Previous Year		-5.63%	5.15%	-0.95%	3.60%	10.23%	-32.24%		
Difference from 2009		13.81%	19.67%	18.53%	22.80%	35.36%	-8.28%		
<b>Public Works</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>	<b>2017-18 Budget</b>	23%	45%
Capital Sales Tax	\$268,885	\$142,850	\$363,937	\$546,762	\$332,155	\$604,500	\$705,000		
Transportation Sales Tax	\$1,334,243	\$951,768	\$1,136,931	\$552,516	\$1,471,618	\$645,250	\$5,778,000		
General Fund	\$2,642,931	\$2,747,158	\$2,799,667	\$2,661,785	\$2,906,379	\$2,943,464	\$2,149,100		
<b>Total</b>	<b>\$4,246,059</b>	<b>\$3,841,776</b>	<b>\$4,300,535</b>	<b>\$3,761,062</b>	<b>\$4,710,152</b>	<b>\$4,193,214</b>	<b>\$8,632,100</b>		
Difference from Previous Year		34.98%	11.94%	-12.54%	25.23%	-10.97%	105.86%		
Difference from 2009		-9.52%	1.28%	-11.42%	10.93%	-1.24%	103.30%		
<b>Community Development</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>	<b>2017-18 Budget</b>	5%	4%
Capital Sales Tax	\$0	\$0	\$23,835	\$0	\$0	\$105,000	\$0		
General Fund	\$569,239	\$616,756	\$684,612	\$716,926	\$692,142	\$851,668	\$821,628		
<b>Total</b>	<b>\$569,239</b>	<b>\$616,756</b>	<b>\$708,447</b>	<b>\$716,926</b>	<b>\$692,142</b>	<b>\$956,668</b>	<b>\$821,628</b>		
Difference from Previous Year		-0.95%	14.87%	1.20%	-3.46%	38.22%	-14.12%		
Difference from 2009		8.35%	24.46%	25.94%	21.59%	68.06%	44.34%		
<b>Finance</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>	<b>2017-18 Budget</b>	4%	3%
Capital Sales Tax	\$182	\$216,268	\$3,138	\$87	\$43,336	\$5,300	\$2,700		
General Fund	\$617,093	\$739,885	\$690,610	\$728,774	\$796,930	\$753,912	\$501,165		
<b>Total</b>	<b>\$617,276</b>	<b>\$956,153</b>	<b>\$693,748</b>	<b>\$728,861</b>	<b>\$840,266</b>	<b>\$759,212</b>	<b>\$503,865</b>		
Difference from Previous Year		62.89%	-27.44%	5.06%	15.28%	-9.65%	-33.63%		
Difference from 2009		54.90%	12.39%	18.08%	36.12%	22.99%	-18.37%		
<b>EMS</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>	<b>2017-18 Budget</b>	8%	8%
Capital Sales Tax	\$93,960	\$14,944	\$169,021	\$24,403	\$68,839	\$128,858	\$122,704		
Public Safety Sales Tax	\$0	\$53,077	\$71,046	\$91,744	\$105,635	\$100,926	\$124,853		
General Fund	\$1,569,124	\$1,040,141	\$1,035,137	\$1,065,247	\$1,077,120	\$1,140,186	\$1,242,283		
<b>Total</b>	<b>\$1,663,084</b>	<b>\$1,108,162</b>	<b>\$1,275,205</b>	<b>\$1,181,394</b>	<b>\$1,251,593</b>	<b>\$1,369,970</b>	<b>\$1,489,840</b>		
Difference from Previous Year		-0.90%	15.07%	-7.36%	5.94%	9.46%	8.75%		
Difference from 2009		-33.37%	-23.32%	-28.96%	-24.74%	-17.62%	-10.42%		
<b>Administration</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>	<b>2017-18 Budget</b>	5%	4%
Capital Sales Tax	\$53,473	\$0	\$6,300	\$3,098	\$28,487	\$35,000	\$53,500		
General Fund	\$901,450	\$972,922	\$905,330	\$884,035	\$668,388	\$807,776	\$758,906		
<b>Total</b>	<b>\$954,923</b>	<b>\$972,922</b>	<b>\$911,630</b>	<b>\$887,134</b>	<b>\$696,875</b>	<b>\$842,776</b>	<b>\$812,406</b>		
Difference from Previous Year		-13.27%	-6.30%	-2.69%	-21.45%	20.94%	-3.60%		
Difference from 2009		1.88%	-4.53%	-7.10%	-27.02%	-11.74%	-14.92%		
<b>Court</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>	<b>2017-18 Budget</b>	2%	2%
Capital Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
General Fund	\$441,562	\$277,420	\$284,216	\$319,349	\$317,835	\$355,561	\$365,321		
<b>Total</b>	<b>\$441,562</b>	<b>\$277,420</b>	<b>\$284,216</b>	<b>\$319,349</b>	<b>\$317,835</b>	<b>\$355,561</b>	<b>\$365,321</b>		
Difference from Previous Year		-0.54%	2.45%	12.36%	-0.47%	11.87%	2.74%		
Difference from 2009		-37.17%	-35.63%	-27.68%	-28.02%	-19.48%	-17.27%		

# Consolidated Department Expense

<b>LAW</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>		<b>2017-18 Budget</b>	
Capital Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0		\$0	
General Fund	\$0	\$29,380	\$41,513	\$81,719	\$108,770	\$113,258		\$115,240	
<b>Total</b>	\$0	\$29,380	\$41,513	\$81,719	\$108,770	\$113,258	1%	\$115,240	1%
Difference from Previous Year		-72.61%	41.30%	96.85%	33.10%	4.13%		1.75%	
Difference from 2011		-71.06%	-59.11%	-19.50%	7.14%	11.56%		13.52%	
<b>City Wide</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>		<b>2017-18 Budget</b>	
General Fund	\$100,563	\$742,482	\$143,020	\$260,231	\$247,297	\$444,120		\$286,067	
<b>Total</b>	\$100,563	\$742,482	\$143,020	\$260,231	\$247,297	\$444,120	2%	\$286,067	1%
Difference from Previous Year		434.78%	-80.74%	81.95%	-4.97%	79.59%		-35.59%	
Difference from 2009		638.32%	42.22%	158.77%	145.91%	341.63%		184.46%	
<b>Governing Body</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>		<b>2017-18 Budget</b>	
General Fund	\$97,642	\$73,567	\$95,021	\$87,795	\$82,439	\$112,194	1%	\$259,313	1%
<b>Total</b>	\$97,642	\$73,567	\$95,021	\$87,795	\$82,439	\$112,194		\$259,313	
Difference from Previous Year		-35.64%	29.16%	-7.60%	-6.10%	36.09%		131.13%	
Difference from 2009		-24.66%	-2.68%	-10.08%	-15.57%	14.90%		165.58%	
<b>All Funds Consolidated</b>	<b>2009 Actual</b>	<b>2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-15 Actual</b>	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>		<b>2017-18 Budget</b>	
General Fund	\$12,754,156	\$13,065,925	\$12,642,933	\$13,038,684	\$13,151,802	\$14,121,828		\$10,850,268	
Capital Sales Tax Fund	\$914,874	\$668,086	\$1,158,726	\$879,963	\$769,781	\$1,214,958		\$1,103,124	
Public Safety Sales Tax Fund	\$0	\$1,117,539	\$1,069,644	\$1,036,084	\$1,306,200	\$1,710,026		\$1,344,887	
Transportation Sales Tax	\$1,334,243	\$951,768	\$1,136,931	\$552,516	\$1,471,618	\$645,250		\$5,778,000	
Storm Water Fund						\$242,000		\$232,100	
Sewer Fund	\$5,247,062	\$5,446,379	\$8,251,931	\$5,859,976	\$6,308,002	\$7,218,229		\$7,064,058	
<b>Total All Funds</b>	<b>\$20,250,335</b>	<b>\$21,249,698</b>	<b>\$24,260,165</b>	<b>\$21,367,222</b>	<b>\$23,007,402</b>	<b>\$25,152,291</b>		<b>\$26,372,437</b>	
Difference from Previous Year		6.75%	14.17%	-11.92%	7.68%	9.32%		4.85%	
Difference from 2009		4.94%	19.80%	5.52%	13.61%	24.21%		30.23%	

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
GENERAL FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$13,179,770	\$12,974,289	\$12,357,018	12,963,387	\$12,085,786	\$10,860,490
Percentage Change	1.20%	-1.56%	-4.76%	4.91%	-2.19%	-10.14%
<b>Total Expenditures</b>	\$12,643,051	\$13,059,227	\$13,152,787	14,244,628	\$13,665,010	10,850,268
Percentage Change	1.05%	3.29%	0.72%	8.30%	3.89%	-20.60%
<b>Excess of Revenues over (under) Expenditures</b>	\$536,719	(\$84,938)	(\$795,769)	(\$1,281,241)	(\$1,579,224)	\$10,222
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$3,003,651	\$3,513,739	\$3,463,732	\$2,772,899	\$2,772,899	\$2,267,641
Percentage Change	-3.58%	16.98%	-1.42%	-19.94%	-19.94%	-18.22%
Assigned Fund Balance	\$1,017,635	\$1,017,635	\$1,017,635	\$1,017,635	\$1,017,635	\$1,017,635
Restricted Fund Balance	\$2,213,929	\$2,240,561	\$2,205,629	\$2,100,693	\$2,100,693	\$2,054,584
Total Fund Balance	\$6,771,934	\$6,686,996	\$5,891,227	\$4,609,986	\$4,312,003	\$4,322,225
Percentage Change	1.89%	-1.25%	-11.90%	-21.75%	-26.81%	0.24%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of General Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: General</b>						
<b><u>Property Taxes</u></b>						
Real Estate (Property) Tax	828,663	821,448	806,154	840,000	805,000	813,050
Personal Property Tax	192,666	186,230	200,302	216,900	202,000	202,000
Circuit Breaker Refund	(6,205)	(5,053)	(3,736)	(6,000)	(4,500)	(4,500)
(Real Estate) Replacement Tax	46,228	43,454	44,111	46,000	44,345	44,345
Railroad & Utilities Tax	37,263	39,995	39,500	40,000	39,660	39,660
Delinquent Real Estate Taxes	28,336	27,941	32,361	32,000	32,000	32,000
Delinquent Property Tax Revenue	20,117	18,312	17,599	18,000	19,500	19,500
Excess Proceeds	-	403	941	-	-	-
Penalties	20,732	19,834	22,343	21,000	21,000	21,000
<b>Total Property Tax</b>	<b>1,167,800</b>	<b>1,152,563</b>	<b>1,159,575</b>	<b>1,207,900</b>	<b>1,159,005</b>	<b>1,167,055</b>
<b><u>Franchise Taxes</u></b>						
Franchise Tax - Cable	249,217	349,805	287,776	270,000	270,000	290,000
Franchise Tax - Gas Service	900,074	885,853	644,686	900,000	650,000	675,000
Franchise Tax - Electric	504,580	512,512	1,946,323	675,000	1,825,000	1,825,000
Franchise - KCPL Grtr-Aquila	1,367,211	1,402,440	-	1,400,000	-	-
Franchise Tax - Telecomm.	1,058,001	796,502	776,753	800,000	728,297	730,000
Franchise Tax - Fiber	-	39,537	45,013	36,000	53,000	55,000
<b>Total Franchise Tax</b>	<b>4,079,083</b>	<b>3,986,649</b>	<b>3,700,552</b>	<b>4,081,000</b>	<b>3,526,297</b>	<b>3,575,000</b>
<b><u>General Sales Tax</u></b>						
Sales Tax	3,051,367	3,280,137	3,280,019	3,330,000	3,280,000	3,312,800
TIF - EATS	(597,736)	(611,156)	(627,761)	(612,000)	(612,000)	(615,000)
<b>Total General Sales Tax</b>	<b>2,453,630</b>	<b>2,668,981</b>	<b>2,652,258</b>	<b>2,718,000</b>	<b>2,668,000</b>	<b>2,697,800</b>
<b><u>Other Taxes</u></b>						
Cigarette Tax	76,744	64,201	67,188	65,000	68,000	66,000
Intangible Tax(FIT)	1,741	504	702	1,000	7,003	1,000
Gasoline Sales Tax	761,858	788,183	784,821	785,000	785,000	785,000
Motor Vehicle Sales Tax	229,271	241,424	251,060	215,000	245,000	250,000
Motor Vehicle Fee Increases	124,894	127,405	128,930	125,000	125,000	125,000
<b>Total Other Taxes</b>	<b>1,194,508</b>	<b>1,221,717</b>	<b>1,232,701</b>	<b>1,191,000</b>	<b>1,230,003</b>	<b>1,227,000</b>
<b><u>Municipal Court Receipts</u></b>						
Fines & Forfeitures	1,054,461	878,470	685,908	782,000	610,000	615,000
Crime Victims Comp	1,738	1,417	1,237	2,000	1,400	1,400
Police Training	9,397	7,666	6,690	7,500	5,400	5,400
Court Training	4,687	3,810	3,330	3,500	2,600	2,600
POST Training	4,787	4,034	3,118	3,500	2,400	2,400
DWI Recoupment Fees	4,004	3,300	2,175	3,500	2,400	2,400
Prisoner Detainee Fees	374	6,219	6,534	5,000	5,000	5,000
<b>Total Municipal Court Receipts</b>	<b>1,079,448</b>	<b>904,917</b>	<b>708,992</b>	<b>807,000</b>	<b>629,200</b>	<b>634,200</b>
<b><u>Grants</u></b>						
Grants	16,991	-	-	-	-	-
Federal Grants	-	-	290	-	-	-
Emergency Mgmt. Perf. Grant	110,528	79,311	40,769	31,000	31,000	31,000
Federal Grants- Bullet Proof Vest	-	-	8,269	-	-	-
Project Lifesaver Revenues	360	120	120	200	-	-
Miscellaneous Grants	-	-	-	2,000	-	-
Hazardous Moving Grant	6,117	567	2,270	400	500	500
Local Grant	-	-	1,000	-	-	-
<b>Total Grants</b>	<b>133,996</b>	<b>79,998</b>	<b>52,718</b>	<b>33,600</b>	<b>31,500</b>	<b>31,500</b>
<b><u>Service Charges</u></b>						
Duplicate tax receipts	22,920	25,870	24,765	25,000	2,951	-
Filing Fees	15	495	-	300	6,064	150
TDD Administration Fee	752	730	759	600	750	750
Public Records Request	-	-	360	-	-	-
Election Poll Rental	-	-	160	-	-	-
Fingerprint Fees	-	-	661	-	-	200
Police Reports	8,029	8,363	9,040	8,000	8,000	8,000
Credit Card Processing Fee	-	-	(3)	-	-	1,000

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of General Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
Credit Card Processing Fee			1,406			
Bus Passes	48	34	38	80	35	35
Ambulance Fee	1,019,029	1,063,084	1,028,090	970,000	1,000,000	1,030,000
Ambulance Fee Collections			12,812		7,000	5,000
MOEMSAC Reimbursement			(15,138)		(15,000)	(15,000)
Ambulance Refunds			(9,530)		(13,500)	(8,000)
Medical Records			2,357		1,500	1,500
EMS Class Dues	37,912	25,030	34,469	28,000	28,000	28,000
Rezoning & Variance Fees	2,825	(250)	-	-	-	-
B & Z book fee	2,503	4,321	4,865	4,500	3,000	3,000
Impound Fees	11,772	17,949	16,899	13,000	21,500	20,000
Weed Mowing	17,943	25,774	25,419	22,000	12,500	15,000
<b>Total Service Charges</b>	<b>1,123,747</b>	<b>1,171,400</b>	<b>1,137,430</b>	<b>1,071,480</b>	<b>1,062,800</b>	<b>1,089,635</b>
<b><u>Licenses &amp; Permits</u></b>						
Liquor Permits/Licenses	17,621	14,288	17,952	18,000	21,225	18,000
Occupational Licenses	212,046	205,643	179,690	170,000	235,000	210,000
Occupational License Penalty	2,661	734	605	600	3,400	2,000
Animal Licenses	7,045	7,450	5,895	5,500	5,800	5,800
Misc. Permits / Licenses	28,830	34,090	1,117	23,000	28,000	25,000
Right of Way Permits	85,947	33,930	18,602	20,000	25,000	22,000
Master's (Electrical/Plumber)	8,700	11,300	9,600	7,800	9,000	9,000
Building Permits	156,393	57,916	81,088	65,000	55,000	55,000
Misc. Permits / Licenses			30,325			
<b>Total Licenses &amp; Permits</b>	<b>519,242</b>	<b>365,349</b>	<b>344,873</b>	<b>309,900</b>	<b>382,425</b>	<b>346,800</b>
<b><u>Miscellaneous</u></b>						
Interest Earnings	1,256	776	9,878	8,000	16,000	15,000
Investment Income	15,163	20,267	13,308	14,500	14,500	16,000
JC Collection Commission 1%	156,569	135,281	123,503	148,000	72,620	-
Miscellaneous Revenue	44,604	33,854	6,243	25,000	16,000	15,000
Debit Card Rebate Revenue	-	-	2,347	25,000	2,464	2,500
Workers Comp Reimbursement	1,467	17,417	6,221	50,000	-	-
Property & Liability Reimbursement	49,477	-	-	-	-	-
Insurance Reimbursements	-	63,571	-	60,000	-	-
Miscellaneous Revenue			1,613		-	-
Auction proceeds	742	236	822	-	-	-
Vending Machine	202	948	1,263	-	5	-
Returned Items	75	-	108	500	10	-
Raytown Fire District - 911	-	-	-	-	-	-
Raytown Fire District Fuel	25,588	16,629	17,328	24,000	18,000	24,000
Lease Income			4,100		18,000	18,000
Court Ordered Restitution	612	1,176	2,787	2,400	600	500
Recycling Income	-	-	-	-	547	500
Phone Rebate			400		-	-
Miscellaneous Revenue			138		-	-
<b>Total Miscellaneous</b>	<b>295,754</b>	<b>290,156</b>	<b>190,058</b>	<b>357,400</b>	<b>158,747</b>	<b>91,500</b>
<b><u>One Time Revenues</u></b>						
Franchise Settlement					51,703	
<b>Total One Time Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>51,703</b>	<b>-</b>
<b><u>Transfer From Other Funds</u></b>						
Operating Transfer IN from sewer	1,132,560	1,132,560	1,177,862	1,186,107	1,186,107	-
<b>Total Transfers From Other Funds</b>	<b>1,132,560</b>	<b>1,132,560</b>	<b>1,177,862</b>	<b>1,186,107</b>	<b>1,186,107</b>	<b>-</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>#####</b>	<b>12,974,289</b>	<b>12,357,018</b>	<b>12,963,387</b>	<b>12,085,786</b>	<b>10,860,490</b>

# City Wide

## Expense Category

Personnel Services	8,000.00
Supplies, Services, and Charges	128,067.00
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-
Operating Transfer	150,000.00

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<b>Total General Fund Request</b>	<b>286,067.00</b>
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<b>Request Increase (Decrease) from FY 17</b>	<b>(158,053)</b>
<b>% change from FY 17</b>	<b>-35.59%</b>

<b>Expense Category</b>	<b>17/18' Request</b>
<i>Personnel Services</i>	8,000
Tuition Reimbursement	8,000
<i>Supplies, Services, and Charges</i>	128,067
Office Supplies	
Operating Supplies	7,000
Employee Certificates	1,500
Criminal Background Checks	3,000
ED/Public Affairs	2,500
Postage	12,000
Printing & Promotions	18,500
City Marketing	2,500
City Newsletter/Postage	14,000
Advertising Open Positions	2,000
IT	11,500
Livestreaming Meetings	9,000
Public Affairs Streaming	2,500
Dues & Membership	17,000
MARC Dues	9,600
EJCBC	1,800
Chamber Membership	1,700
MML Dues	3,400
RMSA Membership	500
Equipment	1,250
Admin. Equipment	750
Minor Equipment	500
Elections	40,000
Meetings & Events	4,000
Employee Breakfast/Lunch	700
Employee Holiday Lunch	1,300
Misc. Employee Events	2,000
General Liability Insurance	16,817
<i>Repairs &amp; Maintenance</i>	-
<i>Utilities</i>	-
<i>Capital Expenditures</i>	-
<i>Debt Service</i>	-
<i>Operating Transfer</i>	150,000
Storm Water	150,000
<b>Total General Fund Request</b>	<b>286,067</b>

# General Fund Department Budgets

## Administration

### Expense Category

Personnel Services	624,451
Repairs & Maintenance	2,750
Capital Expenditures	-
Debt Service	-
	758,906
<b>Request Increase (Decrease) from FY 17</b>	<b>(48,870)</b>
<b>% change from FY 17</b>	<b>-6.05%</b>

### Personnel Summary- Full Time Equivalent (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
City Administrator	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	-
E.D. Administrator	1.00	1.00	1.00	-
HR Manager	1.00	1.00	1.00	-
PIO	1.00	1.00	-	(1.00)
Sr. Admin Assistant	1.00	1.00	1.00	-
Sr. IS Coordinator	1.00	1.00	1.00	-
	7.00	7.00	6.00	(1.00)

<b>Expense Category</b>	<b>17/18' Request</b>
<i>Personnel Services</i>	<i>624,451</i>
Elected Officials	
Civilian Employees	460,797
Annual Salary	460,797
COLA/Merit Increase	-
Part Time Employees	
Civilian Employees Overtime	824
Life Insurance	1,192
Deferred Compensation- LAGERS	61,395
Civilian Pension- 401A Match	9,232
Health Insurance	37,452
Med Exp - HSA Contribution	6,000
Unemployment	3,500
Dental	3,234
Vision	594
FICA	35,291
Ins Opt Out Incentive	3,354
Phone Allowance	480
Workers Compensation Insurance	1,106
<i>Supplies, Services, and Charges</i>	<i>124,225</i>
Office Supplies	3,750
Office Supplies HR/Risk Mgt	2,750
General Office Supplies	1,000
Operating Supplies	10,825
Open Enrollment	7,500
Flowers/Illness/Death	500
Ref Material, Leg. Updates	200
News Subscription	125
General Supplies	2,500
Contractual Services	14,300
Codification	10,000
Copier Expense	4,300
Postage	500
Printing & Promotions	2,450
Advert. Public Hearings, bids, cham	1,000
Business Cards	300
Legislative Program Materials	200
Printed Forms	500
CBT Nugget	250
Boson	200
IT	30,050
Barracuda Spam Filt/Maint	2,300
Reventix Backup Maint Support	2,200
Sonicwall Support/VPN Content Filt	2,000
VIPRE Anti-Virus Server/Workstatic	2,000
Exchange Service Mobile Device Vi	300
SMB Music Support	400

General Fund - Administration

	Hannbutt Support	4,000	
	Comcast TV/Internet	6,000	
	Channel 7 Software Support	800	
	Exchange SSL Certificate	600	
	Offsite Backup Fee	1,400	
	Cisco Maintenance Support	150	
	Misc. Computer Svc	1,000	
	Advent Website Support	1,900	
	Software Assurance	5,000	
<b>Dues &amp; Membership</b>			<b>3,315</b>
	MOCCFOA Membership	100	
	ICMA Membership	1,500	
	MCMA Membership	100	
	IEDC Membership	420	
	MO EDC Membership	150	
	ICSC Membership	100	
	HR-CCOFOA - Western MO Dues	20	
	HR-IIMC	180	
	HR-IPMA	195	
	HR-SHRM	200	
	IT - TechNet	50	
	IT-CISSP	100	
	IT-MSCE Membership	100	
	IT-Experts Exchange	100	
<b>Equipment</b>			<b>6,890</b>
	Admin. Equipment	750	
	Minor Equipment	500	
	Misc IT Equipment & Parts	3,000	
	HR Desk & Equipt	2,500	
	Postage Machine Share	140	
<b>Legal</b>			
<b>Professional Services</b>			<b>37,200</b>
	HR Support	7,200	
	Computer Service Support	30,000	
<b>Professional Development</b>			<b>7,825</b>
	Mo City Mngrs Conf	525	
	Misc. Seminars/Conf	800	
	ED/CA	2,500	
	IT-Windows Training	1,500	
	IT-SQL Training	1,000	
	HR Manager - CEU's/Local Semina	1,000	
	Misc. Functions for Supervisors	500	
<b>Meetings &amp; Events</b>			<b>820</b>
	Goal Setting Session	750	
	Monthly Lunch/Developers/Officials	70	
<b>Meals &amp; Travel</b>			<b>2,000</b>
<b>Administrative Fee</b>			<b>350</b>
	JACO Recording Fees	250	
	Notary/Bonds	100	

General Fund - Administration

General Liability Insurance	3,950
<i>Repairs &amp; Maintenance</i>	<i>2,750</i>
Repair & Maintenance Supplies	250
Repair & Maintenance Services	2,500
<i>Utilities</i>	<i>7,480</i>
Telephone (hard lines)	4,000
Mobile Phone & Pagers	3,480
Cell Phones	1,800
IT Mobile Phone	480
Smart Phone 4G Remote Internet	1,200
<i>Capital Expenditures</i>	-
<i>Debt Service</i>	-
<b>Total General Fund Request</b>	<b>758,906</b>

General Fund Department Budgets

Police

Expense Category

Personnel Services	3,868,039.68
Supplies, Services, and Charges	329,426
Repairs & Maintenance	121,764
Utilities	32,015
Capital Expenditures	-
Debt Service	-

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**Total General Fund Request 4,351,245**

<b>Request Increase (Decrease) from FY 17</b>	<b>(2,248,444)</b>
<b>% change from FY 17</b>	<b>-34.07%</b>

Expense Category			17/18' Request
<i>Personnel Services</i>			3,868,040
Elected Officials			101,786
	Annual Salary	101,786	
Civilian Employees			425,592
	Annual Salary	425,592	
	COLA/Merit Increase	-	
Commissioned Officers			1,552,106
	Annual Salary	1,543,691	
	Step Increase	8,415	
	COLA/Merit Increase	-	
Reserve Commissioned Officers			6,187
	Annual Salary	6,187	
	COLA/Merit Increase	-	
Part Time Employees			-
	Annual Salary	-	
	COLA/Merit Increase	-	
Civilian Employees Overtime			45,036
	Differential/Special	7,401	
	Overtime	37,635	
Commissioned Officers Overtime			172,505
	Differential/Special	15,656	
	Overtime	156,849	
Separation Pay			
Life Insurance			5,887
Deferred Compensation- LAGERS			219,533
	LAGERS Civilian	62,593	
	LAGERS Sworn	156,940	
Civilian Pension- 401A Match			45,940
Health Insurance			276,204
Commissioned Emp Pension			538,454
Med Exp - HSA Contribution			31,500
Unemployment			115,200
Dental			20,305
Vision			4,527
FICA			176,196
Clothing Allowance			18,000
Ins Opt Out Incentive			20,124
Phone Allowance			2,880
Workers Compensation Insurance			90,078
<i>Supplies, Services, and Charges</i>			329,426
Office Supplies			5,500
	Property & Supply	5,500	
Operating Supplies			22,550
	Prisoner Care Items	150	
	Misc Pouches & Vest Attachments	400	
	Prisoner Meals	200	
	First Aid Box Supplies	50	
	Prop&Supp/AUSUGeneral Supplies	2,250	
	Training Ammo	17,000	
	Duty Ammo	2,000	
	Detention Blankets & Towels	500	
Uniforms			4,000
	Civilian & Sworn Uniforms	4,000	

<b>Contractual Services</b>		<b>26,665</b>
ACS Electronic Systems (Quarterly)	3,253	
LexisNexis -	2,300	
KCPD Connection Fee - Maintenance	200	
KCPD Radio Connection Fee - 150 x \$17= \$2550 mth	20,312	
Warning Sirens	600	
<b>Postage</b>		<b>250</b>
Postage for Police	250	
<b>Printing &amp; Promotions</b>		<b>4,050</b>
Pub of Bid for Uniforms and Minor Equip	50	
Printed Forms	4,000	
<b>IT</b>		<b>78,640</b>
REJIS LEWeb Portal	16,000	
REJIS - MoDex Connection	600	
IA pro / blue team support	2,400	
Global Maintenance	47,390	
Crown Pointe Support (FTO & Skills Man)	1,700	
Barracuda Spam Renewal	950	
Livescan Maintenance	5,500	
SAFE Barcoding System (2 licenses)	3,100	
SAFE Evidence Import (1 time cost)	1,000	
<b>Dues &amp; Membership</b>		<b>-</b>
<b>Equipment</b>		<b>11,500</b>
Civilian & Sworn Minor Equipment	2,500	
Copier Contract (lease)	9,000	
<b>Legal</b>		<b>-</b>
<b>Professional Services</b>		<b>35,050</b>
CMH & Lab Fees	5,000	
Major Investigations	2,000	
TLO Charges	1,100	
County Detention	15,000	
Hazardouse Waste Service	450	
Destructions	500	
Underground Vaults and Storage	800	
Microfilming (Casey's)	5,000	
Medical Expense	3,200	
Personnel Costs	2,000	
<b>Professional Development</b>		<b>11,222</b>
KCPD Sims House	500	
SCPD Range	1,000	
PLS dispatch Pro x9	1,080	
Police Legal Sciences	7,990	
MPCASummer Conference X3	282	
MPCA Fall Conference x 2	370	
<b>Meetings &amp; Events</b>		<b>-</b>
<b>Meals &amp; Travel</b>		<b>1,214</b>
MPCASummer Conference X3	584	
MPC Fall Conference	630	
<b>General Liability Insurance</b>		<b>128,785</b>
<b>Repairs &amp; Maintenance</b>		<b>121,764</b>
<b>Repair &amp; Maintenance Supplies</b>		<b>36,184</b>
Motorola Infrastructure Maintenance - Consoles	30,984	
EOS Phone repair/replacement	500	
Blue Valley Siren Maintenance	4,700	
<b>Building Maintenance</b>		<b>7,400</b>

General Fund - Police

	Generator Maintenance	1,800	
	Generator Repair Fuel Tank	4,500	
	Property Room Air Testing	1,100	
<b>Repair &amp; Maintenance Services</b>			<b>2,930</b>
	Radar Repair & Calibration	810	
	Breathalyzer Cleaning & Repairs	520	
	Card Reader Maintenance Fee	1,600	
<b>Vehicle Expense</b>			<b>5,250</b>
	Vehicle & Equipment Supplies	1,000	
	Vehicle License	450	
	Car camera repairs	3,000	
	AED pads and batteries	300	
	Electrical Power for CP parking	500	
	GPS service		
<b>Fuel</b>			<b>70,000</b>
<i>Utilities</i>			<i>32,015</i>
<b>Electricity</b>			<b>2,500</b>
	Tower - KCP&L monthly bill \$200 / Mth avg.	2,500	
<b>Telephone (hard lines)</b>			<b>29,515</b>
	Consolidated Communications - VOIP Desk Phones	14,515	
	AT&T Landlines - 9-1-1 Admin Lines	15,000	
<b>Mobile Phone &amp; Pagers</b>			
<i>Capital Expenditures</i>			<i>-</i>
<i>Debt Service</i>			<i>-</i>
<b>Total General Fund Request</b>			<b>4,351,245</b>

# General Fund Department Budgets

## Finance

### Expense Category

Personnel Services	346,924
Supplies, Services, and Charges	152,241
Repairs & Maintenance	2,000
Utilities	-
Capital Expenditures	-
Debt Service	-

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<b>Total General Fund Request</b>	<b>501,165</b>
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<b>Request Increase (Decrease) from FY 17</b>	<b>(252,747)</b>
<b>% change from FY 17</b>	<b>-33.52%</b>

### Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Accountant	1.00	1.00	-	(1.00)
Accounting Supervisor	1.00	1.00	-	(1.00)
Accounts Payable Clerk	1.00	1.00	1.00	-
Assistant Director of Finance	1.00	1.00	-	(1.00)
Cashier	3.00	3.00	-	(3.00)
City Collector	Elected PT	Elected PT	Elected PT	-
Controller	-	-	0.85	0.85
Director of Finance	1.00	1.00	0.85	(0.15)
Payroll Clerk	1.00	1.00	1.00	-
Treasury Analyst	-	-	0.50	0.50
Treasury Clerk	-	-	0.50	0.50
	9.00	9.00	4.70	(4.30)

<b>Expense Category</b>			<b>17/18' Request</b>
<i>Personnel Services</i>			<i>346,924</i>
Elected Officials			1,200
Civilian Employees			244,250
	Annual Salary	244,250	
	COLA/Merit Increase	-	
Civilian Employees Overtime			1,675
Life Insurance			732
Deferred Compensation- LAGERS			32,708
Civilian Pension- 401A Match			4,918
Health Insurance			27,234
Med Exp - HSA Contribution			4,725
Unemployment			3,500
Dental			2,426
Vision			563
FICA			18,905
Ins Opt Out Incentive			2,851
Phone Allowance			648
Workers Compensation Insurance			589
<i>Supplies, Services, and Charges</i>			<i>152,241</i>
Office Supplies			5,500
Operating Supplies			1,500
	Professional Publications	1,500	
Uniforms			
Contractual Services			1,200
	Shredding	1,200	
Postage			3,500
Printing & Promotions			2,520
	Deposit Slips	320	
	A/P & Payroll Checks	1,700	
	News Paper publishing	500	
IT			49,250
	Kronos Time Keeping	9,250	
	Incode Maint	40,000	
Dues & Membership			1,593
	American Payroll Assoc.	220	
	Society HR	200	
	GFOA National	400	
	GFOA State	200	
	AGA Membership	300	
	NIGP Membership	273	
Equipment			2,700
	A/P Printer	800	
	Postage Machine Share	1,900	
Professional Services			33,500
	Audit	26,500	
	Ad Hoc Financial Advisor	7,000	

General Fund - Finance

<b>Professional Development</b>		<b>6,580</b>
	Incode Connect	750
	GFOA National- x 2	800
	GFOA Intensive	1,000
	Annual GAAP Update	540
	Annual Best Practice Budget	540
	MARC Classes	400
	Payroll	850
	Accounts Payable	850
	Purchasing	850
<b>Meetings &amp; Events</b>		<b>660</b>
	GFOA Bi-Monthly x 3	300
	Chamber	360
<b>Meals &amp; Travel</b>		<b>5,500</b>
<b>Administrative Fee</b>		<b>1,260</b>
	State Sales Tax Report	560
	Payroll filing fees	700
<b>Collection Agency</b>		<b>22,500</b>
	JACO Collection Fee	22,500
<b>General Liability Insurance</b>		<b>4,478</b>
<b>Bank Charges</b>		<b>10,000</b>
<i>Repairs &amp; Maintenance</i>		<i>2,000</i>
<b>Repair &amp; Maintenance Services</b>		<b>2,000</b>
	Mail Machine	2,000
<i>Utilities</i>		<i>-</i>
<i>Capital Expenditures</i>		<i>-</i>
<i>Debt Service</i>		<i>-</i>
<b>Total General Fund Request</b>		<b>501,165</b>

# General Fund Department Budgets

## Law

### Expense Category

Personnel Services	34,240
Supplies, Services, and Charges	81,000
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-

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<b>Total General Fund Request</b>	<b>115,240</b>
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<b>Request Increase (Decrease) from FY 17</b>	<b>1,982</b>
<b>% change from FY 17</b>	<b>1.75%</b>

<b>Expense Category</b>	<b>17'/18' Request</b>
<i>Personnel Services</i>	34,240
Part Time Employees	31,724
Annual Salary	28,840
COLA/Merit Increase	2,884
FICA	2,427
Workers Compensation Insurance	89
<i>Supplies, Services, and Charges</i>	81,000
Office Supplies	
Operating Supplies	
Printing & Promotions	
IT	
Dues & Membership	
Equipment	
Legal	80,000
Professional Services	
Professional Development	1,000
Meetings & Events	
Meals & Travel	
General Liability Insurance	
Bank Charges	
<i>Repairs &amp; Maintenance</i>	-
<i>Utilities</i>	-
<i>Capital Expenditures</i>	-
<i>Debt Service</i>	-
<b>Total General Fund Request</b>	<b>115,240</b>

General Fund Department Budgets

Court

**Expense Category**

Personnel Services	299,316
Supplies, Services, and Charges	64,785
Repairs & Maintenance	720
Utilities	500
Capital Expenditures	-
Debt Service	-

**Total General Fund Request 365,321**

<b>Request Increase (Decrease) from FY 17</b>	<b>9,760</b>
<b>% change from FY 17</b>	<b>2.74%</b>

**Personnel Summary- Full Time Equivalents (FTE)**

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Judge	1.00	1.00	1.00	-
Chief Court Clerk	1.00	1.00	1.00	-
Court Clerks	3.25	3.25	3.25	-
Police Reserve	0.23	0.23	0.23	-
	5.48	5.48	5.48	-

<b>Expense Category</b>			<b>17/18' Request</b>
<i>Personnel Services</i>			<i>299,316</i>
Elected Officials			31,372
	Annual Salary	31,372	
Civilian Employees			154,414
	Annual Salary	154,414	
	COLA/Merit Increase	-	
Commissioned Officers			8,738
	Annual Salary	8,738	
	COLA/Merit Increase	-	
Part Time Employees			8,018
	Annual Salary	8,018	
	COLA/Merit Increase	-	
Civilian Employees Overtime			24,365
Life Insurance			561
Deferred Compensation- LAGERS			23,778
Civilian Pension- 401A Match			3,576
Health Insurance			17,124
Med Exp - HSA Contribution			3,000
Unemployment			150
Dental			1,457
Vision			216
FICA			17,358
Ins Opt Out Incentive			3,354
Phone Allowance			960
Workers Compensation Insurance			875
<i>Supplies, Services, and Charges</i>			<i>64,785</i>
Office Supplies			2,500
Operating Supplies			
Contractual Services			
Postage			2,500
Printing & Promotions			2,000
IT			22,000
	Incode	22,000	
Dues & Membership			615
	Judge	275	
	Clerks	340	
Equipment			3,570
	New Printer	1,500	
	Postage Machine S	2,070	
Legal			
Professional Services			6,550
	Regis	850	
	Misc.	1,000	
	Assignment Counsel	4,500	

General Fund - Court

	Cash Long & Short	200
Professional Development		1,000
Meals & Travel		6,500
General Liability Insurance		17,190
Bank Charges		360
<i>Repairs &amp; Maintenance</i>		<i>720</i>
Repair & Maintenance Services		720
<i>Utilities</i>		<i>500</i>
Telephone (hard lines)		500
<i>Capital Expenditures</i>		<i>-</i>
<i>Debt Service</i>		<i>-</i>
<b><i>Total General Fund Request</i></b>		<b><i>365,321</i></b>

# General Fund Department Budgets

## Public Works

### Expense Category

Personnel Services	1,049,003
Supplies, Services, and Charges	162,912
Repairs & Maintenance	323,475
Utilities	613,710
Capital Expenditures	-
Debt Service	-

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**Total General Fund Request** **2,149,100**

**Request Increase (Decrease) from FY 17** **(794,364)**  
**% change from FY 17** **-26.99%**

### Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Administrative Asst.	1.50	1.50	0.60	(0.90)
City Engineer	1.00	1.00	0.50	(0.50)
Crew Leader	6.00	6.00	2.70	(3.30)
Building Maint. Worker	1.00	1.00	1.00	-
Engineering Intern	1.00	1.00	0.50	(0.50)
Fleet Maint. Supervisor	1.00	1.00	-	(1.00)
Fleet Director	-	-	0.80	0.80
Maint. Worker	9.00	9.00	2.60	(6.40)
Mechanic	2.00	2.00	1.60	(0.40)
Director	1.00	1.00	0.50	(0.50)
Operations Supervisor	2.00	2.00	1.00	(1.00)
Superintendent	1.00	1.00	0.50	(0.50)
ROW Inspector	1.00	1.00	0.70	(0.30)
Sr. Maint. Worker	-	-	3.00	3.00
	27.50	27.50	16.00	(11.50)

<b>Expense Category</b>	<b>17/18' Request</b>
<i>Personnel Services</i>	<i>1,049,003</i>
Civilian Employees	654,517
	Annual Salary 654,517
	COLA/Merit Increase -
Part Time Employees	15,080
	Annual Salary 15,080
	COLA/Merit Increase -
Civilian Employees Overtime	30,682
	Overtime 21,344
	Special 9,338
Life Insurance	2,268
Deferred Compensation- LAGERS	87,146
Civilian Pension- 401A Match	13,704
Health Insurance	122,759
Med Exp - HSA Contribution	5,850
Unemployment	9,000
Dental	7,666
Vision	1,766
FICA	53,571
Ins Opt Out Incentive	7,043
Phone Allowance	384
Workers Compensation Insurance	37,567
<i>Supplies, Services, and Charges</i>	<i>162,912</i>
Office Supplies	3,200
Operating Supplies	
Uniforms	15,613
	Buildings 13.35 per week 659
	Crew Leaders 6 @ \$7.00 / week 2,075
	Maintenance Workers 8 @ 7 / week 2,766
	Supervisor 3 @ 10.50 / week 1,556
	Senior MW 3 @ 7.00 / week 1,037
	Mechanics 2 @ 7.00 / week 692
	Service Charge 3 @ 2.10/week 328
	new hire set-up fees 750
	Boots 2,500
	Uniform Purchase 3,250
Contractual Services	27,222
	Mat Rentals 3,300
	Pest Control 2,500
	Radio subscriber fees 800
	Comcast @ PW 1,800
	MO tank insurance 400
	Bi-Annual aerial information 500
	Security monitoring @ PW, VM, 7 WR 1,350
	One-call fees 5,000
	Trash Disposal 4,000
	Microfilming 1,000
	Weather Service 3,500
	KCPD Radio Connection Fee 3,072
Postage	300
Temporary Clerical	

General Fund - Public Works

<b>Printing &amp; Promotions</b>		<b>700</b>
	Community Outreach	500
	Advertising	200
<b>IT</b>		<b>18,575</b>
	GPS	8,000
	Web GIS	7,000
	Fuel Master	2,000
	Plan-it Software- Engineering	725
	ESRI- Arcview licenses	850
<b>Dues &amp; Membership</b>		<b>3,900</b>
	APWA Dues & Membership	2,750
	MO Waster Water & Water	400
	MO Asphalt Pavement Assoc.	600
	MACPP	150
<b>Equipment</b>		<b>12,535</b>
	Misc Equipment	9,000
	Equipment Rental	3,500
	Postage Machine Share	35
<b>Professional Services</b>		<b>14,000</b>
	Emergency Engineering Services	8,000
	Tree Services	6,000
<b>Professional Development</b>		<b>12,700</b>
	Certifications	1,200
	Educations & Training	7,500
	National Conferences	4,000
<b>Meetings &amp; Events</b>		<b>1,150</b>
	Safety Program	900
	Chamber	250
<b>Meals &amp; Travel</b>		<b>4,100</b>
	Water/Waste water Conference	800
	APWA PWX	1,500
	Local Travel & Meals	500
	Pavement Training	450
	APWA Luncheons	550
	MPR	300
<b>General Liability Insurance</b>		<b>48,916</b>
<b>Bank Charges</b>		
<i>Repairs &amp; Maintenance</i>		<i>323,475</i>
<b>Repair &amp; Maintenance Supplies</b>		<b>22,400</b>
	Welding Gasses	2,400
	Gloves, safety glasses etc.	5,000
	Street Maintenance Supplies	15,000
<b>Building Maintenance</b>		<b>49,500</b>
	HVAC	10,000
	Plumbing & Electrical	6,500
	Flooring & Misc.	6,500
	Generator	6,000
	Generator Repair Fuel Tank	4,500
	Contractor Patching	5,000
	Minor Remodeling	5,000
	Turf treatments	1,000

General Fund - Public Works

	OH Doors	5,000	
<b>Repair &amp; Maintenance Services</b>			<b>47,275</b>
	Copier + Overages	1,375	
	Lift Inspections	400	
	Waste oil pickup	1,500	
	Fuel pump + compliance	3,500	
	Sprinkler system winterization	500	
	Cleaning Service	12,000	
	Mowing Contractor	28,000	
<b>Vehicle Expense</b>			<b>145,800</b>
	Boom Truck inspections & repair	600	
	Vehicle Licensing- Fleet	200	
	Vehicle Washes	10,000	
	Replacement parts & supplies	110,000	
	Outside vendor repairs	25,000	
<b>Fuel</b>			<b>58,500</b>
	Vehicle Maintenance	2,500	
	Storm/Snow	14,000	
	Streets	15,500	
	Engineering	2,500	
	Fire Department	24,000	
<b>Utilities</b>			<b>613,710</b>
<b>Electricity</b>			<b>575,400</b>
	City Hall	82,000	
	6417 Railroad	2,700	
	VM Building	3,700	
	Pocket Park	525	
	59th Street Fountain	475	
	Streetlights	450,000	
	Traffic Signals	36,000	
<b>Gas</b>			<b>21,300</b>
	City Hall	17,500	
	6417 Railroad	1,050	
	VM Building	2,750	
<b>Water</b>			<b>6,740</b>
	City Hall	4,500	
	6417 Railroad	250	
	VM Building	180	
	Pocket Park	210	
	63rd & Cutoff	320	
	63rd & Raytown Trfwy	320	
	Gregory & Raytown Road	320	
	350 & Raytown Rd	320	
	Railroad Bridge	320	
<b>Telephone (hard lines)</b>			<b>5,300</b>
<b>Mobile Phone &amp; Pagers</b>			<b>4,970</b>
	Maintenance Supervisor 12 @ 55	660	
	PW Director	850	
	City Engineer	600	
	Superintendent	1,000	
	Sewer Supervisor	720	

General Fund - Public Works

Inspector 660  
Building Maintenance Tech 480

<i>Capital Expenditures</i>	-
<i>Debt Service</i>	-
<b><i>Total General Fund Request</i></b>	<b>2,149,100</b>

# Emergency Medical Service

## Expense Category

Personnel Services	999,039
Supplies, Services, and Charges	199,687
Repairs & Maintenance	30,260
Utilities	13,297
Capital Expenditures	-
Debt Service	-

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**Total General Fund Request 1,242,283**

**Request Increase (Decrease) from FY 17 102,097**  
**% change from FY 17 8.95%**

## Personnel Summary- Full Time Equivalent (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Admin. Assistant	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
EMT	4.00	4.00	4.22	0.22
Paramedic	8.00	8.00	8.44	0.44
	<b>14.00</b>	<b>14.00</b>	<b>14.66</b>	<b>0.66</b>

<b>Expense Category</b>			<b>17/'18' Request</b>
<i>Personnel Services</i>			<i>999,039</i>
<b>Elected Officials</b>			
<b>Civilian Employees</b>			<b>429,883</b>
	Annual Salary	425,533	
	Step Increase	4,350	
	COLA/Merit Increase	-	
<b>Part Time Employees</b>			<b>21,154</b>
	Annual Salary	21,154	
	COLA/Merit Increase	-	
<b>Civilian Employees Overtime</b>			<b>254,606</b>
	Required Overtime	182,409	
	Overtime	61,620	
	Part Time Overtime	10,577	
<b>Life Insurance</b>			<b>2,001</b>
<b>Deferred Compensation- LAGERS</b>			<b>86,856</b>
<b>Civilian Pension- 401A Match</b>			<b>13,478</b>
<b>Health Insurance</b>			<b>85,152</b>
<b>Med Exp - HSA Contribution</b>			<b>7,500</b>
<b>Unemployment</b>			<b>1,000</b>
<b>Dental</b>			<b>7,167</b>
<b>Vision</b>			<b>1,206</b>
<b>FICA</b>			<b>53,982</b>
<b>Ins Opt Out Incentive</b>			<b>10,062</b>
<b>Workers Compensation Insurance</b>			<b>24,992</b>
<i>Supplies, Services, and Charges</i>			<i>199,687</i>
<b>Office Supplies</b>			<b>750</b>
<b>Operating Supplies</b>			<b>65,558</b>
	General Supplies	819	
	Medical Supplies	60,779	
	Oxygen Services	3,960	
<b>Uniforms</b>			<b>1,626</b>
<b>Contractual Services</b>			<b>3,282</b>
	Miscellaneous Contractual	594	
	KCPD Radio Connection Fee	2,688	
<b>Postage</b>			<b>197</b>
<b>Printing &amp; Promotions</b>			<b>9,370</b>
	Community Education	950	
	Publications	8,420	
<b>IT</b>			<b>3,781</b>
	Computer Services	3,781	
<b>Dues &amp; Membership</b>			<b>1,395</b>
<b>Equipment</b>			<b>750</b>
<b>Professional Services</b>			<b>4,810</b>
	Hazardous Waste Disposal	250	

General Fund - EMS

	Medical Advisors	3,960	
	Trash Disposal	600	
Professional Development			1,975
Meetings & Events			
Meals & Travel			200
Administrative Fee			
Bad Debt Expense			
Collection Agency			77,220
General Liability Insurance			24,573
Bank Charges			4,200
<i>Repairs &amp; Maintenance</i>			<i>30,260</i>
Repair & Maintenance Supplies			1,805
Building Maintenance			2,850
Repair & Maintenance Services			8,280
	Communication Repair	190	
	Equipment Maintenance Services	6,380	
	Equipment Repair	1,710	
Vehicle Expense			1,825
	GPS	1,825	
Fuel			15,500
<i>Utilities</i>			<i>13,297</i>
Electricity			5,940
Gas			3,663
Water			594
Telephone (hard lines)			2,500
Mobile Phone & Pagers			600
<i>Capital Expenditures</i>			<i>-</i>
<i>Debt Service</i>			<i>-</i>
<b>Total General Fund Request</b>			<b>1,242,283</b>

## Community Development

### Expense Category

Personnel Services	526,726
Supplies, Services, and Charges	279,127
Repairs & Maintenance	9,275
Utilities	6,500
Capital Expenditures	-
Debt Service	-

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<b>Total General Fund Request</b>	<b>821,628</b>
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<b>Request Increase (Decrease) from FY 17</b>	<b>(30,040)</b>
<b>% change from FY 17</b>	<b>-3.53%</b>

### Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Building Official	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
N.S. Specialist	3.00	3.00	3.00	-
N.S. Supervisor	1.00	1.00	-	(1.00)
Permit Tech	2.00	2.00	2.00	-
PIO	1.00	-	-	-
P&Z Coordinator	-	1.00	1.00	-
	9.00	9.00	8.00	(1.00)

**17/18'**  
**Request**

<b>Expense Category</b>			<b>17/18'</b>
			<b>Request</b>
<i>Personnel Services</i>			<i>526,726</i>
<hr/>			
Elected Officials			
<hr/>			
Civilian Employees			
<hr/>			
	Annual Salary	339,951	
	COLA/Merit Increase	-	
<hr/>			
Civilian Employees Overtime			37,621
<hr/>			
	Special Hours	16,765	
	Overtime	20,856	
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Life Insurance			1,173
<hr/>			
Deferred Compensation- LAGERS			48,424
<hr/>			
Civilian Pension- 401A Match			7,551
<hr/>			
Health Insurance			43,224
<hr/>			
Med Exp - HSA Contribution			1,500
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Unemployment			1,000
<hr/>			
Dental			3,933
<hr/>			
Vision			735
<hr/>			
FICA			28,884
<hr/>			
Ins Opt Out Incentive			6,708
<hr/>			
Phone Allowance			480
<hr/>			
Workers Compensation Insurance			5,542
<i>Supplies, Services, and Charges</i>			<i>279,127</i>
<hr/>			
Office Supplies			5,000
<hr/>			
Operating Supplies			2,500
<hr/>			
Uniforms			2,100
<hr/>			
Contractual Services			30,000
<hr/>			
	Plan. Advisor	30,000	
<hr/>			
Postage			4,000
<hr/>			
	Business License	300	
	Liquor License	300	
	Certified-Expired	1,800	
	Code Enforcement	1,600	
<hr/>			
Temporary Clerical			18,000
<hr/>			
Printing & Promotions			2,600
<hr/>			
IT			20,000
<hr/>			
	Software use	1,000	
	EnerGov Host	8,000	
	EnerGov Maint	11,000	
<hr/>			
Dues & Membership			1,000
<hr/>			
	Inter. Code Council	200	
	ICC Metro	150	
	Nat. Animal Control	200	
	Permit Tech	200	
	MO Code Enforcement	250	
<hr/>			
Equipment			8,825
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General Fund - Community Development

	Postage Machine Shar	1,925	
	Misc.	6,900	
	<b>Legal</b>		
	<b>Professional Services</b>		<b>76,000</b>
	RAH	60,000	
	MARQ	8,000	
	Tree Service	8,000	
	<b>Weeds/Brush- Nuisance Abatement</b>		<b>90,000</b>
	Weeds & Brush	40,000	
	Minor Home Repair	20,000	
	Dangerous Structure	30,000	
	<b>Professional Development</b>		<b>7,500</b>
	ICC	2,000	
	Animal Control	2,400	
	Code Enforcement	500	
	Permit Tech	500	
	Incode	500	
	Neighbor Works Nator	1,600	
	<b>Meetings &amp; Events</b>		
	<b>Meals &amp; Travel</b>		<b>2,800</b>
	<b>General Liability Insurance</b>		<b>8,802</b>
	<i>Repairs &amp; Maintenance</i>		<i>9,275</i>
	<b>Vehicle Expense</b>		<b>1,775</b>
	Car wash-Vac	400	
	GPS	1,375	
	<b>Fuel</b>		<b>7,500</b>
	<i>Utilities</i>		<i>6,500</i>
	<b>Mobile Phone &amp; Pagers</b>		<b>6,500</b>
	<i>Capital Expenditures</i>		<i>-</i>
	<i>Debt Service</i>		<i>-</i>
	<b>Total General Fund Request</b>		<b>821,628</b>

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
PARKS FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$1,299,293	\$1,376,751	\$1,333,595	975,450	\$934,006	\$953,850
Percentage Change	12.02%	5.96%	-3.13%	-26.86%	-29.96%	2.12%
<b>Total Expenditures</b>	\$1,398,480	\$1,390,141	\$1,257,861	1,119,352	\$980,000	\$1,049,159
Percentage Change	-6.56%	-0.60%	-9.52%	-11.01%	-22.09%	7.06%
<b>Excess of Revenues over (under) Expenditures</b>	<b>(\$99,187)</b>	<b>(\$13,390)</b>	<b>\$75,734</b>	<b>(\$143,902)</b>	<b>(\$45,994)</b>	<b>(\$95,309)</b>
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$711,843	\$608,784	\$597,551	\$691,193	\$691,193	\$502,377
Percentage Change	-0.97%	-14.48%	-1.85%	15.67%	15.67%	-27.32%
Restricted Fund Balance	\$64,965	\$68,838	\$66,680	\$48,773	\$48,773	\$47,693
Total Fund Balance	\$677,621	\$664,231	\$739,965	\$596,063	\$550,069	\$454,760
Percentage Change	-12.77%	-1.98%	11.40%	-19.45%	-25.66%	-17.33%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of Park Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: Parks</b>						
<b>Property Taxes</b>						
Real Estate (Property) Tax	413,879	410,275	402,637	430,000	401,000	400,000
Personal Property Tax	96,228	93,014	100,041	108,000	101,000	101,000
Circuit Breaker Refund	(3,196)	(2,643)	(1,927)	(3,000)	(2,350)	(2,500)
(Real Estate) Replacement Tax	23,089	21,703	22,031	22,500	22,148	22,000
Railroad & Utilities Tax	18,611	19,976	19,728	20,000	19,808	19,500
Delinquent Real Estate Taxes	14,153	13,955	16,163	12,000	14,000	14,000
Delinquent Property Tax Revenue	10,048	9,146	8,790	8,000	9,250	9,250
Excess Proceeds	-	201	470	-	-	-
Penalties	10,355	9,906	11,159	8,000	9,000	10,000
<b>Total Property Tax</b>	<b>583,167</b>	<b>575,533</b>	<b>579,092</b>	<b>605,500</b>	<b>573,856</b>	<b>573,250</b>
<b>General Sales Tax</b>						
TIF - EATS	(74,717)	(76,395)	(78,470)	(57,750)	(55,000)	(55,550)
Parks/Storm Water Capital Sales Tax	381,366	410,017	410,010	307,500	305,000	308,050
<b>Total General Sales Tax</b>	<b>306,649</b>	<b>333,622</b>	<b>331,540</b>	<b>249,750</b>	<b>250,000</b>	<b>252,500</b>
<b>Grants</b>						
Grants	52,350	-	-	-	-	-
<b>Total Grants</b>	<b>52,350</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Service Charges</b>						
Team Sports League	57,898	54,625	50,788	56,000	48,000	54,500
Shelter House Rental Fees	13,940	14,610	18,887	15,500	19,300	15,500
Participant Fees	14,589	10,037	28,877	24,000	14,000	27,750
Rice Tremonti	7,532	6,952	6,955	6,900	6,800	6,900
Concession Sales	3,633	4,609	1,627	5,250	4,200	6,000
ABA Memberships	3,680	3,372	2,877	3,500	3,000	4,000
Sports Field Rental Fees	888	-	4,431	1,500	1,250	1,500
Ballfield Lights Fees	5,444	7,585	4,338	5,000	4,500	5,000
Season Passes	25,642	20,679	21,828	-	-	-
Daily Admissions	134,224	178,747	179,925	-	-	-
Concession Sales	43,621	52,050	58,685	-	-	-
Birthday Parties	12,680	10,433	13,081	-	-	-
Commodity Sales	5,598	4,693	4,532	-	-	-
Swim Lessons	12,748	10,731	13,895	-	-	-
<b>Total Service Charges</b>	<b>342,117</b>	<b>379,123</b>	<b>410,726</b>	<b>117,650</b>	<b>101,050</b>	<b>121,150</b>
<b>Miscellaneous</b>						
General Donations	9,270	13,249	4,249	500	500	-
Interest Earnings	-	-	1,963	-	3,700	3,500
Investment Income	489	-	4,109	-	3,300	3,500
Other Income	2,631	8,074	700	200	1,050	200
Vending Machine-Kenagy	1,311	1,085	1,023	1,650	500	1,000
Returned Items	30	-	5	-	-	-
Trees for Raytown	-	489	188	200	-	-
Miscellaneous Revenue	22	(22)	-	-	-	-
Venue Ticket Sales	266	957	-	-	50	-
Donations	270	-	-	-	-	500
<b>Total Miscellaneous</b>	<b>14,289</b>	<b>23,832</b>	<b>12,237</b>	<b>2,550</b>	<b>9,100</b>	<b>8,700</b>
<b>One Time Revenues</b>						
<b>Total One Time Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfer From Other Funds</b>						
Operating Transfer IN from General	-	64,641	-	-	-	-
<b>Total Transfers From Other Funds</b>	<b>-</b>	<b>64,641</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PARKS REVENUE</b>	<b>1,298,572</b>	<b>1,376,751</b>	<b>1,333,595</b>	<b>975,450</b>	<b>934,006</b>	<b>955,600</b>

Parks Fund Department Budgets

Parks

Expense Category

Personnel Services	601,712
Supplies, Services, and Charges	217,537
Repairs & Maintenance	87,360
Utilities	70,550
Capital Expenditures	72,000
Debt Service	-

**Total Park Fund Request 1,049,159**

<b>Request Increase (Decrease) from FY 17</b>	<b>(59,022)</b>
<b>% change from FY 17</b>	<b>-5.33%</b>

Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Admin Svc Coordinator	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
Horticulturist	1.00	1.00	1.00	-
Landscape Tech	1.00	1.00	1.00	-
Maint I	1.00	1.00	0.23	(0.77)
Maint II	1.00	1.00	1.00	-
Maint III	1.00	1.00	1.00	-
Superintendent	2.00	2.00	2.00	-
	9.00	9.00	8.23	(0.77)

<b>Expense Category</b>	<b>17/18' Request</b>
<i>Personnel Services</i>	<i>601,712</i>
Elected Officials	
Civilian Employees	405,398
Annual Salary	393,314
COLA/Merit Increase	12,084
Commissioned Officers	-
Part Time Employees	7,725
Annual Salary	7,500
COLA/Merit Increase	225
Civilian Employees Overtime	9,484
Overtime	9,484
Commissioned Officers Overtime	-
Tuition Reimbursement	-
Separation Pay	-
Life Insurance	1,223
Cafeteria Plan	
Deferred Compensation- LAGERS	51,386
Civilian Pension- 401A Match	8,298
Health Insurance	45,660
Commissioned Emp Pension	
Med Exp - HSA Contribution	4,500
Unemployment	500
Dental	3,293
Vision	555
FICA	32,329
Separation Pay Taxes P/R	
Auto Allowance	5,892
Clothing Allowance	
Tool Allowance	
Cobra Insurance	
Ins Opt Out Incentive	10,062
Phone Allowance	2,880
Workers Compensation Insurance	12,527
<i>Supplies, Services, and Charges</i>	<i>217,537</i>
Office Supplies	1,050
Operating Supplies	18,750
Janitorial Supplies for parks	1,100
First Aid/Safety Gear	1,100
BMX Supplies	15,850
Supplies -General Inventory	700
Uniforms	4,100
Contractual Services	43,400
Trash Hauling	7,200
Port-a-potties	7,700
Alarm Service	3,500
Mowing	25,000
Rec Programs	49,300
Postage	1,200
Temporary Clerical	
Sewer Treatment	
Printing & Promotions	3,000

Parks Fund

IT		10,250
	5 New Computers + 1 file server to include hardware & software	10,250
Dues & Membership		2,850
	Missouri Parks , National Parks	2,650
	Chamber, KCMPRDA, CEU	200
Equipment		2,475
	Postage Machine Share	275
	Data Max copier lease	2,200
Legal		
Professional Services		6,000
	BMX Rider Insurance/ Fees	6,000
Elections		50,000
Weeds/Brush- Nuisance Abatement		
Professional Development		3,450
	MPRA/NRPA/WWA	2,350
	Arborist Training and Cont. Ed.	1,100
Meetings & Events		
Meals & Travel		1,350
Administrative Fee		
Bad Debt Expense		
Collection Agency		
General Liability Insurance		18,062
Bank Charges		2,300
<i>Repairs &amp; Maintenance</i>		<i>87,360</i>
Repair & Maintenance Supplies		67,250
	Landscaping	12,950
	Colman Ballfield Improvements	1,000
	Maintenance -park structures	19,500
	Maintenance - athletic fields, elec	18,000
	Maintenance - Mowers, power eq	3,700
	Maintenance Equipment- Small Tr	12,100
Building Maintenance		
Repair & Maintenance Services		1,000
	Office Janitorial	1,000
Vehicle Expense		5,610
	General	3,100
	GPS	2,510
Fuel		13,500
<i>Utilities</i>		<i>70,550</i>
Electricity		44,200
Gas		3,700
Water		19,250
Telephone (hard lines)		3,400
Mobile Phone & Pagers		
<i>Capital Expenditures</i>		<i>72,000</i>
Capital Expenditures		72,000
	Replace Ford 1 ton dump truck	52,000
	Park Improvements	20,000
<i>Debt Service</i>		<i>-</i>
	SRF Principal	
	SRF Interest	
<i>Total Park Fund Request</i>		<i>1,049,159</i>

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
TRANSPORTATION SALES TAX FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$1,080,586	\$1,194,824	\$1,648,633	1,191,500	\$1,232,602	\$6,456,500
Percentage Change	-4.96%	10.57%	37.98%	-27.73%	-25.23%	423.81%
<b>Total Expenditures</b>	\$754,470	\$1,007,109	\$1,473,137	1,352,169	\$1,935,000	\$5,778,000
Percentage Change	-13.04%	33.49%	46.27%	-8.21%	31.35%	198.60%
<b>Excess of Revenues over (under) Expenditures</b>	\$326,116	\$187,715	\$175,496	(\$160,669)	(\$702,398)	\$678,500
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$226,594	\$546,998	\$712,022	\$910,375	\$910,375	(\$55,273)
Percentage Change	63.61%	141.40%	30.17%	27.86%	27.86%	-106.07%
Restricted Fund Balance	\$54,029	\$59,741	\$82,432	\$59,575	\$59,575	\$322,825
Total Fund Balance	\$606,739	\$794,454	\$969,950	\$809,281	\$267,552	\$946,052
Percentage Change	116.21%	30.94%	22.09%	-16.56%	-72.42%	253.60%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of Transportation Sales Tax Fund Revenues

	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: Transportation Sales Tax</b>			
<b><u>Sales Tax</u></b>			
Transportation Sales Tax	1,500,000	1,500,075	1,515,000
TIF - EATS	(310,000)	(275,000)	(300,000)
Total General Sales Tax	1,190,000	1,225,075	1,215,000
<b><u>Grants</u></b>			
Grants			1,237,500
Total Grants	-	-	1,237,500
<b><u>Miscellaneous</u></b>			
Interest Earnings	-	3,841	2,000
Investment Income	1,500	3,686	2,000
Total Miscellaneous	1,500	7,527	4,000
<b><u>One Time Revenues</u></b>			
Bond Issuance			4,000,000
Total One Time Revenues	-	-	4,000,000
<b><u>Transfer From Other Funds</u></b>			
Total Transfers From Other Funds	-	-	-
<b><u>TOTAL TRANS. SALES TAX REVENUE</u></b>	1,191,500	1,232,602	6,456,500

# Transportation Sales Tax Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	388,000
Repairs & Maintenance	700,000
Utilities	-
Capital Expenditures	4,690,000
Debt Service	-
<hr/>	
<b>Total Transportation Sales Tax Fund Request</b>	<b>5,778,000</b>

<b>Expense Category</b>			<b>17'18' Request</b>
<i>Personnel Services</i>			-
<i>Supplies, Services, and Charges</i>			<b>388,000</b>
Office Supplies			
Operating Supplies			
Uniforms			
Contractual Services			60,000
	KCATA	60,000	
Postage			
Temporary Clerical			
Sewer Treatment			
Printing & Promotions			
IT			
Dues & Membership			
Equipment			
Legal			
Professional Services			325,000
	350 & Raytown Rd. Intersection ROW	20,000	
	Pavement Condition Analysis	60,000	
	Signal Design & Programming	15,000	
	83rd Street Bridge- Inspection	110,000	
	Blue Ridge Overlay- Inspection	20,000	
	Hwy 350 & Raytown Rd- Inspection	100,000	
Elections			
Weeds/Brush- Nuisance Abatement			
Professional Development			
Meetings & Events			
Meals & Travel			
Administrative Fee			
Bad Debt Expense			
Collection Agency			
General Liability Insurance			
Bank Charges			3,000
<i>Repairs &amp; Maintenance</i>			<b>700,000</b>
Repair & Maintenance Supplies			140,000
	Street	80,000	
	Salt Contingency	60,000	
Building Maintenance			
Repair & Maintenance Services			560,000
	Annual Asphalt Overlay Project	110,000.00	
	Annual Concrete Curb, Sidewalk and Paving Contract	150,000.00	
	Annual Seal Project	275,000.00	
	Annual Pavement Marking Project	15,000.00	
	Crack Seal Program	10,000.00	
Vehicle Expense			

Transportation Sales Tax Fund

	Fuel	
<i>Utilities</i>		-
	Electricity	
	Gas	
	Water	
	Telephone (hard lines)	
	Mobile Phone & Pagers	
<i>Capital Expenditures</i>		<i>4,690,000</i>
	Capital Expenditures	4,690,000
	Rock Island Wayfinding Signage	20,000
	83rd Street Bridge	2,000,000
	Blue Ridge Overlay	600,000
	Hwy 350 & Raytown Rd	1,650,000
	59th Street	420,000
<i>Debt Service</i>		-
	SRF Principal	
	SRF Interest	
<i>Total Transportation Sales Tax Fund Request</i>		<i>5,778,000</i>

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
CAPITAL SALES TAX FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$1,048,629	\$1,031,015	\$1,027,077	994,000	\$1,051,582	\$1,019,500
Percentage Change	9.01%	-1.68%	-0.38%	-3.22%	2.39%	-3.05%
<b>Total Expenditures</b>	\$1,158,726	\$1,063,348	\$769,781	2,021,519	\$2,000,000	\$1,103,124
Percentage Change	41.09%	-8.23%	-27.61%	162.61%	159.81%	-44.84%
<b>Excess of Revenues over (under) Expenditures</b>	<b>(\$110,097)</b>	<b>(\$32,333)</b>	<b>\$257,296</b>	<b>(\$1,027,519)</b>	<b>(\$948,418)</b>	<b>(\$83,624)</b>
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$1,063,609	\$954,393	\$922,257	\$1,181,207	\$1,181,207	\$147,890
Percentage Change	-0.41%	-10.27%	-3.37%	28.08%	28.08%	-87.48%
Restricted Fund Balance	\$52,431	\$51,551	\$51,354	\$49,700	\$49,700	\$50,975
Total Fund Balance	<u>\$1,005,944</u>	<u>\$973,611</u>	<u>\$1,230,907</u>	<u>\$203,388</u>	<u>\$282,489</u>	<u>\$198,865</u>
Percentage Change	-9.86%	-3.21%	26.43%	-83.48%	-77.05%	-29.60%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of Capital Sales Tax Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: Capital Sales Tax</b>						
<b><u>Sales Tax</u></b>						
Capital Sales Tax	1,143,429	1,229,978	1,229,821	1,200,000	1,228,511	1,212,000
TIF - EATS	(224,151)	(229,184)	(235,410)	(225,000)	(200,000)	(215,000)
<b>Total General Sales Tax</b>	<b>919,278</b>	<b>1,000,794</b>	<b>994,411</b>	<b>975,000</b>	<b>1,028,511</b>	<b>997,000</b>
<b><u>Miscellaneous</u></b>						
Interest Earnings	17	16	2,071	-	4,000	3,750
Investment Income	1,688	2,504	3,205	4,000	4,221	3,750
Gain on sale of Fixed Asset	92,897	27,701	27,390	15,000	14,850	15,000
Auction Proceeds	34,750					
<b>Total Miscellaneous</b>	<b>129,352</b>	<b>30,221</b>	<b>32,666</b>	<b>19,000</b>	<b>23,071</b>	<b>22,500</b>
<b><u>One Time Revenues</u></b>						
<b>Total One Time Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Transfer From Other Funds</u></b>						
<b>Total Transfers From Other Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>TOTAL CAPITAL SALES TAX REVE</u></b>	<b><u>1,048,630</u></b>	<b><u>1,031,015</u></b>	<b><u>1,027,077</u></b>	<b><u>994,000</u></b>	<b><u>1,051,582</u></b>	<b><u>1,019,500</u></b>

# Capital Sales Tax Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	2,700
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	1,100,424
Debt Service	-
<hr/>	
<b>Total Capital Sales Tax Fund Request</b>	<b>1,103,124</b>

<b>Expense Category</b>	<b>17'/18' Request</b>
<i>Personnel Services</i>	-
<i>Supplies, Services, and Charges</i>	2,700
Bank Charges	2,700
<i>Repairs &amp; Maintenance</i>	-
<i>Utilities</i>	-
<i>Capital Expenditures</i>	1,100,424
Police Dispatch- Security Camera Upgrades	800
Police Dispatch- 2 APX Control Station - Sgt Office & Go pack	4,116
Police Dispatch- 2 APX Mobile Radios	8,192
Police Dispatch- 15 Batteries for APX 4000	1,500
Police Dispatch- 15 APX 4000 Portable Radios	68,562
Police Replace 9 workstations, 2 laptops, 3 I-Pads	21,350
Police Replace Storage Area Network (SAN)	3,300
Police Replace 6 MDT's	30,000
Police Server Replacement	16,500
Police Printers- Admin, Detention., Invest.	3,900
Police Fleet- 8- In car cameras	43,000
Police Uniforms- Body Armor	18,000
<b>Total</b>	<b>219,220</b>
EMS Binder Lifts	4,534
EMS Stryker Belts	1,309
EMS Ford E450 Chassis	31,000
EMS Remount Osage 1212	72,000
EMS Pedi Sleeve Bags	1,530
EMS Stat Pack G3 Bags	2,881
EMS Auto Pulse Batteries	4,950
EMS Carpet Bunkrooms	4,500
<b>Total</b>	<b>122,704</b>
Public Works PW Street Sweeper Replacement	250,000
Public Works Fleet Service Garage Updates	90,000
Public Works Fuel Tank Replacement	95,000
Public Works Continuation of Traffic Signal Upgrades	85,000
Public Works Asset Management System	120,000
Public Works Salt Barn Overhead Door	35,000
Public Works Continuation of Building Lighting LEDs	30,000
<b>Total</b>	<b>705,000</b>
Admin 12 Workstations	17,000
Admin 2 Laptops	3,500
Admin 1 Server	10,000
Admin Upgrade Sound System in Courtroom	15,000
Admin 1 NAS	8,000
<b>Total</b>	<b>53,500</b>

Capital Sales Tax Fund

<i>Debt Service</i>	-
<i>Total Transportation Sales Tax Fund Request</i>	<i>1,103,124</i>

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
PUBLIC SAFETY SALES TAX FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$1,226,225	\$1,336,222	\$1,331,350	1,336,200	\$1,349,909	\$1,361,180
Percentage Change	-3.64%	8.97%	-0.36%	0.36%	1.39%	0.83%
<b>Total Expenditures</b>	\$1,509,350	\$1,109,547	\$1,306,200	1,732,764	\$1,670,000	\$1,344,887
Percentage Change	35.10%	-26.49%	17.72%	32.66%	27.85%	-19.47%
<b>Excess of Revenues over (under) Expenditures</b>	(\$283,125)	\$226,675	\$25,150	(\$396,564)	(\$320,091)	\$16,293
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$895,066	\$671,912	\$869,089	\$830,254	\$830,254	\$568,345
Percentage Change	-3.82%	-24.93%	29.35%	-4.47%	-4.47%	-31.55%
Restricted Fund Balance	\$226,403	\$166,432	\$195,930	\$259,915	\$259,915	\$201,733
Total Fund Balance	\$838,344	\$1,065,019	\$1,090,169	\$693,605	\$770,078	\$786,371
Percentage Change	-25.25%	27.04%	2.36%	-36.38%	-29.36%	2.12%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of Public Safety Sales Tax Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: Public Safety Sales Tax</b>						
<b><u>Sales Tax</u></b>						
Public Safety Sales Tax	1,523,706	1,639,890	1,639,747	1,640,000	1,638,000	1,654,380
TIF - EATS	(298,868)	(305,578)	(313,881)	(306,000)	(295,000)	(300,000)
Total General Sales Tax	1,224,838	1,334,312	1,325,866	1,334,000	1,343,000	1,354,380
<b><u>Miscellaneous</u></b>						
Interest Earnings	-	-	2,044	-	3,382	3,300
Investment Income	1,387	1,911	3,439	2,200	3,527	3,500
Total Miscellaneous	1,387	1,911	5,483	2,200	6,909	6,800
<b><u>One Time Revenues</u></b>						
Total One Time Revenues	-	-	-	-	-	-
<b><u>Transfer From Other Funds</u></b>						
Total Transfers From Other Funds	-	-	-	-	-	-
<b><u>TOTAL PUBLIC SAFETY SALES TAX REVENUE</u></b>						
	<u>1,226,225</u>	<u>1,336,223</u>	<u>1,331,349</u>	<u>1,336,200</u>	<u>1,349,909</u>	<u>1,361,180</u>

# Public Safety Sales Tax Fund Budget

## Police

Expense Category	
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Personnel Services	1,140,451
Supplies, Services, and Charges	55,263
Repairs & Maintenance	-
Utilities	24,320
Capital Expenditures	-
Debt Service	-

<b>Total Public Safety Sales Tax Fund Request</b>	<b>1,220,034</b>
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<b>Request Increase (Decrease) from FY 17</b>	<b>(389,067)</b>
<b>% change from FY 17</b>	<b>-24.18%</b>

<b>Expense Category</b>			<b>17'/18' Request</b>
<i>Personnel Services</i>			<i>1,140,451</i>
Elected Officials			
Civilian Employees			50,897
	Annual Salary	50,897	
	COLA/Merit Increase	-	
Commissioned Officers			618,896
	Annual Salary	614,527	
	Step Increase	4,369	
	COLA/Merit Increase	-	
Part Time Employees			-
	Annual Salary		
	COLA/Merit Increase		
Civilian Employees Overtime			-
	Differential/ Special Overtime		
Commissioned Officers Overtime			83,136
	Differential/ Special Overtime	7,340 75,796	
Separation Pay			
Life Insurance			1,841
Cafeteria Plan			
Deferred Compensation- LAGERS			70,654
	LAGERS Civilian	6,769	
	LAGERS Sworn	63,885	
Civilian Pension- 401A Match			15,059
Health Insurance			81,840
Commissioned Emp Pension			95,021
Med Exp - HSA Contribution			10,500
Unemployment			
Dental			6,089
Vision			1,197
FICA			57,599
Clothing Allowance			6,720
Ins Opt Out Incentive			6,708
Phone Allowance			2,880
Workers Compensation Insurance			31,413
<i>Supplies, Services, and Charges</i>			<i>55,263</i>
Office Supplies			-
Operating Supplies			-
Uniforms			2,000
	Civilian & Sworn Uniforms Prop/Supp	2,000	
Contractual Services			
Postage			
Printing & Promotions			-
IT			7,360
	Starwitness Support & Maintenance -	1,160	
	Barracuda Mail Archiver Maintenance	1,500	
	Eversync Renewal	3,800	
	Bair Software Support	900	

Public Safety Sales Tax Fund - Police

Dues & Membership	-
Equipment	1,000
Civilian & Sworn Minor Equipment	1,000
Professional Development	-
Meetings & Events	-
Meals & Travel	-
General Liability Insurance	42,928
Bank Charges	1,975
<i>Repairs &amp; Maintenance</i>	-
<i>Utilities</i>	24,320
Mobile Phone & Pagers	24,320
Dispatch-Mobilefone paging software	2,640
AT&T Mifi's - 55 @ \$39.99 \$2199.45/Mth \$26393.40/Yr	12,500
AT&T Cell Phones - 20 @ \$50.89 \$916.02 /mth	9,180
<i>Capital Expenditures</i>	-
<i>Debt Service</i>	-
<b><i>Total Public Safety Sales Tax Fund Request</i></b>	<b>1,220,034</b>

# Public Safety Sales Tax Fund Budget

## Emergency Medical Service

### Expense Category

Personnel Services 109,853

Repairs & Maintenance -

Utilities -

Debt Service -

**Total Public Safety Sales Tax Fund Request 124,853**

### Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Paramedic/Edu. Coord.	1.00	1.00	1.00	-
	1.00	1.00	1.00	-

<b>Expense Category</b>	<b>17/18' Request</b>
<i>Personnel Services</i>	<i>109,853</i>
Elected Officials	
Civilian Employees	36,777
Annual Salary	36,777
COLA/Merit Increase	-
Civilian Employees Overtime	40,630
Required Overtime	22,066
Overtime	18,564
Life Insurance	147
Deferred Compensation- LAGERS	10,295
Civilian Pension- 401A Match	1,548
Health Insurance	11,184
Unemployment	250
Dental	699
Vision	132
FICA	5,922
Workers Compensation Insurance	2,269
<i>Supplies, Services, and Charges</i>	<i>15,000</i>
Office Supplies	
Operating Supplies	
Uniforms	4,000
Printing & Promotions	
IT	
Dues & Membership	
Equipment	
Professional Development	11,000
Meetings & Events	
Meals & Travel	
<i>Repairs &amp; Maintenance</i>	<i>-</i>
<i>Utilities</i>	<i>-</i>
<i>Capital Expenditures</i>	<i>-</i>
<i>Debt Service</i>	<i>-</i>
<b>Total Public Safety Sales Tax Fund Request</b>	<b>124,853</b>

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
RISK MANAGEMENT FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$36,853	\$106,226	\$97,167	115,000	\$71,950	\$65,800
Percentage Change	-51.84%	188.24%	-8.53%	18.35%	-25.95%	-8.55%
<b>Total Expenditures</b>	\$79,898	\$104,619	\$172,426	220,000	\$70,000	\$113,300
Percentage Change	-34.43%	30.94%	64.81%	27.59%	-59.40%	61.86%
<b>Excess of Revenues over (under) Expenditures</b>	(\$43,045)	\$1,607	(\$75,259)	(\$105,000)	\$1,950	(\$47,500)
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$338,915	\$295,870	\$297,477	\$222,218	\$222,218	\$224,168
Percentage Change	2.90%	-12.70%	0.54%	-25.30%	-25.30%	0.88%
Restricted Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$295,870	\$297,477	\$222,218	\$117,218	\$224,168	\$176,668
Percentage Change	-12.70%	0.54%	-25.30%	-47.25%	0.88%	-21.19%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of Risk Management Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016- 2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: Risk Management</b>						
<b><u>Miscellaneous</u></b>						
Interest Earnings	-	-	201	-	415	400
Investment Income	271	-	11	250	400	400
Claims Reimbursements	137	28,361	1,066	10,000		
Insurance Reimbursements	10,486	54,988	54,480	2,000	56,135	50,000
Loss Control Compliance	25,959	22,876	41,409	40,000	15,000	15,000
<b>Total Miscellaneous</b>	<b>36,853</b>	<b>106,225</b>	<b>97,167</b>	<b>52,250</b>	<b>71,950</b>	<b>65,800</b>
<b><u>One Time Revenues</u></b>						
Total One Time Revenues	-	-	-	-	-	-
<b><u>Transfer From Other Funds</u></b>						
Total Transfers From Other Funds	-	-	-	-	-	-
<b><u>TOTAL RISK MANAGEMENT REVENUE</u></b>	<b><u>36,853</u></b>	<b><u>106,225</u></b>	<b><u>97,167</u></b>	<b><u>52,250</u></b>	<b><u>71,950</u></b>	<b><u>65,800</u></b>

# Risk Management Fund Budget

## Expense Category

Personnel Services	-
Supplies, Services, and Charges	113,300
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-

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## Risk Management Fund Request 113,300

Request Increase (Decrease) from FY 17	(106,700)
% change from FY 17	-48.50%

**Expense Category**

*Personnel Services* -

- Elected Officials
- Civilian Employees
- Commissioned Officers
- Part Time Employees
- Civilian Employees Overtime
- Commissioned Officers Overtimer
- Tuition Reimbursement
- Separation Pay
- Life Insurance
- Cafeteria Plan
- Deferred Compensation- LAGERS
- Civilian Pension- 401A Match
- Health Insurance
- Death Benefit Insurance
- Commissioned Emp Pension
- Med Exp - HSA Contribution
- Unemployment
- Dental
- Vision
- FICA
- Medicare
- Separation Pay Taxes P/R
- Auto Allowance
- Clothing Allowance
- Tool Allowance
- Cobra Insurance
- Ins Opt Out Incentive
- Phone Allowance
- Workers Compensation Insurance

*Supplies, Services, and Charges* 113,300

- Office Supplies
- Operating Supplies
- Uniforms
- Contractual Services
- Postage
- Temporary Clerical
- Sewer Treatment
- Printing & Promotions
- IT
- Dues & Membership
- Equipment
- Legal
- Professional Services

8,000

Risk Management Fund

Elections		
Weeds/Brush- Nuisance Abatement		
Professional Development		10,000
Meetings & Events		
Meals & Travel		5,000
Administrative Fee		90,000
Claims Against City	90,000	
Bad Debt Expense		
Collection Agency		
General Liability Insurance		
Bank Charges		300
<i>Repairs &amp; Maintenance</i>		-
Repair & Maintenance Supplies		
Building Maintenance		
Repair & Maintenance Services		
Vehicle Expense		
Fuel		
<i>Utilities</i>		-
Electricity		
Gas		
Water		
Telephone (hard lines)		
Mobile Phone & Pagers		
<i>Capital Expenditures</i>		-
Capital Expenditures		
<i>Debt Service</i>		-
SRF Principal		
SRF Interest		
<b>Total Risk Management Fund Request</b>		<b>113,300</b>

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
TIF FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$2,884,892	\$3,177,708	\$3,097,108	3,138,000	\$2,974,200	\$2,969,005
Percentage Change	-3.30%	10.15%	-2.54%	1.32%	-3.97%	-0.17%
<b>Total Expenditures</b>	\$2,963,182	\$3,010,071	\$3,059,535	3,198,050	\$3,198,050	\$3,199,150
Percentage Change	2.71%	1.58%	1.64%	4.53%	4.53%	0.03%
<b>Excess of Revenues over (under) Expenditures</b>	<b>(\$78,290)</b>	<b>\$167,637</b>	<b>\$37,573</b>	<b>(\$60,050)</b>	<b>(\$223,850)</b>	<b>(\$230,145)</b>
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$6,845,199	\$6,752,268	\$6,923,935	\$6,959,464	\$6,959,464	\$6,744,064
Percentage Change	-272.79%	-1.36%	2.54%	0.51%	0.51%	-3.10%
Restricted Fund Balance	\$144,245	\$158,885	\$154,855	\$156,900	\$156,900	\$148,450
Total Fund Balance	<u>\$6,911,154</u>	<u>\$7,078,791</u>	<u>\$7,116,364</u>	<u>\$7,056,314</u>	<u>\$6,892,514</u>	<u>\$6,662,369</u>
Percentage Change	-292.59%	2.43%	0.53%	-0.84%	-3.15%	-3.34%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of TIF Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: TIF</b>						
<b>Miscellaneous</b>						
CID Revenue	438,584	535,489	506,270	530,000	515,000	515,000
TDD Revenue	74,409	77,211	72,268	78,000	71,500	72,000
350 Highway Raytown Fire EAT's	68,905	76,025	-	70,000	-	-
350 Highway Jackson County EAT's	166,502	282,941	173,566	280,000	220,000	220,000
350 Highway KC Zoo EAT's	36,895	38,012	38,800	38,000	37,000	37,000
350 Highway TIF Pilot	374,629	374,376	361,917	380,000	358,045	356,255
Pilot USA 800 payment	51,762	51,732	51,357	52,000	51,305	51,250
Investment Income	-	-	108,187	-	2,850	2,500
Industrial Development Authority	(39)	1	1	-	-	-
Interest Earnings	178,905	214,030	215,338	210,000	218,500	215,000
350 Highway TIF EAT's	747,170	763,945	784,702	750,000	750,000	750,000
350 Highway TIF City Pledge	747,170	763,945	784,702	750,000	750,000	750,000
<b>Total Miscellaneous</b>	<b>2,884,892</b>	<b>3,177,707</b>	<b>3,097,108</b>	<b>3,138,000</b>	<b>2,974,200</b>	<b>2,969,005</b>
<b>One Time Revenues</b>						
<b>Total One Time Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfer From Other Funds</b>						
<b>Total Transfers From Other Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TIF REVENUE</b>	<b><u>2,884,892</u></b>	<b><u>3,177,707</u></b>	<b><u>3,097,108</u></b>	<b><u>3,138,000</u></b>	<b><u>2,974,200</u></b>	<b><u>2,969,005</u></b>

# TIF Fund Budget

**Expense Category**

Personnel Services	-
Supplies, Services, and Charges	168,500
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	3,030,650

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**Total TIF Fund Request 3,199,150**

**Expense Category**

*Personnel Services* -

- Elected Officials
- Civilian Employees
- Commissioned Officers
- Part Time Employees
- Civilian Employees Overtime
- Commissioned Officers Overtimer
- Tuition Reimbursement
- Separation Pay
- Life Insurance
- Cafeteria Plan
- Deferred Compensation- LAGERS
- Civilian Pension- 401A Match
- Health Insurance
- Commissioned Emp Pension
- Med Exp - HSA Contribution
- Unemployment
- Dental
- Vision
- FICA
- Separation Pay Taxes P/R
- Auto Allowance
- Clothing Allowance
- Tool Allowance
- Cobra Insurance
- Ins Opt Out Incentive
- Phone Allowance
- Workers Compensation Insurance

*Supplies, Services, and Charges* 168,500

- Office Supplies
- Operating Supplies
- Uniforms
- Contractual Services
- Postage
- Temporary Clerical
- Sewer Treatment
- Printing & Promotions
- IT
- Dues & Membership
- Equipment
- Legal
- Professional Services

Special Counsel	75,000	
Bond Counsel	36,500	
		111,500
		39,700

TIF Fund

	Financial Advisor	30,600	
	Continuing Disclosu	2,100	
	Trust Mgmt Fees	4,000	
	Insurance	3,000	
	Elections		
	Weeds/Brush- Nuisance Abatement		
	Professional Development		
	Meetings & Events		
	Meals & Travel		
	Administrative Fee		16,300
	Bad Debt Expense		
	Collection Agency		
	General Liability Insurance		
	Bank Charges		1,000
	Incentive Programs		52,000
	USA PILOT	52,000	
<i>Repairs &amp; Maintenance</i>			-
	Repair & Maintenance Supplies		
	Building Maintenance		
	Repair & Maintenance Services		
	Vehicle Expense		
	Fuel		
<i>Utilities</i>			-
	Electricity		
	Gas		
	Water		
	Telephone (hard lines)		
	Mobile Phone & Pagers		
<i>Capital Expenditures</i>			-
	Capital Expenditures		
<i>Debt Service</i>			3,030,650
	TIF 07 Principal		1,355,000
	TIF 07 Interest		1,675,650
<b><i>Total TIF Fund Request</i></b>			<b>3,199,150</b>

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
STORM WATER FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$0	\$0	\$0	273,250	\$277,500	\$238,375
Percentage Change						-14.10%
<b>Total Expenditures</b>	\$0	\$0	\$0	242,000	\$240,000	\$232,100
Percentage Change						-3.29%
<b>Excess of Revenues over (under) Expenditures</b>	\$0	\$0	\$0	\$31,250	\$37,500	\$6,275
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$0	\$0	\$0	(\$13,663)	(\$13,663)	\$31,856
Percentage Change						-333.17%
Restricted Fund Balance	\$0	\$0	\$0	\$13,663	\$13,663	\$11,919
Total Fund Balance	\$0	\$0	\$0	\$31,250	\$37,500	\$43,775
Percentage Change						16.73%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of Storm Water Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016- 2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: Storm Water</b>						
<b><u>Sales Tax</u></b>						
Parks/Storm Water Capital Sales Tax				102,500	106,500	107,565
TIF - EATS				(19,250)	(19,000)	(19,190)
<b>Total General Sales Tax</b>	-	-	-	83,250	87,500	88,375
<b><u>Transfer From Other Funds</u></b>						
Operating Transfer IN				190,000	190,000	150,000
<b>Total Transfers From Other Funds</b>	-	-	-	190,000	190,000	150,000
<b><u>TOTAL STORM WATER REVENUE</u></b>	-	-	-	273,250	277,500	238,375

# Storm Water Fund Budget

Expense Category	
Personnel Services	-
Supplies, Services, and Charges	4,100
Repairs & Maintenance	228,000
Utilities	-
Capital Expenditures	-
Debt Service	-
<hr/>	
<b>Total Storm Water Fund Request</b>	<b>232,100</b>

<b>Expense Category</b>	<b>17/18' Request</b>
<i>Personnel Services</i>	-
<i>Supplies, Services, and Charges</i>	4,100
Office Supplies	
Operating Supplies	
Uniforms	
Contractual Services	3,500
MS4 Permit	400
Storm Water Phase II	3,100
Postage	
Temporary Clerical	
Sewer Treatment	
Printing & Promotions	
IT	
Dues & Membership	
Equipment	
Legal	
Professional Services	
Elections	
Weeds/Brush- Nuisance Abatement	
Professional Development	
Meetings & Events	
Meals & Travel	
Administrative Fee	
Bad Debt Expense	
Collection Agency	
General Liability Insurance	
Bank Charges	600
<i>Repairs &amp; Maintenance</i>	228,000
Repair & Maintenance Supplies	
Building Maintenance	
Repair & Maintenance Services	228,000
Emergency Stormwater Repairs	125,000
Storm Water Repairs & Maintenance	100,000
Debris Disposal	3,000
Vehicle Expense	
Fuel	
<i>Utilities</i>	-
<i>Capital Expenditures</i>	-
Capital Expenditures	
<i>Debt Service</i>	-
SRF Principal	
SRF Interest	
<b>Total Storm Water Fund Request</b>	<b>232,100</b>

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
CAPITAL IMPROVEMENT FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$3,826,485	\$71,069	\$72,754	-	\$74,625	\$74,800
Percentage Change	531.27%	-98.14%	2.37%	-100.00%	2.57%	0.23%
<b>Total Expenditures</b>	\$3,378,338	\$314,530	\$45,508	-	\$24,000	\$24,000
Percentage Change	405.44%	-90.69%	-85.53%	-100.00%	-47.26%	0.00%
<b>Excess of Revenues over (under) Expenditures</b>	\$448,147	(\$243,461)	\$27,246	\$0	\$50,625	\$50,800
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$814,059	\$1,449,977	\$1,206,431	\$1,237,315	\$1,237,315	\$1,284,200
Percentage Change	-12.43%	78.12%	-16.80%	2.56%	2.56%	3.79%
Restricted Fund Balance	\$191,324	\$3,553	\$3,638	\$0	\$0	\$3,740
Total Fund Balance	\$1,453,530	\$1,210,069	\$1,237,315	\$1,237,315	\$1,287,940	\$1,338,740
Percentage Change	44.57%	-16.75%	2.25%	0.00%	4.09%	3.94%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of Capital Improvement Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: Capital Improvement Fund</b>						
<b><u>Grants</u></b>						
Grants	469,212	37,086				
<b>Total Grants</b>	<b>469,212</b>	<b>37,086</b>	-	-	-	-
<b><u>Miscellaneous</u></b>						
Ditzler CID Loan	90,634	33,690	69,564	-	70,000	70,000
Interest Earnings	24	18	1,057	-	2,500	2,600
Investment Income	155	275	2,133	-	2,125	2,200
<b>Total Miscellaneous</b>	<b>90,813</b>	<b>33,983</b>	<b>72,754</b>	-	<b>74,625</b>	<b>74,800</b>
<b><u>One Time Revenues</u></b>						
<b>Total One Time Revenues</b>	-	-	-	-	-	-
<b><u>Transfer From Other Funds</u></b>						
<b>Total Transfers From Other Funds</b>	<b>3,266,460</b>	-	-	-	-	-
<b><u>TOTAL CAPITAL IMPROVEMENT FUND REVENUE</u></b>						
	<b>3,826,485</b>	<b>71,069</b>	<b>72,754</b>	-	<b>74,625</b>	<b>74,800</b>

# Capital Improvement Fund Budget

## Expense Category

Personnel Services	-
Supplies, Services, and Charges	24,000
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-

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<b>Total Capital Improvement Fund Request</b>	<b>24,000</b>
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Capital Improvement Fund

<b>Expense Category</b>	<b>17/18' Request</b>
<i>Personnel Services</i>	-
<i>Supplies, Services, and Charges</i>	24,000
Incentive Programs	22,500
Bank Charges	1,500
<i>Repairs &amp; Maintenance</i>	-
<i>Utilities</i>	-
<i>Capital Expenditures</i>	-
Capital Expenditures	-
<i>Debt Service</i>	-
SRF Principal	-
SRF Interest	-
<b><i>Total Capital Improvement Fund Request</i></b>	<b>24,000</b>

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
SEWER FUND

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>Total Revenues</b>	\$5,742,533	\$5,813,049	\$6,091,278	7,027,500	\$6,803,001	7,047,037
Percentage Change	-4.46%	1.23%	4.79%	15.37%	11.68%	3.59%
<b>Total Expenditures</b>	\$5,162,735	\$5,791,465	\$6,308,002	7,218,229	\$6,900,000	\$7,064,058
Percentage Change	-5.21%	12.18%	8.92%	14.43%	9.38%	2.38%
<b>Excess of Revenues over (under) Expenditures</b>	\$579,798	\$21,584	(\$216,724)	(\$190,729)	(\$96,999)	(\$17,021)
<b>Fund Balance</b>						
<b>Unrestricted Fund Balance</b>	\$7,245,258	\$7,821,530	\$7,829,203	\$7,565,668	\$7,565,668	\$7,467,692
Percentage Change	11.00%	7.95%	0.10%	-3.37%	-3.37%	-1.30%
Assigned Fund Balance	\$77,442	\$77,442	\$77,442	\$77,442	\$77,442	\$77,442
Restricted Fund Balance	\$287,127	\$290,652	\$304,564	\$351,375	\$351,375	\$352,352
<b>Total Fund Balance</b>	\$8,189,625	\$8,211,209	\$7,994,485	\$7,803,756	\$7,897,486	\$7,880,465
Percentage Change	8.49%	0.26%	-2.64%	-2.39%	-1.21%	-0.22%

# City of Raytown Fiscal Year 2018 Annual Budget

## Detailed Summary of Sewer Fund Revenues

	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2016-2017 Projected	2017-2018 Budget
<b>FUND: Sewer</b>						
<b><u>Service Charges</u></b>						
Contract Charges	27,483	26,532	(29,827)	30,000	8,250	8,000
Returned Items	6,781	6,556	6,226	5,500	6,300	5,000
Sewer Use Charge	5,312,282	5,311,599	5,637,891	6,520,000	6,285,000	6,599,250
Sewer Late Pay Penalties	153,107	153,606	162,997	165,000	200,000	165,000
Circuit Breaker	(10,702)	(9,422)	(5,574)	(12,000)	(9,000)	(10,500)
<b>Total Service Charges</b>	<b>5,488,951</b>	<b>5,488,871</b>	<b>5,771,713</b>	<b>6,708,500</b>	<b>6,490,550</b>	<b>6,766,750</b>
<b><u>Licenses &amp; Permits</u></b>						
<b>Total Licenses &amp; Permits</b>	-	-	-	-	-	-
<b><u>Miscellaneous</u></b>						
Credit Card Processing Fee	-	1,665	8,624	4,000	22,500	16,000
Interest Earnings	5,697	7,467	9,051	15,000	17,000	16,000
Investment Income	8,094	11,410	9,789	-	11,000	10,000
SRF Interest Subsidy	181,798	171,833	160,710	175,000	149,100	136,596
State SRF 2007 Proceeds	(4,000)	-	-	-	-	-
SRF Interest Subsidy	61,987	131,432	131,390	125,000	112,851	101,691
Miscellaneous Revenue	7	372	-	-	-	-
<b>Total Miscellaneous</b>	<b>253,583</b>	<b>324,179</b>	<b>319,564</b>	<b>319,000</b>	<b>312,451</b>	<b>280,287</b>
<b><u>One Time Revenues</u></b>						
<b>Total One Time Revenues</b>	-	-	-	-	-	-
<b><u>Transfer From Other Funds</u></b>						
<b>Total Transfers From Other Funds</b>	-	-	-	-	-	-
<b><u>TOTAL TIF REVENUE</u></b>	<b><u>5,742,534</u></b>	<b><u>5,813,050</u></b>	<b><u>6,091,277</u></b>	<b><u>7,027,500</u></b>	<b><u>6,803,001</u></b>	<b><u>7,047,037</u></b>

# Sewer Fund Department Budget

## Finance

### Expense Category

Personnel Services	223,801
Supplies, Services, and Charges	3,993,201
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	5,000
Debt Service	1,238,922

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**Total Sewer Fund Request 5,460,924**

Request Increase (Decrease) from FY 17 (1,079,700)  
 % change from FY 17 -16.51%

### Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
A/P Clerk			0.10	0.10
Controller			0.15	0.15
Finance Director			0.15	0.15
Payroll Clerk			0.10	0.10
Billing Clerk			2.00	2.00
Treasury Analyst			0.50	0.50
Treasury Clerk	-	-	0.50	0.50
	-	-	3.50	3.50

Expense Category	17'/18' Request
<i>Personnel Services</i>	223,801
Civilian Employees	150,471
Annual Salary	150,471
COLA/Merit Increase	-
Commissioned Officers	
Part Time Employees	
Civilian Employees Overtime	7,410
Life Insurance	506
Deferred Compensation- LAGERS	20,998
Civilian Pension- 401A Match	3,158
Health Insurance	23,915
Med Exp - HSA Contribution	1,275
Unemployment	500
Dental	1,887
Vision	427
FICA	12,078
Ins Opt Out Incentive	503
Phone Allowance	312
Workers Compensation Insurance	361
<i>Supplies, Services, and Charges</i>	3,993,201
Office Supplies	2,500
Operating Supplies	
Contractual Services	
Postage	60,700
Postage - Arista Information Systems	58,800
Monthly prepaid write-off	1,900
Temporary Clerical	
Sewer Treatment	3,744,363
Monthly Charges - KC Water	1,144,363
Quarterly Charges - Little Blue Valley	2,600,000
Printing & Promotions	26,852
Sewer quarterly bill inserts	1,800
Printing (Arista Information System)	25,052
IT	18,500
Incode	18,500
Dues & Membership	250
Equipment	1,600
Postage Machine Rental	1,600
Legal	
Professional Services	4,200
Disclosure Service	4,200
Professional Development	2,500
Conferences - 2 employees Incode	1,500
Webinar's - Incode Training	1,000
Meetings & Events	150
Meals & Travel	1,750
Conferences - 2 employees Incode	1,750
Administrative Fee	
Bad Debt Expense	85,000
Collection Agency	2,500
General Liability Insurance	26,501
Circuit Breaker	9,835
Bank Charges	6,000
<i>Repairs &amp; Maintenance</i>	-
<i>Utilities</i>	-

Sewer Fund - Finance

<i>Capital Expenditures</i>		5,000
Capital Expenditures		5,000
	Counter Upgrade & Security Glass	5,000
<i>Debt Service</i>		1,238,922
SRF Principal		802,153
	SRF 06 Principal Pymt	400,000
	SRF 07 Principal Pymt	260,000
	2013 Refunding Bond	155,000
	SRF 06 Amortization of Bond Premium	(12,793)
	SRF 07 Amortization of Bond Premium	(1,823)
	SRF 2013 Amortization of Deferred Amt on Refunding	1,769
SRF Interest		393,269
	Interest SRF 06	208,612
	Interest SRF 07	151,626
	Interest SRF 13	33,031
	Amortization of bond premium	
Fiscal Agent Fee's		43,500
	DNR Fee SRF 06	17,976
	UMB Fee SRF 06	1,318
	DNR Fee SRF 07	22,608
	UMB Fee SRF 07	1,035
	UMB Fee 13	320
	Rebate Fee	230
	Misc	13
<i>Total Sewer Fund Request</i>		<i>5,460,924</i>

# Sewer Fund Department Budget

## Public Works

### Expense Category

Personnel Services	822,514
Supplies, Services, and Charges	254,670
Repairs & Maintenance	239,950
Utilities	16,000
Capital Expenditures	270,000
Debt Service	-

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**Total Sewer Fund Request 1,603,134**

Request Increase (Decrease) from FY 17 1,116,659  
 % change from FY 17 229.54%

### Personnel Summary- Full Time Equivalents (FTE)

Job Title	FY 16 Budget	FY 17 Budget	FY18 Request	Difference FY 17
Admin. Assistant			1.90	1.90
City Engineer			0.50	0.50
Crew Leader			3.30	3.30
Engineering Intern			0.50	0.50
Fleet Director			0.20	0.20
Maintenance Worker			3.40	3.40
Mechanic	-	-	0.40	0.40
Public Works Director			0.50	0.50
Operations Supervisor			1.00	1.00
Superintendent	-	-	0.50	0.50
ROW Inspector	-	-	0.30	0.30
Sr. Maintenance Worker	-	-	1.00	1.00
	-	-	13.50	13.50

<b>Expense Category</b>			<b>17/18' Request</b>
<i>Personnel Services</i>			<i>822,514</i>
Civilian Employees			504,765
	Annual Salary	504,765	
	COLA/Merit Increase	-	
Commissioned Officers			
Part Time Employees			32,466
	Annual Salary	32,466	
	COLA/Merit Increase	-	
Civilian Employees Overtime			25,412
	Overtime	15,497	
	Special Hours	9,915	
Life Insurance			1,839
Deferred Compensation- LAGERS			64,810
Civilian Pension- 401A Match			10,604
Health Insurance			98,521
Death Benefit Insurance			
Commissioned Emp Pension			
Med Exp - HSA Contribution			1,650
Unemployment			1,000
Dental			5,649
Vision			1,262
FICA			43,042
Ins Opt Out Incentive			6,373
Phone Allowance			576
Workers Compensation Insurance			24,545
<i>Supplies, Services, and Charges</i>			<i>254,670</i>
Office Supplies			5,000
Operating Supplies			16,500
	General Supplies	3,000	
	Sanitation Supplies	5,000	
	Tools & Labor Supplies	8,500	
Uniforms			5,100
	Rental	2,000	
	Purchase	3,100	
Contractual Services			37,200
	Comcast	1,200	
	DNR Connection Fees	11,000	
	Root Treatments	25,000	
Postage			200
Temporary Clerical			
Printing & Promotions			
IT			6,500
	GPS	1,500	
	Web GIS	5,000	
Dues & Membership			1,000
	Water/Wastewater	500	
	APWA	500	
Equipment			24,500

Sewer Fund - Public Works

	Equipment Rentals	4,000	
	Minor Equipment(ex. Sewer truck , jetter hoses, replacement nozzles)	20,500	
	<b>Professional Services</b>		<b>120,000</b>
	SSES Study	120,000	
	<b>Professional Development</b>		<b>5,300</b>
	Water/Wastewater Conference	3,400	
	APWA PWX	1,900	
	<b>Meetings &amp; Events</b>		
	Meals & Travel		2,750
	<b>General Liability Insurance</b>		<b>30,620</b>
	<b>Bank Charges</b>		
	<i>Repairs &amp; Maintenance</i>		<i>239,950</i>
	<b>Repair &amp; Maintenance Supplies</b>		<b>8,500</b>
	Sewer manhole & line supplies	8,500	
	<b>Building Maintenance</b>		
	<b>Repair &amp; Maintenance Services</b>		<b>154,500</b>
	Emergency Repair	150,000	
	Copier Maintenance	1,500	
	Pump repair & service	3,000	
	<b>Vehicle Expense</b>		<b>49,750</b>
	Repairs & Service	47,000	
	Supplies & Tools	2,750	
	<b>Fuel</b>		<b>27,200</b>
	<i>Utilities</i>		<i>16,000</i>
	<b>Electricity</b>		<b>7,900</b>
	6417 Railroad	5,000	
	VM Building	1,900	
	Pump Station	1,000	
	<b>Gas</b>		<b>3,250</b>
	6417 Railroad	2,500	
	VM Building	750	
	<b>Water</b>		<b>4,850</b>
	6417 Railroad	750	
	Truck Fill	4,100	
	<b>Telephone (hard lines)</b>		
	<b>Mobile Phone &amp; Pagers</b>		
	<i>Capital Expenditures</i>		<i>270,000</i>
	<b>Capital Expenditures</b>		<b>270,000</b>
	Sewer Mitigation	30,000	
	Sewer Rehabilitation	240,000	
	<i>Debt Service</i>		<i>-</i>
	<b>SRF Principal</b>		
	<b>SRF Interest</b>		
	<b>Total Sewer Fund Request</b>		<b>1,603,134</b>