

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
OCTOBER 17, 2017
REGULAR SESSION NO. 13
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133

OPENING SESSION
7:00 P.M.

Roll Call
Pledge of Allegiance

Proclamations/Presentations

- ★ A Presentation to Alyse Stoll from AARP

Public Comments
Communication from the Mayor
Communication from the City Administrator
Committee Reports

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular October 3, 2017 Board of Aldermen meeting minutes.
Approval of the Special October 10, 2017 Board of Aldermen meeting minutes.

REGULAR AGENDA

NEW BUSINESS

2. Public Hearing: A public hearing to consider a change in Zoning for property located at 7001 Blue Ridge Blvd.
 - 2a. **FIRST READING: Bill No. 6451-17, Section XIII. AN ORDINANCE GRANTING A CHANGE IN ZONING FROM HIGHWAY CORRIDOR COMMERCIAL (HC) TO NEIGHBORHOOD COMMERCIAL (NC) ON LAND LOCATED AT 7001 BLUE RIDGE BOULEVARD IN ACCORDANCE WITH THE PROVISIONS OF THE COMPREHENSIVE ZONING REGULATIONS FOR THE CITY OF RAYTOWN.** Point of Contact: Ray Haydaripoor, Community Development Director.
3. **R-3032-17: A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 BUDGET IN THE AMOUNT OF \$294,310.00 RELATED TO THE POLICE DEPARTMENT.** Point of Contact: Jim Lynch, Police Chief.
4. **RESIGNATION LETTER FROM ALDERMAN ERIC TEEMAN EFFECTIVE NOVEMBER 7, 2017.**
 - ★ A motion and vote to accept the resignation is in order.

ADJOURNMENT

CITY OF RAYTOWN
Request for Board Action

Date: October 12, 2017

Bill No. 6451-17

To: Mayor and Board of Aldermen

Section No.: XIII

From: Ray Haydaripoor, Director of Community Development

Department Head Approval: _____

Finance Director Approval: _____ (only if funding requested)

City Administrator Approval: _____

Action Requested: Conduct a public hearing to consider a rezoning application to rezone property located at 7001 Blue Ridge Boulevard from Highway Commercial Corridor (HC) to Neighborhood Commercial (NC) to operate a child care center.

Recommendation: The Planning & Zoning Commission by a vote of 6 in favor and 0 against recommends approval of the rezoning subject to the conditions stipulated in the Ordinance.

Analysis: Shelia Bradley-Graham on behalf of Day Prep Academy, LLC is seeking approval of a rezoning application for a child care center at 7001 Blue Ridge Blvd. The childcare center proposed would be for up to 60 children and would operate Monday through Friday between the hours of 6:00 am and 6:00 pm. The applicant has submitted a site plan of the property, a copy of which is attached, which identifies the location of the building, driveway, parking area and rear yard area that will be used for an outdoor play area for the children that attend the daycare.

Alternatives: Alternatives to the recommendation of the Planning & Zoning Commission would be to either deny the rezoning application or refer the application back to the Planning & Zoning Commission for revisions and/or further review.

Budgetary Impact: This application does not require the city to provide any funding. The proposed business is not anticipated to provide an increase in sales tax revenues to city.

Not Applicable

Additional Reports Attached:

- Staff Report for October 5, 2017 Planning & Zoning Commission meeting.
- Planning and Zoning Meeting Minutes.
- Rezoning Ordinance.
- Recommendation Letter

AN ORDINANCE GRANTING A CHANGE IN ZONING FROM HIGHWAY CORRIDOR COMMERCIAL (HC) TO NEIGHBORHOOD COMMERCIAL (NC) ON LAND LOCATED AT 7001 BLUE RIDGE BOULEVARD IN ACCORDANCE WITH THE PROVISIONS OF THE COMPREHENSIVE ZONING REGULATIONS FOR THE CITY OF RAYTOWN, MISSOURI

WHEREAS, Application PZ-2017-010, submitted by Shelia Bradley-Graham on behalf of Day Prep Academy, LLC, a daycare center business, is seeking to rezone a property containing an office building from Highway Corridor Commercial (HC) to Neighborhood Commercial (NC) on land located at 7001 Blue Ridge Boulevard, was referred to the Planning Commission for consideration; and

WHEREAS, after due public notice in the manner prescribed by law, the Planning Commission held a public hearing on October 5, 2017, and rendered a report to the Board of Aldermen recommending that the zoning requested be approved; and

WHEREAS, after due public notice in the manner prescribed by law, the Board of Aldermen held a public hearing on October 17, 2017, which public hearing was continued to November 7, 2017 for further consideration and public comment; and

WHEREAS, the Board of Aldermen, after considering the evidence presented during such public hearings have determined it is in the best interest of the citizens of the City of Raytown to rezone said property;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – REZONING OF PROPERTY. That the property located at 7001 Blue Ridge Boulevard and legally described in “Exhibit A” attached hereto and incorporated herein by reference is hereby rezoned from Highway Corridor Commercial (HC) to Neighborhood Commercial (NC).

SECTION 2 – CONDITIONS OF APPROVAL. That the rezoning of 7001 Blue Ridge Boulevard be approved subject to the following conditions being applied to the Final Site Plan:

1. If exiting traffic becomes an issue, the applicant may install a “Right Turn Only” sign at Blue Ridge Blvd.
2. If the applicant uses the north driveway to the shed, it shall be rebuilt to City standards.
3. The number of children attending the daycare shall not exceed the maximum number allowed according to State of Missouri rules and regulations.

SECTION 3 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED** and **APPROVED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ day of October, 2017.

Michael McDonough, Mayor

ATTEST:

Teresa Henry, City Clerk

Approved as to Form

Joe Willerth, City Attorney



Community Development Department

10000 E 59th Street

Raytown, MO 64133-3993

Phone: 816-737-6059 Fax: 816-737-6164

Email: mswan@raytown.mo.us

To: Sheila Bradley-Graham
Date: October 6, 2017
RE: PZ 2017-010 Rezoning Application
Address: 7100 Blue Ridge Blvd.

On October 5, 2017 the City of Raytown Planning and Zoning Commission recommended to approve (6-0) your request to rezone said property from HC to NC subject to three (3) conditions:

1. If exiting traffic becomes an issue, the applicant may install a "right turn only" sign at Blue Ridge Blvd.
2. If the applicant uses the north driveway to the shed, it shall be rebuilt to city standards.
3. The number of children attending the daycare shall not exceed the maximum number allowed according to State of Missouri rules and regulations.

This case is scheduled to be heard by a first reading and public hearing conducted by the Board of Aldermen on Tuesday, October 17th at 7:00pm in Council Chambers at City Hall. You or your representative should be present to answer questions.

Sincerely,

Michael Swan
Planning & Zoning Coordinator
10000 E 59th St.
Raytown, MO 64133-3993
816-737-6059
mswan@raytown.mo.us

STAFF REPORT

To: The City of Raytown Planning and Zoning Commission

FROM: Michael Swan, Planning & Zoning Coordinator, Community Development Dept.

DATE: October 5, 2017

SUBJECT: Agenda Item No. 5.B: Application proposing to rezone land located at 7001 Blue Ridge Boulevard from Highway Corridor Commercial (HC) to Neighborhood Commercial (NC)

BACKGROUND INFORMATION:

Shelia Bradley-Graham, on behalf of Day Prep Academy LLC, is seeking to rezone a property containing an office building from Highway Corridor Commercial (HC) to Neighborhood Commercial (NC). The property proposed to be rezoned is located at 7001 Blue Ridge Boulevard and, as indicated in red on the aerial photo below, is bounded by single family dwellings on the east zoned Highway Corridor Commercial (HC), a Catholic Church to the south zoned (R-1), a cemetery on the west side of Blue Ridge Boulevard zoned (R-1) and various businesses zoned Highway Corridor Commercial to the north.

The applicant is requesting the rezoning in order to convert the existing office building to a day care center. Day care centers are not a permitted use in HC, but are a permitted use in NC.



REZONING APPLICATION FACTORS TO BE CONSIDERED

When considering a rezoning request the following criteria should be considered in order to determine whether the application should be approved or denied.

1. CHARACTER OF THE NEIGHBORHOOD

The character of the neighborhood is a mix of uses: a church to the south; a cemetery and funeral home to the west; single family dwellings to the east and commercial businesses to the north.

2. ZONING AND CURRENT USES OF NEARBY PROPERTY

The following provides an overview of the zoning and existing land uses on properties surrounding the subject area:

	<u>ZONING</u>	<u>EXISTING LAND USES</u>
South:	R-1	Church
North:	HC	Water District #2 facility
East:	HC	Single Household Dwelling
West:	R-1	Cemetery and funeral home

3. SUITABILITY OF ZONING FOR CURRENT USE

The property was previously used for office space; offices are also a permitted use in the Neighborhood Commercial (NC) district. The rezoning would be suitable for the previous use of the property as well as the proposed use of a daycare center. The purpose of the NC zoning classification is to provide a location for miscellaneous retail, wholesale and businesses serving the consumer public and business.

4. DETRIMENTAL EFFECTS TO NEARBY PROPERTIES IF REZONING IS APPROVED.

There would be limited detrimental effects to nearby properties if the rezoning is approved. The rezoning to NC would be a better transition zone between the Water District facility to the north and the church to the south. A detriment may be additional traffic created by the day care center during the morning peak hour, however, this site has a large parking lot and can accommodate a number of vehicles during drop off time. This use could create some traffic congestion on Blue Ridge Boulevard as traffic exits the site, but congestion should be limited because the cemetery to the west has only one entrance and exit which is north of this site. Typically, most people arrive about the same time for drop off in the morning, but pick up in the afternoon occurs over a longer period of time because people get off work at different times and traffic is generally not an issue during pick up time.

5. LENGTH OF TIME OF VACANCY.

The existing office building has been vacant for approximately six months.

6. CONSIDERATION OF PUBLIC INTEREST.

Public Health: The proposed day care center will need to be approved for code compliance by the City, Jackson County and the State of Missouri before it can be occupied. All utility systems are adequate to accommodate the use. Public health is adequately protected.

Public Safety: Morning peak hour traffic is the only concern, but since there are no driveways on the west side of Blue Ridge Boulevard, cross traffic should not be a problem. If exiting on to Blue Ridge Boulevard becomes a problem, the driveway could be widened in order to have one entrance lane and two exit lanes, one left turn and the other right turn.

Public Welfare: The proposed rezoning would not require that any new curb and gutter or other public improvements to be installed or additional public services to be provided except for modifications that may be needed by the future widening of the driveway and if the north driveway to the shed will be used. The north driveway is in poor condition and if it is to be used, it needs to be reconstructed to city standards. If it is not used it should be removed and replanted with grass.

7. IMPACTS ON PUBLIC SERVICES AND UTILITIES.

Because the property is developed and surrounding property is developed, all necessary utilities and public services are available and capable of serving the property.

8. CONFORMANCE WITH THE COMPREHENSIVE PLAN.

The Future Land Use Map in the Raytown Comprehensive Plan Update adopted in 2002 identifies subject property as an area for commercial use and does not differentiate between HC and NC. Therefore, the proposed rezoning is in accordance with the Comprehensive plan adopted in 2002.

The 350 Highway /Blue Parkway Corridor Plan that was prepared in 2007 designates this area as Public/Institutional. There is no discussion of why, but since the Water District #2 is adjacent to the north, the cemetery is across the street to the west and the Catholic Church is adjacent to the south, it must have been assumed that this was a logical area for the expansion of public uses. Since this property has been on the market for approximately two years, there apparently has been no interest from any public/institutional users to acquire the site.

The 350 Highway Corridor Plan does define public/institutional as follows:

Public/Institutional – those uses focused on the public good, municipal facilities, institutions, and public education. Includes city offices, utility facilities, hospitals, churches, public schools, etc.

It should be pointed out that the cemetery on the west side of Blue Ridge Boulevard is privately owned but is shown as public use on the land use map. The church to the south is also privately owned, has a private school and is shown as a public use. The proposed day care center has some features of a public use i.e., a school, and it is recommended by staff that it be considered as a public/institution use and is in compliance with the 350 Highway Corridor Plan.

STAFF RECOMMENDATION:

It is the recommendation of staff that the request to rezone the subject property from Highway Commercial Corridor (HC) to Neighborhood Commercial (NC) be approved provided that the following conditions are applied to the Final Site Plan:

1. If exiting traffic becomes an issue, the applicant may widen the driveway to three lanes (an entrance and separate left and right turns exiting onto Blue Ridge Boulevard), per City standards.
2. If the applicant uses the north driveway to the shed, it shall be rebuilt to city standards.
3. The number of children attending the daycare shall not exceed the maximum number allowed according to State of Missouri rules and regulations.

AGENDA
CITY OF RAYTOWN
PLANNING & ZONING COMMISSION MEETING MINUTES
October 5, 2017
Raytown City Hall
Board of Aldermen Chambers
10000 East 59th Street
Raytown, Missouri 64133

1. Welcome by Chairperson

2. Call meeting to order and Roll Call.

Wilson: <u>Absent</u>	Emerson: <u>Present</u>	Stock: <u>Present</u>
Bettis: <u>Present</u>	Robinson: <u>Present</u>	Lightfoot: <u>Absent</u>
Hartwell: <u>Present</u>	Dwight: <u>Present</u>	Meyers: <u>Absent</u>

3. Approval of minutes – July 13, 2017 meeting

- A. Revisions Ms. Stock found a typo in minutes will be corrected.
- B. Motion Ms. Stock made a motion to approve minutes as corrected.
- C. Second Ms. Emerson seconded the motion
- D. Additional Board Discussion - None
- E. Vote 6-0 to approve the minutes as corrected. Motion passed.

4. Old Business – None

5. New Business

A. Application: Application for conditional use permit for an automated auto spa located at 10001 E. Missouri State Highway 350

Case No.: PZ-2017-009

Applicant: Thomas Wells on behalf of Tidal Wave Auto Spa

- 1. Introduction of Application by Chair
Mr. Bettis introduced Application PZ-2017-009 to the Board
- 2. Open Public Hearing
Mr. Bettis opened the public hearing
- 3. Explain Procedure for a Public Hearing and swear-in speakers
City Attorney Joe Willerth swore in all that were speaking
Mr. Bettis entered City Exhibits into record.
- 4. Enter Relevant City Exhibits into the Record:
 - a. Conditional Use Permit Application submitted by applicant
 - b. Missouri Warranty Deed
 - c. Neighborhood Information Meeting Memo

- d. Public Hearing Notices sent to property owners within 185-feet of subject property
 - e. Publication of Notice of Public Hearing in Daily Record Newspaper ad.
 - f. Photos of similar sites developed by applicant
 - g. Conceptual Site Plan
 - h. City of Raytown Zoning Ordinance, as amended
 - i. City of Raytown Comprehensive Plan
5. Explanation of any exparte' communication from Commission members regarding the application. - None
 6. Introduction of Application by Staff

Mr. Swan introduced PZ-2017-009 to the Board

7. Presentation of Application by Applicant

Aaron March, the applicant's attorney, presented the application to the Board.

Thomas Wells, the applicant, presented a power point presentation of the Tidal Wave Car Wash Application

Mr. March then explained that they would like to tweak two (2) conditions from staff recommendations – #3 and #10.

Missy Wilson, City of Raytown's Economic Development Administrator, stated that the Public Works Department has been working very hard with Tidal Wave to address traffic matters related to the proposed project and its possible impact on existing development south of 75th Street. Public Works staff asked Ms. Wilson to provide the following alternative language for the condition in #3:

Tidal Wave will be required to widen the private drive (formerly 75th Street) and construct a center turn lane between Raytown Road and the east side of Tidal Wave's private driveway, unless Tidal Wave can provide a traffic study and come to an agreement with Public Works Department that the proposed project's additional traffic, along with current traffic traveling to and from Freddy's and I-HOP, will not cause an increase in traffic congestion along northbound Raytown Road at the intersection of Raytown Road and 75th Street private drive. Tidal Wave will be required to curb and gutter the Northside of 75th Street private drive.

Ms. Stock stated she went to a MODOT meeting and was told that they were going to narrow northbound Raytown Road to one lane and asked if that is still the plan.

Ms. Wilson stated Public Works has not made her aware of the narrowing of Raytown Road. However, she indicated there are plans to reconfigure the construction of a 12" median along the center of Raytown Road. This change may have eliminated the need for the narrowing of Raytown Road.

Ms. Emerson asked about the need for bicycle racks at a car wash.

Ms. Wilson stated that the bike racks are required by Code and are to accommodate possible employees who travel by bike.

Mr. Robinson asked if traffic study would recommend to widen all of 75th Street.

Ms. Wilson stated at this time as a compromise with Tidal Wave, Public Works recommends only widening a portion of 75th Street.

Mr. Bettis asked if 75th Street was really wide enough to widen for the car wash.

Ms. Wilson stated they would have enough room to put in three lanes for that span because 75th Street is being vacated on both sides.

Ms. Dwight asked if Freddy's and I-Hop have been involved with this project.

Mr. March stated they know that it is coming and they all are going to work together.

8. Request for Public Comment-None
9. Additional Comment from Applicant, if necessary -None
10. Additional Staff Comments and Recommendation
11. Board Discussion

Ms. Stock recommended that we change conditions #3 and #10.

There was additional Board Discussion.

12. Close Public Hearing

Mr. Bettis closed the public hearing.

13. Board Decision to Approve, Conditionally Approve or Deny the Application.

- a. Ms. Stock made a motion to approve the application with staff recommendations but amended conditions # 3 and #10.

Ms. Emerson seconded the motion.

- c. Additional Board Discussion
- d. Vote

Stock – yes

Robinson - yes

Hartwell –yes

Dwight - yes

Emerson – yes

Bettis – yes

Motion passed 6-0

B. Application: Application proposing to rezone land located at 7001 Blue Ridge Blvd. from Highway Corridor Commercial (HC) to Neighborhood Commercial (NC).

Case No.: PZ-2017-010

Applicant: Shelia Bradley-Graham on behalf of Day Prep Academy LLC.

1. Introduction of Application by Chair
Mr. Bettis introduced application PZ-2017-010 to the Board
2. Open Public Hearing
Mr. Bettis opened the Public Hearing
3. Explain Procedure for a Public Hearing and swear-in speakers
City Attorney Joe Willerth swore in all that were speaking
4. Enter Relevant City Exhibits into the Record:
Mr. Bettis entered the City Exhibits into the record.
 - a. Rezoning Application submitted by applicant

- b. Special Warranty Deed
- c. Neighborhood Information Meeting Memo
- d. Publication of Notice of Public Hearing in Daily Record Newspaper ad.
- e. Conceptual Site Plan
- f. City of Raytown Zoning Ordinance, as amended
- g. City of Raytown Comprehensive Plan

5. Explanation of any exparte' communication from Commission members regarding the application. - None

6. Introduction of Application by Staff

Mr. Swan introduced application PZ-2017-010 to the board.

7. Presentation of Application by Applicant

Shelia Bradley- Graham thanked the board for their time and stated that they agree with all staff recommendations that have been provided. They have already met with the state regarding day care licensing.

Mr. Blay, the architect, for the day care stated that they have followed all the guidelines required and they have worked with staff to make the day care safe. The state requirements will all be met along with the city's site plan requirements.

Ms. Emerson asked how many children the state would allow.

Mr. Blay stated the state would allow 60 children for the size and space they have. They have designed the playground so that 38 children can use the playground at one time.

Ms. Hartwell asked if this was a day care or a teaching school.

Ms. Graham stated that it is a day care but they would be preparing the children for kindergarten. She stated that it is their goal to use the curriculum of the Raytown School District and other surrounding districts to better prepare the children for Kindergarten.

8. Request for Public Comment

None

9. Additional Comment from Applicant, if necessary

10. Additional Staff Comments and Recommendation

11. Board Discussion

Additional board discussion was had regarding the conditions, particularly on condition #1.

12. Close Public Hearing

13. Board Decision to Approve, Conditionally Approve or Deny the Application.

a. Ms. Stock made a motion to approve the application with staff recommendations but amended the language on condition #1.

b. Mr. Bettis seconded the motion.

c. Additional Board Discussion

d. Vote

Hartwell – Yes

Emerson – Yes

Robinson – Yes

Stock – Yes

Hartwell – Yes

Bettis – Yes

Motion Passed – 6-0

6. Other Business

Mr. Swan stated there will be cases to be heard by the Planning and Zoning Commission in November.

7. Planning Projects Report - None

8. Set Future Meeting Date – November 2, 2017

9. Adjourn

A. Motion -Dwight

B. Second - Stock

C. Vote 6-0

Meeting adjourned.

**CITY OF RAYTOWN
Request for Board Action**

Date: October 13, 2017
To: Mayor and Board of Aldermen
From: Captain Michelle Rogers

Resolution No.: R-3032-17

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____



Action Requested: Approve an amendment to the FY2016-2017 budget per City purchasing policy.

Recommendation: Approve the resolution.

Analysis: The Police Department is out of budget approximately \$280,000.00 for commissioned officers (101.32.00.100.51103) and over budget approximately \$6,810.00 and will need an additional \$7,500.00 for civilian overtime (101-32-00-100-51111). We will need a budget adjustment of \$294,310.00 to correct this issue.

Alternatives:

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

- 101.32.00.100.51102 Civilian Employees – \$39,000
- 101.32.00.100.51106 Part Time Employees - \$9,700
- 101.32.00.100.51112 Commissioned Officer OT – \$32,558
- 101.32.00.100.52500 Printing and Promotions – \$6,000
- 101.32.00.100.52750 Building Maintenance - \$5,000
- 101.32.00.100.53500 Equipment Expense - \$23,000
- 101.32.00.100.55000 Vehicle Expense - \$2,500
- 101.32.00.100.55500 Professional Development - \$30,000

Additional Reports Attached:

A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 BUDGET IN THE AMOUNT OF \$294,310.00 RELATED TO THE POLICE DEPARTMENT

WHEREAS, the Police Department is out of budget approximately \$280,000.00 for commissioned officers, over budget approximately \$6,810.00 and will need an additional \$7,500.00 for civilian overtime; and

WHEREAS, it is necessary to reappropriate funds and amend the fiscal year 2016-2017 budget in the amount of \$294,310.00 to correct the issue; and

WHEREAS, pursuant to Resolution R-2909-16, the fiscal year 2016-2017 budget was approved; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to reappropriate the funds and amend the fiscal year 2016-2017 budget;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the Fiscal Year 2016-2017 Budget approved by Resolution R-2909-16 is hereby amended as follows:

FROM:		TO:	
101-32-00-100-51102	\$ 39,000		
Civilian Employees			
101-32-00-100-51106	\$ 9,700		
Part Time Employees			
101-32-00-100-51112	\$ 32,558		
Commissioned Officer OT			
101-32-00-100-52500	\$ 6,000		
Printing and Promotions			
101-32-00-100-52750	\$ 5,000		
Building Maintenance			
101-32-00-100-53500	\$ 23,000		
Equipment Expense			
101-32-00-100-55000	\$ 2,500		
Vehicle Expense			
101-32-00-100-55500	\$ 30,000		
Professional Development			
101-00-00-100-39999	\$ 146,552		
Unrestricted Fund Balance			
		101-32-00-100-51103	\$ 280,000
		Commissioned Officers	
		101-32-00-100-51111	\$ 14,310
		Civilian Employee Overtime	
	<hr/> \$ 294,310		<hr/> \$ 294,310

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary to this transaction and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 17th day of October, 2017.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Joe Willerth, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: April 14, 2017
To: Mayor and Board of Aldermen
From: Teresa M. Henry, City Clerk

Motion and Roll Call Vote

Department Head Approval: _____

City Administrator Approval: _____



Action Requested: Motion and vote to accept the resignation of Alderman Eric Teeman.

Recommendation: Motion and voice vote to accept.

Analysis: On October 13, 2017, Alderman Eric Teeman submitted a letter of resignation effective November 7, 2017.

Resigning from a city office requires two things: There must be an offer by the official and acceptance by a quorum. A resignation doesn't relieve the official of responsibility until the quorum accepts the resignation. This is how perpetual existence of the city is maintained. Should resignations threaten the quorum, replacement(s) must be appointed before any more resignations are accepted.

Alternatives: None

Budgetary Impact:

Not Applicable

Additional Reports Attached: Letter of Resignation

10/13/2017

To Ward 5 Raytown Residents,
Mayor Michael McDonough, Board of Alderman, & City Staff:

After much discussion and contemplation, I regretfully must resign my position as Alderman for Ward 5 in Raytown effective November 7, 2017. I have dedicated a lot of time to helping the Mayor, Board of Alderman, and city staff work to grow and improve Raytown. It has been a great honor to serve with such fine men and women. There have been ups and there have been downs. There have been many, many heated debates and tough decisions. It has been a wonderful experience. However, over the last 12 months my professional life has taken a dramatic and unforeseen turn and for that reason I must resign my position.

I firmly believe that I must do what is right for my family first and foremost. Everything else will always take a back seat to the well-being of my family. The opportunity that has been presented to me will require my full attention. My wife and I have decided that this opportunity is too good for me and my family to pass up. With that being the case, it would be a disservice to the constituents of Ward 5 to continue on in my post, since I will be unable to dedicate an appropriate amount of time to keep myself informed and educated on the issues that are confronting the city.

This has been a very difficult decision for me. I do not like to quit anything I start. It is not how I was raised and it is not how I raise my children. However, there is also only so much time in the day and we all have to sleep. The position of Alderman deserves a level of attention that I will not be able to continue to provide for the residents of Ward 5. Please accept my resignation and my apology for needing to do so.

Sincerely,

Eric Teeman