

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
NOVEMBER 20, 2018
REGULAR SESSION No. 40
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.

OPENING SESSION

Mayor Michael McDonough called the November 20, 2018 Board of Aldermen meeting to order at 7:03 p.m. and Rex Block from the Faiths of Raytown provided the invocation and led the pledge of allegiance.

Roll Call

Present: Alderman Bonnaye Mims, Alderman Frank Hunt, Alderman Derek Ward, Alderman Mark Moore, Alderman Jason Greene, Alderman Bill Van Buskirk, Alderman Karen Black, Alderman Jim Aziere, Alderman Ryan Myers, Alderman Steve Meyers

Public Comments

Tony Jacob, Raytown, MO, spoke regarding items on the meeting agenda and a citizen oversight committee.

Communication from the Mayor

The Mayor gave thanks for the holiday season.

Communication from the City Administrator

Damon Hodges, Assistant City Administrator, provided an update on the City's current projects and plans.

Committee Reports

Alderman Ward spoke regarding the recent Park Board meeting.

Alderman Van Buskirk spoke regarding the night's Municipal Committee Meeting, the BeneFocus ribbon cutting and an upcoming Police Pension Board meeting.

Alderman Meyers thanked everyone for their work on various committees.

REGULAR AGENDA

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

R-3147-18: A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF STEVE SCOTT AND CAROLYN BRADLEY TO THE RAYTOWN CROSSING COMMUNITY IMPROVEMENT DISTRICT BOARD OF DIRECTORS. Point of Contact: Teresa Henry, City Clerk.

Alderman Van Buskirk, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Black, Moore, Ward, Aziere, Hunt, Mims, Meyers, Greene, Myers
Nays: None

OLD BUSINESS

2. **SECOND READING: Amended Bill No. 6480-18, Section XXI-A. AN ORDINANCE** AUTHORIZING THE ISSUANCE OF ANNUAL APPROPRIATION-SUPPORTED TAX INCREMENT AND SALES TAX REFUNDING REVENUE BONDS (RAYTOWN LIVE REDEVELOPMENT PLAN – REDEVELOPMENT PROJECT AREA 1) SERIES 2018 OF THE CITY OF RAYTOWN, MISSOURI IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$31,000,000; APPROVING THE EXECUTION AND DELIVERY OF THE INDENTURE AND OTHER DOCUMENTS TO BE ENTERED INTO WITH RESPECT TO SUCH BONDS; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF SAID BONDS Point of Contact: Missy Wilson, Co-Interim City Administrator/Assistant City Administrator/Economic Development Administrator.

The ordinance was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, along with Khalen Dwyer of Columbia Capital Management and Kathy Peters of Kutak Rock, remained available for any discussion.

The item was discussed.

Alderman Moore, seconded by Alderman Greene, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Moore, Greene, Van Buskirk, Hunt, Meyers, Aziere, Mims, Black, Myers, Ward
Nays: None

Became Ordinance 5583-18

3. Public Hearing: A public hearing to consider a change in zoning for property located at 6920 Elm.

- 3a. **SECOND READING: Amended Bill No. 6481-18, Section XIII. AN ORDINANCE** GRANTING A CHANGE IN ZONING FOR PROPERTY LOCATED AT 6920 ELM STREET FROM HIGHWAY COMMERCIAL DISTRICT (HC) TO HIGH-DENSITY RESIDENTIAL DISTRICT (R-3) LOCATED IN LAUREL HEIGHTS, A SUBDIVISION OF THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI. Point of Contact: Ray Haydaripoor, Community Development Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Community Development Director, read the conditions of the rezoning and, along with Antonio Mendez, the property owner, remained available for any discussion.

The item was discussed.

Alderman Van Buskirk stated that he has had ex parte communication regarding this item.

Mayor McDonough closed the public hearing.

Alderman Moore, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Moore, Black, Hunt, Greene, Van Buskirk, Ward, Aziere, Myers, Meyers, Mims
Nays: None

Became Ordinance 5584-18

4. Public Hearing: A public hearing to consider a final site plan for property located at 6920 Elm.

4a. **SECOND READING: Bill No. 6482-18, Section XIII. AN ORDINANCE** GRANTING APPROVAL OF THE FINAL SITE PLAN FOR LAND LOCATED AT 6920 ELM STREET IN ACCORDANCE WITH THE PROVISIONS OF THE COMPREHENSIVE ZONING REGULATIONS FOR THE CITY OF RAYTOWN, MISSOURI. Point of Contact: Ray Haydaripoor, Community Development Director.

Teresa Henry, City Clerk, stated that staff is requesting that this item be tabled indefinitely.

Alderman Myers, seconded by Alderman Van Buskirk, made a motion to table indefinitely. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Van Buskirk, Aziere, Mims, Greene, Meyers, Black, Ward, Hunt, Moore
Nays: None

5. Public Hearing: A public hearing to consider the rezoning of Turn Leaf Villas.

5a. **SECOND READING: Bill No. 6483-18, Section XIII. AN ORDINANCE** GRANTING AN AMENDMENT TO A PLANNED DEVELOPMENT TO ALLOW FOR A 10-BED MEMORY CARE FACILITY ON LOT 6 OF BLUE RIDGE VILLAS IN ACCORDANCE WITH THE PROVISIONS OF THE COMPREHENSIVE ZONING REGULATIONS FOR THE CITY OF RAYTOWN, MISSOURI. Point of Contact: Ray Haydaripoor, Community Development Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Community Development Director, remained available for any discussion.

Alderman Van Buskirk, seconded by Alderman Moore, made a motion to adopt.

Mayor McDonough closed the public hearing.

The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Myers, Hunt, Ward, Mims, Greene, Moore, Aziere, Black, Meyers
Nays: None

Became Ordinance 5585-18

6. Public Hearing: A public hearing to consider a preliminary site plan for Somerset Village.

6a. **SECOND READING: Amended Bill No. 6484-18, Section XIII. AN ORDINANCE** APPROVING THE PRELIMINARY SITE PLAN OF SOMERSET VILLAGE APARTMENTS, WILSON VIEW, A SUBDIVISION OF THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI. Point of Contact: Ray Haydaripoor, Community Development Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Community Development Director, read the conditions of the site plan and remained available for any discussion.

Alderman Van Buskirk stated that he has had ex parte communication regarding this item.

Mayor McDonough closed the public hearing.

Alderman Ward, seconded by Alderman Moore, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Ward, Moore, Myers, Black, Meyers, Greene, Hunt, Van Buskirk, Aziere, Mims
Nays: None

Became Ordinance 5586-18

7. **SECOND READING: Bill No. 6485-18, Section XIII. AN ORDINANCE** APPROVING THE FINAL PLAT, WILSON VIEW, A SUBDIVISION OF THE CITY OF RAYTOWN, JACKSON COUNTY, MISSOURI. Point of Contact: Ray Haydaripoor, Community Development Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Ray Haydaripoor, Community Development Director, read the conditions of the final plat and remained available for any discussion.

Alderman Aziere, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Aziere, Myers, Meyers, Greene, Van Buskirk, Mims, Moore, Hunt, Black, Ward
Nays: None

Became Ordinance 5587-18

8. **SECOND READING: Bill No. 6487-18, Section IV-A. AN ORDINANCE** ESTABLISHING THE COMPENSATION FOR THE OFFICE OF BOARD OF ALDERMAN FOR THE TERM BEGINNING APRIL 2019. Point of Contact: Teresa Henry, City Clerk.

The ordinance was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

Alderman Moore, seconded by Alderman Greene, made a motion to amend the compensation for Aldermen to be \$200.00 plus a \$50.00 car allowance per month.

The ordinance was discussed.

Alderman Mims made a motion to call the question.

Alderman Moore's motion, seconded by Alderman Greene, failed by a vote of 4-6.

Ayes: Aldermen Moore, Greene, Black, Meyers
Nays: Aldermen Ward, Mims, Aziere, Hunt, Van Buskirk, Myers

Alderman Black, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 7-3.

Ayes: Aldermen Black, Mims, Van Buskirk, Hunt, Aziere, Myers, Ward
Nays: Aldermen Greene, Meyers, Moore

Became Ordinance 5588-18

9. **SECOND READING: Bill No. 6488-18, Section IV-B. AN ORDINANCE ESTABLISHING THE COMPENSATION FOR THE OFFICE OF CITY COLLECTOR FOR THE TERM BEGINNING APRIL 2019.**
Point of Contact: Teresa Henry, City Clerk.

The ordinance was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

Alderman Myers, seconded by Alderman Greene, made a motion to reduce the compensation for City Collector to be \$1.00 annually and to reduce the term to two (2) years.

Discussion continued.

Alderman Myers' motion, seconded by Alderman Greene, was approved by a vote of 9-0-0-1.

Ayes: Aldermen Myers, Greene, Black, Hunt, Aziere, Moore, Meyers, Van Buskirk, Mims

Nays: None

Absent: None

Abstain: Alderman Ward

Alderman Myers, seconded by Alderman Aziere, made a motion to direct staff to transfer the duties of City Collector to be under the responsibility of the City Marshal, effective April 2021. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Aziere, Ward, Hunt, Van Buskirk, Meyers, Moore, Greene, Mims, Black

Nays: None

Mayor McDonough called for a 10-minute recess.

Mayor McDonough reconvened the meeting at 8:52 p.m.

Alderman Myers, seconded by Alderman Greene made a motion to approve the ordinance as amended. The motion was approved by a vote of 10-0.

Ayes: Aldermen Meyers, Greene, Black, Hunt, Aziere, Moore, Meyers, Van Buskirk, Mims, Ward

Nays: None

Became Ordinance 5589-18

10. **SECOND READING: Bill No. 6489-18, Section IV-A. AN ORDINANCE ESTABLISHING THE COMPENSATION FOR THE OFFICE OF MAYOR FOR THE TERM BEGINNING APRIL 2019.** Point of Contact: Teresa Henry, City Clerk.

The ordinance was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

The ordinance was discussed.

Alderman Van Buskirk, seconded by Alderman Ward, made a motion to adopt. The motion was approved by a vote of 8-0-0-2.

Ayes: Aldermen Van Buskirk, Ward, Aziere, Mims, Meyers, Myers, Black, Hunt

Nays: None

Absent: None

Abstain: Aldermen Greene, Moore

Became Ordinance 5590-18

11. **SECOND READING: Bill No. 6490-18, Section IV-C-1. AN ORDINANCE** AMENDING CHAPTER 2, ARTICLE III, OFFICERS AND EMPLOYEES; ARTICLE IV, DEPARTMENTS, ARTICLE VI, MEETINGS AND ARTICLE VII, PUBLIC RECORDS. Point of Contact: Teresa Henry, City Clerk.

The ordinance was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

The ordinance was discussed.

Alderman Ward, seconded by Alderman Aziere, made a motion to adopt the ordinance as amended.

Discussion continued.

Alderman Mims made a motion to call the question.

Alderman Mims rescinded her motion.

Discussion continued.

Alderman Mims made a motion to call the question.

Alderman Ward's motion, seconded by Alderman Aziere, was approved by a vote of 9-1.

Ayes: Aldermen Ward, Aziere, Van Buskirk, Hunt, Myers, Meyers, Moore, Greene, Van Buskirk

Nays: Alderman Mims

Became Ordinance 5591-18

12. **SECOND READING: Bill No. 6491-18, Section XXXI-A. AN ORDINANCE** ADOPTING THE MISSOURI MUNICIPAL RECORDS MANUAL FOR RETENTION OF RECORDS SCHEDULES FOR THE CITY OF RAYTOWN, MISSOURI, FOR CITY DOCUMENTS AND REPEALING ORDINANCE 5403-11. Point of Contact: Teresa Henry, City Clerk.

The ordinance was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

Alderman Black, seconded by Alderman Meyers, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Black, Meyers, Myers, Moore, Greene, Hunt, Van Buskirk, Aziere, Ward, Mims

Nays: None

Became Ordinance 5592-18

13. **SECOND READING: Bill No. 6492-18, Section IV-A. AN ORDINANCE** AMENDING CHAPTER 2, ARTICLE VI, DIVISION 1, SECTION 2-433 THROUGH SECTION 2-555 OF THE RAYTOWN MUNICIPAL CODE RELATING TO MEETINGS, ALIGNING SAID POLICY TO CORRESPOND WITH CHAPTER 610 OF THE MISSOURI REVISED STATUTES AS AMENDED FROM TIME TO TIME. Point of Contact: Teresa Henry, City Clerk.

The ordinance was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

Alderman Black, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Black, Myers, Meyers, Greene, Van Buskirk, Mims, Moore, Aziere, Hunt, Ward
Nays: None

Became Ordinance 5593-18

NEW BUSINESS

14. **FIRST READING: Bill No. 6493-18, Section V-A. AN ORDINANCE** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A INTERGOVERNMENTAL TRANSFER AGREEMENT AND AN ADMINISTRATION FEE AGREEMENT WITH THE MISSOURI DEPARTMENT OF SOCIAL SERVICES, MO HEALTHNET DIVISION AND THE GROUND EMERGENCY MEDICAL TRANSPORTATION PROVIDER. Point of Contact: Missy Wilson, Co-Interim City Administrator/Assistant City Administrator/Economic Development Administrator.

The ordinance was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, remained available for any discussion.

Alderman Mims, seconded by Alderman Ward, made a motion to suspend the rules and hold an immediate second reading. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Ward, Hunt, Moore, Greene, Van Buskirk, Black, Aziere, Myers, Meyers
Nays: None

The ordinance was read for a second time by title only by Teresa Henry, City Clerk.

Alderman Van Buskirk, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Aziere, Moore, Ward, Hunt, Mims, Black, Meyers, Greene, Myers
Nays: None

Became Ordinance 5594-18

15. **R-3148-18: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT WITH CGI COMMUNICATIONS. Point of Contact: Missy Wilson, Co-Interim City Administrator/Assistant City Administrator/Economic Development Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, remained available for any discussion.

Alderman Greene, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Greene, Mims, Van Buskirk, Hunt, Meyers, Aziere, Black, Moore, Myers, Ward
Nays: None

DISCUSSION ITEM

16. Committee Formation-Alderman Steve Meyers

Alderman Meyers presented on the discussion item.

The item was discussed.

Alderman Mims, seconded by Alderman Greene, made a motion to order the creation of the proposed committee.

Discussion continued.

Alderman Mims made a motion to call the question. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Greene, Hunt, Ward, Moore, Van Buskirk, Black, Aziere, Myers, Meyers

Nays: None

Alderman Mims' motion, seconded by Alderman Greene, to order the creation of the proposed committee was approved by a vote of 10-0.

Ayes: Aldermen Mims, Greene, Black, Hunt, Aziere, Myers, Moore, Meyers, Van Buskirk, Ward

Nays: None

CLOSED SESSION

Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:

- 610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;
- 610.021 (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore;
- 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Alderman Mims, seconded by Alderman Moore, made a motion to adjourn and reconvene in Closed Session. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Moore, Ward, Aziere, Hunt, Van Buskirk, Black, Meyers, Greene, Myers

Nays: None

ADJOURNMENT

The meeting adjourned at 10:19 p.m.

Teresa M. Henry, MRCC
City Clerk