

**MINUTES**  
**TENTATIVE AGENDA**  
**RAYTOWN BOARD OF ALDERMEN**  
**NOVEMBER 21, 2017**  
REGULAR SESSION NO. 15  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133

**OPENING SESSION**  
**7:00 P.M.**

Mayor Michael McDonough called the November 21, 2017 Board of Aldermen meeting to order at 7:00 p.m. Pat Jackson of Blue Ridge Presbyterian Church provided the invocation and led the pledge of allegiance.

**Roll**

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Bonnaye Mims, Alderman Frank Hunt, Alderman Mark Moore, Alderman Jason Greene, Alderman Bill Van Buskirk, Alderman Karen Black, Alderman Jim Aziere, Alderman Ryan Myers, Alderman Steve Meyers

**Proclamations/Presentations**

Representative Jerome Barnes presented a resolution to Alderman Aziere recognizing his induction into the Missouri Sports Hall of Fame.

**Public Comments**

Phylis Goforth and Pam Clark, 11700 E 86 St, spoke regarding holiday community events.

Tony Jacob, 10201 E 64 St, spoke regarding items on the meeting's agenda.

**Communication from the Mayor**

The Mayor, along with Alderman Van Buskirk and Alderman Hunt, attended the Veterans Day event at Raytown High School and the event's sponsors included the Daughters of the American Revolution and the Council on Aging.

**Communication from the City Administrator**

2017 TIF reports were completed and submitted prior to their deadline. Tonight's social media policy item is being brought before the board at the Aldermen's request. The 59<sup>th</sup> Street sidewalk project is progressing. Public Works is receiving estimates to repair the deteriorated portion of 59<sup>th</sup> Street between Laurel and Elm. Staff continues to meet with a number of developers interested in Raytown. The annual performance review process for direct report department heads is being initiated.

**Committee Reports**

Alderman Greene reported that he, the Mayor and Alderman Myers are members of the Ad Hoc Tax Revenue Committee and he, the Mayor and Alderman Black serve on the Ad Hoc Community Events Committee. The first meetings of both of these committees were productive.

**LEGISLATIVE SESSION**

## 1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular November 7, 2017 Board of Aldermen meeting minutes.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 9-0.

Ayes: Aldermen Mims, Myers, Moore, Aziere, Hunt, Van Buskirk, Black, Meyers, Greene  
Nays: None

## REGULAR AGENDA

### OLD BUSINESS

2. **SECOND READING: Bill No. 6450-17, Section IV-C-7. AN ORDINANCE AMENDING CHAPTER 26, LAW ENFORCEMENT; ARTICLE II, POLICE DEPARTMENT, SECTION 26-21, RELATING TO THE ADMINISTRATIVE OFFICER OF POLICE DEPARTMENT.** Point of Contact: Alderman Mark Moore, Alderman Bonnaye Mims and Alderman Bill Van Buskirk.

The ordinance was read by title only by Teresa Henry, City Clerk.

Discussion clarified that the ordinance will allow for the enforcement of the Personnel Manual in all City Departments and this will assist the City Administrator in completing the duties of his office.

Alderman Mims, seconded by Alderman Aziere, made a motion to adopt.

Further discussion focused on section 26-21(a) which states, "...subject to review by the City Administrator and approval by the Board of Aldermen."

Alderman Greene made a motion to remove the word "approval" from 26-21(a). The motion died for lack of a second.

Discussion continued regarding the use of the word "approval" and its impact on the administration of the City.

Alderman Myers, seconded by Alderman Mims made a motion to call the question. The motion was approved by a vote of 9-0.

Ayes: Aldermen Myers, Mims, Moore, Aziere, Hunt, Van Buskirk, Black, Meyers, Greene  
Nays: None

Alderman Mims, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Mims, Aziere, Myers, Moore, Black, Meyers, Hunt, Van Buskirk  
Nays: None  
Abstain: Alderman Greene

3. **FIRST READING: Bill No. 6454-17, Section XXI-E-8. AN ORDINANCE** AMENDING CHAPTER 44, UTILITIES; ARTICLE III; SEWERS, DIVISION 3; SERVICES CHARGES, SECTION 44-154, OF THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI. Point of Contact: Briana Burrichter, Finance Director.

The ordinance was read by title only by Teresa Henry, City Clerk.

Briana Burrichter, Finance Director remained available for any discussion.

Discussion clarified that revenue from this tax will go towards covering the City's costs from both the Little Blue Valley and Kansas City sewer districts.

The ordinance will come before the Board again as a Public Hearing on January 2, 2018.

4. **R-3041-17: A RESOLUTION** AUTHORIZING AND APPROVING AN AMENDMENT TO THE CITY OF RAYTOWN PERSONNEL MANUAL ADOPTED DECEMBER 20, 2016 RELATING TO A SOCIAL MEDIA POLICY. Point of Contact: Tom Cole, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Tom Cole, City Administrator, remained available for any discussion.

Alderman Greene, seconded by Alderman Moore, made a motion to adopt. The motion was approved by a vote of 9-0.

Ayes: Aldermen Greene, Moore, Black, Hunt, Aziere, Myers, Meyers, Van Buskirk, Mims  
Nays: None

5. **R-3042-17: A RESOLUTION** AUTHORIZING AND APPROVING AN AMENDMENT TO THE CITY OF RAYTOWN PERSONNEL MANUAL ADOPTED DECEMBER 20, 2016 RELATING TO A CHAPTER 4, EMPLOYMENT AND BENEFITS, SEPARATION FROM MUNICIPAL SERVICE; SECTION 4-24 REDUCTION IN FORCE; LAYOFF. Point of Contact: Tom Cole, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Tom Cole, City Administrator, remained available for any discussion.

Alderman Van Buskirk, seconded by Alderman Mims, made a motion to adopt.

Discussion explained that this amendment to the Personnel Manual has been reviewed by legal counsel.

Further discussion and research was requested by the Board before voting on the resolution's adoption.

Alderman Van Buskirk and Alderman Mims withdrew the motion to adopt.

Alderman Van Buskirk, seconded by Alderman Mims, made a motion to table to a date certain of December 5, 2017. The motion was approved by a vote of 9-0.

Ayes: Aldermen Van Buskirk, Mims, Moore, Meyers, Myers, Aziere, Black, Greene, Hunt  
Nays: None

## **CLOSED SESSION**

**Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:**

610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;

Alderman Myers, seconded by Alderman Mims, made a motion to adjourn and reconvene in Closed Session. The motion was approved by a vote of 9-0.

Ayes: Aldermen Myers, Mims, Aziere, Greene, Meyers, Black, Hunt, Van Buskirk, Moore

Nays: None

## **ADJOURNMENT**

The meeting adjourned at 9:59 p.m.

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Teresa M. Henry, MRCC  
City Clerk