

MINUTES
RAYTOWN BOARD OF ALDERMEN
DECEMBER 18, 2018
REGULAR SESSION No. 42
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.

OPENING SESSION

Mayor Michael McDonough called the December 18, 2018 Board of Aldermen meeting to order at 7:05 p.m. and Reverend Tim Mabbott of The Faiths of Raytown provided the invocation and led the pledge of allegiance.

Roll Call

Present: Alderman Jason Greene, Alderman Frank Hunt, Alderman Steve Meyers, Alderman Jim Aziere, Alderman Bonnaye Mims, Alderman Karen Black, Alderman Mark Moore, Alderman Ryan Myers

Absent: Alderman Bill Van Buskirk, Alderman Derek Ward

Public Comments

None

Communication from the Mayor

The mayor spoke regarding the following:
Mayor's Tree Lighting Ceremony on December 7, 2018
The 2018 holiday season
Alderman Van Buskirk's surgery

Communication from the City Administrator

Damon Hodges, City Administrator, provided an update on the City's current projects and plans.

Joe Willerth, City Attorney, spoke regarding Kapke & Willerth's time providing legal services for the City of Raytown.

Committee Reports

Alderman Meyers spoke regarding the Marketing Committee's progress.

Alderman Mims spoke regarding Joe Willerth's retirement as City Attorney and the April 2019 election filing.

STUDY SESSION

Bond Refinancing Update
Missy Wilson, Assistant City Administrator
Khaleen Dwyer, CFA, Vice President, Columbia Capital Management, LLC

Missy Wilson, Assistant City Administrator and Khaleen Dwyer, of Columbia Capital Management, provided a bond refinancing update.

There was no discussion.

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular December 4, 2018 Board of Aldermen meeting minutes.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Myers, Black, Hunt, Aziere, Greene, Moore, Meyers

Nays: None

Absent: Aldermen Van Buskirk, Ward

REGULAR AGENDA

OLD BUSINESS

2. **SECOND READING: Bill No. 6494-18, Section XX-D-5. AN ORDINANCE AMENDING CHAPTER 36 (STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES), ARTICLE V (FACILITIES IN PUBLIC RIGHT-OF-WAY), AND ADDING ARTICLE VI (SMALL WIRELESS FACILITIES) TO THE CODE OF ORDINANCES OF THE CITY OF RAYTOWN, FOR THE PURPOSE OF UPDATING THE CITY'S REQUIREMENTS FOR USE OF THE PUBLIC RIGHT-OF-WAY AND PERMITTING OF SMALL WIRELESS FACILITIES.** Point of Contact: Damon Hodges, City Administrator.

The ordinance was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, and Padraic Corcoran, of Williams & Campo, remained available for any discussion.

The ordinance was discussed.

Alderman Mims, seconded by Alderman Black, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 7-1-2.

Ayes: Aldermen Mims, Black, Hunt, Meyers, Myers, Greene, Aziere

Nays: Alderman Moore

Absent: Aldermen Ward, Van Buskirk

Alderman Moore, seconded by Alderman Myers, made a motion to amend the agenda and move R-3159-18 to be item 3 on the agenda. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Moore, Myers, Aziere, Hunt, Mims, Black, Meyers, Greene

Nays: None

Absent: Aldermen Ward, Van Buskirk

NEW BUSINESS

3. **R-3159-18: A RESOLUTION AUTHORIZING AND APPROVING A RIGHT-OF-WAY AGREEMENT WITH MCIMETRO ACCESS TRANSMISSION SERVICES CORP., D/B/A VERIZON ACCESS TRANSMISSION SERVICES.** Point of Contact: Damon Hodges, City Administrator

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, remained available for any discussion.

MCImetro and Verizon representatives presented on the agreement and remained available for any discussion.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt.

The resolution was discussed.

The motion was approved by a vote 7-1-2.

Ayes: Aldermen Myers, Mims, Hunt, Greene, Black, Aziere, Meyers

Nays: Alderman Moore

Absent: Aldermen Van Buskirk, Ward

4. **FIRST READING: Bill No. 6495-18, Section V-A. AN ORDINANCE** AUTHORIZING AND APPROVING AN AMENDMENT TO AN EMERGENCY MEDICAL SERVICES LICENSE TRANSFER AGREEMENT AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS PERTAINING THERETO. Point of Contact: Damon Hodges, City Administrator.

The ordinance was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, remained available for any discussion.

Alderman Mims, seconded by Alderman Greene, made a motion to suspend the rules and hold an immediate second reading. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Greene, Aziere, Meyers, Myers, Black, Hunt, Moore

Nays: None

Absent: Aldermen Ward, Van Buskirk

The ordinance was read by title only by Teresa Henry, City Clerk.

Alderman Aziere, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Aziere, Myers, Hunt, Mims, Greene, Moore, Black, Meyers

Nays: None

Absent: Aldermen Van Buskirk, Ward

5. **R-3165-18: A RESOLUTION** AMENDING THE FISCAL YEAR 2018-2019 BUDGET RELATED TO CAPITAL EXPENDITURES. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, remained available for any discussion.

Alderman Mims, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Black, Myers, Moore, Meyers, Greene, Hunt, Aziere

Nays: None

Absent: Aldermen Van Buskirk, Ward

6. **R-3157-18: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF A 2019 FORD F-550 OFF THE JOHNSON COUNTY, KANSAS COOPERATIVE PURCHASING CONTRACT IN AN AMOUNT NOT TO EXCEED \$47,057.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, remained available for any discussion.

The resolution was discussed.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt.

Discussion continued.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Mims, Meyers, Greene, Moore, Aziere, Hunt, Black

Nays: None

Absent: Aldermen Van Buskirk, Ward

7. **R-3158-18: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF A NEW AMBULANCE CONVERSION FROM OSAGE AMBULANCE/EMERGENCY SERVICES SUPPLY OFF THE ST. CHARLES COUNTY AMBULANCE DISTRICT BID IN AN AMOUNT NOT TO EXCEED \$131,397.00. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, remained available for any discussion.

Alderman Mims, seconded by Alderman Greene, made a motion to adopt.

The resolution was discussed.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Greene, Hunt, Moore, Black, Aziere, Myers, Meyers

Nays: None

Absent: Aldermen Ward, Van Buskirk

8. **FIRST READING: Bill No. 6496-18, Section V-A. AN ORDINANCE** AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE JACKSON COUNTY BOARD OF ELECTION COMMISSIONERS TO UTILIZE CITY HALL AS A POLLING PLACE FOR THE 2019 CALENDAR YEAR. Point of Contact: Teresa Henry, City Clerk.

The ordinance was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

Staff recommended a motion to suspend the rules and hold an immediate second reading.

Alderman Aziere, seconded by Alderman Moore, made a motion to suspend the rules and hold an immediate second reading. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Aziere, Moore, Hunt, Mims, Black, Meyers, Greene, Myers

Nays: None

Absent: Aldermen Ward, Van Buskirk

The ordinance was read for a second time by title only by Teresa Henry, City Clerk.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Myers, Meyers, Aziere, Black, Greene, Moore, Hunt

Nays: None

Absent: Aldermen Ward, Van Buskirk

9. **R-3160-18: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT WITH CENTRAL SALT LLC FOR THE PURCHASE OF SALT FOR THE PURPOSE OF TREATING ROADS AND BRIDGES IN INCLEMENT WEATHER IN AN AMOUNT NOT TO EXCEED \$60,000.00 FOR FISCAL YEAR 2018-2019. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, remained available for any discussion.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt.

The resolution as discussed.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Myers, Mims, Greene, Hunt, Meyers, Aziere, Black, Moore

Nays: None

Absent: Aldermen Van Buskirk, Ward

10. **R-3161-18: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH WINCAN, LLC FOR SOFTWARE UPGRADES AND SERVICE IN AN AMOUNT NOT TO EXCEED \$26,090.00 FOR FISCAL YEAR 2018-2019. Point of Contact: Damon Hodges, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, remained available for any discussion.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt.

The resolution was discussed.

The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Myers, Black, Hunt, Aziere, Greene, Moore, Meyers

Nays: None

Absent: Aldermen Van Buskirk, Ward

11. **R-3162-18: A RESOLUTION** AUTHORIZING AND APPROVING A SERVICES AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND COCHRAN HEAD VICK & CO., P.C. FOR ACCOUNTING SERVICES IN AN AMOUNT NOT TO EXCEED \$60,000.00 FOR FISCAL YEAR 2018-2019. Point of Contact: Missy Wilson, Assistant City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, remained available for any discussion.

The resolution was discussed.

Alderman Greene, seconded by Alderman Moore, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Greene, Moore, Hunt, Meyers, Myers, Aziere, Mims, Black

Nays: None

Absent: Aldermen Ward, Van Buskirk

12. R-3163-18: A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT BY AND BETWEEN TYLER TECHNOLOGIES, INC. AND THE CITY OF RAYTOWN, MISSOURI FOR MAINTENANCE OF WINDOWS-BASED SOFTWARE PROVIDED BY INTERACTIVE COMPUTER DESIGNS, INC. IN AN AMOUNT NOT TO EXCEED \$94,415.00 FOR FISCAL YEAR 2018-2019. Point of Contact: Missy Wilson, Assistant City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, remained available for any discussion.

The resolution was discussed.

Alderman Greene, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Greene, Black, Hunt, Moore, Aziere, Myers, Meyers, Mims

Nays: None

Absent: Aldermen Van Buskirk, Ward

13. R-3164-18: A RESOLUTION AMENDING THE FISCAL YEAR 2018-2019 BUDGET BY TRANSFERRING \$833,029.00 FROM UN-APPROPRIATED SURPLUS TO VARIOUS FUNDS TO ACCOMMODATE PRIOR YEAR ENCUMBRANCES WHICH WERE APPROVED IN FISCAL YEAR 2017-2018 BUT NOT EXPENDED DURING SUCH FISCAL YEAR. Point of Contact: Missy Wilson, Assistant City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, remained available for any discussion.

Alderman Meyers, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-2.

Ayes: Aldermen Meyers, Myers, Aziere, Mims, Greene, Black, Hunt, Moore

Nays: None

Absent: Aldermen Ward, Van Buskirk

Mayor McDonough wished everyone Happy Holidays.

Alderman Mims, seconded by Alderman Black, made a motion to adjourn. The motion as approved by a vote of 8-0-2.

Ayes: Aldermen Mims, Black, Hunt, Greene, Moore, Aziere, Meyers, Myers

Nays: None

Absent: Aldermen Van Buskirk, Ward

ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Teresa M. Henry, MRCC
City Clerk