

MINUTES
TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
DECEMBER 19, 2017
REGULAR SESSION NO. 17
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133

OPENING SESSION
7:00 P.M.

Mayor Michael McDonough called the December 19, 2017 Board of Aldermen meeting to order at 7:02 p.m. Timmy Hensel of River Church provided the invocation and led the pledge of allegiance.

Roll

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Karen Black, Alderman Frank Hunt, Alderman Jim Aziere, Alderman Jason Greene, Alderman Ryan Myers, Alderman Steve Meyers, Alderman Bill Van Buskirk, Alderman Bonnaye Mims

Absent: Alderman Mark Moore

Public Comments

Brian Morris, 7304 Sterling Ave, spoke regarding the rules for public comments.

Kathie Schutte spoke on behalf of Raytown Volunteers and Police Service Inc., 10000 E 59 Street, regarding its mission and upcoming events.

Communication from the Mayor

The Mayor highlighted the following:

- Attended the funeral of former Raytown Police Department Captain, Floyd Collins.
- Marion Beeler, former Raytown Police Department Chief, passed away.
- Scooter's Coffee opened their Raytown location.
- Fun House Pizza & Pub is closing after 53 years of service in the community.
- Benetti's Coffee Experience announced they will be closing.
- December 14, was the annual Volunteers Appreciation Dinner.

Communication from the City Administrator

Alderman Myers worked with the City Administrator to record an online video detailing how property taxes are calculated. City staff continues to work on refinancing the 350 HWY Live TIF. Auditors have begun the annual City audit. Public Works remains supplied and ready for any inclement weather that might occur.

Committee Reports

Alderman Black reported that the Ad Hoc Events Committee is creating a monthly event beginning in April 2018 called Raytown Prime Community Time to provide live music every third Saturday in the greenspace.

Alderman Meyers thanked Mayor McDonough for his many appearances as Santa at events throughout the community during the month of December.

Alderman Van Buskirk commented on the passing of Chief Marion Beeler and Captain Floyd Collins as well as the closing of Fun House Pizza & Pub.

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular December 5, 2017 Board of Aldermen meeting minutes.

Alderman Black, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Black, Mims, Hunt, Van Buskirk, Meyers, Myers, Greene, Aziere

Nays: None

Absent: Alderman Moore

REGULAR AGENDA

OLD BUSINESS

2. **SECOND READING: Bill No. 6453-17, Section V-A. AN ORDINANCE AUTHORIZING AND APPROVING A MUNICIPAL AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR INTERSECTION IMPROVEMENTS AT MO-350 AND RAYTOWN ROAD.** Point of Contact: Damon Hodges, Public Works Director.

The bill was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Public Works Director, remained available for any discussion.

Alderman Mims, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Mims, Black, Hunt, Greene, Van Buskirk, Aziere, Myers, Meyers

Nays: None

Absent: Alderman Moore

Became Ordinance 5585-17

3. **SECOND READING: Bill No. 6455-17, Section V-A. AN ORDINANCE AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE JACKSON COUNTY BOARD OF ELECTION COMMISSIONERS TO UTILIZE CITY HALL AS A POLLING PLACE FOR THE 2018 CALENDAR YEAR.** Point of Contact: Teresa Henry, City Clerk.

The bill was read by title only by Teresa Henry, City Clerk.

Teresa Henry, City Clerk, remained available for any discussion.

Alderman Mims, seconded by Alderman Greene, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Mims, Greene, Aziere, Meyers, Myers, Black, Hunt, Van Buskirk

Nays: None

Absent: Alderman Moore

Became Ordinance 5586-17

4. **R-3044-17: A RESOLUTION** AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT FOR INMATE SECURITY HOUSING SERVICES BY AND BETWEEN JOHNSON COUNTY, MISSOURI, SHERIFF'S OFFICE AND THE CITY OF RAYTOWN, MISSOURI IN AN AMOUNT NOT TO EXCEED \$15,000.00 FOR FISCAL YEAR 2017-2018. Point of Contact: Jim Lynch, Police Chief.

The resolution was read by title only by Teresa Henry, City Clerk.

Chief Lynch remained available for any discussion.

Discussion clarified that three civilian employees have been brought back to manage inmate security in the Police Department.

Alderman Greene, seconded by Alderman Meyers, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Greene, Meyers, Van Buskirk, Hunt, Mims, Aziere, Black, Myers

Nays: None

Absent: Alderman Moore

NEW BUSINESS

5. **R-3048-17: A RESOLUTION** AMENDING THE FISCAL YEAR 2017-2018 BUDGET RELATING TO TRANSPORTATION AND CAPITAL SALES TAX. Point of Contact: Briana Burrichter, Finance Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Briana Burrichter, Finance Director, remained available for any discussion.

Discussion compared this budgeting plan with other work done by the Budget Committee.

Alderman Mims, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 7-1-1.

Ayes: Aldermen Mims, Aziere, Myers, Black, Greene, Hunt, Van Buskirk

Nays: Alderman Meyers

Absent: Alderman Moore

6. **R-3049-17: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT FOR LEGAL SERVICES WITH KAPKE & WILLERTH, LLC FOR CITY ATTORNEY AND SPECIAL COUNSEL SERVICES AND APPROVING THE EXPENDITURE OF FUNDS WITH KAPKE & WILLERTH, LLC IN EXCESS OF \$15,000.00 BUT WITHIN BUDGETED AMOUNTS FOR FISCAL YEAR 2017-2018. Point of Contact: Tom Cole, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Tom Cole, City Administrator, remained available for any discussion.

Alderman Aziere, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Aziere, Black, Meyers, Greene, Van Buskirk, Myers, Mims, Hunt

Nays: None

Absent: Alderman Moore

7. **R-3050-17: A RESOLUTION** AUTHORIZING AND APPROVING A PROSECUTORIAL SERVICE AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND ROSS C. NIGRO, JR. Point of Contact: Tom Cole, City Administrator.

The resolution was read by title only by Teresa Henry, City Clerk.

Tom Cole, City Administrator, remained available for any discussion.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Mims, Myers, Hunt, Greene, Van Buskirk, Black, Aziere, Meyers

Nays: None

Absent: Alderman Moore

8. **R-3051-17: A RESOLUTION** AMENDING THE FISCAL YEAR 2017-2018 BUDGET BY TRANSFERRING \$757,514.00 FROM UN-APPROPRIATED SURPLUS TO VARIOUS FUNDS TO ACCOMMODATE PRIOR YEAR ENCUMBRANCES WHICH WERE APPROVED IN FISCAL YEAR 2016-2017 BUT NOT EXPENDED DURING SUCH FISCAL YEAR. Point of Contact: Briana Burrichter, Finance Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Briana Burrichter, Finance Director, remained available for any discussion.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Mims, Myers, Aziere, Hunt, Van Buskirk, Black, Meyers, Greene

Nays: None

Absent: Alderman Moore

9. **R-3052-17: A RESOLUTION** AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT BY AND BETWEEN TYLER TECHNOLOGIES, INC. AND THE CITY OF RAYTOWN, MISSOURI FOR MAINTENANCE OF WINDOWS-BASED SOFTWARE PROVIDED BY INTERACTIVE COMPUTER DESIGNS, INC. IN AN AMOUNT NOT TO EXCEED \$123,150.00 FOR FISCAL YEAR 2017-2018. Point of Contact: Briana Burrichter, Finance Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Briana Burrichter, Finance Director, remained available for any discussion.

Alderman Greene, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Greene, Mims, Van Buskirk, Hunt, Meyers, Aziere, Black, Myers

Nays: None

Absent: Alderman Moore

10. R-3053-17: A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH INDEPENDENT SALT COMPANY FOR THE PURCHASE OF SALT FOR THE PURPOSE OF TREATING ROADS AND BRIDGES IN INCLEMENT WEATHER IN A TOTAL AMOUNT NOT TO EXCEED \$60,000.00 FOR FISCAL YEAR 2017-2018. Point of Contact: Damon Hodges, Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Public Works Director, remained available for any discussion.

Alderman Aziere, seconded by Alderman Black, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Aziere, Black, Hunt, Greene, Myers, Meyers, Van Buskirk, Mims

Nays: None

Absent: Alderman Moore

11. R-3054-17: A RESOLUTION AUTHORIZING AND APPROVING THE PROFESSIONAL SERVICES OF STORM WATER INFRASTRUCTURE REPAIR IN THE CITY OF RAYTOWN, MISSOURI FROM D & D CUSTOM CONSTRUCTION AND APPROVING PROJECT EXPENSES FOR WOODSON ROAD AND LITTLE BLUE FOR A TOTAL AMOUNT NOT TO EXCEED \$30,000.00. Point of Contact: Damon Hodges, Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Public Works Director, remained available for any discussion.

Alderman Mims, seconded by Alderman Van Buskirk, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Mims, Van Buskirk, Hunt, Meyers, Myers, Greene, Aziere, Black

Nays: None

Absent: Alderman Moore

12. R-3055-17: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PYRAMID CONTRACTORS FOR THE 83RD STREET BRIDGE PROJECT IN A TOTAL AMOUNT NOT TO EXCEED \$1,578,110.00. Point of Contact: Damon Hodges, Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Public Works Director, remained available for any discussion.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Myers, Mims, Hunt, Greene, Van Buskirk, Black, Aziere, Meyers
Nays: None
Absent: Alderman Moore

13. **R-3056-17: A RESOLUTION** DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF RAYTOWN AS SURPLUS AND AUTHORIZING DISPOSITION OF SUCH PROPERTY BY AUCTION. Point of Contact: Damon Hodges, Public Works Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Damon Hodges, Public Works Director, remained available for any discussion.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 8-0-1.

Ayes: Aldermen Mims, Myers, Aziere, Greene, Meyers, Black, Hunt, Van Buskirk
Nays: None
Absent: Alderman Moore

DISCUSSION ITEM(S)

14. Future Board Meetings – Tom Cole, City Administrator

Tom Cole, City Administrator, presented information regarding the process for adding potential items to the April 2018 election ballot.

Aldermen and members of the Ad Hoc Committee to Review Revenue Enhancement spoke regarding potential ballot items.

The discussion of this topic will continue at the upcoming work sessions and meetings.

ADJOURNMENT

Alderman Myers, seconded by Alderman Mims, made a motion adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 8:55 p.m.

Teresa M. Henry, MRCC
City Clerk