

ANNUAL BUDGET



FISCAL YEAR 2018-2019

TABLE OF CONTENTS

| | |
|---|-----|
| Adopted Budget Resolution..... | 1 |
| <u>Welcome</u> | |
| Budget Transmittal Letter | 5 |
| Budget Summary – All Funds | 7 |
| Elected Officials | 8 |
| Appointed Officials | 9 |
| History of Raytown | 10 |
| City Organizational Chart | 11 |
| <u>Budget Structure and Policies</u> | |
| Fund Structure | 15 |
| Budget Funds and Their Purpose..... | 16 |
| Fiscal Policies | 17 |
| Summary of Significant Accounting Principles..... | 20 |
| The Budget Cycle | 23 |
| Budget Management Policies..... | 25 |
| <u>General Fund</u> | |
| General Fund Summary..... | 29 |
| General Fund Revenues | 30 |
| City Wide | 33 |
| Governing Body | 37 |
| Administration | 41 |
| Police..... | 47 |
| Finance..... | 53 |
| Law..... | 59 |
| Court..... | 63 |
| Public Works..... | 67 |
| Emergency Medical Services | 73 |
| Community Development..... | 79 |
| <u>Park Fund</u> | |
| Park Fund Summary | 87 |
| Park Fund Revenues | 88 |
| Parks | 89 |
| <u>Transportation Sales Tax</u> | |
| Transportation Sales Tax Summary | 95 |
| Transportation Sales Tax Revenues | 96 |
| Transportation Sales Tax | 97 |
| <u>Capital Sales Tax</u> | |
| Capital Sales Tax Summary..... | 101 |
| Capital Sales Tax Revenues | 102 |
| Capital Sales Tax..... | 103 |

Public Safety Sales Tax

Public Safety Sales Tax Summary 107
Public Safety Sales Tax Revenues 108
Public Safety Sales Tax - Police 111
Public Safety Sales Tax – Emergency Medical Services 115

Risk Management Fund

Risk Management Summary 119
Risk Management Revenues 120
Risk Management 121

Tax Increment Financing

TIF Summary 125
TIF Revenues 126
TIF 127

Storm Water

Storm Water Summary 131
Storm Water Revenues 132
Storm Water 133

Capital Improvement

Capital Improvement Summary 137
Capital Improvement Revenues 138
Capital Improvement 139

Sewer

Sewer Summary 143
Sewer Revenues 144
Sewer - Finance 147
Sewer – Public Works 153

A RESOLUTION AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2018-2019

WHEREAS, the Board of Aldermen has appointed the City Administrator as the Budget Officer; and

WHEREAS, the Board of Aldermen has adopted a fiscal year that begins on November 1 of each year and ends on October 31 of the following year; and

WHEREAS, the Budget Officer has prepared a proposed budget for Fiscal Year 2018-2019 and submitted it to the Board of Aldermen, in accordance with Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen has studied, examined and discussed the proposed budget in numerous public meetings and amended the recommended budget with such revisions, alterations, increases or decreases as the Board deemed advisable; and

WHEREAS, the total expenditures from the various funds in the recommended budget, as amended by the Board of Aldermen, do not exceed the estimated revenues to be received plus any unencumbered balances, as required by Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City to adopt the Fiscal Year 2018-2019 Budget attached hereto and made a part hereof by reference;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the following amounts are appropriated for the fiscal year beginning November 1, 2018 and ending October 31, 2019 from the funds designated below for the spending departments and programs receiving funds therefrom:

2018-2019 Budget

| | |
|-------------------------------|-------------------------|
| General Fund | 12,925,240.00 |
| Parks | 1,047,733.00 |
| Transportation Sales Tax Fund | 1,933,000.00 |
| Capital Sales Tax | 1,450,250.00 |
| Public Safety Sales Tax | 1,802,739.00 |
| Risk Management | 113,300.00 |
| TIF | 3,167,740.00 |
| Storm Water | 230,200.00 |
| Capital Improvement | 31,520.00 |
| Sanitary Sewer | 7,551,594.00 |
| Total Expenditures | \$ 30,253,316.00 |

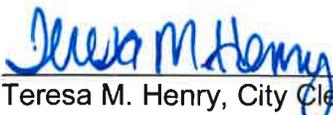
FURTHER THAT said Funds are appropriated to each program and department in accordance with the 2018-2019 Estimated Revenues, Adopted Appropriations and Fund Balances, as set out in the City Administrator's 2018-2019 Recommended Budget for Raytown, in the detail and for the purposes contained and set forth therein, which is hereby approved by the Board of Aldermen and incorporated herein by reference;

FURTHER THAT said budget is hereby approved and adopted, including the following information:

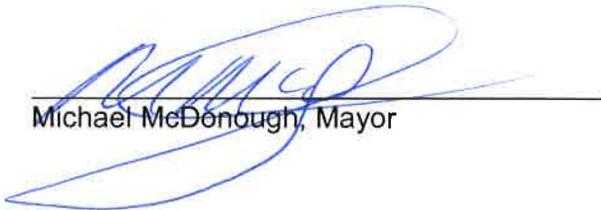
- a. A budget message, describing the important features of the budget and major changes from the preceding year;
- b. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund and source;
- d. Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity and object;
- e. The amount required for the payment of interest, amortization and redemption charges on the debt of the political subdivision; and
- f. A general budget summary.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 16th day of October, 2018.

ATTEST:

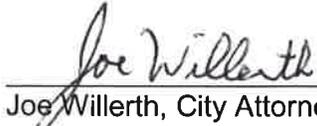


Teresa M. Henry, City Clerk



Michael McDonough, Mayor

Approved as to form:



Joe Willerth, City Attorney

WELCOME



CITY ADMINISTRATOR'S OFFICE
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133-3993
PHONE: 816-737-6003 - FAX: 816-737-6097

October 11, 2018

Mayor Michael McDonough and Board of Aldermen
City of Raytown
10000 E. 59th Street
Raytown, MO 64133

Mayor and Board of Aldermen:

We are pleased to present the 2018-19 operating budget for Board of Aldermen consideration. The budget process began in June 2018 and culminates with final budget approval. We appreciate the involvement of the City Departments and the Board of Aldermen in the budgeting process. We continue exploring and encouraging the identification of areas for future revenue streams and savings.

In the General Fund, we requested that each Department provide a budget with expenditures as close to flat as possible when compared to last year. We believe the Departments have done their best to accomplish that directive. Staff has been very cognizant of controlling costs in the 2017-18 budget which is expected to result in an increase in the General Fund balance for the first time since the year ended October 31, 2014. The 2018-19 budget includes a 2% cost of living adjustment increase in wages for employees. All Police and EMS personnel related costs are budgeted in the General Fund in the 2018-19 budget to simplify the payroll and financial reporting process. Previously, some of the Police and EMS personnel costs were budgeted in the Public Safety Sales Tax Fund (PSST Fund). A budgeted transfer in totaling \$1,760,562 from the PSST Fund will assist in partially funding those public safety expenditures. After much consideration by the Board of Aldermen and Management, the City entered into an agreement to transfer the EMS operations to the Raytown Fire Protection District (Fire District) effective November 17, 2018. The financial considerations related to the agreement are included in the 2018-19 budget.

The projected Park Fund budgeted revenues are \$12,750 greater than the 2017-18 budget, and budgeted expenditures reflect a reduction of \$61,770.

In the Public Safety Sales Tax Fund, budgeted expenditures are projected to increase \$457,852 over the 2017-18 budget (\$357,705 Police and \$100,147 EMS). These amounts are reflected in the transfer out amounts to the General Fund and are primarily related to pension plan funding and the transition of EMS to the Fire District. In comparison to the 2017-18 Budget, budgeted revenues are projected to increase \$132,820 over the 2017-18 budget due to the changes in TIF revenue accounting.

Capital Improvement Sales Tax Fund budgeted expenditures are projected to exceed budget revenues by \$434,250 but remain less than the total projected available funds. All expenditures in this fund are one-time capital related purchases or projects. Budgeted capital expenditures by department include: City-wide \$117,000, Administration \$45,000, Police \$184,700, Public Works \$869,000, EMS Transfer \$197,350, and Community Development \$35,000.

Transportation Sales Tax Fund budgeted expenditures are projected to exceed budget revenues by \$114,600 but remain less than the total projected available funds. All expenditures in this fund are for transportation-related repair and maintenance or projects. The most significant budgeted project is the Hwy 350 and Raytown Road project totaling \$1,570,000. Project Costs are divided between the Transportation Sales Tax Fund of \$1,120,000 and the Capital Improvement Sales Tax Fund of \$450,000. It is anticipated that \$637,000 in Federal funds will be received as a reimbursement of project costs.

The projected Sanitary Sewer Fund budgeted revenues exceed budgeted expenditures by \$129,729. The City engaged Burns & McDonnell Engineering Company, Inc. to conduct a sewer rate study. The study recommended a sewer rate increase of 10% for the 2018-19 budget year to offset the continued rate increases from Little Blue Valley Sewer District and KCMO Water Services as well as provide some funding for repair and maintenance of the sewer lines. Our long-term goal for the Sewer Fund is to establish a sustainable annual repair program that allows for rehabilitation of existing infrastructure without taking on additional debt.

The Storm Water Fund budgeted revenues are projected to exceed budgeted expenditures by \$3,000. This fund is utilized to account for storm water emergencies, scheduled repairs and maintenance projects. The primary funding for the Storm Water Fund comes from a transfer in from the General Fund of \$150,000.

The Tax Increment Financing (TIF) Fund budgeted revenues exceed budgeted expenditures by \$5,660. City management is pursuing the potential refunding of the Series 2007 Annually Appropriation Supported Tax Increment and Sales Tax Revenue Bonds to reduce future debt service requirements. Revenues include a budgeted transfer of \$200,000 from the General Fund.

The Capital Fund is used to account for economic development projects and large capital projects. While this Fund is considered during the budget process, the actual use of available funds will be considered at the time of project approval.

The Risk Management Fund accounts for certain aspects of the City's risk management activities. Should settled claims exceed available funds, a transfer from the General Fund would be necessary.

The proposed budget focuses on projects and programs that benefit our residents while also adhering to the financial constraints of our revenue. Various proposed transportation, capital improvement projects and economic development efforts will continue to benefit our businesses and residents.

To protect the City's financial condition while achieving the goals outlined in this budget, a conservative and cautious approach was taken in projecting revenues and budgeting expenditures. The FY 2018-19 Budget plan presented to you will fund the personnel and basic operating costs to assure each Department continues to function and provides essential services to the citizens.

We would like to thank the Mayor and Board of Aldermen for providing direction in order to assist in the development of the FY 2018-19 Budget document as we continue to address the challenges and opportunities presented for our local government.

Respectfully submitted,



Damon Hodges
Co-Interim City Administrator
Assistant City Administrator/
Public Works Director



Missy Wilson
Co-Interim City Administrator
Assistant City Administrator/
Interim Finance Director
Economic Development Administrator

Revenues and Other Financing Sources

| | General | Park | Trans. Sales Tax | Capital Sales Tax | Public Safety Sales Tax | Tax Increment Finance | Risk Management | Storm Water | Capital Improvement Projects | Sanitary Sewer | Total |
|---|-------------------|----------------|------------------|-------------------|-------------------------|-----------------------|-----------------|----------------|------------------------------|------------------|-------------------|
| Property Taxes | \$ 1,182,000 | \$ 586,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,768,000 |
| Franchise Taxes | 3,635,000 | - | - | - | - | - | - | - | - | - | 3,635,000 |
| General Sales Taxes | 2,639,000 | 277,000 | 1,175,400 | 994,000 | 1,484,000 | - | - | 81,400 | - | - | 6,650,800 |
| Other Taxes | 1,240,000 | - | - | - | - | - | - | - | - | - | 1,240,000 |
| Municipal Court Receipts | 411,550 | - | - | - | - | - | - | - | - | - | 411,550 |
| Grants | 19,600 | - | 637,000 | - | - | - | - | - | - | - | 656,600 |
| Service Charges | 1,163,450 | 103,500 | - | - | - | - | - | - | - | 7,394,000 | 8,660,950 |
| Licenses & Permits | 354,200 | - | - | - | - | - | - | - | - | - | 354,200 |
| Miscellaneous | 85,700 | 28,100 | 6,000 | 22,000 | 10,000 | 2,973,400 | 55,000 | 1,800 | 81,000 | 287,323 | 3,550,323 |
| Total Revenues | 10,730,500 | 994,600 | 1,818,400 | 1,016,000 | 1,494,000 | 2,973,400 | 55,000 | 83,200 | 81,000 | 7,681,323 | 26,927,423 |
| Transfer in from Other Funds | 1,760,562 | - | - | - | - | 200,000 | - | 150,000 | - | - | 2,110,562 |
| Total Revenues and Other Financing Sources | 12,491,062 | 994,600 | 1,818,400 | 1,016,000 | 1,494,000 | 3,173,400 | 55,000 | 233,200 | 81,000 | 7,681,323 | 29,037,985 |

Expenditures - by type

| | | | | | | | | | | | |
|---------------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|-------------------|------------------|---------------------|----------------------|
| Personnel Services | \$ 8,336,022 | \$ 647,301 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,060,041 | \$ 10,043,363 |
| Supplies, Services, and Charges | 3,190,287 | 204,932 | 248,000 | 2,200 | 13,305 | 204,840 | 113,300 | 7,200 | 31,520 | 4,691,989 | 8,707,573 |
| Repairs & Maintenance | 449,341 | 79,550 | 665,000 | - | - | - | - | 223,000 | - | 232,950 | 1,649,841 |
| Utilities | 599,590 | 65,050 | - | - | 28,872 | - | - | - | - | 16,120 | 709,632 |
| Capital Expenditures | - | 50,900 | 1,020,000 | 1,448,050 | - | - | - | - | - | 270,000 | 2,788,950 |
| Debt Service | - | - | - | - | - | 2,962,900 | - | - | - | 1,280,494 | 4,243,394 |
| Transfer to other funds | 350,000 | - | - | - | 1,760,562 | - | - | - | - | - | 2,110,562 |
| Total | \$ 12,925,240 | \$ 1,047,733 | \$ 1,933,000 | \$ 1,450,250 | \$ 1,802,739 | \$ 3,167,740 | \$ 113,300 | \$ 230,200 | \$ 31,520 | \$ 7,551,594 | \$ 30,253,316 |

Appropriations and Transfers Out

| | | | | | | | | | | | |
|---|-------------------|------------------|------------------|------------------|------------------|------------------|----------------|----------------|---------------|------------------|-------------------|
| City-Wide | \$ 162,777 | \$ - | \$ 60,000 | \$ 117,000 | \$ - | \$ 3,167,740 | \$ - | \$ - | \$ 27,000 | \$ - | \$ 3,534,517 |
| Mayor/Board | 267,148 | - | - | - | - | - | - | - | - | - | 267,148 |
| City Administration | 772,941 | - | - | 45,000 | - | - | 113,300 | - | - | - | 931,241 |
| Police Department | 5,648,118 | - | - | 184,700 | 42,177 | - | - | - | - | - | 5,874,995 |
| Finance | 498,159 | - | - | 2,200 | - | - | - | - | 4,520 | 1,544,947 | 2,049,825 |
| Law | 127,920 | - | - | - | - | - | - | - | - | - | 127,920 |
| Municipal Court | 338,374 | - | - | - | - | - | - | - | - | - | 338,374 |
| Public Works | 2,160,418 | - | 1,873,000 | 869,000 | - | - | - | 230,200 | - | 6,006,647 | 11,139,265 |
| Emergency Medical Ser. | 1,743,693 | - | - | 197,350 | - | - | - | - | - | - | 1,941,043 |
| Community Development | 855,693 | - | - | 35,000 | - | - | - | - | - | - | 890,693 |
| Parks & Recreation | - | 1,047,733 | - | - | - | - | - | - | - | - | 1,047,733 |
| Total Appropriations | 12,575,240 | 1,047,733 | 1,933,000 | 1,450,250 | 42,177 | 3,167,740 | 113,300 | 230,200 | 31,520 | 7,551,594 | 28,142,754 |
| Transfer to other funds | 350,000 | - | - | - | 1,760,562 | - | - | - | - | - | 2,110,562 |
| Total Appropriations and transfers out | 12,925,240 | 1,047,733 | 1,933,000 | 1,450,250 | 1,802,739 | 3,167,740 | 113,300 | 230,200 | 31,520 | 7,551,594 | 30,253,316 |

Revenues over (under) budgeted appropriations

| | | | | | | | | | | | |
|----------------------------------|----------------|---------------|----------------|----------------|----------------|----------|---------------|----------|----------|----------|------------------|
| | (434,178) | (53,133) | (114,600) | (434,250) | (308,739) | 5,660 | (58,300) | 3,000 | 49,480 | 129,729 | (1,215,331) |
| Fund balance appropriated | 434,178 | 53,133 | 114,600 | 434,250 | 308,739 | - | 58,300 | - | - | - | 1,403,200 |

Revenues over (under) budgeted appropriations

| | | | | | | | | | | | |
|--|------|------|------|------|------|----------|------|----------|-----------|------------|------------|
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,660 | \$ - | \$ 3,000 | \$ 49,480 | \$ 129,729 | \$ 187,869 |
|--|------|------|------|------|------|----------|------|----------|-----------|------------|------------|

ELECTED OFFICIALS

Raytown is governed by a ten-member Board of Aldermen, which meets in a regular business session on the first and third Tuesday of the month. The Mayor leads the Board and is elected on a citywide basis. Aldermen are elected by the residents of their respective Wards. The Mayor and the Aldermen serve for four-year terms with no term limitations.

MAYOR

Mike McDonough (April 2015)

BOARD OF ALDERMEN

WARD ONE

Karen Black (April 2015)

Frank Hunt (April 2017)

WARD TWO

Jim Aziere (April 2015)

Jason Greene (April 2017)

WARD THREE

Mark Moore (April 2015)

Ryan Myers (April 2017)

WARD FOUR

Steve Meyers (April 2015)

Bill Van Buskirk (April 2017)

WARD FIVE

Derek Ward (April 2018)

Bonnaye Mims (April 2017)

In addition to the Board of Aldermen and the Mayor, residents of Raytown elect the following positions:

ELECTED CHIEF OF POLICE

Jim Lynch (April 2017)

ELECTED JUDGE

Traci Fann (April 2017)

ELECTED COLLECTOR

Kathie Schutte (April 2015)

These positions are elected at large and serve four-year terms with no term limitations.

APPOINTED OFFICIALS

The Mayor and Board appoint a City Administrator to handle the day to day administrative duties. The City Administrator is responsible for policy implementation, budget development and implementation, and other duties as assigned by the Mayor and the Board. The City Administrator also makes recommendations on the appointment of other key staff members, and is responsible for managing them.

INTERIM CO-CITY ADMINISTRATOR

Damon Hodges and Missy Wilson

CONTRACT CITY ATTORNEY

Kapke & Willerth L.L.C.

CITY PROSECUTOR

Ross Nigro

CITY CLERK

Teresa Henry

DIRECTOR OF COMMUNITY DEVELOPMENT

Ray Haydaripoor

DIRECTOR OF EMS

Doug Jonesi

INTERIM DIRECTOR OF FINANCE

Missy Wilson

DIRECTOR OF PARKS

Dave Turner

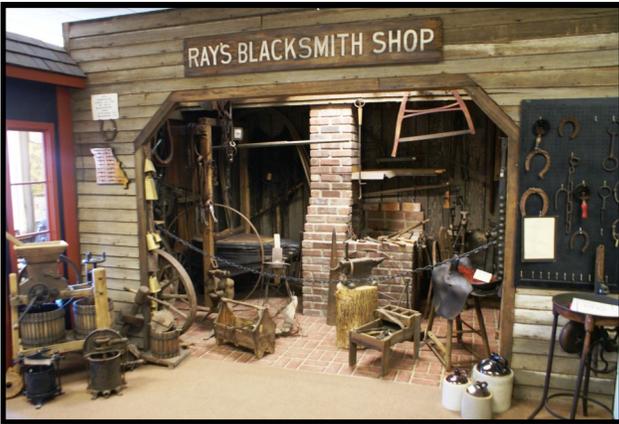
DIRECTOR OF PUBLIC WORKS

Damon Hodges

ECONOMIC DEVELOPMENT ADMINISTRATOR

Missy Wilson

A Brief History of Raytown, Missouri



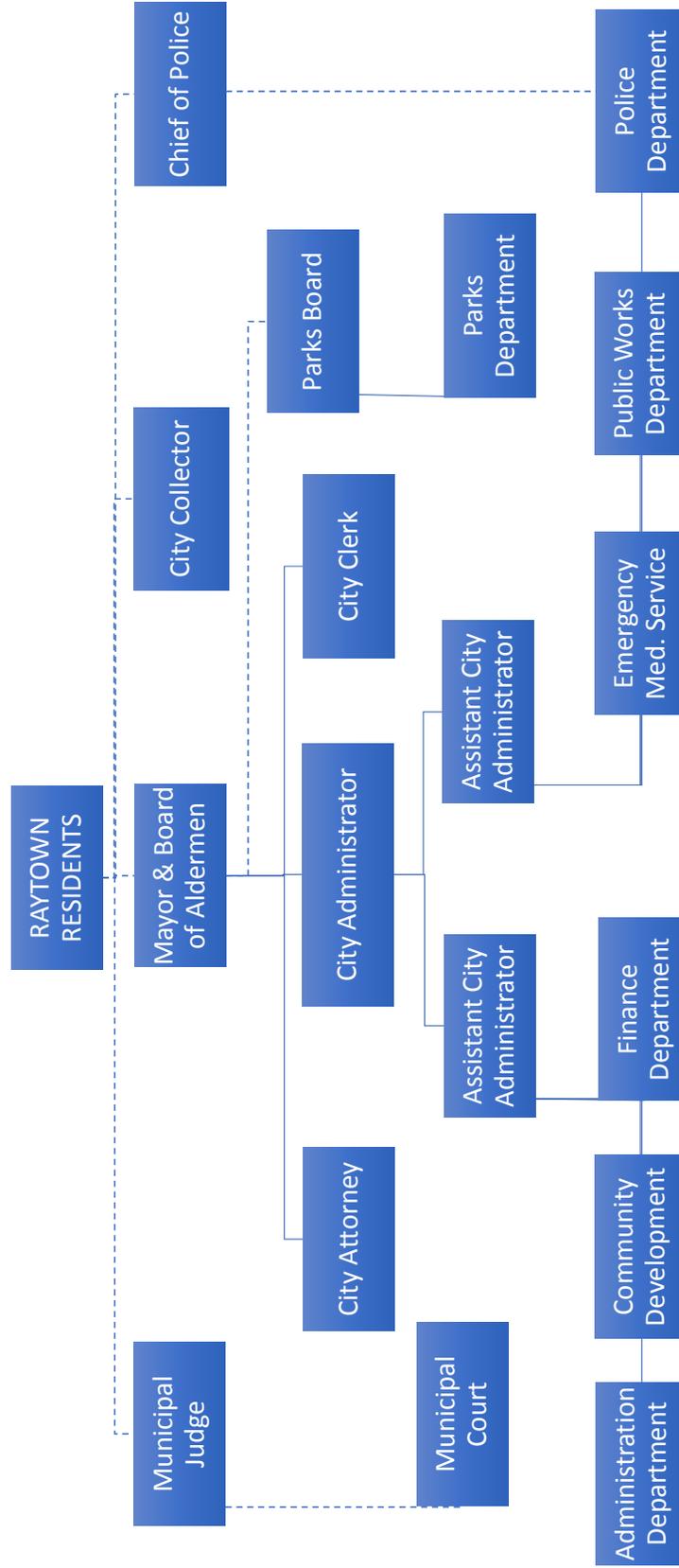
The state of Missouri was admitted to the Union in 1821. At this time, Jackson County was not part of the state, but the treaty of 1826 added this land at a cost of \$800.00. Townships were surveyed in 1826, and in 1827 the county was formed and named for our seventh president, Andrew Jackson. The land in township 49 was accidentally not put up for sale and was therefore referred to as "The Lost Township." Families lived

there, however, and were known as "squatters" since they did not own the land. After a survey in 1843, the land was sold and the "squatters" became landowners. The opening of the Santa Fe Trail increased the number of people coming into the township, as this area was the final "jumping off" point for settlers and adventurers heading west. Cattle, oxen, fruits and vegetables were purchased from the farmers already in the area. Soon blacksmiths, wagon makers and iron workers were coming from the east to add their much-needed skills to the growing number of wagon trains.

William Ray, born in Butler County, Ohio, in 1808 was a blacksmith who moved to Jackson County around 1848 and established his shop right on the Santa Fe Trail. His wife, Nancy, and their seven children accompanied him. Nancy died in 1849, probably during a severe cholera epidemic, and William then married a widowed mother of seven children, Ailcy Dealy Prine Hocker. William and Ailcy then added five children of their own to the family. By 1860, William Ray's blacksmith shop was well established on what is now the intersection of 63rd & Raytown Road. He purchased the seven acres of land for \$72.16. At this time, the citizens of the area began clamoring for more and better roads to Kansas City and Independence where the major markets for their goods existed. The following appears in the Jackson County Court minutes, Book B, page 98, February, 1860, Order 929.66.S. Davenport Petition: "The Undersigned your petitioners would respectfully represent that they, as well as many citizens of the county are much grieved and bothered for the want of a county road leading from their neighborhood in the direction of Independence. They therefore, pray your honors to appoint commissioners to lay out a county road from William Ray's shop on the Santa fee (sic) road in a southerly direction, crossing Little Blue at the Rockford (sic) and intersecting the high grove road near Abraham Chrisman...."

The commissioners were appointed and consequently laid out and approved what is now Raytown Road. William Ray's shop, therefore, became a geographic landmark and is mentioned twenty-seven times in the next fourteen months of county court proceedings. William Ray himself appears to have been something of a landmark also, for by 1858, his neighbors were referring to the town as "Ray's Town," and eventually, "Raytown." Henry Ray describes his grandfather as a "quiet person with dark hair and blue eyes, stocky build, and a little over medium height." William Ray and his family moved to Oregon to be with his married children. He died on August 18, 1874. A marker today stands on the site of his blacksmith shop in his memory.

City Organizational Chart



BUDGET STRUCTURE AND POLICIES

FUND STRUCTURE

The City budget is divided into 10 different funds which fall into two broad categories:

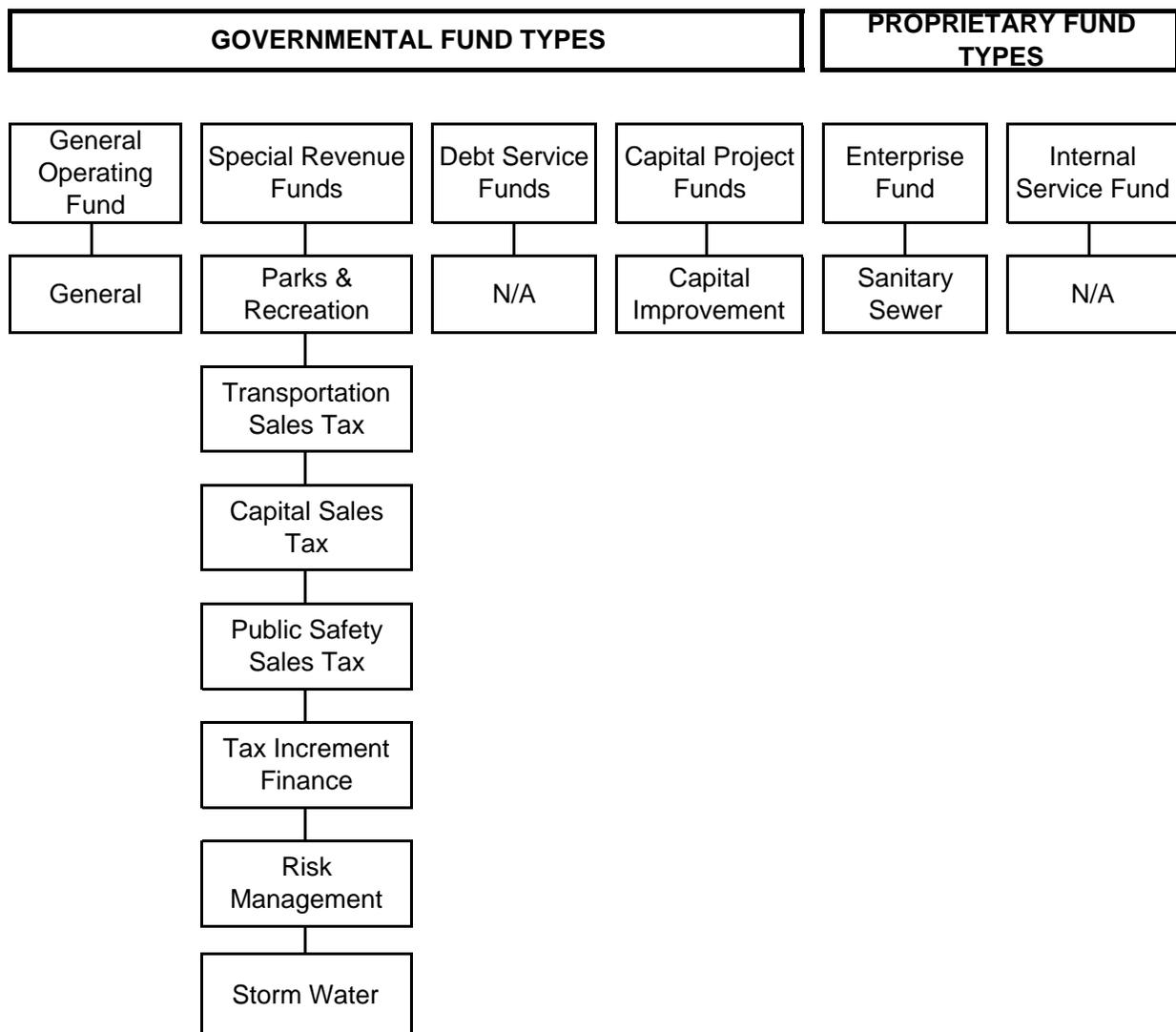
For information on the City's non-budgeted funds, go to the Budget Policies section of this document.

Governmental Fund Types

Governmental Funds are those which rely on taxes or for support and include the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds.

Proprietary Fund Types

Proprietary Funds rely on user charges for support and include the Enterprise Fund, and the Internal Services Funds. The Enterprise Fund provides services to and collect fees from the general public. The Internal Services Fund provide services to and collect fees from City departments that are directly benefitted.



Listing of Budgeted Funds and their purpose

General Fund

Used to account for all financial resources applicable to the general operations of City government, which are not accounted for in other funds. All general operation revenues, which are not restricted or designated as to use by outside sources, are recorded in the General Fund

Special Revenue Funds

Park- Used to account for all activities in the Parks Department.

Transportation Sales Tax- Used to account for the voter-approved sales tax for the maintenance and construction of City streets, and the design and coordination of citywide public projects.

Capital Sales Tax- Used to account for the voter-approved sales tax for the maintenance and construction of capital projects.

Public Safety Sales Tax- Used to account for the voter-approved sales tax for the public safety.

Tax Increment Finance- Used to account for all TIF projects.

Risk Management- Used to account for all insurance related expenses not directly attributable to any one department or fund.

Storm Water- Used to account for voter-approved sales tax for maintenance and improvements for City storm water.

Capital Project Funds

Capital Improvement Projects- Used to account for the revenues and expenditures paid for maintaining and improving the City's streets and storm sewer system.

Enterprise Funds

Sanitary Sewer- Used to account for the revenues and expenses resulting from operation of the sanitary sewer system.

Non-Budgeted Funds

Only appropriated funds will be deliberated in this document. The City maintains several other funds that are not required to be appropriated annually. These funds are disclosed here. More information about these funds can be found in the City's Annual Financial Statements.

Trust & Agency Funds

Civilian Pension- Used to account for the revenues and expenditures of the Civilian Pension Fund.

Police Pension- Used to account for the revenues and expenditures of the Police Pension Fund.

350 Highway TDD- Used to administer and track revenue and expenses for 350 Hwy TDD.

Fiscal Policies

Purpose: Raytown has an important responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely and to plan the adequate funding of services and facilities desired and needed by the public.

Our purpose in establishing a formal set of fiscal policies is to ensure that the public's trust is upheld. By adopting a set of fiscal policies, the City will be establishing the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing outstanding local government services.

Our fiscal policy has specific objectives designed to ensure our continued fiscal well-being. These objectives are:

- 1.) To protect the governing body's policy-making ability by ensuring that important policy decisions are not controlled by financial problems or emergencies.
- 2.) To enhance the City's policy making ability by providing accurate information on program and operating costs.
- 3.) To assist in sound management of the City government by providing accurate and timely information on current and anticipated financial conditions.
- 4.) To provide sound principles to guide the important decisions of the City, which have significant fiscal impact.
- 5.) To set forth operational principles, which minimize the cost and financial risk of the City consistent with the services, desired by the public.
- 6.) To employ revenue policies, which prevent undue or unbalanced reliance on any one source which distribute the cost of services fairly, and which provide adequate funds to operate desired programs.
- 7.) To provide and maintain essential public facilities, utilities, infrastructure and capital (physical) plant.
- 8.) To protect and enhance the City's credit rating.
- 9.) To insure the legal use of all City funds through efficient systems of financial security and internal controls.

I. Revenue Policy

1. A diversified and stable revenue system will be maintained to shelter the City from short run fluctuations in any one revenue source.
2. Each existing and potential revenue source will be re-examined annually to ensure that they are kept current.
3. One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund mainstream operational services.
4. All revenue forecast shall be conservative.

5. All City funds shall be (a) safely invested, (b) with a sufficient level of liquidity to meet cash flow needs, and (c) invested at the maximum yield possible consistent with our debt policy. One hundred percent (100%) of all idle cash will be continuously invested.
6. The General Fund will develop and maintain a seventeen percent (17%) cash flow reserve where practicable. The Public Safety Sales Tax Fund will maintain fifteen percent (15%) operating expense cash reserve as identified in the election process. All other tax funds and the sewer fund will maintain a five percent (5%) cash flow reserve where practicable.

II. Operating Budget Policy

1. The City shall maintain a balanced budget. This means that all operating expenses shall not exceed operating revenues and appropriated fund balance in the recommended budget. Any one-time revenue source, such as under spending or fund balance, shall only be used for one-time expenses that do not add to the fixed operating cost.
2. Regular reports comparing actual to budgeted expenditures are available to each department from the Financial Management System to keep them abreast of the City's expenditures.
3. Before the City undertakes any agreements that create fixed cost, the cost implications, both operating and capital, of such agreements will be fully determined for the current and future years.
4. Estimates of all non-salary benefits, such as social security, pension, and insurance, and their impact on future budgets shall be annually assessed.
5. Cost analysis of salary increases will include the effect of such increases on the City share of related fringe benefits.
6. All salaries will be annualized, and all salary increases will be annualized for budget purposes regardless of when the increase is given.

III. Capital Improvements

1. The City will determine and use the most effective and efficient method for financing all new capital projects.
2. The City will develop and maintain a five (5) year Capital Improvements Plan (CIP).

IV. Accounting Policy

1. The City will maintain high standards of accounting by following Generally Accepted Accounting Principles, (GAAP) in accordance with the standards developed by the Government Accounting Standards Board (GASB) and endorsed by the Government Finance Officers Association (GFOA).
2. An independent annual audit will be performed by a public accounting firm who will issue an official opinion on the annual financial statements and a management letter detailing areas that need improvement.
3. Full disclosure will be provided in the financial statements and bond representations.

4. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis, with a thorough analysis and adjustment.
5. The accounting system will provide monthly information about cash positions and investment performances.
6. The City will annually submit documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

V. Debt Policy

1. Capital projects, financed through bond proceeds, shall be financed for a period not to exceed the useful life of the project.
2. Long-term borrowing will be confined to capital improvements too large for current operating and one-time revenues.

Summary of Significant Accounting Principals

The general-purpose financial statements of the City are prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the City's significant accounting policies.

Reporting Entity

As required by GAAP, the City's general-purpose financial statements include the transactions of all funds of the City and its component units.

Basis of Presentation

The accounts of the City are organized on the fund basis, each fund is considered to be a separate accounting entity.

The operations of each fund are accounted for by providing a separate set of self-balancing accounts, which comprise its assets, deferred outflows, liabilities, deferred inflows, equities, revenues and expenditures or expenses. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the general-purpose financial statements.

The following fund types and account groups are used by the City:

Governmental Fund Types

Governmental Funds are those funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position.

The following are the City's governmental fund types:

The General Fund is the principal fund of the City and accounts for all financial transactions not accounted for in other funds. The general operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are financed through revenues received by the General Fund.

Special Revenue Funds are operating funds used to account for certain property taxes, grant funds and other special revenues legally restricted for specific purpose.

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal, interest and other related costs of the City's general long-term debt.

Capital Project Funds are used to account for financial resources designated to construct general fixed assets that, by their nature, may require more than one budgetary cycle for completion.

Proprietary Fund Types

Proprietary Funds are those in which the measurement focus is upon determination of net income. The City's proprietary funds include an Enterprise Fund and Internal Service Funds.

Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost (expenses, including depreciation) of providing the goods or services to the general public on a continuing basis be financed or recovered through user charges, or where the periodic determination of net income is deemed appropriate.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost-reimbursement basis.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations or other governmental units and/or other funds.

Expendable Trust and Agency Funds - Expendable Trust Funds are accounted for in essentially the same manner as Governmental Funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Nonexpendable and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds.

Basis of Accounting

Basis of accounting refers to when revenues, expenses, transfers and the related assets and liabilities are recognized in the accounts and reported in the general-purpose financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental, Expendable Trust and Agency Funds utilize the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (e.g., when they become both measurable and available). Measurable means the amount of the transaction that can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Application of the "susceptibility to accrual" criteria requires judgement, consideration of the materiality of the item in question, and due regard for the practicality of accrual, as well as consistency in application.

Significant revenues, which are considered susceptible to accrual, include property, sales and other related taxes, interest and certain State and Federal grants and entitlements. Certain revenues, which are measurable and susceptible to accrual, but not yet available, are reported as deferred revenue and recognized as revenue when collected. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash because they are not measurable until actually received.

Under the modified accrual basis of accounting, expenditures are recognized in the accounting period in which the related fund liability is incurred except for interest on long-term debt, which is recognized when due, and prepaid expenses, which are not recorded. Encumbrances are not recognized as expenditures; however, open encumbrances are reported as reservations of fund balance since the commitments will be honored in subsequent years.

The accrual basis of accounting is utilized by the Enterprise Fund, the Internal Service Funds, the Nonexpendable Trust Fund and the Pension Trust Fund. Under this basis of accounting, revenues are recognized when earned and expenses are recorded when liabilities are incurred.

Unencumbered appropriations lapse at the end of the fiscal year. Appropriations in the Governmental Fund Types are charged as encumbrances when commitments are made. Fund balances are reserved for outstanding encumbrances, which serve as authorization for expenditures in the subsequent year.

Under state law, control of budget appropriations is exercised at the fund level.

The Budget Cycle

An annual budget prepared under the modified accrual basis of accounting (except that the encumbrances are treated as expenditures for budget purposes) is adopted in October prior to the beginning of each fiscal year for all budgeted Governmental Fund Types.

Pursuant to State Law, the City Administrator must submit a balanced recommended budget to the Board of Alderman no later than October 1st every year. The budget must include a complete financial plan for all City funds and activities subject to appropriation, including proposed tax rates, an estimate of all income and revenue and all proposed expenditures for current operations, debt service, and capital expenses.

The City Administrator submits the recommended budget to the Board of Alderman in accordance with City policies and ordinances and State law. The budget document must include: a budget message outlining the fiscal policy of the government; detailed budgets estimate of revenues and expenditures by fund; and Appropriation and Tax Levy Ordinances.

The City performs the following procedures for establishing the budget:

June, July, and August

Budget Package Preparation

Each year, the budget staff gathers all the necessary information for the Departments to begin their budget request. This information includes an analysis of the previous year's spending, a detail of each budgeted employee and their associated costs, the formatted budget sheets for each line item, a Departmental Overview with current goals, objectives, performance measures, and all necessary fiscal information.

Department Budget Request

Once the budget packages are assembled and delivered, the Departments then begin the task of quantifying their budget needs for the upcoming fiscal year. Departments should start by reviewing their goals and objectives and updating them where needed. The Departments then begin to assemble the information necessary to make their budget requests.

Department Budget Request Review

Once the budget requests are submitted, the budget staff begins to review the request and compile a preliminary budget based on request.

Administrative Budget Review

Once the budget staff has made recommendations to the City Administrator, the departments are given one more opportunity to discuss their request and the budget staff's recommendation. Once these hearings have occurred, the budget staff will complete the recommended budget per the revisions of the City Administrator.

Recommended Budget Submitted

The City Administrator will present the recommended budget to the Audit and Finance Committee on or before August 15.

September**The Audit and Finance Committee and Board of Aldermen Review and Administrative Adjustments**

Once the Administrator has made recommendations and initial adjustments, the Documents will be distributed to the Audit and Finance Committee for review and comment. The Audit and Finance Committee will hold Budget Hearings, and request Department Heads to review their specific budget in detail at their discretion. Once this review has occurred, the Board of Alderman will make any last revisions they deem necessary before the documents are submitted for final adoption.

October**Alderman Review, Public Comment, and Adoption**

The Board must approve the budget no later than October 31.

Budget Management Policies

Purpose:

Our purpose in establishing a formal set of budget policies is to ensure that the public's trust is upheld. These policies will serve as a blueprint to achieve fiscal stability required to accomplish the City's policy goals and objectives.

Relationship to Overall City Goals and Objectives:

The City will develop a mission statement, strategic plan, and conforming goals for the successful development and maintenance of our fiscal management policy. The finances of the City should be the vehicle by which the goals and objectives are obtained, not driven. This philosophy will help ensure that the City remains financially viable well into the future.

In addition, the City as an institution has multiple partners including citizens, taxpayers, businesses, employees, and other governments. As a major institutional, economic and service force in the region, it is important that the City strengthen its relationships with its partners by adopting clear and comprehensive financial policies.

Objectives:

- To guide in policy decisions which have a significant fiscal impact.
- To set forth operating principles which minimize the cost of government and reduces financial risk.
- To employ balanced and fair revenue policies that provide adequate funding for desired programs.
- To maintain appropriate financial capacity for present and future needs.
- To promote sound financial management by providing accurate and timely information on financial conditions.
- To protect and enhance the City's credit rating and prevent any default on any debt.
- To ensure the legal use of financial resources through an effective system of internal controls.
- To promote cooperation with other governments and the private sector in the financing and delivery of services.

Budget Policy:

This policy complies with the Local Budget Law of Missouri as outlined in Chapter 50 RSMo, and for the preparation, recommendation, consideration, adoption, execution, and audit of Raytown's annual budget.

Scope- This policy applies to all departments, Agencies or Divisions within Raytown.

Guideline- Annually, the Board of Alderman has the authority and the responsibility to adopt the City Administrator's recommended budget approving the use of public funds for the operation of all City activities. Raytown's fiscal year runs from November first through October thirty-first.

Preparation- The City Administrator shall present a recommended budget for the Board of Alderman's consideration no later than October 1st each year.

Balanced Budget- The City Administrator shall present a balanced budget. This means that all operating expenses shall not exceed operating revenues and appropriated fund balance in the recommended budget. Any one-time revenue source, such as under spending or fund balance, shall only be used for one-time expenses that do not add to the fixed operating cost.

Budget Transfers and Amendments- The Department Head is authorized to transfer up to \$1,500 from any one-line item under their control to any other line item under their control within any fiscal year. The Finance Director is authorized to transfer an additional \$1,000 from any one-line item to any other line item that a Department Head has already exceeded if the Finance Director deems it appropriate. The City Administrator is authorized to transfer an additional \$1,500 from any one-line item to any other line item that the Finance Director has already exceeded if the City Administrator deems it appropriate. The Board of Alderman must approve any transfer from any one-line item to another line item for more than \$4,000. For purposes of this policy, a line item is a Fund, a Department, and an Object Code.

Fund Balance- The recommended budget was developed with the idea of creating a cash flow reserve as a designation within fund balance to begin to rebuild necessary cash flows for operations within all major funds.

Capital Improvement Budget and Five-Year Plan- The City Administrator will work with the Board of Alderman to create an initial five-year Capital Improvement Plan (CIP) to determine what the true capital needs of the City are today and into the future. The CIP shall be adequate to maintain capital assets at a level sufficient to protect infrastructure and minimize future maintenance and replacement costs. The CIP, once adopted, will be reviewed and updated annually prior to the adoption of the annual budget. The CIP plan will identify ongoing operating requirements associated with each capital project. If a capital request is approved during the budget process, the operating budget will reside in the appropriate department assigned to oversee the project (e.g. Public Works Facilities for building improvements, EMS for Medical Equipment improvements, etc.). Capital project budgets will include all expenses associated with the completion of the project.

Position Control- The recommended budget shall include a total number of recommended permanent full-time equivalent (FTE) positions by classification.

GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
GENERAL FUND

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------------|---------------------------|-------------------------|-------------------------|
| Total Revenues | \$12,243,499 | 10,860,490 | 10,915,350 | \$12,491,062 |
| Percentage Change | -0.92% | -11.30% | 0.51% | 14.44% |
| Total Expenditures | 13,038,501 | 10,855,460 | 10,512,500 | 12,925,240 |
| Percentage Change | -0.87% | -16.74% | -3.16% | 22.95% |
| Revenues over (under) Expenditures | <u>(795,002)</u> | <u>5,030</u> | <u>402,850</u> | <u>(434,178)</u> |
| Fund Balance Appropriated | <u>-</u> | <u>-</u> | <u>-</u> | <u>434,178</u> |
| Revenues and Fund Balance Appropriated Over (Under) Expenditures | <u><u>(\$795,002)</u></u> | <u><u>\$5,030</u></u> | <u><u>\$402,850</u></u> | <u><u>\$0</u></u> |
| Fund Balance | | | | |
| Unrestricted Fund Balance | \$4,385,473 | \$3,590,471 | \$3,590,471 | \$3,559,143 |
| Percentage Change | 48.10% | -18.13% | 0.00% | -0.87% |
| Nonspendable Fund Balance | \$1,505,754 | \$1,505,754 | \$1,505,754 | \$1,505,754 |
| Total Fund Balance | <u><u>\$5,096,225</u></u> | <u><u>\$5,101,255</u></u> | <u><u>5,499,075</u></u> | <u><u>5,064,897</u></u> |
| Percentage Change | -13.49% | 0.10% | 7.80% | -7.90% |

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of General Fund Revenues

| | | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---------------------------------------|---------------------|---------------------|---------------------|------------------------|---------------------|
| FUND: General | | | | | |
| Property Taxes | | | | | |
| Real Estate (Property) Tax | 101-00-00-100-41101 | \$ 810,950 | \$ 813,050 | \$ 815,500 | \$ 828,000 |
| Personal Property Tax | 101-00-00-100-41102 | 202,197 | 202,000 | 201,000 | 208,000 |
| Delinquent Real Estate Taxes | 101-00-00-100-41104 | 26,362 | 32,000 | 28,000 | 28,000 |
| Penalties | 101-00-00-100-41105 | 18,861 | 21,000 | 15,000 | 18,000 |
| Railroad & Utilities Tax | 101-00-00-100-41107 | 39,660 | 39,660 | 43,500 | 41,000 |
| (Real Estate) Replacement Tax | 101-00-00-100-41108 | 44,345 | 44,345 | 42,500 | 43,000 |
| Circuit Breaker Refund | 101-00-00-100-41110 | (4,432) | (4,500) | (3,000) | (4,000) |
| Delinquent Property Tax Revenue | 101-00-00-100-41111 | 18,411 | 19,500 | 19,500 | 20,000 |
| Total Property Tax | | 1,156,354 | 1,167,055 | 1,162,000 | 1,182,000 |
| Franchise Taxes | | | | | |
| Franchise Tax - Cable | 101-00-00-100-41401 | 305,815 | 290,000 | 295,500 | 295,000 |
| Franchise Tax - Gas Service | 101-00-00-100-41402 | 734,252 | 675,000 | 795,000 | 750,000 |
| Franchise Tax - Electric | 101-00-00-100-41403 | 1,948,906 | 1,825,000 | 2,035,000 | 1,950,000 |
| Franchise Tax - Telecomm. | 101-00-00-100-41405 | 682,157 | 730,000 | 590,000 | 590,000 |
| Franchise Tax - Fiber | 101-00-00-100-41406 | 57,444 | 55,000 | 48,000 | 50,000 |
| Total Franchise Tax | | 3,728,574 | 3,575,000 | 3,763,500 | 3,635,000 |
| General Sales Tax | | | | | |
| Sales Tax | 101-00-00-100-41201 | 3,304,468 | 3,312,800 | 3,300,000 | 3,300,000 |
| TIF - EATS | 101-00-00-001-41206 | (608,815) | (615,000) | (657,000) | (661,000) |
| Total General Sales Tax | | 2,695,653 | 2,697,800 | 2,643,000 | 2,639,000 |
| Other Taxes | | | | | |
| Cigarette Tax | 101-00-00-100-41301 | 68,286 | 66,000 | 65,000 | 65,000 |
| Gasoline Sales Tax | 101-00-00-100-43201 | 798,023 | 785,000 | 765,000 | 770,000 |
| Motor Vehicle Sales Tax | 101-00-00-100-43202 | 262,012 | 250,000 | 267,000 | 265,000 |
| Motor Vehicle Fee Increases | 101-00-00-100-43203 | 130,824 | 125,000 | 138,500 | 133,000 |
| Intangible Tax(FIT) | 101-00-00-100-43204 | 7,003 | 1,000 | 7,000 | 7,000 |
| Total Other Taxes | | 1,266,148 | 1,227,000 | 1,242,500 | 1,240,000 |
| Municipal Court Receipts | | | | | |
| Fines & Forfeitures | 101-52-00-100-45101 | 620,621 | 615,000 | 400,000 | 400,000 |
| Crime Victims Comp | 101-52-00-100-45121 | 1,119 | 1,400 | 800 | 800 |
| Police Training | 101-52-00-100-45122 | 5,674 | 5,400 | 4,000 | 4,000 |
| Court Training | 101-52-00-100-45123 | 2,811 | 2,600 | 2,000 | 2,000 |
| POST Training | 101-52-00-100-45124 | 2,324 | 2,400 | - | - |
| DWI Recoupment Fees | 101-52-00-100-45125 | 2,075 | 2,400 | 750 | 750 |
| Prisoner Detainee Fees | 101-52-00-100-45126 | 5,504 | 5,000 | 4,000 | 4,000 |
| Total Municipal Court Receipts | | 640,128 | 634,200 | 411,550 | 411,550 |
| Grants | | | | | |
| Emergency Mgmt. Perf. Grant | 101-32-00-309-43101 | 50,416 | 31,000 | 11,500 | - |
| Federal Grants- Bullet Proof Vest | 101-32-00-310-43101 | - | - | 4,500 | 9,000 |
| Project Lifesaver Revenues | 101-32-00-316-43510 | - | - | - | 4,000 |
| Hazardous Moving Grant | 101-32-00-701-43101 | 3,234 | 500 | - | - |
| Youth Alcohol Grant | 101-32-00-703-43101 | 331 | - | 500 | 500 |
| Click It or Ticket Grant | 101-32-00-704-43101 | 681 | - | 300 | 300 |
| Youth Seatbelt Grant | 101-32-00-705-43101 | 657 | - | 800 | 800 |
| DWI Enforcement Grant | 101-32-00-706-43101 | 286 | - | 600 | 600 |
| Drive Sober Grant | 101-32-00-707-43101 | 299 | - | 400 | 400 |
| Local Grant | 101-72-00-751-43050 | 500 | - | 300 | 4,000 |
| Total Grants | | 56,404 | 31,500 | 18,900 | 19,600 |
| Service Charges | | | | | |
| Filing Fees | 101-00-00-100-42131 | 6,063 | 150 | 210 | 210 |
| TDD Administration Fee | 101-00-00-100-46407 | 802 | 750 | 700 | 700 |
| Bus Passes | 101-00-00-100-46801 | 32 | 35 | 35 | 30 |
| Public Records Request | 101-22-00-100-44401 | 265 | - | 250 | 250 |
| Election Poll Rental | 101-22-00-100-44402 | 160 | - | 160 | 160 |
| Police Reports | 101-32-00-100-44221 | 8,828 | 8,000 | 8,200 | 8,000 |
| Fingerprint Fees | 101-32-00-000-44400 | 195 | 200 | 200 | 200 |
| Credit Card Processing Fee | 101-42-00-000-42122 | 185 | 1,000 | 400 | 400 |
| Credit Card Processing Fee | 101-52-00-000-42122 | 1,452 | - | 540 | 500 |

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of General Fund Revenues

| | | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|--|---------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Ambulance Fee | 101-72-00-100-44201 | 812,543 | 1,030,000 | 1,100,000 | 1,100,000 |
| Ambulance Fee Collections | 101-72-00-100-44206 | 7,576 | 5,000 | 16,000 | 10,000 |
| MOEMSAC Reimbursement | 101-72-00-100-44207 | (17,861) | (15,000) | - | - |
| Ambulance Refunds | 101-72-00-100-44208 | (14,943) | (8,000) | (6,000) | (6,000) |
| Medical Records | 101-72-00-100-44211 | 1,539 | 1,500 | 1,250 | - |
| EMS Class Dues | 101-72-00-702-44210 | 43,081 | 28,000 | 30,000 | - |
| B & Z book fee | 101-82-00-100-42142 | 4,896 | 3,000 | 3,000 | 3,000 |
| Weed Mowing | 101-82-00-100-44103 | 15,334 | 15,000 | 25,000 | 20,000 |
| Impound Fees | 101-82-00-100-44202 | 24,205 | 20,000 | 26,000 | 26,000 |
| Total Service Charges | | 894,352 | 1,089,635 | 1,205,945 | 1,163,450 |
| <u>Licenses & Permits</u> | | | | | |
| Liquor Permits/Licenses | 101-00-00-100-42201 | 22,350 | 18,000 | 18,000 | 18,000 |
| Occupational Licenses | 101-00-00-100-42211 | 279,647 | 210,000 | 205,000 | 205,000 |
| Occupational License Penalty | 101-00-00-100-42212 | 7,760 | 2,000 | 9,800 | 9,000 |
| Animal Licenses | 101-00-00-100-42301 | 5,937 | 5,800 | 7,700 | 7,000 |
| Misc. Permits / Licenses | 101-22-00-100-42111 | 975 | - | 200 | 200 |
| Right of Way Permits | 101-62-00-100-42161 | 30,730 | 22,000 | 27,000 | 25,000 |
| Building Permits | 101-82-00-100-42101 | 53,331 | 55,000 | 66,000 | 60,000 |
| Misc. Permits / Licenses | 101-82-00-100-42111 | 32,392 | 25,000 | 21,000 | 22,000 |
| Master's (Electrical/Plumber) | 101-82-00-100-42221 | 10,950 | 9,000 | 8,000 | 8,000 |
| Total Licenses & Permits | | 444,072 | 346,800 | 362,700 | 354,200 |
| <u>Miscellaneous</u> | | | | | |
| Raytown Fire District Fuel | 101-00-00-100-43505 | 18,739 | 24,000 | 19,200 | 19,000 |
| JC Collection Commission 1% | 101-00-00-100-44107 | 72,620 | - | - | - |
| Interest Earnings | 101-00-00-100-46101 | 18,349 | 15,000 | 25,000 | 20,000 |
| Investment Income | 101-00-00-100-46102 | 17,975 | 16,000 | 18,000 | 15,000 |
| Miscellaneous Revenue | 101-00-00-100-46401 | 18,705 | 15,000 | 8,500 | 8,000 |
| Debit Card Rebate Revenue | 101-00-00-100-46403 | 2,464 | 2,500 | 2,800 | 2,500 |
| Workers Comp Reimbursement | 101-00-00-100-46404 | 1,304 | - | - | - |
| Lease Income | 101-00-00-100-46409 | 18,000 | 18,000 | 18,000 | 18,000 |
| Court Ordered Restitution | 101-00-00-100-46414 | 1,096 | 500 | 500 | 500 |
| Recycling Income | 101-00-00-100-46601 | 557 | 500 | 500 | 500 |
| Vending Machine | 101-00-00-100-47116 | 5 | - | 20 | - |
| Miscellaneous Revenue | 101-32-00-100-46401 | 675 | - | - | - |
| Miscellaneous Revenue | 101-52-00-100-46401 | 373 | - | 200 | 200 |
| Miscellaneous Revenue | 101-62-00-100-46401 | 3 | - | 12,500 | 2,000 |
| Miscellaneous Revenue | 101-72-00-100-46401 | 2,862 | - | - | - |
| Donations | 101-72-00-100-47720 | 1,980 | - | 35 | - |
| Total Miscellaneous | | 175,707 | 91,500 | 105,255 | 85,700 |
| <u>One Time Revenues</u> | | | | | |
| Total One Time Revenues | | - | - | - | - |
| <u>Transfer From Other Funds</u> | | | | | |
| Transfers in from sewer | 101-00-00-100-49951 | 1,186,107 | - | - | - |
| Transfer in from PS sales tax fund | | - | - | - | 1,760,562 * |
| Total Transfers in from Other Funds | | 1,186,107 | - | - | 1,760,562 |
| <u>TOTAL GENERAL FUND REVENUE</u> | | <u>\$ 12,243,499</u> | <u>\$ 10,860,490</u> | <u>\$ 10,915,350</u> | <u>\$ 12,491,062</u> |

* Police and Emergency Medical Services personnel are budgeted in the General Fund. Personnel costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

CITY WIDE

City Wide Budget

| Expense Category | |
|---|----------------|
| Personnel Services | 23,000 * |
| Supplies, Services, and Charges | 139,777 |
| Repairs & Maintenance | - |
| Utilities | - |
| Capital Expenditures | - |
| Debt Service | - |
| Operating Transfer | 350,000 |
| | |
| Total General Fund Request | 512,777 |
| Request Increase (Decrease) from FY 18 | 226,710 |
| % change from FY 18 | 79.25% |

* City Wide Personnel Services includes unemployment for all Departments

General Fund- City Wide
Expense Category

**18/19
Request**

| | | |
|--|-----------------------------|----------------|
| Personnel Services | | 23,000 |
| 101-00-00-100-51201 | Tuition Reimbursement | 8,000 |
| 101-00-00-100-51219 | Unemployment | 15,000 |
| Supplies, Services, and Charges | | 139,777 |
| 101-00-00-100-52200 | Operating Supplies | 3,500 |
| | Employee Certificates | 1,000 |
| | ED/Public Affairs | 2,500 |
| 101-00-00-100-52250 | Professional Services | 13,200 |
| | Criminal Background Checks | 3,000 |
| | New Directions/EAP | 2,700 |
| | Drug Screening | 7,500 |
| 101-00-00-100-53241 | Printing & Promotions | 25,700 |
| | City Newsletter/Postage | 20,000 |
| | Advertising Open Positions | 2,500 |
| | Budget book | 400 |
| | City Wide Marketing | 2,800 |
| 101-00-00-100-53301 | Dues & Membership | 18,050 |
| | MARC Dues | 11,000 |
| | EJCBC | 1,800 |
| | Chamber Membership | 1,600 |
| | MML Dues | 3,400 |
| | RMSA Membership | 250 |
| 101-00-00-100-53500 | Equipment | 1,250 |
| | Admin. Equipment | 1,250 |
| 101-00-00-100-53563 | Elections | 40,000 |
| 101-00-00-100-53644 | Computer Services | 15,720 |
| | Comcast | 6,000 |
| | Comcast/Channel7 | 720 |
| | Livestreaming Meetings | 9,000 |
| 101-00-00-100-53705 | Meetings & Events | 5,000 |
| | Employee Breakfast/Lunch | 700 |
| | Employee Holiday Lunch | 2,300 |
| | Misc. Employee Events | 2,000 |
| 101-00-00-100-53913 | General Liability Insurance | 17,357 |
| | Operating Transfer | 350,000 |
| 101-00-00-100-59951 | Operating Transfer | 350,000 |
| | Storm Water | 150,000 |
| | TIF | 200,000 |
| Total General Fund Request | | 512,777 |

GOVERNING BODY

General Fund Department Budgets

Governing Body Budget

Expense Category

| | |
|---------------------------------|---------|
| Personnel Services | 73,792 |
| Supplies, Services, and Charges | 193,356 |
| Repairs & Maintenance | - |
| Utilities | - |
| Capital Expenditures | - |
| Debt Service | - |

Total General Fund Request 267,148

Request Increase (Decrease) from FY 18 7,835
 % change from FY 18 3.02%

| Personnel Summary - Full time Equivalents (FTE) | | | | |
|---|--------------|--------------|---------------|------------------|
| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
| Mayor | 1.00 | 1.00 | 1.00 | - |
| Alderman | 10.00 | 10.00 | 10.00 | - |
| | 11.00 | 11.00 | 11.00 | - |

| Expense Category | 18/19 Request |
|--|-----------------------------------|
| <i>Personnel Services</i> | |
| 101-11-00-100-51101 Elected Officials | 73,792 |
| 101-11-00-100-51225 FICA | 60,000 |
| 101-11-00-100-51231 Auto Allowance | 5,233 |
| 101-11-00-100-51240 Workers Compensation Insurance | 8,400 |
| | 159 |
| <i>Supplies, Services, and Charges</i> | |
| 101-11-00-100-52200 Operating Supplies | 193,356 |
| | 3,500 |
| | Committees-COA 500 |
| | Committees-HRC 1,000 |
| | Committees-Other 2,000 |
| 101-11-00-100-53241 Printing & Promotions | 2,500 |
| | Holiday Lighting 150 |
| | Community Events 2,350 |
| 101-11-00-100-53705 Meetings & Events | 4,500 |
| | Holiday Reception- Vol 2,500 |
| | Truman Heartland Gala 2,000 |
| 101-11-00-100-53711 Meals & Travel | 1,000 |
| | Legislative Meals 1,000 |
| 101-11-00-100-53913 General Liability Insurance | 159,856 |
| 101-11-00-100-53999 Contractual Services | 22,000 |
| | City Wide Clean-up/coupons 22,000 |
| <i>Repairs & Maintenance</i> | - |
| <i>Utilities</i> | - |
| <i>Capital Expenditures</i> | - |
| <i>Debt Service</i> | - |
| <i>Total General Fund Request</i> | 267,148 |

ADMINISTRATION

Mission Statement:

To provide efficient and cost-effective alternatives for providing City services and satisfying community needs, and to provide for the general oversight and management of all city staff and programs. The City Administrator provides financial and operational accountability on behalf of the community in managing programs.

Key Services:

Daily operations, long-range planning, customer service, human resources, information technology, City Clerk, and economic development.

General Fund Department Budgets

Administration Budget

Expense Category

| | |
|---------------------------------|---------|
| Personnel Services | 671,809 |
| Supplies, Services, and Charges | 92,182 |
| Repairs & Maintenance | 2,750 |
| Utilities | 6,200 |
| Capital Expenditures | - |
| Debt Service | - |

Total General Fund Request 772,941

Request Increase (Decrease) from FY 18 14,035
% change from FY 18 1.85%

Personnel Summary - Full time Equivalents (FTE)

| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
|-----------------------------------|-----------------|-----------------|------------------|---------------------|
| City Administrator | 1.00 | 1.00 | 1.00 | - |
| City Clerk | 1.00 | 1.00 | 1.00 | - |
| Assistant City Administrator/E.D. | 1.00 | 1.00 | 1.00 | - |
| HR Manager | 1.00 | 1.00 | 1.00 | - |
| PIO | 1.00 | - | - | - |
| Sr. Admin Assistant | 1.00 | 1.00 | 1.00 | - |
| Sr. IS Coordinator | 1.00 | 1.00 | 1.00 | - |
| | 7.00 | 6.00 | 6.00 | - |

| Expense Category | | 18/19 Request |
|--|-----------------------------------|--------------------------|
| Personnel Services | | 671,809 |
| 101-22-00-100-51102 | Civilian Employees | 493,674 |
| | Annual Salary | 486,615 |
| | COLA/Merit Increase | 7,059 |
| 101-22-00-100-51111 | Civilian Employees Overtime | 549 |
| 101-22-00-100-51206 | Life Insurance | 855 |
| 101-22-00-100-51212 | Civilian Pension- 401A Match | 9,588 |
| 101-22-00-100-51214 | Deferred Compensation- LAGERS | 66,252 |
| 101-22-00-100-51215 | Health Insurance | 47,452 |
| 101-22-00-100-51218 | Med Exp - HSA Contribution | 6,000 |
| 101-22-00-100-51220 | Dental | 3,676 |
| 101-22-00-100-51221 | Vision | 526 |
| 101-22-00-100-51225 | FICA | 36,873 |
| 101-22-00-100-51231 | Auto Allowance | 1,200 |
| 101-22-00-100-51236 | Ins Opt Out Incentive | 3,466 |
| 101-22-00-100-51238 | Phone Allowance | 480 |
| 101-22-00-100-51240 | Workers Compensation Insurance | 1,218 |
| Supplies, Services, and Charges | | 92,182 |
| 101-22-00-100-52101 | Office Supplies | 5,750 |
| | Office Supplies HR/Risk Mgt | 2,750 |
| | General Office Supplies | 1,000 |
| | Copier Expense | 2,000 |
| 101-22-00-100-52200 | Operating Supplies | 3,400 |
| | Flowers/Illness/Death | 500 |
| | Ref Material, Leg. Updates | 200 |
| | News Subscription | 200 |
| | General Supplies | 2,500 |
| 101-22-00-100-52250 | Professional Services | 19,200 |
| | HR Support | 7,200 |
| | Computer Service Support | 12,000 |
| 101-22-00-100-53101 | Postage | 360 |
| | Monthly postage 30 x 12 | 360 |
| 101-22-00-100-53241 | Printing & Promotions | 2,000 |
| | Advert. Public Hearings, bids, ct | 1,000 |
| | Business Cards | 300 |
| | Legislative Program Materials | 200 |
| | Printed Forms | 500 |
| 101-22-00-100-53301 | Dues & Membership | 3,040 |
| | MOCCFOA Membership | 100 |
| | ICMA Membership | 1,500 |
| | MCMA Membership | 100 |
| | IEDC Membership | 420 |
| | MO EDC Membership | 200 |
| | HR-CCOFOA - Western MO Du | 20 |
| | HR-IIMC | 200 |
| | HR-IPMA | 200 |
| | HR-SHRM | 200 |
| | IT-MSCE Membership | 100 |

General Fund - Administration

| | | | |
|---------------------|-----------------------------------|--------|----------------|
| 101-22-00-100-53500 | Equipment | | 4,530 |
| | Admin. Equipment | 750 | |
| | Minor Equipment | 500 | |
| | Misc IT Equipment & Parts | 3,000 | |
| | Postage Machine Share | 280 | |
| 101-22-00-100-53644 | Computer Services | | 27,800 |
| | Barracuda Email Archiving | 4,000 | |
| | Barracuda Spam Fil/Maint | 2,800 | |
| | Reventix Backup Maint Support | 3,700 | |
| | VIPRE Anti-Virus Server/Workst | 2,000 | |
| | Exchange Service Mobile Devic | 600 | |
| | Music Support | 700 | |
| | Hannbutt Support | 4,000 | |
| | Exchange SSL Certificate | 600 | |
| | Offsite Backup Fee | 1,400 | |
| | Misc. Computer Svc | 1,000 | |
| | Avenet - Gov Office Website Su | 2,000 | |
| | Software Assurance | 5,000 | |
| 101-22-00-100-53701 | Education and Training | | 9,275 |
| | Mo City Mngrs Conf | 525 | |
| | Misc. Seminars/Conf | 3,300 | |
| | IT-Windows Training | 1,500 | |
| | IT-SQL Training | 1,000 | |
| | HR Manager - CEU's/Local Serr | 1,000 | |
| | City Clerk - Training | 1,000 | |
| | Misc. Functions for Supervisors | 500 | |
| | IT-CBT Nugget | 250 | |
| | IT-Boison | 200 | |
| 101-22-00-100-53705 | Meetings & Events | | 900 |
| | Goal Setting Session | 750 | |
| | Monthly Lunch/Developers/Offic | 150 | |
| 101-22-00-100-53711 | Meals & Travel | | 1,500 |
| | Chamber lunches | 1,500 | |
| 101-22-00-100-53812 | Administrative Fee | | 350 |
| | JACO Recording Fees | 250 | |
| | Notary/Bonds | 100 | |
| 101-22-00-100-53913 | General Liability Insurance | | 4,077 |
| 101-22-00-100-53999 | Contractual Services | | 10,000 |
| | Codification | 10,000 | |
| | Repairs & Maintenance | | 2,750 |
| 101-22-00-100-52300 | Repair & Maintenance Supplies | | 250 |
| 101-22-00-100-53600 | Repair & Maintenance Services | | 2,500 |
| | Utilities | | 6,200 |
| 101-22-00-100-53431 | Telephone (hard lines) | | 4,700 |
| 101-22-00-100-53441 | Mobile Phone & Pagers | | 1,500 |
| | Cell Phones | 1,500 | |
| | Capital Expenditures | | - |
| | Debt Service | | - |
| | Total General Fund Request | | 772,941 |

POLICE

Mission Statement:

The mission of the Raytown Police Department is to provide and maintain, given our limited resources, a feeling of security and safety among all persons within our community by displaying, without bias, respectful, progressive and dedicated service.

Key Services:

The Raytown Police Department is responsible for the enforcement of all ordinances, laws and statutes of the City of Raytown, the State of Missouri, and the United States of America within the incorporated limits of the City of Raytown. The department strives for the preservation of peace and a cooperative effort with the entire community to prevent criminal activity in a non-intrusive manner through units of Patrol, Traffic, Investigations, Crime Analytics, Detention, Property/Supply and Evidence, Records, and Communications.

Police Budget

Expense Category

| | |
|---------------------------------|-----------|
| Personnel Services | 4,978,947 |
| Supplies, Services, and Charges | 525,455 |
| Repairs & Maintenance | 117,816 |
| Utilities | 25,900 |
| Capital Expenditures | - |
| Debt Service | - |

Total General Fund Request 5,648,118

Request Increase (Decrease) from FY 18 151,230
% change from FY 18 3.47%

Personnel Summary - Full time Equivalent (FTE)

| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
|------------------------|-----------------|-----------------|------------------|---------------------|
| Admin. Assistant | 2.00 | 2.00 | 2.00 | - |
| Captain | 4.00 | 4.00 | 4.00 | - |
| Chief | 1.00 | 1.00 | 1.00 | - |
| Crime Analyst | 1.00 | 1.00 | 1.00 | - |
| Detective | 8.00 | 5.00 | 5.00 | - |
| Detective Sergeant | 2.00 | 2.00 | 2.00 | - |
| Detention Supervisor | 1.00 | 1.00 | 1.00 | - |
| Detention Technician | 6.00 | 2.00 | 2.00 | - |
| Dispatch Supervisor | 1.00 | 1.00 | 1.00 | - |
| Dispatcher | 8.00 | 6.00 | 6.00 | - |
| Major | 2.00 | 1.00 | 1.00 | - |
| Patrol Corporal | 4.00 | 4.00 | 4.00 | - |
| Patrol Officer | 24.00 | 15.00 | 15.00 | - |
| Patrol Sergeant | 4.00 | 4.00 | 4.00 | - |
| Property/Supply | 1.00 | 1.00 | 1.00 | - |
| Records Clerk | 1.00 | 1.00 | 1.00 | - |
| Training Sergeant | 1.00 | - | - | - |
| Special Investigations | 2.00 | - | - | - |
| Traffic Patrol | 3.00 | - | - | - |
| Traffic Sergeant | 1.00 | - | - | - |
| | <u>77.00</u> | <u>51.00</u> | <u>51.00</u> | <u>-</u> |
| Police Reserve | <u>8.00</u> | <u>9.00</u> | <u>9.00</u> | <u>-</u> |

Note: Police are budgeted in Fund 101 for the 2019 budget. FTEs for 2017 and 2018 have been revised for this reporting changes.

| Expense Category | | 18/19 Request | |
|--|--------------------------------|---------------------------------|-----------|
| Personnel Services | | 4,978,947 | |
| 101-32-00-100-51101 | Elected Officials | | 101,826 |
| | | Annual Salary | 101,826 |
| 101-32-00-100-51102 | Civilian Employees | | 647,480 |
| | | Annual Salary | 633,725 |
| | | COLA/Merit Increase | 13,755 |
| 101-32-00-100-51103 | Commissioned Officers | | 2,049,174 |
| | | Annual Salary | 1,988,538 |
| | | Step Increase | 15,975 |
| | | COLA/Merit Increase | 44,661 |
| 101-32-00-100-51104 | Reserve Commissioned Officers | | 37,598 |
| | | Annual Salary | 36,861 |
| | | COLA/Merit Increase | 737 |
| 101-32-00-100-51106 | Part Time Employees | | - |
| | | Annual Salary | - |
| | | COLA/Merit Increase | - |
| 101-32-00-100-51111 | Civilian Employees Overtime | | 56,598 |
| | | Differential/Special | 11,498 |
| | | Overtime | 45,100 |
| 101-32-00-100-51112 | Commissioned Officers Overtime | | 268,635 |
| | | Differential/Special | 35,635 |
| | | Overtime | 233,000 |
| 101-32-00-100-51206 | Life Insurance | | 6,771 |
| 101-32-00-100-51212 | Civilian Pension- 401A Match | | 56,384 |
| 101-32-00-100-51214 | Deferred Compensation- LAGERS | | 286,854 |
| | | LAGERS Civilian | 81,963 |
| | | LAGERS Sworn | 205,089 |
| 101-32-00-100-51215 | Health Insurance | | 362,656 |
| 101-32-00-100-51217 | Commissioned Emp Pension | | 593,459 |
| 101-32-00-100-51218 | Med Exp - HSA Contribution | | 49,500 |
| 101-32-00-100-51219 | Unemployment | | |
| 101-32-00-100-51220 | Dental | | 25,174 |
| 101-32-00-100-51221 | Vision | | 5,475 |
| 101-32-00-100-51225 | FICA | | 243,640 |
| 51231 | Auto Allowance | | - |
| 101-32-00-100-51232 | Clothing Allowance | | 23,520 |
| 101-32-00-100-51236 | Ins Opt Out Incentive | | 24,261 |
| 101-32-00-100-51238 | Phone Allowance | | 6,240 |
| 101-32-00-100-51240 | Workers Compensation Insurance | | 133,702 |
| Supplies, Services, and Charges | | 525,455 | |
| 101-32-00-100-52101 | Office Supplies | | 8,250 |
| | | Property & Supply | 8,250 |
| 101-32-00-100-52200 | Operating Supplies | | 22,950 |
| | | Prisoner Care Items | 150 |
| | | Misc Pouches & Vest Attachments | 400 |
| | | Prisoner Meals | 200 |
| | | First Aid Box Supplies | 50 |
| | | Prop&Supp/AUSUGeneral Supplies | 2,250 |
| | | Training Ammo | 14,000 |
| | | Duty Ammo | 2,000 |
| | | Detention Blankets & Towels | 900 |
| | | Weapon Parts | 3,000 |
| 101-32-00-100-52233 | Uniforms | | 4,000 |
| | | Civilian & Sworn Uniforms | 4,000 |

General Fund - Police

| | | | |
|---------------------|-----------------------------|---|---------|
| 101-32-00-100-52250 | Professional Services | | 42,159 |
| | | CMH & Lab Fees | 5,000 |
| | | Major Investigations | 2,000 |
| | | TLO Charges | 1,100 |
| | | County Detention | 14,500 |
| | | Hazardous Waste Service | 450 |
| | | Destructions | 325 |
| | | Underground Vaults and Storage | 900 |
| | | Microfilming (Casey's) | 7,500 |
| | | Medical Expense (Includes Drug screens & Forensic Psychology) | 2,484 |
| | | Personnel Costs | 5,400 |
| | | Crime Stoppers | 2,500 |
| 101-32-00-100-53101 | Postage | | 800 |
| | | Monthly Postage for Police 12 x | 800 |
| 101-32-00-100-53241 | Printing & Promotions | | 3,050 |
| | | Pub of Bid for Uniforms and Minor Equip | 50 |
| | | Printed Forms | 3,000 |
| 101-32-00-100-53301 | Dues & Membership | | 100 |
| | | JCDTF Membership | 100 |
| 101-32-00-100-53500 | Equipment | | 8,823 |
| | | Civilian & Sworn Minor Equipment | 2,500 |
| | | Copier Contract (lease) | 6,000 |
| | | postage machine rental | 323 |
| 101-32-00-100-53644 | Computer Services | | 198,947 |
| | | REJIS LEWeb Portal | 16,800 |
| | | REJIS - MoDex Connection | 600 |
| | | IA pro / blue team support | 2,400 |
| | | Global Maintenance | 49,746 |
| | | Crown Pointe Support (FTO & Skills Man) | 1,190 |
| | | Barracuda Spam Renewal | 950 |
| | | Livescan Maintenance | 5,500 |
| | | SAFE Barcoding System (2 licenses-Cloud) | 3,700 |
| | | MDL Network Support | 106,560 |
| | | Trend Micro | 1,000 |
| | | VM Ware | 5,000 |
| | | Computer back up batteries and ports | 350 |
| | | RSA Secure ID License Renewal | 1,550 |
| | | RSA Tokens | 1,500 |
| | | Schedule Anywhere | 1,326 |
| | | Annual Website hosting service for Department | 175 |
| | | Annual subscription to adobe software | 600 |
| 101-32-00-100-53701 | Education and Training | | 37,093 |
| | | KCPD Sims House | 500 |
| | | SCPD Range | 1,000 |
| | | PLS dispatch Pro x9 | 1,080 |
| | | Police Legal Sciences | 7,990 |
| | | MPCASummer Conference X3 | 282 |
| | | CVSA Recert X2 | 800 |
| | | NLETC | 2,800 |
| | | MPCA Fall Conference x 2 | 370 |
| | | Academy Training | 22,271 |
| 101-32-00-100-53711 | Meals & Travel | | 1,214 |
| | | MPCASummer Conference X3 | 584 |
| | | MPC Fall Conference | 630 |
| 101-32-00-100-53913 | General Liability Insurance | | 177,232 |

| | | | |
|-----------------------------------|-------------------------------|--|------------------|
| 101-32-00-100-53999 | Contractual Services | | 20,837 |
| | | ACS Electronic Systems (Quarterly) | 3,253 |
| | | LexisNexis - | 2,300 |
| | | KCPD Connection Fee - Maintenance | 200 |
| | | KCPD Radio Connection Fee - 90 x \$13= \$1207 | 14,484 |
| | | Warning Sirens | 600 |
| Repairs & Maintenance | | | 117,816 |
| 101-32-00-100-52300 | Repair & Maintenance Supplies | | 38,236 |
| | | Motorola Infrastructure Maintenance - Consoles | 31,836 |
| | | EOS Phone repair/replacement | 500 |
| | | American Micro machine Repair | 450 |
| | | Blue Valley Siren Maintenance | 4,700 |
| | | Biohazards filters for drying cabinet | 750 |
| 101-32-00-100-52301 | Fuel | | 65,000 |
| 101-32-00-100-52750 | Building Maintenance | | 3,100 |
| | | Generator Maintenance | 2,000 |
| | | Property Room Air Testing | 1,100 |
| 101-32-00-100-53600 | Repair & Maintenance Services | | 2,930 |
| | | Radar Repair & Calibration | 810 |
| | | Breathalyzer Cleaning & Repairs | 520 |
| | | Card Reader Maintenance Fee | 1,600 |
| 101-32-00-100-55000 | Vehicle Expense | | 8,550 |
| | | Vehicle & Equipment Supplies | 1,000 |
| | | Vehicle License | 450 |
| | | Car camera repairs | 1,000 |
| | | AED pads and batteries | 500 |
| | | Electrical Power for CP parking | 500 |
| | | GPS service | 5,100 |
| Utilities | | | 25,900 |
| 101-32-00-100-53401 | Electricity | | 2,500 |
| | | Tower - KCP&L monthly bill \$200 / Mth avg. | 2,500 |
| 101-32-00-100-53431 | Telephone (hard lines) | | 23,400 |
| | | Consolidated Communications - VOIP Desk Phones | 15,000 |
| | | AT&T Landlines - 9-1-1 Admin Lines | 8,400 |
| Capital Expenditures | | | - |
| Debt Service | | | - |
| Total General Fund Request | | | 5,648,118 |

FINANCE

Mission Statement:

To ensure the fiscal integrity of the City of Raytown by exercising due diligence and control over the City's assets and resources and to provide timely and accurate reporting under the guidelines of Generally Accepted Accounting Principles (GAAP). Additionally, Finance provides quality service and support to both our internal and external customers through the efficient and effective use of sound business principals and a commitment to excellent customer service.

Key Services:

Providing both internal and external services. Internal services include the products of payroll, accounts payable, budgetary and ad hoc reporting, and coordination of financial activities for City operations. External services would include sewer billing activities, management of cash and banking operations, external financial reports, and city-wide budget book.

General Fund Department Budgets

Finance Budget

Expense Category

| | |
|---------------------------------|---------|
| Personnel Services | 364,615 |
| Supplies, Services, and Charges | 131,544 |
| Repairs & Maintenance | 2,000 |
| Utilities | - |
| Capital Expenditures | - |
| Debt Service | - |

Total General Fund Request 498,159

Request Increase (Decrease) from FY 18 (3,006)
 % change from FY 18 -0.60%

| Personnel Summary - Full time Equivalents (FTE) | | | | |
|---|--------------|--------------|---------------|------------------|
| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
| Accountant | 1.00 | - | 0.90 | 0.90 |
| Accounting Supervisor | 1.00 | - | - | - |
| Accounts Payable Clerk | 1.00 | 1.00 | - | (1.00) |
| Assist. Director of Finance | 1.00 | - | - | - |
| Cashier | 3.00 | - | - | - |
| City Collector | Elected P | Elected P | Elected P | - |
| Controller | - | 0.85 | 0.85 | - |
| Director of Finance | 1.00 | 0.85 | 0.85 | - |
| Payroll Clerk | 1.00 | 0.90 | 0.90 | - |
| Treasury Analyst | - | 0.50 | 0.50 | - |
| Treasury Clerk | - | 0.50 | 0.50 | - |
| | 9.00 | 4.60 | 4.50 | (0.10) |

| Expense Category | | 18/19 Request |
|--|--------------------------------|--------------------------|
| Personnel Services | | 364,615 |
| 101-42-00-100-51101 | Elected Officials | 1,200 |
| 101-42-00-100-51102 | Civilian Employees | 259,191 |
| | Annual Salary | 254,084 |
| | COLA/Merit Increase | 5,106 |
| 101-42-00-100-51111 | Civilian Employees Overtime | 1,233 |
| 101-42-00-100-51206 | Life Insurance | 608 |
| 101-42-00-100-51212 | Civilian Pension- 401A Match | 5,208 |
| 101-42-00-100-51214 | Deferred Compensation- LAGERS | 35,678 |
| 101-42-00-100-51215 | Health Insurance | 29,997 |
| 101-42-00-100-51218 | Med Exp - HSA Contribution | 4,650 |
| 101-42-00-100-51220 | Dental | 2,156 |
| 101-42-00-100-51221 | Vision | 504 |
| 101-42-00-100-51225 | FICA | 20,014 |
| 101-42-00-100-51236 | Ins Opt Out Incentive | 3,119 |
| 101-42-00-100-51238 | Phone Allowance | 408 |
| 101-42-00-100-51240 | Workers Compensation Insurance | 648 |
| Supplies, Services, and Charges | | 131,544 |
| 101-42-00-100-52101 | Office Supplies | 3,000 |
| 101-42-00-100-52200 | Operating Supplies | 500 |
| | Professional Publications | 500 |
| 101-42-00-100-52250 | Professional Services | 33,890 |
| | Audit | 23,890 |
| | Ad Hoc Financial Advisor | 7,000 |
| | GASB 75 Services (MPR) | 3,000 |
| 101-42-00-100-53101 | Postage | 2,200 |
| | Monthly Postage allocation | 2,200 |
| 101-42-00-100-53241 | Printing & Promotions | 2,990 |
| | Deposit Slips | 240 |
| | A/P & Payroll Checks | 1,000 |
| | News Paper publishing | 500 |
| | W-2 & 1099 forms | 250 |
| | Budget books | 500 |
| | A/P business envelopes | 500 |
| 101-42-00-100-53301 | Dues & Membership | 1,970 |
| | American Payroll Assoc. | 220 |
| | Society HR | 225 |
| | GFOA National | 500 |
| | GFOA State | 200 |
| | Assoc Gov Acct Membership | 300 |
| | American Future System | 300 |
| | APA Membership | 225 |
| 101-42-00-100-53500 | Equipment | 2,330 |
| | file cabinets | 800 |
| | Postage Machine Share | 1,530 |
| 101-42-00-100-53644 | Computer Services | 39,530 |
| | Kronos Time Keeping | 9,600 |
| | Kronos Misc | 1,000 |
| | Incode Maint | 27,930 |
| | Incode Misc | 1,000 |

General Fund - Finance

| | | | |
|---------------------|-----------------------------------|---------------------------------|----------------|
| 101-42-00-100-53701 | Education and Training | | 6,580 |
| | | Incode Connect | 750 |
| | | GFOA National- x 2 | 800 |
| | | GFOA Intensive | 1,000 |
| | | Annual GAAP Update | 540 |
| | | Annual Best Practice Budget | 540 |
| | | MARC Classes | 400 |
| | | Payroll | 850 |
| | | Accounts Payable | 850 |
| | | Purchasing | 850 |
| 101-42-00-100-53705 | Meetings & Events | | 522 |
| | | GFOA Bi-Monthly x 3 | 270 |
| | | Chamber | 252 |
| 101-42-00-100-53711 | Meals & Travel | | 8,050 |
| | | GFOA or Incode Conference | 8,050 |
| 101-42-00-100-53812 | Administrative Fee | | 600 |
| | | Payroll filing fees | 600 |
| 101-42-00-100-53824 | Collection Agency | | 16,480 |
| | | JACO Collection Fee | 16,480 |
| 101-42-00-100-53913 | General Liability Insurance | | 4,622 |
| 101-42-00-100-53961 | Bank Charges | | 7,200 |
| | | Monthly Fees | 7,200 |
| 101-42-00-100-53999 | Contractual Services | | 1,080 |
| | | Shredding | 1,080 |
| | <i>Repairs & Maintenance</i> | | 2,000 |
| 101-42-00-100-53600 | Repair & Maintenance Services | | 2,000 |
| | | Mail Machine yearly maintenance | 2,000 |
| | <i>Utilities</i> | | - |
| | <i>Capital Expenditures</i> | | - |
| | <i>Debt Service</i> | | - |
| | Total General Fund Request | | 498,159 |

LAW

General Fund Department Budgets

Law Budget

Expense Category

| | |
|---------------------------------|--------|
| Personnel Services | 33,870 |
| Supplies, Services, and Charges | 94,050 |
| Repairs & Maintenance | - |
| Utilities | - |
| Capital Expenditures | - |
| Debt Service | - |

| | |
|-----------------------------------|----------------|
| Total General Fund Request | 127,920 |
|-----------------------------------|----------------|

| | |
|--|--------|
| Request Increase (Decrease) from FY 18 | 12,680 |
| % change from FY 18 | 11.00% |

| Expense Category | 18/19 Request |
|---|--|
| <i>Personnel Services</i> | |
| 101-51-00-100-51106 Part Time Employees | 33,870 |
| | 31,372 |
| | Annual Salary 31,372 |
| 101-51-00-100-51225 FICA | 2,400 |
| 101-51-00-100-51240 Workers Compensation Insurance | 98 |
| <i>Supplies, Services, and Charges</i> | |
| 101-51-00-100-52101 Office Supplies | 250 |
| 101-51-00-100-52250 Professional Services | 450 |
| | Regis 450 |
| 101-51-00-100-53513 Legal | 92,150 |
| 101-51-00-100-53701 Education and Training | 1,200 |
| | Prosecutor's training 1,200 |
| <i>Repairs & Maintenance</i> | |
| <i>Utilities</i> | |
| <i>Capital Expenditures</i> | |
| <i>Debt Service</i> | |
| <i>Total General Fund Request</i> | |
| | 127,920 |

COURT

Mission Statement:

To operate the Raytown Municipal Division of the Jackson County Circuit Court in accordance with the laws of the State of Missouri and the ordinances of the City of Raytown.

Key Services:

Ordinance Enforcement, municipal court.

Court Budget

Expense Category

| | |
|---------------------------------|---------|
| Personnel Services | 278,817 |
| Supplies, Services, and Charges | 59,257 |
| Repairs & Maintenance | - |
| Utilities | 300 |
| Capital Expenditures | - |
| Debt Service | - |

Total General Fund Request 338,374

Request Increase (Decrease) from FY 18 (26,947)
% change from FY 18 -7.38%

| Personnel Summary - Full time Equivalents (FTE) | | | | |
|--|-----------------|-----------------|------------------|---------------------|
| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
| Judge | 1.00 | 1.00 | 1.00 | - |
| Chief Court Clerk | 1.00 | 1.00 | 1.00 | - |
| Court Clerks | 3.25 | 3.25 | 3.00 | (0.25) |
| Police Reserve | 0.23 | 0.23 | 0.09 | (0.14) |
| | 5.48 | 5.48 | 5.09 | (0.39) |

| Expense Category | | 18/19 Request | |
|--|--------------------------------|--|----------------|
| <i>Personnel Services</i> | | | 278,817 |
| 101-52-00-100-51101 | Elected Officials | | 31,630 |
| | | Annual Salary | 31,630 |
| 101-52-00-100-51102 | Civilian Employees | | 159,576 |
| | | Annual Salary | 156,219 |
| | | COLA/Merit Increase | 3,357 |
| 101-52-00-100-51106 | Part Time Employees | | 3,406 |
| | | Annual Salary | 3,339 |
| | | COLA/Merit Increase | 67 |
| 101-52-00-100-51111 | Civilian Employees Overtime | | 12,000 |
| 101-52-00-100-51206 | Life Insurance | | 530 |
| 101-52-00-100-51212 | Civilian Pension- 401A Match | | 3,395 |
| 101-52-00-100-51214 | Deferred Compensation- LAGERS | | 23,446 |
| 101-52-00-100-51215 | Health Insurance | | 19,216 |
| 101-52-00-100-51218 | Med Exp - HSA Contribution | | 3,000 |
| 101-52-00-100-51220 | Dental | | 1,169 |
| 101-52-00-100-51221 | Vision | | 258 |
| 101-52-00-100-51225 | FICA | | 15,804 |
| 101-52-00-100-51236 | Ins Opt Out Incentive | | 3,466 |
| 101-52-00-100-51238 | Phone Allowance | | 960 |
| 101-52-00-100-51240 | Workers Compensation Insurance | | 963 |
| <i>Supplies, Services, and Charges</i> | | | 59,257 |
| 101-52-00-100-52101 | Office Supplies | | 2,000 |
| | | Misc Supplies | 1,500 |
| | | Monthly copy overages | 500 |
| 101-52-00-100-52250 | Professional Services | | 7,200 |
| | | Regis | 1,500 |
| | | Misc. | 1,000 |
| | | Assignment Counsel | 4,500 |
| | | Cash Long & Short | 200 |
| 101-52-00-100-53101 | Postage | | 1,500 |
| 101-52-00-100-53241 | Printing & Promotions | | 1,000 |
| 101-52-00-100-53301 | Dues & Membership | | 615 |
| | | Judge | 275 |
| | | Clerks | 340 |
| 101-52-00-100-53500 | Equipment | | 1,140 |
| | | Postage Machine Share | 1,140 |
| 101-52-00-100-53644 | Computer Services | | 20,200 |
| | | Incode | 20,200 |
| 101-52-00-100-53701 | Education and Training | | 1,000 |
| 101-52-00-100-53711 | Meals & Travel | | 6,500 |
| | | Judges' Board Meetings | 900 |
| | | Travel for Professional Dev Conference | 5,600 |
| 101-52-00-100-53913 | General Liability Insurance | | 17,742 |
| 101-52-00-100-53961 | Bank Charges | | 360 |
| <i>Repairs & Maintenance</i> | | | - |
| <i>Utilities</i> | | | 300 |
| 101-52-00-100-53431 | Telephone (hard lines) | | 300 |
| <i>Capital Expenditures</i> | | | - |
| <i>Debt Service</i> | | | - |
| Total General Fund Request | | | 338,374 |

PUBLIC WORKS

Mission Statement:

To develop and maintain the City's infrastructure, buildings, grounds and vehicular equipment, and provide specialized community services, such as emergency transportation response which includes snow removal and post-storm evaluations. Public Works operates in partnership with the community to develop and maintain its publicly-owned physical assets.

Key Services:

Administration, engineering, emergency management, building maintenance, building repairs, roadway maintenance, infrastructure planning, fleet management, sanitary sewer maintenance, storm water management.

General Fund Department Budgets

Public Works Budget

Expense Category

| | |
|---------------------------------|-----------|
| Personnel Services | 1,118,470 |
| Supplies, Services, and Charges | 162,788 |
| Repairs & Maintenance | 317,600 |
| Utilities | 561,560 |
| Capital Expenditures | - |
| Debt Service | - |

Total General Fund Request 2,160,418

Request Increase (Decrease) from FY 18 11,318
 % change from FY 18 0.53%

Personnel Summary - Full time Equivalents (FTE)

| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
|-------------------------|-----------------|-----------------|------------------|---------------------|
| Administrative Asst. | 1.50 | 0.60 | 0.60 | - |
| City Engineer | 1.00 | 0.50 | 0.50 | - |
| Crew Leader | 6.00 | 2.70 | 2.70 | - |
| Building Maint. Worker | 1.00 | 1.00 | 1.00 | - |
| Engineering Intern | 1.00 | 0.50 | 0.38 | (0.12) |
| Engineering Technician | - | - | 0.50 | 0.50 |
| Fleet Maint. Supervisor | 1.00 | - | 0.80 | 0.80 |
| Fleet Director | - | 0.80 | | (0.80) |
| Maint. Worker | 9.00 | 2.60 | 2.68 | 0.08 |
| Mechanic | 2.00 | 1.60 | 1.70 | 0.10 |
| Director | 1.00 | 0.50 | 0.50 | - |
| Operations Supervisor | 2.00 | 1.00 | 1.00 | - |
| Superintendent | 1.00 | 0.50 | 0.50 | - |
| ROW Inspector | 1.00 | 0.70 | 0.70 | - |
| Sr. Maint. Worker | - | 3.00 | 3.00 | - |
| | 27.50 | 16.00 | 16.56 | 0.56 |

| Expense Category | | 18/19 Request |
|--|----------------------------------|--------------------------|
| Personnel Services | | 1,118,470 |
| 101-62-00-100-51102 | Civilian Employees | 701,609 |
| | Annual Salary | 687,093 |
| | COLA/Merit Increase | 14,516 |
| 101-62-00-100-51106 | Part Time Employees | 11,536 |
| | Annual Salary | 11,310 |
| | COLA/Merit Increase | 226 |
| 101-62-00-100-51111 | Civilian Employees Overtime | 38,688 |
| | Overtime | 26,734 |
| | Special | 11,954 |
| 101-62-00-100-51206 | Life Insurance | 2,276 |
| 101-62-00-100-51212 | Civilian Pension- 401A Match | 12,915 |
| 101-62-00-100-51214 | Deferred Compensation- LAGERS | 100,297 |
| 101-62-00-100-51215 | Health Insurance | 123,762 |
| 101-62-00-100-51218 | Med Exp - HSA Contribution | 10,500 |
| 101-62-00-100-51220 | Dental | 8,119 |
| 101-62-00-100-51221 | Vision | 1,777 |
| 101-62-00-100-51225 | FICA | 57,505 |
| 101-62-00-100-51236 | Ins Opt Out Incentive | 7,278 |
| 101-62-00-100-51238 | Phone Allowance | 864 |
| 101-62-00-100-51240 | Workers Compensation Insurance | 41,343 |
| Supplies, Services, and Charges | | 162,788 |
| 101-62-00-100-52101 | Office Supplies | 2,675 |
| | General Office Supplies | 1,300 |
| | Copier + Overages | 1,375 |
| 101-62-00-100-52233 | Uniforms | 16,813 |
| | Buildings 13.35 per week | 659 |
| | Crew Leaders 6 @ \$7.00 / week | 2,075 |
| | Maintenance Workers 8 @ 7 / week | 2,766 |
| | Supervisor 3 @ 10.50 / week | 1,556 |
| | Senior MW 3 @ 7.00 / week | 1,037 |
| | Mechanics 2 @ 7.00 / week | 692 |
| | Service Charge 3 @ 2.10/week | 328 |
| | new hire set-up fees | 1,000 |
| | Boots | 2,850 |
| | Uniform Purchase | 3,850 |
| 101-62-00-100-52250 | Professional Services | 14,000 |
| | Emergency Engineering Services | 9,000 |
| | Tree Services | 5,000 |
| 101-62-00-100-53101 | Postage | 150 |
| 101-62-00-100-53241 | Printing & Promotions | 600 |
| | Community Outreach | 400 |
| | Advertising | 200 |
| 101-62-00-100-53301 | Dues & Membership | 3,900 |
| | APWA Dues & Membership | 2,750 |
| | MO Waster Water & Water | 400 |
| | MO Asphalt Pavement Assoc. | 600 |
| | MACPP | 150 |
| 101-62-00-100-53500 | Equipment | 10,500 |
| | Misc Equipment | 7,000 |
| | Equipment Rental | 3,500 |

General Fund - Public Works

| | | | |
|----------------------------------|------------------------------------|--------|----------------|
| 101-62-00-100-53644 | Computer Services | | 16,850 |
| | GPS | 6,500 | |
| | Web GIS | 7,000 | |
| | Fuel Master | 2,500 | |
| | ESRI- Arcview licenses | 850 | |
| 101-62-00-100-53701 | Education and Training | | 11,200 |
| | Certifications | 1,200 | |
| | Educations & Training | 6,000 | |
| | National Conferences | 4,000 | |
| 101-62-00-100-53705 | Meetings & Events | | 1,150 |
| | Safety Program | 900 | |
| | Chamber | 250 | |
| 101-62-00-100-53711 | Meals & Travel | | 4,500 |
| | Water/Waste water Conference | 1,200 | |
| | APWA PWX | 1,500 | |
| | Local Travel & Meals | 500 | |
| | Pavement Training | 450 | |
| | APWA Luncheons | 550 | |
| | MPR | 300 | |
| 101-62-00-100-53913 | General Liability Insurance | | 50,488 |
| 101-62-00-100-53999 | Contractual Services | | 29,962 |
| | Mat Rentals | 3,300 | |
| | Pest Control | 2,500 | |
| | Radio subscriber fees | 800 | |
| | Comcast @ PW | 1,800 | |
| | MO tank insurance | 400 | |
| | Bi-Annual aerial information | 500 | |
| | Security monitoring @ PW, VM, 7 WR | 1,350 | |
| | One-call fees | 5,000 | |
| | Trash Disposal | 4,000 | |
| | Microfilming | 2,000 | |
| | Weather Service | 3,500 | |
| | KCPD Radio Connection Fee | 3,072 | |
| | ACS Door monitoring | 1,740 | |
| Repairs & Maintenance | | | 317,600 |
| 101-62-00-100-52300 | Repair & Maintenance Supplies | | 22,400 |
| | Welding Gasses | 2,400 | |
| | Gloves, safety glasses etc. | 5,000 | |
| | Street Maintenance Supplies | 15,000 | |
| 101-62-00-100-52301 | Fuel | | 60,500 |
| | Vehicle Maintenance | 2,500 | |
| | Storm/Snow | 14,500 | |
| | Streets | 16,000 | |
| | Engineering | 2,500 | |
| | Fire Department | 25,000 | |
| 101-62-00-100-52750 | Building Maintenance | | 45,000 |
| | HVAC | 8,000 | |
| | Plumbing & Electrical | 3,500 | |
| | Flooring & Misc. | 5,000 | |
| | Generator | 6,000 | |
| | Contractor Work/Minor Remodeling | 10,000 | |
| | Turf treatments | 2,500 | |
| | OH Doors | 10,000 | |

General Fund - Public Works

| | | | |
|-----------------------------------|---------------------------------|---------|------------------|
| 101-62-00-100-53600 | Repair & Maintenance Services | | 48,900 |
| | Lift Inspections | 400 | |
| | Waste oil pickup | 1,500 | |
| | Fuel pump + compliance | 3,500 | |
| | Sprinkler system winterization | 500 | |
| | Cleaning Service | 15,000 | |
| | Mowing Contractor | 28,000 | |
| 101-62-00-100-55000 | Vehicle Expense | | 140,800 |
| | Boom Truck inspections & repair | 600 | |
| | Vehicle Licensing- Fleet | 200 | |
| | Vehicle Washes | 10,000 | |
| | Replacement parts & supplies | 105,000 | |
| | Outside vendor repairs | 25,000 | |
| Utilities | | | 561,560 |
| 101-62-00-100-53421 | Water | | 6,740 |
| | City Hall | 4,500 | |
| | 6417 Railroad | 250 | |
| | VM Building | 180 | |
| | Pocket Park | 210 | |
| | 63rd & Cutoff | 320 | |
| | 63rd & Raytown Trfwy | 320 | |
| | Gregory & Raytown Road | 320 | |
| | 350 & Raytown Rd | 320 | |
| | Railroad Bridge | 320 | |
| 101-62-00-100-53401 | Electricity | | 525,400 |
| | City Hall | 82,000 | |
| | 6417 Railroad | 2,700 | |
| | VM Building | 3,700 | |
| | Pocket Park | 525 | |
| | 59th Street Fountain | 475 | |
| | Streetlights | 400,000 | |
| | Traffic Signals | 36,000 | |
| 101-62-00-100-53411 | Gas | | 21,300 |
| | City Hall | 17,500 | |
| | 6417 Railroad | 1,050 | |
| | VM Building | 2,750 | |
| 101-62-00-100-53431 | Telephone (hard lines) | | 5,300 |
| 101-62-00-100-53441 | Mobile Phone & Pagers | | 2,820 |
| | Maintenance Supervisor 12 @ 55 | 330 | |
| | PW Director | 425 | |
| | City Engineer | 425 | |
| | Superintendent | 500 | |
| | Inspector | 660 | |
| | Building Maintenance Tech | 480 | |
| Capital Expenditures | | | - |
| Debt Service | | | - |
| Total General Fund Request | | | 2,160,418 |

EMERGENCY MEDICAL SERVICES

Mission Statement:

To provide high quality, efficient and cost-effective emergency medical services and emergency medical services training to the citizens of Raytown and all others that we serve, and to promote wellness and safety for all our citizens of our community by offering pertinent programs of education and training, and by monitoring the health of our citizens with various services.

Key Services:

Emergency response and transport of the sick and injured, teach EMT courses, outside educational offerings, child safety seat installation, community engagement.

Emergency Medical Service Budget

Expense Category

| | |
|---------------------------------|-----------|
| Personnel Services | 250,000 |
| Supplies, Services, and Charges | 1,491,663 |
| Repairs & Maintenance | 1,400 |
| Utilities | 630 |
| Capital Expenditures | - |
| Debt Service | - |

Total General Fund Request 1,743,693

| | |
|--|---------|
| Request Increase (Decrease) from FY 18 | 391,557 |
| % change from FY 18 | 31.52% |

| Personnel Summary - Full time Equivalents (FTE) | | | | |
|---|-----------------|-----------------|------------------|---------------------|
| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | - |
| Director | 1.00 | 1.00 | 1.00 | - |
| EMT | 4.00 | 4.00 | 4.00 | - |
| Paramedic | 8.00 | 8.00 | 8.00 | - |
| Paramedic/Edu. Coordinator | 1.00 | 1.00 | 1.00 | - |
| | 15.00 | 15.00 | 15.00 | - |
| Part-time | | | | |
| EMT/Paramedic | 16.00 | 16.00 | 16.00 | - |

Note: All Emergency Medical Services personnel are budgeted in Fund 101 for the 2019 budget. FTEs for 2017 and 2018 have been revised for these reporting changes.

| Expense Category | | 18/19 Request |
|--|--|--------------------------|
| Personnel Services | | 250,000 |
| 101-72-00-100-51102 | Civilian Employees | 250,000 |
| | Transition costs | 250,000 |
| | | - |
| 101-72-00-100-51106 | Part Time Employees | - |
| | Annual Salary | - |
| | COLA/Merit Increase | - |
| 101-72-00-100-51111 | Civilian Employees Overtime | - |
| | Required Overtime | - |
| | Overtime | - |
| | Part Time Overtime | - |
| 101-72-00-100-51206 | Life Insurance | - |
| 101-72-00-100-51212 | Civilian Pension- 401A Match | - |
| 101-72-00-100-51214 | Deferred Compensation- LAGERS | - |
| 101-72-00-100-51215 | Health Insurance | - |
| 101-72-00-100-51218 | Med Exp - HSA Contribution | - |
| 101-72-00-100-51220 | Dental | - |
| 101-72-00-100-51221 | Vision | - |
| 101-72-00-100-51225 | FICA | - |
| 101-72-00-100-51236 | Ins Opt Out Incentive | - |
| 101-72-00-100-51240 | Workers Compensation Insurance | - |
| Supplies, Services, and Charges | | 1,491,663 |
| 101-72-00-100-52101 | Office Supplies | - |
| 101-72-00-100-52200 | Operating Supplies | 3,000 |
| | Operating Supplies 11/1/2018 - 11/17/2018 | 3,000 |
| | Medical Supplies | - |
| | Oxygen Services | - |
| 101-72-00-100-52233 | Uniforms | - |
| 101-72-00-100-52250 | Professional Services | 400 |
| | Professional services 11/1/2018 - 11/17/2018 | - |
| | Student Liability Insurance | - |
| | Medical Advisors | - |
| | Trash Disposal | - |
| 101-72-00-100-53101 | Postage | - |
| 101-72-00-100-53241 | Printing & Promotions | 5,000 |
| | Community Education | 5,000 |
| | Publications | - |
| 101-72-00-100-53301 | Dues & Membership | - |
| | Raytown Chamber | - |
| | MEMSA | - |
| | MAA | - |
| | American Ambulance Assoc | - |
| 101-72-00-100-53500 | Equipment | - |
| 101-72-00-100-53563 | Elections | 20,000 |
| 101-72-00-100-53644 | Computer Services | 200 |
| | Computer Services 11/1/2018 - 11/17/2018 | 200 |
| | EMS Scheduling Subscription | - |
| | Annual Internet for EMS station | - |
| | telemetry for ambulance | - |
| 101-72-00-100-53701 | Education and Training | - |

| | | | |
|-----------------------------------|-------------------------------|---|------------------|
| 101-72-00-100-53711 | Meals & Travel | | - |
| 101-72-00-100-53823 | Collection Agency | | 84,000 |
| | | Digitech | 81,000 |
| | | Change Healthcare - \$250 per month | 3,000 |
| 101-72-00-100-53913 | General Liability Insurance | | 25,363 |
| 101-72-00-100-53961 | Bank Charges | | 3,700 |
| 101-72-00-100-53999 | Contractual Services | | 1,350,000 |
| | | Raytown Fire District | 1,350,000 |
| | | Miscellaneous Contractual | - |
| | | KCPD Radio Connection Fee | - |
| Repairs & Maintenance | | | 1,400 |
| 101-72-00-100-52300 | Repair & Maintenance Supplies | | - |
| 101-72-00-100-52301 | Fuel | | 1,000 |
| | | Monthly fuel usage 11/1/2018-11/17/2018 | 1,000 |
| 101-72-00-100-52750 | Building Maintenance | | - |
| 101-72-00-100-53600 | Repair & Maintenance Services | | 400 |
| | | Repair and Maintenance 11/1/2018-11/17/2018 | 400 |
| | | Equipment Maintenance Services (Lifepak) | - |
| | | Equipment Repair | - |
| 101-72-00-100-55000 | Vehicle Expense | | - |
| | | GPS | - |
| Utilities | | | 630 |
| 101-72-00-100-53421 | Water | 11/1/2018- 11/17/2018 | 30 |
| 101-72-00-100-53401 | Electricity | | 250 |
| 101-72-00-100-53411 | Gas | | 150 |
| 101-72-00-100-53431 | Telephone (hard lines) | | 100 |
| 101-72-00-100-53441 | Mobile Phone & Pagers | | 100 |
| Capital Expenditures | | | - |
| Debt Service | | | - |
| Total General Fund Request | | | 1,743,693 |

COMMUNITY DEVELOPMENT

Mission Statement:

To serve our residents through the efficient processing of development-related permits and navigation through the components of the Municipal Code for various review and approval processes. The Department is comprised of Building & Neighborhood Services Division and Planning and Development Services Division, with staff members all working toward improving and protecting health, safety, and quality of life in the community.

Key Services:

Animal control, planning & zoning, new development, redevelopment, business licenses, liquor licenses, building inspection/safety, code enforcement.

Community Development Budget

Expense Category

| | |
|---------------------------------|---------|
| Personnel Services | 542,703 |
| Supplies, Services, and Charges | 300,215 |
| Repairs & Maintenance | 7,775 |
| Utilities | 5,000 |
| Capital Expenditures | - |
| Debt Service | - |

| | |
|-----------------------------------|----------------|
| Total General Fund Request | 855,693 |
|-----------------------------------|----------------|

| | |
|--|--------|
| Request Increase (Decrease) from FY 18 | 34,065 |
| % change from FY 18 | 4.15% |

Personnel Summary - Full time Equivalents (FTE)

| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
|-------------------------------|-----------------|-----------------|------------------|---------------------|
| Building Official | 1.00 | 1.00 | 1.00 | - |
| Director | 1.00 | 1.00 | 1.00 | - |
| N.S. Specialist | 3.00 | 3.00 | 3.00 | - |
| N.S. Supervisor | 1.00 | - | - | - |
| Permit Tech | 2.00 | 2.00 | 2.00 | - |
| Planning & Zoning Coordinator | 1.00 | 1.00 | 1.00 | - |
| | 9.00 | 8.00 | 8.00 | - |

**18/19
Request**

Expense Category

| <i>Personnel Services</i> | | 542,703 |
|--|--------------------------------|----------------|
| 101-82-00-100-51101 | Elected Officials | |
| 101-82-00-100-51102 | Civilian Employees | 354,908 |
| | Annual Salary | 347,246 |
| | COLA/Merit Increase | 7,662 |
| 101-82-00-100-51106 | Part Time Employees | 11,460 |
| 101-82-00-100-51111 | Civilian Employees Overtime | 24,400 |
| | Special Hours | 14,400 |
| | Overtime | 10,000 |
| 101-82-00-100-51206 | Life Insurance | 1,173 |
| 101-82-00-100-51212 | Civilian Pension- 401A Match | 7,537 |
| 101-82-00-100-51214 | Deferred Compensation- LAGERS | 46,132 |
| 101-82-00-100-51215 | Health Insurance | 47,406 |
| 101-82-00-100-51218 | Med Exp - HSA Contribution | 1,500 |
| 101-82-00-100-51220 | Dental | 4,011 |
| 101-82-00-100-51221 | Vision | 771 |
| 101-82-00-100-51225 | FICA | 29,894 |
| 101-82-00-100-51236 | Ins Opt Out Incentive | 6,932 |
| 101-82-00-100-51238 | Phone Allowance | 480 |
| 101-82-00-100-51240 | Workers Compensation Insurance | 6,099 |
| <i>Supplies, Services, and Charges</i> | | 300,215 |
| 101-82-00-100-52101 | Office Supplies | 6,000 |
| | Other office supplies | 4,000 |
| | Copy overages | 2,000 |
| 101-82-00-100-52200 | Operating Supplies | 3,000 |
| 101-82-00-100-52233 | Uniforms | 2,100 |
| 101-82-00-100-52250 | Professional Services | 88,000 |
| | Raytown Animal Hospital | 68,000 |
| | Midwest Animal Rescue | 8,000 |
| | Tree Service | 8,000 |
| | Pet Cremation | 4,000 |
| 101-82-00-100-53101 | Postage | 4,400 |
| | Business License | 500 |
| | Liquor License | 500 |
| | Certified-Expired | 1,800 |
| | Code Enforcement | 1,600 |
| 101-82-00-100-53241 | Printing & Promotions | 4,100 |
| | Courier | 2,600 |
| | ICC books | 1,500 |

General Fund - Community Development

| | | | |
|---------------------|-----------------------------------|-----------------------|----------------|
| 101-82-00-100-53301 | Dues & Membership | | 1,000 |
| | | Inter. Code Council | 200 |
| | | ICC Metro | 150 |
| | | Nat. Animal Control | 200 |
| | | Permit Tech | 200 |
| | | MO Code Enforcement | 250 |
| 101-82-00-100-53500 | Equipment | | 11,555 |
| | | Postage Machine Share | 3,905 |
| | | Dog chips | 2,000 |
| | | Misc. | 5,650 |
| 101-82-00-100-53565 | Temp Agency Service | | 14,000 |
| | | Temporary Clerical | 14,000 |
| 101-82-00-100-53597 | Weeds/Brush- Nuisance Abatement | | 91,000 |
| | | Weeds & Brush | 46,000 |
| | | Minor Home Repair | 20,000 |
| | | Dangerous Structure | 25,000 |
| 101-82-00-100-53644 | Computer Services | | 29,975 |
| | | Software use | 1,500 |
| | | Incode Maint | 10,425 |
| | | Energov | 18,050 |
| 101-82-00-100-53701 | Education and Training | | 3,500 |
| | | ICC | 2,000 |
| | | Code Enforcement | 500 |
| | | Permit Tech | 500 |
| | | Incode | 500 |
| 101-82-00-100-53711 | Meals & Travel | | 2,500 |
| 101-82-00-100-53913 | General Liability Insurance | | 9,085 |
| 101-82-00-100-53999 | Contractual Services | | 30,000 |
| | | Plan. Advisor | 30,000 |
| | Repairs & Maintenance | | 7,775 |
| 101-82-00-100-52301 | Fuel | | 6,000 |
| 101-82-00-100-55000 | Vehicle Expense | | 1,775 |
| | | Car wash-Vac | 400 |
| | | GPS | 1,375 |
| | Utilities | | 5,000 |
| 101-82-00-100-53441 | Mobile Phone & Pagers | | 5,000 |
| | Capital Expenditures | | - |
| | Debt Service | | - |
| | Total General Fund Request | | 855,693 |

PARK FUND

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PARKS FUND

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|-------------------------|---------------------------|-------------------------|-------------------------|
| Total Revenues | \$939,128 | 981,850 | \$988,000 | \$994,600 |
| Percentage Change | -29.58% | 4.55% | 0.63% | 0.67% |
| Total Expenditures | \$878,243 | 1,109,503 | \$930,000 | \$1,047,733 |
| Percentage Change | -30.18% | 26.33% | -16.18% | 12.66% |
| Revenues over (under) Expenditures | <u>60,885</u> | <u>(127,653)</u> | <u>58,000</u> | <u>(53,133)</u> |
| Fund Balance Appropriated | <u>-</u> | <u>-</u> | <u>-</u> | <u>53,133</u> |
| Revenues and Fund Balance Appropriated Over (Under) Expenditures | <u><u>\$60,885</u></u> | <u><u>(\$127,653)</u></u> | <u><u>\$58,000</u></u> | <u><u>\$0</u></u> |
| Fund Balance | | | | |
| Unrestricted Fund Balance | \$739,965 | \$800,850 | \$800,850 | \$670,312 |
| Percentage Change | 23.83% | 8.23% | 0.00% | -16.30% |
| Total Fund Balance | <u><u>\$800,850</u></u> | <u><u>\$612,312</u></u> | <u><u>\$670,312</u></u> | <u><u>\$617,179</u></u> |
| Percentage Change | 8.23% | -23.54% | 9.47% | -7.93% |

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Park Fund Revenues

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| FUND: Parks | | | | |
| <u>Property Taxes</u> | | | | |
| Real Estate (Property) Tax | \$ 403,558 | \$ 400,000 | \$ 405,000 | \$ 409,000 |
| Personal Property Tax | 100,988 | 101,000 | 101,500 | 104,500 |
| Delinquent Real Estate Taxes | 13,167 | 13,500 | 13,500 | 13,500 |
| Penalties | 9,420 | 9,000 | 9,000 | 9,000 |
| Railroad & Utilities Tax | 19,808 | 19,500 | 21,600 | 21,000 |
| (Real Estate) Replacement Tax | 22,148 | 22,000 | 21,300 | 21,000 |
| Circuit Breaker Refund | (2,283) | (2,500) | (1,500) | (2,000) |
| Delinquent Property Tax Revenue | 9,195 | 9,000 | 10,000 | 10,000 |
| Total Property Tax | 576,001 | 571,500 | 580,400 | 586,000 |
| <u>General Sales Tax</u> | | | | |
| Parks/Storm Water Capital Sales Tax | 293,777 | 308,050 | 308,000 | 308,000 |
| TIF - EATS | (53,698) | (55,550) | (31,000) | (31,000) |
| Total General Sales Tax | 240,079 | 252,500 | 277,000 | 277,000 |
| <u>Grants</u> | | | | |
| Grants | - | - | - | - |
| Total Grants | - | - | - | - |
| <u>Service Charges</u> | | | | |
| Ballfield Lights Fees | 4,176 | 5,000 | 5,000 | 5,000 |
| Shelter House Rental Fees | 18,625 | 15,500 | 15,500 | 15,500 |
| Sports Field Rental Fees | 1,241 | 1,500 | 1,200 | 1,200 |
| Team Sports League | 47,169 | 44,500 | 44,000 | 44,000 |
| Participant Fees | 21,083 | 27,750 | 21,000 | 21,000 |
| Concession Sales | 3,512 | 6,000 | 6,000 | 6,000 |
| ABA Memberships | 2,937 | 4,000 | 4,000 | 4,000 |
| Rice Tremonti | 6,802 | 6,900 | 6,800 | 6,800 |
| Total Service Charges | 105,545 | 111,150 | 103,500 | 103,500 |
| <u>Miscellaneous</u> | | | | |
| Interest Earnings | 4,240 | 3,500 | 3,500 | 3,500 |
| Investment Income | 4,631 | 3,500 | 3,500 | 3,500 |
| Vending Machine-Kenagy | 634 | 1,000 | 1,000 | 1,000 |
| Donations | 1,266 | 20,500 | 19,000 | 20,000 |
| Other Income | 1,700 | 18,200 | 100 | 100 |
| General Donations | 5,031 | - | - | - |
| Total Miscellaneous | 17,502 | 46,700 | 27,100 | 28,100 |
| <u>One Time Revenues</u> | | | | |
| Total One Time Revenues | - | - | - | - |
| <u>TOTAL PARKS REVENUE</u> | <u>\$ 939,127</u> | <u>\$ 981,850</u> | <u>\$ 988,000</u> | <u>\$ 994,600</u> |

Parks Budget

Expense Category

| | |
|---------------------------------|---------|
| Personnel Services | 647,301 |
| Supplies, Services, and Charges | 204,932 |
| Repairs & Maintenance | 79,550 |
| Utilities | 65,050 |
| Capital Expenditures | 50,900 |
| Debt Service | - |

Total Park Fund Request 1,047,733

Request Increase (Decrease) from FY 18 (61,770)
% change from FY 18 -5.57%

Personnel Summary - Full time Equivalents (FTE)

| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
|------------------------|-----------------|-----------------|------------------|---------------------|
| Admin Srvc Coordinator | 1.00 | 1.00 | 1.00 | - |
| Director | 1.00 | 1.00 | 1.00 | - |
| Horticulturist | 1.00 | 1.00 | 1.00 | - |
| Landscape Tech | 1.00 | 1.00 | 1.00 | - |
| Maint I | 1.00 | 0.23 | 1.00 | 0.77 |
| Maint II | 1.00 | 1.00 | 1.00 | - |
| Maint III | 1.00 | 1.00 | 1.00 | - |
| Maintenance Worker | - | - | 0.58 | 0.58 |
| Superintendent | 2.00 | 2.00 | 2.00 | - |
| | 9.00 | 8.23 | 9.58 | 1.35 |

**18/19
Request**

Expense Category

| <i>Personnel Services</i> | | 647,301 |
|--|---------------------------------|----------------|
| 201-92-00-100-51102 | Civilian Employees | 444,440 |
| | Annual Salary | 435,613 |
| | COLA/Merit Increase | 8,826 |
| 201-92-00-100-51106 | Part Time Employees | 6,100 |
| | Annual Salary | 6,100 |
| 201-92-00-100-51111 | Civilian Employees Overtime | 5,711 |
| | Overtime | 5,711 |
| 201-92-00-100-51206 | Life Insurance | 1,309 |
| 201-92-00-100-51212 | Civilian Pension- 401A Match | 8,615 |
| 201-92-00-100-51214 | Deferred Compensation- LAGERS | 58,406 |
| 201-92-00-100-51215 | Health Insurance | 50,297 |
| 201-92-00-100-51218 | Med Exp - HSA Contribution | 3,000 |
| 201-92-00-100-51220 | Dental | 3,840 |
| 201-92-00-100-51221 | Vision | 824 |
| 201-92-00-100-51225 | FICA | 35,305 |
| 201-92-00-100-51231 | Auto Allowance | 5,376 |
| 201-92-00-100-51236 | Ins Opt Out Incentive | 6,932 |
| 201-92-00-100-51238 | Phone Allowance | 3,360 |
| 201-92-00-100-51240 | Workers Compensation Insurance | 13,786 |
| <i>Supplies, Services, and Charges</i> | | 204,932 |
| 201-92-00-100-52101 | Office Supplies | 550 |
| 201-92-00-200-52101 | Office Supplies BMX | 500 |
| 201-92-00-100-52200 | Operating Supplies | 2,900 |
| | Janitorial Supplies for parks | 1,100 |
| | First Aid/Safety Gear | 1,100 |
| | Supplies -General Inventory | 700 |
| 201-92-00-200-52200 | Operating Supplies BMX | 15,850 |
| 201-92-00-100-52233 | Uniforms | 3,100 |
| 201-92-00-200-52250 | Professional Services BMX | 6,000 |
| | BMX Rider Insurance/ Fees | 6,000 |
| 201-92-00-100-53101 | Postage | 700 |
| 201-92-00-100-53241 | Printing & Promotions | 1,200 |
| 201-92-00-200-53241 | Printing & Promotions BMX | 1,300 |
| 201-92-00-100-53301 | Dues & Membership | 2,000 |
| | Missouri Parks , National Parks | 1,700 |
| | Chamber, KCMRDA, CEU | 300 |
| 201-92-00-100-53500 | Equipment | 1,700 |
| | Data Max copier lease | 400 |
| | office chairs | 1,300 |
| 201-92-00-100-53563 | Elections | 32,000 |
| 201-92-00-100-53644 | Computer Services | 5,500 |
| 201-92-00-100-53701 | Education and Training | 2,450 |
| | MPRA/NRPA/WWA | 1,350 |
| | Arborist Training and Cont. Ed. | 1,100 |
| 201-92-00-100-53711 | Meals & Travel | 1,350 |
| 201-92-00-100-53824 | County Collection Expense | |
| 201-92-00-100-53913 | General Liability Insurance | 18,642 |
| 201-92-00-100-53961 | Bank Charges | 2,300 |

Parks Fund

| | | | |
|----------------------------------|---|--------|------------------|
| 201-92-00-100-53999 | Contractual Services | | 44,700 |
| | Trash Hauling | 6,300 | |
| | Port-a-potties | 4,500 | |
| | Alarm Service | 2,000 | |
| | GPS | 2,700 | |
| | Camera contract | 3,200 | |
| | Mowing | 26,000 | |
| 201-92-00-200-53999 | Contractual Services | BMX | 4,200 |
| 201-92-00-100-54500 | Rec Programs | | 57,990 |
| Repairs & Maintenance | | | 79,550 |
| 201-92-00-100-52300 | Repair & Maintenance Supplies | | 58,850 |
| | Landscaping | 11,950 | |
| | Colman Ballfield Improvements | 1,000 | |
| | Maintenance -park structures | 18,200 | |
| | Maintenance - athletic fields, electrical | 14,000 | |
| | Maintenance - Mowers, power equip. | 3,700 | |
| | Maintenance Equipment- Small Tools | 10,000 | |
| 201-92-00-200-52300 | Repair & Maintenance Supplies | BMX | 8,100 |
| 201-92-00-100-52301 | Fuel | | 7,500 |
| 201-92-00-200-52301 | Fuel | BMX | 1,000 |
| 201-92-00-100-53600 | Repair & Maintenance Services | | 1,000 |
| | Office Janitorial | 1,000 | |
| 201-92-00-100-55000 | Vehicle Expense | | 3,100 |
| | General | 3,100 | |
| | GPS | | |
| Utilities | | | 65,050 |
| 201-92-00-100-53421 | Water | | 13,550 |
| 201-92-00-200-53421 | Water | BMX | 700 |
| 201-92-00-100-53401 | Electricity | | 42,200 |
| 201-92-00-200-53401 | Electricity | BMX | 2,000 |
| 201-92-00-100-53411 | Gas | | 3,200 |
| 201-92-00-100-53431 | Telephone (hard lines) | | 2,800 |
| 201-92-00-200-53431 | Telephone (hard lines) | BMX | 600 |
| Capital Expenditures | | | 50,900 |
| 201-92-00-100-57000 | Capital Expenditures | | 50,900 |
| | Appraisal Super Splash Property | 5,000 | |
| | Office Parking lot | 24,500 | |
| | security cameras | 15,000 | |
| | Park Improvements | 6,400 | |
| Debt Service | | | - |
| Total Park Fund Request | | | 1,047,733 |

TRANSPORTATION SALES TAX FUND

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TRANSPORTATION SALES TAX FUND**

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|-----------------------------|-----------------------------|--------------------------------|-----------------------------|
| Total Revenues | \$1,210,840 | \$2,456,500 | \$1,874,300 | \$1,818,400 |
| Percentage Change | -26.55% | 102.88% | -23.70% | -2.98% |
| Total Expenditures | \$1,024,654 * | \$4,062,294 | \$2,605,896 | \$1,933,000 |
| Percentage Change | -30.44% | 296.46% | -35.85% | -25.82% |
| Revenues over (under) Expenditures | <u>186,186</u> | <u>(1,605,794)</u> | <u>(731,596)</u> | <u>(114,600)</u> |
| Fund Balance Appropriated | <u>-</u> | <u>-</u> | <u>-</u> | <u>114,600</u> |
| Revenues and Fund Balance Appropriated Over (Under) Expenditures | <u><u>\$186,186</u></u> | <u><u>(\$1,605,794)</u></u> | <u><u>(\$731,596)</u></u> | <u><u>\$0</u></u> |
| Fund Balance | | | | |
| Restricted Fund Balance | \$969,950 | \$1,156,136 | \$1,156,136 | \$309,940 |
| Percentage Change | 36.22% | 19.20% | 0.00% | -73.19% |
| Total Fund Balance | <u><u>\$1,156,136</u></u> | <u><u>(\$449,658)</u></u> | <u><u>\$424,540</u></u> | <u><u>\$309,940</u></u> |
| Percentage Change | 19.20% | -138.89% | -194.41% | -26.99% |

* Includes \$590,193 in reappropriated 2017-2018 amounts

City of Raytown Fiscal Year 2018 Annual Budget

Detailed Summary of Transportation Sales Tax Fund Revenues

| | | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|--|---------------------|---------------------|---------------------|------------------------|---------------------|
| FUND: Transportation Sales Tax | | | | | |
| <u>Sales Tax</u> | | | | | |
| Transportation Sales Tax | 204-00-00-100-41203 | \$ 1,501,508 | \$ 1,515,000 | \$ 1,506,000 | \$ 1,506,000 |
| TIF - EATS | 204-00-00-001-41206 | (304,407) | (300,000) | (329,000) | (330,600) |
| Total General Sales Tax | | 1,197,101 | 1,215,000 | 1,177,000 | 1,175,400 |
| <u>Grants</u> | | | | | |
| Grants | 204-62-00-714-43101 | - | 1,237,500 | 684,300 | 637,000 |
| Total Grants | | - | 1,237,500 | 684,300 | 637,000 |
| <u>Miscellaneous</u> | | | | | |
| Interest Earnings | 204-00-00-100-46101 | 5,391 | 2,000 | 7,000 | 3,000 |
| Investment Income | 204-00-00-100-46102 | 8,348 | 2,000 | 6,000 | 3,000 |
| Total Miscellaneous | | 13,739 | 4,000 | 13,000 | 6,000 |
| <u>One Time Revenues</u> | | | | | |
| Bond Issuance | | - | - | - | - |
| Total One Time Revenues | | - | - | - | - |
| <u>Transfer From Other Funds</u> | | | | | |
| Total Transfers From Other Funds | | - | - | - | - |
| <u>TOTAL TRANS. SALES TAX REVENUE</u> | | \$ 1,210,840 | \$ 2,456,500 | \$ 1,874,300 | \$ 1,818,400 |

Transportation Sales Tax Fund Budget

| Expense Category | |
|--|------------------|
| Personnel Services | - |
| Supplies, Services, and Charges | 248,000 |
| Repairs & Maintenance | 665,000 |
| Utilities | - |
| Capital Expenditures | 1,020,000 |
| Debt Service | - |
| | <hr/> |
| Total Transportation Sales Tax Fund Request | 1,933,000 |

| Expense Category | | 18/19 Request |
|--|--|----------------------|
| <i>Personnel Services</i> | | - |
| <i>Supplies, Services, and Charges</i> | | 248,000 |
| 204-62-00-100-52250 | Professional Services | 185,000 |
| | Signal Design & Programming | 15,000 |
| | Design Consultant for Capital Improvement | 50,000 |
| | Hwy 350 & Raytown Rd- Construction Services | 120,000 |
| 204-62-00-100-53961 | Bank Charges | 3,000 |
| 204-00-00-100-53999 | Contractual Services | 60,000 |
| | KCATA | 60,000 |
| <i>Repairs & Maintenance</i> | | 665,000 |
| 204-62-00-100-52300 | Repair & Maintenance Supplies | 140,000 |
| | Street | 80,000 |
| | Salt Contingency | 60,000 |
| 204-62-00-100-53600 | Repair & Maintenance Services | 525,000 |
| | Annual Asphalt Overlay Project | 250,000 |
| | Annual Concrete Curb, Sidewalk and Paving Contract | 150,000 |
| | Annual Seal Project | 100,000 |
| | Annual Pavement Marking Project | 15,000 |
| | Crack Seal Program | 10,000 |
| <i>Utilities</i> | | - |
| <i>Capital Expenditures</i> | | 1,020,000 |
| 204-62-00-100-57000 | Capital Expenditures | 1,020,000 |
| | Rock Island Trail | 20,000 |
| | Hwy 350 & Raytown Rd | 1,000,000 |
| <i>Debt Service</i> | | - |
| Total Transportation Sales Tax Fund Request | | 1,933,000 |

CAPITAL SALES TAX FUND

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL SALES TAX FUND**

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|----------------------------------|----------------------------------|----------------------------------|--------------------------------|
| Total Revenues | \$1,046,637 | 1,019,500 | \$1,017,600 | \$1,016,000 |
| Percentage Change | 1.90% | -2.59% | -0.19% | -0.16% |
| Total Expenditures | \$1,328,681 | 1,925,521 | \$1,192,495 | \$1,450,250 |
| Percentage Change | 72.61% | 44.92% | 54.91% | 21.61% |
| Revenues over (under) Expenditures | <u>(282,044)</u> | <u>(906,021)</u> | <u>(174,895)</u> | <u>(434,250)</u> |
| Fund Balance Appropriated | <u>-</u> | <u>-</u> | <u>-</u> | <u>434,250</u> |
| Revenues and Fund Balance Appropriated Over (Under) Expenditures | <u><u>(\$282,044)</u></u> | <u><u>(\$906,021)</u></u> | <u><u>(\$174,895)</u></u> | <u><u>\$0</u></u> |
| Fund Balance | | | | |
| Restricted Fund Balance | \$1,230,907 | \$948,863 | \$948,863 | \$339,718 |
| Percentage Change | 33.47% | 2.88% | 2.88% | -64.20% |
| Total Fund Balance | <u><u>\$948,863</u></u> | <u><u>\$42,842</u></u> | <u><u>\$773,968</u></u> | <u><u>\$339,718</u></u> |
| Percentage Change | -22.91% | -96.52% | -37.12% | -56.11% |

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Capital Sales Tax Fund Revenues

| | | | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------|----|---------------------|---------------------|------------------------|---------------------|
| FUND: Capital Sales Tax | | | | | | |
| <u>Sales Tax</u> | | | | | | |
| Capital Sales Tax | 205-00-00-100-41204 | \$ | 1,250,270 | \$ 1,262,773 | \$ 1,242,000 | \$ 1,242,000 |
| TIF - EATS | 205-00-00-001-41206 | | (228,306) | (215,000) | (248,000) | (248,000) |
| Total General Sales Tax | | | 1,021,964 | 1,047,773 | 994,000 | 994,000 |
| <u>Miscellaneous</u> | | | | | | |
| Interest Earnings | 205-00-00-100-46101 | | 4,981 | 3,750 | 7,500 | 7,000 |
| Investment Income | 205-00-00-100-46102 | | 4,843 | 3,750 | 5,500 | 5,000 |
| Sale of Fixed Asset | 205-00-00-100-46303 | | 14,850 | 15,000 | 10,600 | 10,000 |
| Total Miscellaneous | | | 24,674 | 22,500 | 23,600 | 22,000 |
| <u>One Time Revenues</u> | | | | | | |
| Total One Time Revenues | | | - | - | - | - |
| <u>Transfer From Other Funds</u> | | | | | | |
| Total Transfers From Other Funds | | | - | - | - | - |
| <u>Fund Balance Appropriated</u> | | | | | | |
| | | | - | - | - | - |
| <u>TOTAL CAPITAL SALES TAX REVENUE</u> | | | \$ 1,046,638 | \$ 1,070,273 | \$ 1,017,600 | \$ 1,016,000 |

Capital Sales Tax Fund Budget

| Expense Category | |
|---|------------------|
| Personnel Services | - |
| Supplies, Services, and Charges | 2,200 |
| Repairs & Maintenance | - |
| Utilities | - |
| Capital Expenditures | 1,448,050 |
| Debt Service | - |
| | <hr/> |
| Total Capital Sales Tax Fund Request | 1,450,250 |

| Expense Category | | 18/19 Request |
|---|---|------------------|
| <i>Personnel Services</i> | | - |
| <i>Supplies, Services, and Charges</i> | | 2,200 |
| 205-42-00-100-53961 | Bank Charges | 2,200 |
| <i>Repairs & Maintenance</i> | | - |
| <i>Utilities</i> | | - |
| <i>Capital Expenditures</i> | | 1,448,050 |
| | City Wide Monument Sign for City Hall | 30,000 |
| | City Wide Chairs and furniture improvements for Council Chambers | 55,000 |
| | City Wide Improvements to front counter and Lobby Finance | 20,000 |
| | City Wide Smart Board and technical upgrades in Conference Room | 12,000 |
| 205-00-00-100-57000 | Total | 117,000 |
| | Admin 12 Dell Computers | 17,000 |
| | Admin 2 Dell laptops | 3,500 |
| | Admin 8 dell monitors | 2,000 |
| | Admin 1 Dell Server | 10,000 |
| | Admin 3 Network Switches | 1,000 |
| | Admin Storage Area Network | 10,000 |
| | Admin Misc Computer accessories | 1,500 |
| 205-22-00-100-57000 | Total | 45,000 |
| | Police Dispatch- 10 APX 4500 In Car Radios and programing | 36,450 |
| | Police Replace 7 workstations, 3 laptops | 15,250 |
| | Police Replace 2 marked units | 71,000 |
| | Police Replace 1 MDT | 5,000 |
| | Police Upfit and marking for new vehicles | 9,000 |
| | Police Fleet- 6- In car cameras | 30,000 |
| | Police Uniforms- Body Armor | 18,000 |
| 205-32-00-100-57000 | Total | 184,700 |
| | Public Works Highway 350 and Raytown Road | 450,000 |
| | Public Works Trailer for Roller and Bobcat | 15,000 |
| | Public Works Replace Roller for Asphalt Crew | 20,000 |
| | Public Works Replacing a Single Axle Dump Truck with new spreader | 165,000 |
| | Public Works Replacing a Crew cab pickup with Plow | 45,000 |
| | Public Works Replacing 2 snow spreaders with new spreader | 35,000 |
| | Public Works Replacing asphalt vibra-plate compactor | 4,000 |
| | Public Works Continuation of Traffic Signal Upgrades | 50,000 |
| | Public Works Software for asset management of Projects and Fleet | 50,000 |
| | Public Works Wincan VX (Sewer Camera Software) | 35,000 |
| 205-62-00-100-57000 | Total | 869,000 |
| | EMS Facility improvements | 31,000 |
| | EMS Ambulance | 166,350 |
| 205-72-00-100-57000 | Total | 197,350 |
| | Community Development Replacement of Vehicle | 35,000 |
| 205-82-00-100-57000 | Total | 35,000 |
| <i>Debt Service</i> | | - |
| Total Capital Sales Tax Fund Request | | 1,450,250 |

**PUBLIC SAFETY
SALES TAX
FUND**

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PUBLIC SAFETY SALES TAX FUND**

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|-----------------------------|-----------------------------|--------------------------------|-----------------------------|
| Total Revenues | \$1,356,599 | \$1,361,180 | \$1,498,000 | \$1,494,000 |
| Percentage Change | 1.90% | 0.34% | 10.05% | -0.27% |
| Total Expenditures | \$1,437,246 | \$1,344,887 | \$1,164,065 | \$1,802,739 |
| Percentage Change | 10.03% | -6.43% | -13.45% | 54.87% |
| Revenues over (under) Expenditures | <u>—</u> <u>(80,647)</u> | <u>16,293</u> | <u>333,935</u> | <u>(308,739)</u> |
| Fund Balance Appropriated | <u>-</u> | <u>-</u> | <u>-</u> | <u>308,739</u> |
| Revenues and Fund Balance Appropriated Over (Under) Expenditures | <u><u>(80,647)</u></u> | <u><u>\$16,293</u></u> | <u><u>\$333,935</u></u> | <u><u>\$0</u></u> |
| Restricted Fund Balance | \$1,090,169 | \$1,009,522 | \$1,009,522 | \$1,034,718 |
| Percentage Change | 25.44% | -7.40% | 0.00% | 2.50% |
| Total Fund Balance | <u><u>\$1,009,522</u></u> | <u><u>\$1,025,815</u></u> | <u><u>\$1,343,457</u></u> | <u><u>\$1,034,718</u></u> |
| Percentage Change | -7.40% | 1.61% | 30.96% | -22.98% |

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Public Safety Sales Tax Fund Revenues

| | | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------|---------------------|---------------------|------------------------|---------------------|
| FUND: Public Safety Sales Tax | | | | | |
| <u>Sales Tax</u> | | | | | |
| Public Safety Sales Tax | 207-00-00-100-41207 | \$ 1,652,229 | \$ 1,654,380 | \$ 1,649,000 | \$ 1,649,000 |
| TIF - EATS | 207-00-00-001-41206 | (304,407) | (300,000) | (163,000) | (165,000) |
| Total General Sales Tax | | <u>1,347,822</u> | <u>1,354,380</u> | <u>1,486,000</u> | <u>1,484,000</u> |
| <u>Miscellaneous</u> | | | | | |
| Interest Earnings | 207-00-00-100-46101 | 4,241 | 3,300 | 7,000 | 6,000 |
| Investment Income | 207-00-00-100-46102 | 4,537 | 3,500 | 5,000 | 4,000 |
| Total Miscellaneous | | <u>8,778</u> | <u>6,800</u> | <u>12,000</u> | <u>10,000</u> |
| <u>One Time Revenues</u> | | | | | |
| Total One Time Revenues | | - | - | - | - |
| <u>Transfer From Other Funds</u> | | | | | |
| Total Transfers From Other Funds | | - | - | - | - |
| <u>TOTAL PUBLIC SAFETY SALES TAX REVENUE</u> | | <u>\$1,356,600</u> | <u>\$1,361,180</u> | <u>\$1,498,000</u> | <u>\$1,494,000</u> |

PUBLIC SAFETY
SALES TAX
FUND
-
POLICE

Public Safety Sales Tax Fund Budget

Police Budget

Expense Category

| | |
|---------------------------------|-----------|
| Personnel Services | - |
| Supplies, Services, and Charges | 13,305 |
| Repairs & Maintenance | - |
| Utilities | 28,872 |
| Capital Expenditures | - |
| Transfers Out ** | 1,535,562 |

| | |
|---|------------------|
| Total Public Safety Sales Tax Fund Request | 1,577,739 |
|---|------------------|

| | |
|---|----------------|
| Request Increase (Decrease) from FY 18 | 357,705 |
| % change from FY 18 | 29.32% |

** Police and Emergency Medical Services personnel and other costs are budgeted in the General Fund. Personnel and other costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

| Expense Category | | 18/19 |
|---|-------------------------------------|------------------|
| | | Request |
| <i>Personnel Services</i> | | - |
| <i>Supplies, Services, and Charges</i> | | 13,305 |
| 207-32-00-100-52233 | Uniforms | 2,000 |
| | Civilian & Sworn Uniforms Prop/Supp | 2,000 |
| 207-32-00-100-53500 | Equipment | 1,000 |
| | Civilian & Sworn Minor Equipment | 1,000 |
| 207-32-00-100-53644 | Computer Services | 8,355 |
| | Starwitness Support & Maintenance - | 2,240 |
| | Barracuda Mail Archiver Maintenance | 1,500 |
| | Eversync Renewal | 3,645 |
| | Bair Software Support | 970 |
| 207-32-00-100-53913 | General Liability Insurance | - |
| 207-32-00-100-53961 | Bank Charges | 1,950 |
| <i>Repairs & Maintenance</i> | | - |
| <i>Utilities</i> | | 28,872 |
| 207-32-00-100-53441 | Mobile Phone & Pagers | 28,872 |
| | Dispatch-Mobilefone paging software | 2,772 |
| | AT&T Mifi's - 30 @ \$45.00 | 16,200 |
| | AT&T Cell Phones - 15 @ \$55.00 | 9,900 |
| <i>Capital Expenditures</i> | | - |
| <i>Transfers Out</i> | | 1,535,562 |
| 207-32-00-100-59951 | Transfers out to General Fund | 1,535,562 |
| Total Public Safety Sales Tax Fund Request | | 1,577,739 |

PUBLIC SAFETY
SALES TAX
FUND
-
EMS

Public Safety Sales Tax Fund Budget

Emergency Medical Service Budget

Expense Category

| | |
|---------------------------------|---------|
| Personnel Services | - |
| Supplies, Services, and Charges | - |
| Repairs & Maintenance | - |
| Utilities | - |
| Capital Expenditures | - |
| Transfers Out ** | 225,000 |

| | |
|---|----------------|
| Total Public Safety Sales Tax Fund Request | 225,000 |
|---|----------------|

| | |
|---|----------------|
| Request Increase (Decrease) from FY 18 | 100,147 |
| % change from FY 18 | 80.21% |

** Police and Emergency Medical Services personnel and other costs are budgeted in the General Fund. Personnel and other costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

RISK MANAGEMENT FUND

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
RISK MANAGEMENT FUND**

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------|---------------------|------------------------|---------------------|
| Total Revenues | \$ 105,911 | \$ 65,800 | \$ 55,050 | \$ 55,000 |
| Percentage Change | 9.00% | -37.87% | -16.34% | -0.09% |
| Total Expenditures | \$ 154,915 | \$ 113,300 | \$ 72,185 | \$ 113,300 |
| Percentage Change | -10.16% | -26.86% | -36.29% | 56.96% |
| Revenues over (under) Expenditures | <u>(49,004)</u> | <u>(47,500)</u> | <u>(17,135)</u> | <u>(58,300)</u> |
| Fund Balance Appropriated | <u>-</u> | <u>-</u> | <u>-</u> | <u>58,300</u> |
| Revenues and Fund Balance Appropriated Over (Under) Expenditures | <u>\$ (49,004)</u> | <u>\$ (47,500)</u> | <u>\$ (17,135)</u> | <u>\$ -</u> |
| Fund Balance | | | | |
| Fund Balance | \$ 222,218 | \$ 173,214 | \$ 173,214 | \$ 97,779 |
| Percentage Change | -25.30% | -22.05% | 0.00% | -43.55% |
| Total Fund Balance | <u>\$173,214</u> | <u>\$125,714</u> | <u>\$156,079</u> | <u>\$97,779</u> |
| Percentage Change | -41.77% | -43.43% | -29.76% | -37.35% |

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Risk Management Fund Revenues

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------|---------------------|------------------------|---------------------|
| FUND: Risk Management | | | | |
| <u>Miscellaneous</u> | | | | |
| Interest Earnings | \$ 556 | \$ 400 | \$ 350 | \$ 300 |
| Investment Income | 634 | 400 | 200 | 200 |
| Reimbursements | 61,851 | 50,000 | 40,000 | 40,000 |
| Loss Control Compliance | 42,870 | 15,000 | 14,500 | 14,500 |
| Total Miscellaneous | 105,911 | 65,800 | 55,050 | 55,000 |
| <u>One Time Revenues</u> | | | | |
| Total One Time Revenues | - | - | - | - |
| <u>Transfer From Other Funds</u> | | | | |
| Total Transfers From Other Funds | - | - | - | - |
| <u>TOTAL RISK MANAGEMENT REVENUE</u> | \$ 105,911 | \$ 65,800 | \$ 55,050 | \$ 55,000 |

Risk Management Fund Budget

| Expense Category | |
|---|----------------|
| Personnel Services | - |
| Supplies, Services, and Charges | 113,300 |
| Repairs & Maintenance | - |
| Utilities | - |
| Capital Expenditures | - |
| Debt Service | - |
| <hr/> | |
| Total Risk Management Fund Request | 113,300 |
| Request Increase (Decrease) from FY 18 | - |
| % change from FY 18 | 0.00% |

| Expense Category | | 18/19 Request |
|---|-------------------------|----------------------|
| <i>Personnel Services</i> | | - |
| <i>Supplies, Services, and Charges</i> | | 113,300 |
| 209-22-00-100-52250 | Professional Services | 8,000 |
| | New Directions | |
| | Health Fair | 8,000 |
| 209-22-00-100-53701 | Education and Training | 10,000 |
| 209-22-00-100-53711 | Meals & Travel | 5,000 |
| 209-22-00-100-53912 | Claims Against the City | 90,000 |
| | Claims Against City | 90,000 |
| 209-22-00-100-53961 | Bank Charges | 300 |
| <i>Repairs & Maintenance</i> | | - |
| <i>Utilities</i> | | - |
| <i>Capital Expenditures</i> | | - |
| <i>Debt Service</i> | | - |
| Total Risk Management Fund Request | | 113,300 |

TAX INCREMENT FINANCE FUND

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
TIF FUND

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------------|---------------------------|---------------------------|---------------------------|
| Total Revenues | \$3,149,407 | 2,969,005 | \$2,987,758 | \$3,173,400 |
| Percentage Change | 1.69% | -5.73% | -3.53% | 6.21% |
| Total Expenditures | \$3,180,763 | 3,199,150 | \$3,192,600 | \$3,167,740 |
| Percentage Change | 3.96% | 0.58% | 4.35% | -0.78% |
| Revenues over (under) Expenditures | <u><u>(\$31,356)</u></u> | <u><u>(\$230,145)</u></u> | <u><u>(\$204,842)</u></u> | <u><u>\$5,660</u></u> |
| Fund Balance | | | | |
| Restricted Fund Balance | \$7,116,364 | \$7,085,008 | \$7,085,008 | \$6,885,826 |
| Percentage Change | 2.78% | -0.44% | 2.33% | -2.81% |
| Total Fund Balance | <u><u>\$7,085,008</u></u> | <u><u>\$6,854,863</u></u> | <u><u>\$6,880,166</u></u> | <u><u>\$6,885,826</u></u> |
| Percentage Change | -0.44% | -3.25% | -3.32% | 0.08% |

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of TIF Fund Revenues

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| FUND: TIF | | | | |
| <u>Miscellaneous</u> | | | | |
| Pilot USA 800 payment | 51,243 | 51,250 | 55,918 | 52,000 |
| Interest Earnings | 221,100 | 215,000 | 225,000 | 225,000 |
| Investment Income | (37,351) | 2,500 | 3,800 | 3,800 |
| CID Revenue | 619,516 | 515,000 | 525,000 | 525,000 |
| TDD Revenue | 75,441 | 72,000 | 75,000 | 75,000 |
| 350 Highway Raytown Fire EAT's | (481) | - | 20,000 | - |
| 350 Highway Jackson County EAT's | 296,992 | 220,000 | 247,000 | 248,000 |
| 350 Highway TIF EAT's | 761,019 | 750,000 | 819,000 | 826,000 |
| 350 Highway TIF City Pledge | 761,019 | 750,000 | 629,000 | 630,100 |
| 350 Highway KC Zoo EAT's | 39,626 | 37,000 | 41,000 | 41,500 |
| Industrial Development Authority | 302 | - | - | - |
| 350 Highway TIF Pilot | 360,982 | 356,255 | 347,040 | 347,000 |
| Total Miscellaneous | 3,149,408 | 2,969,005 | 2,987,758 | 2,973,400 |
| <u>One Time Revenues</u> | | | | |
| Total One Time Revenues | - | - | - | - |
| <u>Transfer From Other Funds</u> | | | | |
| Operating Transfer in | - | - | - | 200,000 |
| Total Transfers From Other Funds | - | - | - | 200,000 |
| <u>TOTAL TIF REVENUE</u> | <u>3,149,408</u> | <u>2,969,005</u> | <u>2,987,758</u> | <u>3,173,400</u> |

TIF Fund Budget

| Expense Category | |
|---------------------------------|------------------|
| Personnel Services | - |
| Supplies, Services, and Charges | 204,840 |
| Repairs & Maintenance | - |
| Utilities | - |
| Capital Expenditures | - |
| Debt Service | 2,962,900 |
| | <hr/> |
| Total TIF Fund Request | 3,167,740 |

Expense Category

| | | |
|--|---|------------------|
| <i>Personnel Services</i> | | - |
| <i>Supplies, Services, and Charges</i> | | 204,840 |
| 210-00-00-100-52250 | Professional Services | 90,200 |
| | Financial Advisor | 30,600 |
| | Continuing Disclosure Service (Springster | 1,500 |
| | Trust Mgmt Fees | 3,800 |
| | Insurance | 3,000 |
| | Annual Appropriation | 900 |
| | TIF (CID) developer reimbursement | 50,400 |
| 210-00-00-100-53513 | Outside Legal Council | 45,000 |
| | General Council | 45,000 |
| 210-00-00-100-53812 | Administrative Fee | 15,800 |
| | TIF 1% Project Area 1 & 2 Sales tax | 15,800 |
| 210-00-00-201-53824 | County Collection - 350 Hwy Area 2 | 400 |
| 210-00-00-100-53961 | Bank Charges | 1,440 |
| 210-00-00-100-56250 | Incentive Programs | 52,000 |
| | USA PILOT | 52,000 |
| <i>Repairs & Maintenance</i> | | - |
| <i>Utilities</i> | | - |
| <i>Capital Expenditures</i> | | - |
| <i>Debt Service</i> | | 2,962,900 |
| 210-00-00-007-54132 | TIF 07 Principal | 1,355,000 |
| 210-00-00-007-54143 | TIF 07 Interest | 1,607,900 |
| Total TIF Fund Request | | 3,167,740 |

STORM WATER FUND

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
STORM WATER FUND**

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------|---------------------|------------------------|---------------------|
| Total Revenues | \$288,835 | \$238,375 | \$234,300 | \$233,200 |
| Percentage Change | 100.00% | -17.47% | -1.71% | -0.47% |
| Total Expenditures | \$162,399 * | \$262,206 | \$222,810 | \$230,200 |
| Percentage Change | 100.00% | 61.46% | -15.02% | 3.32% |
| Revenues over (under) Expenditures | <u>\$126,436</u> | <u>(\$23,831)</u> | <u>\$11,490</u> | <u>\$3,000</u> |
| Fund Balance | | | | |
| Restricted Fund Balance | \$126,436 | \$126,436 | \$126,436 | \$140,926 |
| Percentage Change | 100.00% | 0.00% | 0.00% | 11.46% |
| Total Fund Balance | <u>\$126,436</u> | <u>\$102,605</u> | <u>\$137,926</u> | <u>\$140,926</u> |
| Percentage Change | 100.00% | -18.85% | 34.42% | 2.18% |

* Includes \$30,106 in reappropriated 2017-2018 amounts

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Storm Water Fund Revenues

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------|---------------------|------------------------|---------------------|
| FUND: Storm Water | | | | |
| <u>Sales Tax</u> | | | | |
| Parks/Storm Water Sales Tax | \$ 119,283 | \$ 107,565 | \$ 102,000 | \$ 102,000 |
| TIF - EATS | (22,404) | (19,190) | (20,000) | (20,600) |
| Total General Sales Tax | 96,879 | 88,375 | 82,000 | 81,400 |
| <u>Miscellaneous</u> | | | | |
| Interest Earnings | 619 | - | 1,300 | 1,000 |
| Investment Income | 1,336 | - | 1,000 | 800 |
| Total Miscellaneous | 1,955 | - | 2,300 | 1,800 |
| <u>Transfer From Other Funds</u> | | | | |
| Operating Transfer IN | 190,000 | 150,000 | 150,000 | 150,000 |
| Total Transfers From Other Fund: | 190,000 | 150,000 | 150,000 | 150,000 |
| <u>TOTAL STORM WATER REVENUE</u> | \$288,834 | \$238,375 | \$234,300 | \$233,200 |

Storm Water Fund Budget

| Expense Category | |
|---------------------------------------|----------------|
| Personnel Services | - |
| Supplies, Services, and Charges | 7,200 |
| Repairs & Maintenance | 223,000 |
| Utilities | - |
| Capital Expenditures | - |
| Debt Service | - |
| | <hr/> |
| Total Storm Water Fund Request | 230,200 |

| Expense Category | | 18/19 Request |
|--|-----------------------------------|----------------------|
| <i>Personnel Services</i> | | - |
| <i>Supplies, Services, and Charges</i> | | 7,200 |
| 401-62-00-100-53961 | Bank Charges | 600 |
| 401-62-00-100-53999 | Contractual Services | 6,600 |
| | MS4 Permit | 400 |
| | Storm Water Phase II | 6,200 |
| <i>Repairs & Maintenance</i> | | 223,000 |
| 401-62-00-100-53600 | Repair & Maintenance Services | 223,000 |
| | Emergency Stormwater Repairs | 120,000 |
| | Storm Water Repairs & Maintenance | 100,000 |
| | Debris Disposal | 3,000 |
| <i>Utilities</i> | | - |
| <i>Capital Expenditures</i> | | - |
| <i>Debt Service</i> | | - |
| Total Storm Water Fund Request | | 230,200 |

CAPITAL IMPROVEMENT FUND

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
CAPITAL IMPROVEMENT FUND

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------|---------------------|------------------------|---------------------|
| Total Revenues | \$74,521 | \$74,800 | \$82,235 | \$81,000 |
| Percentage Change | 2.43% | 0.37% | 9.94% | -1.50% |
| Total Expenditures | \$26,946 | \$24,000 | \$26,900 | \$31,520 |
| Percentage Change | -40.79% | -10.93% | 12.08% | 17.17% |
| Revenues over (under) Expenditures | <u>\$47,575</u> | <u>\$50,800</u> | <u>\$55,335</u> | <u>\$49,480</u> |
| Fund Balance | | | | |
| Assigned Fund Balance | \$550,478 | \$598,053 | \$598,053 | \$702,868 |
| Percentage Change | 21.46% | 8.64% | 0.00% | 17.53% |
| Nonspendable Fund Balance | \$686,837 | \$686,837 | \$686,837 | \$686,837 |
| Total Fund Balance | <u>\$1,284,890</u> | <u>\$1,335,690</u> | <u>\$1,340,225</u> | <u>\$1,389,705</u> |
| Percentage Change | 3.85% | 3.95% | 8.32% | 3.69% |

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Capital Improvement Fund Revenues

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|--|---------------------|---------------------|------------------------|---------------------|
| FUND: Capital Improvement Fund | | | | |
| <u>Miscellaneous</u> | | | | |
| Ditzler CID Loan | \$ 68,805 | \$ 70,000 | \$ 72,900 | \$ 72,000 |
| Interest Earnings | 2,664 | 2,500 | 5,590 | 5,400 |
| Investment Income | 3,052 | 2,100 | 3,745 | 3,600 |
| Total Miscellaneous | 74,521 | 74,600 | 82,235 | 81,000 |
| <u>One Time Revenues</u> | | | | |
| Total One Time Revenues | - | - | - | - |
| <u>Transfer From Other Funds</u> | | | | |
| Total Transfers From Other Funds | - | - | - | - |
| <u>TOTAL CAPITAL IMPROVEMENT FUND REVENUE</u> | \$ 74,521 | \$ 74,600 | \$ 82,235 | \$ 81,000 |

Capital Improvement Fund Budget

| Expense Category | |
|---|---------------|
| Personnel Services | - |
| Supplies, Services, and Charges | 31,520 |
| Repairs & Maintenance | - |
| Utilities | - |
| Capital Expenditures | - |
| Debt Service | - |
| | <hr/> |
| Total Capital Improvement Fund Request | 31,520 |

| Expense Category | | 18/19 Request |
|---|------------------------------------|--------------------------|
| <i>Personnel Services</i> | | - |
| <i>Supplies, Services, and Charges</i> | | 31,520 |
| 402-42-00-100-52250 | Professional Services | 1,200 |
| | MO State Auditor (CM Assoc) | 1,200 |
| 402-00-00-100-53513 | Outside Legal Council | 2,000 |
| 402-42-00-100-53961 | Bank Charges | 1,320 |
| 402-00-00-100-56250 | Incentive Programs | 27,000 |
| | Ditzler developer (Gregory Square) | 27,000 |
| <i>Repairs & Maintenance</i> | | - |
| <i>Utilities</i> | | - |
| <i>Debt Service</i> | | - |
| Total Capital Improvement Fund Request | | 31,520 |

SEWER FUND

SUMMARY OF REVENUES, EXPENDITURES, AND NET POSITION
SEWER FUND

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|---------------------|---------------------|------------------------|---------------------|
| Total Revenues | \$6,772,701 | \$7,037,202 | \$7,060,487 | \$7,681,323 |
| Percentage Change | 11.19% | 3.91% | 0.33% | 8.79% |
| Total Expenditures | \$6,305,412 | \$7,054,223 | \$6,659,900 | \$7,551,594 |
| Percentage Change | -0.04% | 11.88% | -5.59% | 13.39% |
| Revenues over (under) Expenditures | \$467,289 | (\$17,021) | \$400,587 | \$129,729 |
| Net Position | | | | |
| Unrestricted Net Position | \$2,694,722 | \$3,162,011 | \$3,162,011 | \$3,692,327 |
| Percentage Change | -14.91% | 17.34% | 0.00% | 16.77% |
| Net Investment in Capital Assets | \$4,740,531 | \$4,740,531 | \$4,740,531 | \$4,740,531 |
| Restricted Net Position | \$559,232 | \$559,232 | \$559,232 | \$559,232 |
| Total Fund Balance | \$8,461,774 | \$8,444,753 | \$8,862,361 | \$8,992,090 |
| Percentage Change | 5.85% | -0.20% | 4.95% | 1.46% |

City of Raytown Fiscal Year 2019 Annual Budget

Detailed Summary of Sewer Fund Revenues

| | 2016-2017 Actual | 2017-2018 Budget | 2017-2018 Projected | 2018-2019 Budget |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| FUND: Sewer | | | | |
| <u>Service Charges</u> | | | | |
| Sewer Use Charge | 6,265,739 | 6,599,250 | 6,531,000 | 7,184,000 |
| Sewer Late Pay Penalties | 203,091 | 165,000 | 210,200 | 215,000 |
| Circuit Breaker | (8,623) | (10,500) | (9,400) | (10,000) |
| Returned Items | 5,030 | 5,000 | 5,900 | 5,000 |
| Contract Charges | (5,994) | 8,000 | - | - |
| Total Service Charges | 6,459,243 | 6,766,750 | 6,737,700 | 7,394,000 |
| <u>Licenses & Permits</u> | | | | |
| Total Licenses & Permits | - | - | - | - |
| <u>Miscellaneous</u> | | | | |
| Credit Card Processing Fee | 24,096 | 16,000 | 35,900 | 30,000 |
| Interest Earnings | 18,783 | 16,000 | 30,000 | 25,000 |
| Investment Income | 12,301 | 10,000 | 18,600 | 15,000 |
| SRF Interest Subsidy | 149,100 | 136,596 | 136,596 | 123,405 |
| SRF Interest Subsidy | 109,178 | 101,691 | 101,691 | 93,918 |
| Total Miscellaneous | 313,458 | 280,287 | 322,787 | 287,323 |
| <u>One Time Revenues</u> | | | | |
| Total One Time Revenues | - | - | - | - |
| <u>Transfer From Other Funds</u> | | | | |
| Total Transfers From Other Funds | - | - | - | - |
| <u>TOTAL SEWER REVENUE</u> | <u>6,772,701</u> | <u>7,047,037</u> | <u>7,060,487</u> | <u>7,681,323</u> |

SEWER FUND

-

FINANCE

Sewer Fund Department Budget

Finance Budget

Expense Category

| | |
|---------------------------------|-----------|
| Personnel Services | 227,114 |
| Supplies, Services, and Charges | 4,499,039 |
| Repairs & Maintenance | - |
| Utilities | - |
| Capital Expenditures | - |
| Debt Service | 1,280,494 |

Total Sewer Fund Request 6,006,647

| | |
|--|---------|
| Request Increase (Decrease) from FY 18 | 545,723 |
| % change from FY 18 | 10.01% |

Personnel Summary - Full time Equivalents (FTE)

| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
|------------------------|-----------------|-----------------|------------------|---------------------|
| Accountant | | - | 0.10 | 0.10 |
| Accounts Payable Clerk | | 0.10 | - | (0.10) |
| Billing Clerk | | 2.00 | 2.00 | - |
| Controller | | 0.15 | 0.15 | - |
| Director of Finance | | 0.15 | 0.15 | - |
| Payroll Clerk | | 0.10 | 0.10 | - |
| Treasury Analyst | | 0.50 | 0.50 | - |
| Treasury Clerk | | 0.50 | 0.50 | - |
| | - | 3.50 | 3.50 | - |

Expense Category

| Personnel Services | | 227,114 |
|--|--|------------------|
| 501-42-00-100-51102 | Civilian Employees | 155,274 |
| | Annual Salary | 152,175 |
| | COLA/Merit Increase | 3,099 |
| 501-42-00-100-51111 | Civilian Employees Overtime | 2,762 |
| 501-42-00-100-51206 | Life Insurance | 424 |
| 501-42-00-100-51212 | Civilian Pension- 401A Match | 3,161 |
| 501-42-00-100-51214 | Deferred Compensation- LAGERS | 21,651 |
| 501-42-00-100-51215 | Health Insurance | 27,629 |
| 501-42-00-100-51218 | Med Exp - HSA Contribution | 1,350 |
| 501-42-00-100-51220 | Dental | 1,575 |
| 501-42-00-100-51221 | Vision | 382 |
| 501-42-00-100-51225 | FICA | 12,090 |
| 501-42-00-100-51236 | Ins Opt Out Incentive | 347 |
| 501-42-00-100-51238 | Phone Allowance | 72 |
| 501-42-00-100-51240 | Workers Compensation Insurance | 398 |
| Supplies, Services, and Charges | | 4,499,039 |
| 501-42-00-100-52101 | Office Supplies | 2,500 |
| 501-42-00-100-53101 | Postage | 62,000 |
| | Postage - Arista Information Systems | 60,000 |
| | Monthly prepaid write-off | 2,000 |
| 501-42-00-100-53241 | Printing & Promotions | 21,500 |
| | Sewer quarterly bill inserts | 1,800 |
| | Printing (Arista Information System) | 19,700 |
| 501-42-00-100-53500 | Equipment | 1,225 |
| | Postage Machine Rental | 1,225 |
| 501-42-00-100-53644 | Computer Services | 16,810 |
| | Incode | 16,810 |
| 501-42-00-100-53701 | Education and Training | 2,500 |
| | Conferences - 2 employees | 1,500 |
| | Webinar's - Incode Training | 1,000 |
| 501-42-00-100-53705 | Meetings & Events | 150 |
| 501-42-00-100-53711 | Meals & Travel | 1,750 |
| | Conferences - 2 employees | 1,750 |
| 501-42-00-100-53821 | Bad Debt Expense | 70,000 |
| | | 70,000 |
| 501-42-00-100-53823 | Collection Agency | 2,500 |
| 501-42-00-100-53913 | General Liability Insurance | 31,604 |
| | Sewer Treatment | 4,280,000 |
| 501-42-00-100-53931 | Quarterly Charges - Little Blue Valley | 2,650,000 |
| 501-42-00-100-53932 | Monthly Charges - KC Water | 1,630,000 |
| 501-42-00-100-53961 | Bank Charges | 6,500 |
| Repairs & Maintenance | | - |
| Utilities | | - |
| Capital Expenditures | | - |
| Debt Service | | 1,280,494 |
| SRF Principal | | 855,000 |
| 501-00-00-006-54132 | SRF 06 Principal Pymt | 420,000 |
| 501-00-00-007-54132 | SRF 07 Principal Pymt | 270,000 |
| 501-00-00-013-54132 | 2013 Refunding Bond | 165,000 |
| SRF Interest | | 385,677 |
| 501-00-00-006-54142 | Interest SRF 06 | 187,612 |
| 501-00-00-007-54143 | Interest SRF 07 | 141,025 |
| 501-00-00-013-54143 | Interest SRF 13 | 57,040 |

| Fiscal Agent Fee's | | 39,817 |
|---------------------|----------------|--------|
| 501-00-00-006-54133 | DNR Fee SRF 06 | 20,425 |
| 501-00-00-006-54133 | UMB Fee SRF 06 | 1,198 |
| 501-00-00-007-54133 | DNR Fee SRF 07 | 16,677 |
| 501-00-00-007-54133 | UMB Fee SRF 07 | 954 |
| 501-00-00-013-54133 | UMB Fee 13 | 320 |
| 501-00-00-013-54133 | Rebate Fee | 230 |
| 501-00-00-013-54133 | Misc | 13 |

Total Sewer Fund Request **6,006,647**

SEWER FUND

-

PUBLIC WORKS

Sewer Fund Department Budget

Public Works Budget

Expense Category

| | |
|---------------------------------|---------|
| Personnel Services | 832,927 |
| Supplies, Services, and Charges | 192,950 |
| Repairs & Maintenance | 232,950 |
| Utilities | 16,120 |
| Capital Expenditures | 270,000 |
| Debt Service | - |

Total Sewer Fund Request 1,544,947

| | |
|--|----------|
| Request Increase (Decrease) from FY 18 | (58,187) |
| % change from FY 18 | -3.63% |

Personnel Summary - Full time Equivalents (FTE)

| Job Title | FY 17 Budget | FY 18 Budget | FY 19 Request | Difference FY 18 |
|-----------------------|--------------|--------------|---------------|------------------|
| Administrative Asst. | | 1.90 | 1.40 | (0.50) |
| City Engineer | | 0.50 | 0.50 | - |
| Crew Leader | | 3.30 | 2.30 | (1.00) |
| Engineer Technician | | - | 0.50 | 0.50 |
| Engineering Intern | | 0.50 | 0.38 | (0.12) |
| Fleet Director | | 0.20 | | (0.20) |
| Maint. Supervisor | | - | 0.20 | 0.20 |
| Maint. Worker | | 3.40 | 3.40 | - |
| Mechanic | | 0.40 | 0.30 | (0.10) |
| Public Works Director | | 0.50 | 0.50 | - |
| Operations Supervisor | | 1.00 | 1.00 | - |
| Superintendent | | 0.50 | 0.50 | - |
| ROW Inspector | | 0.30 | 0.30 | - |
| Sr. Maint. Worker | | 1.00 | 2.00 | 1.00 |
| | - | 13.50 | 13.28 | (0.22) |

| Expense Category | | 18/19 Request | |
|--|--------------------------------|--|---------|
| Personnel Services | | 832,927 | |
| 501-62-00-100-51102 | Civilian Employees | | 541,373 |
| | | Annual Salary | 530,202 |
| | | COLA/Merit Increase | 11,171 |
| 501-62-00-100-51106 | Part Time Employees | | 11,536 |
| | | Annual Salary | 11,310 |
| | | COLA/Merit Increase | 226 |
| 501-62-00-100-51111 | Civilian Employees Overtime | | 28,356 |
| | | Overtime | 18,403 |
| | | Special Hours | 9,953 |
| 501-62-00-100-51206 | Life Insurance | | 1,798 |
| 501-62-00-100-51212 | Civilian Pension- 401A Match | | 9,699 |
| 501-62-00-100-51214 | Deferred Compensation- LAGERS | | 76,208 |
| 501-62-00-100-51215 | Health Insurance | | 76,358 |
| 501-62-00-100-51218 | Med Exp - HSA Contribution | | 3,000 |
| 501-62-00-100-51220 | Dental | | 5,356 |
| 501-62-00-100-51221 | Vision | | 810 |
| 501-62-00-100-51225 | FICA | | 44,461 |
| 501-62-00-100-51236 | Ins Opt Out Incentive | | 6,383 |
| 501-62-00-100-51238 | Phone Allowance | | 576 |
| 501-62-00-100-51240 | Workers Compensation Insurance | | 27,013 |
| Supplies, Services, and Charges | | 192,950 | |
| 501-62-00-100-52101 | Office Supplies | | 3,000 |
| | | General Office Supplies | 2,550 |
| | | Copier + Overages | 450 |
| 501-62-00-100-52200 | Operating Supplies | | 13,000 |
| | | General Supplies | 2,000 |
| | | Sanitation Supplies | 4,000 |
| | | Tools & Labor Supplies | 7,000 |
| 501-62-00-100-52233 | Uniforms | | 5,500 |
| | | Rental | 2,000 |
| | | Purchase | 3,500 |
| 501-62-00-100-52250 | Professional Services | | 100,000 |
| | | Sanitary Sewer Design | 100,000 |
| 501-62-00-100-53101 | Postage | | 200 |
| 501-62-00-100-53301 | Dues & Membership | | 1,000 |
| | | Water/Wastewater | 500 |
| | | APWA | 500 |
| 501-62-00-100-53500 | Equipment | | 24,500 |
| | | Equipment Rentals | 4,000 |
| | | Minor Equipment(ex. Sewer truck , jetter hoses, replacement nozzles) | 20,500 |
| 501-62-00-100-53644 | Computer Services | | 5,500 |
| | | GPS | 1,500 |
| | | Web GIS | 4,000 |
| 501-62-00-100-53701 | Education and Training | | 5,300 |
| | | Water/Wastewater Conference | 3,400 |
| | | APWA PWX | 1,900 |
| 501-62-00-100-53711 | Meals & Travel | | 2,750 |
| 501-62-00-100-53999 | Contractual Services | | 32,200 |
| | | Comcast | 1,200 |
| | | DNR Connection Fees | 11,000 |
| | | Root Treatments | 20,000 |

| | | |
|----------------------------------|-------------------------------|------------------|
| Repairs & Maintenance | | 232,950 |
| 501-62-00-100-52300 | Repair & Maintenance Supplies | 8,500 |
| | Sewer manhole & line supplies | 8,500 |
| 501-62-00-100-52301 | Fuel | 27,200 |
| 501-62-00-100-53600 | Repair & Maintenance Services | 154,500 |
| | Emergency Repair | 150,000 |
| | Copier Maintenance | 1,500 |
| | Pump repair & service | 3,000 |
| 501-62-00-100-55000 | Vehicle Expense | 42,750 |
| | Repairs & Service | 40,000 |
| | Supplies & Tools | 2,750 |
| Utilities | | 16,120 |
| 501-62-00-100-53421 | Water | 3,800 |
| | 6417 Railroad | 1,800 |
| | Truck Fill | 2,000 |
| 501-62-00-100-53401 | Electricity | 7,000 |
| | 6417 Railroad | 5,000 |
| | VM Building | 1,000 |
| | Pump Station | 1,000 |
| 501-62-00-100-53411 | Gas | 3,250 |
| | 6417 Railroad | 2,500 |
| | VM Building | 750 |
| 501-62-00-100-53441 | Mobile Phone & Pagers | 2,070 |
| | PW Director | 425 |
| | City Engineer | 425 |
| | Superintendent | 500 |
| | Sewer Supervisor | 720 |
| Capital Expenditures | | 270,000 |
| 501-62-00-100-57000 | Capital Expenditures | 270,000 |
| | Sewer Mitigation | 30,000 |
| | Sewer Rehabilitation | 240,000 |
| Debt Service | | - |
| Total Sewer Fund Request | | 1,544,947 |