

Special Sales Tax Citizens Review Committee Meeting Notice

Date: Tuesday, February 12, 2019

Time: 6:00 P.M.

Location: City Hall Conference Room

Agenda

- Roll Call.
- Approve the 12-11-2018 minutes.

- Request from Transportation Sales Tax Expenditures
 - Agree that the expenditure of an amount not to exceed \$60,814 for Kansas City Area Transportation Authority for transit services meets the intent of the Transportation Sales Tax.

- Request from Police Department for Capital Sales Tax Expenditures
 - Agree that the expenditure of an amount not to exceed \$8610.02 for Dell for the replacement of 4 workstations and 2 laptops meets the intent of the Capital Sales Tax.

- Request from Public Works for Transportation Sales Tax Expenditures
 - Agree that the expenditure of an amount not to exceed \$30,000 for salt purchase meets the intent of the Transportation Sales Tax.

- Next STOC Meeting-Tuesday evening, April 23, 2019
- Adjourn.

**DRAFT
MINUTES
Special Sales Tax Citizens Review Committee
Meeting Notice**

Date: Tuesday, December 11, 2018
Time: 6:00 P.M.
Location: City Hall Conference Room

Agenda

Roll Call.

Committee Chair, Jim Schaap, called the meeting to order at 6:00 p.m. and the attendance was as follows:

Present: Michael Attwood, Lisa Emerson, Darrell Swofford, Rudolph Pieters, Jim Schaap, Jason Hull, Jeremy Bledsoe

Absent: Jeremy Bledsoe

Staff present: Missy Wilson, Captain Michelle Rogers, Captain Candice Schwarz, Tony Mesa, Jason Hanson

Introductions-Welcoming of New Member

- **Approve the 10-9-2018 minutes.**
 - Swofford, seconded by Attwood, made a motion to adopt. The motion was approved by a vote of 6-0-1.
 - Ayes: Swofford, Attwood, Emerson, Pieters, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe

Request from Police for Public Safety Sales Tax Expenditures

- Agree that the expenditure of an amount not to exceed \$8,383.87 for software, maintenance and IT equipment meets the intent of the Public Safety Sales Tax.
 - Pieters, seconded by Emerson, made a motion to adopt. The motion was approved by a vote of 6-0-1.
 - Ayes: Pieters, Emerson, Attwood, Swofford, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe

Request from Police Department for Capital Sales Tax Expenditures

- Agree that the expenditure of an amount not to exceed \$66,384.00 for Shawnee Mission Ford for the replacement of 2 marked police units meets the intent of the Capital Sales Tax.
 - Attwood, seconded by Swofford, made a motion to adopt. The motion was approved by a vote of 6-0-1.

- Ayes: Attwood, Swofford, Emerson, Pieters, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe
- Agree that the expenditure of an amount not to exceed \$9,000.00 for Shawnee Mission Ford for marking and up-fit of equipment on 2 marked police units meets the intent of the Capital Sales Tax.
 - Emerson, seconded by Swofford, made a motion to amend and adopt the request as follows:
 - Agree that the expenditure of an amount not to exceed \$9,000.00 for ~~Shawnee Mission Ford~~ for marking and up-fit of equipment installation by City Public Works or outside vendor on 2 marked police units meets the intent of the Capital Sales Tax.
 - The motion was approved by a vote of 6-0-1.
 - Ayes: Emerson, Swofford, Attwood, Pieters, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe

Request from Public Works for Transportation Sales Tax Expenditures

- Agree that the expenditure of an amount not to exceed \$ \$50,835.40 for salt purchase meets the intent of the Transportation Sales Tax.
 - Emerson, seconded by Attwood, made a motion to adopt. The motion was approved by a vote of 6-0-1.
 - Ayes: Emerson, Attwood, Swofford, Pieters, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe

Request from Public Works for Capital Sales Tax Expenditures

- Agree that the expenditure of an amount not to exceed \$47,057.00 for Shawnee Mission Ford for a new Ford F-550 chassis meets the intent of the Capital Sales Tax.
 - Pieters, seconded by Swofford, made a motion to adopt. The motion was approved by a vote of 6-0-1.
 - Ayes: Pieters, Swofford, Attwood, Emerson, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe
- Agree that the expenditure of an amount not to exceed \$131,397.00 for Osage Industries for a new Osage ambulance coach and related components, including installation, meets the intent of the Capital Sales Tax.
 - Swofford, seconded by Emerson, made a motion to adopt. The motion was approved by a vote of 6-0-1.
 - Ayes: Swofford, Emerson, Attwood, Pieters, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe
- Agree that the expenditure of an amount not to exceed \$26,090.00 for WinCan LLC for WinCan Software Upgrade meets the intent of the Capital Sales Tax.
 - Attwood, seconded by Swofford, made a motion to adopt. The motion was approved by a vote of 6-0-1.
 - Ayes: Attwood, Swofford, Emerson, Pieters, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe

- Agree that the expenditure of an amount not to exceed \$3, 500.00 for The Wilson Group for the installation of a new front window fixed panels and sliding panels at the Finance Department counter in City Hall meets the intent of the Capital Sales Tax.
 - Attwood, seconded by Emerson, made a motion to adopt. The motion was approved by a vote of 6-0-1.
 - Ayes: Attwood, Emerson, Swofford, Pieters, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe

Request from Administrative/Public Works Department for Capital Sales Tax Expenditures

- Agree that the expenditure of an amount not to exceed \$8,484.00 for DHPace for the purchase and installation of access card reader equipment at the EMS Facility meets the intent of the Capital Sales Tax.
 - Emerson, seconded by Attwood, made a motion to adopt. The motion was approved by a vote of 6-0-1.
 - Ayes: Emerson, Attwood, Swofford, Pieters, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe
- Agree that the expenditure of an amount not to exceed \$5,768.47 for ServiceMark Telecom for installation of phone equipment at the EMS Facility meets the intent of the Capital Sales Tax.
 - Atwood, seconded by Hull, made a motion to adopt. The motion was approved by a vote of 6-0-1.
 - Ayes: Attwood, Hull, Emerson, Swofford, Pieters, Schaap
 - Nays: None
 - Absent: Bledsoe
- Agree that the expenditure of an amount not to exceed \$9, 687.00 for YellowDog for the purchase and installation of Fortinet firewall, two new access points, accessories, and a Ruckus 12 port switch at the EMS Facility meets the intent of the Capital Sales Tax.
 - Swofford, seconded by Pieters, made a motion to adopt. The motion was approved by vote of 6-0-1.
 - Ayes: Swofford, Pieters, Attwood, Emerson, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe

Adjourn

- Swofford, seconded by Emerson, made a motion to adjourn. The motion was approved by a vote of 6-0-1.
 - Ayes: Swofford, Emerson, Attwood, Pieters, Schaap, Hull
 - Nays: None
 - Absent: Bledsoe

CITY OF RAYTOWN
Request for Committee Action

Date: February 7, 2019
To: Sales Tax Oversight Committee
From: Missy Wilson, Assistant City Administer

Action Requested: Sales Tax Oversight Committee approve the expenditure of Transportation Sales Tax funds for the KCATA for the Transit Services in Raytown.

Recommendation: Staff recommends approval as submitted.

Analysis: This is a demand-response public transportation service (Metro Service) that the City has provided under contract with the KCATA since April 2001. KCATA has Route #399-Raytown Flex and RideKC Freedom servicing the citizens of Raytown. In FY' 18 approximately 7.063 trips. Route #399 Full Fare is \$1.50 one-way fare/ \$50 monthly pass or Reduced Fare (youth, Seniors 65 yr. old, and disable) is \$.075.

The hours of operation for the Route #399 is from 6:00 a.m. to 10:00 a.m.; and from 2:30 p.m. to 6:30 p.m., Monday through Friday. The proposed agreement would maintain that level of service at a cost of \$60,814.00 The operational cost is within the amount budgeted by the City for this service. This contract will be for a 12-month period that mirrors the City's budget year.

The City's FY'19 budget has funds identified for this transportation expenditures.

Additional Reports Attached: FY' 19 Contract



RECEIVED

DEC 28 2018

CITY OF RAYTOWN

December 24, 2018

Mr. Damon Hodges
Director of Development
City of Raytown
10000 E. 59th St.
Raytown, MO 64133

RE: Community Contract for 2018-2019 RideKC Service

Dear Mr. Hodges:

Here are two copies of the contract for Transit Services between the Kansas City Area Transportation Authority (KCATA) and the City of Raytown for the 12-month period between November 1, 2018, through October 31, 2019.

If the proposed contract is acceptable, please have the contract signed and returned to me and a fully executed copy will be returned for your files.

The 2018-2019 Contract for Transit Services is comprised of the following cost and credit components:

Service Cost	\$87,367
Estimated Passenger Revenue	(\$2,900)
Local Operating Share	\$56,940
Local Capital Share	\$3,874
Total Local Share	\$60,814

Please call me at (816) 346-0335 if there are any questions. We look forward to another year of partnering with the City of Raytown in providing RideKC service.

Sincerely,

Don Bowlin

Manager of Fixed Route Contract Service
Kansas City Area Transportation Authority
dbowlin@kcata.org
Cell: (816) 686-9659

KANSAS CITY AREA TRANSPORTATION AUTHORITY

Contract for Transit Service

RAYTOWN, MISSOURI

THIS CONTRACT, entered into this ____ day of _____, 2018, by and between the **KANSAS CITY AREA TRANSPORTATION AUTHORITY** (hereinafter referred to as the "KCATA"), a body corporate and politic and a political subdivision of both the States of Missouri and Kansas, and **RAYTOWN, MISSOURI** (hereinafter referred to as the "Community").

WITNESSETH:

WHEREAS, a sound, efficient and viable public transportation system is essential to the socioeconomic well being of the Kansas City Area Transportation District (hereinafter referred to as the "District"), including the Counties of Cass, Clay, Jackson, and Platte in Missouri, and the Counties of Johnson, Leavenworth, and Wyandotte in Kansas; and

WHEREAS, the KCATA is a public agency authorized by law to plan, own, operate, have and generally deal with public transportation systems and facilities in the District; and

WHEREAS, the Community desires to promote the convenience, comfort, prosperity, general interests and welfare of its citizens; and

WHEREAS, the public transportation facilities and services of most immediate concern are those estimated to be provided by the KCATA at a deficit, described generally in amounts and, more specifically, by formula set forth in Attachment "A" adopted in January, 1976, modified in August, 1977, revised in January, 1983, and December 1997.

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants herein contained, the parties hereto agree as follows:

A. Public Mass Transit Service

1. The Community requests public transportation services (hereinafter referred to as "Contract Service"), set forth in Attachment "B", be operated by the KCATA for the period November 1, 2018, through October 31, 2019, unless sooner terminated under Paragraph "7" of this Contract.
2. The level of service as generally set forth in Attachment "B" shall not be changed or be modified without the consent of the Community.
3. The computations and, more specifically, the formula contained in Attachment "A" attached hereto and made a part hereof, are the accepted methods for the determination of the estimated deficit of the Community.

4. The KCATA and the Community estimate the Community's total payment for the service (hereinafter referred to as "Local Share") to be **\$60,814** estimate is based on the following components of cost and revenue to applied to this Agreement:

Local Service Cost	\$87,367
Passenger Revenue	<u>\$(2,900)</u>
Estimated Operating Loss	\$84,467
Less: Federal PM	(25,980)
Less: Missouri	(1,547)
Local Operating Share	\$56,940
Local Capital Share	<u>\$3,874</u>
Total Local Share	\$60,814

5. It is the understanding of the parties that, notwithstanding any provision of this Agreement, the maximum obligation of the Community under this Contract shall be the sum of **\$60,814**. If the actual total deficit and other factors are such that the KCATA deems the full Local Share is not required, the KCATA may require payment of less than the total Local Share, or reimburse the Community for a portion of the Local Share previously paid.
6. The method of payment of the Local Share provided for in Paragraph "4" is as follows:
- The Community's monthly Local Share will be one-twelfth of the Community's portion of the estimated total deficit amount.
 - The KCATA will invoice the Community for ninety percent (90%) of Community monthly Local Share by the 15th of the month preceding the month service will be provided. The Community is required to remit ninety percent (90%) of the monthly Local Share by the first of the month service will be provided.
 - By the 20th of the month following the month in which service was provided, the KCATA will provide the City's Director of Development and Community Affairs, or the City Designee, with reports showing service capital and operating costs and revenue for Contract Services. The report will also provide a reconciliation of subsidy amounts with the advance payment provided to in Sub-paragraph "b". The report will detail Local Share and Federal and State Share amounts used to cover the month's service deficit. Any balance of Local Share subsidy required by the reconciliation will be invoiced at this time, to be paid within ten days.
 - For the month of December, the monthly report and reconciliation provided for in Sub-paragraph "c", will not be prepared until the completion of the KCATA's annual audit. The invoice of November 15, provided for in Sub-paragraph "b" will require payment of the unexpended balance of the

Community's Local Share.

7. When the estimated total operating loss of **\$84,467** is reached, KCATA's obligation to furnish services shall terminate. If the actual operating loss exceeds the estimated operating loss in any two consecutive months of service, KCATA shall notify the Community. The Community and KCATA may mutually agree to amend this Contract to provide additional operating subsidy or to adjust the level of service so that the cost of such service will not exceed the contractual subsidy. If the Community and KCATA cannot agree on how to address the situation and costs do exceed the estimated loss, KCATA may terminate the service with 60 days notice.
8. If for any reason the KCATA is unable to obtain the federal or state assistance, and/or the State of Missouri Public Transit Operating Assistance Grant as provided for in Paragraph "4" of this Contract, the Community will be immediately notified and this contract will be amended to provide additional Local Share subsidy or to adjust the level of service. If a satisfactory amendment is not agreed to after a reasonable period, KCATA's obligation to furnish services will terminate.
9. The KCATA shall indemnify, save and hold the Community harmless from any and all damage, loss or liability of any kind whatsoever arising out of this Contract, including, but not limited to, any loss occasioned by reason of any injury to property or third persons occasioned, in whole or in part, by any act, omission, neglect or wrongdoing of the KCATA, or any of its officers, agents, representatives or employees. At its own cost and expense, the KCATA will defend all losses arising there from.
10. The Community recognizes that the KCATA, as the principal public transportation operator in the region, is obligated to conform to various regulations and requirements of the Federal Transit Administration in order to maintain its eligibility for financial assistance pursuant to the Federal Transit Act. In this regard, the Community agrees to cooperate with the KCATA in meeting said regulations and requirements and will not require the KCATA to violate said regulations and requirements. The Community will also cooperate with reasonable requests of the KCATA, and the KCATA agrees to make all such records available to the Community for the auditors upon reasonable request of the Community.
11. The Community, at its expense, shall have the right to cause an audit to be made of the books and records of the KCATA, and the KCATA agrees to make all such records available to the Community for the auditors upon reasonable request of the Community.
12. KCATA, at the direction of the Community, is reviewing the feasibility of alternative service options in order to improve customer service and efficiency. This includes modifications to the existing flex service, fixed-route options, and on-demand options. This analysis will be reviewed with the Community to inform future contracts.

B. Americans with Disabilities Act of 1990 Special Service Provision

WHEREAS, a contractual relationship with Raytown requires that the Community not require the KCATA to provide public transit services that are in conflict with the American with Disabilities Act of 1990 and subsequent federal regulations regarding compliance with this law, it is agreed:

1. The KCATA shall perform all functions necessary for the administration, management and operation of Complementary Paratransit inside the City of Raytown.
2. The Complementary Paratransit shall be provided through the department of the KCATA known as RideKC Freedom, and these services shall be called RideKC Freedom service inside Raytown.
3. Complementary Paratransit is defined in 49 C.F.R. Part 37. In general, Complementary Paratransit is required to provide a comparable level of service whereby when all aspects of a transportation system are analyzed, equal opportunities to use the transportation system exist for all persons - individuals with and without disabilities.
4. Raytown shall reimburse the KCATA for the net cost to the KCATA, which is paid by the KCATA to its contractors that provide the transportation services inside Raytown. Raytown shall not be charged for the KCATA's administrative or dispatching expenses related to the service.
5. There will be a \$5.00 fare per trip charged to participants using RideKC Freedom service inside Raytown.
6. The KCATA shall render invoices to the City which shall include information on the number of Raytown RideKC Freedom participants, the number of trips provided of each type (ambulatory or non-ambulatory), the average cost for each type of trip, the average trip length of each type of trip, the total cost, and the net cost.
7. In no way does this contract obligate the KCATA to ensure that any other services provided by Raytown, are in compliance with the Americans with Disabilities Act (ADA) of 1990 or subsequent regulations.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed as of the day and year first above written.

KANSAS CITY AREA TRANSPORTATION AUTHORITY

By: _____
Daniel Serda, Chairman of the Board of Commissioners

ATTEST:

By: _____
Witness

COMMUNITY OF RAYTOWN, MISSOURI

By: _____
Name & Title: _____

ATTEST:

By: _____
Witness

ATTACHMENT "A"

REVENUE AND COST ALLOCATION PROCEDURES

The procedure to be used in determining passengers, direct operating expenses, indirect operating expenses, farebox revenue, and estimated loss for transit service shall be as follows:

- A. Passengers and Revenue** - The number of passengers and the amount of revenue reported will be derived from electronic farebox reports.
1. Revenue figures are computed as follows:
 - a. Total Fare Revenue is the total farebox revenue plus pass sales proration.
 - b. Pass Sales proration for a line is the Pass Sales Revenue multiplied by a pass utilization factor as determined by data from electronic fareboxes.
 2. Passenger types - definitions
 - a. Intra-city passenger - a passenger boarding and alighting in the same jurisdiction.
 - b. Inter-city passenger - a passenger who boards in one jurisdiction and alights in another.
 3. Computation of inter-city and intra-city passengers
 - a. Intra-city passengers for each subsidizing jurisdiction will be determined by multiplying total passengers by the appropriate intra-city passengers ratios as determined by periodic activity checks. An intra-city passenger ratio is the ratio of passengers who both board and alight a bus within that community to total route passengers on the line.
 - b. Inter-city passengers for the route will be determined by subtracting the intra-city passengers from the total route passengers.
- B. Direct Operating Expenses** - Each route shall be charged direct labor and benefits on the basis of scheduled pay hours (including allowances, spread, guarantee, and overtime) times the fully burdened operator cost per hour of service for each type of bus used (Large, Small, or Metroflex). Each route shall be charged fuel and tire expense for the same type of bus used (Large, Small or Metroflex) in the proportion of route miles per type of bus to total

system miles for the same type of bus.

C. Indirect Operating Expenses - Indirect operating expenses shall be allocated to each route on the ratio of route miles to total system miles for the same type of bus used (Large, Small, or Metroflex). Indirect operating expenses include all expenses except direct labor and fuel and tire expense, such as maintenance cost, vanpool operations, administrative and overhead expense, and a contribution to self-insured reserves for revenue vehicle and workers compensation.

D. Estimated Net Income or Loss - Intra-City Routes - Estimated net income or loss for each route shall be calculated by subtracting total fare revenue for each route from the total operating expenses for each route.

E. Allocation of Net Income or Loss on Inter-City Routes.

1. Suburban Express Routes

a. A suburban express route is a route or portion of a route that is designed to serve inter-city passengers and suburban community intra-city passengers, and does not serve Kansas City, Missouri, intra-city passengers.

b. Net income or net losses of inter-city routes shall be prorated among the subsidizing jurisdictions by calculating the net loss per passenger (total operating expense less total fare revenue) and then multiplying the net loss per passenger by the number of passengers boarding in each jurisdiction.

2. Local Service Inter-City Routes

a. A local service inter-city route is a route designed to serve Kansas City, Missouri, intra-city passengers, as well as inter-city passengers and suburban community intra-city passengers.

b. Revenue shall be credited among subsidizing jurisdictions by assigning intra-city passenger revenue to the jurisdiction in which the trips are made. Inter-city passenger revenue shall be assigned by calculating the revenue per inter-city passenger and then by multiplying the revenue per inter-city passenger by the number of inter-city passengers boarding in each jurisdiction.

c. Operating costs shall be allocated among subsidizing jurisdictions as follows:

(1) Direct labor costs shall be allocated on the basis of operator cost per hour of service multiplied by the actual time operated in each jurisdiction.

(2) Fuel and tire expense in the proportion of miles in each jurisdiction

to total system miles.

(3) Indirect operating expense in the proportion of miles in each jurisdiction to total system miles.

d. The Net Income or Loss for each jurisdiction is calculated as the sum of direct labor cost, fuel and tire expense, and indirect operating expense, less passenger revenue credit.

- F. Capital Expense** - Each jurisdiction will be charged capital expense, prorated on community miles to system miles, to be used for the acquisition of buses, facilities and other equipment. The capital charge may be used for the purchase of vans for a vanpool operation that will facilitate in providing a regional transit system. Such vanpool operation must provide service to or from the Community that is reasonable when compared to the amount of the Community's capital contribution for the vans.
- G. Enclave Communities** - Local service inter-city routes operating from a part of Kansas City, Missouri, through another jurisdiction and into another portion of Kansas City, Missouri, will be treated differently for the allocation of Net Income or Loss. The Net Income or Loss for the intermediate (enclave) jurisdiction will be based on 50% of the calculated cost for that jurisdiction per Item "E". The remaining 50% of the calculated cost within the intermediate jurisdiction will be allocated to Kansas City, Missouri.
- H. For Service Implemented After December 31, 1997** – Service implemented after December 31, 1997, that is above the service level that exists as of December 31, 1997, will be allocated costs as stated in other sections of this Attachment, except for Indirect Operating Expenses. Indirect Operating Expenses shall be allocated to such service based on 45 percent of the ratio of route miles to total system miles for each type of bus. Indirect Operating Expenses include all expenses except direct labor and fuel and tire expense; such as maintenance cost, vanpool operations, administrative and overhead expense, etc.

ATTACHMENT "B"

CITY OF RAYTOWN

CONTRACT SERVICE

One route will provide service within the Raytown city limits. Service, including peak and mid-day is as follows:

Route #399--Raytown Flex provides demand-response service throughout all of Raytown and parts of Kansas City, Missouri, Monday through Friday, 6:00 a.m. to 10:00 a.m. and 2:30 p.m. to 6:30 p.m. Service will be provided with 1 bus. Reservations may be requested by calling the KCATA "Metroflex" office at (816) 346-0802.

- **Full Fare:** \$1.50 one-way fare/\$50 monthly pass
- **Reduced Fare:** \$0.75 reduced one-way fare/\$25 reduced monthly pass
 - Reduced fares are available for Medicare Cardholders, youths 12 to 18 years of age, seniors 65 years old and over, and persons with disabilities. One must present a Metro Reduced Farecard or Medicare Card to purchase a reduced fare or a reduced fare monthly pass. Applications for the Metro Reduced Farecard are available through calling (816) 221-0660.

ATTACHMENT "C"

PERFORMANCE MONITORING

1. The KCATA agrees to provide timely information on all transit related matters affecting the City to the City's designated transit liaison.
2. The KCATA and the City will work together to seek additional funding opportunities to support transit service in Raytown.

CITY OF RAYTOWN

REQUEST FOR COMMITTEE ACTION

Date: February 12th, 2019
To: Sales Tax Oversight Committee
From: Captain Candice Schwarz – Police Department

Action Requested: A finding from the Sales Tax Oversight Committee that the purchase of the proposed IT related items meet the intent of the capital sales tax.

Recommendation: Recommend approval as submitted.

Analysis: The Police Department utilizes an IT replacement schedule that is an annual recurring list of equipment for IT items reaching their useful service life. The new equipment is to ensure infrastructure reliability and mitigate large IT expenses in any single year.

Four Dell Computer Workstations need to be replaced as they are over six years old, are no longer covered under warranty support, and are scheduled to be replaced under the Department's IT replacement schedule. The computers being replaced are located in Dispatch, the Detention Unit and the Squad Room of the Police Department. The Department also needs to replace the two laptops assigned to the Mobile Command POST. The laptops are used for dispatching directly from the Command Post when deployed in large operations or when communications personnel must be displaced from Headquarters. The two laptops being replaced are over four years old and are no longer under warranty support.

The Department budgeted \$15,250.00 to replace a total of seven workstations and three laptops in the current budget. The Police Department recently removed workstations from the network so the need to replace seven workstations and three laptops lessened. The cost to replace the four workstations and two laptops is \$8610.02.

The items may be purchased from Dell Corporation via special government pricing, Dell Master Agreement MNWNC-108, Contract Code WN18AGW.

Total Cost: \$8610.02

Account: Capital- 205.32.00.100.57000

Additional Reports Attached: Dell Spec Sheets and price quote for four workstations and two laptops.



A quote for your consideration!

Total: \$2,460.78

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Quote number: 3000033071175.1	Quote date: Jan. 30, 2019	Quote expiration: Mar. 1, 2019
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Company name: RAYTOWN POLICE DEPT	Customer number: 144823536	Phone: (816) 737-6105
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Sales rep information: Ralph Oliphant Ralph_Oliphant@Dell.com (800) 456-3355 Ext: 7250090	Billing Information: RAYTOWN POLICE DEPT 10000 E 59TH ST RAYTOWN MO 64133-3993 US (816) 737-6105
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Pricing Summary

Item	Qty	Unit Price	Subtotal
Dell Latitude 7490	2	\$1,230.39	\$2,460.78
		Subtotal:	\$2,460.78
		Shipping:	\$0.00
		Environmental Fees:	\$0.00
		Non-Taxable Amount:	\$2,460.78
		Taxable Amount:	\$0.00
		Estimated Tax:	\$0.00
		Total:	\$2,460.78

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,
Ralph Oliphant

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

Shipping Group 1

Shipping Contact: CANDICE SCHWARZ	Shipping phone: (816) 737-6105	Shipping via: Standard Delivery	Shipping Address: 10000 E 59TH ST RAYTOWN MO 64133-3915 US
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SKU	Description	Qty	Unit Price	Subtotal
	Dell Latitude 7490	2	\$1,230.39	\$2,460.78
	Estimated delivery date: Feb. 11, 2019			
	Contract No: WN18AGW			
	Customer Agreement No: MNWNC-108			
210-ANQQ	Dell Latitude 7490	2	-	-
379-BCXH	8th Gen Intel Core i5-8350U Processor (Quad Core, 6MB Cache, 1.7GHz,15W)	2	-	-
619-AHKN	Win 10 Pro 64 English, French, Spanish	2	-	-
658-BCSB	Microsoft(R) Office 30 Days Trial	2	-	-
338-BNKZ	Intel Core i5-8350U Processor Base, Integrated UHD Graphics 620 with Displayport over USB Type-C	2	-	-
631-ABOC	Intel vPro Technologys Advanced Management Features	2	-	-
370-ADIB	8GB, 1x8GB, DDR4 2400MHz Memory	2	-	-
400-ASJL	M.2 128GB SATA Class 20 Solid State Drive	2	-	-
391-BDLH	14" HD (1366 x 768) Anti-Glare Non-Touch, Camera & Microphone, WLAN/WWAN capable	2	-	-
583-BEJY	Internal US English Qwerty Backlit Keyboard	2	-	-
570-AADK	No Mouse	2	-	-
555-BDVW	Intel Dual-Band Wireless-AC 8265 Wi-Fi + BT 4.2 Wireless Driver (2x2)	2	-	-

555-BDGD	Intel Dual Band Wireless AC 8265 (802.11ac) 2x2 + Bluetooth 4.2	2	-	-
362-BBBB	No Mobile Broadband Card	2	-	-
451-BBYE	(4-cell) 60 Whr Express Charge Capable	2	-	-
492-BBXF	65W AC Adapter, 3-pin	2	-	-
346-BCPU	Dual Pointing, 82 key with Smartcard only with Displayport over Type C	2	-	-
650-AAAM	No Anti-Virus Software	2	-	-
620-AAOH	No Media	2	-	-
452-BBSE	No Docking Station	2	-	-
998-CTQR	Fixed Hardware Configuration	2	-	-
537-BBBD	E5 Power Cord (US)	2	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	2	-	-
430-XXYG	No Resource DVD / USB	2	-	-
460-BBEX	No Carrying Case	2	-	-
340-BYPJ	Quick Reference Guide, English/French	2	-	-
387-BBMY	Energy Star Certified	2	-	-
340-ACQQ	No Option Included	2	-	-
332-1286	US Order	2	-	-
389-CGJO	8th Gen Intel Core i5 vPro processor label	2	-	-
389-BKKL	EAN label	2	-	-
340-AAPP	Direct ship Info Mod	2	-	-
340-BYRB	Smart Select MIN SHIP, Latitude 7490	2	-	-
525-0131	Dell Command Power Manager (DCPM)	2	-	-
525-BBCL	SupportAssist	2	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	2	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	2	-	-
658-BBRB	Waves Maxx Audio	2	-	-
658-BCUV	Dell Developed Recovery Environment	2	-	-

658-BDSI	Latitude 7490 Software Driver	2	-	-
389-BEYY	Regulatory Label included	2	-	-
800-BBGY	BTS/BTP Smart Selection Shipment (VS)	2	-	-
804-2167	Dell Limited Hardware Warranty Plus Service	2	-	-
804-2179	ProSupport: Next Business Day Onsite, 5 Years	2	-	-
804-2180	ProSupport: 7x24 Technical Support, 5 Years	2	-	-
989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport or call 1-866-516-3115	2	-	-

Subtotal:	\$2,460.78
Shipping:	\$0.00
Environmental Fees:	\$0.00
Estimated Tax:	\$0.00
Total:	\$2,460.78

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Important Notes

Terms of Sale

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If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer;Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at <https://boomi.com/msa>.

If your purchase is for Secureworks services or support, your use of the Secureworks services (and related professional service) is subject to the terms and conditions located at <https://www.secureworks.com/eula/eula-us>.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at

http://www.emc.com/collateral/sales/dellemc-satisfaction-guarantee-terms-and-conditions_ex-gc.pdf ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.



A quote for your consideration!

Total: \$6,149.24

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Quote number: 3000033121408.1	Quote date: Jan. 31, 2019	Quote expiration: Mar. 2, 2019
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Company name: RAYTOWN POLICE DEPT	Customer number: 144823536	Phone: (816) 737-6105
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Sales rep information: Ralph Oliphant Ralph_Oliphant@Dell.com (800) 456-3355 Ext: 7250090	Billing Information: RAYTOWN POLICE DEPT 10000 E 59TH ST RAYTOWN MO 64133-3993 US (816) 737-6105
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Pricing Summary

Item	Qty	Unit Price	Subtotal
OptiPlex 7060 SFF	4	\$1,269.33	\$5,077.32
Dell 20 Monitor - P2018H	8	\$133.99	\$1,071.92
		Subtotal:	\$6,149.24
		Shipping:	\$0.00
		Environmental Fees:	\$0.00
		Non-Taxable Amount:	\$6,149.24
		Taxable Amount:	\$0.00
		Estimated Tax:	\$0.00
		Total:	\$6,149.24

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Ralph Oliphant

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

Shipping Group 1

Shipping Contact: CANDICE SCHWARZ	Shipping phone: (816) 737-6105	Shipping via: Standard Delivery	Shipping Address: 10000 E 59TH ST RAYTOWN MO 64133-3915 US
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SKU	Description	Qty	Unit Price	Subtotal
	OptiPlex 7060 SFF	4	\$1,269.33	\$5,077.32
	Estimated delivery date: Mar. 14, 2019			
	Contract No: WN18AGW			
	Customer Agreement No: MNWNC-108			
338-BNZW	Intel Core i7-8700 (6 Cores/12MB/12T/up to 4.6GHz/65W); supports Windows 10/Linux	4	-	-
210-AOKU	OptiPlex 7060 Small Form Factor XCTO	4	-	-
619-AHKN	Win 10 Pro 64 English, French, Spanish	4	-	-
340-CKSZ	No AutoPilot	4	-	-
630-ABGK	Microsoft Office Home and Business 2019	4	-	-
421-9984	Dell Data Protection Encryption Personal Edition Digital Delivery	4	-	-
954-3455	Dell ProSupport for Software, Dell Data Protection Encryption Personal Edition, 1 Year	4	-	-
370-AEBK	8GB 1X8GB DDR4 2666MHZ UDIMM Non-ECC	4	-	-
340-ABIG	SSD as first boot drive	4	-	-
400-AWFS	M.2 256GB SATA Class 20 Solid State Drive	4	-	-
773-BBBC	M2X3.5 Screw for SSD/DDPE	4	-	-
401-AANH	No Additional Hard Drive	4	-	-

490-BBFG	Intel Integrated Graphics, Dell OptiPlex	4	-	-
325-BCXP	ODD Bezel, Small Form Factor	4	-	-
429-ABFH	8x DVD+/-RW 9.5mm Optical Disk Drive	4	-	-
385-BBNF	Media Card Reader	4	-	-
555-BBFO	No Wireless LAN Card	4	-	-
555-BBFO	No Wireless LAN Card	4	-	-
492-BBFF	No PCIe add-in card	4	-	-
329-BDSO	OptiPlex 7060 Small Form Factor with 200W up to 85% efficient Power Supply (80Plus Bronze)	4	-	-
580-ADJC	Black Dell KB216 Wired Multi-Media Keyboard English	4	-	-
275-BBBW	Black Dell MS116 Wired Mouse	4	-	-
320-BCGK	No Cove	4	-	-
470-AAJL	NO ADAPTER	4	-	-
817-BBBC	Not selected in this configuration	4	-	-
575-BBBI	No Integrated Stand option	4	-	-
525-BBCL	SupportAssist	4	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	4	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	4	-	-
658-BBRB	Waves Maxx Audio	4	-	-
658-BCUV	Dell Developed Recovery Environment	4	-	-
658-BDVV	SW for 7060 with Win10 OS	4	-	-
620-AALW	OS-Windows Media Not Included	4	-	-
387-BBLW	Energy Star	4	-	-
817-BBBN	NO RAID	4	-	-
555-BBJO	No Additional Network Card Selected (Integrated NIC included)	4	-	-
817-BBBB	No FGA	4	-	-
575-BBKX	No Hard Drive Bracket for Small Form Factor, Dell OptiPlex	4	-	-
340-CDYX	Documentation, English, French, Spanish, Dell OptiPlex 7060 Small Form Factor	4	-	-

650-AAAM	No Anti-Virus Software	4	-	-
658-BBTB	CMS Essentials DVD no Media	4	-	-
329-BBJL	TPM Enabled	4	-	-
389-CXGG	EPA Regulatory Label	4	-	-
389-CGJM	8th Gen Intel Core i7 vPro processor label	4	-	-
450-AAOJ	System Power Cord (Philippine/TH/US)	4	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	4	-	-
389-BCGW	No UPC Label	4	-	-
461-AABF	No CompuTrace	4	-	-
551-BBBJ	No Intel Responsive	4	-	-
631-ABQQ	Intel vPro Technology Enabled	4	-	-
332-1286	US Order	4	-	-
340-CDWZ	Ship Material for OptiPlex Small Form Factor	4	-	-
389-BBUU	Shipping Label for DAO	4	-	-
492-BCKH	No Additional Video Ports	4	-	-
800-BBIO	Desktop BTO Standard shipment	4	-	-
812-3886	Dell Limited Hardware Warranty Plus Service	4	-	-
812-3900	ProSupport: 7x24 Technical Support, 5 Years	4	-	-
812-3910	ProSupport: Next Business Day Onsite 5 Years	4	-	-
989-3449	Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport or call 1-866-516-3115	4	-	-
365-0851	Client ProSupport Tag - US Channel	4	-	-
377-8262	CFI,Information,VAL,CHASSISDEF,Factory Install	4	-	-

SKU	Description	Qty	Unit Price	Subtotal
	Dell 20 Monitor - P2018H	8	\$133.99	\$1,071.92
	Estimated delivery date: Feb. 6, 2019			
	Contract No: WN18AGW			
	Customer Agreement No: MNWNC-108			
210-ANKK	Dell 20 Monitor - P2018H	8	-	-

814-9381	Dell Limited Hardware Warranty	8	-	-
814-9382	Advanced Exchange Service, 3 Years	8	-	-
			Subtotal:	\$6,149.24
			Shipping:	\$0.00
			Environmental Fees:	\$0.00
			Estimated Tax:	\$0.00
			Total:	\$6,149.24

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CITY OF RAYTOWN
Request for Committee Action

Date: February 12, 2019
To: Sales Tax Oversight Committee
From: Damon Hodges, City Administrator

Action Requested: Sales Tax Oversight Committee approval that the expense of Transportation Sales Tax funds for the purchase of additional road salt for the end of the 2018-19 winter season.

Recommendation: Staff recommends approval as submitted.

Analysis: This request recently came before the STOC on December 11, 2018 and was approved for the initially budgeted amount of \$60,000.

As reported before, the Public Works Department held bid openings on Thursday, May 24, 2018. There were 3 responsive bidders. Central Salt LLC submitted the low bid for 700 tons of salt at \$61.75/ton resulting in a total bid amount of \$43,225.00. The contract, approved by the Board of Aldermen on June 19, 2018, includes the option to purchase additional salt (up to 1700 tons) at the same unit price of \$61.75 through March 31, 2019.

This current request is for the contract purchase of up to \$30,000 (\leq 485.83 tons) of additional salt from Central Salt LLC prior to March 31, 2019.

The Public Works Dept. budgeted \$60,000 for salt in FY2019. We are asking to spend up to an additional \$30,000 in salt purchases. This will bring our annual expenditure up to a not to exceed amount of \$90,000.

Alternatives: n/a.

Additional Reports Attached: Bid Tabulation from May 2018 Bids.

Bid Tabulation
2:00pm, Thursday May 24, 2018

2018-19 ROAD SALT PURCHASE



			1.		2.		3.	
			Central Salt LLC		Independent Salt Co.		Compass Minerals	
Description	Est. Qty.	Unit	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
1. Sodium Chloride	700	Ton	\$ 61.75	\$ 43,225.00	\$ 62.68	\$ 43,876.00	\$ 112.00	\$ 78,400.00

4.	
Morton Salt	
Bid Unit Price	Bid Price
\$ -	No Bid

5.	
Cargill, Inc.	
Bid Unit Price	Bid Price
\$ -	No Bid