

Special Sales Tax Citizens Review Committee Minutes

Date: Tuesday, March 10, 2020
Time: 6:00 P.M.
Location: City Hall Conference Room

Roll was taken by Russ Petry, Finance Director, and the attendance was as follows:

Present: Lisa Emerson, Darrell Swofford, Jim Schaap, Jason Hull, Deborah Sommer

Absent: Rudolph Pieters, Jeremy Bledsoe

- Approve the 11-7-2019 minutes.
 - Swofford, seconded by Sommer, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Swofford, Sommer, Emerson, Schaap, Hull
 - Nays: None
 - Absent: Pieters, Bledsoe

- Request for Public Safety Sales Tax Expenditures:
 - Agree that the expenditure of an amount not to exceed \$4,000.00 meets the intended use of the PSST funds for equipment and uniforms for officers.
 - Swofford, seconded by Hull, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Swofford, Hull, Emerson, Schaap, Sommer
 - Nays: None
 - Absent: Pieters, Bledsoe

- Request for Capital Sales Tax Expenditures:
 - Agree that the expenditure of an amount not to exceed \$55,500 meets the intended use of the Capital Sales Tax Funds for one budgeted police vehicle and upfitting.
 - Emerson, seconded by Swofford, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Emerson, Swofford, Schaap, Hull, Bledsoe
 - Nays: None
 - Absent: Pieters, Bledsoe

 - Agree that the expenditure for an amount no to exceed \$18,000 meets the intended use of the Capital Sales Tax Funds for budgeted uniforms and body armor replacement.
 - Hull, seconded by Sommer, made a motion to adopt. The motion was approved by a vote of 5-0-2.

- Ayes: Hull, Sommer, Emerson, Schaap, Bledsoe
 - Nays: None
 - Absent: Pieters, Bledsoe
- Agree that the expenditure of an amount not to exceed \$6,000 meets the intended use of the Capital Sales Tax Funds for one CVSA Laptop computer.
 - Sommer, seconded by Swofford, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Sommer, Swofford, Emerson, Schaap, Hull
 - Nays: None
 - Absent: Pieters, Bledsoe
- Agree that the expenditure of an amount not to exceed ~~\$51,700~~ **\$56,600** meets the intended use of the Capital Sales Tax Fund for the following items:
 - Item 1. Quantity of two (2) Dell Servers
 - The amount not to exceed was set at \$18,000
 - Swofford, seconded by Emerson, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Swofford, Emerson, Schaap, Hull, Sommer
 - Nays: None
 - Absent: Pieters, Bledsoe
 - Item 2. Quantity of eleven (11) Dell OptiPlex Workstations
 - The amount not to exceed was set at \$15,000
 - Hull, seconded by Sommer, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Hull, Sommer, Emerson, Swofford, Schaap
 - Nays: None
 - Absent: Pieters, Bledsoe
 - Item 3. Quantity of six (6) Dell monitors
 - The amount not to exceed was set at \$1,600
 - Sommer, seconded by Hull, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Sommer, Hull, Emerson, Swofford, Schaap
 - Nays: None
 - Absent: Pieters, Bledsoe
 - Item 4. Quantity of one (1) Dell Latitude laptop
 - The amount not to exceed was set at \$2,000
 - Emerson, seconded by Sommer, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Emerson, Sommer, Swofford, Schaap, Hull
 - Nays: None
 - Absent: Pieters, Bledsoe

- Item 5. Quantity of one (1) 2016 Exchange email server software/license with 60 connect CALS
 - The amount not to exceed was set at \$5,000
 - Hull, seconded by Emerson, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Hull, Emerson, Swofford, Schaap, Sommer
 - Nays: None
 - Absent: Pieters, Bledsoe
 - Item 6. Quantity of one (1) Web Server redesign and hosting proposal of work
 - The amount not to exceed was set at \$15,000
 - Emerson, seconded by Sommer, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Emerson, Sommer, Swofford, Schaap, Hull
 - Nays: None
 - Absent: Pieters, Bledsoe
- Request for Transportation Sales Tax Expenditures:
 - Agree that the expenditure of an amount not to exceed \$575,000 meets the intended use of the Transportation Sales Tax Funds for On-Call Engineering Services.
 - Swofford, seconded by Emerson, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Swofford, Emerson, Schaap, Hull, Sommer
 - Nays: None
 - Absent: Pieters, Bledsoe
 - Agree that the expenditure of an amount not to exceed \$292,000 meets the intended use of the Transportation Sales Tax Funds for On-Call Architecture Services.
 - Sommer, seconded by Hull, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Sommer, Hull, Emerson, Swofford, Schaap
 - Nays: None
 - Absent: Pieters, Bledsoe
 - Agree that the expenditure of an amount not to exceed \$615,000 meets the intended use of the Transportation Sales Tax Funds for 2020 Street Maintenance Program
 - Swofford, seconded by Emerson, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Swofford, Emerson, Schaap, Hull, Sommer
 - Nays: None
 - Absent: Pieters, Bledsoe

- Agree that the expenditure of an amount not to exceed \$390,000 meets the intended use of the Transportation Sales Tax Funds for the 2020 Stormwater Maintenance Program
 - Hull, seconded by Sommer, made a motion to adopt. The motion was approved by a vote of 5-0-2.
 - Ayes: Hull, Sommer, Emerson, Swofford, Schaap
 - Nays: None
 - Absent: Pieters, Bledsoe

- Adjourn.
 - Emerson, seconded by Sommer, made a motion to adjourn. The motion was approved by a vote of 5-0-2.
 - Ayes: Emerson, Sommer, Swofford, Hull, Schaap
 - Nays: None
 - Absent: Pieters, Bledsoe