

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
COMMITTEE OF THE WHOLE
AUGUST 3 2021
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
AND
ONLINE ZOOM WEBINAR
6:00 P.M.

A video recording of the Committee of the Whole meeting will be available online and linked on the City's website within one week following the meeting's date and time.

zoom.us/join
Webinar ID: 829 3527 7421
Passcode: 771458

Roll

- 1. Approval of the July 6, 2021 Committee of the Whole meeting minutes.**
- 2. Fiscal Year 2021 – 2022 Departmental Budget Presentations:**

Court

Judge Traci Fann

Community Development

Ray Haydaripoor, Community Development Director

Parks

Dave Turner, Parks & Recreation Director

City-Wide, Governing Body, Admin, Law and Risk Management Fund

Damon Hodges, City Administrator

ADJOURNMENT

MINUTES
RAYTOWN BOARD OF ALDERMEN
COMMITTEE OF THE WHOLE
JULY 6, 2021
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
AND
ONLINE ZOOM WEBINAR
6:15 P.M.

Mayor Michael McDonough called the June 6, 2021 Committee of the Whole meeting to order at 6:17 p.m.

Roll Call

Roll was called by Jennifer Baird, City Attorney, and the attendance was as follows:

Present: Alderman Bonnaye Mims, Alderman Loretha Hayden, Alderman Derek Ward, Alderman Janet Ward, Alderman Ian Scot, Alderman Bill Van Buskirk, Alderman Greg Walters, Alderman Ryan Myers, Alderman Mary Jane Van Buskirk

Absent: Alderman Jim Aziere

1. Approval of the June 1, 2021 Committee of the Whole meeting minutes.

Alderman Mims left the meeting at 6:18 p.m.

Alderman Emerson seconded by Alderman Mary Jane Van Buskirk, made a motion to adopt. the motion was approved by a vote of 8-0-2.

Ayes: Aldermen Emerson, Mary Jane Van Buskirk, Walters, Scott, Hayden, Myers, Bill Van Buskirk, Ward

Nays: None

Absent: Aldermen Mims, Aziere

2. Police Department Updates

Point of Contact: Chief Kuehl

Alderman Mims rejoined the meeting at 6:30 p.m.

Teresa Henry, City Clerk, joined the meeting at 6:59 p.m.

ADJOURNMENT

Alderman Emerson, seconded by Alderman Myers, made a motion to adjourn. The motion was approved unanimously.

The meeting adjourned at 7:02 p.m.

Expense Category		21/22 Budget	
Personnel Services		258,559	
101-52-00-100-51101	Elected Officials		40,888
		Annual Salary	40,888
101-52-00-100-51102	Civilian Employees		127,116
		Annual Salary	125,027
		COLA/Merit Increase	2,090
101-52-00-100-51104	Reserve Officers		2,996
		Annual Salary	2,996
		COLA/Merit Increase	
101-52-00-100-51111	Civilian Employees Overtime		14,284
101-52-00-100-51115	Special Emergency Preparedness		
101-52-00-100-51206	Life Insurance		425
101-52-00-100-51212	Civilian Pension- 401A Match		2,828
101-52-00-100-51214	Deferred Compensation- LAGERS		20,927
101-52-00-100-51215	Health Insurance		30,492
101-52-00-100-51218	Med Exp - HSA Contribution		1,500
101-52-00-100-51220	Dental		1,500
101-52-00-100-51221	Vision		277
101-52-00-100-51225	FICA		13,945
101-52-00-100-51236	Ins Opt Out Incentive		-
101-52-00-100-51238	Phone Allowance		960
101-52-00-100-51240	Workers Compensation Insurance		419
Supplies, Services, and Charges		62,491	
101-52-00-100-52101	Office Supplies		1,750
		Misc Supplies	1,500
		Monthly copy overages	250
101-52-00-100-52250	Professional Services		5,000
		Misc.	500
		Assignment Counsel	4,500
101-52-00-100-53101	Postage		1,500
101-52-00-100-53241	Printing & Promotions		500
101-52-00-100-53301	Dues & Membership		400
		Judge	100
		Clerks	300
101-52-00-100-53500	Equipment		5,680
		Copier Fax Machine	
		Show Me Court Migration:	
		2 HP Printers	-
		8 Gig Memory Modulues	480
		Scanners	2,200
		Misc Hard/Software Cabling	1,000
		1 Kiosk Machine	500
		1 Laptop	-
		Postage Meter Share	1,500
101-52-00-100-53644	Computer Services		24,161
		Incode	24,161
101-52-00-100-53701	Education and Training		1,000
101-52-00-100-53711	Meals & Travel		5,000
		Judges' Board Meetings	900
		Travel for Professional Dev Conference	4,100
101-52-00-100-53913	General Liability Insurance		17,000
101-52-00-100-53961	Bank Charges		500
Repairs & Maintenance		-	
Utilities		300	
101-52-00-100-53431	Telephone (hard lines)		300
Capital Expenditures		-	
Debt Service		-	
Total General Fund Request		321,350	

Expense Category		21/22 Budget
<i>Personnel Services</i>		691,298
101-82-00-100-51101	Elected Officials	
101-82-00-100-51102	Civilian Employees	446,886
	Annual Salary	439,798
	COLA/Merit Increase	7,089
101-82-00-100-51106	Part Time Employees	
101-82-00-100-51111	Civilian Employees Overtime	32,779
	Special Hours	8,400
	Overtime	24,379
101-82-00-100-51115	Special Emergency Preparedness	
101-82-00-100-51206	Life Insurance	1,439
101-82-00-100-51212	Civilian Pension- 401A Match	4,044
101-82-00-100-51214	Deferred Compensation- LAGERS	70,990
101-82-00-100-51215	Health Insurance	69,958
101-82-00-100-51218	Med Exp - HSA Contribution	9,000
101-82-00-100-51220	Dental	4,846
101-82-00-100-51221	Vision	978
101-82-00-100-51225	FICA	36,694
101-82-00-100-51236	Ins Opt Out Incentive	3,984
101-82-00-100-51238	Phone Allowance	-
101-82-00-100-51240	Workers Compensation Insurance	9,699
<i>Supplies, Services, and Charges</i>		359,215
101-82-00-100-52101	Office Supplies	11,000
	Other office supplies	7,000
	Copy overages	4,000
101-82-00-100-52200	Operating Supplies	3,000
101-82-00-100-52233	Uniforms	3,300
101-82-00-100-52250	Professional Services	105,000
	Veterinary & Boarding Services	90,000
	Adoption Services	4,000
	Tree Service	6,000
	Pet Cremation	5,000
101-82-00-100-53101	Postage	12,400
	Business License	1,600
	Liquor License	900
	Certified Notifications	2,900
	Code Enforcement	4,500
	Rental Regulations	2,500
101-82-00-100-53241	Printing & Promotions	7,000
	Courier	3,200
	Rental Regulations	2,300
	ICC books	1,500

General Fund - Community Development

101-82-00-100-53301	Dues & Membership		2,675
		Inter. Code Council	800
		ICC Metro	300
		Nat. Animal Control	375
		Permit Tech	300
		APA Membership	400
		MO Code Enforcement	500
101-82-00-100-53500	Equipment		10,200
		Postage Machine Share	1,000
		Animal mico chips	1,200
		Misc.	5,000
		Telephone	3,000
101-82-00-100-53565	Temp Agency Service		14,000
		Temporary Clerical	14,000
101-82-00-100-53597	Weeds/Brush- Nuisance Abatement		110,000
		Weeds & Brush	55,000
		Minor Home Repair	35,000
		Dangerous Structure	20,000
101-82-00-100-53644	Computer Services		30,800
		Software use	1,800
		Incode Maint	4,000
		Energov Maint/ IPAD	5,000
		Energov	20,000
		New Software Proposal	-
101-82-00-100-53701	Education and Training		5,500
		ICC	4,000
		Code Enforcement	500
		Permit Tech	500
		New Software Proposal	500
101-82-00-100-53711	Meals & Travel		5,000
101-82-00-100-53913	General Liability Insurance		39,340
	Repairs & Maintenance		8,125
101-82-00-100-52301	Fuel		6,500
101-82-00-100-55000	Vehicle Expense		1,625
		Car wash-Vac	250
		GPS	1,375
	Utilities		6,500
101-82-00-100-53431	Telephone (hard lines)		
101-82-00-100-53441	Mobile Phone & Pagers		6,500
	Capital Expenditures		-
	Debt Service		-
	Total General Fund Request		1,065,138

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
PARKS FUND**

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$978,546	\$1,246,854	\$1,038,600	\$1,276,400
Percentage Change	-4.90%	17.61%	-16.70%	22.90%
Total Expenditures	844,918	1,570,864	1,169,523	1,732,328
Percentage Change	-1.16%	72.61%	-25.55%	48.12%
Revenues over (under) Expenditures	<u>133,628</u>	<u>(324,010)</u>	<u>(130,923)</u>	<u>(455,928)</u>
Fund Balance Appropriated	<u>-</u>	<u>324,010</u>	<u>175,823</u>	<u>-</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u>\$133,628</u>	<u>\$0</u>	<u>\$44,900</u>	<u>(\$455,928)</u>
Fund Balance				
Restricted Fund Balance	\$1,058,005	\$1,191,633	\$1,191,633	\$1,095,562
Percentage Change	47.52%	31.50%	31.50%	-8.06%
Restricted Fund Balance	\$34,852	\$34,852	\$34,852	\$0
Total Fund Balance	<u>\$1,226,485</u>	<u>\$902,475</u>	<u>\$1,095,562</u>	<u>\$639,634</u>
Percentage Change	30.09%	-17.42%	0.25%	-41.62%

Detailed Summary of Park Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
FUND: Parks					
Property Taxes					
Real Estate (Property) Tax	201-92-00-100-41101	\$ 428,982	\$ 470,884	\$ 435,000	\$ 441,000
Personal Property Tax	201-92-00-100-41102	86,185	101,000	88,500	88,500
Delinquent Real Estate Taxes	201-92-00-100-41104	12,148	12,900	8,000	11,400
Penalties	201-92-00-100-41105	10,167	8,000	6,400	7,000
Excess Proceeds	201-92-00-100-41106	-	-	-	-
Railroad & Utilities Tax	201-92-00-100-41107	17,797	20,500	20,000	20,000
(Real Estate) Replacement Tax	201-92-00-100-41108	25,552	20,000	26,000	26,000
Circuit Breaker Refund	201-92-00-100-41110	(1,334)	(2,050)	(700)	(1,200)
Delinquent Property Tax Revenue	201-92-00-100-41111	9,491	10,000	7,100	7,500
Total Property Tax		588,987	641,234	590,300	600,200
General Sales Tax					
Parks/Storm Water Capital Sales Tax	201-00-00-100-41205	334,528	315,000	314,900	320,000
TIF - EATS	201-00-00-001-41206	(34,805)	(31,900)	-	-
Total General Sales Tax		299,723	283,100	314,900	320,000
Grants					
Grants		-	187,500	-	225,000
Total Grants		-	187,500	-	225,000
Service Charges					
Ballfield Lights Fees	201-92-00-100-47101	6,538	6,500	1,500	1,800
Shelter House Rental Fees	201-92-00-100-47105	16,470	19,000	19,000	19,000
Sports Field Rental Fees	201-92-00-100-47110	2,181	1,400	7,000	7,000
Concession Permit	201-94-00-902-47115	-	-	-	-
Golf Lessons	201-94-00-902-47201	-	-	-	-
Team Sports League	201-92-00-100-47204	11,954	39,600	30,500	34,000
Instruction Classes	201-94-00-902-47205	-	-	-	-
Season Passes	201-92-00-100-47301	-	-	-	-
Daily Admissions	201-92-00-100-47305	-	-	-	-
Concession Sales	201-92-00-100-47310	-	-	-	-
Birthday Parties	201-92-00-100-47315	-	-	-	-
Commodity Sales	201-92-00-100-47320	-	-	-	-
Swim Lessons	201-92-00-100-47325	-	-	-	-
Participant Fees	201-92-00-200-47401	17,732	20,000	26,000	20,000
Concession Sales	201-92-00-200-47405	232	6,500	6,500	6,500
ABA Memberships	201-92-00-200-47415	62	5,400	5,000	5,000
Venue Ticket Sales	201-94-00-100-47501	-	-	-	-
Rice Tremonti	201-92-00-100-47530	-	-	-	-
Credit Card Processing Fees	201-92-00-000-42122	282	-	900	900
Total Service Charges		55,452	98,400	96,400	94,200
Licenses & Permits					
Total Licenses & Permits		-	-	-	-
Miscellaneous					
Interest Earnings	201-92-00-100-46101	7,137	3,760	2,300	2,300
Investment Income	201-00-00-100-46102	4,623	3,760	4,000	4,000
Gain on Sale of Fixed Assets	201-92-00-100-46303	20,915	11,000	15,000	15,000
Miscellaneous Revenue	201-00-00-100-46401	-	-	600	600
Returned Items	201-92-00-100-46501	-	-	-	-
Auction Proceeds	201-00-00-100-46701	-	-	-	-
Vending Machine-Kenagy	201-92-00-100-47116	1,182	1,100	1,100	1,100
Donations	201-92-00-100-47220	-	16,000	13,000	13,000
Other Income	201-92-00-100-47425	526	1,000	1,000	1,000
Venue Ticket Sales	201-92-00-100-47501	-	-	-	-
Trees for Raytown	201-92-00-100-47510	-	-	-	-
Reserved Tree Board Fund	201-92-00-100-47515	-	-	-	-
General Donations	201-92-00-100-47525	-	-	-	-
Total Miscellaneous		34,384	36,620	37,000	37,000
One Time Revenues					
Total One Time Revenues		-	-	-	-
Transfer From Other Funds					
Operating Transfer in from General	201-00-00-100-49951	-	-	-	-
Total Transfers From Other Funds		-	-	-	-
Fund Balance Appropriated					
		-	-	-	-
TOTAL PARKS REVENUE		\$ 978,546	\$ 1,246,854	\$ 1,038,600	\$ 1,276,400

Expense Category		21/22 Budget
Personnel Services		596,663
201-92-00-100-51102	Civilian Employees	383,918
	Annual Salary	378,217
	COLA/Merit Increase	5,702
201-92-00-100-51106	Part Time Employees	30,958
	Annual Salary	30,958
201-92-00-100-51111	Civilian Employees Overtime	1,887
	Overtime	1,887
201-92-00-100-51115	Special Emergency Preparedness	
201-92-00-100-51206	Life Insurance	989
201-92-00-100-51212	Civilian Pension- 401A Match	3,153
201-92-00-100-51214	Deferred Compensation- LAGERS	57,099
201-92-00-100-51215	Health Insurance	48,300
201-92-00-100-51218	Med Exp - HSA Contribution	7,500
201-92-00-100-51220	Dental	4,601
201-92-00-100-51221	Vision	1,004
201-92-00-100-51225	FICA	32,263
201-92-00-100-51231	Auto Allowance	4,980
201-92-00-100-51236	Ins Opt Out Incentive	1,992
201-92-00-100-51238	Phone Allowance	4,320
201-92-00-100-51240	Workers Compensation Insurance	13,698
Supplies, Services, and Charges		293,565
201-92-00-100-52101	Office Supplies	600
201-92-00-200-52101	Office Supplies BMX	500
201-92-00-100-52200	Operating Supplies	3,450
	Janitorial Supplies for parks	1,500
	First Aid/Safety Gear	1,250
	Supplies -General Inventory	700
201-92-00-200-52200	Operating Supplies BMX	15,000
201-92-00-100-52233	Uniforms	3,300
201-92-00-100-52250	Professional Services	1,400
	New Hires	1,400
201-92-00-200-52250	Professional Services BMX	10,000
	BMX Rider Insurance/ Fees	10,000
201-92-00-100-53101	Postage	500
201-92-00-100-53241	Printing & Promotions	1,500
201-92-00-200-53241	Printing & Promotions BMX	1,000
201-92-00-100-53301	Dues & Membership	2,700
	Missouri Parks , National Parks Chamber, KCMRDA, CEU, Sam's	2,700
201-92-00-100-53500	Equipment	1,700
	Data Max copier lease	400
	office furniture	1,300
201-92-00-100-53644	Computer Services	7,500
	itek computer services	7,500
201-92-00-100-53701	Education and Training	3,100
	MPRA/NRPA/WWA	1,700
	Arborist Training and Cont. Ed.	1,400
201-92-00-100-53711	Meals & Travel	1,350
201-92-00-100-53913	General Liability Insurance	45,365
201-92-00-100-53961	Bank Charges	4,300

Parks Fund

201-92-00-100-53999	Contractual Services		131,300
	Trash Hauling	6,500	
	Port-a-potties	7,500	
	Legal Services	5,000	
	Asset Management	15,000	
	Security Contractor	24,000	
	Alarm Service	3,800	
	Creative Communities Alliance	5,000	
	Camera contract	2,500	
	Architect and Engineering fees	21,000	
	Mowing	41,000	
201-92-00-200-53999	Contractual Services	BMX	7,200
201-92-00-100-54500	Rec Programs		51,800
	Repairs & Maintenance		88,200
201-92-00-100-52300	Repair & Maintenance Supplies		59,700
	Landscaping	12,000	
	Ballfield Improvements	2,000	
	Maintenance -park structures	12,700	
	Maintenance - athletic fields and electrical	14,000	
	Maintenance - Mowers, power equip.	9,000	
	Maintenance Equipment- Small Tools	10,000	
201-92-00-200-52300	Repair & Maintenance Supplies	BMX	9,000
201-92-00-100-52301	Fuel		7,500
201-92-00-200-52301	Fuel	BMX	1,000
201-92-00-100-53600	Repair & Maintenance Services		1,500
	Office Janitorial	1,500	
201-92-00-100-55000	Vehicle Expense		9,500
	General	7,700	
	GPS	1,800	
	Utilities		59,900
201-92-00-100-53421	Water		7,500
201-92-00-200-53421	Water	BMX	700
201-92-00-100-53401	Electricity		38,000
201-92-00-200-53401	Electricity	BMX	3,000
201-92-00-100-53411	Gas		3,200
201-92-00-100-53431	Telephone (hard lines) and WIFI		6,500
201-92-00-200-53431	Telephone (hard lines)	BMX	1,000
	Capital Expenditures		662,000
201-92-00-100-57000	Capital Expenditures		662,000
	Kenagy Tennis Courts w grant	450,000	
	George Butler Supersplash	-	
	Kritser/Kenagy playground replacement	90,000	
	Pond wall Engineering fees	40,000	
	Truck replacement with upfitting	34,000	
	Kritser Trail overseal	16,000	
	Park Improvements	27,000	
	Computer equipment	5,000	
	Parks safety/security		
	Debt Service		-
	Operating Transfer		32,000
201-00-00-100-59950	Operating Transfer - TIF EAT's		32,000
	Total Park Fund Request		1,732,328

Expense Category		21/22 Budget
Personnel Services		23,000
101-00-00-100-51201	Tuition Reimbursement	8,000
101-00-00-100-51219	Unemployment	15,000
Supplies, Services, and Charges		212,675
101-00-00-100-52200	Operating Supplies	3,500
	Employee Certificates	1,000
	ED/Public Affairs	2,500
101-00-00-100-52250	Professional Services	53,200
	Criminal Background Checks	3,000
	Salary Study	-
	Employee Assitance	2,700
	Drug Screening	7,500
	Appraisal Services	40,000
101-00-00-100-52260	Emergency Preparedness	-
	CARES Funds expenses	
	American Recovery Act	
101-00-00-100-53101	Postage	
101-00-00-100-53241	Printing & Promotions	42,300
	City Marketing	
	City Newsletter/Postage	21,500
	Advertising Open Positions	4,000
	Budget book	800
	City Wide Marketing	10,000
	City Wide Branding	6,000
101-00-00-100-53301	Dues & Membership	18,415
	MARC Dues	11,000
	EJCBC	1,800
	Chamber Membership	1,600
	MML Dues	3,600
	RMSA Membership	250
	Sams Club	45
	Amazon Prime	120
101-00-00-100-53500	Equipment	1,250
	Admin. Equipment	1,250
101-00-00-100-53513	Outside Legal Council	10,000
	Funding Agreement	10,000
101-00-00-100-53563	Elections	40,000
101-00-00-100-53644	Computer Services	17,800
	Comcast	5,200
	Comcast/Channel7	800
	Offsite Backup Fee	1,400
	Tru Digital	1,400
	Livestreaming Meetings	9,000
	Public Affairs Streaming	-
101-00-00-100-53705	Meetings & Events	5,200
	Employee Breakfast/Lunch	700
	Employee Holiday Lunch	2,500
	Misc. Employee Events	2,000
101-00-00-100-53913	General Liability Insurance	21,010
Repairs & Maintenance		-
Utilities		-
Capital Expenditures		-

General Fund- City Wide

101-00-00-100-57000

Capital Expenditures

<i>Debt Service</i>		-
<i>Operating Transfer</i>		918,000
101-00-00-100-59950	Operating Transfer - TIF EAT's	384,000
101-00-00-100-59951	Operating Transfer	534,000
	Storm Water	150,000
	TIF	384,000
Total General Fund Request		1,153,675

Expense Category		21/22 Budget
<i>Personnel Services</i>		73,790
101-11-00-100-51101	Elected Officials	60,000
101-11-00-100-51225	FICA	5,233
101-11-00-100-51231	Auto Allowance	8,400
101-11-00-100-51240	Workers Compensation Insurance	157
<i>Supplies, Services, and Charges</i>		93,910
101-11-00-100-52200	Operating Supplies	3,500
	Committees-COA	500
	Committees-HRC	1,000
	Committees-Other	2,000
101-11-00-100-53241	Printing & Promotions	3,550
	Holiday Lighting	150
	Business Cards	400
	Community Events	3,000
101-11-00-100-53705	Meetings & Events	6,750
	Holiday Reception- Vol	3,000
	Chamber Gala	-
	Chamber Events	1,250
	Truman Heartland Gala	2,500
101-11-00-100-53711	Meals & Travel	1,000
	Legislative Meals	
101-11-00-100-53913	General Liability Insurance	39,110
101-11-00-100-53999	Contractual Services	40,000
	City Wide Clean-up/coupons	40,000
<i>Repairs & Maintenance</i>		-
<i>Utilities</i>		-
<i>Capital Expenditures</i>		-
<i>Debt Service</i>		-
<i>Total General Fund Request</i>		167,700

Expense Category		21/22
		Budget
Personnel Services		805,004
101-22-00-100-51102	Civilian Employees	591,761
	Annual Salary	583,363
	COLA/Merit Increase	8,397
101-22-00-100-51111	Civilian Employees Overtime	4,724
101-22-00-100-51115	Special Emergency Preparedness	
101-22-00-100-51206	Life Insurance	1,412
101-22-00-100-51212	Civilian Pension- 401A Match	16,132
101-22-00-100-51214	Deferred Compensation- LAGERS	84,098
101-22-00-100-51215	Health Insurance	37,705
101-22-00-100-51218	Med Exp - HSA Contribution	7,500
101-22-00-100-51220	Dental	2,674
101-22-00-100-51221	Vision	481
101-22-00-100-51225	FICA	46,274
101-22-00-100-51231	Auto Allowance	8,400
101-22-00-100-51236	Ins Opt Out Incentive	1,992
101-22-00-100-51238	Phone Allowance	480
101-22-00-100-51240	Workers Compensation Insurance	1,372
Supplies, Services, and Charges		126,783
101-22-00-100-52101	Office Supplies	6,750
	Office Supplies HR/Risk Mgt	2,750
	General Office Supplies	1,000
	Copier Overages	3,000
101-22-00-100-52200	Operating Supplies	1,900
	Flowers/Illness/Death	500
	Ref Material, Leg. Updates	200
	News Subscription	-
	General Supplies	1,200
101-22-00-100-52250	Professional Services	26,140
	HR Support	7,200
	Computer Service Support	10,000
	Consulting	2,500
	Codification	5,000
	Coffee Service	1,440
101-22-00-100-53101	Postage	500
	Monthly postage	500
101-22-00-100-53241	Printing & Promotions	2,000
	Advert. Public Hearings, bids, ch	1,000
	Business Cards	300
	Legislative Program Materials	200
	Printed Forms	500
101-22-00-100-53301	Dues & Membership	3,508
	MOCCFOA Membership	200
	ICMA Membership	1,250
	MCMA Membership	100
	MO EDC Membership	200
	BPA Memebership	225
	CCOFOA - Western MO Dues	45
	IIMC	470
	HR-IPMA	300
	HR-SHRM	220
	IT-MSCE Membership	125
	KC Star Subscription	160
	KC Call Subscription	37
	KC Business Journal	176

General Fund - Administration

101-22-00-100-53500	Equipment		5,130
	Admin. Equipment	850	
	Minor Equipment	1,000	
	Misc IT Equipment & Parts	3,000	
	Postage Machine Share	280	
101-22-00-100-53644	Computer Services		37,450
	Barracuda Email Archiving	4,000	
	Barracuda Spam Fil/Maint	2,800	
	Reventix Backup Maint Support	3,500	
	VIPRE Anti-Virus Server/Workst	2,000	
	Exchange Service Mobile Devic	600	
	Music Support	700	
	Hannbutt Support	4,000	
	Exchange SSL Certificate	600	
	Misc. Computer Svc	1,000	
	Avenet - Gov Office Website Su	2,000	
	Office 365 Subscription with Azu	5,000	
	Veeam Backup Software	1,200	
	Jungle Disk Online Backup and	1,400	
	Zoom with Webinar	550	
	Hoot Suite	600	
	Municode Software	7,500	
101-22-00-100-53701	Education and Training		8,475
	Mo City Mngrs Conf	525	
	Inter City Mngrs Conf	1,000	
	Misc. Seminars/Conf	3,000	
	IT-Windows Training	1,000	
	HR Manager - CEU's/Local Sem	1,000	
	City Clerk - Training	1,000	
	Misc. Functions for Supervisors	500	
	IT-CBT Nugget Online Training	250	
	IT-Boison Online Training	200	
101-22-00-100-53705	Meetings & Events		5,700
	Goal Setting Session	5,500	
	Monthly Lunch/Developers/Offici	200	
101-22-00-100-53711	Meals & Travel		3,000
	Chamber lunches	500	
	Travel and Meals	2,500	
101-22-00-100-53812	Administrative Fee		300
	JACO Recording Fees	200	
	Notary/Bonds	100	
101-22-00-100-53913	General Liability Insurance		25,130
101-22-00-100-53999	Contractual Services		800
	Shredding	800	
	Repairs & Maintenance		-
101-22-00-100-52300	Repair & Maintenance Supplies		-
101-22-00-100-53600	Repair & Maintenance Services		-
	Utilities		6,700
101-22-00-100-53431	Telephone (hard lines)		4,700
101-22-00-100-53441	Mobile Phone & Pagers		2,000
	Cell Phones	2,000	
	Capital Expenditures		-
	Debt Service		-
	Total General Fund Request		938,487

Expense Category		21/22 Budget
<i>Personnel Services</i>		34,584
101-51-00-100-51106	Part Time Employees	33,810
	Annual Salary	33,810
	COLA/Merit Increase	
101-51-00-100-51225	FICA	686
101-51-00-100-51240	Workers Compensation Insurance	88
<i>Supplies, Services, and Charges</i>		132,040
101-51-00-100-52101	Office Supplies	300
101-51-00-100-52250	Professional Services	540
101-51-00-100-53513	Legal	130,000
101-51-00-100-53701	Education and Training	1,200
	Prosecutor's training	1,200
	<i>Repairs & Maintenance</i>	-
	<i>Utilities</i>	-
	<i>Capital Expenditures</i>	-
	<i>Debt Service</i>	-
<i>Total General Fund Request</i>		166,624

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE
RISK MANAGEMENT FUND

	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
Total Revenues	\$ 35,356	\$ 110,000	\$ 66,152	\$ 82,500
Percentage Change	-56.53%	35.26%	-39.86%	24.71%
Total Expenditures	95,962	168,300	202,202	123,300
Percentage Change	127.03%	298.17%	20.14%	-39.02%
Revenues over (under) Expenditures	<u>(60,606)</u>	<u>(58,300)</u>	<u>(136,050)</u>	<u>(40,800)</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>58,300</u>
Revenues and Fund Balance Appropriated Over (Under) Expenditures	<u>\$ (60,606)</u>	<u>\$ (58,300)</u>	<u>\$ (136,050)</u>	<u>\$ 17,500</u>
Fund Balance				
Fund Balance	\$ 250,889	\$ 190,283	\$ 190,283	\$54,233
Percentage Change	18.44%	-10.17%	-10.17%	-71.50%
Total Fund Balance	<u>\$190,283</u>	<u>\$131,983</u>	<u>\$54,233</u>	<u>\$13,433</u>
Percentage Change	-24.16%	-47.39%	-78.38%	-75.23%

Detailed Summary of Risk Management Fund Revenues

		2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget
FUND: Risk Management					
<u>Miscellaneous</u>					
Interest Earnings	209-00-00-100-46101	\$ 349	\$ 300	\$ 9	\$ 300
Investment Income	209-00-00-100-46102	235	200	1	200
Loss on Sale of Fixed Asset	209-00-00-100-46302				
Claims Reimbursements	209-00-00-100-46412	15,098		42,042	67,500
Reimbursements	209-00-00-100-46413	-	40,000		
MARCIT Set Aside	209-00-00-100-46901				
Loss Control Compliance	209-00-00-100-46902	19,674	14,500	24,100	14,500
Total Miscellaneous		35,356	55,000	66,152	82,500
<u>One Time Revenues</u>					
Total One Time Revenues		-	55,000	-	-
<u>Transfer From Other Funds</u>					
Total Transfers From Other Funds		-	-	-	-
<u>TOTAL RISK MANAGEMENT REVENUE</u>		\$ 35,356	\$ 110,000	\$ 66,152	\$ 82,500

Risk Management Fund Budg 2018-2019 Actual 2019-2020 Actual 2020-2021 Projected 2021-2022 Budget

Expense Category

Personnel Services	-	-	-	-
Supplies, Services, and Charges	42,268	95,962	202,202	123,300
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
Operating Transfer	-	-	-	-

Total Risk Management Fund Request 42,268 95,962 202,202 123,300

Request Increase (Decrease) from Projected FY 21 (78,902)
 % change from Projected FY 21 -39.02%

Expense Category		21/22 Budget
	<i>Personnel Services</i>	-
	<i>Supplies, Services, and Charges</i>	123,300
209-22-00-100-52250	Professional Services	18,000
	HR Consulting	10,000
	Health Fair	8,000
209-22-00-100-53644	Computer Services	-
209-22-00-100-53701	Education and Training	10,000
	MML Conference	5,000
	Risk Management	5,000
209-22-00-100-53711	Meals & Travel	5,000
209-22-00-100-53912	Claims Against the City	90,000
	Claims Against City	90,000
209-22-00-100-53919	Loss Control Credit Expense	-
209-22-00-100-53961	Bank Charges	300
	<i>Repairs & Maintenance</i>	-
	<i>Utilities</i>	-
	<i>Capital Expenditures</i>	-
	<i>Debt Service</i>	-
Total Risk Management Fund Request		123,300

Expense Category		21/22 Budget
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		3,800
205-42-00-100-53961	Bank Charges	3,800
<i>Repairs & Maintenance</i>		-
<i>Utilities</i>		-
<i>Capital Expenditures</i>		1,410,438
205-00-00-100-57000	Capital Expenditures	21,000
City Wide	Police Sign Replacement	20,000
	Flag Pole Replacement	1,000
205-22-00-100-57000	Capital Expenditures	31,300
Admin	12 Workstations with Monitors	16,800
Admin	6 dell monitors	-
Admin	1 Dell Server including accessories	12,000
Admin	Misc Computer accessories	-
	Network Server	1,500
	Wireless network routers Street	1,000
205-82-00-100-57000	Capital Expenditures	35,000
Community Development	New 4-door Sedan - Inspections	
	Replacement vehicle	35,000
Community Development	Animal Control Storage Out Building Replacement	