

**TENTATIVE AGENDA**  
**RAYTOWN BOARD OF ALDERMEN**  
**AUGUST 9, 2022**  
REGULAR SESSION NO. 32  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133  
AND  
ONLINE ZOOM WEBINAR  
7:00 P.M.

The meeting will be streamed live and can be accessed on the City's website at [www.raytown.mo.us](http://www.raytown.mo.us). In addition, a video recording of the meeting will be available within 48 hours on the City's website. For questions, contact City Clerk, Teresa Henry at (816) 737-6004 or [thenry@raytown.mo.us](mailto:thenry@raytown.mo.us).

Public comments can be made in-person by signing in before the meeting using the sign-in sheet available in the City Hall Council Chamber. To make public comments remotely, please use the Zoom Webinar ID and Passcode below and notify the Clerk, using the contact information above, of your intent to give a Public Comment remotely during the live online meeting, or send your Public Comments to the City Clerk at the email address above by 12:00 p.m. (noon) on Monday, August 8, 2022 so that your comments can be presented in writing to the Board of Aldermen during the Public Comments section of the August 9, 2022 meeting agenda. All Public Comments received will be kept on file in the City Clerk's office.

zoom.us/join  
Webinar ID: 882 0203 2931  
Passcode: 611564

**OPENING SESSION**

Invocation/Pledge of Allegiance  
Roll Call

Public Comments

Comments from the Mayor  
Comments from the City Administrator  
Committee Reports

**STUDY SESSION**

2021 Sales Tax Report Card Presentation  
Missy Wilson, Assistant City Administrator

**LEGISLATIVE SESSION**

**1. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda.

Approval of the Regular July 19, 2022 Board of Aldermen meeting minutes.

## **REGULAR AGENDA**

### **NEW BUSINESS**

2. **FIRST READING: Bill No. 6606-22, Section XVII. AN ORDINANCE** AMENDING CHAPTER 1-GENERAL PROVISIONS; SECTION 1-25 OF THE RAYTOWN MUNICIPAL CODE. Point of Contact: Jennifer M Baird, City Attorney.
3. **R-3480-22: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT WITH INDEPENDENT SALT COMPANY FOR THE PURCHASE OF SALT FOR THE PURPOSE OF TREATING ROADS AND BRIDGES IN INCLEMENT WEATHER IN A TOTAL AMOUNT NOT TO EXCEED \$100,000.00 FOR FISCAL YEAR 2022-2023. Point of Contact: Stephanie Boyce, Interim Public Works Director.
4. **R-3481-22: A RESOLUTION** DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF RAYTOWN AS SURPLUS AND AUTHORIZING DISPOSITION OF SUCH PROPERTY BY AUCTION. Point of Contact: Stephanie Boyce, Interim Public Works Director.
5. **R-3482-22: A RESOLUTION** AUTHORIZING AND APPROVING AN APPLICATION FOR FEDERAL FUNDING THROUGH MID-AMERICA REGIONAL COUNCIL AND RATIFYING THE APPLICATION SUBMISSION. Point of Contact: Stephanie Boyce, Interim Public Works Director.

### **DISCUSSION ITEM**

6. Chickens – Alderman Jim Aziere

### **CLOSED SESSION**

**Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:**

- 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

### **ADJOURNMENT**

# Special Sales Tax Citizen Review Committee

DEDICATED TO  
PROTECTING YOUR  
SALES TAX DOLLARS



## 2021 ADMINISTRATIVE AND FISCAL REPORT CARD

***1/2 Cent Transportation Sales Tax  
3/8 Cent Capital Sales Tax  
1/2 Cent Public Safety Sales Tax***



## Transportation Sales Tax

Audited Numbers as of October 31, 2021

Beginning Fund Balance - **\$1,994,860**

2021 Revenues - \$2,057,897

2021 Expenses - \$3,024,762

- ⇒ Salt purchase
- ⇒ Contracted snowplow operations
- ⇒ Engineering Services
- ⇒ Architectural Services
- ⇒ 2021 Street Maintenance Program
- ⇒ 2021 KCATA Transit Service in Raytown

Ending Fund Balance - **\$ 1,027,995**

\* GAAP Encumbrances are included in the Ending Fund Balance.

## 2021 Transportation Purchases



2021 KCATA Transit Service

## 2021 Transportation Improvements



**Salt Purchase**



**Engineering Services**

## Capital Sales Tax

Audited Numbers as of October 31, 2021

Beginning Fund Balance **\$2,076,870**

2021 Revenues - **\$1,367,336**

2021 Expenses - **\$1,987,491**

- ⇒ 2021 Stormwater Maintenance Projects
- ⇒ Panasonic Tough Book Mobile Data Terminals
- ⇒ 6 Workstations and 1 Laptop for Police Department
- ⇒ Body armor for Police Department
- ⇒ Impact Squad Vehicle and Upfit
- ⇒ 2 replacement vehicles, 4 new vehicles and upfit for Police Department
- ⇒ IT network switches for Police Department
- ⇒ APC Smart UPS Server rack mounted battery backups for Police Department
- ⇒ Eight (8) Dell Computers
- ⇒ Two (2) Sonicwall Firewall Appliance for City Hall
- ⇒ City ID Card Printer for Police Department
- ⇒ Office chairs for Detention Unit
- ⇒ Fingerprint collection equipment for Police Department
- ⇒ Patrol Rifle Optics
- ⇒ Drying cabinet for Police Department

Ending Fund Balance - **\$1,456,715**

## Police Department Purchases



**Chairs for Detention Unit**



**Fingerprint Equipment**



**Body Armor**

## Public Safety Sales Tax

Audited Numbers as of October 31, 2021

Beginning Fund Balance **\$1,013,703**  
 2020 Revenues - \$1,796,580  
 2020 Expenses - \$1,964,384

### Police Department

- ⇒ Portion of Salaries and Benefits for Police Department
- ⇒ In-car camera cloud-based video storage
- ⇒ QNAP/SAN Storage System and Hard Drives
- ⇒ Uniforms and minor equipment
- ⇒ Impact Squad police radios
- ⇒ 2 Tasers and raining equipment
- ⇒ Guardian Tracking, an employee performance software
- ⇒ Software and IT expenses
- ⇒ CERT Equipment
- ⇒ Microfilm conversion equipment
- ⇒ Volunteer management software
- ⇒ Training
- ⇒ 1 new police vehicle
- ⇒ Nixle emergency notification subscription

Ending Fund Balance - **\$ 845,899**



**Tasers**

**We are proud to say that we believe “Raytown City Government is operating at a high level of efficiency. We are confident they will continue to perform at this level for the remainder of the bond and sales tax issues. All expenditures are consistent with the sales tax expectations, and the voters’ intended use for the sales tax. ”**

## 2021 Administration Report Card

(Committee Submitted July 2022)

**“As of October 31, 2021 all expenditures have met the intent of the Citizens of Raytown.”**

### Average Departmental Report Card Score

#### Mayor / Alderman Liaison

- Coordination / Procedures E

#### Finance Department

- Budget Forecasting O
- Bidding Process O
- Teamwork / Coordination O

#### Public Works Department

- Budget Forecasting O
- Bidding Process E
- Quality of Products Purchased O
- Teamwork / Coordination E

#### Police Department

- Budget Forecasting E
- Bidding Process E
- Quality of Products Purchased E
- Teamwork / Coordination E

#### LEGEND:

(N) Needs Improvement; (B) Below Average; (M) Meets Committee Standards; (O) Outstanding; (E) Exceptional

## Future Sales Tax Projects

The City plans to continue with its annual replacement program. The City has been improving roadways and intersections with the help of MODOT grants and reserved funding.

### Special Sales Tax Citizen Review Committee Fiscal Year 2021

Chair - Jim Schaap

Ward 1  
Deborah Sommer

Ward 2  
Rudolph Pieters

Ward 3  
Evan Gorrell

Ward 4  
Darrell Swofford

Ward 5  
Jim Schaap

At Large Member  
Jason Hull

At Large Member  
Jeremy Bledsoe, Sr.

Board Liaison - Mary Jane VanBuskirk

**MINUTES**  
**RAYTOWN BOARD OF ALDERMEN**  
**JULY 19, 2022**  
REGULAR SESSION NO. 31  
RAYTOWN CITY HALL  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133  
AND  
ONLINE ZOOM WEBINAR  
7:00 P.M.

Mayor Michael McDonough called the July 19, 2022, Board of Aldermen Regular meeting to order at 7:01 p.m. Tim Hensel, of The River Church, provided the invocation and led the pledge of allegiance.

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Derek Ward, Alderman Bonnaye Mims, Alderman Bill Van Buskirk, Alderman Mary Jane Van Buskirk, Alderman Janet Emerson, Alderman Ryan Myers, Alderman Ian Scott, Alderman Jim Aziere, Alderman Loretha Hayden

Absent: Alderman Greg Walters

**Public Comments**

Derek Ward, Ward 5

Jim Aziere, Ward 2

Loretha Hayden, Ward 2

Steve Meyers, 7804 Woodson Road

Mary Jane Van Buskirk, Ward 4

Bill Van Buskirk, Ward 4

Demonte Rochester, 8958 E 60 Terrace

Ian Scott, Ward 1

Janet Emerson, Ward 3

Bonnaye Mims, Ward 5

Mike McDonough, 11715 E 78 Street

**Communication from the Mayor**

Mayor McDonough spoke on recent events and City business.

**Communication from the City Administrator**

Damon Hodges, City Administrator, provided an update on the City's current projects and plans.

**Committee Reports**

Comments were shared by Aldermen Hayden and Myers.



Mayor McDonough called for a short recess at 7:53 p.m.

Mayor McDonough reconvened the meeting at 8:01 p.m.

Committee Reports continued and comments were shared by Aldermen Mary Jane Van Buskirk and Mims.

### **STUDY SESSION**

Public Works Snow Operations Presentation  
Mathias Lwomeleza, Public Works Superintendent

Mathias Lwomeleza, Public Works Superintendent, presented the item and remained for any discussion along with Stephanie Boyce, Interim Public Works Director.

### **LEGISLATIVE SESSION**

#### **1. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda.

Approval of the Regular July 5, 2022 Board of Aldermen meeting minutes.

Alderman Hayden, seconded by Alderman Mary Jane Van Buskirk, made a motion to adopt. The motion was approved by a vote of 7-0-2-1.

Ayes: Aldermen Hayden, Mary Jane Van Buskirk, Bill Van Buskirk, Emerson, Myers, Aziere, Mims

Nays: None

Absent: Alderman Walters

Abstain: Aldermen Ward, Scott

#### **REGULAR AGENDA**

### **NEW BUSINESS**

2. **R-3475-22: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT FOR PRELIMINARY DESIGN SERVICES WITH WALTER P MOORE FOR THE 2023 NEIGHBORHOOD STREET RECONSTRUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$150,000.00 FOR FISCAL YEAR 2021-2022. Point of Contact: Stephanie Boyce, Interim Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Stephanie Boyce, Interim Public Works Director, presented the item and remained for any discussion along with Walter P Moore representative, Katie Horner Gonzalez.

Alderman Aziere, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Aziere, Myers, Hayden, Scott, Emerson, Bill Van Buskirk, Ward, Mary Jane Van Buskirk, Mims

Nays: None

Absent: Alderman Walters

3. **R-3476-22: A RESOLUTION** AUTHORIZING AND APPROVING PRELIMINARY ENGINEERING SERVICES WITH GEORGE BUTLER ASSOCIATES FOR THE 2023



SANITARY SEWER PROJECT IN AN AMOUNT NOT TO EXCEED \$243,332.00 FOR FISCAL YEAR 2021-2022. Point of Contact: Stephanie Boyce, Interim Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Stephanie Boyce, Interim Public Works Director, presented the item and remained for any discussion.

Alderman Mims, seconded by Alderman Scott, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Mims, Scott, Aziere, Mary Jane Van Buskirk, Myers, Ward, Hayden, Bill Van Buskirk, Emerson

Nays: None

Absent: Alderman Walters

4. **R-3477-22: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO COOPERATIVELY WORK WITH THE CITY OF KANSAS CITY, MISSOURI FOR STREET RESURFACING WITHIN THE CITY LIMITS OF THE CITY OF RAYTOWN IN AN AMOUNT NOT TO EXCEED \$147,496.95 AND AMEND THE FISCAL YEAR 2021-2022 BUDGET. Point of Contact: Stephanie Boyce, Interim Public Works Director

The item was read by title only by Teresa Henry, City Clerk.

Jason Hanson, City Engineer, presented the item and remained for any discussion along with Stephanie Boyce, Interim Public Works Director.

Alderman Myers, seconded by Alderman Bill Van Buskirk, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Myers, Bill Van Buskirk, Hayden, Ward, Mims, Scott, Emerson, Aziere, Mary Jane Van Buskirk

Nays: None

Absent: Alderman Walters

5. **R-3478-22: A RESOLUTION** DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF RAYTOWN AS SURPLUS AND AUTHORIZING DISPOSITION OF SUCH PROPERTY BY AUCTION. Point of Contact: Stephanie Boyce, Interim Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Stephanie Boyce, Interim Public Works Director, presented the item and remained for any discussion.

Alderman Hayden, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Hayden, Aziere, Myers, Emerson, Mary Jane Van Buskirk, Scott, Bill Van Buskirk, Ward, Mims

Nays: None

Absent: Alderman Walters

6. **R-3479-22: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF ONE (1) 2018 FORD EXPLORER FROM CARMAX AND RATIFYING THE EXPENDITURE OF FUNDS FOR SUCH PURCHASE IN THE AMOUNT OF \$38,300.00. Point of Contact: Damon Hodges, City Administrator.

The item was read by title only by Teresa Henry, City Clerk.

Damon Hodges, City Administrator, presented the item and remained for any discussion.

Alderman Emerson, seconded by Alderman Scott, made a motion to adopt. The motion was approved by a vote of 9-0-1.

Ayes: Aldermen Emerson, Scott, Mary Jane Van Buskirk, Bill Van Buskirk, Myers, Mims, Aziere, Hayden, Ward

Nays: None

Absent: Alderman Walters

## **ADJOURNMENT**

Alderman Ward, seconded by Alderman Mary Jane Van Buskirk, made a motion to adjourn. The motion was approved unanimously.

The meeting adjourned at 9:04 p.m.

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Teresa M. Henry, City Clerk, MRCC

**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** August 2, 2022  
**To:** Mayor and Board of Aldermen  
**From:** Jennifer Baird, City Attorney

**Bill No.:** 6606-22  
**Section No.:** XVII

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_ (only if funding is requested)

**City Administrator Approval:** \_\_\_\_\_

=====

**Action Requested:** Board of Aldermen approval of an amendment to Chapter 1-General Provisions, Section 1-25 - Incarceration for failure to pay fine and costs.

**Recommendation:** Staff recommends approval as submitted.

**Analysis:** The Raytown Municipal Code needs to be amended as it is illegal to incarcerate for failing to pay fines and costs.

**AN ORDINANCE AMENDING CHAPTER 1-GENERAL PROVISIONS; SECTION 1-25 OF THE RAYTOWN MUNICIPAL CODE**

**WHEREAS**, it is necessary from time to time to amend the Raytown Municipal Code;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**SECTION 1 – AMENDMENT.** Chapter 1-General Provisions; Section 1-25, is hereby amended with the removal of Section 1-25.-Incarceration for failure to pay fine and costs, as attached hereto as Exhibit “A” to the Raytown Municipal Code.

**SECTION 2 – REPEAL OF ORDINANCES IN CONFLICT.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 3 – SEVERABILITY CLAUSE.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**SECTION 4 – EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after the date of its passage and approval.

**BE IT REMEMBERED** that the above was read two times by heading only, **PASSED and ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this \_\_\_\_ day of August, 2022.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

Approved as to Form:

\_\_\_\_\_  
Jennifer M. Baird, City Attorney

## EXHIBIT "A"

### Chapter 1 - GENERAL PROVISIONS

~~Sec. 1-25. Incarceration for failure to pay fine and costs.~~

~~In the event a defendant convicted of a violation of any ordinance of the city in its police court shall fail or refuse to pay the fine and costs of court assessed by the court, said defendant shall be imprisoned as provided by law for that number of days equal to the amount of the fine and court costs assessed at the rate of \$3.00 per day.~~

# CITY OF RAYTOWN

## Request for Board Action

**Date:** August 2, 2022

**Resolution No.:** R-3480-22

**To:** Mayor and Board of Aldermen

**From:** Mathias Lwomeleza, Public Works Superintendent

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_

**City Administrator Approval:** \_\_\_\_\_

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**Action Requested:** Authorization to enter into an agreement with Independent Salt Company in an amount not to exceed \$100,000.00.

**Recommendation:** Staff recommends approval of the low bid and agreement with Independent Salt Company.

**Analysis:** The City of Raytown staff advertised salt supply bids for the upcoming 2022-23 winter season. Salt bids must be put out in the summer due to supply allocation procedures practiced throughout the industry. The bid was advertised on July 5, 2022, in the newspaper, on our web page, and via e-mail and phone correspondence with known salt companies in the mid-west area. Bid information was sent to 7 companies, and 4 submitted responses including 2 no-bids.

Bids were opened on Wednesday, July 20, 2022, and the low bid was from Independence Salt Company in the amount of \$42,420.00 at a unit price of \$60.60 per ton.

Purchases will be made on an as needed basis to replenish the salt supply during the season and at the end of the season to prepare for the next year. The Public Works Department has budgeted \$100,000.00 for salt in FY2022-23.

Previous year's spending are detailed below:

FY2018	\$50,835.40
FY2019	\$108,518.31
FY2020	\$74,291.43
FY2021	\$ 90,211.00

### Budgetary Impact:

- ☐ Not Applicable
- ☒ Budgeted item with available funds
- ☐ Non-Budgeted item with available funds through prioritization
- ☐ Non-Budgeted item with additional funds requested

Fund: Transportation Sales Tax (Fiscal Year 2022-23)  
Repair Maintenance Supplies, Salt Contingency  
204.62.00.100.52300

Amount to Spend: Not to exceed \$100,000.00

**Additional Reports Attached:** Tabulation of Salt Bids from July 2022 and agreement

**A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH INDEPENDENT SALT COMPANY FOR THE PURCHASE OF SALT FOR THE PURPOSE OF TREATING ROADS AND BRIDGES IN INCLEMENT WEATHER IN A TOTAL AMOUNT NOT TO EXCEED \$100,000.00 FOR FISCAL YEAR 2022-2023**

**WHEREAS**, the City of Raytown (the "City") issued an invitation to bid on its 2022-2023 Salt to treat roads and bridges within the City in inclement weather; and

**WHEREAS**, the Public Works Department received six (6) bids in response to the invitation and has determined that the bid submitted by Independent Salt Company in the amount of \$60.60 per ton was the most advantageous bid received; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the City to approve an agreement to purchase salt from Independent Salt Company in the amount of \$60.60 per ton for a total amount not to exceed \$100,000.00 for fiscal year 2022-2023;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the Board of Aldermen find it is in the best interest of the City to authorize and approve an agreement to purchase salt from Independent Salt Company in the amount of \$60.60 per ton for a total amount not to exceed \$100,000.00 for fiscal year 2022-2023; and

**FURTHER THAT** the City Administrator is hereby authorized to execute any and all documents and to take any and all actions necessary to effectuate the terms of the Agreement and exercise the authority granted herein on behalf of the City.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 9<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

\_\_\_\_\_  
Teresa M. Henry, City Clerk

Approved as to Form:

\_\_\_\_\_  
Jennifer M. Baird, City Attorney



**Exhibit 'A'**  
**2022-2023 ROAD SALT PURCHASE**  
**CITY OF RAYTOWN**

**Bid Tabulation**

**2:00 pm, Wednesday July 20,2022**

Company Name	Item	Quantity	Unit	Unit Price Per Ton	Total Price
Independent Salt	Sodium Chloride	700	Ton	\$60.60	\$42,420.00
Central Salt	Sodium Chloride	700	Ton	\$62.34	\$43,638.00
Compass Minerals	Sodium Chloride	700	Ton	No Bid	No Bid
Cargill	Sodium Chloride	700	Ton	No Bid	No Bid

**AGREEMENT FOR PURCHASE OF GOODS**

**AGREEMENT BETWEEN CITY AND VENDOR**

**FOR 2022-23 ROAD SALT PURCHASE**

THIS AGREEMENT is made and entered into this *Date*, \_\_\_\_\_, 20\_\_\_\_\_, by and between the City of Raytown, Missouri, hereinafter "City", and INDEPENDENT SALT COMPANY "hereinafter "Vendor."

**WITNESSETH:**

WHEREAS, City has caused to be prepared in accordance with the law, a Notice to Bidders, Instructions to Bidders, Bid Form, this Agreement, Specifications and other Contract Documents for the materials, vehicle/equipment and services herein described, and has approved and adopted these said Contract Documents and has caused to be published, in the manner and for the time required by law, an advertisement inviting sealed Bids for furnishing materials, labor, tools, vehicle/equipment and transportation necessary for, and in connection with this Agreement; and

WHEREAS, Vendor, in response to the advertisement, has submitted to City, in the manner and at the time specified, a sealed Bid in accordance with the terms of this Agreement; and

WHEREAS, City, in the manner prescribed by law, has publicly opened, examined and reviewed the Bids submitted, and as a result of this review has, in accordance with the law, determined and declared Vendor to be the Successful Bidder for providing the said materials, vehicle/equipment and services, and has duly awarded to Vendor this Agreement therefore upon the terms and conditions set forth in this Agreement and for the sum or sums named in the Bid Form attached to and made a part of this Agreement.

NOW THEREFORE, in consideration for the compensation to be paid Vendor, and of the mutual agreements herein contained, the parties hereto have agreed, and hereby agree, City for itself and its successors, and Vendor for itself, himself/herself or themselves, its, his/her or their successors and assigns, or its, his/her or their executors and administrators, as follows:

**ARTICLE I.** Vendor will furnish at its own cost and expense all labor, tools, equipment, materials, transportation, and any other accessories, services and facilities required to complete the Work as designated, described and required by the Contract Documents, all in accordance with the Notice to Bidders, Instructions to Bidders, Bid Form, this Agreement, Specifications and other Contract Documents on file with the City Clerk of Raytown, Missouri, all of which Contract Documents form this Agreement, and are as fully a part hereof as if repeated verbatim herein; all Work to be done and materials or vehicle/equipment delivered in a good, substantial and workmanlike manner and to the entire satisfaction of City, and in accordance with the laws of City, the State of Missouri and the United States of America.

**ARTICLE II.** City shall pay to Vendor for the performance of the Work embraced in this Agreement, and Vendor will accept in full compensation therefore, the sum of \$42,420.00. (\$60.60 PER TON) referred to as the Contract Price, (subject to adjustment as provided by and in accordance with the Contract Documents) for all Work covered by and included in the Contract Documents, payment thereof to be made in cash or its equivalent and in the manner provided in

the Contract Documents. City reserves the right to make additions and deletions to the Contract Documents as provided in the Contract Documents.

**ARTICLE III.** Vendor shall commence the Work on receipt of a Notice to Proceed and will complete all Work covered by this Agreement on or before April 30, 2023. Time is of the essence.

**ARTICLE IV.** Vendor shall not subcontract, sell, transfer, assign or otherwise dispose of this Agreement or any portion thereof without previous written consent of City. No subcontracts, or other transfer of this Agreement, shall release Vendor of its liability under this Agreement.

**ARTICLE V.** Vendor specifically acknowledges and confirms that it has read and fully understands the Contract Documents, including all obligations and responsibilities undertaken by it as specified herein and in the other Contract Documents and knowingly accepts same.

**ARTICLE VI.** It is specifically agreed between the parties executing this Agreement that the Contract Documents are not intended to create any third-party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The duties, obligations, and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.

**ARTICLE VII.** This Agreement, together with the other Contract Documents, constitutes the entire agreement between the parties and supersedes all prior agreements, whether oral or written, covering the same subject matter. This Agreement may not be modified or amended except as provided herein or in the other Contract Documents.

**ARTICLE VIII.** This Agreement is entered into, under and pursuant to, and is to be construed and enforceable in accordance with, the laws of the State of Missouri.

**ARTICLE IX.** All local, state, and federal laws and requirements as described in the Contract Documents which apply to this Agreement shall be incorporated herein by reference.

**ARTICLE X.** Should any provision of this Agreement or the other Contract Documents be determined to be void, invalid, unenforceable, or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this Agreement and/or the other Contract Documents shall be unaffected thereby and shall continue to be valid and enforceable.

**ARTICLE XI.** City reserves the right to terminate this Agreement for cause or for convenience and without cause or default by providing ten (10) days written notice of such termination to Contractor. Upon receipt of such notice from City, Contractor shall, at City's option as contained in the notice: (1) immediately cease all work; or (2) meet with the City's Project Representative and, subject to City's approval, determine what work shall be required of Contractor in order to bring the project to a reasonable termination in accordance with the request of the City. If the City terminates this Agreement for convenience and without cause, the City shall compensate Contractor for all work completed to date of its receipt of the termination notice and for any additional work the parties might agree is reasonably necessary to bring the project to a reasonable termination point. Compensation shall not include anticipatory profit or consequential damages, neither of which will be allowed. If the City shall terminate for cause or default on the part of Contractor, City shall compensate Contractor for the reasonable cost of its work completed

to date of receipt of its termination notice. Compensation shall not include anticipatory profit or consequential damages, neither of which will be allowed. The City also retains its rights and remedies against Contractor including but not limited to its rights to sue for damages, interest, and attorney fees.

IN WITNESS WHEREOF, the City of Raytown, Missouri, has caused this Agreement to be executed on its behalf, thereunto duly authorized, and the said Vendor has executed \_\_\_\_ counterparts of this Contract in the prescribed form and manner, the day and year first above written.

**CITY OF RAYTOWN, MISSOURI**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Damon Hodges, City Administrator

**[SEAL]**  
ATTEST:

\_\_\_\_\_  
Teresa Henry, City Clerk

Date: \_\_\_\_\_

**VENDOR**

INDEPENDENT SALT COMPANY  
Vendor

**[SEAL]**

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

ATTEST: \_\_\_\_\_  
Title

\_\_\_\_\_  
Secretary

P.O. BOX 36  
Address

Kanopolis, Kansas, 67454  
City, State, Zip

(785)-472-4421 chris@indsalt.com

Phone No.

Email

(If the Contract is not executed by the president of the corporation or general partner of the partnership, please provide documentation which authorizes the signator to bind the corporation or partnership.)

**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** August 2, 2022

**Resolution No.:** R-3481-22

**To:** Mayor and Board of Aldermen

**From:** Stephanie Boyce, Deputy Director of Public Works

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_

**City Administrator Approval:** \_\_\_\_\_

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**Action Requested:** Staff requests that the Board of Aldermen declare certain vehicles as surplus and approve of the disposal in accordance with the City's purchasing policy.

**Recommendation:** Staff recommends approval.

**Analysis:** Unit 403 was replaced with a new vehicle in June of 2020. Due to the hiring of an additional employee in Community Development Department, unit 403 was put back in service temporarily as unit 401 until the funds were available to purchase a new vehicle. A new vehicle (2022 Ford Escape) was purchased in June of 2022 to replace unit 403.

Unit 403 has reached the end of its service life and has been placed out of service due to its age, condition and high maintenance costs. Staff requests it be deemed surplus and disposed of in accordance with the City's purchasing policy.

The information for the vehicles is as follows:

Unit	VIN Number	Year/Make/Model/Mileage	Replaced with
403	1FMCU93GX9KA46382	2009 Ford Escape 79,362	2022 Ford Escape

The vehicle listed above would be sold in accordance with the purchasing policy. All proceeds from the sale of the vehicles would be deposited back into the appropriate fund.

**Alternatives:** Do not surplus the vehicles.

**Budgetary Impact:**

☒ Not Applicable

**Additional Reports Attached:** Picture of vehicle to be surplusd

**A RESOLUTION DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF RAYTOWN  
AS SURPLUS AND AUTHORIZING DISPOSITION OF SUCH PROPERTY BY AUCTION**

**WHEREAS**, the City of Raytown owns the property set forth in Exhibit "A" attached hereto, which is no longer required for the provision of services to the citizens of the City and is hereby found to be surplus property; and

**WHEREAS**, the City's purchasing policy provides for the disposition of surplus and obsolete property by trade, auction, sealed bid, salvage or scrapping; and

**WHEREAS**, the Board of Aldermen find that disposition of the property contained in the attached Exhibit "A" by auction is in the best interest of the City;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE  
CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the items set forth in Exhibit "A" attached hereto and made a part hereof by reference are hereby declared as surplus property of the City; and

**FURTHER THAT** the City Administrator is hereby authorized to dispose of such property as allowed under the City's purchasing policy by auction, sealed bid, salvage or scrapping.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 9<sup>th</sup> day of August, 2022.

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Michael McDonough, Mayor

ATTEST:

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Teresa M. Henry, City Clerk

Approved as to Form:

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Jennifer M. Baird, City Attorney





**CITY OF RAYTOWN**  
**Request for Board Action**

**Date:** August 2, 2022

**Resolution No.:** R-3482-22

**To:** Mayor and Board of Aldermen

**From:** Stephanie Boyce, Interim Director of Public Works

**Department Head Approval:** \_\_\_\_\_

**Finance Director Approval:** \_\_\_\_\_ (only if funding is requested)

**City Administrator Approval:** \_\_\_\_\_

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**Action Requested:** Board of Aldermen direct City staff to seek grant funds for two qualified active transportation projects as permitted through Mid-America Regional Council.

**Recommendation:** Staff recommends approval to apply for federal funding through Mid-America Regional Council.

**Analysis:** At the beginning of the year, The Mid-America Regional Council (MARC) put out a call for projects, accepting proposals for Federal Fiscal Years (FFY) 2025–2026 from local, regional, and state government agencies for projects that support the regional transportation goals in the metropolitan transportation plan, Connected KC 2050. Projects require a minimum 20 percent non-federal cost share. Phase II of the grant application opened at the end of June and was due by July 29, 2022.

Due to the changes in public works staff, phasing of the grant application and previous correspondence from the board to leverage grants to assist in completing infrastructure improvements, staff applied for funding prior to board approval as not to miss out on this grant opportunity.

Staff worked closely with its on-call engineers and recently submitted two grant applications for active transportation infrastructure projects that include the addition of bike lanes, sidewalks, storm drain improvements and roadway surface treatments within the city. The first section is 55<sup>th</sup> Street between Raytown Road and Blue Ridge Cutoff and the second section is Woodson Road between 67<sup>th</sup> Street and 75<sup>th</sup> Street. These projects will improve safety in and around two Raytown schools, one will provide connectivity to the Rock Island Trail and the other will connect residents to a transportation hub. In addition, staff has received three letters of support from the Raytown Schools, Jackson County and The Raytown Chamber of Commerce.

Staff will come back at a later date for funding if the grant is awarded. If awarded, funds would need to be obligated by October 1, 2025 and used by September 30, 2028.

**Alternatives:** Do not approve the application and direct staff to withdraw its application and seek alternate methods for project funding.

**Budgetary Impact:**

☒ Not Applicable

**Additional Reports Attached:** Project Area Maps

**A RESOLUTION AUTHORIZING AND APPROVING AN APPLICATION FOR FEDERAL FUNDING THROUGH MID-AMERICA REGIONAL COUNCIL AND RATIFYING THE APPLICATION SUBMISSION**

**WHEREAS**, Mid-American Regional Council called for projects from local, regional and state government agencies that support the regional transportation goals in the metropolitan transportation plan, Connected KC 2050; and

**WHEREAS**, the deadline was July 29, 2022 and an application was filed for two qualified active transportation projects as permitted through Mid-America Regional Council; and

**WHEREAS**, the Board of Aldermen find it is in the best interests of the City to authorize and approve the application for federal funding through Mid-America Regional Council and ratify the application submitted;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the application for federal funding through Mid-America Regional Council, and the ratification of the application submitted, is hereby authorized and approved; and

**FURTHER THAT** the City Administrator is hereby authorized to execute any and all other documents necessary or incidental thereto and to take any and all actions necessary to effectuate the terms of the grant on behalf of the City and the City Clerk is authorized to attest thereto.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 9<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

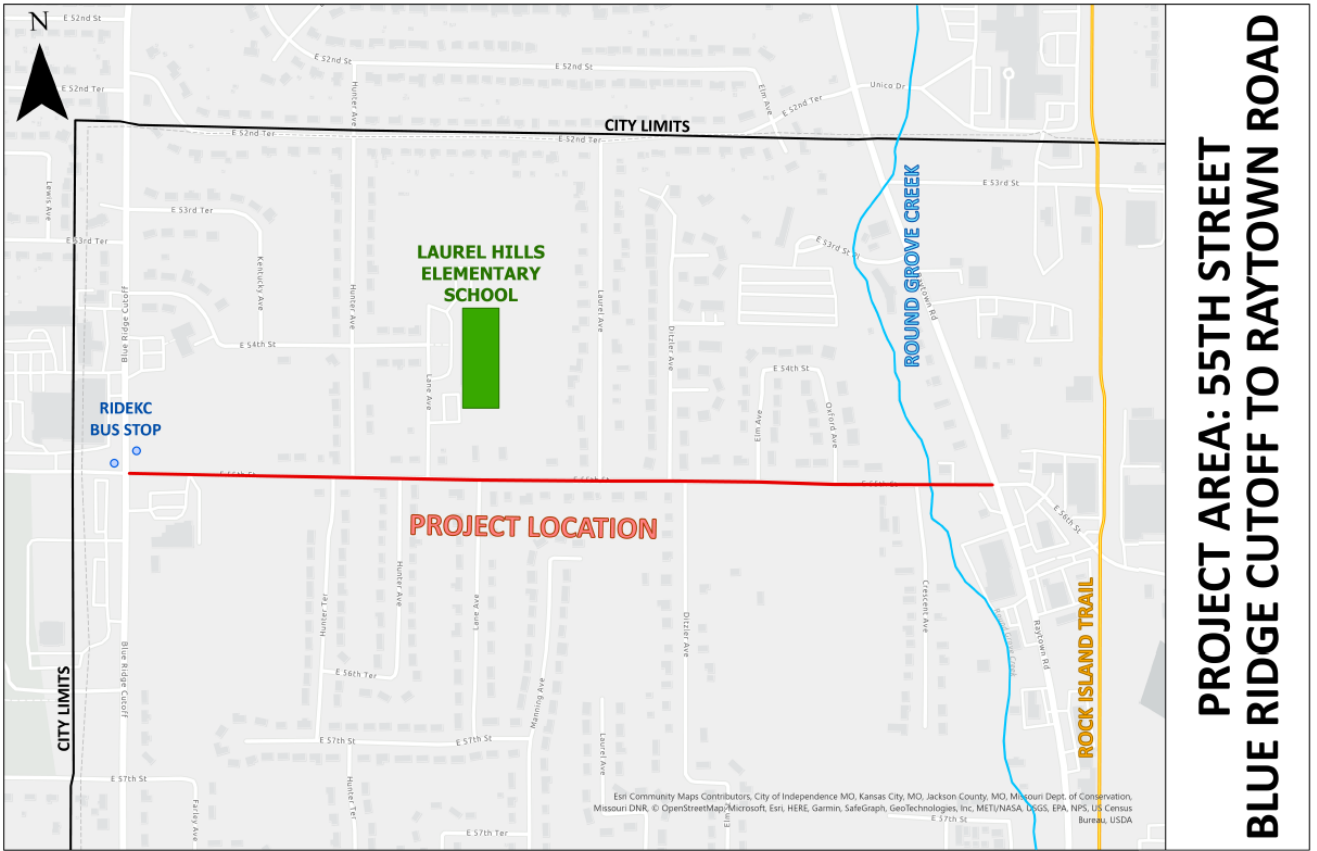
\_\_\_\_\_  
Teresa M. Henry, City Clerk

Approved as to Form:

\_\_\_\_\_  
Jennifer M. Baird, City Attorney

Exhibit 'A'

Project Area Map





**From:** [azierej@aol.com](mailto:azierej@aol.com)  
**To:** [Teresa Henry](#)  
**Subject:** discussion item.  
**Date:** Thursday, August 4, 2022 8:54:44 AM

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This is a follow up on the discussion item I appealed for three weeks ago with the appropriate request.

This is a discussion item regarding **Bill Number 6042-07; Ordinance Number 5181-07, Section XIII**

Purpose of the discussion: Changing the distance requirement in B - (2), line 3 from one hundred (100) feet to Twenty-five (25) feet; on line 6, reducing it to five (5) feet from the property line.

I will also provide two similar ordinances from Lee's Summit and Prairie Village consistent to my request.

Jim Aziere