



City of Raytown
10000 East 59th Street
Raytown, MO 64133-3993
Phone: 816-737-6078 Fax: 816-737-6097

Position Announcement

Seasonal Maintenance Worker

Department: Parks and Recreation

Posted: March 16, 2026

Grade/Status:

Salary: Depending on Experience

Job Description: Performs a number of unskilled tasks related to maintenance and construction of property, facilities, and equipment owned and managed by the Department.

Required Knowledge,
Skills and Abilities:

PROPERTY AND FACILITIES:

- Performs routine custodial maintenance inside facilities such as dusting items and surfaces, washing walls, floors, and windows, cleaning restrooms, vacuuming carpets, and other tasks as assigned by the Maintenance Supervisor.
- Performs outdoor maintenance functions on grounds and facilities such as sweeping, mowing, raking, shoveling, litter and trash collection, painting, nailing, and other tasks as assigned.
- Safely operates and maintains light equipment such as light trucks, riding and push mowers, weed eaters, blowers, and an assortment of hand power tools.
- Maintains the necessary paperwork and forms required by the job and/or the task.

HUMAN RELATIONS:

- Assists and supports Maintenance Workers II and III in the projects and tasks assigned, and cooperates and communicates effectively with all other staff so as not to disrupt the working environment or create an unsafe condition.
- Is courteous and helpful to the public and the participants in the Department's programs and activities.



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QUALIFICATIONS:

- Ability to work outdoors in all types of climate and working conditions.
- Working knowledge of basic maintenance and construction tools and equipment.
- Experience in building and grounds maintenance.
- Willingness and ability to learn and perform new skills and responsibilities.
- Ability to listen, understand, and retain verbal instructions and then take appropriate action.
- Ability to cooperate and communicate effectively with other staff.
- Timely and dependable in work attendance and function.
- Maintain a valid Missouri Class B Commercial Driver's License (CDL) and other required certification.

Special Requirements: Ability to pass drug screen. Possess physical fitness level needed to perform essential functions. At least 17 years of age.

Sensory Requirements: Tasks require sound, depth, texture, visual and oral perception and discrimination.

Application Process: Complete employment application. Can be obtained from and should be returned to: Raytown City Hall, 10000 E 59th St, Raytown, MO 64133, ATTN: HR

Closing Date: Open until filled

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. Reasonable accommodation(s) if needed may be made to empower individuals with disabilities to undertake the essential functions of the position, in a manner that does not pose a direct threat to the health or safety of the employee or others in the workplace.